



INVESTIGATIONS & REQUESTS

File No. 32-02-10

NAME: _____ PHONE NUMBER: _____

ADDRESS: _____

REQUEST: (Please Circle) Approach Culvert Brushing Drainage Back Sloping

LAND LOCATION: Section: _____ Township: _____ Range: _____ West 6 Meridian

31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

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N

NOTES: _____

SIGNATURE OF APPLICANT: _____ DATE: _____

SIGNATURE OF COUNTY REPRESENTATIVE _____ DATE: _____

INSTRUCTIONS FOR COMPLETING INVESTIGATIONS AND REQUEST FORM

1. Each unique land location requires its own form (i.e. if a landowner is requesting approaches on two quarters each quarter must have its own form).
2. More than one request can be filed per land location (i.e. if a landowner is requesting a culvert, and brushing on the same quarter they can be included on the same form).
3. All addresses must include completed mailing address particulars – for follow up correspondence purposes.
4. Reason for applicant making request must be indicated in the “Notes” portion of the application (i.e. access, brushing at intersection due to blocking traffic control signs, etc.).
5. All forms must be signed and dated by the applicant.
6. All forms must be signed by a County representative (Councillor or employee) assisting with the application or receiving the application from the ratepayer.
7. Applications without the required information provided will not be considered until such time as all the information is provided.

FOR COUNTY USE ONLY:

Investigated on: _____ By: _____

Approved: Yes _____ No _____ Budget Year: _____ Estimated Cost \$ _____

Additional Comments: _____

Reply to owner: _____

Council resolution: _____