

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
MARCH 22, 2016**

PRESENT	<p>Jake Klassen Charlie Johnson Miron Croy Dan Fletcher Lee Svederus Peter Frixel</p>	<p>Reeve Councillor Councillor Councillor Councillor Councillor</p>
ABSENT	<p>Jason Ruecker</p>	<p>Deputy Reeve</p>
ATTENDING	<p>Allan Rowe Audrey Bjorklund Ron Jensen Bonnie Morgan</p>	<p>Chief Administrative Officer (CAO) Community Development Manager (CDM) Public Works Manager (PWM) Executive Assistant (EA)</p>
CALL TO ORDER	<p>Reeve Klassen called the meeting to order at 9:30 a.m.</p>	
<u>ACCEPTANCE OF AGENDA</u> C141-16(03/22/16)	<p>RESOLUTION by Councillor Johnson to adopt the agenda governing March 22, 2016, Regular Council Meeting with the addition of 7.a.9. Cleardale Parking Lot. CARRIED.</p>	
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes C142-16(03/22/16)	<p>RESOLUTION by Councillor Svederus to adopt the minutes of March 8, 2016, Regular Council Meeting, as presented. CARRIED.</p>	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report C143-16(03/22/16)	<p>Council reviewed the most recent Management Team Activity Report.</p> <p>RESOLUTION by Councillor Johnson to accept the March 8, 2016, Management Team Activity Report, as presented. CARRIED.</p>	
Federation of Canadian Municipalities C144-16(03/22/16)	<p>Annual Federation of Canadian Municipalities Annual Conference and Trade Show June 2-5, 2016 at the RBC Convention Centre, Winnipeg, Manitoba.</p> <p>RESOLUTION by Councillor Croy to receive the information provided on the Annual Federation of Canadian Municipalities</p>	

Annual Conference and Trade Show June 2-5, 2016 at the RBC Convention Centre, Winnipeg, Manitoba, as presented.

CARRIED.

Annual Public Meetings

It has been the practice of past Councils to hold Public Meetings at two locations in the County each year once the accountants have submitted the year-end financial statements. Keeping with the meeting location rotation that has been followed; this year they would be in Worsley & David Thompson Hall.

C145-16(03/22/16)

RESOLUTION by Reeve Klassen to have Allan Rowe chair the public meetings scheduled on April 19, 2016, at 7:00 p.m. at the Worsley Community room and April 21, 2016, at 7:00 p.m. at the David Thompson Hall.

CARRIED.

Reeve Klassen recessed the meeting at 9:43 a.m.
Reeve Klassen reconvened the meeting at 9:45 a.m.

TENDER OPENING

Tender 2016-11
Eureka River Road

Council is presented with tender 2016-11 Eureka River Road, Range Road 80 and Bf71825 to open, have WSP analyse results and bring back recommendations.

C146-16(03/22/16)

RESOLUTION by Councillor Johnson to open tender 2016-11 Eureka River Road, Range Road 80 and Bf71825, have WSP analyse results and bring back recommendations to later in the meeting.

CARRIED.

Company	Amount
Wapiti Gravel Suppliers	\$12,491,263.87
Ledcor Alberta Ltd	\$14,822,004.67
Carmacks Enterprises Ltd.	\$13,579,058.75
Knelsen Sand & Gravel Ltd.	\$11,129,000.30
Petrowest Construction LP.	\$10,766,262.96

Conservation and Protected Areas

Councillor Svederus requested a discussion regarding Conservation and Protected Areas in Clear Hills County.

C147-16(03/22/16)

RESOLUTION by Councillor Svederus to table the discussion on Conservation and protected areas to a future Council Meeting.

CARRIED.

CONFIDENTIAL
ITEM(S)

One legal item was discussed in camera.

C148-16(03/22/16)

RESOLUTION by Councillor Frixel to go in camera at 10:05 a.m.

CARRIED.

C149-16(03/22/16)

RESOLUTION by Councillor Fletcher to come out of camera at 10:08 a.m.

CARRIED.

DELEGATIONS

CNRL

Bob, Kylo, Nick Gafuik and Brian Molendyk from Canadian Natural Resources Limited (CNRL) will be in attendance at 10:10 a.m. to discuss property taxes.

Reeve Klassen recessed the meeting at 10:19 a.m.

Reeve Klassen reconvened the meeting at 10:28 a.m.

C150-16(03/22/16)

RESOLUTION by Councillor Croy to receive the delegation from Bob, Kylo, Nick Gafuik and Brian Molendyk from Canadian Natural Resources Limited (CNRL) discussion regarding property taxes for information.

CARRIED.

Hines Creek Golf Course

Representatives of the Hines Creek Golf Course will be in attendance at 10:30 a.m. present to Council the work they have accomplished to date on the new clubhouse and their Capital Grant funding request to finish the building.

C151-16(03/22/16)

RESOLUTION by Councillor Johnson to approve the Hines Creek Golf Courses request for a Capital Grant to finish the clubhouse building in the amount of \$ 25,000.00 (twenty-five thousand dollars) funds to be allocated from the recreation reserve.

CARRIED.

LandUse 2016

Councillor Svederus requested a discussion regarding LANDUSE-2016 a Global Context to explore regional planning in Alberta

C152-16(03/22/16)

RESOLUTION by Councillor Fletcher to approve the attendance of Councillor Croy to attend the Landuse 2016 Global Context May 4&5, 2016 at the Westin Hotel in Edmonton, Alberta.

CARRIED.

Registering Trucks For Local Gravel Haul

Councillor Frixel requested a discussion regarding registering trucks for our annual local gravel haul.

C153-16(03/22/16)

RESOLUTION by Councillor Frixel to receive for information the discussion regarding registering trucks for our annual local gravel haul.

CARRIED.

Cleardale Parking Lot

Councillor Fletcher requested a discussion regarding Cleardale Parking Lot be added to today's agenda.

C154-16(03/22/16)

RESOLUTION by Councillor Fletcher proceeds to tender for the dirt work and construction for the Cleardale Industrial Parking lot south of the Cleardale residential lots on the 6.72 acres.

CARRIED.

DMI Woodlands
Meeting

A meeting has been set up for Thursday, April 7, 2016, at 12:30 p.m. to meet with DMI Woodlands Manager, Stefan Szabo in Peace River, Alberta Woodlands Upper Large Board Room 2, to discuss utilising waste wood to fuel the proposed Biomass facility.

C155-16(03/22/16)

RESOLUTION by Councillor Croy to approve the attendance of Councillor Frixel and Councillor Croy to attend the meeting on Thursday, April 7, 2016, at 12:30 p.m. to meet with DMI Woodlands Manager, Stefan Szabo in Peace River, Alberta. Woodlands Upper Large Board Room 2, to discuss utilising waste wood to fuel the proposed Biomass facility. CARRIED.

Reeve Klassen recessed the meeting at 11:24 a.m.
Reeve Klassen reconvened the meeting at 12:04 p.m.

AAMDC Follow-Up

Council attended the spring AAMDC Conference in Edmonton on March 14 through 16th, at that time Council was able to meet with the Minister of Agricultural, Oneil Carlier and the Director, Surface Water Policy, Water Policy Branch, Policy and Planning Division to discuss Alberta's Wetlands Policy. Council also took in many key speakers and information workshops.

C156-16(03/22/16)

RESOLUTION by Councillor Fletcher to receive the AAMDC Follow-up discussion for information. CARRIED.

CORPORATE
SERVICES

Accounts Payable
(March 9, 2016, to
March 22, 2016)

A list of expenditures for Clear Hills County for the period of March 9, 2016, to March 22, 2016, is provided for Council's review.

C157-16(03/22/16)

RESOLUTION by Councillor Croy that Council receives for information the Accounts Payable report for Clear Hills County for the period of March 9, 2016, to March 22, 2016, for a total of \$398,639.16 (three hundred and ninety-eight thousand six hundred and thirty-nine dollars and sixteen cents). CARRIED.

Tax Sale Property

On November 25, 2015, Plan 0621299, Block 1, Lot 1, a portion of SE 28-87-7-W6M, was offered for sale at public auction under the provisions of the Municipal Government Act. The parcel did not sell at auction and the title has been transferred to Clear Hills County.

C158-16(03/22/16)

RESOLUTION by Councillor Svederus to dispose of Plan 0621299, Block 1, Lot 1 for fair market value, \$40,000.00 (forty thousand dollars). CARRIED.

COMMUNITY
SERVICES

Schedule of
Fees Bylaw

Council is provided with a revised Schedule of Fees Bylaw with the fees related to Land Use Bylaw Amendments and Development

Appeals struck out, following up on the discussion at the March 8, 2016, meeting and resolution C130-16(03/08/16).

C159-16(03/22/16) **RESOLUTION by Councillor Croy that Council gives first reading to Bylaw 203-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 197-15.CARRIED.**

C160-16(03/22/16) **RESOLUTION by Councillor Svederus that Council gives second reading to Bylaw 203-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 197-15. CARRIED.**

C161-16(03/22/16) **RESOLUTION by Reeve Klassen that Council proceeds with third reading of Bylaw 203-16.CARRIED UNANIMOUSLY**

C162-16(03/22/16) **RESOLUTION by Councillor Fletcher that Council gives third and final reading of Bylaw 203-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 197-15. CARRIED.**

Porta Potties

Administration has checked with the groups responsible for the campgrounds where the County's annual BBQ's are hosted and have use for the portable toilets as follows:

George Lake Aquatic & Recreation Association – 2 individual units

Many Island Recreation Society – Handicap unit

Make River Agricultural Society – 2 individual units

C163-16(03/22/16) **RESOLUTION by Councillor Croy to not build a replacement porta-pottie trailer rental unit and donate the five porta-pottie units that were purchased for this purpose to the local campground operating groups where the County holds the annual BBQ as follows:**

George Lake Aquatic & Recreation Association – 2 individual units

Many Island Recreation Society – Handicap unit

Cleardale Agricultural Society – 2 individual units CARRIED.

Council Trade Show
Schedule

Council assists with breakfast and host the Clear Hills Council booth at the Annual Agricultural Tradeshow that is scheduled for April 9, 2016.

PUBLIC WORKS
Tender 2016-11

Road Tour

Council to schedule a date and determine a route for the 2016 annual road tour.

C164-16(03/22/16)

RESOLUTION by Councillor Croy to schedule the annual road tour on April 4, 2016, and determine a route for the 2016 annual road tour. CARRIED.

Crack Sealing

Council is presented with information regarding crack sealing pavement.

C165-16(03/22/16)

RESOLUTION by Councillor Fletcher to enter into an agreement with A & L Maintenance to crack seal approximately 42 km. In the amount of \$1000.00 (one thousand dollars) per km. CARRIED.

SW 1-85-2-W6M
Duggan Access

Council is presented with information regarding the construction which was started in 2015 to access east of Range Road 23 for one and tree quarters of a mile on Township Road 850 and 100 metres north of Township Road 850 on Range Road 21, servicing SW 1-85-2-W6M.

C166-16(03/22/16)

RESOLUTION by Councillor Croy to continue with the attempt to acquire approvals and complete construction to access SW 1-85-2-W6M. Additional required funding in the amount of \$32,500.00 (thirty-two thousand five hundred dollars) will be drawn from road reserves for engineering and Alberta Environment approvals CARRIED.

WRITTEN REPORTS
COUNCIL,
COMMITTEE &
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Chief Administrative
Officer's Report

The Chief Administrative Officer report was reviewed.

C167-16(03/22/16)

RESOLUTION by Reeve Klassen to receive the information provided in the Chief Administrative Officer report for March 22, 2016, for information, as presented. CARRIED.

Community
Development
Manager's Report

The Community Development Managers report was reviewed.

C168-16(03/22/16)

RESOLUTION by Councillor Croy to receive the information provided in the Community Development Managers report for March 22, 2016, for information, as presented. CARRIED.

Corporate Service
Manager's Report

There was nothing to report.

Public Works
Manager's Report

The Public Works Managers report was reviewed.

C169-16(03/22/16)

RESOLUTION by Councillor Fletcher to receive the information provided in the Public Works Managers report for March 22, 2016, for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C170-16(03/22/16)

RESOLUTION by Reeve Klassen to receive for information the correspondence presented at the March 22, 2016 Regular Council Meeting. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C171-16(03/22/16)

RESOLUTION by Councillor Fletcher to receive for information the March, April and May 2016, calendars, as presented.

MMSA	April 15	Frixel
Road Tour	April 4	All
Worsley Public	April 19	All
DT Hall Public	April 21	All
		CARRIED.

Eureka River Road

Council was presented with analysed results for tender 2016-11 Eureka River Road, Range Road 80 and Bf71825 and recommendations.

C172-16(03/22/16)

RESOLUTION by Councillor Svederus to award tender 2016-11 Eureka River Road, Range Road 80 and Bf71825 to Wapiti Gravel Suppliers excluding GST for a total of \$9,968,280.01(nine million nine hundred and sixty-eight thousand two hundred and eighty thousand dollars and one cent). CARRIED.

ADJOURNMENT

Deputy Reeve Klassen adjourned the March 22, 2016, Regular Council Meeting at 1:21 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER