



Clear Hills County

Effective Date: April 27, 2021	Policy Number 6204
Title: VOLUNTEER OF THE YEAR AWARD	

1. POLICY STATEMENT

1.1. Individuals through volunteerism make considerable contributions to the our communities; and Clear Hills County believes it is important to recognize and celebrate these individuals so has committed to host the annual Volunteer of the Year award.

2. GENERAL

- 2.1. Annually Council will include funds in the Operating Budget to cover costs for hosting the annual Volunteer of the Year award.
- 2.2. Nominations for the Volunteer of the Year award will be presented to Council annually at the second Council meeting in February.

3. GUIDELINES

3.1. Volunteer of the Year – recognizes and honours an outstanding individual who is volunteering their time and talent in the non-profit sector. The individual is making a significant contribution to the community through commitment, service, creativity, cooperation, and leadership in their volunteer role(s). For the purposes of this award, volunteering is defined as:

- Volunteered significant unpaid hours.
- Contributed talents, energy, and skills to help non-profit organizations in the community.
- Be of benefit to the organization(s) and to the volunteer.

4. RECOGNITION will include:

- An award plaque or framed certificate
- Volunteer of the Year: Donation of \$1,000.00 to local not-for-profit organization of their choice
- Picture and announcement in the May County Newsletter.

5. AWARDS CEREMONY:

- Will be held at the Clear Hills County Agricultural Tradeshow Banquet or as directed by Council.

6. **ATTACHMENTS:**

- A. Sample Volunteer of the Year Nomination Form

7. **END OF POLICY**

ADOPTED

Resolution C193-21(04/27/21)

Date: April 27, 2021

AMENDED

Resolution

Date:



Clear Hills County

Volunteer of the Year Award

Nomination Deadline: December 1 Annually

Submitting Nominations:

- **Drop off: County Administration Office at 313 Alberta Avenue, Worsley, AB**
- **Email: bonnie@clearhillscounty.ab.ca**
- **Mail: Clear Hills County, Box 240 Worsley, AB T0H 3W0**
- **Fax: 780-685-3960**

Awards Ceremony: To be determined by Council

Guidelines: This award recognizes and honours an outstanding individual who is volunteering their time and talent in the non-profit sector. The individual is making a significant contribution to the community through commitment, service, creativity, cooperation, and leadership in their volunteer role(s). For the purposes of this award, volunteering is defined as:

Volunteered significant unpaid hours.

Contributed talents, energy, and skills to help non-profit organization(s) in the community.

Be of benefit to the organization and to the volunteer.

Recognition: will include:

An award plaque or framed certificate

\$1000.00 donation to local not-for profit organization of recipient's choice.

Picture and announcement in the May County Newsletter.

NOTE: Nomination Form is on the next page →



Clear Hills County Volunteer of the Year NOMINATION FORM

Section A

Name of Individual or Organization being Nominated: _____

Contact Information for Nominated Individual or Organization: _____

Email: _____

Phone: _____

Section B

Name of Individual or Organization submitting Nomination: _____

Email: _____

Phone: _____

Section C

Reasons for nominating this Individual or Organization: _____

Attach a separate sheet if required.