

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
FEBRUARY 9, 2016**

PRESENT	<p>Jake Klassen Charlie Johnson Miron Croy Dan Fletcher Peter Frixel Lee Svederus</p>	<p>Reeve Councillor Councillor Councillor Councillor Councillor</p>
ABSENT	<p>Jason Ruecker</p>	<p>Deputy Reeve</p>
ATTENDING	<p>Allan Rowe Audrey Bjorklund Ron Jensen Bonnie Morgan</p>	<p>Chief Administrative Officer (CAO) Community Development Manager (CDM) Public Works Manager (PWM) Executive Assistant (EA)</p>
CALL TO ORDER	<p>Reeve Klassen called the meeting to order at 9:30 a.m.</p>	
<u>ACCEPTANCE OF AGENDA</u> C67-16(02/09/16)	<p><b>RESOLUTION by Councillor Croy to adopt the agenda governing the February 9, 2016 Regular Council Meeting, 7.a 6. Secondary Highway maintenance. CARRIED.</b></p>	
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes C68-16(02/09/16)	<p><b>RESOLUTION by Councillor Svederus to adopt the minutes of the January 26, 2016, Regular Council Meeting, as presented. CARRIED.</b></p>	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report C69-16(02/09/16)	<p>Council reviewed the most recent Management Team Activity Report.</p> <p><b>RESOLUTION by Councillor Croy to accept the January 26, 2016, Management Team Activity Report, as presented. CARRIED.</b></p>	
Hines Creek Golf and Country Association C70-16(02/09/16)	<p>Council is presented with an invitation from the Hines Creek Golf and Country Association to do a tour of the clubhouse.</p> <p><b>RESOLUTION by Councillor Svederus to include a tour of the clubhouse at the Hines Creek Golf and Country Association with the annual road tour. CARRIED.</b></p>	

Wetland Workshop

On February 19th, The Mighty Peace Watershed Alliance will be hosting a Wetland Workshop in Grande Prairie. The workshop will be presented by Jay White from Aquality.

**C71-16(02/09/16)**

**RESOLUTION by Reeve Klassen to approve the attendance of all Councillors to attend the Wetland Workshop in Grande Prairie, Alberta on February 19, 2016. CARRIED.**

Joint Meeting-Minister  
Of Transportation

Council is presented with an invitation from the Municipal District of Fairview #136 to attend a joint meeting with the six municipalities and the Minister of Transportation, Brian Mason on Monday, March 14, 2016, at the AAMDC Convention in Edmonton.

A meeting for the Reeves and CAO's of the municipalities who will be participating, following the AAMDC Zone meeting in Dixonville, on February 12, 2016, to discuss a plan and share information regarding the issues we wish to bring forward to the Minister.

**C72-16(02/09/16)**

**RESOLUTION by Councillor Croy to approve Reeve Klassen and appoint Deputy Reeve Ruecker as the alternate, to attend the joint meeting with the 6 municipalities and the Minister of Transportation, Brian Mason on Monday, March 14, 2016, at the AAMDC Convention in Edmonton time to be announced. CARRIED.**

**C73-16(02/09/16)**

**RESOLUTION by Councillor Svederus to approve Reeve Klassen and appoint Deputy Reeve Ruecker as the alternate, to attend the meeting for the Reeves and CAO's of the municipalities who will be participating, following the AAMDC Zone meeting in Dixonville, on February 12, 2016, to discuss a plan and share information regarding the issues we wish to bring forward to the Minister, adding the following items from Clear Hills County; No Government supplied rest rooms along northern highways, Condition of highway 64, secondary highway 726 coulee and poor highway maintenance. CARRIED.**

TENDER  
OPENINGS

Tender 2016-P01  
Metal Recycling

Council to open 2016-P01-Metal Recycling Services, analyze and bring back results to a future Regular Council meeting.

**C74-16(02/09/16)**

**RESOLUTION by Councillor Johnson to open 2016-P01-Metal Recycling Services, analyze and bring back results to a future Regular Council meeting. CARRIED.**

Company	Amount
One Eyed Disposal	County Cost @ \$5 per ton year 1,2,3,4,5,
Richmond Steel	County Revenue @ \$30 per ton Year 1,2,3,4,5

Tender 2016-04  
New ½ Ton  
Pick-up Truck

Council to open Tender 2016-04 New 1/2 Ton Truck, analyze and bring back results to a future Regular Council meeting.

**C75-16(02/09/16)**

**RESOLUTION by Councillor Fletcher to open Tender 2016-04 - New 1/2 Ton Truck, have analyzed and bring back results to a future council meeting. CARRIED.**

Company	Amount
Edmonton Motors	\$33,391.00 + GST
Adventure Automotive	\$36,910.91
Leduc Chrysler	\$30,711.00
Windsor Ford	\$35,342.22
Campbell Chrysler	\$35,173.90 Includes GST

Tender 2016-05  
New 3/4Ton  
Pick-up Truck

Council to open Tender 2016-05 Tender 2016-05 -New 3/4 Ton Truck, analyze and bring back results to a future Regular Council meeting.

**C76-16(02/09/16)**

**RESOLUTION by Councillor Croy to open Tender 2016-05 -New 3/4 Ton Truck, have analyzed and bring back results to a future council meeting. CARRIED.**

Company	Amount
Edmonton Motors	\$35,008.00 + GST
Leduc Chrysler	\$34,403.00 +GST
Campbell Chrysler	\$37,755.95 +GST
Windsor Ford	\$36,326.25 +GST
Adventure Automotive	\$36,571.25 +GST

Reeve Klassen recessed the meeting at 9:57 a.m.  
Reeve Klassen reconvened the meeting at 10:10 a.m.

Policy 3201-  
Road Construction

Councillor Svederus requested a discussion regarding Policy 3201 Road Construction.

**C77-16(02/09/16)**

**RESOLUTION by Councillor Johnson to receive the discussion regarding Policy 3201 Road Construction, for information. CARRIED.**

DELEGATION

Sergeant C.J. Blize

Sergeant C.J. Blize will be in attendance at 10:15 a.m. to present the end of the calendar year 2015 statistics and complete consultation for the upcoming Detachment Annual Performance Plan.

**C78-16(02/09/16)**

**RESOLUTION by Councillor Croy to receive for information the delegation from Sergeant C.J. Blize to present the end of the**

**calendar year 2015 statistics and complete consultation for the upcoming Detachment Annual Performance Plan. CARRIED.**

Secondary Highway  
Maintenance

Councillor Frixel requested a discussion regarding secondary highway maintenance.

Reeve Klassen recessed the meeting at 11:04 a.m.  
Reeve Klassen reconvened the meeting at 11:12 a.m.

**C79-16(02/09/16)**

**RESOLUTION by Councillor Frixel to document all Provincial road complaints and concerns on primary and secondary highways within the county for future reference when meeting with the Ministers. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
(January 13, 2016 to  
February 9, 2016)

A list of expenditures for Clear Hills County for the period of January 13, 2016 to February 9, 2016 is provided for Council's review.

**C80-16(02/09/16)**

**RESOLUTION by Councillor Fletcher that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 13, 2016 to February 9, 2016 for a total of \$408,414.76 (four hundred and eight thousand four hundred and fourteen dollars and seventy six cents). CARRIED.**

COMMUNITY  
SERVICES

Rezoning Bylaw  
No. 201-16

Council is presented with Bylaw 202-16, a Bylaw to amend Land Use Bylaw 107-08 by rezoning a portion of NW 17-85-5-W6M from "Agricultural District 1 (AG-1)" to "Rural Industrial District (R-M)" to permit a scrap metal business.

**C81-16(02/09/16)**

**RESOLUTION by Councillor Fletcher to give second reading to Bylaw 202-16 a Bylaw to amend Land Use Bylaw 107-08 by rezoning a portion of NW 17-85-5-W6M from "Agricultural District 1 (AG-1)" to "Rural Industrial District (R-M)" to permit a scrap metal business; and to add "accessory use" to permitted uses in the "Rural Industrial District (R-M)" to permit a lunch room within a recreation vehicle as an accessory use on the 4.05 hectare (10 acre) parcel. CARRIED.**

**C82-16(02/09/16)**

**RESOLUTION by Councillor Svederus to give third and final reading to Bylaw 202-16 a Bylaw to amend Land Use Bylaw 107-08 by rezoning a portion of NW 17-85-5-W6M from "Agricultural District 1 (AG-1)" to "Rural Industrial District (R-M)" to permit a scrap metal business; and to add "accessory use" to permitted uses in the "Rural Industrial District (R-M)" to permit a lunch room within a recreation vehicle as an accessory use on the 4.05 hectare (10 acre) parcel. CARRIED.**

Reeve Klassen recessed the meeting at 11:35 a.m.  
Reeve Klassen reconvened the meeting at 12:01 p.m.

Free Swim  
Sponsorship

The Fairview Regional Aquatic Centre will be offering Sponsored Free Swims the first Saturday of every month from 3:00 – 5:30 p.m. Council is presented with the opportunity to participate in the Sponsored Free Swims program.

**C83-16(02/09/16)**

**RESOLUTION by Councillor Croy to accept for information the Sponsored Free Swim program and provide the Fairview Regional Aquatic Centre with the Recreation Boards contact information for potential sponsorship. CARRIED.**

Alberta Community  
Partnership Program

The Municipal District of Peace is considering submitting an application to the Alberta Community Partnership Program for the purchase of a new water tanker (tender); and as the MD of Peace provides fire fighter services in part of the County they are seeking a resolution from Council supporting the grant application.

**C84-16(02/09/16)**

**RESOLUTION by Councillor Fletcher that Clear Hills County Council supports the Municipal District of Peace's application to the Alberta Community Partnership Program for a purchase of a new water tanker (tender) that will enhance the Municipality of Peace to expand their firefighting service delivery within their municipality and Clear Hills County. CARRIED.**

Municipal Emergency  
Response Plan Risk  
Assessment

Annually Council reviews the Municipal Emergency Response Plan Risk Assessment to consider if the probability of occurrence or degree of severity has changed for potential disasters that could affect the County.

**C85-16(02/09/16)**

**RESOLUTION by Councillor Croy to adopt the Emergency Management Plan Risk Assessment as presented that identifies the potential for various disasters to affect the County and establishes planning priorities to mitigate the effects of a disaster in the event of an occurrence within the County. CARRIED.**

Continuing Education  
Scholarships

Council is presented with recommendations for awarding Continuing Education Scholarships for applications received by February 2, 2016 deadline.

**C86-16(02/09/16)**

**RESOLUTION by Councillor Svederus to approve a Continuing Education Scholarship of up to \$5,000.00 (five thousand dollars) to Bradley Gorham for Welder Apprenticeship Program; \$2,500.00 (two thousand five hundred dollars) to be released on proof of acceptance into Year Two Welder Apprenticeship**

**Program and \$2,500.00 (two thousand five hundred dollars) to be released on proof of acceptance Year Three Welder Apprenticeship Program. CARRIED.**

PUBLIC WORKS

Award Tender  
2016-02 Tractor

Council is presented with analyzed results of Tender 2016-02.

**C87-16(02/09/16)**

**RESOLUTION by Councillor Johnson to award Tender 2016-02-Tractor to Rocky Mountain Equipment for trade price of \$64,050.00 (sixty four thousand and fifty dollars). CARRIED.**

Award Tender  
2016-03 Mower

Council is presented with analyzed results of Tender 2016-03.

**C88-16(02/09/16)**

**RESOLUTION by Councillor Croy award Tender 2016-03 Mower to Dunvegan Fab & Welding for \$12,500.00 (twelve thousand and five hundred dollars) after trade in. CARRIED.**

Policy 3206 Fencing

Council to review the draft amendments to Policy 3206- Fencing and discuss scenarios which may impact changes to the current fencing policy.

**C89-16(02/09/16)**

**RESOLUTION by Councillor Johnson to make amendments to Policy 3206- Fencing; including both landowners would have new fences constructed if landowners are sharing a usable fence within a road allowance that is being developed by the County. CARRIED.**

Grader Beat  
Contracts

Council is presented with information regarding several grader beat contracts which are due to expire on October 31, 2016.

Reeve Klassen recessed the meeting at 12:25 p.m.  
Reeve Klassen reconvened the meeting at 12:27 p.m.

**C90-16(02/09/16)**

**RESOLUTION by Councillor Fletcher to go in camera at 12:35 p.m. CARRIED.**

**C91-16(02/09/16)**

**RESOLUTION by Councillor Croy to come out of camera at 12:44 p.m. CARRIED**

**C92-16(02/09/16)**

**RESOLUTION by Councillor Croy proceed to tender all grader beats that are due to expire on October 31, 2016, and make any required changes to the contract. CARRIED.**

Proceed to Tender  
SW-7-84-2-W6M

Council to proceed to tender to construct an access road to SW-7-84-2-W6M

**C93-16(02/09/16)**

**RESOLUTION by Councillor Fletcher to proceed to tender to Construct an access road to SW-7-84-2-W6M. CARRIED.**

Proceed to Tender  
SW-7-84-2-W6M

Council to proceed to tender to construct an access road to SW -16-83-4-W6M

**C94-16(02/09/16)**

**RESOLUTION by Councillor Frixel to proceed to tender to construct an access road to SW-16-83-4-W6M. CARRIED.**

Whitelaw Truck Fill

Council is presented with more information regarding the Whitelaw Water Well upgrade.

**C95-16(02/09/16)**

**RESOLUTION by Councillor Croy install a water meter on the Whitelaw Water Well to monitor the water usage and table the tender for the upgrade to the Whitelaw Water Well to a future Council meeting. CARRIED.**

Reeve Klassen recessed the meeting at 12:58 p.m.  
Reeve Klassen reconvened the meeting at 1:07 p.m.

WRITTEN REPORTS  
COUNCIL,  
COMMITTEE &  
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

**C96-16(02/09/16)**

**RESOLUTION by Councillor Croy to receive the meetings attended in the previous month and reports for information. CARRIED.**

Chief Administrative  
Officer's Report

The Chief Administrative Officer report was reviewed.

**C97-16(02/09/16)**

**RESOLUTION by Councillor Frixel to receive the information provided in the Chief Administrative Officer report for February 9, 2016 for information, as presented. CARRIED.**

Community  
Development  
Manager's Report

The Community Development Managers report was reviewed.

**C98-16(02/09/16)**

**RESOLUTION by Councillor Fletcher to receive the information provided in the Community Development Managers report for February 9, 2016 for information, as presented. CARRIED.**

Corporate Service  
Manager's Report

There was nothing to report.

Public Works  
Manager's Report

The Public Works Managers report was reviewed.

**C99-16(02/09/16)**

**RESOLUTION by Councillor Croy to receive the information provided in the Public Works Managers report for February 9, 2016 for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council was presented with correspondence of pertinent information that has been received.

**C100-16(02/09/16)**

**RESOLUTION by Councillor Johnson to receive for information the correspondence presented at the February 9, 2016 Regular Council Meeting. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C101-16(02/09/16)**

**RESOLUTION by Councillor Svederus to receive for information the February, March and April 2016 calendars, as presented.**

Meeting	Date	Councillor
Menno Simons School (PRSD)	February 24	Klassen, Fletcher
DRRC & FV-Med	February 25	Svederus
		<b>CARRIED.</b>

CONFIDENTIAL  
ITEM(S)

there were no legal items.

ADJOURNMENT

Deputy Reeve Klassen adjourned the February 9, 2016 Regular Council Meeting at 1:37 p.m.

\_\_\_\_\_  
DATE

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REEVE

\_\_\_\_\_  
DATE

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CHIEF ADMINISTRATIVE OFFICER