



Clear Hills County

Effective Date: **June 12, 2012**

Policy Number: 1116

Title: **POLICIES AND PRIORITIES COMMITTEE – TERMS OF REFERENCE**

1. Policy Statement

1.1 Clear Hills County Policies and Priorities Committee shall provide Committee members with an opportunity to discuss items to gain information and clarification and determine whether the item should move forward to a future Regular Council Meeting for a decision.

2. Membership

2.1. All members of Council. The meetings will be chaired by the Reeve, or in the Reeve's absence, the Deputy Reeve.

3. Frequency of Meetings

3.1. One (1) regular meeting per month, held at 9:30 a.m. at the County Office on the third Tuesday of each month, unless otherwise set by the committee.

4. Authority

4.1 To receive requests for review of policy or confidential issues from Council, the Reeve, the Deputy Reeve, the Chief Administrative Officer, or a delegation.

4.2 To investigate, review and develop policy recommendations to Council from the following areas:

- Key Issues facing the county
- Setting of Priorities Bylaw
- Development Policy Development
- Business Planning Financial
- Planning and Budget Legal
- Services and Agreements Land
- Sale or Purchase, and Negotiations
- Personnel Matters Economic
- Development and Tourism

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Approved: **June 26, 2012**

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5. Term

5.1. A permanent Standing Committee of Council.

6. Supporting Staff Member

6.1 The Chief Administrative Officer is the supporting staff member.

7. End of Policy

ADOPTED
Resolution #C186-03 Date: March 25, 2003

AMENDED
Resolution #C876-03 Date: November 25, 2003

AMENDED
Resolution #C419 Date: May 26, 2009

AMENDED
Resolution C338-12 Date: June 12, 2012