



## **CLEAR HILLS COUNTY**

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# **Employment Opportunity**

## **Payroll Clerk**

**(Temporary Full Time Position)**

Clear Hills County is seeking a Payroll Clerk whose duties include payroll preparation, benefit administration, government reporting and remittances, month end reporting and other general accounting and administrative functions. Experience in these areas would be a definite asset. Computer and organizational skills are a must.

Applications will be accepted until a suitable candidate is found. Submit applications to:

Lori Jobson, Corporate Services Manager  
Clear Hills County  
Box 240  
Worsley, Alberta T0H 3W0  
Email: [lori@clearhillscounty.ab.ca](mailto:lori@clearhillscounty.ab.ca)

All applicants are thanked for their interest. Only those invited for an interview will be contacted.