

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
JUNE 9, 2015**

**PRESENT**

Charlie Johnson	Reeve
Jake Klassen	Deputy Reeve
Miron Croy	Councillor
Dan Fletcher	Councillor
Jason Ruecker	Councillor
Lee Svederus	Councillor

**ABSENT**

Peter Frixel	Councillor
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**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Ron Jensen	Public Works Manager (PWM)
Bonnie Morgan	Executive Assistant (EA)

**CALL TO ORDER**

Reeve Johnson called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA**

**C292-15(06/09/15)**

**RESOLUTION by Councillor Fletcher to adopt the agenda governing the June 9, 2015 Regular Council Meeting, with the additions of 7. a. 6. Hines Creek History Book loan request and 7.a.7. Woodlot Meeting. CARRIED.**

**APPROVAL OF  
MINUTES**

Previous Regular Meeting Minutes

**C293-15(06/09/15)**

**RESOLUTION by Councillor Croy to adopt the minutes of the May 26, 2015 Regular Council Meeting, as presented. CARRIED.**

**PUBLIC HEARING**

There were no public hearings.

**NEW BUSINESS:  
COUNCIL**

Management Team Activity Report

Council reviewed the most recent Management Team Activity Report.

**C294-15(06/09/15)**

**RESOLUTION by Councillor Croy to accept the May 26, 2015 Management Team Activity Report, as presented. CARRIED.**

Policy 1111- Recognition of Service

Council is presented with the amended Policy 1111- Recognition of Service.

**C295-15(06/09/15)**

**RESOLUTION by Councillor Croy to approve the amendments in Policy 1111 - Recognition of Service and the amendments in Policy Number HRP 5:09, as presented. CARRIED.**

Signing Authority

Council is asked to authorize the Corporate Service Manager of Clear Hills County to sign all agreements, cheques and other negotiable instruments for 2015.

**C296-15(06/09/15)**

**RESOLUTION by Councillor Fletcher that Council appoints the Corporate Service Manager as signing authority on agreements, cheques and other negotiable instruments for the 2015 year. CARRIED.**

Seniors Summer Driveway Grading Policy

Councillor Svederus has requested that the Summer Driveway Grading Policy regarding the senior's summer driveway grading program be discussed at today's meeting.

**C297-15(06/09/15)**

**RESOLUTION by Deputy Reeve Klassen to receive the discussion regarding Summer Driveway Grading Policy and the seniors summer driveway grading program for information. CARRIED.**

Moisture Towers for (AFSC) Alberta Financial Services

Councillor Svederus has requested that Moisture Towers for (AFSC) Alberta Financial Services be discussed at today's meeting.

**C298-15(06/09/15)**

**RESOLUTION by Councillor Ruecker to bring back information regarding the Moisture Towers for (AFSC) locations and funding information required to have an additional tower installed to future meeting. Also send a letter recommending the installation of new towers within Clear Hills County to allow for more accurate rain fall data collection readings. CARRIED.**

TENDER OPENING

Tender - Bridge File 72793

Council to open Bridge File 72793 Tender, analyze results and bring back to a future Council Meeting.

**C299-15(06/09/15)**

**RESOLUTION by Deputy Reeve Klassen to open Bridge File 72793 Tender, analyze results and bring back to a future Council Meeting. CARRIED.**

Company	Amount
Driedger Construction	\$197,500.00
Sure Grade Construction Ltd.	\$186,894.06
Petro West Construction Lp.	\$341,664.40
MDP Oilfield Services Ltd.	\$151,807.70
North West Trenching Ltd.	\$169,900.00
North Site Contractors Ltd.	\$163,293.00 Addendum- #1 -\$ 8,075.00
Cal R Contracting 2001 Ltd.	\$172,115.00

Northern Road Builders	\$312,000.00 Addendum- #1 -\$10,000.00
Orintel Landscaping & Construction Ltd	\$227,500.00
Clean Harbours Exploration	\$132,325.00

Tender 2015-15  
Reconstruction of  
Range Road 32

Council to proceed with opening of Tender 2015-15 for the reconstruction of Range Road 32, analyze results and bring back to a future Council Meeting.

**C300-15(06/09/15)**

**RESOLUTION by Councillor Croy to open Tender 2015-15 for the reconstruction of Range Road 32, analyze results and bring back to a future Council Meeting. CARRIED.**

Company	Amount
Petro West Construction Lp	\$300,000.00 Excluding GST
Bjornson Enterprises Ltd.	\$184,609.50
Driedger Construction Ltd.	\$350,000.00
North Site Contractors Ltd.	\$189,867.00
Sure Grade Construction Ltd.	\$289,869.33
1266581 Alberta Ltd.	\$176,200.00
FMC Contracting Ltd.	\$146,616.00
Cal R Contracting 2001 Ltd.	\$160,750.00
MDP Oilfield Services Ltd.	\$223,200.40

Tender 2015-16  
Brushing/Backsloping

Council to proceed with opening of Tender 2015-16 Brushing/Backsloping, analyze results and bring back to a future Council Meeting.

**C301-15(06/09/15)**

**RESOLUTION by Councillor Ruecker to open Tender 2015-16 for Brushing/Backsloping, analyze results and bring back to a future Council Meeting. CARRIED.**

Company	Amount
Driedger Construction Ltd.	\$350,000.00
Redneks Field Services Ltd.	\$379,000.00
Amarillo Contractors Ltd.	\$1,044,000.00
1266581 Alberta Ltd.	\$717,100.00
Arcadia Ridge	\$414,754.00

Contracting	
Granite Energy Corp	\$268,525.00
Canadian Forest Resources Ltd.	\$429,188.22
Clean Harbours Exploration	\$154,411.64

Tender 2015-13  
Construct Access  
to NE 25-85-6-W6M

Council to proceed with opening Tender 2015-13 to construct access to NE 25-85-6-W6M, analyze results and bring back to a future Council Meeting.

**C302-15(06/09/15)**

**RESOLUTION by Deputy Reeve Klassen to open Tender 2015-13 to construct access to NE 25-85-6-W6M, analyze results and bring back to a future Council Meeting. CARRIED.**

<b>Company</b>	<b>Amount</b>
1266581 Alberta Ltd.	\$81,200.00
Sure Grade Construction Ltd.	\$119,794.12
Driedger Construction Ltd.	\$200,000.00
Bjornson Enterprises Ltd.	\$91,850.00
Petro West Construction Lp	\$175,000.00
MDP Oilfield Services	\$95,645.18
Clean Harbours Explorations	\$86,540.00
Cal R Contracting 2001 Ltd.	\$70,700.00
FMC Contracting Ltd.	\$53,384.00

Reeve Johnson recessed the meeting at 10:09 a.m.  
Reeve Johnson reconvened the meeting at 10:15 a.m.

DELEGATIONS

Daishowa Marubeni  
International Ltd.

Grant Anderson and Trina Tosh with Daishowa Marubeni International Ltd. the Peace River Pulp Division were in attendance at 10:00 a.m. to present their 2015 General Development Plan.

Peace Valley Snow  
Riders

Dwayne Buchholtz and Ernie Brauer with the Peace Valley Snow Riders were in attendance at 10:20 a.m. to give an update to Council.

Reeve Johnson recessed the meeting at 11:50 a.m.  
Reeve Johnson reconvened the meeting at 12:23 p.m.

Councillor Ruecker re-entered the meeting following the lunch break at 12:30 p.m.

North Peace Housing  
Foundation

Executive Director, Richard Walisser and Vice-Chair, Colin Needham with North Peace Housing Foundation were in attendance at 10:45 a.m. to answer Councils questions on the Peace River Westview Development.

**C303-15(06/09/15)**

**RESOLUTION by Councillor Ruecker to receive the Daishowa Marubeni International Ltd., Peace River Pulp Division, 2015 General Development Plan for information. CARRIED.**

**C304-15(06/09/15)**

**RESOLUTION by Deputy Reeve Klassen to receive the update from Peace Valley Snow Riders for information. CARRIED.**

**C305-15(06/09/15)**

**RESOLUTION by Councillor Fletcher that Council supports the North Peace Housing Foundation using debt financing to complete the infrastructure requirements for Peace River Westview Development Project. CARRIED.**

**C306-15(06/09/15)**

**RESOLUTION by Councillor Fletcher to approve the funding request of \$500,000.00 (five hundred thousand dollars) in the form of a loan to North Peace Housing Foundation for the completion of the Peace River Westview Development Seniors Affordable Housing Project for a term of 10 years at 1% above prime rate. The mandated steps in Section 264 & 265 of the Municipal Government Act must be followed. CARRIED.**

Hines Creek History  
Book Loan Request

The End of Steel Museum is requesting a loan in the amount of \$120,000.00 for the publishing of the Hines Creek History book.

**C307-15(06/09/15)**

**RESOLUTION by Councillor Ruecker to develop a policy around loaning money to Registered Not For Profit Societies for community projects, following the Municipal Government Act allowing lending of up to 50% of project cost at an interest rate of prime with a maximum 5 year repayment term and bring back to a future Council Meeting. CARRIED.**

**C308-15(06/09/15)**

**RESOLUTION by Councillor Croy to prepare a lending bylaw to the End of Steel Museum for the publishing of the Hines Creek History Books in the amount of \$60,000.00 (sixty thousand dollars) with an interest rate of prime for the term of 3 years. The mandated steps in Section 264 & 265 of the Municipal Government Act must be followed. CARRIED.**

Woodlots

Councillor Croy requested a discussion regarding Woodlots be added to today's agenda.

**C309-15(06/09/15)**

**RESOLUTION by Councillor Svederus to authorize the attendance of Councillor Croy to attend the WAA summer Woodlot Meeting on Friday, June 12, 2015. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
(May 27, 2015 to  
June 9, 2015)

A list of expenditures for Clear Hills County for the period of May 27, 2015 to June 9, 2015 is provided for Council's review.

**C310 -15(06/09/15)**

**RESOLUTION by Deputy Reeve Klassen that Council receives for information the Accounts Payable report for Clear Hills County for the period of May 27, 2015 to June 9, 2015 for a total of \$573,250.24 (five hundred and seventy three thousand two hundred and fifty dollars and twenty four cents). CARRIED.**

COMMUNITY  
SERVICES

Disposal of Items

Administration is recommending the following items be disposed of by auction:

1. Electric furnace motor (3/4hp) and fan.
2. Sprayer skid complete with 3 injection pumps, water tank and sprayer console.
3. Fluorescent light fixtures housing (4) and extra fluorescent tubes.
4. Used 4" water hose (multiple pin hole leaks, no fittings)

**C311 -15(06/09/15)**

**RESOLUTION by Councillor Croy to authorize the disposal of the following items by auction:**

1. Electric furnace motor (3/4hp) and fan
  2. Sprayer skid complete with 3 injection pumps, water tank and sprayer console
  3. Fluorescent light fixtures housing (4) and extra fluorescent tubes
  4. Used 4" water hose (multiple pin hole leaks, no fittings)
- CARRIED.**

Reeve Johnson recessed the meeting at 1:58 p.m.  
Reeve Johnson reconvened the meeting at 2:02 p.m.

PUBLIC WORKS

Award Request for  
Quote Worsley  
Walking Path

Council to award Request for Quote for the Worsley Walking Path and is presented with information regarding Telus waiving administration fees and granting license for 20 years with an option to renew for another 20 years.

**C312-15(06/09/15)**

**RESOLUTION by Councillor Ruecker to award request for quote for the Worsley Walking Path to Knelson Sand & Gravel Ltd. for a total of \$186,691.20 (one hundred and eighty six thousand six hundred and ninety one dollars and twenty cents). CARRIED.**

Award RFQ  
Tender 2015-11  
Range Road 102

Council to award Tender 2015-11 for the reconstruction of Range Road 102 north of the Clear Prairie Road for 1.25 miles, servicing SE 34-87-10-W6M.

**C313-15(06/09/15)**

**RESOLUTION by Councillor Svederus to award Tender 2015-11 for the reconstruction of Range Road 102 north of the Clear Prairie Road for 1.25 miles, servicing SE 34-87-10-W6M to Cal-R Contracting 2001 Ltd. for \$158,400.00 (one hundred and fifty eight thousand four hundred dollars). CARRIED.**

WRITTEN REPORTS  
COUNCIL,  
COMMITTEE &  
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

**C314-15(06/09/15)**

**RESOLUTION by Councillor Croy to receive the previous month's meetings that Council attended for information. CARRIED.**

Chief Administrative  
Officer's Report

The Chief Administrative Officer report was reviewed.

**C315-15(06/09/15)**

**RESOLUTION by Councillor Fletcher to accept the Chief Administrative Officer report for the June 9, 2015 Regular Council Meeting, as presented. CARRIED.**

Community  
Development  
Manager's Report

The Community Development Manager report was reviewed.

**C316-15(06/09/15)**

**RESOLUTION by Deputy Reeve Klassen to accept for information the Community Development Manager's report for the June 9, 2015 Regular Council Meeting, as presented. CARRIED.**

Corporate Service  
Manager's Report

There was nothing to report.

Public Works  
Manager's Report

The Public Works Manager gave a verbal report.

**C317-15(06/09/15)**

**RESOLUTION by Councillor Ruecker to receive the Public Works Manager's verbal report for information. CARRIED.**

**C318-15(06/09/15)**

**RESOLUTION by Councillor Croy to appoint the Corporate Services Manager as the representative for Canada Revenue Agency for the Clear Hills County GST and Payroll accounts. CARRIED.**

COUNCIL  
INFORMATION

Council was presented with correspondence of pertinent information that has been received.

**C319-15(06/09/15)**

**RESOLUTION by Councillor Svederus to receive for information the correspondence presented at the June 9, 2015 Regular Council Meeting. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C320-15(06/09/15)**

**RESOLUTION by Councillor Fletcher to receive for information the June, July and August 2015 calendars, as presented.**

Meeting	Date	Councillor
Burnt River	June 10	Croy
MPTA	June 11	Croy
Woodlot	June 12	Croy
		<b>CARRIED.</b>

CONFIDENTIAL  
ITEM(S)

There was 1 legal item discussed.

**C321-15(06/09/15)**

**RESOLUTION by Councillor Croy to go in camera at 2:26 p.m. CARRIED.**

**C322-15(06/09/15)**

**RESOLUTION by Councillor Croy to come out of camera at 2:32 p.m. CARRIED.**

**C323-15(06/09/15)**

**RESOLUTION by Deputy Reeve Klassen that Council approves an extension for Contract Tender 2009-01 between Worsley Gravel Supply and Clear Hills County dated January 7, 2010, for an additional 1,000,000 (one million) tonnes of 4-20 spec gravel at a price of \$10.75 (ten dollars and seventy five cents) per tonne payments to be over a 10 years period interest free. CARRIED.**

Councillor Ruecker declared pecuniary interest and left the room at 2:33 p.m.

**C324 -15(06/09/15)**

**RESOLUTION by Councillor Svederus authorizing the payment of Councillor Ruecker's missed April 2014 expense claim. CARRIED.**

ADJOURNMENT

Reeve Johnson adjourned the June 9, 2015 Regular Council Meeting at 2:34 p.m.

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DATE

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REEVE

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DATE

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CHIEF ADMINISTRATIVE OFFICER