

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
MARCH 8, 2016**

PRESENT	Jake Klassen Jason Ruecker Charlie Johnson Miron Croy Dan Fletcher Lee Svederus Peter Frixel	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor
ABSENT		
ATTENDING	Allan Rowe Audrey Bjorklund Ron Jensen Bonnie Morgan	Chief Administrative Officer (CAO) Community Development Manager (CDM) Public Works Manager (PWM) Executive Assistant (EA)
CALL TO ORDER	Reeve Klassen called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C122-16(03/08/16)	RESOLUTION by Councillor Svederus to adopt the agenda governing March 8, 2016, Regular Council Meeting, with the addition of 7.a.4. Meeting with the Premier and 7.a.5. Development Appeal Board Secretary Appointment. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes C123-16(03/08/16)	RESOLUTION by Councillor Croy to adopt the minutes of February 23, 2016, Regular Council Meeting, as presented. CARRIED.	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report C124-16(03/08/16)	Council reviewed the most recent Management Team Activity Report. RESOLUTION by Councillor Fletcher to accept the February 23, 2016, Management Team Activity Report, as presented. CARRIED.	
AAMDC	Council has requested meetings with the following ministers during the AAMDC Convention in Edmonton March 14-16, 2016. <ul style="list-style-type: none">• Honourable Sarah Hoffman, Minister of Health• Honourable Oneil Carlier, Minister of Agricultural• Honourable Shannon Phillip, Minister of Environment• Honourable Deron Bilous, Minister of Economic Development	

- Honourable Lori Sigurdson, Minister of Jobs, Skills & Training
- Honourable Brian Mason, Minister of Transportation
- Honourable Marg McCuaig Boyd, MLA & Minister of Energy
- Honourable David Eggen, Minister of Education
- Thorsten Hebben, Surface Water Policy Environment and Parks

To prepare for the requested meetings Council is asked to supply administration with the following information for each Meeting requested.

1. Speaker for Topics
2. Notes for Speaker on specific topics
3. Requested Background Information for each topic
4. Pre-Meeting for Council and Administration while in Edmonton (yes or no)

C125-16(03/08/16)

RESOLUTION by Councillor Croy to approve the topics and speaker notes for the individual meetings requested during the March 14-16, 2016 AAMDC Convention in Edmonton, AB. CARRIED.

Traffic Counts

Councillor Svederus requested a discussion regarding traffic counts.

C126-16(03/08/16)

RESOLUTION by Councillor Svederus to have a traffic count with four different locations on the Clear Prairie Road. CARRIED.

Premier Meeting

Councillor Johnson requested a discussion regarding the February 29th Meet and greet with the Premier.

Reeve Klassen recessed the meeting at 10:20 a.m.
Reeve Klassen reconvened the meeting at 10:29 a.m.

C127-16(03/08/16)

RESOLUTION by Councillor Frixel to draft a letter to advise AAMDC of our disappointment of the lack of availability to schedule Minister Meetings at the AAMDC Conferences. CARRIED.

C128-16(03/08/16)

RESOLUTION by Councillor Johnson to have a package prepared to give to the Minister of Transportation including past projects including dollar amounts that we have used our linear taxes towards. Reiterating the importance of the completion of the Clear Prairie Resource Road Phase VI with a 50/50 cost share with the Government of Alberta. CARRIED.

Development Appeal Board,

There will be a Development Appeal Board hearing in the near future and Council is requested to appoint the secretary for the hearing as per Bylaw 174-13 2.(h).

C129-16(03/08/16) **RESOLUTION by Deputy Reeve Ruecker to appoint Community Development Manager, Audrey Bjorklund as the Secretary of the Development Appeal Board. CARRIED.**

C130-16(03/08/16) **RESOLUTION by Councillor Fletcher to approve the waiving of Development Appeal Application Fees of \$250.00 (two hundred and fifty dollars) and bring back Bylaw 197-15 to a later meeting to review development related fees and charges. CARRIED.**

CORPORATE SERVICES

Accounts Payable
(February 24, 2016, to
March 8, 2016)

A list of expenditures for Clear Hills County for the period of February 24, 2016, to March 8, 2016, is provided for Council's review.

C131-16(03/08/16) **RESOLUTION by Councillor Fletcher that Council receives for information the Accounts Payable report for Clear Hills County for the period of February 24, 2016, to March 8, 2016, for a total of \$159,566.30 (one thousand and fifty-nine thousand five hundred and sixty-six dollars and thirty cents). CARRIED.**

COMMUNITY SERVICES

Land Use Bylaw
Amendments

This item was tabled on February 23, 2016, Regular Council Meeting. Councillor Frixel is proposing the following changes to the Land Use Bylaw: an introduction that more suitably describes our area, setbacks from CFO's (the major focus being a 2 mile setback for residents to coincide with the setback of a Town or Hamlet), and potentially adding a Chapter that deals specifically with water/wetlands policy.

C132-16(03/08/16) **RESOLUTION by Councillor Frixel to table the proposed Land Use Bylaw amendments and invite Natural Resources Conservation Board (NRCB) to attend a future Council Meeting. CARRIED.**

Policy 6313 –
Tradeshow Door
Prizes

Council is presented with a revised policy 6313 - Tradeshow Door Prizes that has been revised to include purchasing of groceries for the pancake breakfast on a rotational basis from the three local groceries stores, similar to the door prize purchases.

C133-16(03/08/16) **RESOLUTION by Deputy Reeve Ruecker that Council adopts Policy 6313 Tradeshow Groceries & Door Prizes as presented. CARRIED.**

Sponsorship Request Council is presented with a sponsorship opportunity from the Northwest Regional Skills Competition.

TUESDAY, MARCH 8, 2016

C134-16(03/08/16)

RESOLUTION by Councillor Svederus accept for information that 2015 Northwest Skills Competition will be held April 21 and 22, 2016 in Fairview. CARRIED.

Reeve Klassen recessed the meeting at 11:15 a.m.
Reeve Klassen reconvened the meeting at 11:42 a.m.

PUBLIC WORKS

TRI-S Concrete

Council is presented with information regarding the 2016 Gravel Haul Program. Gravel to be purchased from TRI-S Concrete Ltd. for the eastern portion of the county gravel haul areas.

C135-16(03/08/16)

RESOLUTION by Councillor Croy to proceed with the purchase of the loaded and scaled gravel from TRI-S Concrete Ltd. at a cost of \$11.50 (eleven dollars and fifty cents) per tonne, for the 2016 gravel haul eastern portion of the county. CARRIED.

Access Road Request

Council is presented with a request to have a ¼ mile access road constructed on Range Road 15 south of Secondary Highway 685 to the landowner's resident. There is currently access to the resident via Highway 685; the landowner feels the location of the current approach is a safety concern being along the highway.

C136-16(03/08/16)

RESOLUTION by Councillor Svederus to deny the request to have a ¼ mile access road constructed on Range Road 15 south of Secondary Highway 685 to the landowner's resident. CARRIED.

WRITTEN REPORTS

COUNCIL,
COMMITTEE &
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Chief Administrative Officer's Report

The Chief Administrative Officer report was reviewed.

C137-16(03/08/16)

RESOLUTION by Councillor Fletcher to receive the information provided in the Chief Administrative Officer report for March 8, 2016, for information, as presented. CARRIED.

Community Development Manager's Report

There was nothing to report.

Corporate Service Manager's Report

There was nothing to report.

Public Works Manager's Report

The Public Works Managers report was reviewed.

C138-16(03/08/16)

RESOLUTION by Councillor Croy to receive the information provided in the Public Works Managers report for March 8, 2016, for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C139-16(03/08/16)

RESOLUTION by Reeve Klassen to receive for information the correspondence presented at the March 8, 2016 Regular Council Meeting. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C140-16(03/08/16)

RESOLUTION by Councillor Svederus to receive for information the March, April and May 2016, calendars, as presented.

March 16, 2016	Whitecourt Biomass Tour	All
March 18	ASB	CJ
March 21	DAB	JR/DF
March 24	DRR/MC	LS
March 31	NPRL	DF CARRIED.

CONFIDENTIAL
ITEM(S)

there were no legal items.

ADJOURNMENT

Deputy Reeve Klassen adjourned the March 8, 2016, Regular Council Meeting at 12:07 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER