



*Clear Hills County  
Invites you to the 25th  
Annual Agricultural  
Trade Show*



*Saturday, April 13th, 2019  
Dave Shaw Memorial Complex  
Hines Creek, Alberta*

Clear Hills County Agricultural Service Board extends their appreciation to exhibitors and sponsors whose patronage has contributed greatly to the success of the annual Agricultural Trade Show.

*Thank you for making the 25th Annual Agricultural Trade Show possible!*

Clear Hills County Agricultural Trade Show attracts rural families, agricultural producers and residents from surrounding areas; and supports local community groups and non-profit organizations.

Sponsors and Exhibitors are invited to promote their businesses and display their goods and services to the hundreds of people that pass through the door.

Following the Trade Show stay and enjoy the Farmer's Appreciation Banquet featuring:  
*"Richard and Deborah Popovich."*

Have any questions? Contact our Team:

***Main Contact:***

Greg Coon  
780-685-3925  
greg@clearhillscounty.ab.ca

***Booth Bookings***

Sarah Hayward  
780-685-3925  
sarah@clearhillscounty.ab.ca

Year Established: 1994 # of booths: over 90

Expected Attendance: +1500 Type of Show: Agriculture & Rural Family

## Sponsorship Opportunities

Recognition	Platinum Sponsor \$2,500 & Up	Gold Sponsor \$1,000-\$2,499	Silver Sponsor \$500-\$999	Bronze Sponsor \$100-\$499
Listed in local newspaper	Yes	Yes	Yes	Yes
Trade Show Events Handout to visitors	Yes—with logo	Yes—with logo	Yes—with logo	Yes—with logo
Listed in the County newsletter	Yes— with logo	Yes - with logo	Yes-with logo	Yes
Included on Breakfast and Banquet Placemats	Yes—with logo	Yes—with logo	Yes—small logo	Yes—name only
Included in Banquet PowerPoint	Yes—sole logo on screen, multiple times per cycle	Yes—2 sponsors per screen	Yes—3 sponsors per screen	Yes—by name only All bronze sponsors on one screen
Acknowledged on PA system during the Trade Show	Yes—at least once per hour	Yes	Only for specific venue sponsorship	
Logo included in two newspaper ads prior to the Trade Show	Yes	Yes		
Announced recognition at the Banquet	Yes			
Trade Show one page Flyer	Yes			
Optional: Live radio spots during and prior to the show	Yes			

*Special thank you to past, present and future sponsors!*

## Exhibitor Information

### Booth Setup:

The following items are included for each exhibitor booth:

- ⇒ 2 Chairs
- ⇒ Table
- ⇒ Table covering & skirting
- ⇒ Limited additional tables for \$25 ea.
- ⇒ GST Included

*Indoor booth include: 8' back draping; 3' side wall draping & optional electrical outlets (110V)*

*Draping colors are Burgundy & Silver*

### Indoor Booths:

10x10ft wide display area (arena only)

8x10ft wide display (curling rink only)

### Indoor Machinery Booths:

400 square ft.  
(approximately)

### Outdoor Machinery Booths:

40x40ft  
(approximately)

## *Payment information*

Payment for the Trade Show registration shall be made to:

*Clear Hills County  
Box 240  
Worsley, Alberta  
T0H 3W0*

*Register before March 31, 2019 to receive early bird registration (see registration form). We do not accept credit card payments by phone or email.*

## *Cancellation Terms*

Booth cancellations received after March 31st *may* be refunded up to 75% of the booth registration

## Insurance Requirements

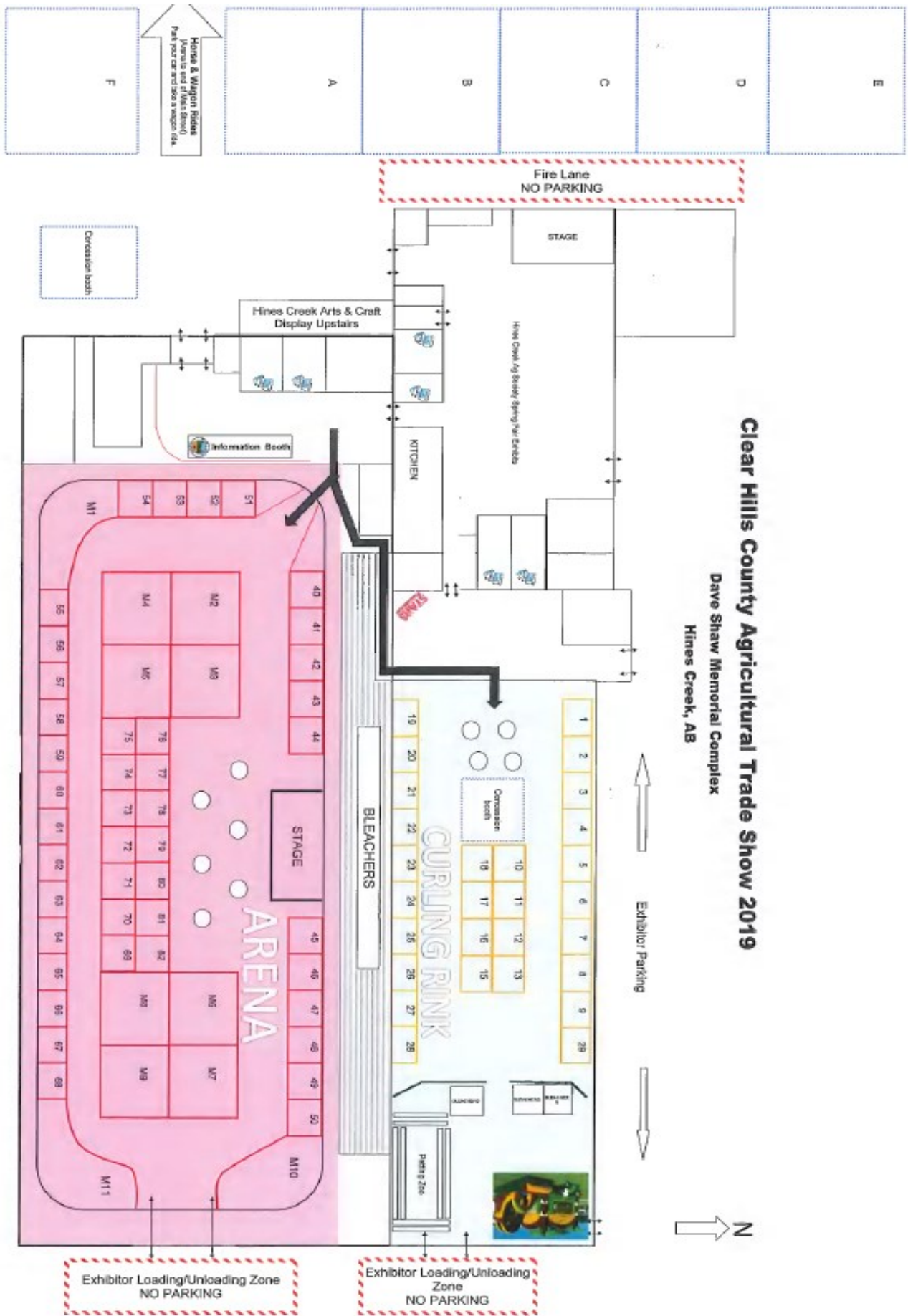
Exhibitors are informed that injury or damage occurring to the public or employees in their leased booths may be covered by Commercial General Liability Policy. It is the responsibility of each and every exhibitor to arrange their own insurance coverage and provide a Certificate of Insurance or proof of General Liability with liability of no less than \$2,000,000.00, naming Clear Hills County as an Additional Insured. Home Owners and Tenants Insurance will not be accepted unless you have a home based business extension in which case a Certificate of Insurance as above will be required. Clear Hills County assumes no responsibility for loss or damages to exhibitors displays, materials, supplies or other items at any time.

Another option for short term exhibitor insurance may be PAL Insurance Brokers Canada Ltd. Applications can be made online at [palcanada.com](http://palcanada.com) for exhibitor/vendor booth & Kiosk Liability Policy.

Insurance requirements must be met to finalize booth registration.

## Show Schedule

	<b>Friday</b>	<b>Location</b>
<b>Spring Fair Entries accepted by the Hines Creek Agricultural Society</b>	11:00 a.m.—2:00 p.m.	Community Hall
<b>Exhibitor Booth Setup</b>	1:00 p.m.—9:00 p.m.	
	<b>Saturday</b>	
<b>Exhibitor Booth Setup</b>	7:00 a.m.—9:00 a.m.	
<b>Toonie Breakfast</b>	8:00 a.m.—10:00 a.m.	Main Entrance
<b>Official Opening of the Trade Show</b>	10:00 a.m.—5:00 p.m.	Curling Rink, Arena & Outside
<b>Wagon Rides</b>	10:00 a.m.—5:00 p.m.	
<b>Hines Creek Spring Fair Exhibits</b>	10:00 a.m.—3:00 p.m.	Community Hall
<b>Hines Creek Arts &amp; Crafts Club display &amp; lunch</b>	11:00 a.m.—5:00 p.m.	Upstairs above lobby
<b>Kids Talent Show</b>	1:30 p.m.—2:30 p.m.	Arena
<b>Presentation of Spring Fair Prizes</b>	3:00 p.m.	Community Hall
<b>Trade Show Closes &amp; Exhibitor Clean-up</b>	5:00 p.m.—6:00 p.m.	
<b>Farmers Appreciation Banquet featuring: Richard &amp; Deborah Popovich</b>	5:30 p.m.—8:30 p.m.	Community Hall



# Registration Form

**April 13th, 2019 Dave Shaw Memorial Complex, Hines Creek, Alberta**

Company/Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## Sponsorship

Platinum Sponsor: \$ \_\_\_\_\_ Gold Sponsor: \$ \_\_\_\_\_

Silver Sponsor: \$ \_\_\_\_\_ Bronze Sponsor: \$ \_\_\_\_\_

## Exhibitors

<i>Booth</i>	<i>Early Bird Price (March 31st)</i>	<i>Price After March 31st Deadline</i>	<i>Quantity Required</i>	<i>Power (\$25)</i>	<i>Total</i>
Curling Rink Standard Booth (10x10ft)	\$100.00	\$125.00			
Arena Standard Booth (10x10ft)	\$150.00	\$175.00			
Indoor Machinery Booth (20x20ft)	\$350.00	\$375.00			
Outdoor Machinery Booth (40x40ft)	\$150.00	\$175.00			
Standard Outdoor Booth (10x20ft)	\$75.00	\$100.00			
Options: Additional Table	\$25.00	\$50.00			
Options: Additional Chairs	\$0.00	\$0.00			
Banquet Tickets (Adult 15+)	\$20.00	\$20.00			
Banquet Tickets (Youth 8-14)	\$10.00	\$10.00			
Banquet Tickets (7 & Under)	\$0.00	\$0.00			
Sponsorship					
				<b>Total:</b>	

Booth No. Preferences: (List 3)

List of products or services you will be advertising/selling: \_\_\_\_\_

### Check List

- Registration Form       Payment  
 Exhibitor Agreement (pg. 8)       Certificate of Insurance

Please mail cheque or money order to:  
 Clear Hills County  
 Box 240  
 Worsley, Alberta  
 T0H 3W0

## Exhibitor Agrees to the following Terms & Conditions

1. Clear Hills County, in its sole discretion, reserves the right to assign, decline, and/or change booth locations without notice.
2. Clear Hills County, in its sole discretion, reserves the right to accept or reject any request to exhibit or participate in the show at any time.
3. Clear Hills County, in its sole discretion, reserves the right to reject, move or prohibit any exhibit in whole or in part or its representative if in the opinion of Show Management the exhibit or the activities the exhibitor or its representative violates the Agreement or is detrimental to the aims, goals and purpose of the show.
4. Clear Hills County prohibits any abusive conduct and inappropriate behaviour toward Show Management, attendees, guests or any affiliated representative of the show.
5. Clear Hills County does not assume responsibility for any loss, damages and/or theft of exhibitor's displays, materials, supplies, etc. Security will be onsite during the entire show.
6. Exhibitor's will hold Clear Hills County harmless for any damage, expense, or liability arising from any injury or damage to said exhibitor, its agents, servants or employees, resulting from any acts or omissions of the exhibitor, its agents, employees or representatives, for which the exhibitor is legally responsible for.
7. Exhibitors are entirely responsible for leased space and agree to reimburse for any damage to property, facilities, furnishings, or equipment occurring on the premises of the event, providing such damage is due to negligence of the exhibitor, its servants, agents or others for whom the exhibitor is, by law, responsible for.
8. Exhibitors are required to provide a valid Certificate of Insurance for the event and booth rental.
9. Exhibitors materials, supplies, equipment, displays, materials, supplies etc. must not be extended beyond the exhibitor's designated booth space.
10. The exhibitor agrees to remove the exhibit, equipment, displays, materials, supplies, etc. from the show building by 6:30 p.m. on the day of the show, and not before 4:30 p.m.
11. Clear Hills County has the authority to establish and interpret rules and regulations necessary for the orderly conduct of exhibitors and/or agents for the mutual benefit of all parties.

I, \_\_\_\_\_ (please print) have read, understand and agree to the terms and conditions stated above.

Position/Title: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_