



Clear Hills County

Effective Date: **November 12, 2014**

Policy Number: **3217**

Title: **SIGNAGE OF RECREATIONAL & COMMUNITY FACILITIES and HISTORICAL LANDMARKS**

1. Policy Statement

- 1.1. Clear Hills County will support the local tourism industry by ensuring visitors are provided with essential local roads based directional and way-finding information to enhance the quality of their travel experience within the County.
- 1.2. This Signage of Recreational & Community Facilities and Historical Landmarks Policy is intended to compliment the Tourism Highway Signage Program - Sign Up Alberta that provides signage on provincial highways by providing the opportunity for local tourism industries to have directional and information signage within the local road network.
- 1.3. For consistency in treatment, these sites will be signed the same way. The program is supported by two broad signage categories:
 - 1.3.1. Tourism oriented directional signage
 - 1.3.2. Logo Signs – signage for service businesses such as food, gas and lodging
- 1.4. Clear Hills County shall annually, in the interim and final budget, allocate a portion of the annual signage budget for recreational and community facility signage within the County.

2. Responsibilities

- 2.1. Those local tourism industry providers, community facilities or individuals and clubs seeking to have directional or way finding information for their site installed within the local road network will submit a signage application by April 30th, each year.
- 2.2. The County will review the applications received, confirm that they do not qualify for provincial tourism signage and pending acceptance and capacity of the annual budget allocated for this program will have the signage installed as part of the regular annual sign program.
- 2.3. The County will be responsible for providing, installing and maintaining signs approved within this policy.
- 2.4. Tourism sites and community facilities must have been active in the previous year, to qualify for signage.
- 2.5. Historical Landmark signage will be installed for:
 - “One room” School houses
 - Inactive cemeteries
 - Original settlers homestead sites
 - Original settlers businesses, such as sawmills, garages, etc.

- Original community sites

3. Attachments:

- Sign Application Form (2 pages)

4. End of Policy

ADOPTED

Resolution #C181(02/23/10)

Date: February 23, 2010

AMENDED

Resolution #C769-14(11/12/14)

Date: November 12, 2014

Recreational & Community Facilities only:

- a. Hours and Days of Operation: _____ Yearly Opening Period _____
- b. Further Criteria Requirements:
- c. Comply with all municipal, provincial and federal laws regarding health, public safety, etc.?
 Yes No
- d. Maintain washroom facilities as required by health authorities? Yes No
- e. Provide adequate parking? Yes No
- f. Provide wheelchair accessibility; designated parking stalls, easy building access?
 Yes No

All Signage requests:

I am requesting signs in the right-of-way:

- For the first time
- To replace existing signs.

In the space below, please describe the sign(s) you are requesting and where you are requesting they be located. (if possible provide diagrams and maps).

I, _____, certify that the information provided is correct and understand that non-compliance of this application and program guidelines shall result in removal of all County provided Recreational directional signage.

(signature)

(date)