

**MINUTES OF CLEAR HILLS COUNTY  
SPECIAL COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
MAY 31, 2016**

PRESENT	<p>Jason Ruecker                      Deputy Reeve          Charlie Johnson                Councillor          Miron Croy                        Councillor          Dan Fletcher                    Councillor          Lee Svederus                    Councillor</p>
ABSENT	<p>Peter Frixel                        Councillor</p>
ATTENDING	<p>Allan Rowe                        Chief Administrative Officer (CAO)          Audrey Bjorklund                Community Development Manager (CDM)          Ron Jensen                        Public Works Manager (PWM)          Bonnie Morgan                    Executive Assistant (EA)</p>
CALL TO ORDER	<p>Deputy Reeve Ruecker called the meeting to order at 9:30 a.m.</p>
<u>ACCEPTANCE OF AGENDA</u> C296-16(05/31/16)	<p><b>RESOLUTION by Councillor Croy to adopt the agenda governing May 31, 2016, Special Council Meeting, with the following additions; 7.a.8. Advanced Biofuels Symposium.      CARRIED.</b></p>
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes  C297-16(05/31/16)	<p><b>RESOLUTION by Councillor Fletcher to adopt the minutes of May 10, 2016, Regular Council Meeting, as presented.      CARRIED.</b></p>
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report	<p>Council reviewed the most recent Management Team Activity Report.</p>
C298-16(05/31/16)	<p><b>RESOLUTION by Councillor Svederus to accept the May 10, 2016, Management Team Activity Report, as presented.      CARRIED.</b></p>
Cleardale Overlay	<p>Council requested negotiations with Wapiti Gravel Suppliers on adding the Cleardale access overlay from Highway 64, south for 1.4 km. to their existing contract bring back to this Regular Council Meeting.</p>
C299-16(05/31/16)	<p><b>RESOLUTION by Councillor Fletcher to proceed with the Cleardale access overlay from Highway 64 south for 1.4 km for a total of \$275,301.35 (two hundred and seventy five thousand</b></p>

**three hundred and one dollars and thirty five cents) including \$25,000.00 (twenty five thousand dollars) engineering from WSP and \$247,501.35 (two hundred and forty seven thousand five hundred and one dollars and thirty five cents) Construction from Wapiti Gravel Suppliers on the. CARRIED.**

Clear Prairie Road

Council requested a quote be obtained on the 4 ¼ miles of paving on the Clear Prairie Road. Starting from the existing pavement at Range Road 100 going west 4 ¼ miles to the Y intersection and bring back to this Regular Council Meeting.

**C300-16(05/31/16)**

**RESOLUTION by Councillor Johnson to proceed with the reconstruction, base and paving of the Clear Prairie Road. Starting from the existing pavement at Range Road 100 going west 6.80 km to the Y intersection for the total amount of \$4,207,888.52 (four million two hundred and seven thousand eight hundred and eighty eight dollars and fifty two cents) including \$290,987.00 (two hundred and ninety thousand nine hundred and eighty seven dollars) engineering from WSP and \$3,896,651.52 (three million eight hundred and ninety six thousand six hundred and fifty one dollars and fifty two cents) construction from Wapiti Gravel Suppliers. CARRIED.**

By-Election

Council is presented with section 162 of the Municipal Government Act regarding a by-election.

**C301-16(05/31/16)**

**RESOLUTION by Councillor Fletcher to set Nomination Day for Monday, June 20, 2016, and that nomination for the election of candidates for Ward Five will be received at the Clear Hills County Office between the hours of 10:00 a.m. and 12:00 p.m. Noon. CARRIED.**

**C302-16(05/31/16)**

**RESOLUTION by Councillor Svederus to proceed with a By-Election for Ward 5 of Clear Hills County. On Monday, July 18, 2016, polls will be open from 10:00 a.m. to 8:00 p.m. at the Menno Simons Community School. CARRIED.**

Boards and  
Committees

Council is presented a list of Boards and Committees that will need to be reassigned.

**C303-16(05/31/16)**

**RESOLUTION by Councillor Croy to table the Boards and Committees that will need to be reassigned until after the By-Election. CARRIED.**

Approach  
Construction

Councillor Svederus has requested a discussion regarding Approach Construction be added to today's meeting

**C304-16(05/31/16)**

**RESOLUTION by Deputy Reeve Ruecker to bring back Policy 3203 Approach and Maintenance with section 2.6 amended as follows: The County shall upgrade only one approach per residence and one field access approach per half mile of road that are less than 12 meters with priority given to approaches less than 10 meters, upon receipt of written request. CARRIED.**

Deputy Reeve Ruecker recessed the meeting at 10:15 a.m.  
Deputy Reeve Ruecker reconvened the meeting at 10:25 a.m.

Graders

Councillor Svederus has requested a discussion regarding Graders be added to today's meeting

**C305-16(05/31/16)**

**RESOLUTION by Councillor Fletcher to receive for information the discussion regarding grader beats. CARRIED.**

Advanced Biofuels  
Symposium

Councillor Frixel has requested a discussion regarding the Advanced Biofuels Symposium be added to today's meeting.

**C306-16(05/31/16)**

**RESOLUTION by Councillor Croy to approve the attendance of Councillor Frixel to attend the Advanced Biofuels Symposium July 6-8, 2016, in Vancouver, at the Sheraton Wall Centre.CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
(May 11, 2016, to  
May 24, 2016)

A list of expenditures for Clear Hills County for the period of May 11, 2016, to May 24, 2016, is provided for Council's review.

**C307-16(05/31/16)**

**RESOLUTION by Councillor Johnson that Council receives for information the Accounts Payable report for Clear Hills County for the period of May 11, 2016 to May 24, 2016 for a total of \$1,087,517.40 (one million eighty seven thousand five hundred and seventeen dollars and forty cents). CARRIED.**

North Peace Housing  
Foundation Financing

North Peace Housing Foundation has been approved, by ATB Financial, to refinance their debt at a floating interest rate of prime + 0%.

**C308-16(05/31/16)**

**RESOLUTION by Councillor Fletcher to have North Peace Housing Foundation repay the following two loans: as North Peace Housing Foundation has been approved, by ATB Financial, to refinance their debt at a floating interest rate of prime + 0%. Loan #1 Peace River Affordable Housing Project remaining Balance is \$442,277.25 (four hundred and forty two thousand two hundred and seventy seven dollars and twenty five cents. Loan # 2 Peace River Affordable Housing Project remaining Balance is \$810,391.71 (eight hundred and ten thousand three hundred and ninety one thousand dollars and seventy one cents) and return the funds to the correct reserve.**

**CARRIED.**

COMMUNITY  
SERVICES

County BBQ 4H Beef

Council is requested to provide direction on whether to purchase a 4H beef for the annual County BBQ or not.

**C309-16(05/31/16)**

**RESOLUTION by Councillor Fletcher that Council authorizes Councillor Svederus to purchase a local 4H beef at the Monday June 6, 2016 North Peace 4H Interclub Show and Sale being held at the Hawker Pavilion, Fairview GPRC campus, and authorize administration to arrange for cutting and wrapping allowing for several freezer packs for door prizes. CARRIED.**

Pest Inspector  
Appointments

Pest Control inspectors are required to be appointed as per Section 10 of the Agricultural Pests Act; and Council is requested to appoint Willy Zacharias to administer the Agricultural Pests Act for Clear Hills County in 2016:

**C310-16(05/31/16)**

**RESOLUTION by Councillor Johnson to appoint Willy Zacharias as a pest inspector for the Clear Hills County for 2016 as per Section 10 of the Agricultural Pests Act. CARRIED.**

Weed Inspector  
Appointments

Weed Control inspectors are required to be appointed as per Section 7 of the Weed Control Act. Council is requested to appoint Willy Zacharias as an inspector to administer the Weed Control Act for Clear Hills County in 2016:

**C311-16(05/31/16)**

**RESOLUTION by Councillor Svederus to appoint Willy Zacharias as a weed inspector for Clear Hills County for 2016 as per Section 7 of the Weed Control Act. CARRIED.**

Bylaw No. 206-16  
Public Hearing date  
And Time

The advertising for Bylaw 206-16, a Bylaw to repeal Bylaw 202-16, including the attached Schedule A, thereby rezoning a 4.05 hectare (10 Acre) parcel of NW 17-85-5-W6M back to "Agricultural District 1 (AG-1)" from "Rural Industrial District (R-M)" was not successfully advertised for two weeks prior to the May 24, 2016 10:00 a.m. hearing date, so Council is requested to reschedule the hearing for June 28, 2016 at 10:00 a.m.

**C312-16(05/31/16)**

**RESOLUTION by Councillor Croy to approve the public hearing date of June 28, 2016 at 10:00 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Bylaw 206-16. CARRIED.**

Bylaw No. 207-16  
Public Hearing date  
And Time

The advertising for Bylaw 207-16, a Bylaw to amend Land Use Bylaw 107-08 with additional advertising procedures for land use bylaw

amendments was not successfully advertised for two weeks, prior to the May 24, 2016 10:00 a.m. hearing date , so Council is requested to reschedule the hearing for June 28, 2016 at 10:00 a.m.

**C313-16(05/31/16)**

**RESOLUTION by Councillor Fletcher to approve the public hearing date of June 28, 2016 at 10:00 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Bylaw 207-16. CARRIED.**

Enclosed Cargo  
Trailer Replacement

Council is requested to consider replacing the enclosed cargo trailer that was stolen, now that the insurance claim has been finalized.

**C314-16(05/31/16)**

**RESOLUTION by Councillor Svederus to approve the purchase of a replacement 20 foot enclosed cargo trailer to a maximum of \$10,000.00 (ten thousand dollars) using the proceeds of the insurance claim \$9,366.00 (nine thousand three hundred and sixty six dollars) and the balance from the Common Services (Vehicles & Equipment) Reserve. CARRIED.**

ASM Member at  
Large Vacancy

Two applications for the Agricultural Service Board Member at Large position that was made vacant by Leslie Davis's resignation have been received and are presented for Council's consideration.

Deputy Reeve Ruecker recessed the meeting at 10:55 a.m.  
Deputy Reeve Ruecker reconvened the meeting at 11:13 a.m.

**C315-16(05/31/16)**

**RESOLUTION by Councillor Croy to appoint Garry Candy to the Agricultural Service Board Member at Large position. CARRIED.**

DELEGATION:  
2015 Youth  
Enhancement  
Society (Y.E.S.)

Mitzie Godberson and three school principals will be in attendance at 11:15 a.m. to review the 2015 Youth Enhancement Society (Y.E.S.) program that received Family and Community Support Services (FCSS) funding, and to present the 2016 program for FCSS funding consideration.

**C316-16(05/31/16)**

**RESOLUTION by Councillor Svederus to accept for information the Youth Enhancement Society delegation that presented a review of the 2015 YES program that received Family and Community Support Services funding from the County and the proposed 2016 YES program. CARRIED.**

Dust Control  
Secondary Highway  
717- Cherry Point  
Ratepayers

Cherry Point Ratepayers was rescheduled and will be in attendance at 11:30 a.m. to present Council with information regarding Dust Control on Secondary Highway 717.

Deputy Reeve Ruecker recessed the meeting at 11:53 a.m.  
Deputy Reeve Ruecker reconvened the meeting at 12:23 a.m.

**C317-16(05/31/16)** **RESOLUTION by Councillor Johnson to investigate the process of degazetting) Secondary Highways. CARRIED.**

**C318-16(05/31/16)** **RESOLUTION by Councillor Svederus to request Alberta Transportation allow the County to offer the County dust Control program to residents along Secondary Highways within the County. CARRIED.**

**C319-16(05/31/16)** **RESOLUTION by Councillor Svederus to request the Province approve a school zone speed reduction in front of the Bear Canyon Hutterite Colony on Secondary Highway 717. CARRIED.**

PUBLIC WORKS

Tender Award  
Tender 2016-13  
Access roads

Council is presented with analyzed results of Tender 2016-13; Construction of Access Roads SW-16-83-4-W6M & SW 7- 84-2-W6M.

**C320-16(05/31/16)** **RESOLUTION by Councillor Johnson to award Tender 2016-13 Construction of Access Roads SW-16-83-4-W6M & SW 7- 84-2-W6M to Tyran Transport Ltd. in the amount of \$84,638.75 (eighty four thousand, six hundred thirty eight dollars and seventy five cents). CARRIED.**

Spring Versus  
Summer Gravel  
Haul

Council is presented with information regarding spring vs. summer gravel haul.

**C321-16(05/31/16)** **RESOLUTION by Council Croy to table the discussion regarding spring versus summer gravel haul until a future Council Meeting. CARRIED.**

Sulphur Lake  
Grader Beat

Council is presented with information regarding Tender 2016 – 09, Sulphur Lake Grader Beat.

**C322-16(05/31/16)** **RESOLUTION by Councillor Fletcher to hire a company from the Hourly Annual Equipment Registry List to grade the Sulphur Lake Beat hourly. CARRIED.**

WRITTEN REPORTS  
COUNCIL,  
COMMITTEE &  
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Chief Administrative  
Officer's Report

The Chief Administrative Officer report was reviewed.

**C323-16(05/31/16)**

**RESOLUTION by Councillor Croy to receive the information provided in the Chief Administrative Officer report for May 31, 2016, for information, as presented. CARRIED.**

Community  
Development  
Manager's Report

There was nothing to report.

Corporate Service  
Manager's Report

There was nothing to report.

Public Works  
Manager's Report

The Public Works Managers report was reviewed.

**C324-16(05/31/16)**

**RESOLUTION by Councillor Fletcher to receive the information provided in the Public Works Managers report for May 31, 2016, for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

**C325-16(05/31/16)**

**RESOLUTION by Deputy Reeve Ruecker to receive for information the correspondence presented at the May 31, 2016 Special Council Meeting. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C326-16(05/31/16)**

**RESOLUTION by Councillor Croy to receive for information the, May, June and July 2016, calendars, as presented.**

Meeting	Date	Member
Nomination	June 20	
By-Election	July 18, 2016	
ASR	Cancelled	<b>CARRIED.</b>

Legal

One legal item was discussed in camera.

**C327-16(05/31/16)**

**RESOLUTION by Councillor Svederus to go in camera at 1:10 p.m. CARRIED.**

**C328-16(05/31/16)**

**RESOLUTION by Councillor Croy to come out of camera at 1:14 p.m. CARRIED.**

**C329-16(05/31/16)**

**RESOLUTION by Councillor Croy to authorize the transfer of the 2015-09 Bear Canyon Grader Beat Contract to Boschwick Contracting from Johmar Contracting Ltd. effective May 31, 2016; all terms and**

**conditions of the existing contract to remain the same and be binding  
on Boschwick Contracting. CARRIED.**

ADJOURNMENT

Deputy Reeve Ruecker adjourned the May 31, 2016, Regular Council Meeting at 1:16 p.m.

\_\_\_\_\_  
DATE

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REEVE

\_\_\_\_\_  
DATE

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CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED