

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
MAY 10, 2016**

PRESENT

Jake Klassen	Reeve
Jason Ruecker	Deputy Reeve
Charlie Johnson	Councillor
Miron Croy	Councillor
Dan Fletcher	Councillor
Lee Svederus	Councillor
Peter Frixel	Councillor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Ron Jensen	Public Works Manager (PWM)
Bonnie Morgan	Executive Assistant (EA)

CALL TO ORDER

Reeve Klassen called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C254-16(05/10/16)

RESOLUTION by Councillor Croy to adopt the agenda governing May 10, 2016, Regular Council Meeting, with the following additions; 7. a. 7b. Worsley Graduation, 7. a. 9. Financial Aid Fort McMurray, 7.a.10. Communication to ratepayers. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Meeting Minutes

C255-16(05/10/16)

RESOLUTION by Councillor Svederus to adopt the minutes of April 26, 2016, Regular Council Meeting, as presented. CARRIED.

C256-16(05/10/16)

RESOLUTION by Councillor Fletcher to adopt the minutes of May 4, 2016, Special Council Meeting, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management
Team Activity Report

Council reviewed the most recent Management Team Activity Report.

C257-16(05/10/16)

RESOLUTION by Councillor Johnson to accept the April 26, 2016, Management Team Activity Report, as presented. CARRIED.

Paving Projects

Deputy Reeve Ruecker requested a discussion regarding Clear Prairie and Worsley paving be added to today's agenda.

C258-16(05/10/16)

RESOLUTION by Councillor Fletcher to table the discussion regarding paving until later in the meeting. CARRIED.

TENDER OPENING

Tender 2016-13
Construction of
Access Roads

Council is presented with Tender 2016-13 Construction of Access Roads SW-16-83-4-W6M & SW 7- 84-2-W6M.

C259-16(05/10/16)

RESOLUTION by Councillor Svederus to open Tender 2016-13 Construction of Access Roads SW-16-83-4-W6M & SW 7- 84-2-W6M. CARRIED.

Company	Amount
Cal R Contracting	\$119,750.00 excluding GST
Tyran Transport Ltd	\$84,638.75
Clean Harbors	\$133,400.00
FMC Contracting	\$198,517.00
Rebel Construction	\$117,450.00
Bjornson Enterprises Ltd	\$99,700.00
MDP Oilfield Services	\$136,451.72

C260-16(05/10/16)

RESOLUTION by Councillor Fletcher to raise the discussion regarding paving off the table. CARRIED.

C261-16(05/10/16)

RESOLUTION by Councillor Frixel to proceed with obtaining an estimate from WSP on the 4 ¼ miles of paving on the Clear Prairie Road. Starting from the existing pavement at Range Road 100 going west 4 ¼ miles to the Y intersection and bring back to the next Regular Council Meeting. Councillor Johnson requested a recorded vote:

For	Against
Deputy Reeve Ruecker	
Councillor Svederus	
Councillor Croy	
Reeve Klassen	
Councillor Johnson	
Councillor Fletcher	
Councillor Frixel	CARRIED.

C262-16(05/10/16)

RESOLUTION by Councillor Johnson to obtain a quote on proceeding with paving of the remainder of Secondary Highway 717, and bring back to the next Regular Council meeting. Councillor Johnson requested a recorded vote:

For	Against
Reeve Klassen	Deputy Reeve Ruecker
Councillor Johnson	Councillor Svederus
Councillor Fletcher	Councillor Croy
	Councillor Frixel
	DEFEATED.

Reeve Klassen recessed the meeting at 10:16 a.m.
Reeve Klassen reconvened the meeting at 10:23 a.m.

C263-16(05/10/16)

RESOLUTION by Deputy Reeve Ruecker to draft a letter to the Provincial Government requesting that they honour their portion of the contract and request a timeline on secondary Highway 717. Councillor Johnson requested a recorder vote:

For	Against
Deputy Reeve Ruecker	Councillor Johnson
Councillor Svederus	
Councillor Croy	
Reeve Klassen	
Councillor Fletcher	
Councillor Frixel	CARRIED.

Equipment Registry

Councillor Croy requested a discussion regarding an analysis of the equipment registry versus the (ARHCA) Alberta Road Builders 2016 Equipment Rental Rates.

C264-16(05/10/16)

RESOLUTION by Councillor Croy to receive the information on the equipment registry for information. CARRIED.

Grazing Leases

Councillor Svederus requested a discussion regarding the restrictions placed on grazing leases.

C265-16(05/10/16)

RESOLUTION by Councillor Fletcher to receive the information regarding the restrictions placed on grazing leases for information. CARRIED.

License and
Registration Renewal

Councillor Svederus requested a discussion regarding the new legislation put forward by the government going paper free with registration and license renewal notifications.

C266-16(05/10/16)

RESOLUTION by Councillor Svederus to draft a letter to Honorable Minister of Municipal Affairs, Danielle Larivee with concerns that it is a form of discrimination implementing the government going paper free with registration and license renewal notifications. CARRIED.

Fire Guards

Councillor Svederus requested a discussion regarding letter of request to the Honorable Minister of Municipal Affairs, Danielle

Larivee advising that fire guards be put in place around all towns, villages, cities etc.

C267-16(05/10/16)

RESOLUTION by Reeve Klassen to receive the discussion regarding sending a letter of request to the Honorable Minister of Municipal Affairs, Danielle Larivee advising that fire guards be put in place around all towns, villages, cities etc. for information. CARRIED.

Hines Creek
Graduation

The Hines Creek Graduating Class of 2016 requests the presence of Councillor Frixel to attend and speak on behalf of Clear Hills County at the 2016 Graduating Ceremony being held on June 30, 2016 at 7:00 p.m. in the Hines Creek Gymnasium.

C268-16(05/10/16)

RESOLUTION by Councillor Croy to approve the attendance of Councillor Frixel to attend and speak on behalf of Clear Hills County at the 2016 Hines Creek Graduating Ceremony being held on June 30, 2016 at 7:00 p.m. in the Hines Creek Gymnasium. CARRIED.

Worsley
Graduation

The Worsley Graduating Class of 2016 would like to extend an invitation to Deputy Reeve Ruecker to speak on behalf of Clear Hills County. He is welcome to attend the banquet with a guest at 5:30 with the exercises to start at 7:00 p.m. on May 21, 2016 in the Worsley Gymnasium.

C269-16(05/10/16)

RESOLUTION by Councillor Svederus to approve the attendance of Deputy Reeve Ruecker to attend and speak on behalf of Clear Hills County at the Worsley 2016 Graduating Ceremony being held on May 21, 2016 at 5:30 p.m. in the Worsley Gymnasium. CARRIED.

North Peace Housing
Foundation

Council is presented with the 2015 North Peace Housing Foundations Audited Financial Statements.

C270-16(05/10/16)

RESOLUTION by Councillor Fletcher to receive the 2015 North Peace Housing Foundations Audited Financial Statements for information, as presented. CARRIED.

Financial Aid for
Fort McMurray

Councillor Svederus requested a discussion regarding financial aid for Fort McMurray.

C271-16(05/10/16)

RESOLUTION by Councillor Svederus to send a letter of support to the Municipality of Wood Buffalo with regards to the Wildfire in Fort McMurray. CARRIED.

Communications
To Ratepayers

Councillor Frixel requested a discussion regarding communications to Ratepayers

Reeve Klassen recessed the meeting for lunch at 11:18 a.m.
Reeve Klassen reconvened the meeting at 11:48 a.m.

C272-16(05/10/16)

RESOLUTION by Councillor Frixel to bring back ideas on distributing communication to the ratepayers regarding emergency events, to the next regular Council meeting.

CARRIED.

CORPORATE
SERVICES

Accounts Payable
(April 27, 2016, to
May 10, 2016)

A list of expenditures for Clear Hills County for the period of April 27, 2016, to May 10, 2016, is provided for Council's review.

C273-16(05/10/16)

RESOLUTION by Councillor Croy that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 27, 2016 to May 10, 2016 for a total of \$515,395.05 (five hundred and fifteen thousand three hundred and ninety five dollars and five cents).

CARRIED.

March Financial
Report

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending March 31, 2016.

C274-16(05/10/16)

RESOLUTION by Reeve Klassen that Council accepts for information the financial report for the period ending March 31, 2016.

CARRIED.

C275-16(05/10/16)

RESOLUTION by Councillor Svederus to go in camera at 11:53 a.m.

CARRIED.

Tax sale Property

On November 25, 2015, Plan 0621299, Block 1, Lot 1, a portion of SE 28-87-7-W6M, was offered for sale at public auction under the provisions of the Municipal Government Act. The parcel did not sell at auction and the title was transferred to Clear Hills County.

C276-16(05/10/16)

RESOLUTION by Councillor Frixel to come out of camera at 12:30 p.m.

CARRIED.

Reeve Klassen recessed the meeting at 12:31 p.m.
Reeve Klassen reconvened the meeting at 12:38 p.m.

C277-16(05/10/16)

RESOLUTION by Councillor Fletcher to accept the offer to purchase from Richard Huppe for Plan 0621299, Block 1, Lot 1, a portion of SE 28-87-7-W6M for a purchase price of \$41,000.00 (forty one thousand dollars).

CARRIED.

C278-16(05/10/16)

RESOLUTION by Reeve Klassen to receive the legal opinion on the Cleardale Grader Beat for information.

CARRIED.

COMMUNITY
SERVICES

Schedule of Fees
Bylaw

Council is provided with a revised Schedule of Fees Bylaw 205-16 with the deposit and rental rates for the One Man 3 HP Post Hole Auger, Wire Roller, BBQ/Grill Trailer and Self Powered Sickle Mower included as per Resolutions C197-16(04/12/16, C198-16(04/21/16), C233-16(4/26/16) and C234-16(04/26/16).

C279-16(05/10/16)

RESOLUTION by Deputy Reeve Ruecker that Council gives first reading to Bylaw 205-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 203-16. CARRIED.

C280-16(05/10/16)

RESOLUTION by Councillor Johnson that Council gives second reading to Bylaw 205-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 203-16. CARRIED.

C281-16(05/10/16)

RESOLUTION by Councillor Croy that Council proceeds with third reading of Bylaw 205-16. CARRIED UNANIMOUSLY.

C282-16(05/10/16)

RESOLUTION by Councillor Fletcher that Council gives third and final reading of Bylaw 205-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 203-16. CARRIED.

Pest Inspector
Appointments

Pest Control inspectors are required to be appointed as per Section 10 of the Agricultural Pests Act; and Council is requested to appoint the following individuals as inspectors to administer the Agricultural Pests Act for Clear Hills County in 2016:

Cindy Campbell
Cheryl Berggren
Crystal Dei
Ryan Roessler

C283-16(05/10/16)

RESOLUTION by Councillor Johnson to appoint Cindy Campbell, Cheryl Berggren, Crystal Dei and Ryan Roessler as pest inspectors for the Clear Hills County for 2016 as per Section 10 of the Agricultural Pests Act. CARRIED.

Pest Inspector
Appointments

Weed Control inspectors are required to be appointed as per Section 7 of the Weed Control Act. Council is requested to appoint the following individuals as inspectors to administer the Weed Control Act for Clear Hills County in 2016:

Cindy Campbell
Cheryl Berggren
Crystal Dei
Ryan Roessler

C284-16(05/10/16)

RESOLUTION by Councillor Fletcher to appoint Cindy Campbell, Cheryl Berggren, Crystal Dei and Ryan Roessler as weed

**inspectors for Clear Hills County for 2016 as per Section 7 of the
Weed Control Act. CARRIED.**

Policy 6302
Agricultural
Improvement Policy

Council is presented with an amended Agricultural Improvement Policy with the inclusion of a reporting time limit, maximum number of reimbursement approvals to individual producers or farm units in section 2.2 of the policy, and a draft application form.

C285-16(05/10/16)

RESOLUTION by Councillor Svederus to adopt amended Policy 6302 Agricultural Improvement Policy that includes criteria for reimbursing costs for producers that attend agricultural focused Conferences and Workshops and report back on to the Agricultural Service Board on what they learned, as presented. CARRIED.

Proceed to Tender –
Side by Side & Trailer

Council is requested to authorize permission to proceed to tender for the side by side equipped for fire suppression and trailer for the Hines Creek Fire Department that is included in the 2016 Capital Plan.

C286-16(05/10/16)

RESOLUTION by Councillor Croy to proceed to tender for a side by side equipped for fire suppression and trailer to transport the side by side for the Hines Creek Fire Department. CARRIED.

PUBLIC WORKS
Cleardale Overlay

Council is presented with information regarding Cleardale access overlay from Highway 64, south for 1.4 km.

C287-16(05/10/16)

RESOLUTION by Councillor Fletcher to negotiate with Wapiti Gravel Suppliers on adding the Cleardale access overlay from Highway 64, south for 1.4 km. to their existing contract. CARRIED.

Tender Award
Tender 2016-12
Cleardale large
Vehicle Parking lot

Council is presented with analyzed results of tender 2016-12 Cleardale Large Vehicle Gravel Parking Lot.

C288-16(05/10/16)

RESOLUTION by Councillor Croy to reject all tenders for tender 2016-12 Cleardale Large Vehicle Gravel Parking Lot due to them all coming in over budget. CARRIED.

C289-16(05/10/16)

RESOLUTION by Councillor Fletcher to hire off of the equipment registry for the clearing and graveling of the Cleardale Large Vehicle Gravel Parking Lot. CARRIED.

WRITTEN REPORTS
COUNCIL,
COMMITTEE &

MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Chief Administrative
Officer's Report

The Chief Administrative Officer report was reviewed.

C290-16(05/10/16)

RESOLUTION by Councillor Croy to receive the information provided in the Chief Administrative Officer report for May 10, 2016, for information, as presented. CARRIED.

Community
Development
Manager's Report

The Community Development Managers report was reviewed.

C291-16(05/10/16)

RESOLUTION by Councillor Croy to receive the information provided in the Community Development Managers report for May 10, 2016, for information, as presented. CARRIED.

Corporate Service
Manager's Report

There was nothing to report.

Public Works
Manager's Report

The Public Works Managers report was reviewed.

C292-16(05/10/16)

RESOLUTION by Councillor Fletcher to receive the information provided in the Public Works Managers report for May 10, 2016, for information, as presented. CARRIED.

C293-16(05/10/16)

RESOLUTION by Councillor Johnson to obtain a price and proceed if the price is the same as the current project on crack filling and hole repairs on Secondary Highway 730. CARRIED.

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C294-16(05/10/16)

RESOLUTION by Councillor Croy to receive for information the correspondence presented at the May 10, 2016 Regular Council Meeting. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C295-16(05/10/16)

RESOLUTION by Deputy Reeve Ruecker to receive for information the, May, June and July 2016, calendars, as presented. CARRIED.

Meeting	Date	Member
DMI	May 25	Frixel
4H Sale	June 6	

ADJOURNMENT

Deputy Reeve Klassen adjourned the May 10, 2016, Regular Council Meeting at 1:22 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED