

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
APRIL 12, 2016**

PRESENT	<p>Jake Klassen Jason Ruecker Charlie Johnson Miron Croy Dan Fletcher Lee Svederus Peter Frixel</p>	<p>Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor</p>
ABSENT		
ATTENDING	<p>Allan Rowe Audrey Bjorklund Ron Jensen Bonnie Morgan</p>	<p>Chief Administrative Officer (CAO) Community Development Manager (CDM) Public Works Manager (PWM) Executive Assistant (EA)</p>
CALL TO ORDER	<p>Reeve Klassen called the meeting to order at 9:30 a.m.</p>	
<p><u>ACCEPTANCE OF AGENDA</u> C173-16(4/12/16)</p>	<p>RESOLUTION by Councillor Croy to adopt the agenda governing April 12, 2016, Regular Council Meeting, as presented. CARRIED.</p>	
<p><u>APPROVAL OF MINUTES</u> Previous Meeting Minutes</p>		
C174-16(4/12/16)	<p>RESOLUTION by Councillor Svederus to adopt the minutes of March 22, 2016, Regular Council Meeting, as presented. CARRIED.</p>	
<p><u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report</p>	<p>Council reviewed the most recent Management Team Activity Report.</p>	
C175-16(4/12/16)	<p>RESOLUTION by Councillor Frixel to accept the March 22, 2016, Management Team Activity Report, as presented. CARRIED.</p>	
Public Meeting Agenda	<p>Council is presented with the agenda and display format for the Public Meetings that will be held on April 19, 2016, at 7:00 p.m. at the Worsley Community Room and April 21, 2016, at 7:00 p.m. at the David Thompson Hall.</p>	
C176-16(4/12/16)	<p>RESOLUTION by Councillor Croy to approve the agenda and display format for the Public Meetings that will be held on April 19, 2016, at 7:00 p.m. at the Worsley Community Room and April 21, 2016, at 7:00 p.m. at the David Thompson Hall. CARRIED.</p>	

CORPORATE
SERVICES

Accounts Payable
(March 23, 2016, to
April 12, 2016)

A list of expenditures for Clear Hills County for the period of March 23, 2016, to April 12, 2016, is provided for Council's review.

C177-16(4/12/16)

RESOLUTION by Councillor Fletcher that Council receives for information the Accounts Payable report for Clear Hills County for the period of March 23, 2016 to April 12, 2016 for a total of \$787,603.09 (seven hundred and eighty seven thousand six hundred and three dollars and nine cents). CARRIED.

2016 Operating
Budget

Council is provided with the amended 2016 Operating Budget for consideration.

C178-16(4/12/16)

RESOLUTION by Councillor Croy to adopt the amended 2016 Operating Budget as presented with a reduction to the annual reserve contribution of \$1,127,919 (one million one hundred and twenty seven thousand nine hundred and nineteen dollars). CARRIED.

2016 Millrate

Bylaw No. 204-16 authorizes the rates of taxation to be levied against assessable property within Clear Hills County for the 2016 taxation year.

C179-16(4/12/16)

RESOLUTION by Councillor Svederus that first reading be given to Bylaw No. 204-16, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2016 taxation year. CARRIED.

C180-16(4/12/16)

RESOLUTION by Deputy Reeve Ruecker that second reading be given to Bylaw No. 204-16, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2016 taxation year. CARRIED.

C181-16(4/12/16)

RESOLUTION by Councillor Fletcher to proceed to third and final reading of Bylaw No. 204-16, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2016 taxation year. CARRIED UNANIMOUSLY.

C182-16(4/12/16)

RESOLUTION by Councillor Croy that third reading be given to Bylaw No. 204-16, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2016 taxation year. CARRIED.

Reeve Klassen recessed the meeting at 9:38 a.m.
Reeve Klassen reconvened the meeting at 9:44 p.m.

TENDER OPENING

Tender 2016-06
Cleardale Grader
Beat

Council to open Tender 2016-06 - Cleardale Grader Beat, analyze and bring back results to a future Regular Council meeting.

C183-16(4/12/16)

RESOLUTION by Councillor Fletcher to open Tender 2016-06 - Cleardale Grader Beat, analyze and bring back results to a future Regular Council meeting. CARRIED.

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Morse & Sons Contracting	\$140/hr	\$140/hr	\$147/hr	\$147/hr	\$150/hr
Black Stallion Ventures Ltd.	\$136/hr	\$137/hr	\$138/hr	\$139/hr	\$140/hr
Abe Neustaeter	\$121/hr	\$122/hr	\$122/hr	\$123/hr	\$124/hr
Shamrock Valley Ent Ltd	\$130/hr \$145 \$120	+ 5% increase	+ 5% increase	+ 5% increase	+ 5% increase
Johmar Contracting Ltd.	\$129	\$129	\$129	\$129	\$129
Klassen Brothers Ltd.	\$140	\$145	\$150	\$155	\$160
Joe Zacharias	\$121	\$121	\$121	\$121	\$121
Johnny Driedger	\$120	\$120	\$120	\$120	\$120
Benjamin Driedeger	\$128	\$128	\$128	\$128	\$128
Cleardale Transport Ltd	\$120	\$120	\$120	\$120	\$120

Tender 2016-07
Eureka River Grader
Beat

Council to open Tender 2016-07 - Eureka River Grader beat, analyze and bring back results to a future Regular Council meeting.

C184-16(4/12/16)

RESOLUTION by Councillor Svederus to open Tender 2016-07 - Eureka River Grader beat, analyze and bring back results to a future Regular Council meeting. CARRIED.

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Klassen Brothers Ltd.	\$140/hr	\$145/hr	\$150/hr	\$155/hr	\$160/hr
Morse & Sons Contracting	\$140/hr	\$140/hr	\$147/hr	\$147/hr	\$150/hr
Black Stallion	\$136/hr	\$137/hr	\$138/hr	\$139/hr	\$140/hr

Ventures Ltd.					
Shamrock Valley Ent Ltd	\$120 \$130 \$145	+ 5% increase	+ 5% increase	+ 5% increase	+ 5% increase
Wayne Bjornson	\$148/hr	\$148/hr	\$148/hr	\$148/hr	\$148/hr
Joe Zacharias	\$127/hr	\$127/hr	\$127/hr	\$127/hr	\$127/hr
Benjamin Driedger	\$129/hr	\$129/hr	\$129/hr	\$129/hr	\$129/hr
Cleardale Transport Ltd.	\$120/hr	\$120/hr	\$120/hr	\$120/hr	\$120/hr
Prograde Services Ltd.	\$124/hr	\$125/hr	\$125/hr	\$125/hr	\$125/hr
Johnny Driedger	\$120/hr	\$120/hr	\$120/hr	\$120/hr	\$120/hr
Bolliver Excavating	\$125/hr	\$125/hr	\$125/hr	\$125/hr	\$145/hr

Tender 2016-08
Hines Creek Grader
Beat

Council to open Tender 2016-08 – Hines Creek Grader Beat, analyze and bring back results to a future Regular Council meeting.

C185-16(4/12/16)

RESOLUTION by Councillor Johnson to open Tender 2016-08 – Hines Creek Grader Beat, analyze and bring back results to a future Regular Council meeting. CARRIED.

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Klassen Brothers Ltd.	\$140/hr	\$145/hr	\$150/hr	\$155/hr	\$160/hr
Black Stallion Ventures Ltd.	\$136/hr	\$137/hr	\$138/hr	\$139/hr	\$140/hr
Cal R Contracting	\$132/hr	\$134/hr	\$136/hr	\$138/hr	\$140/hr
Shamrock Valley Ent Ltd	\$120/hr \$130/hr \$145/hr	+ 5% increase	+ 5% increase	+ 5% increase	+ 5% increase
Abe Neustaeter	\$128/hr	\$128/hr	\$128/hr	\$128/hr	\$129/hr
Dusty lane Contracting Ltd.	\$128/hr	\$132/hr	\$136/hr	\$140/hr	\$140/hr
Raymo's Contracting Ltd.	\$140/hr	\$145/hr	\$150/hr	\$155/hr	\$160/hr
Danny Wayland	\$144/hr	\$148/hr	\$152/hr	\$156/hr	\$160/hr
Bolliver Excavating	\$125/hr	\$125/hr	\$125/hr	\$125/hr	\$145/hr
Prograde Services	\$124/hr	\$125/hr	\$125/hr	\$125/hr	\$125/hr

John Driedger SAA Ent.	\$130/hr	\$130/hr	\$130/hr	\$130/hr	\$130/hr
Cleardale Transport Ltd.	\$135/hr	\$135/hr	\$135/hr	\$135/hr	\$135/hr
Derik Driedger	\$135/hr	\$135/hr	\$135/hr	\$135/hr	\$135/hr
Bert Basnett	\$137/hr	\$137/hr	\$137/hr	\$137/hr	\$137/hr

Tender 2016-09
Sulphur Lake Grader
Beat

Council to open Tender 2016-09 - Sulphur Lake Grader Beat, analyze and bring back results to a future Regular Council meeting.

C186-16(4/12/16)

RESOLUTION by Councillor Svederus to open Tender 2016-09 - Sulphur Lake Grader Beat, analyze and bring back results to a future Regular Council meeting. CARRIED.

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Klassen Brothers Ltd.	\$140/hr	\$145/hr	\$150/hr	\$155/hr	\$160/hr
Shamrock Valley Ent Ltd	\$120/hr \$130/hr \$145/hr	+ 5% increase	+ 5% increase	+ 5% increase	+ 5% increase

Tender 2016-10
Whitelaw Grader
Beat

Council to open Tender 2016-10 - Whitelaw Grader Beat, analyze and bring back results to a future Regular Council meeting.

C187-16(4/12/16)

RESOLUTION by Councillor Croy to open Tender 2016-10 - Whitelaw Grader Beat, analyze and bring back results to a future Regular Council meeting. CARRIED.

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Klassen Brothers Ltd.	\$140/hr	\$145/hr	\$150/hr	\$155/hr	\$160/hr
Shamrock Valley Ent Ltd	\$120/hr \$130/hr \$145/hr	+ 5% increase	+ 5% increase	+ 5% increase	+ 5% increase
Black Stallion Ventures Ltd.	\$136/hr	\$137/hr	\$138/hr	\$139/hr	\$140/hr
Cal R Contracting	\$132/hr	\$134/hr	\$136/hr	\$138/hr	\$140/hr
Raymo's Contracting Ltd.	\$150/hr	\$150/hr	\$150/hr	\$150/hr	\$150/hr
Prograde Services	\$124/hr	\$125/hr	\$125/hr	\$125/hr	\$125/hr
Derik Driedger	\$135/hr	\$135/hr	\$135/hr	\$135/hr	\$135/hr
Cleardale Transport	\$135/hr	\$135/hr	\$135/hr	\$135/hr	\$135/hr
John Driedger	\$130/hr	\$130/hr	\$130/hr	\$130/hr	\$130/hr

SAA Ent.					
Dan Wayland	\$138/hr	\$140/hr	\$140/hr	\$140/hr	\$142/hr
Bert Basnett	\$140/hr	\$140/hr	\$140/hr	\$140/hr	\$140/hr

Reeve Klassen recessed the meeting at 10:20 a.m.
Reeve Klassen reconvened the meeting at 10:27 p.m.

2015 Audited
Financial Statements

Wilde & Company performed the year-end audit and produced the draft 2015 audited financial statements.

C188-16(4/12/16)

RESOLUTION by Councillor Croy that Council adopts the 2015 audited financial statements as presented by Wilde & Company. CARRIED.

COMMUNITY
SERVICES

ASB Member at Large

Agricultural Service Board Member at Large Leslie Davis verbally tendered his resignation to the ASB at their Regular Meeting on March 18, 2016. His resignation is effective April 25, 2016 as he is moving out of the County. Council is requested to give direction regarding this vacancy.

C189-16(4/12/16)

RESOLUTION by Councillor Croy to advertise for interested eligible applicants to fill the Agricultural Service Board Member at Large vacancy. CARRIED.

Policy 6302-
Agricultural
Improvement

The Agricultural Service Board is recommending amendments to Policy 6302-Agricultural Improvement Policy to include reimbursement of some costs for producers that attend agricultural focused conferences and workshop and report back to the Board on what they learned.

C190-16(4/12/16)

RESOLUTION by Councillor Svederus to bring back to the next Regular Council Meeting the amended Policy 6302 Agricultural Improvement Policy that includes criteria for reimbursing costs for producers that attend agricultural focused Conferences and Workshops and report back on to the Agricultural Service Board on what they learned. CARRIED.

Policy 6304- Roadside
Vegetation Control

The Agricultural Service Board is recommending a voluntary Pollinator Habitat No-Mow Program be implemented by the County to protect the habitat of bees and other pollinators, and Council is presented with the revised Policy 6304 Road Side Vegetation Control that includes the proposed No-Mow program in Section 4.11.

C191-16(4/12/16)

RESOLUTION by Reeve Klassen to not adopt the amended Policy 6304 Roadside Vegetation Control with the proposed Pollinator Habitat No-Mow Program. CARRIED.

Policy 6306- Clubroot of Canola Policy

The Agricultural Service Board is recommending that Council adopt the amended Policy 6306-Clubroot of Canola Policy that they have revised to clearly define the County's criteria to inspect for Clubroot of Canola and response process to limit the spread of Clubroot of Canola if it is ever confirmed within the County boundaries.

C192-16(4/12/16)

RESOLUTION by Councillor Fletcher to adopt the amended Policy 6306-Clubroot of Canola Policy that has been revised to clearly define the County's criteria to inspect for Clubroot of Canola and response process to limit the spread of Clubroot of Canola if it is ever confirmed within the County boundaries. CARRIED.

Northwest Alberta
Emergency
Resourcing
Agreement

Council is presented with the Northwest Alberta Emergency Resourcing agreement, which was born out of the response to the Wild Fires near High Level in 2015. This agreement does not supersede any existing mutual aid agreements in place. The concept behind the agreement is to have predictable costs in advance for a community accessing help as well as predictable expectations of revenue for a municipality that is sending equipment. The agreement sets up the region for incident management help from the area as well as the ability to request just manpower if needed.

C193-16(4/12/16)

RESOLUTION by Councillor Frixel to enter into the Northwest Alberta Emergency Resourcing Agreement, a multi-municipality mutual aid agreement for the northwest region of Alberta. CARRIED.

Development Appeal
Board

Council is presented with the Notice of Decision of the Development Appeal Board hearing that was held on March 21, 2016 for a scrap metal business on part of NW 17-85-5-W6M. The Decision includes rescinding Development Permit W51-15 for the scrap metal business and:

- The County covering the costs to rezone the 10 acre parcel back to Agricultural District 1 from Rural Industrial;
- Recommending Council revise the advertising procedures for land use bylaw amendments, such as rezoning, to include notification of landowners within a five mile radius by registered mail, and
- Recommending Council investigate bonding for businesses that may require reclamation at some point in the future.

C194-16(4/12/16) **RESOLUTION by Councillor Frixel to proceed with rezoning that part of NW 17-85-5-W6M that was zoned Rural Industrial (RM) by Bylaw 202-16 back to Agricultural District 1 (AG1). CARRIED.**

C195-16(4/12/16) **RESOLUTION by Reeve Klassen to revise the advertising procedures for land use bylaw amendments, such as rezoning, to include notification of landowners within a five mile radius by registered mail. CARRIED.**

C196-16(4/12/16) **RESOLUTION by Councillor Fletcher to table the discussion regarding investigating bonding for businesses that may require reclamation at some point in the future, as part of the development permit process, and bring that information to a future meeting. CARRIED.**

Reeve Klassen recessed the meeting at 11:23 a.m.

Reeve Klassen reconvened the meeting at 11:54 p.m.

Rental Equipment
Rates Hand Post
Hole Auger

A Hand Post Hole Auger has been purchased by the Agricultural Service Board as a rental equipment item, and Council is requested to set the deposit and rental rates for this item.

Councillor Svederus entered the meeting 11:55

C197-16(4/12/16) **RESOLUTION by Deputy Reeve Ruecker that the rental rates for the Hand Post Hole Auger be set at a deposit of \$50.00 (fifty dollars) with daily rental rates of: Standard \$25.00 (twenty five dollars), Commercial \$50.00 (fifty dollars) Community Organizations – first 2 days free then standard rates apply; and that a revised Schedule of Fees Bylaw be prepared for the next Council meeting. CARRIED.**

Rental Equipment
Rates Wire Roller

A tractor hitch mount style wire roller has been purchased by the Agricultural Service Board as a Rental Equipment item, and Council is requested to set the deposit and rental rate for this item.

C198-16(4/12/16) **RESOLUTION by Councillor Fletcher that the rental rates for the Wire Roller be set at a deposit of \$50.00 (fifty dollars) with daily rental rates of: Standard \$25.00 (twenty five dollars) Commercial \$50.00 (fifty dollars) Community Organizations – first 2 days free then standard rates apply; and that a revised Schedule of Fees Bylaw be prepared for the next Council meeting. CARRIED.**

Tradeshow Review

The 22nd Annual Clear Hills County Agricultural Tradeshow was held on Saturday April 9, 2016; and Council is requested to provide feedback to assist with planning for the 2017 Tradeshow.

C199-16(4/12/16)

RESOLUTION by Reeve Klassen to accept for information the discussion and feedback on the 22nd Annual Clear Hills County Agricultural Tradeshow that was held on Saturday April 9, 2016 and planning suggestions for the 2017 Tradeshow. CARRIED.

Recreation Boards
Operation Grants

Council is presented with the 2016 Recreation Boards Operating Grant disbursement information for consideration.

C200-16(4/12/16)

RESOLUTION by Councillor Croy that Council approve the 2016 Recreation Board Operating Grants as follows:

Burnt River Recreation Board:	\$ 17,231.00
Hines Creek & District Recreation Board	\$ 82,769.00
Worsley Recreation Board	\$ 74,769.00
Cleardale Recreation Board	\$ 47,846.00
Cherry Canyon Recreation Board	\$ 27,385.00

CARRIED.

PUBLIC WORKS

Dust Control
Locations

Council is presented with information for dust control application at specific locations within Clear Hills County.

C201-16(4/12/16)

RESOLUTION by Councillor Johnson to request Alberta Transportation to apply dust control on selected secondary highway areas throughout Clear Hills County. CARRIED.

C202-16(4/12/16)

RESOLUTION by Councillor Johnson to apply 200 meters of dust control on Township Road 854 between Range Road 74 and Range Road 75 in front of the private school. CARRIED.

WRITTEN REPORTS

COUNCIL,
COMMITTEE &
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Chief Administrative
Officer's Report

The Chief Administrative Officer report was reviewed.

C203-16(4/12/16)

RESOLUTION by Councillor Fletcher to receive the information provided in the Chief Administrative Officer report for April 12, 2016, for information, as presented. CARRIED.

Community
Development
Manager's Report

The Community Development Managers report was reviewed.

C204-16(4/12/16)

RESOLUTION by Reeve Klassen to receive the information provided in the Community Development Managers report for April 12, 2016, for information, as presented. CARRIED.

Corporate Service
Manager's Report

There was nothing to report.

Public Works
Manager's Report

The Public Works Managers report was reviewed.

C205-16(4/12/16)

RESOLUTION by Councillor Svederus to receive the information provided in the Public Works Managers report for April 12, 2016, for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C206-16(4/12/16)

RESOLUTION by Councillor Croy to receive for information the correspondence presented at the April 12, 2016 Regular Council Meeting. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C207-16(4/12/16)

RESOLUTION by Councillor Croy to receive for information the April, May and June 2016, calendars, as presented. CARRIED.

Interprovincial Mtg	April 13-Cancelled	All
Menno Simons	April 18	Klassen, Fletcher
MMSA	April 15	Frixel
NPHF Convention	April 22, 23	Fletcher
NPRL	April 28	Fletcher
ABSR	June 7	Johnson,Klassen,Ruecker

Reeve Klassen recessed the meeting at 12:36 p.m.
Reeve Klassen reconvened the meeting at 12:43 p.m.

DELEGATIONS

Cleardale
Co-operative Ltd.

Representatives of the Cleardale Co-operative Ltd., Murray Lewis, Isaac Fehr, Mary Giesbrecht, and Eva Klassen was in attendance at 12:44 p.m. to present a request for a grant for capital improvements to the Co-op. The co-op was formed in 2011 and includes a restaurant, groceries, fuel, banking and a post office.

C208-16(4/12/16)

RESOLUTION by Deputy Reeve Ruecker to table the Cleardale Co-operative Ltd request for a grant for capital improvements to the Co-op till the next Regular Council Meeting. CARRIED.

ADJOURNMENT

Deputy Reeve Klassen adjourned the March 22, 2016, Regular Council Meeting at 1:00 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED