

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 27, 2016**

PRESENT

Jason Ruecker	Reeve
Charlie Johnson	Deputy Reeve
Miron Croy	Councillor
Dan Fletcher	Councillor
Lee Svederus	Councillor
Peter Frixel	Councillor
David Janzen	Councillor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Bonnie Morgan	Executive Assistant (EA)
Ron Jensen	Public Works Manager (PWM)

CALL TO ORDER

Reeve Ruecker called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA
C512-16(09/127/16)**

RESOLUTION by Councillor Croy to adopt the agenda governing September 27, 2016, Regular Council Meeting, with the following additions: 7.a.4. Economic Environment and 7.a.5. AAMDC visit, as presented. CARRIED.

**APPROVAL OF
MINUTES
Previous
Meeting Minutes
C513-16(09/13/16)**

RESOLUTION by Councillor Fletcher to adopt the minutes of September 13, 2016, Regular Council Meeting, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL
Management
Team Activity Report**

Council reviewed the most recent Management Team Activity Report.

C514-16(09/27/16)

RESOLUTION by Councillor Svederus to accept the September 13, 2016, Management Team Activity Report, as presented. CARRIED.

**Organizational
Meeting date**

Council to set a date for the Organizational Meeting as per Section 192 of the Municipal Government Act, Council is required to hold an organizational meeting annually not later than 2 weeks after the 3rd Monday in October.

C515-16(09/27/16)

RESOLUTION by Councillor Croy to set the Organizational Meeting date for Tuesday, October 25, 2016 at 9:30 a.m.

CARRIED.

Canada Post Request Council is presented with correspondence from Ellen Bowles, the Vice President for Grande Prairie, local Canada Post Cupw Local 744.

C516-16(09/27/16) **RESOLUTION by Councillor Fletcher to receive the request from Ellen Bowles, the Vice President for Grande Prairie, local Canada Post Cupw Local 744 for information.** **CARRIED.**

C517-16(09/27/16) **RESOLUTION by Deputy Reeve Johnson to write a letter to the Local Manager for Canada Post on the concerns of keeping local postal outlets open.** **CARRIED.**

Alberta's Economic Environment

Councillor Svederus requested a general discussion regarding the recent changes that have been occurring in today's Alberta economic environment.

C518-16(09/27/16) **RESOLUTION by Councillor Fletcher to receive the discussion regarding the recent changes that have been occurring in today's Alberta economic environment for information.** **CARRIED.**

AAMDC Member Visit Meeting date

Council is presented with a date that AAMDC Executive Members would be available to have a meeting with Council.

C519-16(09/27/16) **RESOLUTION by Councillor Svederus to set a Special Council meeting date for October 31, 2016, from 4:30 p.m. to 6:00 p.m. to meet with the AAMDC Executive Members. Items to add to the agenda include: Media Campaign, previous resolutions, AAMDC reaction to the working of the new MGA.** **CARRIED.**

CORPORATE SERVICES

Accounts Payable (September 14, 2016, to September 27, 2016)

A list of expenditures for Clear Hills County for the period of September 14, 2016, to September 27, 2016, is provided for Council's review.

C520-16(09/27/16) **RESOLUTION by Councillor Croy that Council receives for information the Accounts Payable report for Clear Hills County for the period of September 14, 2016, to September 27, 2016, for a total of \$796,722.03. (seven hundred and ninety six thousand seven hundred and twenty two dollars and three cents).** **CARRIED.**

Cost of Living

Clear Hills County reviews the cost of living consumer price index annually in an effort to set the salary grid and gravel haul rates for the upcoming year.

C521-16(09/27/16) **RESOLUTION by Councillor Croy to authorize a cost of living increase to the salary grid of 0.7% effective January 1, 2017.**
CARRIED.

C522-16(09/27/16) **RESOLUTION by Councillor Fletcher to authorize an increase to the gravel haul rates and the basic loading factor of 0.7% effective January 1, 2017.**
CARRIED.

Reeve Ruecker recessed the meeting at 10:29 a.m.
Reeve Ruecker reconvened the meeting at 10:39 p.m.

COMMUNITY
SERVICES

Funding Request
Cross walk Lighting

Council is presented with a requesting for \$500.00 in funding support towards lighting the crosswalk at 113 street and the provincial secondary highway 732 in Fairview for E.E.Oliver and STM students that have to cross the highway to get to and from school.

C523-16(09/27/16) **RESOLUTION by Councillor Fletcher to approve a general grant of \$500.00 (five hundred dollars) for the lighted crosswalk project at 113 street on Secondary Highway 732 in Fairview, Alberta.**
CARRIED.

Agricultural Service
Board Vacancy

Two applications for the Agricultural Service Board Member at Large vacancy are presented for Council's consideration.

C524-16(09/27/16) **RESOLUTION by Councillor Fletcher to appoint Julie Watchorn to the Agricultural Service Board Member at Large position.**
CARRIED.

Land Use Bylaw
Amendment

Council is presented with Bylaw 213-16, a proposed bylaw amendment to Land Use Bylaw 189-16, for a technical amendment at the Worsley Museum on part of Plan 112 3866.

C525-16(09/27/16) **RESOLUTION by Deputy Reeve Johnson to give first reading to Bylaw 213-16. A Bylaw to amend Land Use Bylaw 189-16 by rezoning part of Plan 112 3866, within the Hamlet of Worsley from Hamlet Residential District 1 (HR-1) to Hamlet Public/Institutional District (HP) for a technical amendment.**
CARRIED.

C526-16(09/27/16) **RESOLUTION by Councillor Croy to give second reading to Bylaw 213-16. A Bylaw to amend Land Use Bylaw 189-16 by rezoning part of Plan 112 3866, within the Hamlet of Worsley from Hamlet Residential District 1 (HR-1) to Hamlet Public/Institutional District (HP) for a technical amendment.**
CARRIED.

C527-16(09/27/16) **RESOLUTION by Councillor Svederus to proceed to third and final reading of Bylaw 213-16, a bylaw for the purpose of amending Land Use Bylaw 189-16.** **CARRIED UNANIMOUSLY.**

C528-16(09/27/16)

RESOLUTION by Councillor Janzen to give third reading to Bylaw 213-16. A Bylaw to amend Land Use Bylaw 189-16 by rezoning part of Plan 112 3866, within the Hamlet of Worsley from Hamlet Residential District 1 (HR-1) to Hamlet Public/Institutional District (HP) for a technical amendment. CARRIED.

PUBLIC WORKS

Road Closure
Request 2018EU

At the September 13, 2016 Council Meeting, Council directed administration to develop a bylaw to close Road Plan 2018EU and have it absorbed into the quarter(s) it was originally excluded from, because the road has been abandoned and is not in use. As per Council direction, Bylaw 210-16 has been prepared for the closing of a public road (Road Plan 2018EU).

C529-16(09/27/16)

RESOLUTION by Councillor Svederus that Council gives first reading to Bylaw 210-16. A Bylaw of Clear Hills County, in the Province of Alberta, For the Purpose of Closing Road Plan 2018EU and consolidating back into the property the road was originally surveyed from. CARRIED.

C530-16(09/27/16)

RESOLUTION by Councillor Croy that Council approves Public Hearing date of October 25, 2016 at 11:00 am during the regular Council meeting for the proposed Bylaw 210-16. CARRIED.

Road Closure
Request 1170EU

At the September 13, 2016 Council Meeting, Council directed administration to develop a bylaw to close Road Plan 1170EU and have it absorbed into the quarter(s) it was originally excluded from, because the road has been abandoned and is not in use. As per Council direction, Bylaw 211-16 has been prepared for the closing of a public road (Road Plan 1170EU).

C531-16(09/27/16)

RESOLUTION by Councillor Janzen that Council gives first reading to Bylaw 211-16. A Bylaw of Clear Hills County, in the Province of Alberta, For the Purpose of Closing Road Plan 1170EU and consolidating back into the property the road was originally surveyed from. CARRIED.

C532-16(09/27/16)

RESOLUTION by Councillor Fletcher that Council approves Public Hearing date of October 25, 2016 at 11:00 am during the regular Council meeting for the proposed Bylaw 211-16. CARRIED.

Dust Control Along
Secondary Highways

Council wishes to request authorization from Alberta Transportation to allow Clear Hills County to apply dust control for residents living along Secondary Highways.

C533-16(09/27/16)

RESOLUTION by Councillor Svederus to enter into an agreement each year with Alberta Transportation to allow Clear Hills County to apply dust control for residents living along Secondary

Highways under our current dust control policy 3221.

CARRIED.

Log Haul Route
Request

Council is presented with correspondence from companies requesting approval to use local roads for log haul routes within Clear Hills County.

C534-16(09/27/16)

RESOLUTION by Deputy Reeve Johnson to not approve the request for log haul routes within Clear Hills County received from Canadian Forest Products Ltd., and Zavisha Sawmills. Requesting new log haul routes that will impact local roads less by using their own roads whenever possible and direct routes to highway 64 when not possible.

CARRIED.

C535-16(09/27/16)

RESOLUTION by Deputy Reeve Johnson to approve the request for log haul routes within Clear Hills County received from and Manning Forest Products, as presented.

CARRIED.

Policy No. 3211
Annual Equipment
Registry

Council is presented with a revised draft Policy 3211 Annual Equipment Registry.

C536-16(09/27/16)

RESOLUTION by Councillor Fletcher to approve the revision's made in Policy No. 3211 Annual Equipment Registry, as presented.

CARRIED.

Reeve Ruecker recessed the meeting at 11:31 a.m.
Reeve Ruecker reconvened the meeting at 12:03 p.m.

WRITTEN REPORTS
COUNCIL,
COMMITTEE &
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Chief Administrative
Officer's Report

The Chief Administrative Officer report was reviewed.

C537-16(09/27/16)

RESOLUTION by Councillor Fletcher to receive the information provided in the Chief Administrative Officer report on September 27, 2016, for information, as presented.

CARRIED.

Community
Development
Manager's Report

The Community Development Managers report was reviewed.

There was nothing to report.

Corporate Service
Manager's Report

There was nothing to report.

Public Works
Manager's Report

The Public Works Managers report was reviewed.

C538-16(09/27/16)

RESOLUTION by Deputy Reeve Johnson to receive the information provided in the Public Works Managers report on September 27, 2016, for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C539-16(09/27/16)

RESOLUTION by Deputy Reeve Johnson to receive for information the correspondence presented at the September 27, 2016, Regular Council Meeting. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C540-16(09/27/16)

RESOLUTION by Deputy Reeve Johnson to receive for information the September, October and November 2016, calendars, as presented.

Meeting	Date	Member
NPHF	Sept 29	DF
NPRL	Sept 29	DF
Menno Meeting	Oct 3, 2016	DF
Organizational Mtg	Oct 25	All
AAMDC	Oct 31	All
AG Meeting	Oct 17	CARRIED.

ADJOURNMENT

Reeve Ruecker adjourned the September 27, 2016, Regular Council Meeting at 12:19 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER