

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 13, 2024**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, February 13, 2024, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

| | |
|--|-----|
| 1. CALL TO ORDER | |
| 2. AGENDA | |
| 3. MINUTES: | |
| Previous: Regular Council Meeting Minutes, January 23, 2024 | 2 |
| 4. DELEGATION(S) | |
| 1. David Thompson Bible Camp 10:30 a.m..... | 7 |
| 5. PUBLIC HEARING | |
| 6. TENDER OPENING | |
| 1. 2024 Grading Projects Contract No. CA0003927-8338 2:00 p.m. | 23 |
| 7. NEW BUSINESS | |
| a. COUNCIL | |
| 1. Management Team Activity Report..... | 24 |
| 2. Councillor Reports | 33 |
| 3. Cross Border Schooling- Candice Stevenson..... | 34 |
| 4. Continuing Education Scholarship Applications- February 1 st | 47 |
| 5. Spring 2024 Municipal Leaders Caucus (MLC)..... | 52 |
| 6. Agricultural Service Board Annual Report to Council..... | 54 |
| 7. Policy 6311 VSI..... | 55 |
| b. CORPORATE SERVICES | |
| 1. Accounts Payable | 58 |
| 2. 2024 Recreation Boards Operating Grants | 74 |
| c. COMMUNITY SERVICES | |
| 1. 2024 Appreciation Banquet Analysis..... | 116 |
| 2. Trade Show Dance | 118 |
| d. PUBLIC WORKS | |
| 1. Disposal of Assets- Unit 48 and 16' Trailer | 119 |
| 2. 2024 Dust Control Locations | 120 |
| 3. Proceed to Tender- Pavement Crack Sealing | 126 |
| 8. WRITTEN REPORTS: | |
| 1. Chief Administrative Officer's Report..... | 128 |
| 2. Public Works Manager's Report..... | 131 |
| 9. COUNCIL INFORMATION (<i>Including Correspondence</i>) | 132 |
| 10. CALENDARS | 138 |
| 11. CLOSED MEETING ITEMS | |
| 12. ADJOURNMENT | |

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JANUARY 23, 2024**

| | | |
|--|---|---|
| PRESENT | Amber Bean Abe Giesbrecht Danae Walmsley Jason Ruecker Susan Hansen Nathan Stevenson | Reeve Councillor Councillor Councillor Councillor Councillor |
| ATTENDING | Allan Rowe Bonnie Morgan | Chief Administrative Officer (CAO) Executive Assistant (EA) |
| ABSENT | David Janzen | Deputy Reeve |
| CALL TO ORDER | Reeve Bean called the meeting to order at 9:30 a.m. | |
| <u>ACCEPTANCE OF AGENDA</u> C35-24(1-23-24) | RESOLUTION by Councillor Giesbrecht to adopt the agenda governing the January 23, 2024 Regular Council Meeting. CARRIED. | |
| <u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C36-24(1-23-24) | RESOLUTION by Councillor Stevenson to adopt the minutes of the January 9, 2024, Regular Council Meeting, as presented. CARRIED. | |
| <u>CLOSED MEETING:</u> Legal | Council discussed one legal item. | |
| C37-24(1-23-24) | RESOLUTION by Councillor Ruecker that Council close the meeting to the public as per Section 27, of FOIP at 9:32 a.m. CARRIED. | |
| C38-24(1-23-24) | RESOLUTION by Councillor Hansen that Council opens the meeting to the public as per Section 27, of FOIP at 10:17 a.m. CARRIED. | |
| C39-24(1-23-24) | RESOLUTION by Councillor Walmsley that the recipients of the 2024 Awards will be announced at the February 3, 2024, Appreciation Banquet. CARRIED. | |
| <u>NEW BUSINESS:</u> <u>COUNCIL</u> Management Team Activity Report | Management activity report was reviewed. | |
| C40-24(1-23-24) | RESOLUTION by Councillor Giesbrecht that the management activity reports for January 9, 2024, be accepted, as presented. CARRIED. | |
| Councillor Reports | Council submits the meetings attended in the previous month and a report, if applicable. 2 | |

Page 2 of 5
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 23, 2024

C41-24(1-23-24) **RESOLUTION by Reeve Bean to bring an update back to the February 13, 2024, Regular Council meeting regarding Recreation Boards. CARRIED.**

Reeve Bean recessed the meeting at 10:44 a.m.
Reeve Bean reconvened the meeting at 10:53 a.m.

C42-24(1-23-24) **RESOLUTION by Reeve Bean to bring back the discussion regarding showcasing our seniors to the next Policy & Priority Meeting. CARRIED.**

C43-24(1-23-24) **RESOLUTION by Reeve Bean to send a letter to the MD of Peace offering to co-host in the form of contributing 50% of the total cost for the Zone 4 meeting on February 9, 2024. CARRIED.**

C44-24(1-23-24) **RESOLUTION by Councillor Hansen to receive the Council verbal and written reports for information. CARRIED.**

Policy 6801
Continuing Education
Scholarship

Council is presented the requested amendments to Policy 6801 Continuing Education Scholarship, with the addition of 4.3 referencing Trades Program application deadlines.

C45-24(1-23-24) **RESOLUTION by Councillor Stevenson to approve the amendments in Policy 6801 Continuing Education Scholarship, as amended. CARRIED.**

Public Meeting
Follow-up

Council is presented with information from the January 16, 2024, Annual Public Meeting that was held at Eureka River Hall.

Reeve Bean recessed the meeting at 12:08 p.m.
Reeve Bean reconvened the meeting at 12:35 p.m.

C46-24(1-23-24) **RESOLUTION by Councillor Walmsley to receive the public meeting follow-up for information, as presented. CARRIED.**

TELUS Meeting

Council is presented with information regarding scheduling a meeting with TELUS Representatives regarding cellular service in our County.

C47-24(1-23-24) **RESOLUTION by Councillor Stevenson to schedule a meeting with TELUS during the RMA (Rural Municipalities of Alberta) Conference in March. CARRIED.**

Source Inspired

Council is presented with information regarding the hiring of Source Inspired to assist with re-branding of the County.

C48-24(1-23-24) **RESOLUTION by Councillor Hansen to receive the information regarding the re-branding for information as presented. CARRIED.**

Page 3 of 5
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 23, 2024

Rural Renewal
Stream Program

Council is presented with information regarding the Rural Renewal Stream Program application that was submitted.

C49-24(1-23-24)

RESOLUTION by Councillor Giesbrecht to receive the Rural Renewal Stream Program application for information and take no further action. CARRIED.

Joint Meeting
Town of Manning

Council is presented with information regarding a request to meet with the Town of Manning Mayor McLeod, Deputy Mayor Schamehorn and CAO to discuss the current Mutual Aid agreement.

C50-24(1-23-24)

RESOLUTION by Councillor Ruecker to receive the discussion regarding a joint meeting with the Town of Manning for information and schedule a meeting as per their request, as presented. CARRIED.

Clear Hills County
Website

Council is requested to authorize the hiring of an hourly contractor to assist with improvements and development of the Clear Hills County website and other media platforms. The contractor will assist administration as well as provide necessary training. This approach ensures flexibility and specialized expertise in this area.

C51-24(1-23-24)

RESOLUTION by Councillor Hansen to bring back the development of the Clear Hills County website to a future Policy & Priority Meeting. CARRIED.

CORPORATE
SERVICES

Accounts Payable
January 10, 2024,
to January 23, 2024

A list of expenditures for Clear Hills County for the period of January 10, 2024 to January 23, 2024 is provided for Council's review.

C52-24(1-23-24)

RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 10, 2024, to January 23, 2024, for a total of \$546,108.29. CARRIED.

PERC & DIRK
Application

Alberta Municipal Affairs is accepting applications for the Provincial Education Requisition Credit (PERC) and Designated Industrial Requisition Credit programs (DIRC).

C53-24(1-23-24)

RESOLUTION by Councillor Stevenson to direct Administration to proceed with the Provincial Education Requisition Credit program (PERC) and Designated Industrial Requisition Credit program (DIRC) submission for the 2024 intake. CARRIED.

Reeve Bean recessed the meeting at 1:24 p.m.
Reeve Bean reconvened the meeting at 1:31 p.m.

Page 4 of 5
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 23, 2024

Community Support
Services Grant
Applications
(CSSG).

At the December 12, 2023 Regular Council Meeting Council approved a new grant program called the Community Support Services Grant (CSSG).

C54-24(1-23-24)

RESOLUTION by Councillor Ruecker that Council approves the following Community Support Services grants:

| Name | Amount |
|--|-----------------|
| Cleardale Playschool Program | \$ 20,000.00 |
| Worsley Preschool Program | \$ 28,300.00 |
| Seniors Social Connection Events | \$ 6,000.00 |
| Youth Enhancement Society of Hines Creek | \$ 39,500.00 |
| Hines Creek Composite Nutrition Program | \$ 4,000.00 |
| Seniors, Parents & Tots Craft Supplies | \$ 6,000.00 |
| Coaching for Life | \$ 6,000.00 |
| | \$109,800.00 |
| | CARRIED. |

COMMUNITY
Cleardale Firehall

Council is requested to have a discussion regarding the planning, development, and location of the Cleardale Fire Hall.

C55-24(1-23-24)

RESOLUTION by Councillor Giesbrecht to receive the discussion regarding the planning, development, and location of the Cleardale Fire Hall for information, as presented and bring back to a future meeting. CARRIED.

Appreciation
Banquet

Update on Clear Hills County 2024 Appreciation Banquet.

C56-24(1-23-24)

RESOLUTION by Councillor Giesbrecht to receive the update on the Clear Hills County 2024 Appreciation Banquet for information, as presented. CARRIED.

C57-24(1-23-24)

RESOLUTION by Councillor Hansen to amend the catering menu to include two meats for the 2024 Appreciation Banquet with a price increase to a total of \$30.00 per plate. CARRIED.

PUBLIC WORKS
Tendering Criteria

Council is presented with the tendering evaluation criteria for discussion. The tendering evaluation criteria can be found in specified Clear Hills County tenders.

C58-24(1-23-24)

RESOLUTION by Councillor Giesbrecht to approve the change of the tender package evaluation criteria to make the evaluation weight of location of contractor in proximity to work area 35 points, total contracted price 25 points, experience 20 points, and equipment 20 points, as presented. CARRIED.

WRITTEN REPORTS
Chief Administrative
Officer's Report

Chief Administrative Officer's report.

Page 5 of 5
 REGULAR COUNCIL MEETING
 TUESDAY, JANUARY 23, 2024

C59-24(1-23-24) **RESOLUTION by Councillor Walmsley to approve a one-year trial for a public notification platform to be used as a communication tool for residents. CARRIED.**

C60-24(1-23-24) **RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer’s report for information, as presented. CARRIED.**

Corporate Services
 Manager’s Report No report

Public Works
 Manager’s Report Public Works Manager’s Report

C61-24(1-23-24) **RESOLUTION by Councillor Ruecker to receive the Public Works Manager’s report for information, as presented. CARRIED.**

COUNCIL INFORMATION

Council is presented with correspondence, for information.

C62-24(1-23-24) **RESOLUTION by Councillor Hansen to receive the Council correspondence, for information, as presented. CARRIED.**

C63-24(1-23-24) **RESOLUTION by Councillor Stevenson to bring back an update on an emergency preparedness plan (wildfire) to a future meeting. CARRIED.**

CALENDARS

Council and administration reviewed the upcoming months’ calendars for Councillor Committee meetings to attended.

C64-24(1-23-24) **RESOLUTION by Councillor Stevenson to accept for information the January, February and March 2024 calendar updates of Councillor Committee meetings and important dates, for information, as presented.**

| Date | Meeting | Attendee |
|------------|----------------|------------------|
| January 31 | Water | Walmsley, Janzen |
| January 17 | REC-HC | Hansen |
| January 18 | Rec-WO | Ruecker |
| February 5 | NPRL | Ruecker |
| January 19 | NTAB CANCELLED | Bean |
| January 21 | NTAB | Bean |
| March 4 | P&P | All |
| February 7 | NPHF | Walmsley |
| | | CARRIED. |

ADJOURNMENT

Reeve Bean adjourned the, January 23, 2024 Regular Council Meeting 3:13 p.m.

 DATE REEVE

 DATE CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | DELEGATION - David Thompson Bible Camp 10:30 a.m. |
| File: | 11-02-02 |

DESCRIPTION:

David Thompson Bible Camp board members will be in attendance to request funding for a new Kitchen/ dining facility.

ATTACHMENT:

General Grant Application
Grant History

RESOLUTION by..... to receive the delegation from the David Thompson Bible Camp for information and bring back later in today's Meeting for further discussion.

| | | |
|---|-----------------|---|
| Initials show support - Reviewed by: | Manager: | CAO:  |
|---|-----------------|---|



David Thompson Bible Camp

Box 2455 Fairview, AB T0H 1L0 - (780)494-2103 - www.dtbc.ca

One Hope Canada

Dear Council Members;

Thank for the opportunity to apply for funding on behalf of the David Thompson Bible Camp. We would like to apply and request funding under the general grant program.

The bible camp is undertaking a building project to replace the existing kitchen/dining facility. The cost of replacement is estimated at \$735,000.00.

| | |
|---------------------------|--------------|
| Fund raising to date is: | \$290,000.00 |
| Donated labour/equipment | \$100,000.00 |
| Donated material/services | \$80,000.00 |
| Remaining needed funds | \$265,000.00 |
| Total | \$735,000.00 |

The bible camp in the past 64 years has made major contributions to the churches and communities, building into the lives of many people of all ages, and will continue into the years ahead seeking to serve the community in greater ways.

As a camp board we would like to ask the Clear Hills County to consider a \$50,000.00 contribution under the general grant towards the new kitchen/dining facility.

Thank you very much for your time and the opportunity to present this request.

Stan Braim. 780-835-0872
Mike Hicks. 780-500-1314
Dave Brisbin 780-834-8208





David Thompson Bible Camp

Box 2455 Fairview, AB T0H 1L0 -(780)494-2103 - www.dtbc.ca

One Hope Canada

- David Thompson Bible Camp which is situated 10 km east of Hines Creek and 18 km north of Fairview is pursuing the need to build a New Kitchen/Dining Facility. The Camp (D.T.B.C.) has been established since 1961 and has remained at the same location for 62 years.
- The D.T.B.C. Mission is mostly to children and youth. It continues to be successful and still operates today with that purpose. The purpose of D.T.B.C. is to share the Gospel Message with children and youth to help them build relationships with God and each other, teaching young people of all ages to serve in the church and in their community.
- The beginnings were very basic in 1961, but through the years with help of Canadian Sunday School Mission (Now operating as One Hope Canada), the camp has expanded to several Cabins and facilities on site to serve the Children and young people that come each year.
We are so Thankful for the Countless hours and financial gifts of so many businesses, organizations and people in the Community.
- We continue to expand and serve our young people and seek for their needs and the needs of the Church and community for the future.
The camp started in the first summer with 61 campers and has experienced nearly 500 camper registrations in recent years.
A more detailed History and growth of the camp is recorded under the Website: dtbc.ca.
- Our kitchen /Dining facility has served its purpose for 50 years and needs replacing. Our purpose is to replace the building with plans for future expansion in a larger building. There is urgency in replacing the Building within the next year. The Committee has endeavored to plan ahead for the future with an increase of 1600 sq ft. in the New Building.
- We are planning a 52 x 100 one level Building to facilitate the kitchen and Dining area.
Our proposed start Date is September 2024 aiming to complete in June 2025.
The estimated cost of the Building will be \$735,000.00, material and labor included.
Our Revenue Sources consist of:
 1. Fund raising to Date \$285,000.00
 2. Donated Labor and Services \$100,000.00
 3. Donated Material/Equipment \$80,000.00
 4. Future Fund Raising \$270,000.00Total: \$735,000.00
- The new Building will give D.T.B.C. the much needed opportunity to replace outdated and aged kitchen equipment.
There is a need for replacing the walk in refrigerator and freezer. As well health regulations continue to put pressure on upgrading the building and some of the Kitchen Equipment.

Sharing God's love for 55 years.

- Some of the focus for expansion of Camp service is to be available for public use and rentals, with full time staff on site year round.
We already have a year round residence for Director/Caretaker existing.
- We are excited as we look ahead planning and building to serve the people around.
- We want to close in taking the opportunity to Thank all who have supported D.T.B.C. in the past and we look forward to your future consideration in supporting the camp ahead. Thank You.
- Feel free to contact :
Mike Hicks 780-500-1314
Dave Brisbin 780-834-8208
Stan Braim 780-835-0872

Visit our website to find more information , register for camp, volunteer, or donate.
www.dtbc.ca

David Thompson Bible Camp
 Balance Sheet
 As of 30 September 2023

| | <u>30 Sep 23</u> |
|---------------------------------------|--------------------------|
| ASSETS | |
| Current Assets | |
| Chequing/Savings | |
| 1110 · Credit Union Bank Account | 155,950.22 |
| 1115 · Investments | |
| 1115-01 · GIC 1 Year | <u>100,000.00</u> |
| Total 1115 · Investments | <u>100,000.00</u> |
| Total Chequing/Savings | <u>255,950.22</u> |
| Accounts Receivable | |
| 1300 · Accounts Receivable | <u>803.45</u> |
| Total Accounts Receivable | <u>803.45</u> |
| Other Current Assets | |
| 1500 · Tuck | |
| 1502 · Tuck Inventory - Books | 270.00 |
| 1503 · Tuck Inventory - Clothing | <u>2,675.00</u> |
| Total 1500 · Tuck | <u>2,945.00</u> |
| Total Other Current Assets | <u>2,945.00</u> |
| Total Current Assets | <u>259,698.67</u> |
| TOTAL ASSETS | <u><u>259,698.67</u></u> |
| LIABILITIES & EQUITY | |
| Equity | |
| 3100 · General Fund | 40,178.46 |
| 3302 · Campership fund | 11,224.20 |
| 3305 · Staff Fund | 1,000.00 |
| 3311 · Capital Fund Expense | 223,384.47 |
| 3319 · Accessibility Fund | 5,180.81 |
| Net Income | <u>-21,269.27</u> |
| Total Equity | <u>259,698.67</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>259,698.67</u></u> |

← Building Fund
 Sept 30
 To Date
 Dec 31
 255,000.00

Building Funds raised
 for 2023 = 109,360.86

David Thompson Bible Camp
Profit & Loss
October 2022 through September 2023

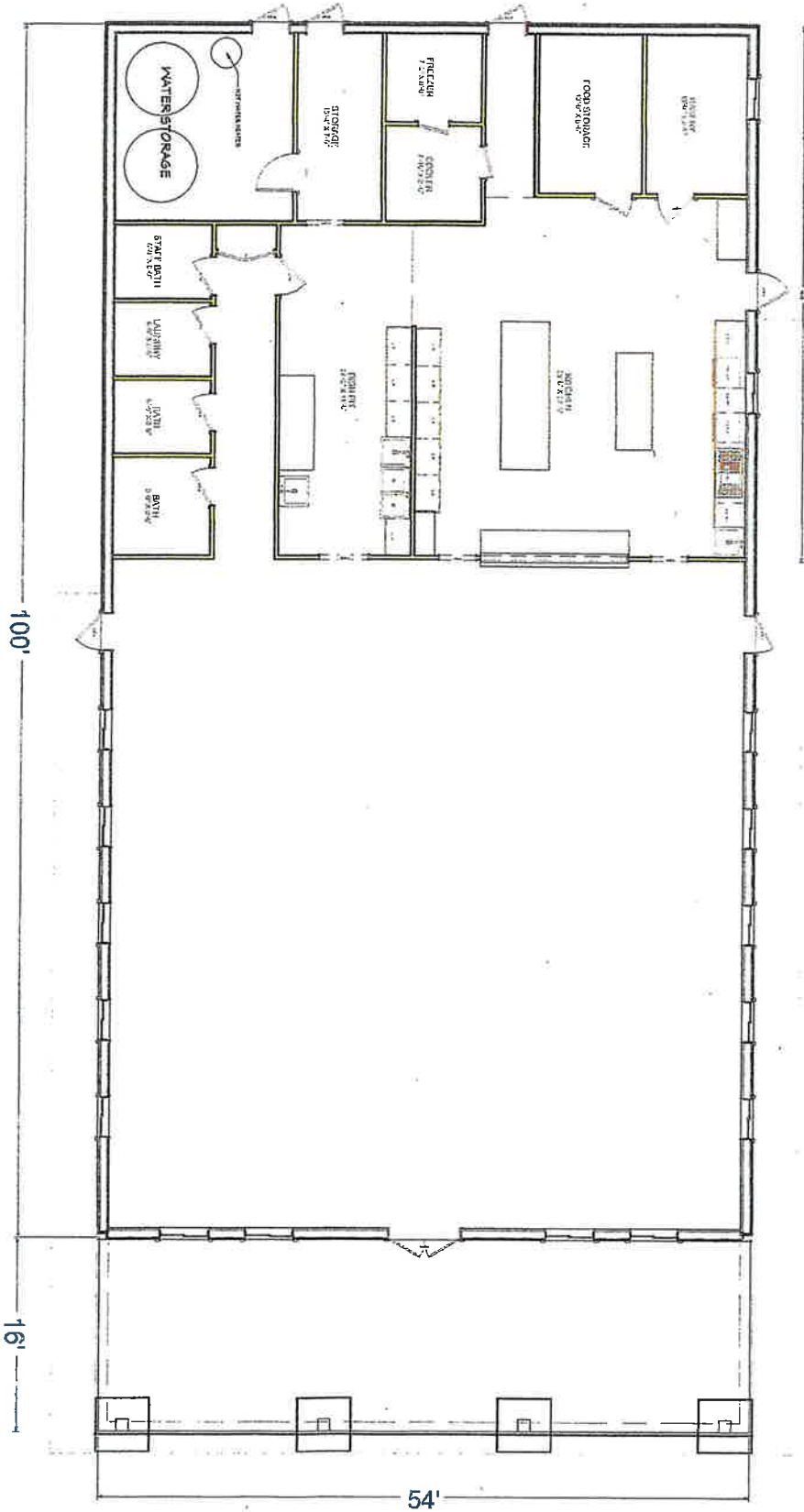
| | Oct '22 - Sep 23 |
|---|------------------|
| Ordinary Income/Expense | |
| Income | |
| 4500 · Tax Received Non-Charity | 78,004.01 |
| 4510 · Tax Received Other Charities | 55,633.40 |
| 4520 · Non-Tax Received | 10,197.41 |
| 4620 · Registration Fees | 37,418.00 |
| 4630 · Fundraising | 5,242.33 |
| 4640 · Sale of Goods (Tuck) | 344.30 |
| 4650 · Skill Fees | |
| 4652 · Horsemanship | 22.00 |
| Total 4650 · Skill Fees | 22.00 |
| 49900 · Uncategorized Income | 661.50 |
| Total Income | 187,522.95 |
| Gross Profit | 187,522.95 |
| Expense | |
| 6005 · Advertising & Promotion | 4,211.98 |
| 6006 · Office Expenses | |
| 6006.1 · Insurance | 7,835.00 |
| 6006.2 · Interest & Service Charges | 635.48 |
| 6006.4 · Professional & Accounting Fees | 200.00 |
| 6006.5 · Memberships/Dues/Subscriptions | 542.83 |
| 6006.6 · General Office | 1,222.14 |
| Total 6006 · Office Expenses | 10,435.45 |
| 6007 · Occupancy Costs | |
| 6007.1 · Repairs and Maintenance | 11,773.21 |
| 6007.2 · Internet | 649.35 |
| 6007.3 · Heating | 4,325.05 |
| 6007.4 · Electricity | 6,850.98 |
| 6007.5 · Telephone | 1,193.65 |
| 6007.6 · Garbage Disposal | 106.48 |
| Total 6007 · Occupancy Costs | 24,898.72 |
| 6008 · Seasonal Payroll | |
| 6008.1 · Payroll Seasonal Staff | 22,835.10 |
| 6008.2 · Mileage | 946.10 |
| Total 6008 · Seasonal Payroll | 23,781.20 |
| 6009 · Supplies | 707.72 |
| 6100 · Other Expenditures | |
| 6101 · Program expense and supplies | 22.00 |
| 6103 · Skill Supplies- Archery | 11.98 |
| 6104 · Skill Supplies - Crafts | 90.50 |
| 6105 · Skill Supplies Horsemanship | 8,751.80 |
| 6108 · Climbing Wall Building Expense | 289.90 |
| Total 6100 · Other Expenditures | 9,166.18 |
| 6101.1 · Groceries for Camps | 12,656.28 |
| 6109 · Campership Fund Use Expense | 1,328.00 |
| 6198 · Uncol. Por. of GST (acct only) | 803.45 |
| 6300 · Qualified Donees | 2,261.00 |
| 6800 · Salaries & Wages | |
| 6801 · Directors Wage | 10,509.38 |
| Total 6800 · Salaries & Wages | 10,509.38 |
| Total Expense | 100,759.36 |
| Net Ordinary Income | 86,763.59 |

David Thompson Bible Camp
Profit & Loss
October 2022 through September 2023

| | <u>Oct '22 - Sep 23</u> |
|--|--------------------------|
| Other Income/Expense | |
| Other Income | |
| 7000 - Transfers from Designated Funds | <u>1,328.00</u> |
| Total Other Income | 1,328.00 |
| Other Expense | |
| 7005 - Transfer to Designated Funds | <u>109,360.86</u> |
| Total Other Expense | <u>109,360.86</u> |
| Net Other income | <u>-108,032.86</u> |
| Net Income | <u><u>-21,269.27</u></u> |

*.. Fund For
raising 2023*

- 4' -



100'

16'

54'

© 2023 ENFRAME CONSTRUCTION LTD.

DRAWING 4-21-2023

DESIGN BY:
N. DAVIS

DAVID THOMPSON BIBLE CAMP

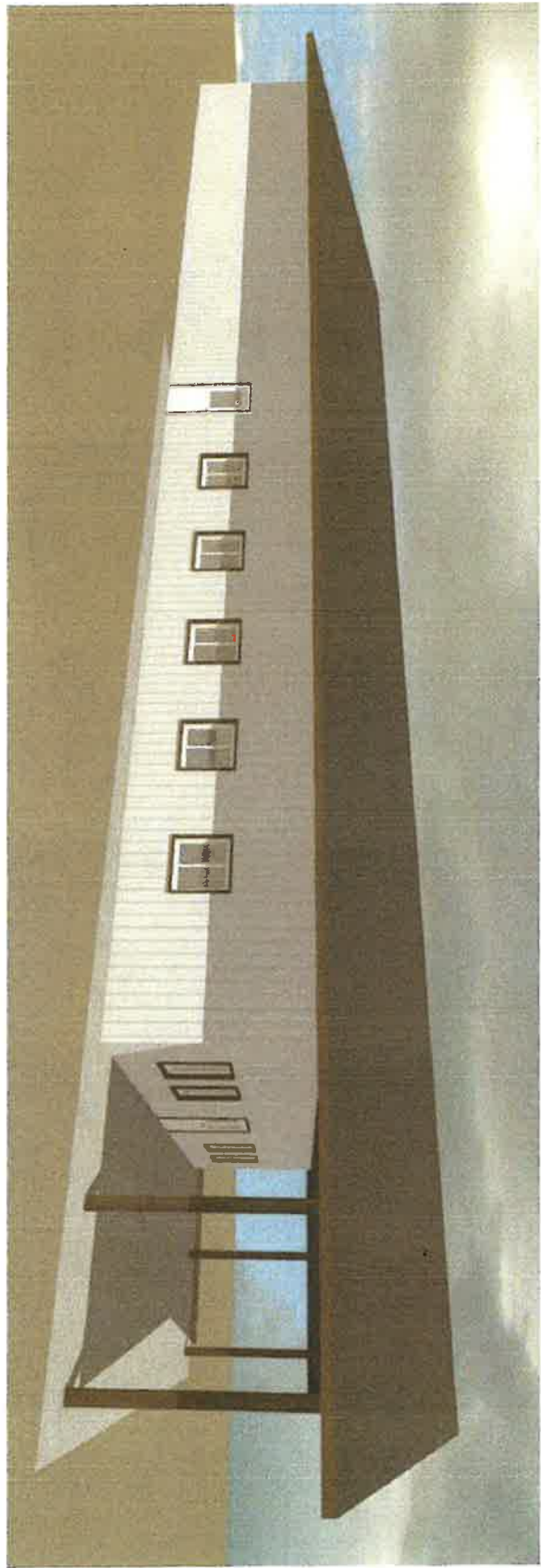
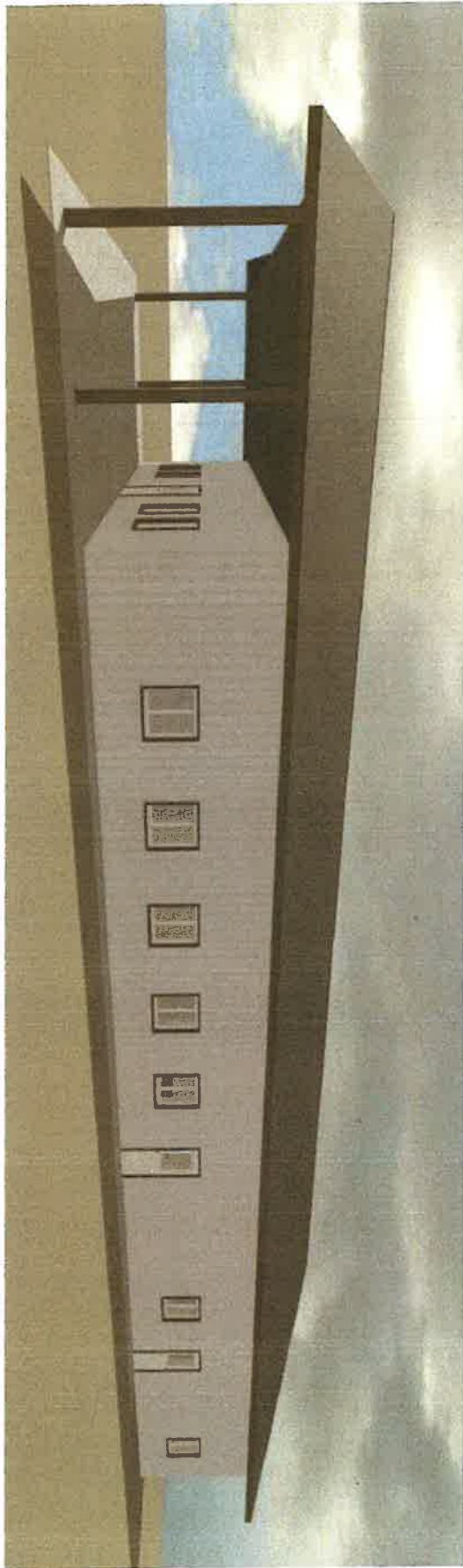
SCALE:

PLAN #: 230824.01 DTBC 54x100x12

14



PAGE
5



© 2023 ENFRAME CONSTRUCTION LTD.

DRAWING 9-21-2023

DESIGN BY:
N. DAVIS

DAVID THOMPSON BIBLE CAMP

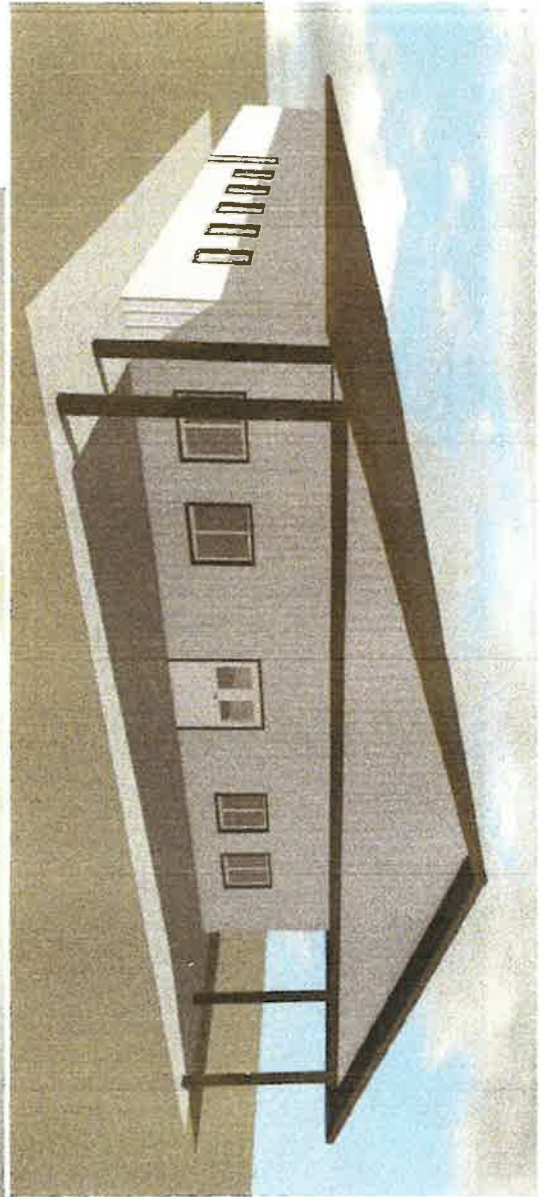
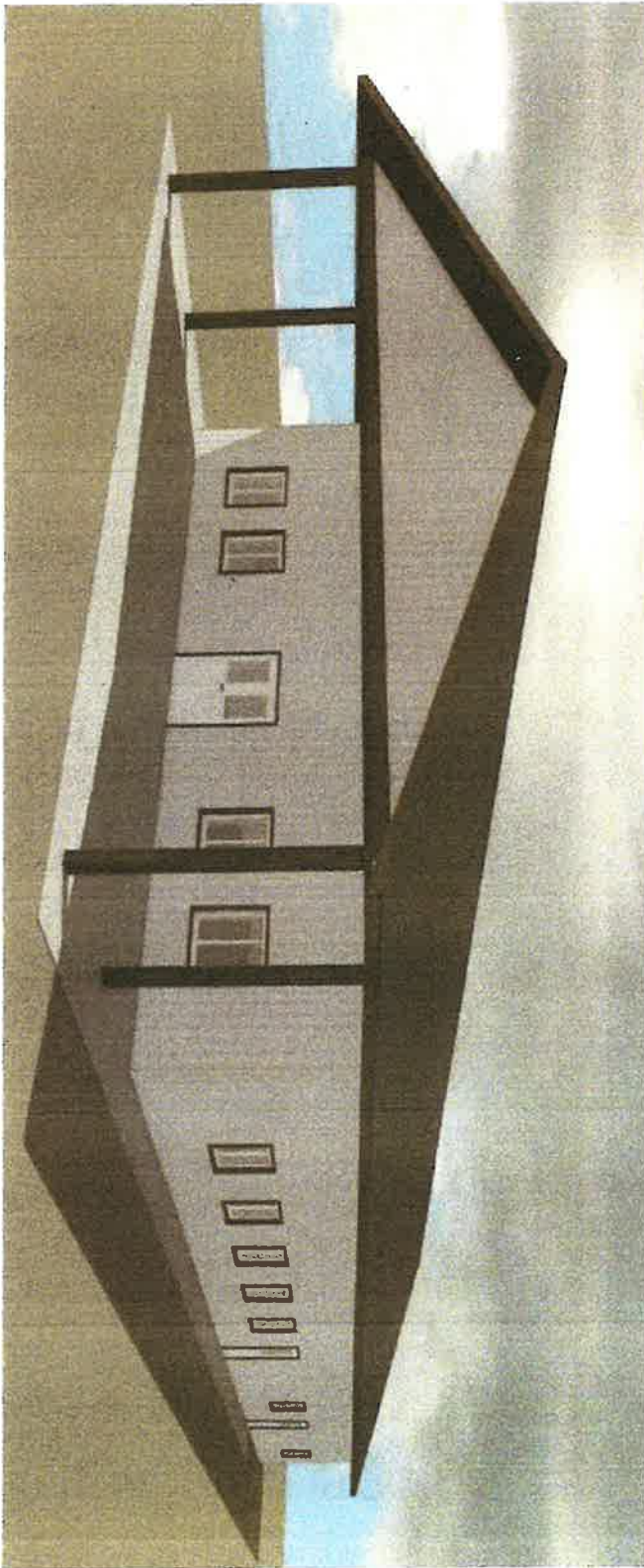
SCALE:

PLAN #: 230824.01 DTBC 54x100x12

15




PAGE
2



© 2023 ENFRAME CONSTRUCTION LTD.

DRAWING 9-21-2023

| | | | |
|--|--|--|-------------------|
| <p>DESIGN BY: N. DAVIS</p> <p>SCALE:</p> | <p>DAVID THOMPSON BIBLE CAMP</p> <p>PLAN #: 230824.01 DTBC 54x100x12</p> <p>16</p> |  | <p>PAGE 1</p> |
|--|--|--|-------------------|

Capital Grants, General Grants (non-cost share) & Beyond Border Grants
2004 to September 7, 2023

| <u>Organization</u> | <u>Project</u> | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
|-------------------------------------|--|----------------------|-----------------|---------------|------------------------------|
| All Saints Anglican Church | New foundation | Capital | 2010 | \$ 17,000.00 | |
| All Saints Anglican Church | Repairs and landscaping for church | Capital | 2013 | \$ 5,000.00 | |
| | | | | | \$ 22,000.00 |
| All Saints Ukranian Catholic Parish | Demolition of old church for public safety reasons | Capital | 2017 | \$ 6,500.00 | |
| All Saints Ukranian Catholic Parish | lawn mower | General | 2017 | \$ 4,700.00 | |
| | | | | | \$ 11,200.00 |
| Burnt River Recreation Association | Playground Equipment | Capital | 2007 | \$ 3,900.00 | |
| Burnt River Recreation Association | Lawn Mower | Capital | 2006 | \$ 10,750.00 | |
| Burnt River Recreation Association | Utility Trailer | Capital | 2007 | \$ 4,400.00 | |
| Burnt River Recreation Association | Covered Pole Shed at Burnt Lee Park | Capital | 2014 | \$ 6,250.00 | |
| Burnt River Recreation Association | Subdivide Burnt Lee Park from SW22-83-1-W6M | General | 2017 | \$ 6,500.00 | |
| | | | | | \$ 31,800.00 |
| Carter Camp Recreational Society | Carter Camp crossing realignment Phase 2 | General | 2021 | \$ 87,190.00 | |
| Carter Camp Recreational Society | Carter Camp crossing realignment Phase 1 | General | 2021 | \$ 10,000.00 | |
| Carters Camp Recreational Society | Campground Upgrades | Capital | 2006 | \$ 7,500.00 | |
| | | | | | \$ 104,690 |
| Cherry Canyon Agricultural Society | Facility Improvement Project | Capital | 2007 | \$ 14,965.00 | |
| Cherry Canyon Agricultural Society | Fire tank | General | 2010 | \$ 10,000.00 | |
| Cherry Canyon Agricultural Society | Oles Lake Playground Enhancement project | Capital | 2011 | \$ 17,600.00 | |
| Cherry Canyon Agricultural Society | Additional Fire fighting equipment | General | 2013 | \$ 26,300.00 | |
| Cherry Canyon Agricultural Society | Renovations to Cherry Canyon Hall | Capital | 2016 | \$ 25,000.00 | |
| Cherry Canyon Agricultural Society | Fitness Centre Equipment | Capital | 2016 | \$ 12,479.50 | |
| Cherry Canyon Agricultural Society | lawn mower | General | 2019 | \$ 4,500.00 | |
| Cherry Canyon Agricultural Society | Playground | Capital | 2020 | \$ 22,000.00 | |
| Cherry Canyon Agricultural Society | two Ball diamond dugouts | Capital | 2020 | \$ 5,000.00 | |
| Cherry Canyon Agricultural Society | Hall Renovations (replacing windows, sidewalks and re-roofing half the building) | Capital | 2021 | \$ 20,000.00 | |
| Cherry Canyon Agricultural Society | water repair & cement pad Roof Repair | Capital | 2010/2012 | \$ 11,000.00 | |
| | | | | | \$ 168,845 |

Capital Grants, General Grants (non-cost share) & Beyond Border Grants

2004 to September 7, 2023

| <u>Organization</u> | <u>Project</u> | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
|--|---|----------------------|-----------------|---------------|------------------------------|
| Cherry Point Promotion Association | Cherry Point Hall | Capital | 2005 | \$ 7,500.00 | |
| Cherry Point Promotion Association | Hall repairs & Improvements | Capital | 2011 | \$ 5,000.00 | |
| Cherry Point Promotion Association | Renovations and repairs to the Hall | Capital | 2013 | \$ 2,500.00 | |
| | | | | | \$ 15,000 |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS) | Outdoor Arena & Motor Cross Track | Capital | 2009 | \$ 25,000.00 | |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS) | Improvements to Multi-Plex grounds | Capital | 2012 | \$ 15,500.00 | |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS) | Equipment to groom and maintain grounds, chutes for arena and a light plant/generator | Capital | 2015 | \$ 25,000.00 | |
| | | | | | \$ 65,500 |
| Cleardale Agricultural Society | 2 Zero Turn lawn mowers | General | 2013 | \$ 31,920.00 | |
| Cleardale Agricultural Society | Outdoor Skating Rink Upgrades | Capital | 2016 | \$ 12,000.00 | |
| Cleardale Agricultural Society | Cemetery Sign Project | General | 2018 | \$ 2,000.00 | |
| Cleardale Agricultural Society | Cleardale OHV Park Bandstand Project | Capital | 2020 | \$ 10,000.00 | |
| Cleardale Agricultural Society | Move and set up replacement Salt & Pepper Club | Capital | 2010 | \$ 10,000.00 | |
| Cleardale Agricultural Society | OHV Park | Capital | 2005 | \$ 50,000.00 | |
| Cleardale Agricultural Society | Community Facilities Upgrades | Capital | 2008 | \$ 22,500.00 | |
| Cleardale Agricultural Society | Equipment purchases and golf course upgrades | General | 2015 | \$ 125,000.00 | |
| Cleardale Agricultural Society | Power & water at OHV park | General | 2016 | \$ 40,160.00 | |
| | | | | | \$ 303,580 |
| Cleardale Community Enhancement Society | Paving parking lot at Seniors Housing | General | 2017 | \$ 150,000.00 | |
| | | | | | \$ 150,000 |
| David Thompson Bible Camp | Bathroom Building Improvements | Capital | 2008 | \$ 21,000.00 | |
| | | | | | \$ 21,000 |
| David Thompson Hall Society | Furnace | Capital | 2006 | \$ 5,000.00 | |
| David Thompson Hall Society | Cement pad for Park Shelter | Capital | 2010 | \$ 4,500.00 | |
| David Thompson Hall Society | New entrance steps and wheel chair ramp | Capital | 2013 | \$ 5,000.00 | |
| David Thompson Hall Society | Fire Escape improvements | Capital | 2014 | \$ 11,500.00 | |
| David Thompson Hall Society | Furnace replacements | Capital | 2017 | \$ 17,000.00 | |
| David Thompson Hall Society | Geotechnical services | General | 2023 | \$ 3,500.00 | |
| | | | | | \$ 46,500 |

Capital Grants, General Grants (non-cost share) & Beyond Border Grants
2004 to September 7, 2023

| <u>Organization</u> | <u>Project</u> | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
|--|--|----------------------|-----------------|---------------|------------------------------|
| End of Steel Heritage Museum Society | Re-doing the inside of the Lubeck Hall Building | Capital | 2011 | \$ 23,400.00 | |
| End of Steel Heritage Museum Society | Taxidermy Building | Capital | 2004 | \$ 40,000.00 | |
| End of Steel Heritage Museum Society | Museum Kitchen Renovations | Capital | 2008 | \$ 25,000.00 | |
| End of Steel Heritage Museum Society | Blacksmith Shop | Capital | 2009 | \$ 25,000.00 | |
| End of Steel Heritage Museum Society | Armed Forces Building Roof | Capital | 2014 | \$ 4,779.58 | |
| End of Steel Heritage Museum Society | Construction of pole shed and purchase of a new lawn mower | Capital | 2016 | \$ 10,000.00 | |
| End of Steel Heritage Museum Society | R&M of exterior log buildings & purchase of two tent shelters | Capital | 2018 | \$ 4,800.00 | |
| End of Steel Heritage Museum Society | Upgrades to playground, floor in market shed & finishing Ukrainian Heritage house | Capital | 2019 | \$ 14,050.00 | |
| End of Steel Heritage Museum Society | Lavatory trailer | General | 2020 | \$ 120,000.00 | |
| End of Steel Heritage Museum Society | Museum & Park - various improvements (scope change 2021 dance floor to trappers cabin) | Capital | 2020 | \$ 11,009.00 | |
| End of Steel Heritage Museum Society | General repairs | General | 2023 | \$ 27,000.00 | |
| | | | | | \$ 305,039 |
| Eureka River Agricultural Society | Playground | General | 2023 | \$ 60,000.00 | |
| | | | | | \$ 60,000 |
| Fairview Aquatic Centre | phase 2 basin resurfacing | Beyond Borders | 2017 | \$ 7,500.00 | |
| | | | | | \$ 7,500 |
| Fairview Curling Club | curling stones replacement | Beyond Borders | 2017 | \$ 2,500.00 | |
| | | | | | \$ 2,500 |
| Fairview Day Care & Playschool Society | Construction of Day Care Facility | Beyond Borders | 2016 | \$ 150,000.00 | |
| | | | | | \$ 150,000 |
| Fairview Lions Club | Cummings Lake Music Fest | Beyond Borders | 2019 | \$ 2,500.00 | |
| | | | | | \$ 2,500 |
| George Lake Aquatic Recreation Association | Campground Upgrade | Capital | 2004 | \$ 12,000.00 | |
| George Lake Aquatic Recreation Association | Washroom/Shower Facility | Capital | 2008 | \$ 25,000.00 | |
| George Lake Aquatic Recreation Association | Installation of power to the camping stalls. | Capital | 2012 | \$ 12,272.00 | |
| George Lake Aquatic Recreation Association | Playground | Capital | 2015 | \$ 25,000.00 | |
| George Lake Aquatic Recreation Association | Upgrading existing power grid | Capital | 2017 | \$ 20,000.00 | |
| George Lake Aquatic Recreation Association | Tractor & Campground upgrades | General | 2019 | \$ 36,000.00 | |
| | | | | | \$ 130,272 |

Capital Grants, General Grants (non-cost share) & Beyond Border Grants

2004 to September 7, 2023

| <u>Organization</u> | <u>Project</u> | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
|--|--|----------------------|-----------------|---------------|------------------------------|
| Hines Creek & District Figure Skating Club | Jumping Harness | Capital | 2008 | \$ 2,750.00 | |
| | | | | | \$ 2,750 |
| Hines Creek Composite School Parent Assoc. | Playground pea gravel and retaining timbers | Capital | 2011 | \$ 9,000.00 | |
| Hines Creek Composite School Parent Assoc. | Playground Equipment Replacement & Outside Seating area | Capital | 2010 | \$ 25,000.00 | |
| Hines Creek Composite School Parent Assoc. | Phys Ed & Music Equipment | Capital | 2008 | \$ 1,308.72 | |
| Hines Creek Composite School Parent Assoc. | Replacement score clock & shot clock | Capital | 2015 | \$ 6,250.00 | |
| | | | | | \$ 41,559 |
| Hines Creek Curling Club | new ceiling, lighting & ice scraper | Capital | 2009 | \$ 21,225.00 | |
| | | | | | \$ 21,225.00 |
| Hines Creek Golf & Country Association | Purchase 313.6 acres Rec Lease 910012 | General | 2014 | \$ 131,500.00 | |
| Hines Creek Golf & Country Association | Irrigation System Completion Project | General | 2020 | \$ 67,693.89 | |
| Hines Creek Golf & Country Association | automate part of irrigation system | Capital | 2010/2012 | \$ 25,000.00 | |
| Hines Creek Golf & Country Association | Workshop | Capital | 2006 | \$ 15,000.00 | |
| Hines Creek Golf & Country Association | New Fairways | Capital | 2007 | \$ 13,085.00 | |
| Hines Creek Golf & Country Association | Equipment replacement for a tractor and mowers | Capital | 2010 | \$ 25,000.00 | |
| Hines Creek Golf & Country Association | Complete clubhouse | Capital | 2015 | \$ 25,000.00 | |
| | | | | | \$ 302,278.89 |
| Hinterland Cemetery Company | Lawn mower, fence & storage | General | 2019 | \$ 15,000.00 | |
| | | | | | \$ 15,000.00 |
| Immaculate Heart of Mary Parish Cemetery | lawn mower | Capital | 2017 | \$ 3,150.00 | |
| | | | | | \$ 3,150.00 |
| Many Island Recreational Development Society | upto 8 seasonal lots & road | Capital | 2019 | \$ 32,000.00 | |
| Many Island Recreational Development Society | Boat Launch improvements | General | 2019 | \$ 10,000.00 | |
| Many Island Recreational Development Society | Playground Equipment upgrade/replacement and solar lights | Capital | 2010 | \$ 25,000.00 | |
| Many Island Recreational Development Society | Campground Upgrades | Capital | 2004 | \$ 25,000.00 | |
| Many Island Recreational Development Society | Upgrade the outhouses, bring the sani-dump into compliance install solar lights in the campground. | Capital | 2012 | \$ 10,700.00 | |
| Many Island Recreational Development Society | Generator | General | 2015 | \$ 6,000.00 | |
| Many Island Recreational Development Society | Loop road and 10 seasonal lots | Capital | 2021 | \$ 10,000.00 | |

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants
2004 to September 7, 2023**

| <u>Organization</u> | <u>Project</u> | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
|---|--|----------------------|-----------------|---------------|------------------------------|
| Many Island Recreational Development Society | Playground | General | 2023 | \$ 40,000.00 | |
| | | | | | \$ 158,700.00 |
| Menno Simons Community School Parents Association | Menno Simons Community School Playground Improvement project | Capital | 2011 | \$ 24,830.00 | |
| | | | | | \$ 24,830.00 |
| Montagneuse Valley Cemetery Committee | Chainlink Fence Cemetery #1 | Capital | 2009 | \$ 5,667.00 | |
| Montagneuse Valley Cemetery Committee | Chainlink Fence Cemetery #2 | Capital | 2009 | \$ 6,167.00 | |
| Montagneuse Valley Cemetery Committee | Survey to map existing and future plots | General | 2022 | \$ 4,000.00 | |
| | | | | | \$ 15,834.00 |
| Peace Valley Snow Riders | Hines Creek Trail | General | 2018 | \$ 20,000.00 | |
| | | | | | \$ 20,000.00 |
| Senior Check-In Line | 2018 Operating grant | General | 2018 | \$ 8,500.00 | |
| Senior Check-In Line | 2019 Operating grant | General | 2019 | \$ 8,500.00 | |
| Senior Check-In Line | 2020 Operating Grant | General | 2020 | \$ 8,500.00 | |
| Senior Check-In Line | 2021 Operating Grant | General | 2021 | \$ 6,000.00 | |
| Senior Check-In Line | 2022 Operating Grant | General | 2022 | \$ 6,500.00 | |
| Senior Check-In Line | 2023 Operating Grant | General | 2023 | \$ 6,000.00 | |
| | | | | | \$ 44,000.00 |
| SHARE Radio Broadcasting Association | Additional transmitter and receiver site in Cleardale | Capital | 2010 | \$ 5,000.00 | |
| | | | | | \$ 5,000.00 |
| Svittanok Ukrainian Dance Company | Ukranian Heritage Preservation building at the End of Steel Museum | Capital | 2013 | \$ 20,000.00 | |
| | | | | | \$ 20,000.00 |
| Village of Hines Creek | HC Playground | Capital | 2005 | \$ 18,920.00 | |
| Village of Hines Creek | Arena Upgrade Project | Capital | 2006 | \$ 25,000.00 | |
| Village of Hines Creek | Hines Creek Fitness Centre | Capital | 2006 | \$ 5,000.00 | |
| | | | | | \$ 48,920.00 |
| Whitelaw Ag Society | Hall entry & parking repairs | Beyond Borders | 2019 | \$ 10,000.00 | |
| | | | | | \$ 10,000.00 |
| Worsley Agricultural Society | Arena Renovations | Capital | 2006 | \$ 50,000.00 | |
| Worsley Agricultural Society | Improvements to the Worsley Arena | Capital | 2012 | \$ 25,000.00 | |

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants
2004 to September 7, 2023**

| <u>Organization</u> | <u>Project</u> | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
|--|--|----------------------|-----------------|-----------------|------------------------------|
| Worsley Agricultural Society | Worsley Arena upgrades & repairs | General | 2015 | \$ 100,000.00 | |
| Worsley Agricultural Society | Arena Roof & other repairs | General | 2019 | \$ 60,000.00 | |
| Worsley Agricultural Society | Bike & Skate Park | Capital | 2012 | \$ 25,000.00 | |
| | | | | | \$ 260,000.00 |
| Worsley Central School Parent Council | Renovations to kitchen to a three (3) basin sink | Capital | 2010 | \$ 2,500.00 | |
| Worsley Central School Parent Council | Basketball court pavement | Capital | 2015 | \$ 16,000.00 | |
| | | | | | \$ 18,500.00 |
| Worsley Chamber of Commerce | Town Center Beautification | Capital | 2004 | \$ 10,000.00 | |
| | | | | | \$ 10,000.00 |
| Worsley Clear Hills Ski Club | Chair Lift Project | Capital | 2007 | \$ 250,000.00 | |
| Worsley Clear Hills Ski Club | Magic Carpet Conveyor Lift | Capital | 2020 | \$ 50,000.00 | |
| | | | | | \$ 300,000.00 |
| Worsley Early Childhood Education Foundation | Preschool Playground | Capital | 2016 | \$ 10,000.00 | |
| Worsley Early Childhood Education Foundation | storage shed | Capital | 2017 | \$ 3,517.50 | |
| | | | | | \$ 13,517.50 |
| Worsley Historical & Cultural Association | Farr House Restoration | Capital | 2004 | \$ 12,500.00 | |
| Worsley Historical & Cultural Association | Workshop | Capital | 2005 | \$ 12,500.00 | |
| Worsley Historical & Cultural Association | Moving the Basnett store from Eureka River to the Museum's Heritage Farm Site. | Capital | 2012 | \$ 25,000.00 | |
| Worsley Historical & Cultural Association | United Chruch building at Worsley Museum site | Capital | 2017 | \$ 25,000.00 | |
| Worsley Historical & Cultural Association | Museum site improvements & upgrades | Capital | 2019 | \$ 25,000.00 | |
| | | | | | \$ 100,000.00 |
| Worsley Pioneer Club | Handibus Purchase | General | 2019 | \$ 94,975.00 | |
| | | | | | \$ 94,975.00 |
| Worsley Volunteer Fire Fighters' Society | Fitness Equipment | Capital | 2007 | \$ 13,650.00 | |
| Worsley Volunteer Fire Fighters' Society | New Playground Equipment | Capital | 2012 | \$ 25,000.00 | |
| | | | | | \$ 38,650.00 |
| | Total: | | | \$ 3,166,814.19 | \$ 3,166,814.19 |

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Tender Opening- 2024 Grading Projects Contract No. CA0003927-8338 |
| File: | 32-23-77, 32-23-78, 32-23-80 |

DESCRIPTION:

WSP Canda Inc. is present with tenders to open for the 2024 Grading Projects Contract No. CA0003927-8338. The road construction of Range Road 25, Range Road 64, and Range Road 124.

The tender close on Tuesday, February 13, at 1:59 p.m.

BACKGROUND:

- C121-23(02-28-23)** RESOLUTION by Deputy Reeve Janzen to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840 and have them include a 50% material, 50% performance bond for the tendered project. **CARRIED.**
- C122-23(02-28-23)** RESOLUTION by Councillor Walmsley to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832 and have them include a 50% material, 50% performance bond for the tendered project. **CARRIED.**
- C547-23(10-10-23)** RESOLUTION by Councillor Giesbrecht to approve the use of an Engineering firm to design and tender the construction of approximately 900 meters of a new local road on Range Road 64 North of Township 872 and having the tendered project include a 50% material, 50% performance bond. **CARRIED.**

BUDGET:

Range Road 25: \$567,234.00
Range Road 64: \$400,000.00
Range Road 124: \$400,000.00
Total: \$1,367,234.00

RECOMMENDED ACTION:

RESOLUTION by ... to open tenders at 2:00 p.m. for the 2024 Grading Projects Contract No. CA0003927-8338. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.

| | | |
|---|--|---|
| Initials show support - Reviewed by: | Manager:  | GAO:  |
|---|--|---|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Management Team Activity Report |
| File: | 11-02-02 |

DESCRIPTION:

Management activity report for January 23, 2024.

ATTACHMENTS:

- Management Activity Report
- Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for January 23, 2024, be accepted, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:** 



Management Team

Activity Report for January 23, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|--|------|-----------------------|
| | | February 28, 2023 | | |
| C121-23 | 02/28/23 | RESOLUTION by Deputy Reeve Janzen to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED. | PWM | In works |
| C122-23 | 02/28/23 | RESOLUTION by Councillor Walmsley to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED. | PWM | In works |
| | | August 15, 2023 | | |
| C425-23 | 08-15-23 | RESOLUTION by Councillor Ruecker to proceed to negotiations with Alberta Transportation regarding taking over the road maintenance for the gravel portion of Secondary Roads 735, 729, and 717, with the cost being billed back to Alberta Transportation. CARRIED. | PW | New regional Director |
| | | September 12, 2023 | | |
| C486-23 | 09-12-23 | RESOLUTION by Councillor Walmsley to approve the purchase of the Bridge File 71273 replacement culvert, funds are to be allocated from the Bridge Reserve. CARRIED. | PW | On hold |
| | | October 16, 2023 | | |
| P556-23 | 10/16/23 | RESOLUTION by Councillor Giesbrecht to recommend Council draft a Request for Proposal for a Project Manager to oversee all aspects of the construction of a new Fire Hall in Cleardale, Alberta, with the exception of the dirt work to be hired off of the annual Clear Hills County Equipment Registry. and bring back further information to a future Council Meeting. CARRIED. | CC | In works |
| | | November 14, 2023 | | |



Management Team

Activity Report for January 23, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|------------|--|------|-------------|
| C627-23 | 11/14/23 | RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc.'s engineering estimate of \$91,734.00 for the construction of approximately 900 meters of a new local road on Range Road 64 North of Township Road 872, with the funds to be allocated from the road reserve, as presented.CARRIED. | PW | In works |
| | | November 28, 2023 | | |
| C645-23 | 11/28/23 | RESOLUTION by Reeve Bean to draft a letter for the Peace Libraries within Clear Hills County requisition boundaries, regarding legislative requirements and funding opportunities. CARRIED. | EA | Reeve Bean |
| C647-23 | 11/28/23 | RESOLUTION by Councillor Giesbrecht to notify Mackenzie Municipal Services Agency (MMSA) in writing that Clear Hills County will be ending its contracted services with them as of December 31, 2024.CARRIED. | EA | Letter Sent |
| | | December 5, 2023 Policy & Priority | | |
| P666-23 | (12-05-23) | RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED. | PW | March 2024 |
| P674-24 | (12-05-23) | RESOLUTION by Deputy Reeve Janzen to bring back the discussion regarding the nurse practitioner incentives to the December 12, 2023, Regular Council Meeting. CARRIED. | EA | In waiting |
| | | January 8, 2024 P&P | | |
| P08-24 | 01/08/24 | RESOLUTION by Deputy Reeve Janzen to bring back further information on the Transfer Stations to a future meeting.CARRIED. | PW | March/April |
| | | January 9, 2024 | | |
| C15-24 | 01/09/24 | RESOLUTION by Reeve Bean to approve a General Grant of \$5,000.00 to the Worsley Agricultural Society for the replacement of a Worsley Arena furnace, funds to be allocated from the Rate | CS | |



Management Team

Activity Report for January 23, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------------|---|--|------------------|--------------------------------------|------------|--------|--|-------------------|-----------------------------------|--------|----------------|----------------------|--|------------------|--|---------|--|--|-----------------|----------------------------|--|--------|------------------------|---|--|--------|--|----------------|--|--------|-----------------------|--|--|--|--|--|
| | | Stabilization Reserve.CARRIED. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C17-24 | 01/09/24 | RESOLUTION by Councillor Hansen to include the following items to bring forward to the Ministers.CARRIED. | EA | Draft Letters P&P March 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | <table border="1"> <thead> <tr> <th>Minister</th> <th>Topic</th> <th>Discussion</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td></td> <td>Electric Vehicles</td> <td>2035 mandate – gas fired engines.</td> <td>Letter</td> </tr> <tr> <td>Transportation</td> <td>Bridge Files repairs</td> <td>Repairs needed on select bridge files on 717, CHC Bridge Files</td> <td>Letter & Meeting</td> </tr> <tr> <td></td> <td>request</td> <td></td> <td></td> </tr> <tr> <td>Service Alberta</td> <td>Poor internet/cell service</td> <td>Areas in the county have little to no cellular service</td> <td>Letter</td> </tr> <tr> <td>Seniors/Infrastructure</td> <td>Maintenance and upkeep of senior and family housing</td> <td></td> <td>Letter</td> </tr> <tr> <td></td> <td>Justice System</td> <td>Accountability Crown prosecutor, updates to criminal Code, Support of Bill C-48 strengthen Canada's bail system.</td> <td>Letter</td> </tr> <tr> <td>Minister of Education</td> <td></td> <td>Education tax requisition disbursement</td> <td></td> </tr> </tbody> </table> | Minister | Topic | Discussion | Action | | Electric Vehicles | 2035 mandate – gas fired engines. | Letter | Transportation | Bridge Files repairs | Repairs needed on select bridge files on 717, CHC Bridge Files | Letter & Meeting | | request | | | Service Alberta | Poor internet/cell service | Areas in the county have little to no cellular service | Letter | Seniors/Infrastructure | Maintenance and upkeep of senior and family housing | | Letter | | Justice System | Accountability Crown prosecutor, updates to criminal Code, Support of Bill C-48 strengthen Canada's bail system. | Letter | Minister of Education | | Education tax requisition disbursement | | | |
| Minister | Topic | Discussion | Action | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Electric Vehicles | 2035 mandate – gas fired engines. | Letter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Transportation | Bridge Files repairs | Repairs needed on select bridge files on 717, CHC Bridge Files | Letter & Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | request | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Service Alberta | Poor internet/cell service | Areas in the county have little to no cellular service | Letter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Seniors/Infrastructure | Maintenance and upkeep of senior and family housing | | Letter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Justice System | Accountability Crown prosecutor, updates to criminal Code, Support of Bill C-48 strengthen Canada's bail system. | Letter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Minister of Education | | Education tax requisition disbursement | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | January 23, 2024 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C39-24 | 01/23/24 | RESOLUTION by Councillor Walmsley that the recipients of the 2024 Awards will be announced at the February 3, 2024 Appreciation Banquet. | EA/C C | Sat, Feb 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C41-24 | 01/23/24 | RESOLUTION by Reeve Bean to bring an update back to the February 13, 2024 Regular Council | CS | Feb 13 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



Management Team

Activity Report for January 23, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services
CC=Community Coordinator, AG=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS | | | | | | | | | | | | |
|--|--------------|---|------|----------|------------------------------|--------------|---------------------------|--------------|----------------------------------|-------------|--|--------------|---|-------------|--|--|
| | | meeting regarding Recreation Boards. CARRIED. | | | | | | | | | | | | | | |
| C42-24 | 01/23/24 | RESOLUTION by Reeve Bean to bring back the discussion regarding showcasing our seniors to the next Policy & Priority Meeting. CARRIED. | EA | March 4 | | | | | | | | | | | | |
| C43-24 | 01/23/24 | RESOLUTION by Reeve Bean to send a letter to the MD of Peace offering to co-host in the form of contributing 50% of the total cost for the Zone 4 meeting on February 9, 2024.CARRIED. | EA | Feb 9 | | | | | | | | | | | | |
| | | RESOLUTION by Councillor Stevenson to schedule a meeting with TELUS during the RMA Conference in March. CARRIED. | EA | In works | | | | | | | | | | | | |
| C50-24 | 01/23/24 | RESOLUTION by Councillor Ruecker to receive the discussion regarding a joint meeting with the Town of Manning for information and schedule a meeting as per their request, as presented. CARRIED. | EA | March 7 | | | | | | | | | | | | |
| C51-24 | 01/23/24 | RESOLUTION by Councillor Hansen to bring back the development of the Clear Hills County website to a future Policy & Priority Meeting. CARRIED. | EA | March 4 | | | | | | | | | | | | |
| C53-24 | 01/23/24 | RESOLUTION by Councillor Stevenson to direct Administration to proceed with the Provincial Education Requisition Credit program (PERC) and Designated Industrial Requisition Credit program (DIRC) submission for the 2024 intake.CARRIED. | CS | | | | | | | | | | | | | |
| C54-24 | 01/23/24 | RESOLUTION by Councillor Ruecker that Council approves the following Community Support Services grants: | CS | | | | | | | | | | | | | |
| | | <table border="1"> <thead> <tr> <th>Name</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Cleardale Playschool Program</td> <td>\$ 20,000.00</td> </tr> <tr> <td>Worsley Preschool Program</td> <td>\$ 28,300.00</td> </tr> <tr> <td>Seniors Social Connection Events</td> <td>\$ 6,000.00</td> </tr> <tr> <td>Youth Enhancement Society of Hines Creek</td> <td>\$ 39,500.00</td> </tr> <tr> <td>Hines Creek Composite Nutrition Program</td> <td>\$ 4,000.00</td> </tr> </tbody> </table> | Name | Amount | Cleardale Playschool Program | \$ 20,000.00 | Worsley Preschool Program | \$ 28,300.00 | Seniors Social Connection Events | \$ 6,000.00 | Youth Enhancement Society of Hines Creek | \$ 39,500.00 | Hines Creek Composite Nutrition Program | \$ 4,000.00 | | |
| Name | Amount | | | | | | | | | | | | | | | |
| Cleardale Playschool Program | \$ 20,000.00 | | | | | | | | | | | | | | | |
| Worsley Preschool Program | \$ 28,300.00 | | | | | | | | | | | | | | | |
| Seniors Social Connection Events | \$ 6,000.00 | | | | | | | | | | | | | | | |
| Youth Enhancement Society of Hines Creek | \$ 39,500.00 | | | | | | | | | | | | | | | |
| Hines Creek Composite Nutrition Program | \$ 4,000.00 | | | | | | | | | | | | | | | |



Management Team

Activity Report for January 23, 2024

Page 5 of 6

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services
CC=Community Coordinator, AG=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|---|------|---------------------------------|
| | | Seniors, Parents & Tots Craft Supplies | | |
| | | \$ 6,000.00 | | |
| | | Coaching for Life | | |
| | | \$ 6,000.00 | | |
| | | \$109,800.00 | | |
| | | CARRIED. | | |
| C55-24 | 01/23/24 | RESOLUTION by Councillor Giesbrecht to receive the discussion regarding the planning, development, and location of the Cleardale Fire Hall for information, as presented and bring back to a future meeting. CARRIED. | CC | In works |
| C57-24 | 01/23/24 | RESOLUTION by Councillor Hansen to amend the catering menu to include two meats for the 2024 Appreciation Banquet with a price increase to a total of \$30.00 per plate. CARRIED. | CC | |
| C59-24 | 01/23/24 | RESOLUTION by Councillor Walmsley to approve a one-year trial on a public notification platform. CARRIED. | EA | |
| C63-24 | 01/23/24 | RESOLUTION by Councillor Stevenson to bring back an update on an emergency preparedness plan (wildfire) to a future meeting. CARRIED. | CC | March |
| | | November 17, 2021 | | |
| C114-22 | 03/08/22 | RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED. | CDM | 2022/ 2023/ 2024/ 2025 |
| | | May 16, 2023 | | |
| C252-23 | 05/16/23 | RESOLUTION by Reeve Bean to table the request from the Municipal District of Fairview requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway until the next Regular Council Meeting. CARRIED. | CS | Spring |
| | | November 28, 2023 | | |
| C654-23 | 11/28/23 | RESOLUTION by Reeve Bean to approve a general grant of \$7,000.00 to the Fairview & Area Senior Check-In Line Society and include the funds in the 2024 Operating Budget. CARRIED. | CS | |
| C657-23 | 11/28/23 | RESOLUTION by Deputy Reeve Janzen to include \$3,000.00 to the Clear Creek Fire Committee | CS | |



Management Team

Activity Report for January 23, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|--|------|-------------|
| | | operating budget for emergency type promotional items and accept the November 21, 2023, meeting minutes for information. CARRIED. | | |
| C646-23 | 11/28/23 | RESOLUTION by Reeve Bean to approve the 10-year plan for Clear Hills County to come into compliance with Municipal Governments mandated 5:1 ratio for property tax rates. | EA | Letter sent |
| C696-23 | 12/12/23 | RESOLUTION by Councillor Ruecker to approve a 25% tax rebate incentive applicable to the Commercial Assessment Code (CN) for the Municipal portion of Clear Hills County and The Village of Hines Creek's property taxes in 2024. CARRIED. | CS | |

ITEMS IN WAITING

| | | | | |
|---------|----------|---|-----|------------------|
| C66-15 | 01/13/15 | RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner. CARRIED. February 18, 2021 | CSM | January 14, 2030 |
| C171-23 | 03/28/23 | RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. | | |

Policy & Priority Update

Activity Report for January 23, 2024

Active Items

Completed Items:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

| Motion & Date | ITEM NAME | Dept. | Policy & Priority Items – Priority Level | Priority order for next P&P | Notes |
|---------------|-----------|-------|--|-----------------------------|-------|
|---------------|-----------|-------|--|-----------------------------|-------|

| | | | | | |
|-----------------------|--------------------|----|--|--|---|
| | Marketing Position | EA | RESOLUTION by Reeve Bean to receive the discussion for the 2023 Business/Recreation & Volunteer Awards and bring back to the Policy & Priority Meeting. CARRIED | | Discussion on a marketing position to assist with these types of items. |
| C33-23 (01/10/23) | Cleardale Sewer | PW | RESOLUTION by Deputy Reeve Janzen to bring the information regarding the sewer on the north side of Highway 64, north of the Hamlet of Cleardale to the February 13, 2023 Policy & Priority Committee Meeting. CARRIED | | Waiting on Information from landowners that will be affected. |
| C273-22 (05-24-22) | Open Air Market | EA | Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance. | | Ag Societies are short volunteers |
| C461-23 08-25-23 | Re-Branding | EA | RESOLUTION by Deputy Reeve Janzen to table the request for proposal for the Clear Hills County Website Design & Development until after more discussion regarding re-branding takes place. CARRIED. | | January 23 |
| P666-23 (12-05-23) | | PW | RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED. | | March 2024 |
| P671-23 (12-05-23) | | PW | RESOLUTION by Deputy Reeve Janzen to bring back more information regarding the Clear Hills County Transfer Stations operating costs to a future meeting. CARRIED. | | March/April |
| P672-23 (12-05-23) | | PW | RESOLUTION by Councillor Giesbrecht to accept for information the discussion regarding the planning, development, and location of the Cleardale Fire Hall, as presented. CARRIED. | | In Works |
| P673-23 (12-05-23) | | EA | RESOLUTION by Councillor Giesbrecht to table the discussion regarding the Re-branding proposal. CARRIED. | | January 23 |
| P674-23 (12-05-23) | Recruitment | EA | RESOLUTION by Deputy Reeve Janzen to bring back the discussion regarding the nurse practitioner incentives to the December 12, 2023, Regular Council Meeting. CARRIED. | | In waiting |

Policy & Priority Update

Activity Report for January 23, 2024

Active Items

Completed Items:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

| Motion & Date | ITEM NAME | Dept. | Policy & Priority Items – Priority Level | | | | Priority order for next P&P | Notes |
|--------------------|------------------------|-------|---|---|--|------------------|---|----------|
| C47-24 01/23/24 | TELUS Cellular Service | EA | RESOLUTION by Councillor Stevenson to schedule a meeting with TELUS during the RMA Conference in March. CARRIED. | | | | | In works |
| C51-24 01/23/24 | Website | EA | RESOLUTION by Councillor Hansen to bring back the development of the Clear Hills County website to a future Policy & Priority Meeting. CARRIED. | | | | | March 4 |
| C42-24 01/23/24 | Ec Dev | EA | RESOLUTION by Reeve Bean to bring back the discussion regarding showcasing our seniors to the next Policy & Priority Meeting. CARRIED. | | | | | March 4 |
| C17-24 01/09/24 | Advocation | EA | Minister | Topic | Discussion | Action | Minister Meeting & Letters March 4 | |
| | | | | Electric Vehicles | 2035 mandate – gas fired engines. | Letter | | |
| | | | Transportation | Bridge Files repairs | Repairs needed on select bridge files on 717, CHC Bridge Files | Letter & Meeting | | |
| | | | | request | | | | |
| | | | Service Alberta | Poor internet/cell service | Areas in the county have little to no cellular service | Letter | | |
| | | | Seniors/Infrastructure | Maintenance and upkeep of senior and family housing | | Letter | | |
| | | | | Justice System | Accountability Crown prosecutor, updates to criminal Code, | | | |
| | | | Support of Bill C-48 strengthen Canada's bail system. | Letter | | | | |

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting Date: | Regular Council Meeting February 13, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | COUNCIL REPORTS ON MEETINGS |
| File: | 11-02-02 |

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Cross Border Schooling – Candice Stevenson |
| File: | 11-02-02 |

DESCRIPTION:

Council is presented with a request for Council to send a letter of support requesting the Government continue to provide out of province funding to allow students in the Bear Canyon and Cherry Point Communities to attend schools in British Columbia.

BACKGROUND:

C300-22(06-14-22) RESOLUTION by Reeve Bean to receive the delegation from Candice Stevenson and send a letter to the Alberta Government and PRSD in support of the Bear Canyon and Cherry Point community members, request to have out of province funding to allow students to attend schools in British Columbia. CARRIED.

ATTACHMENT:

Request for letter of support
June 16, 2022, Letter of Support (Minister of Education Adriana LaGrange)
June 14, 2022 – RFD

RESOLUTION by..... to

| | | | |
|---|-----------------|-------------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|---|-----------------|-------------|---|

Bonnie Morgan

From: Candice James <cjames938@hotmail.com>
Sent: January 30, 2024 11:51 AM
To: Bonnie Morgan
Subject: Fwd: Item to add to agenda

Let me know if that's better at all?

Hi Bonnie,

As per my other email, I am just looking for an extension to the previous approval that I got from the county for the cross border schooling. I was wondering if you could add this to the next meeting agenda. Amber said she would speak on my behalf. Here is the write up/ letter along with some background information.

We would just like to ask the county for an extension to the previous approval from the county. The letter of support in the choice of schools for the families in Bear Canyon and Cherry Point. Again this is only 4 kids, (as the rest have already been grandfathered in). Two have been going to that school for the last 3 years, one starts this sept, and there will be one more (my son) in two years. There is a new minister. We had the previous education ministers support

Background:

Children from this border-town community have been attending the Clearview school in BC for 20 years

It is a fact that over the course of a year children living in Bear Canyon are away from their home approximately 180 hours less per year if they attended the Clearview school then if they were to attend the nearest Peace River School Division school. Those 180 hours translate to scheduling and busing differences not instructional hours.

Starting at the elementary level Clearview school (B.C.) teaches French classes, organized hockey, soccer, volleyball, basketball, and cross country running. Also, extracurricular sporting opportunities are not available in the nearest Peace River School Division school, which on the B.C. side include preschool skate, power skate, figure skating, hockey, baseball and basketball.

We live closer in proximity to Clearview school (B.C.)

Some of our community members work at the Clearview school (B.C.) myself included

Our Request aligns with the government of Alberta Education Mandate letter:

“Ensuring our children receive a world-class education is a top priority and focus of our government “

“Part of achieving this objective is to promote greater choice in education. Expanding parent and student options in our public, separate, francophone, charter, independent (private), early childhood and home education systems will ensure parents have a host of tailored options for their children’s education that best suit the needs of their individual students.”

“And importantly, as we grow new opportunities for students, we must address the growing needs of students with mental health and other learning challenges. These children must be provided with every opportunity to flourish in our education system and economy.”

“Finding ways our government can reduce burdensome and unnecessary red tape and barriers that are hurting their members’ ability to grow the economy and improve quality of life for the Albertans they serve.”

OTHER REASONS TO EXTEND THE FUNDING

Our region is home to a number of rural and energy jobs. School choice is one the most important decisions for young families when deciding to move here.

This request aligns with other border-towns in Alberta (Lloydminster/Saskatchewan, Kelly Lake /Hythe Cooperation and Cross Border Education) Alberta already funds out-of province students.

Why can urban cites have a choice but nothing for Rural Communities. This give this community that choice.

Talking about 4 children total

BC has a five day a week Kindergarten

You will be taking income away from families in our rural border community. (Since some of us work at the school if we can’t send our children there we will be forced to have to quit, Hard to find employment in rural communities)

This has affected our property values

This will be sent to minster when we have all documents together

"We would like to ask for your continued support going forward, in the request of a new service agreement with identical parameters to extend the agreement to a year to year ongoing basis. This would ensure going forward, that there is no disruption to the current students, their younger siblings and would give the parents and constituents from Bear Canyon and Cherry Point greater relief knowing their children will have access to their current education placement. We were very grateful for the support we had from the previous Education Minster in the past and look forward to working with yourself. “

You don’t have to send a copy to the minster. If I can have a hard copy like last time then I will forward the letter with all of my other information packet.

Thanks so much again. If you need anything else or have any questions let me know

Candice Stevenson
780 897 5361



CLEAR HILLS COUNTY

June 16, 2022

File 11-02-02

Honourable Adriana LaGrange
Minister of Education
228 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Adriana LaGrange,

Clear Hills County Council supports the Parents Choice of schools for the families in Bear Canyon and Cherry Point, Alberta wishing to attend schools in British Columbia.

If you have any further questions or concerns, feel free to contact CAO, Allan Rowe, at the County office at 780-685-3925.

Yours truly,

Amber Bean,
Reeve

AB/bm

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | June 14, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | DELEGATION- Candice Stevenson 10:30 a.m. |
| File: | 11-02-02 |

DESCRIPTION:

Candice Stevenson will be in attendance to speak with Council with regards to the lack of Alberta Provincial funding for Clear Hills County children to be able to attend the B.C. schools.

ATTACHMENTS:

Correspondence

RECOMMENDED ACTION:

RESOLUTION by..... to receive the delegation from Candice Stevenson regarding the lack of Alberta Provincial funding for Clear Hills County children to be able to attend the B.C. schools for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Hi Bonnie,

As per our conversation. I would like to meet with the board to discuss, out of province funding for our children to be able to attend the BC schools. The following letters are once we have sent in the past along with, the education minsters response. I have more emails I will bring and make copies to the meeting. Was hoping to obtain letters of support one to be sent to the PRSD and one to be sent to the education minster. If you have any questions or need anything else please let me know

Thanks Candice

Cherry Canyon Agricultural Society
Box 15
Bear Canyon, AB
T0H 0B0

Jan 2, 2020
Honourable Adriana LaGrange
Minster of Education
Office of the Minister

Education
228 Legislature Building
10800-97 Ave
Edmonton, AB
T5K 2B6

Re: Education Funding

We would like to request that the government of Alberta continue to support parents' choice of school for the families in Bear Canyon and Cherry Point, Alberta. Also just wanted to send another follow up letter as the one we sent in July; we haven't seen a response.

The corresponding Alberta and BC School districts entered into a tuition agreement and many BC students that lived close to the border attended our school for the last forty years. In 2001 we saw our school close. Local parents explored their options with many choosing to send their students to the closest BC school. The tuition agreement was still in effect and this was the better option for many people. Then quietly, three years ago, the Alberta Government decided to nix this agreement. Students already attending BC schools would be allowed to continue to graduation, but no new students would be accepted into the program. We find this unacceptable and do not understand why the change was implemented. The number of students affected is very small and as this government claims to believe in "Schools of Choice" we wish our community to still have the option of attending school in BC.

Each family has their own reasons for making the choices they do for education but some of the reasons the BC option is the better choice for some families include:

- Not having to cross the Clear River to attend school. Transportation across our large hills is always an issue, especially in the winter months.
- Bus Routes to the BC school are shorter so students spend fewer hours on the bus.
- The BC/Alberta border does not define our community; the rivers do. Attending school in BC means you are attending school with your community – your friends and family and support systems are already there.

- Menno Simons School is primarily an ESL school, so its programs are designed to suit that population not students who are already proficient in the English language.
- BC schools do not tailor its curriculum nor censor its library material, modify its weekly instructional format to reflect a cultural bias
- The cultural difference between Menno Simons and ourselves puts our kids in the minority and subject to bullying and ostracization (especially girls).
- The BC school is home to the Clearview Arena where many local youth play hockey. Attending school at the same location you play sports greatly improves a family's quality of life. Not just hockey but preschool skate and powerskate.
- Attending school in BC means students can continue to live at home and attend a large high school in town. The school offers a variety of dual credit programs, arts programs and sports programs that are not available at a smaller high school. The high school they would attend in Alberta (Worsley) has a declining population that may not be sustainable and already offers most courses via long distance learning. The high school available at Menno Simons does not offer any options.
- Why are BC kids coming to AB schools, but we can't go there? Kelly lake BC kids go to school in Hythe AB
- BC school has 5 day a week kindergarten

On another note, rescinding the tuition agreement has affected our property values. Suddenly our homes are no longer desirable to young families who want to implement the BC choice.

The tuition agreement that has worked so well for us for the past 50+ years. Provincial borders are arbitrary. We all live in Canada and just want what works best for our children.

Thank you,



Candice Stevenson

**CLEARVIEW
ELEMENTARY JUNIOR
SCHOOL**

Phone: (250) 781-3333
Fax: (250) 781-3402



School District #60
10716-97 Avenue
Fort St. John, B.C.
V1J 6L7

Mrs. S. Hartman, Principal

January 7, 2020

To Whom It May Concern:

We would accept any Alberta students from K-9 at our school, as per our previous agreement. We would need to secure funding for these students from Alberta in order to help pay for supplies, transportation, resources, and teachers and support.

We currently enroll 14 students from Alberta and have had students attend from Alberta since 2007 with funding. Prior to 2007 some parents elected to drive their children to Clearview to attend school as there was no funding.

This arrangement has worked well for both Clearview and for the Alberta students. We would welcome any future students to attend.

Respectfully,

Shawna Hartman
Principal
Clearview Elementary-Jr. Secondary School

Stephen Petrucci
Superintendent
School District # 60

Cherry Canyon Agricultural Society
Box 15,
Bear Canyon, AB
T0H 0B0

July 18, 2019

Honourable Adriana LaGrange
Minister of Education
Office of the Minister

Education
228 Legislature Building
10800 – 97 Ave
Edmonton, AB
T5K 2B6

e

Re: Education Funding

We would like to request that the Government of Alberta continue to support Parents choice of schools for the families in Bear Canyon and Cherry Point, AB.

We currently have an agreement with the Peace River School Division that students in our area are permitted to go to schools in British Columbia as we are in such close proximity to the BC border. The school board has stated that they will continue to support families currently going to BC, but no new families will be allowed. We are objection to this on the grounds that our transportation issues have not gotten any better and we are wondering why they would push this change when the amount of kids in our community affected are very few. This has also affected families moving to our community as they do not have a choice of schools, thus shutting the door on new people in an already shrinking community.

We encourage you to look at our predicament and see if there is a way to rectify this problem.

Thank you,

Dennise Carlstrom
Secretary

Bonnie Morgan

From: Candice James <cjames938@hotmail.com>
Sent: July 7, 2020 2:44 PM
To: Vivian Giesbrecht; Shawna Hartman
Cc: Candice James
Subject: Minister of education

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Good afternoon.

Please see the email below. I have spoke with both of you regarding sending my child to your school as we live on the AB side. I finally got an email back from the Minister of education. As my understanding of this letter it seems as though she will make an exception and Olivia Stevenson will be able to join your school. I just wanted to forward a copy of this letter you both of you. I know everyone is on summer holidays and Hopefully we can touch base in the new school year. Thank you both for all your help.

Sincerely
Candice Stevenson
7808975361

Begin forwarded message:

From: EDC Minister <Education.Minister@gov.ab.ca>
Date: July 7, 2020 at 10:29:00 AM MST
To: "cjames938@hotmail.com" <cjames938@hotmail.com>
Subject: Response to Email

Dear Ms. Stevenson:

Thank you for your email regarding funding for Alberta students living in Bear Canyon and Cherry Point who attend schools in British Columbia.

In March 2017, previous Deputy Minister of Education Curtis Clarke met with Paul Bennett, Superintendent of Peace River School Division, to discuss funding for Alberta students attending schools in British Columbia. While Alberta Education does not fund out-of-province schools of choice, the Deputy Minister agreed the department would make an exception and continue to fund those families who already had children/students attending schools in British Columbia. This agreement was a temporary and transitional solution to bring the Bear Canyon and Cherry Point areas in line with provincial policy.

In the past, the decision was made to make exceptions only for those students identified on the list from the 2016/17 school year or those meeting the *Funding Manual for School Authorities* exception where the student is attending an academic program associated with an activity

program outside of Alberta (but within Canada). In addition, the following requirements must be met:

- the student meets the criteria of a funded student;
- the activity program is not offered in Alberta;
- the student was selected by audition or another substantive selection method to be part of the program; and
- a signed education services agreement has been submitted to Alberta Education's School Finance Branch by November 15 of each year.

Given these criteria, children and students from the Bear Canyon and Cherry Point areas who are not on the 2016/17 list have been considered ineligible to attend school in British Columbia. These students also have not met the other less formal test whereby consideration was given to funding students who live closer to an out-of-province school than to an Alberta school, and for whom it would be unreasonable, after accounting for distance, bus routes and scheduling, to have the student attend the Alberta school.

Despite children and students in these areas not meeting the above-mentioned standards, I understand your concerns. I have decided to make an exception for all families in the Cherry Point and Bear Canyon areas to be able to choose to have their children attend school in British Columbia. Children/students from the two areas can be included in the weighted moving average of Peace River School Division as long as they meet the 2020/21 funding manual definition of a child/student.

Peace River School Division must enter into an education services agreement and determine how much funding will be transferred in relation to each child/student. Alberta Education funds the school system, not individual children and students. If there is a discrepancy between what Peace River School Division is willing to transfer and what the British Columbia school authority requires to educate these children/students, parents will be responsible for paying that cost difference.

I encourage families to work with Peace River School Division in Alberta regarding any concerns they may have with the local schools in the jurisdiction, as the school division is in the best position to address them. It is critical to the long-term viability of northern Alberta schools that children/students attend those schools when they live in the province.

Thank you for taking the time to reach out to me.

Sincerely,

Adriana LaGrange
Minister of Education

Classification: Protected A

Clear Hills County

Request For Decision (RFD)

Meeting: **Regular Council Meeting**
 Meeting Date: February 13, 2024
 Originated By: Allan Rowe, Chief Administrative Officer
 Title: Continuing Education Scholarship Applications – February 1st
 File: 11-02-02

DESCRIPTION:

Council is presented the Scholarship Funds Distribution report for the February 1st deadline of Continuing Education Scholarships.

BACKGROUND:

6 new applications were received for February 1, 2024.

BUDGET:

- \$50,000.00 Annual Budget
- \$23,000 budget remaining

- Qualifying applications for this round: 6 x \$3,000.00 = \$18,000.00

ATTACHMENT:

- Continuing Education Scholarships Policy

RECOMMENDED ACTION:

RESOLUTION by..... by to accept for information the dispersal of a \$3,000.00 scholarship for each of the 6 (six) February 1, 2024, Continuing Education Scholarship applications, that met the program criteria, listed below:

| | |
|------------------|---|
| Layne McLarty | Plumbing |
| Nellie Zacharias | Accounting & Bookkeeping Certificate |
| Walker Duggan | 4 th Class Power Engineering |
| Cynder Duggan | Bachelor of Education |
| Mansi Peats | Business Administration |
| Nolan Bjornson | Auto Body Technician |

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

| | |
|--|-------------------------------|
| Effective Date: JANUARY 23, 2024 | Policy Number 6801 |
| Title: CONTINUING EDUCATION SCHOLARSHIPS POLICY | |

1. POLICY STATEMENT

Clear Hills County recognizes the value of continued education and trades training among its citizens and will develop a policy to provide scholarships to Clear Hills County residents to assist with the costs to obtain additional education and training. These scholarships will be known as the Clear Hills County Continuing Education Scholarships.

2. DEFINITIONS:

| | | |
|------|--------------------------|--|
| 2.1. | Qualifying Year | September 1 st Current year to August 31 st of the next year |
| 2.2. | Education Fees | Tuition, Books, Cost of Living, Transportation, Fees & Charges |
| 2.3. | Eligible Programs | Trades (Technical School), Apprenticeship, Postsecondary Degrees (associate, bachelor's, or graduate), Professional Certification and Product-specific certifications (<i>i.e.</i> , <i>Continuing Education Programs & Courses</i>) |
| 2.4. | Enrolled | Has applied and been accepted to an "Eligible Program" |
| 2.5. | Proof of Tuition payment | An official receipt showing proof of Tuition paid to the institute of the eligible program. |
| 2.6. | CES | Continuing Education Scholarship |
| 2.7. | Supplementary Trade year | When the individual can successfully complete 2 consecutive Trade years in the qualifying year. <i>i.e.</i> , <i>1st year welding and 2nd year welding within September 1st to August 31st.</i> |

3. BUDGET IMPLICATIONS:

3.1. An annual budget of \$50,000.00 will be set for continuing education

scholarships, to be distributed based on approved scholarship applications, 50% on the first deadline and 50% on the second deadline until the budget is depleted.

3.2. Each Scholarship will be to cover education fees to a maximum of \$3,000.00.

4. GENERAL

4.1. To be eligible for a scholarship applicant must

- Be a Canadian citizen or landed immigrant, and resident of Alberta.
- Be a resident of Clear Hills County or the Village of Hines Creek when applying for the first year.
- Be actively enrolled or have applied to enroll in an eligible program.
- Include a short essay as part of the application package, describing what they are doing or have done to make the County or Village of Hines Creek a better place to live, work or relax.

4.2. The biannual application deadlines will be October 1st and February 1st.

4.3. For Trades Programs ONLY, applicants seeking to apply beyond the October 1st or February 1st deadlines may still be eligible for a scholarship. If they submit their application before or during the enrolment period for the trade program, their application will be evaluated during the next intake deadline. (to a maximum of \$4,500.00 per qualifying year).

4.4. When a scholarship recipient will be completing a second consecutive Trade year in the same program within the qualifying year, then the individual will be able to apply for a supplementary CES at a reduced amount of \$1,500.00.

4.5. Applicants completing a second consecutive Trade year in the same program within the qualifying year may apply for a retroactive CES during that same qualifying year.

4.6. A scholarship recipient will only be able to access one full scholarship and one Supplementary Trade year scholarship within the qualifying year.

4.7. Administration will review all applications and distribute the Scholarship funds to qualifying applicants in accordance with Section 3 of this policy.

4.8. A report will be made to Council after the distribution of the Scholarships.

4.9. If qualifying applications exceed the annual budget administration will present Council with the financial details for their direction prior to distribution of the Scholarship funds.

4.10. Applicants enrolled in multi-year education programs may submit a scholarship application annually, prior to the deadlines. Scholarships will not be approved for previous years eligible programs that have completed at the time of application.

4.11. **Eligibility:**

4.11 Eligible Programs: Trades (Technical School), Apprenticeship, Postsecondary Degrees (associate, bachelor's, or graduate), Professional Certification and Product-specific certifications.

4.12 Scholarship Payment: will be processed upon the Recipient providing proof that tuition or registration fee has been paid in the form of a receipt with the tuition or registration fee clearly identified, and completion of any necessary documentation or agreements. A debit or credit card slip is not considered proof of payment.

4.13 Proof of Completion: Recipients will provide a certificate or verification letter provided by the educating body confirming successful completion of the education the scholarship was received for. Failure to provide proof of completion will require the Recipient to repay the Scholarship in full.

4.14 Repayment Recipient will repay the scholarship if they do not complete the Eligible Program the scholarship was received for or fail to provide proof of completion within 8 weeks of completing the program or course.

4.15 Recipients that fail to fulfil the reporting requirements to the point in time that a demand for repayment invoice is issued will not be eligible to receive any further Continuing Education Scholarships.

4.16 All requirements for past scholarships must be fulfilled before applying for a new Continuing Education Scholarship.

5. FORMS AND PROCEDURES

5.1. Administration will develop an application form for the Scholarship.

5.2. Administration will develop procedures as needed to address advertising, distribution, and evaluation of applications.

6. END OF POLICY

ADOPTED

Resolution C236-14(04/08/14)

Date: April 8, 2014

AMENDED

Resolution C774-14(11/12/14)

Date: November 12, 2014

Resolution C860(12/09/14)

Date: December 9, 2014

Resolution C486-16(09/13/16)

Date: September 13, 2016

Resolution C389-18(08-14-18)

Date: August 14, 2018

Continuing Education Scholarship

Policy 6801

| | |
|-------------------------------|-------------------------|
| Resolution C14-19(01-08-19) | Date: January 8, 2019 |
| Resolution C398-19(08/13/19) | Date: August 13, 2019 |
| Resolution C215-20 (04-21-20) | Date: April 21, 2020 |
| Resolution C488-20 (10/13/20) | Date: October 13, 2020 |
| Resolution C635-22(12-13-22) | Date: December 13, 2022 |
| Resolution C136-23 (03-14-23) | Date: March 14, 2023 |
| Resolution C45-24 (01-23-24) | Date: January 23, 2024 |

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Spring 2024 Municipal Leaders Caucus |
| File: | 11-02-02 |

DESCRIPTION:

Council is presented with information regarding the Spring 2024 Municipal Leaders Caucus in Edmonton on March 14 and 15, 2024.

The 2024 Spring Municipal Leaders' Caucus (MLC), taking place at the Westin Edmonton on March 14 and 15. This important event will cover key, top-of-mind issues facing your communities, and give you a chance to hear from government leaders, including a reception with Ministers following day one.

Municipal Leaders' Caucus is only open to elected officials and senior administrators representing a municipality within Alberta.

ATTACHMENT:

Draft Agenda

RESOLUTION by..... to approve the attendance of all Council to attend the 2024 Spring Municipal Leaders' Caucus (MLC), at the Westin Edmonton on March 14 and 15, 2024.

| | | |
|---|-----------------|---|
| Initials show support - Reviewed by: | Manager: | CAO:  |
|---|-----------------|---|

**Draft Agenda for Spring 2024 Municipal Leaders Caucus
March 14 and 15, 2024**

| Thursday, March 14 | |
|---------------------------|---|
| 9:00 a.m. | Registration and Breakfast |
| 10:00 a.m. | President's Opening Remarks |
| 10:15 a.m. | Minister of Municipal Affairs' Remarks |
| 10:30 a.m. | <p>Whiskey's for Drinking; Water's for Fighting: Preparing for Possible Drought in Summer 2024 Alberta experienced drought in several parts of the province in 2023. Significant drought was avoided through the effective use of water storage in southern Alberta, but now many water storage reservoirs are very low, with a warm and dry winter forecasted. These factors could lead to a significant drought in 2024. Alberta Environment & Protected Areas will present an update on the current and forecasted situation. The province is also taking steps to prepare to respond and to collaborate with key water license holders and other stakeholders. Alberta Municipalities will present its work to support long term increased water conservation.</p> |
| 11:30 a.m. | President's Report |
| 11:45 p.m. | Lunch |
| 12:45 p.m. | <p>Bridge over Troubled Waters: Fostering Respect in Polarized Communities Healthy debate is central to democracy, but too often political discourse crosses the line into vitriol and personal attacks. The degradation of public discourse is taking its toll on municipal officials' mental health and pushing moderate voices to the sidelines. This session will feature a panel of municipal officials along with legal and communications experts, who will discuss their experiences and highlight opportunities to create space for constructive dialogue on local issues.</p> |
| 2:00 p.m. | Break |
| 2:15 p.m. | <p>Policy Palooza: Crafting Resolutions That Hit the Right Notes ABmunis will spin our top records for adopted resolutions past and present. We will also provide an update on changes to the playbook that governs our resolution process to ensure we're all in harmony, as well as tips to help write a resolution that is a smash hit with other members. You will also have the opportunity to find municipal bandmates interested in jamming on resolutions to address similar issues.</p> |
| 3:15 p.m. | Break and transition to breakout rooms |
| 3:30 p.m. – 4:45 p.m. | <p>Mingle in the Municipality: Member-Led Discussions Based on Municipal Type Join your peers from cities, towns, or villages and summer villages to discuss top-of-mind municipal issues; brainstorm solutions; and provide feedback on ABmunis advocacy, events, and communications.</p> |
| 5:00 – 6:30 p.m. | Ministers' Reception |

| Friday, March 15 | |
|-------------------------|--------------------------------|
| 8:00 a.m. | Registration and Breakfast |
| 9:00 a.m. | Opposition Leader's Remarks |
| 9:15 a.m. | Ministers' Dialogue Session I |
| 10:15 a.m. | Break |
| 10:30 a.m. | Ministers' Dialogue Session II |
| 11:30 a.m. | Premier's Remarks |
| 11:45 a.m. | Requests for Decision |
| 12:00 p.m. | Closing Remarks and Lunch |

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Agricultural Service Board Annual Report to Council |
| File: | 63-10-02 |

DESCRIPTION:

The Agricultural Service Board has requested a delegation with Council to present the 2023 Agricultural Service Board annual report to Council at the March 12, 2024 Regular Council Meeting.

BACKGROUND:

AG12-24(02/06/24) **RESOLUTION** by Deputy Chair Ruecker that this Agricultural Service Board approve the 2023 Agricultural Service Board Annual Report to Council as presented and request a delegation with Council to present the report on March 12, 2024. **CARRIED.**

RECOMMENDATION:

RESOLUTION by... to approve a delegation with the Agricultural Service Board at the March 12, 2024 Regular Council Meeting.

| | | |
|--------------------------------------|----------|--|
| Initials show support - Reviewed by: | Manager: | CAO:  |
|--------------------------------------|----------|--|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Greg Coon, Agricultural Fieldman |
| Title: | Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI) |
| File: | 63-10-40 |

DESCRIPTION:

Council is presented with a draft of the Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI) with proposed amendments as recommended by the Agricultural Service Board.

BACKGROUND:

AG117-23(12/19/23) RESOLUTION by Chairman Janzen that this Agricultural Service Board recommend Council adopt the proposed changes to Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI), as presented. **CARRIED.**

ATTACHMENTS:

Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI) Draft

RECOMMENDED ACTION:

RESOLUTION by... to adopt the recommended changes to Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI), as presented.

Initials show support - Reviewed by: **Manager:**

AgFieldman:





Clear Hills County

| | |
|---|------------------------------|
| Effective Date: DRAFT | Policy Number 6311 |
| Title: Veterinary Service Incorporated (1980) Ltd. Program (VSI) | |

1. Policy Statement:

1.1. Clear Hills County recognizes the value of aiding in the development of livestock expansion with a long term goal of livestock producer and veterinarian service sustainability.

2. Purpose:

2.1. To provide assistance to County livestock producers with veterinarian costs.

2.2. To retain local large animal veterinarians through the Veterinary Services Incorporated (VSI) program.

2.3. To establish guidelines for Clear Hills County's involvement in the VSI program.

3. Responsibilities

3.1. Council will allocate an annual VSI budget in accordance with the VSI agreement.

3.2. The Agricultural Service Board will recommend to Council amendments to the VSI program and level of service as necessary.

3.3. The Agricultural Service Board will recommend to Council the membership fee for participation in the program and this fee may from time to time be reviewed and amended.

3.3.1. The membership fee will be included in the County Schedule of Fees Bylaw.

3.3.2. Memberships will be valid for five years from the time of membership renewal or entry into the program.

3.4. Eligible participants must own livestock and be a resident of Clear Hills County. ~~that owns livestock in Clear Hills County for three consecutive months. or a landowner in Clear Hills County with livestock.~~

3.5. Participants in the VSI program will:

3.5.1. sign and complete an application form and enter into a Clear Hills

County Veterinarian Services Incorporated (1980) Letter of Understanding and Agreement. Attached as Schedule A.

3.6. VSI Services will:

3.6.1. Provide a schedule of fees for eligible veterinarian services on an annual basis;

3.6.2. Provide quarterly summaries of program users and claims.

3.7. Service Limitations:

3.7.1. Effective January 12, 2021 there will be an annual cap on the county's 50% portion of service costs at \$1,500.00 (One thousand five hundred dollars) per membership.

3.7.2. Administration will invoice any users who exceed any service limitations in the amount of the County's contribution to the service that has been exceeded.

4. End of Policy

ADOPTED:

Resolution C438 (05/24/11)

Date: May 24, 2011

AMENDED:

Resolution C28-16 (10/12/16)

Date: January 12, 2016

Resolution C404-17 (08/22/17)

Date: August 22, 2017

Resolution C14-21 (01/12/21)

Date: January 12, 2021

Resolution C115-23 (02/28/23)

Date: February 28, 2023

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Lori Jobson, Corporate Services Manager |
| Title: | Finance – Accounts Payable |
| File: | 12-03-02 |

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of January 24, 2024 to February 13, 2024 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 24, 2024 to February 13, 2024 for a total of \$470,481.95.

Initials show support - Reviewed by:

Manager:

CAO:

| | | | | |
|-------------|---------|---------|---------------|-------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID | First |
| Vendor Name | First | Last | Cheque Number | First |
| Cheque Date | 1/24/24 | 2/13/24 | | Last |

Sorted By: Cheque Date

Distribution Types Included: All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount | | | | | | |
|--|----------------|----------------|---------------|---------------------|----------------|----------------|--------------------------------|--------------|------------|
| A.U.M.A. | 028712 | 2/13/24 | \$1,386.00 | | | | | | |
| <table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>2024 Membership</td> <td>AS202401-020</td> <td>\$1,386.00</td> </tr> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | 2024 Membership | AS202401-020 | \$1,386.00 |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | |
| 2024 Membership | AS202401-020 | \$1,386.00 | | | | | | | |
| AGS MECHANICAL CONTRACTORS LTD | 028713 | 2/13/24 | \$4,347.00 | | | | | | |
| <table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Replace Bear Canyon Well Pump</td> <td>12715-SW</td> <td>\$4,347.00</td> </tr> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Replace Bear Canyon Well Pump | 12715-SW | \$4,347.00 |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | |
| Replace Bear Canyon Well Pump | 12715-SW | \$4,347.00 | | | | | | | |
| ALBERTA JUNIOR FOREST WARDENS | 028714 | 2/13/24 | \$250.00 | | | | | | |
| <table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Volunteer of the Year Donation</td> <td>013124</td> <td>\$250.00</td> </tr> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Volunteer of the Year Donation | 013124 | \$250.00 |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | |
| Volunteer of the Year Donation | 013124 | \$250.00 | | | | | | | |
| ARMELLA-GORDON TRENT | 028715 | 2/13/24 | \$470.00 | | | | | | |
| <table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>4th Quarter Fire Honorarium</td> <td>TAG01-021324</td> <td>\$470.00</td> </tr> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | 4th Quarter Fire Honorarium | TAG01-021324 | \$470.00 |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | |
| 4th Quarter Fire Honorarium | TAG01-021324 | \$470.00 | | | | | | | |
| BALDRY, KEN | 028716 | 2/13/24 | \$200.00 | | | | | | |
| <table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Wolf Hunt Incentive Program</td> <td>012924</td> <td>\$200.00</td> </tr> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Wolf Hunt Incentive Program | 012924 | \$200.00 |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | |
| Wolf Hunt Incentive Program | 012924 | \$200.00 | | | | | | | |
| BARON OILFIELD SUPPLY LTD. | 028717 | 2/13/24 | \$170.73 | | | | | | |
| <table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Hose for Bear Canyon Truckfill</td> <td>013-144554</td> <td>\$170.73</td> </tr> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Hose for Bear Canyon Truckfill | 013-144554 | \$170.73 |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | |
| Hose for Bear Canyon Truckfill | 013-144554 | \$170.73 | | | | | | | |
| BASNETT DWIGHT | 028718 | 2/13/24 | \$1,000.00 | | | | | | |
| <table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Rental Deposit Refund</td> <td>81282-013024</td> <td>\$1,000.00</td> </tr> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Rental Deposit Refund | 81282-013024 | \$1,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | |
| Rental Deposit Refund | 81282-013024 | \$1,000.00 | | | | | | | |
| BEAR CANYON COLONY | 028719 | 2/13/24 | \$500.00 | | | | | | |
| <table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>2024 Cemetery Grant-BC Colony</td> <td>020124</td> <td>\$500.00</td> </tr> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | 2024 Cemetery Grant-BC Colony | 020124 | \$500.00 |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | |
| 2024 Cemetery Grant-BC Colony | 020124 | \$500.00 | | | | | | | |
| BJORNSON, WAYNE | 028720 | 2/13/24 | \$200.00 | | | | | | |
| <table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Wolf Hunt Incentive Program</td> <td>012224</td> <td>\$200.00</td> </tr> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Wolf Hunt Incentive Program | 012224 | \$200.00 |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | |
| Wolf Hunt Incentive Program | 012224 | \$200.00 | | | | | | | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| BOSCHWICK CONTRACTING | 028721 | 2/13/24 | \$37,100.77 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Bear Canyon GB09 | 647 | \$19,963.16 | |
| Worsley GB01 | 648 | \$17,137.61 | |
| BRAUER ERNIE | 028722 | 2/13/24 | \$1,075.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | EB01-021324 | \$1,075.00 | |
| BROWNLEE LLP | 028723 | 2/13/24 | \$348.86 |
| Invoice Description | Invoice Number | Invoice Amount | |
| O&G Tax Collections | 560968 | \$348.86 | |
| BURNT RIVER RECREATION ASSOCIA | 028724 | 2/13/24 | \$1,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Bus of the Year Don-Community | 013124 | \$1,000.00 | |
| CASH PETTY | 028725 | 2/13/24 | \$29.70 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Replenish Petty Cash | 013124 | \$29.70 | |
| CHERRY CANYON AG. SOCIETY | 028726 | 2/13/24 | \$500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Volunteer of the Year Donation | 013124 | \$500.00 | |
| CHERRY POINT CEMETERY | 028727 | 2/13/24 | \$500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2024 Cemetery Grant-Cherry Pt. | 012524 | \$500.00 | |
| CLEAR HILLS CEMETERY SOCIETY | 028728 | 2/13/24 | \$2,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2024 Cemetery Grant - CLC | 012224 | \$500.00 | |
| 2024 Cemetery Grant - PGLC | 01-22-24 | \$500.00 | |
| 2024 Cemetery Grant - RLC | 01222024 | \$500.00 | |
| 2024 Cemetery Grant - SPLC | 01-22-2024 | \$500.00 | |
| CLEAR HILLS WASTE MANAGEMENT | 028729 | 2/13/24 | \$10,550.62 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Transfer Stations Contract | 195 | \$10,340.62 | |
| Worsley Hamlet Garbage Hauling | 196 | \$210.00 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| COUNTY OF NEWELL | 028730 | 2/13/24 | \$99.75 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Extra Banq Ticket - Ag Conf | 012224 | \$99.75 | |
| COUNTY OF NORTHERN LIGHTS | 028731 | 2/13/24 | \$10,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2024 Manning Airport Funding | 64536 | \$10,000.00 | |
| COX NANCY | 028732 | 2/13/24 | \$6,300.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Appreciation Banquet Catering | 131620 | \$6,300.00 | |
| COX, GERALD | 028733 | 2/13/24 | \$7,675.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Operator Contract | 291694 | \$5,775.00 | |
| Haul Water to BCWP | 291678 | \$1,900.00 | |
| D'EECKENBRUGGE, JEAN | 028734 | 2/13/24 | \$170.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | JD01-021324 | \$170.00 | |
| DIAMOND SOFTWARE SOLUTIONS INC | 028735 | 2/13/24 | \$3,087.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Payroll Year End Update | 401872 | \$3,087.00 | |
| FRIESEN ABE | 028736 | 2/13/24 | \$1,637.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | AF02-021324 | \$1,637.50 | |
| FRIESEN LAVERNE | 028737 | 2/13/24 | \$160.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | LF02-021324 | \$160.00 | |
| FRIESEN RUDY | 028738 | 2/13/24 | \$412.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | RF02-021324 | \$412.00 | |
| FRIESEN, MATTHEW | 028739 | 2/13/24 | \$96.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | MF04-021324 | \$96.00 | |

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| FRIESEN, NICHOLAS | 028740 | 2/13/24 | \$490.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | NF01-021324 | \$490.00 | |
| GILLETT LEIF | 028741 | 2/13/24 | \$500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Apprec Banquet Entertainment | 013124 | \$500.00 | |
| GLOBAL FLEET INFORMATION | 028742 | 2/13/24 | \$619.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| January Monthly Fees | 221074 | \$619.50 | |
| GNB | 028743 | 2/13/24 | \$13,844.25 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Portable Bridge Cert-Agmt #723 | 550050 | \$5,313.00 | |
| Portable Bridge Rent-Agmt #723 | 550049 | \$8,531.25 | |
| GRADE PRO CONTRACTING LTD. | 028744 | 2/13/24 | \$52,274.30 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Cleardale GB07 | 1225 | \$26,680.54 | |
| Whitelaw GB15 | 1226 | \$25,593.76 | |
| GREAT WEST MEDIA | 028745 | 2/13/24 | \$1,393.26 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Newsletter Printing | GWM11997 | \$1,393.26 | |
| GROSS MARKUS | 028746 | 2/13/24 | \$450.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | MG02-021324 | \$450.00 | |
| HICKOK BRUCE | 028747 | 2/13/24 | \$776.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | BH01-021324 | \$776.00 | |
| HICKOK RUEBEN | 028748 | 2/13/24 | \$399.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | RH01-021324 | \$399.00 | |
| HIEBERT, PETER | 028749 | 2/13/24 | \$176.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | PH02-021324 | \$176.00 | |

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| HINTERLAND CEMETERY | 028750 | 2/13/24 | \$500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2024 Cemetery Grant-Hinterland | 012224 | \$500.00 | |
| HITECH BUSINESS SYSTEMS LTD. | 028751 | 2/13/24 | \$118.55 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Copier Service Agreement | 1734687 | \$118.55 | |
| HOFFMAN AMIE | 028752 | 2/13/24 | \$80.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | AH03-021324 | \$80.00 | |
| HOFFMAN HENRY | 028753 | 2/13/24 | \$1,120.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | HF01-021324 | \$1,120.00 | |
| HOFFMAN, HENRY CHRISTOPHER | 028754 | 2/13/24 | \$48.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | HH03-021324 | \$48.00 | |
| HYDROGEOLOGICAL CONSULTANTS LT | 028755 | 2/13/24 | \$1,856.14 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WWTP Water Level Assessment | 30317 | \$1,856.14 | |
| IRWIN, CODY | 028756 | 2/13/24 | \$50.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Rental Deposit Refund | 81205-011624 | \$50.00 | |
| JANZEN ANTONEO | 028757 | 2/13/24 | \$305.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | AJ02-021324 | \$305.00 | |
| JANZEN, PAULUS | 028758 | 2/13/24 | \$108.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | PJ02-021324 | \$108.00 | |
| JANZEN, PHILLIP | 028759 | 2/13/24 | \$120.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | PJ03-021324 | \$120.00 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| JANZHEN NAOMI | 028760 | 2/13/24 | \$500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Apprec Banquet Entertainment | 458126 | \$500.00 | |
| KING JUSTIN | 028761 | 2/13/24 | \$550.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | JK01-021324 | \$550.00 | |
| KRAUSE, ELIZABETH | 028762 | 2/13/24 | \$405.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | EK02-021324 | \$405.00 | |
| MACKENZIE MUNICIPAL SERVICES A | 028763 | 2/13/24 | \$2,820.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Wall Map & Map Book Printing | 202414 | \$2,820.50 | |
| MAD DOG CRESTING | 028764 | 2/13/24 | \$1,559.03 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Replenish Tax Paper /Envelopes | 8855 | \$1,559.03 | |
| MAIN-WAY ELECTRICAL & INSTRUME | 028765 | 2/13/24 | \$2,194.51 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WWTP PLC Repair | 3493 | \$2,194.51 | |
| MANY ISLANDS RECREATION SOCIET | 028766 | 2/13/24 | \$1,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Outstanding Rec Facility Donat | 01312024 | \$1,000.00 | |
| MANY ISLANDS RECREATION SOCIET | 028767 | 2/13/24 | \$1,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Bus of the Year Don-Innovation | 013124 | \$1,000.00 | |
| MARTENS, PETER | 028768 | 2/13/24 | \$328.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | PM03-021324 | \$328.00 | |
| MARTIN DYLAN | 028769 | 2/13/24 | \$80.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | DM04-021324 | \$80.00 | |

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| MD OF OPPORTUNITY | 028770 | 2/13/24 | \$44,102.63 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Sprinker Unit For Wildfires | IVC00000003659 | \$44,102.63 | |
| MENNO SIMONS COMMUNITY SCHOOL | 028771 | 2/13/24 | \$500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Banquet Door Prizes | 001 | \$500.00 | |
| MOHR JAYMIE | 028772 | 2/13/24 | \$92.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | JM05-021324 | \$92.00 | |
| MONTAGNEUSE 4-H MULTI CLUB | 028773 | 2/13/24 | \$500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Public Meeting Meal | 083963 | \$500.00 | |
| MUELLER JONATHAN | 028774 | 2/13/24 | \$765.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | JM03-021324 | \$765.00 | |
| OBRIGEWITCH STACEY | 028775 | 2/13/24 | \$270.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | S002-021324 | \$270.00 | |
| PEACE RIVER SCHOOL DIVISION NO | 028776 | 2/13/24 | \$288.75 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WFD Christmas Party | 11241 | \$288.75 | |
| PETERS ABRAM | 028777 | 2/13/24 | \$640.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | AP02-021324 | \$640.00 | |
| PETERS BERNHARD | 028778 | 2/13/24 | \$265.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | BP05-021324 | \$265.00 | |
| PETERS FRANK | 028779 | 2/13/24 | \$421.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | FP01-021324 | \$421.00 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| PETERS JOHAN | 028780 | 2/13/24 | \$124.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | JP04-021324 | \$124.00 | |
| PETERS JOSEPH | 028781 | 2/13/24 | \$465.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | JP01-021324 | \$465.00 | |
| PETERS, WILLIAM | 028782 | 2/13/24 | \$300.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | WP01-021324 | \$300.00 | |
| PITNEY BOWES | 028783 | 2/13/24 | \$106.12 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Postage Meter Lease | 3202314568 | \$106.12 | |
| PROGRADE SERVICES LTD. | 028784 | 2/13/24 | \$26,276.25 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Mont GB03 | 4316 | \$26,276.25 | |
| R&R ROAD LTD. | 028785 | 2/13/24 | \$1,102.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| SL/SC GB16 | 4888 | \$1,102.50 | |
| REYNOLDS MIRTH RICHARDS & FARM | 028786 | 2/13/24 | \$486.74 |
| Invoice Description | Invoice Number | Invoice Amount | |
| O&G Tax Collections | 264904 | \$486.74 | |
| REYNOLDS' PLUMBING & HEATING | 028787 | 2/13/24 | \$722.77 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Office Furnace Repair | 18597-1 | \$722.77 | |
| ROADATA SERVICES LTD | 028788 | 2/13/24 | \$487.20 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Permitting Services - Jan 2024 | 00083079 | \$487.20 | |
| ROAMING TRANSPORT | 028789 | 2/13/24 | \$18,388.13 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Worsley Hamlet Snow Removal | 0495 | \$1,586.03 | |
| Hines Creek GB14 | 0496 | \$16,802.10 | |

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|-----------------------------|----------------|----------------|---------------|
| ROSSWORM DAN | 028790 | 2/13/24 | \$600.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Wolf Hunt Incentive Program | 011724 | \$400.00 | |
| Wolf Hunt Incentive Program | 020124 | \$200.00 | |
| RUECKER JASON | 028791 | 2/13/24 | \$481.60 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | JR04-021324 | \$481.60 | |
| SCANALTA POWER SALES LTD. | 028792 | 2/13/24 | \$170.07 |
| Invoice Description | Invoice Number | Invoice Amount | |
| R&M/Parts Unit 63-06 | 027642 | \$170.07 | |
| SCHULTHEIS NORMA | 028793 | 2/13/24 | \$1,600.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Appreciation Banquet Band | 020324 | \$1,600.00 | |
| SEEBACH JASON | 028794 | 2/13/24 | \$132.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | JS04-021324 | \$132.00 | |
| SIGNS BY LORI | 028795 | 2/13/24 | \$74.55 |
| Invoice Description | Invoice Number | Invoice Amount | |
| SPU Decals | 13722 | \$53.55 | |
| Rural Add/Farm Family Signs | 13743 | \$21.00 | |
| SKERRATT, CLAYTON AND ANN | 028796 | 2/13/24 | \$1,950.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| January Janitorial Services | 223270 | \$1,950.00 | |
| ST. ALBERT DODGE | 028797 | 2/13/24 | \$62,490.49 |
| Invoice Description | Invoice Number | Invoice Amount | |
| New Truck | 75360 | \$62,490.49 | |
| STARS | 028798 | 2/13/24 | \$3,900.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2023 FF Honorarium Donation | 012224 | \$3,900.00 | |
| STEWART, STEVEN | 028799 | 2/13/24 | \$378.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | SS03-021324 | \$378.00 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| TELUS COMMUNICATIONS INC. | 028800 | 2/13/24 | \$2,850.14 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Telus Damages - Sign Install | 9701978452 | \$2,850.14 | |
| TRINUS TECHNOLOGIES INC. | 028801 | 2/13/24 | \$7,412.79 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Replacement UPS Units | 5757 | \$2,454.49 | |
| Feb Service Agreement #57 | 5881 | \$4,958.30 | |
| UNITED FARMERS OF ALBERTA | 028802 | 2/13/24 | \$354.75 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Unit 51 Washer Fluid | SOINV5599331 | \$6.08 | |
| Bear Canyon Pump Replacement | SOINV5673559 | \$8.65 | |
| Bear Canyon Pump Replacement | SOINV5673553 | \$340.02 | |
| URE RYAN | 028803 | 2/13/24 | \$2,184.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | RU01-021324 | \$84.00 | |
| Running/Stoney Lk Caretaker | 082931 | \$2,100.00 | |
| VASSEUR, LAURENT | 028804 | 2/13/24 | \$200.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Wolf Hunt Incentive Program | 013124 | \$200.00 | |
| VAULT MEDIA | 028805 | 2/13/24 | \$1,837.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Move Up Mag Print & Shipping | 1256 | \$1,837.50 | |
| WALMSLEY EDWARD | 028806 | 2/13/24 | \$1,157.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | EW01-021324 | \$1,157.50 | |
| WASYLCIW, GLEN | 028807 | 2/13/24 | \$400.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Wolf Hunt Incentive Program | 012424 | \$400.00 | |
| WOLFE GIERHARDT | 028808 | 2/13/24 | \$84.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | GW01-021324 | \$84.00 | |
| WORSLEY CENTRAL SCHOOL PARENTS | 028809 | 2/13/24 | \$1,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | |

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|---------------------------------------|----------------|----------------|---------------|
| Bus of the Year Don-Investment | 013124 | | \$1,000.00 |
| WORSLEY CENTRAL SCHOOL PARENTS 028810 | | 2/13/24 | \$6,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2024 WCSPS CSS Grant 2024-07 | 020224 | \$6,000.00 | |
| WORSLEY CLEAR HILLS SKI CLUB 028811 | | 2/13/24 | \$3,399.98 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WCS Ski Trip - Policy 7008 | 013024 | \$1,703.66 | |
| Menno School Ski Trip-Pol 7008 | 01-30-24 | \$1,696.32 | |
| WORSLEY EARLY CHILDHOOD 028812 | | 2/13/24 | \$28,300.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2024 WECEF CSS Grant 2024-02 | 020224 | \$28,300.00 | |
| WORSLEY RATEPAYERS COMMUNITY A 028813 | | 2/13/24 | \$500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2024 Cemetery Grant - Worsley | 012224 | \$500.00 | |
| WSP 028814 | | 2/13/24 | \$51,875.77 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Poplar Dr. Overlay Engineering | 20073166 | \$45,415.12 | |
| RR 64 Engineering/Tender Prep | 20069364 | \$6,460.65 | |
| WYCLIFFE ENTERPRISES LTD. 028815 | | 2/13/24 | \$15,093.75 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Eureka River GB13 | 784 | \$15,093.75 | |
| YOUTH ENHANCEMENT SOCIETY 028816 | | 2/13/24 | \$250.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Volunteer of the Year Donation | 013124 | \$250.00 | |
| ZACHARIAS ABRAHAM 028817 | | 2/13/24 | \$660.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | AZ03-021324 | \$660.00 | |
| ZACHARIAS ANTON 028818 | | 2/13/24 | \$385.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | AZ05-021324 | \$385.00 | |
| ZACHARIAS BENJAMIN 028819 | | 2/13/24 | \$124.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | BZ02-021324 | \$124.00 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|-----------------------------|----------------|----------------|---------------|
| ZACHARIAS DERICK | 028820 | 2/13/24 | \$270.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | DZ02-021324 | \$270.00 | |
| ZACHARIAS GERHARD | 028821 | 2/13/24 | \$278.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | GZ02-021324 | \$278.00 | |
| ZACHARIAS HEINRICH | 028822 | 2/13/24 | \$160.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | HZ02-021324 | \$160.00 | |
| ZACHARIAS HENRY | 028823 | 2/13/24 | \$216.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | HZ01-021324 | \$216.00 | |
| ZACHARIAS WILLIAM | 028824 | 2/13/24 | \$208.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | WZ03-021324 | \$208.00 | |
| ZACHARIAS, BEN | 028825 | 2/13/24 | \$270.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 4th Quarter Fire Honorarium | BZ01-021324 | \$270.00 | |
| Report Total | | \$470,481.95 | |

Clear Hills County
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 1/24/24 2/13/24
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

| Cheque Number | Vendor ID | Vendor Cheque Name | Cheque Date | Chequebook ID | Audit Trail Code | Amount |
|---------------|-----------------|--------------------------------|-------------|---------------|------------------|-------------|
| 028712 | AUMA01 | ASSOCIATION OF ALBERTA | 2/13/24 | ATB | PMCHQ00001254 | \$1,386.00 |
| 028713 | AGSMECHANICAL | AGS MECHANICAL CONTRACTORS LTD | 2/13/24 | ATB | PMCHQ00001254 | \$4,347.00 |
| 028714 | ALBERTAJR | ALBERTA JUNIOR FOREST WARDENS | 2/13/24 | ATB | PMCHQ00001254 | \$250.00 |
| 028715 | ARMELLA-GORDON | TRENT ARMELLA-GORDON | 2/13/24 | ATB | PMCHQ00001254 | \$470.00 |
| 028716 | BALDRY02 | KEN BALDRY | 2/13/24 | ATB | PMCHQ00001254 | \$200.00 |
| 028717 | BARON01 | BARON OILFIELD SUPPLY LTD. | 2/13/24 | ATB | PMCHQ00001254 | \$170.73 |
| 028718 | BASNETT15 | DWIGHT BASNETT | 2/13/24 | ATB | PMCHQ00001254 | \$1,000.00 |
| 028719 | BCCOLONY | BEAR CANYON COLONY | 2/13/24 | ATB | PMCHQ00001254 | \$500.00 |
| 028720 | BJORNSON05 | WAYNE BJORNSON | 2/13/24 | ATB | PMCHQ00001254 | \$200.00 |
| 028721 | BOSCHWICK01 | BOSCHWICK CONTRACTING | 2/13/24 | ATB | PMCHQ00001254 | \$37,100.77 |
| 028722 | BRAUER01 | ERNIE BRAUER | 2/13/24 | ATB | PMCHQ00001254 | \$1,075.00 |
| 028723 | BROWNLEE01 | BROWNLEE LLP | 2/13/24 | ATB | PMCHQ00001254 | \$348.86 |
| 028724 | BURNT01 | BURNT RIVER RECREATION BOARD | 2/13/24 | ATB | PMCHQ00001254 | \$1,000.00 |
| 028725 | CASH01 | LORI JOBSON | 2/13/24 | ATB | PMCHQ00001254 | \$29.70 |
| 028726 | CHERRYCAN01 | CHERRY CANYON AGRICULTURAL SOC | 2/13/24 | ATB | PMCHQ00001254 | \$500.00 |
| 028727 | CHPO06 | CHERRY POINT CEMETERY | 2/13/24 | ATB | PMCHQ00001254 | \$500.00 |
| 028728 | CLEARHILLSCEME | CLEAR HILLS CEMETERY SOCIETY | 2/13/24 | ATB | PMCHQ00001254 | \$2,000.00 |
| 028729 | CLEARHILLSW | CLEAR HILLS WASTE MANAGEMENT | 2/13/24 | ATB | PMCHQ00001254 | \$10,550.62 |
| 028730 | COUNTYNEW01 | SOUTH REGION PROVINCIAL | 2/13/24 | ATB | PMCHQ00001254 | \$99.75 |
| 028731 | CONORTHLIGHTS01 | COUNTY OF NORTHERN LIGHTS | 2/13/24 | ATB | PMCHQ00001254 | \$10,000.00 |
| 028732 | COXNANCY01 | NANCY COX | 2/13/24 | ATB | PMCHQ00001254 | \$6,300.00 |
| 028733 | COXGERALD01 | GERALD COX | 2/13/24 | ATB | PMCHQ00001254 | \$7,675.00 |
| 028734 | D'EECKENBRUGGE | JEAN D'EECKENBRUGGE | 2/13/24 | ATB | PMCHQ00001254 | \$170.00 |
| 028735 | DIAMOND01 | CENTRALSQUARE CANADA SOFTWARE | 2/13/24 | ATB | PMCHQ00001254 | \$3,087.00 |
| 028736 | FRIESEN05 | ABE FRIESEN | 2/13/24 | ATB | PMCHQ00001254 | \$1,637.50 |
| 028737 | FRIESENLA | LAVERNE FRIESEN | 2/13/24 | ATB | PMCHQ00001254 | \$160.00 |
| 028738 | FRIESEN R | RUDY FRIESEN | 2/13/24 | ATB | PMCHQ00001254 | \$412.00 |
| 028739 | FRIESEN M | MATTHEW FRIESEN | 2/13/24 | ATB | PMCHQ00001254 | \$96.00 |
| 028740 | FRIESEN N | NICHOLAS FRIESEN | 2/13/24 | ATB | PMCHQ00001254 | \$490.00 |
| 028741 | GILLETTL | LEIF GILLETT | 2/13/24 | ATB | PMCHQ00001254 | \$500.00 |
| 028742 | GFI01 | GFI SYSTEMS INC.. | 2/13/24 | ATB | PMCHQ00001254 | \$619.50 |
| 028743 | GNB | GREAT NORTHERN BRIDGEWORKS LTD | 2/13/24 | ATB | PMCHQ00001254 | \$13,844.25 |
| 028744 | GRADEPRO | GRADE PRO CONTRACTING LTD. | 2/13/24 | ATB | PMCHQ00001254 | \$52,274.30 |
| 028745 | GREATWEST | GREAT WEST MEDIA, LP | 2/13/24 | ATB | PMCHQ00001254 | \$1,393.26 |
| 028746 | GROSS02 | MARKUS GROSS | 2/13/24 | ATB | PMCHQ00001254 | \$450.00 |
| 028747 | HICKOK02 | BRUCE HICKOK | 2/13/24 | ATB | PMCHQ00001254 | \$776.00 |
| 028748 | HICKOK03 | RUEBEN HICKOK | 2/13/24 | ATB | PMCHQ00001254 | \$399.00 |
| 028749 | HIEBERTP | PETER HIEBERT | 2/13/24 | ATB | PMCHQ00001254 | \$176.00 |
| 028750 | HINTERLAND01 | HINTERLAND CEMETERY COMPANY | 2/13/24 | ATB | PMCHQ00001254 | \$500.00 |
| 028751 | HITECH01 | HITECH BUSINESS SYSTEMS LTD. | 2/13/24 | ATB | PMCHQ00001254 | \$118.55 |
| 028752 | HOFFMANA | AMIE HOFFMAN | 2/13/24 | ATB | PMCHQ00001254 | \$80.00 |
| 028753 | HOFFMAN01 | HENRY HOFFMAN | 2/13/24 | ATB | PMCHQ00001254 | \$1,120.00 |
| 028754 | HOFFMAN02 | HENRY CHRISTOPHER HOFFMAN | 2/13/24 | ATB | PMCHQ00001254 | \$48.00 |
| 028755 | HYDRO01 | HYDROGEOLOGICAL CONSULTANTS | 2/13/24 | ATB | PMCHQ00001254 | \$1,856.14 |
| 028756 | IRWIN01 | CODY IRWIN | 2/13/24 | ATB | PMCHQ00001254 | \$50.00 |
| 028757 | JANZEN14 | ANTONIO JANZEN | 2/13/24 | ATB | PMCHQ00001254 | \$305.00 |
| 028758 | JANZENPA | PAULUS JANZEN | 2/13/24 | ATB | PMCHQ00001254 | \$108.00 |
| 028759 | JANZENP | PHILLIP JANZEN | 2/13/24 | ATB | PMCHQ00001254 | \$120.00 |
| 028760 | JANZEN N | NAOMI JANZEN | 2/13/24 | ATB | PMCHQ00001254 | \$500.00 |
| 028761 | KING02 | JUSTIN KING | 2/13/24 | ATB | PMCHQ00001254 | \$550.00 |
| 028762 | KRAUSEE | ELIZABETH KRAUSE | 2/13/24 | ATB | PMCHQ00001254 | \$405.00 |
| 028763 | MACKENZIE01 | MACKENZIE MUNICIPAL | 2/13/24 | ATB | PMCHQ00001254 | \$2,820.50 |
| 028764 | MADDOG01 | MAD DOG CRESTING | 2/13/24 | ATB | PMCHQ00001254 | \$1,559.03 |
| 028765 | MAINWAY | MAIN-WAY ELECTRICAL & | 2/13/24 | ATB | PMCHQ00001254 | \$2,194.51 |

* Voided Cheques

| Cheque Number | Vendor ID | Vendor Cheque Name | Cheque Date | Chequebook ID | Audit Trail Code | Amount |
|---------------|--------------|--------------------------------|-------------|---------------|------------------|-------------|
| 028766 | MANY01 | MANY ISLANDS RECREATIONAL | 2/13/24 | ATB | PMCHQ00001254 | \$1,000.00 |
| 028767 | MANY01 | MANY ISLANDS RECREATIONAL | 2/13/24 | ATB | PMCHQ00001254 | \$1,000.00 |
| 028768 | MARTENSP | PETER MARTENS | 2/13/24 | ATB | PMCHQ00001254 | \$328.00 |
| 028769 | MARTIND | DYLAN MARTIN | 2/13/24 | ATB | PMCHQ00001254 | \$80.00 |
| 028770 | MDOPP | MD OF OPPORTUNITY | 2/13/24 | ATB | PMCHQ00001254 | \$44,102.63 |
| 028771 | MENNO01 | MENNO SIMONS COMMUNITY SCHOOL | 2/13/24 | ATB | PMCHQ00001254 | \$500.00 |
| 028772 | MOHR01 | MOHR JAYMIE | 2/13/24 | ATB | PMCHQ00001254 | \$92.00 |
| 028773 | MONTAGNEUSE4 | MONTAGNEUSE 4-H MULTI CLUB | 2/13/24 | ATB | PMCHQ00001254 | \$500.00 |
| 028774 | MUELLER01 | JONATHAN MUELLER | 2/13/24 | ATB | PMCHQ00001254 | \$765.00 |
| 028775 | OBRIGEWITCHS | STACEY OBRIGEWITCH | 2/13/24 | ATB | PMCHQ00001254 | \$270.00 |
| 028776 | PEACE06 | PEACE RIVER SCHOOL DIVISION NO | 2/13/24 | ATB | PMCHQ00001254 | \$288.75 |
| 028777 | PETERS13 | ABRAM PETERS | 2/13/24 | ATB | PMCHQ00001254 | \$640.00 |
| 028778 | PETERSB | BERNHARD PETERS | 2/13/24 | ATB | PMCHQ00001254 | \$265.00 |
| 028779 | PETERS16 | FRANK PETERS | 2/13/24 | ATB | PMCHQ00001254 | \$421.00 |
| 028780 | PETERSJ02 | JOHAN PETERS | 2/13/24 | ATB | PMCHQ00001254 | \$124.00 |
| 028781 | PETERS21 | JOSEPH PETERS | 2/13/24 | ATB | PMCHQ00001254 | \$465.00 |
| 028782 | PETERSW01 | WILLIAM PETERS | 2/13/24 | ATB | PMCHQ00001254 | \$300.00 |
| 028783 | PITNEY01 | PITNEY BOWES CANADA | 2/13/24 | ATB | PMCHQ00001254 | \$106.12 |
| 028784 | PROGRADE01 | PROGRADE SERVICES LTD. | 2/13/24 | ATB | PMCHQ00001254 | \$26,276.25 |
| 028785 | R&R01 | R&R ROAD LTD. | 2/13/24 | ATB | PMCHQ00001254 | \$1,102.50 |
| 028786 | REYNOLDS02 | REYNOLDS MIRTH | 2/13/24 | ATB | PMCHQ00001254 | \$486.74 |
| 028787 | REYNOLDS01 | REYNOLDS' PLUMBING & HEATING | 2/13/24 | ATB | PMCHQ00001254 | \$722.77 |
| 028788 | ROADATA | ROADATA SERVICES LTD | 2/13/24 | ATB | PMCHQ00001254 | \$487.20 |
| 028789 | ROAMING | ROAMING TRANSPORT | 2/13/24 | ATB | PMCHQ00001254 | \$18,388.13 |
| 028790 | ROSSWORM04 | DAN ROSSWORM | 2/13/24 | ATB | PMCHQ00001254 | \$600.00 |
| 028791 | RUECKERJ01 | JASON RUECKER | 2/13/24 | ATB | PMCHQ00001254 | \$481.60 |
| 028792 | SCANALTA01 | SCANALTA POWER SALES LTD. | 2/13/24 | ATB | PMCHQ00001254 | \$170.07 |
| 028793 | SCHULTHEISN | NORMA SCHULTHEIS | 2/13/24 | ATB | PMCHQ00001254 | \$1,600.00 |
| 028794 | SEEBACHJ | JASON SEEBACH | 2/13/24 | ATB | PMCHQ00001254 | \$132.00 |
| 028795 | SIGNS02 | SIGNS BY LORI | 2/13/24 | ATB | PMCHQ00001254 | \$74.55 |
| 028796 | SKERRATT | CLAYTON AND ANN SKERRATT | 2/13/24 | ATB | PMCHQ00001254 | \$1,950.00 |
| 028797 | STALBERT | ST. ALBERT DODGE | 2/13/24 | ATB | PMCHQ00001254 | \$62,490.49 |
| 028798 | STARS01 | STARS | 2/13/24 | ATB | PMCHQ00001254 | \$3,900.00 |
| 028799 | STEWARTS | STEVEN STEWART | 2/13/24 | ATB | PMCHQ00001254 | \$378.00 |
| 028800 | TELUSCOM01 | TELUS CLAIMS DEPARTMENT | 2/13/24 | ATB | PMCHQ00001254 | \$2,850.14 |
| 028801 | TRINUS01 | TRINUS TECHNOLOGIES INC. | 2/13/24 | ATB | PMCHQ00001254 | \$7,412.79 |
| 028802 | UFA01 | UNITED FARMERS OF ALBERTA | 2/13/24 | ATB | PMCHQ00001254 | \$354.75 |
| 028803 | URER | RYAN URE | 2/13/24 | ATB | PMCHQ00001254 | \$2,184.00 |
| 028804 | VASSEUR04 | LAURENT VASSEUR | 2/13/24 | ATB | PMCHQ00001254 | \$200.00 |
| 028805 | VAULT | VAULT MEDIA | 2/13/24 | ATB | PMCHQ00001254 | \$1,837.50 |
| 028806 | WALMSLEY02 | EDWARD WALMSLEY | 2/13/24 | ATB | PMCHQ00001254 | \$1,157.50 |
| 028807 | WASYLCIWL01 | GLEN WASYLCIW | 2/13/24 | ATB | PMCHQ00001254 | \$400.00 |
| 028808 | WOLFEG | GIERHARDT WOLFE | 2/13/24 | ATB | PMCHQ00001254 | \$84.00 |
| 028809 | WORSLEY04 | WORSLEY CENTRAL SCHOOL | 2/13/24 | ATB | PMCHQ00001254 | \$1,000.00 |
| 028810 | WORSLEY04 | WORSLEY CENTRAL SCHOOL | 2/13/24 | ATB | PMCHQ00001254 | \$6,000.00 |
| 028811 | WHISPERING01 | WORSLEY CLEAR HILLS SKI CLUB | 2/13/24 | ATB | PMCHQ00001254 | \$3,399.98 |
| 028812 | WORSLEYEARLY | WORSLEY EARLY CHILDHOOD | 2/13/24 | ATB | PMCHQ00001254 | \$28,300.00 |
| 028813 | WORA06 | WORSLEY RATEPAYER | 2/13/24 | ATB | PMCHQ00001254 | \$500.00 |
| 028814 | WSP01 | WSP CANADA INC. | 2/13/24 | ATB | PMCHQ00001254 | \$51,875.77 |
| 028815 | WYCLIFFE | WYCLIFFE ENTERPRISES LTD. | 2/13/24 | ATB | PMCHQ00001254 | \$15,093.75 |
| 028816 | YOUTH01 | YOUTH ENHANCEMENT SOCIETY | 2/13/24 | ATB | PMCHQ00001254 | \$250.00 |
| 028817 | ZACHARIAS03 | ABRAHAM ZACHARIAS | 2/13/24 | ATB | PMCHQ00001254 | \$660.00 |
| 028818 | ZACHARIASA | ANTON ZACHARIAS | 2/13/24 | ATB | PMCHQ00001254 | \$385.00 |
| 028819 | ZACHARIAS09 | BENJAMIN ZACHARIAS | 2/13/24 | ATB | PMCHQ00001254 | \$124.00 |
| 028820 | ZACHARIAS39 | DERICK ZACHARIAS | 2/13/24 | ATB | PMCHQ00001254 | \$270.00 |
| 028821 | ZACHARIASG | GERHARD ZACHARIAS | 2/13/24 | ATB | PMCHQ00001254 | \$278.00 |
| 028822 | ZACHARIASH02 | HEINRICH ZACHARIAS | 2/13/24 | ATB | PMCHQ00001254 | \$160.00 |
| 028823 | ZACHARIASHE | HENRY ZACHARIAS | 2/13/24 | ATB | PMCHQ00001254 | \$216.00 |
| 028824 | ZACHARIASW | WILLIAM ZACHARIAS | 2/13/24 | ATB | PMCHQ00001254 | \$208.00 |
| 028825 | ZACHRIASB | BEN ZACHARIAS | 2/13/24 | ATB | PMCHQ00001254 | \$270.00 |

* Voided Cheques

| Cheque Number | Vendor ID | Vendor Cheque Name | Cheque Date | Chequebook ID | Audit Trail Code | Amount |
|----------------|-----------|--------------------|-------------|---------------|--------------------------|--------------|
| ----- | | | | | | ----- |
| Total Cheques: | 114 | | | | Total Amount of Cheques: | \$470,481.95 |
| | | | | | | ===== |

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Lori Jobson, Corporate Services Manager |
| Title: | 2024 RECREATION BOARDS OPERATING GRANTS |
| File: | 71-10-02 |

DESCRIPTION:

Council is presented with the 2024 Recreation Boards Operating (RBO) Grant disbursement information for consideration.

BACKGROUND:

The five recreation boards must submit annually the following information:

- Name and contact information for Board executives
- List of recreational facilities within the Recreation Board Boundaries
- The most recent financial statement of the Board.

BUDGET: \$400,000

ATTACHMENTS:

- 2024 Recreation Boards Point Distribution Summary
- Multi Year RBO Summary (2014-2024)
- Policy 7001 – Operational Grant for Recreation Boards
- Recreation Boards Annual Reporting

RECOMMENDED ACTION:

RESOLUTION by ... that Council approve the 2024 Recreation Boards Operating Grants as follows:

| | |
|---|------------------|
| Burnt River Recreation Board: | \$ 28,980 |
| Hines Creek & District Recreation Board | 131,146 |
| Worsley Recreation Board | 127,217 |
| Cleardale Recreation Board | 68,451 |
| Cherry Canyon Recreation Board | <u>44,207</u> |
| | <u>\$400,001</u> |

| | | |
|---|---|---|
| Initials show support - Reviewed by: | Manager:  | CAO:  |
|---|---|---|

**CLEAR HILLS COUNTY
2024 OPERATIONAL GRANT FOR RECREATION BOARDS**

| | <u>Points</u> | | <u>Dollars</u> |
|--|---------------|-----------|----------------|
| BURNT RIVER RECREATION BOARD | | | |
| AUTOMATIC ADDITIONAL POINTS (Policy 7001 3.2) | 2,000 | \$ | 9,824 |
| David Thompson Bible Camp (semi-private) | 500 | \$ | 2,456 |
| Community Hall (David Thompson Hall) (includes Craft/Meeting room, Senior & Minor Use Hall) | 2,000 | \$ | 9,824 |
| Campground (1-14 stalls) (David Thompson Hall & Burnt Lee) | 800 | \$ | 3,929 |
| Ball Diamond x 2 (David Thompson Hall & Burnt Lee Park) | 200 | \$ | 982 |
| Playground (2) Burnt Lee & David Thompson Hall | 200 | \$ | 982 |
| Camp Shelter (2) (Burnt Lee park & David Thompson Hall) | 200 | \$ | 982 |
| Community Message Centre no points | - | \$ | - |
| Horse shoe pits (2) no points | - | \$ | - |
| Points | <u>5,900</u> | <u>\$</u> | <u>28,980</u> |

| | | | |
|---|---------------|-----------|----------------|
| HINES CREEK AND DISTRICT RECREATION BOARD | | | |
| George Lake Recreation Area | 1000 | \$ | 4,912 |
| Cross Country ski trail (maintained) | 100 | \$ | 491 |
| Hines Creek Golf Course and Country Club (grass greens) | 1200 | \$ | 5,894 |
| Golf Course Campground | 400 | \$ | 1,965 |
| Minor Use Hall - Club House | 100 | \$ | 491 |
| Ball Diamond (1-Royce, 1 George Lake, 2 HC) | 400 | \$ | 1,965 |
| Carter's Camp (15+stall) | 1000 | \$ | 4,912 |
| Arena Artificial Ice | 16000 | \$ | 78,589 |
| Arts & Crafts Room (Upstairs at Dave Shaw Arena Side) | 100 | \$ | 491 |
| Playschool Room (upstairs at Dave Shaw curling rink/fitness centre side) | 100 | \$ | 491 |
| Museums/Historical Sites | 100 | \$ | 491 |
| Hall, Minor Use (Seniors Drop In Centre) (includes Community room & kitchenette) | 100 | \$ | 491 |
| Playgrounds 2-HC 1 G.Lake 2 C Camp 1 Museum | 600 | \$ | 2,947 |
| Splash park considered part of playground | 0 | \$ | - |
| Community Library | 1200 | \$ | 5,894 |
| Gymnasium | 1000 | \$ | 4,912 |
| Fitness Centre | 200 | \$ | 982 |
| Out Door Basketball Court (School) (same points as tennis court) | 100 | \$ | 491 |
| Community Hall (Dave Shaw Memorial Complex) | 2000 | \$ | 9,824 |
| Picnic Grounds (museum, playgrnd, E.cabin) | 300 | \$ | 1,474 |
| Walking Trail, maintained, same points as Cross County trail | 100 | \$ | 491 |
| picnic area located along walking trail | 100 | \$ | 491 |
| Playschool no points in policy | 0 | \$ | - |
| Snowmobile trail no points in policy | 0 | \$ | - |
| Tobogganing Hill & Outdoor Rink | 500 | \$ | 2,456 |
| Points | <u>26,700</u> | <u>\$</u> | <u>131,146</u> |

| | | | |
|---|-------|----|--------|
| WORSLEY RECREATION BOARD | | | |
| Skating Rink (natural ice) (Worsley Ag Society Grounds) | 2,500 | \$ | 12,280 |
| Ball Diamond (6) (ER & School x3, Worsley & C.P.) | 600 | \$ | 2,947 |
| Playgrounds (5) (Wrsly 3, ER & Clr Pr) | 500 | \$ | 2,456 |
| Skateboard park considered part of Playground | - | \$ | - |
| Gymnasium | 1,000 | \$ | 4,912 |
| Outdoor Basketball Court (2) | 200 | \$ | 982 |
| Community Hall (Seniors Club) | 2,000 | \$ | 9,824 |
| Community Room & Kitchen (School) | 2,000 | \$ | 9,824 |
| Camp Grounds | | \$ | - |
| Many Islands (15+ stalls) | 1,000 | \$ | 4,912 |
| Running Lake (15+ stalls) | 1,000 | \$ | 4,912 |
| Worsley (1-14 stalls) | 400 | \$ | 1,965 |
| picnic grounds (Clear Prairie & Worsley) | 200 | \$ | 982 |
| Eureka River Community Hall | 2,000 | \$ | 9,824 |

| | | | |
|--|---------------|-----------|----------------|
| Eureka River Rodeo Grounds | 1,500 | \$ | 7,368 |
| Swimming Pool (semi-private) | 1,500 | \$ | 7,368 |
| JFW Camp Shelter | 100 | \$ | 491 |
| Ski Hill | 6,000 | \$ | 29,471 |
| Cross country ski trail (maintained) | 100 | \$ | 491 |
| Worsley Museum | 100 | \$ | 491 |
| Community Room (minor use)2(fire hall & nurse station) | 200 | \$ | 982 |
| Fitness Centre | 200 | \$ | 982 |
| Community Library | 1,200 | \$ | 5,894 |
| CHAMPS riding arena grounds (same points as Rodeo) | 1,500 | \$ | 7,368 |
| Picnic Grounds (no camping stalls) (Town Centre Park) | 100 | \$ | 491 |
| Points | 25,900 | \$ | 127,217 |

CLEARDALE RECREATION BOARD

| | | | |
|---|---------------|-----------|---------------|
| AUTOMATIC ADDITIONAL FUNDS (Policy 7001 3.3) | | \$ | 10,000 |
| Skating Rink (outdoor, heated change room) | 1,500 | \$ | 7,368 |
| Campgrounds | | | |
| Clear River 15+ stalls | 1,000 | \$ | 4,912 |
| Cleardale (aka OHV park) 15 + stalls (have 20) | 1,000 | \$ | 4,912 |
| Golf Course 1-14 stalls 8 powered, 3 long term rent & 1 group | 400 | \$ | 1,965 |
| Rodeo Grounds 1-14 stalls (10 & 2 group sites) | 400 | \$ | 1,965 |
| Gymnasium | 1,000 | \$ | 4,912 |
| Golf Course (sand greens) | 700 | \$ | 3,438 |
| Rodeo Grounds | 1,500 | \$ | 7,368 |
| Community Room / Kitchen (School) | 2,000 | \$ | 9,824 |
| Picnic Grounds (no camp stalls) (1 @ ball diamonds) | 400 | \$ | 1,965 |
| 2 Ball diamonds | 200 | \$ | 982 |
| Playground (OHV park, Clear River, Cleardale, School) | 400 | \$ | 1,965 |
| Tennis Court | 100 | \$ | 491 |
| Outdoor Basket ball court | 100 | \$ | 491 |
| Community Hall (Minor Use) Seniors complex | - | \$ | - |
| Community Library | 1,200 | \$ | 5,894 |
| Points | 11,900 | \$ | 68,451 |

CHERRY CANYON REREATION BOARD

| | | | |
|--|--------------|-----------|---------------|
| Community Room / Kitchen | 2,000 | \$ | 9,824 |
| Gymnasium | 1,000 | \$ | 4,912 |
| Fitness centre | 200 | \$ | 982 |
| Cardio room included with fitness centre | - | | |
| Community Hall/Kitchen (Cherry Point) | 2,000 | \$ | 9,824 |
| Moms& Tots playroom | 100 | \$ | 491 |
| Curling Rink/Skating rink | 500 | \$ | 2,456 |
| Playground (2-School & Hall), one with gazebo | 200 | \$ | 982 |
| Picnic Area (no camp stalls) 3 church, hall, school | 300 | \$ | 1,474 |
| Ball Diamonds (3) | 300 | \$ | 1,474 |
| Outdoor Basket ball court | 100 | \$ | 491 |
| Soccer Field w goal posts (same points as ball diamonds) | 100 | \$ | 491 |
| Community Library | 1,200 | \$ | 5,894 |
| Campground (Ole's Lake) 15+ stalls (have 22) w/dock | 1,000 | \$ | 4,912 |
| Horseshoe Pits (3) no points in Policy 7001 | - | \$ | - |
| Garage no points in Policy | - | \$ | - |
| Storage Shed no point in policy | - | \$ | - |
| Health & Wellness Roor no points in Policy 7001 | - | \$ | - |
| Points | 9,000 | \$ | 44,207 |

TOTAL POINTS

| | | |
|---------------|-----------|----------------|
| 79,400 | \$ | 400,001 |
|---------------|-----------|----------------|

TOTAL BUDGET

| | | |
|-------------------------|----|------------|
| | \$ | 400,000.00 |
| Less Cleardale \$10,000 | \$ | 10,000.00 |
| | \$ | 390,000.00 |
| Funding per point | \$ | 4.912 |

Multi Year Summary of Recreation Board Operating Grants & Donations

2014-2024
last updated: February 2, 2024

| | 2024 | 2023 | 2022 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 | 2014 |
|---|---------------|-------------------|-------------|---------------|-------------------|-----------------|---------------|-------------------|-------------|---------------|-------------------|
| | Points | RBO Grant | Donations | Points | RBO Grant | Donations | Points | RBO Grant | Donations | Points | RBO Grant |
| Burnt River Recreation Board | 5,900 | \$ 28,900 | \$ - | 5,900 | \$ 27,430 | \$ - | 5,900 | \$ 20,396 | \$ - | 5,900 | \$ 20,396 |
| Hines Creek & District Recreation Board | 28,700 | \$ 131,146 | \$ - | 26,100 | \$ 129,698 | \$ 663 | 26,100 | \$ 96,730 | \$ - | 26,100 | \$ 94,790 |
| Worsey Recreation Board | 25,600 | \$ 127,217 | \$ - | 25,600 | \$ 126,970 | \$ - | 25,600 | \$ 95,307 | \$ - | 25,600 | \$ 94,307 |
| Chardeale Recreation Board | 11,900 | \$ 66,451 | \$ - | 11,900 | \$ 69,346 | \$ 663 | 11,900 | \$ 54,130 | \$ - | 11,900 | \$ 54,130 |
| Cherry Canyon Recreation Board | 8,000 | \$ 44,207 | \$ - | 8,000 | \$ 41,865 | \$ 640 | 8,000 | \$ 33,376 | \$ - | 8,000 | \$ 33,376 |
| TOTALS | 78,400 | \$ 400,001 | \$ - | 78,400 | \$ 400,001 | \$ 3,403 | 78,400 | \$ 300,000 | \$ - | 78,400 | \$ 300,000 |

Sharp Environmental \$ 1,000
Individual Party \$ 2,400

Shel Canada Ltd \$ 5,100

Oman Weir Association \$ 9,000
Hawaii RBDDonations Corp \$ 3,000

Donations Summary

| | 2024 | 2023 | 2022 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 | 2014 |
|---|---------------|-------------------|-------------|---------------|-------------------|-----------------|---------------|-------------------|-------------|---------------|-------------------|
| | Points | RBO Grant | Donations | Points | RBO Grant | Donations | Points | RBO Grant | Donations | Points | RBO Grant |
| Burnt River Recreation Board | 5,900 | \$ 28,900 | \$ - | 5,900 | \$ 27,430 | \$ - | 5,900 | \$ 20,396 | \$ - | 5,900 | \$ 20,396 |
| Hines Creek & District Recreation Board | 28,700 | \$ 131,146 | \$ - | 26,100 | \$ 129,698 | \$ 663 | 26,100 | \$ 96,730 | \$ - | 26,100 | \$ 94,790 |
| Worsey Recreation Board | 25,600 | \$ 127,217 | \$ - | 25,600 | \$ 126,970 | \$ - | 25,600 | \$ 95,307 | \$ - | 25,600 | \$ 94,307 |
| Chardeale Recreation Board | 11,900 | \$ 66,451 | \$ - | 11,900 | \$ 69,346 | \$ 663 | 11,900 | \$ 54,130 | \$ - | 11,900 | \$ 54,130 |
| Cherry Canyon Recreation Board | 8,000 | \$ 44,207 | \$ - | 8,000 | \$ 41,865 | \$ 640 | 8,000 | \$ 33,376 | \$ - | 8,000 | \$ 33,376 |
| TOTALS | 78,400 | \$ 400,001 | \$ - | 78,400 | \$ 400,000 | \$ 3,103 | 77,600 | \$ 300,000 | \$ - | 77,600 | \$ 300,000 |

Donations Summary

Sharp Environmental \$ 1,000
Individual Party \$ 2,400

Shel Canada Ltd \$ 5,100

Oman Weir Association \$ 9,000
Hawaii RBDDonations Corp \$ 3,000

Donations Summary



Clear Hills County

| | |
|--|---------------------------|
| Effective November 1, 2022 | Policy Number 7001 |
| Title OPERATIONAL GRANT FOR RECREATION BOARDS | |

1. Policy Statement

- 1.1. Clear Hills County will develop a system for allocating annual recreation operating funds to County Recreation Boards.
- 1.2. Clear Hills County shall annually, in the interim and final budget, allocate recreation operating funding for the County.

2. DEFINITIONS

- 2.1. Capital projects and asset purchases are considered to be the following

| Major Asset Class | Minor Asset Class | Capitalization Threshold | Useful Life |
|----------------------------------|--------------------|--------------------------|---|
| Land | | No minimum value | N/A |
| Land Improvements | | \$5,000 | 25 years |
| Buildings | | \$25,000 | 25 years |
| Engineered Structures | Roadways | \$50,000 | 25 years |
| | Water Systems | \$50,000 | Distribution – 75 years Plant – 30 years |
| | Wastewater Systems | \$50,000 | Distribution – 75 years Plant – 30 years |
| Machinery & Equipment | | \$5,000 | 15 years |
| Vehicles | | \$5,000 | 10 years |

Table extracted from Clear Hills County Capitalization Policy 1207 Section 4.

- 2.2. Maintenance is considered to be projects and asset purchases that are below the capitalization threshold and/or useful life in 2.1, above.

3. Responsibilities

- 3.1. The Recreation Board and Clear Hills County shall enter into an agreement outlining rights and responsibilities.
- 3.2. The Recreation Board shall use the following guideline to distribute money based on the following priorities
 - 1st Maintenance of existing facilities
 - 2nd Existing recreation / cultural programs
 - 3rd Intent to access matching grants

4th New recreation / cultural programs

4. Funding Based on

- 3.1. Facilities located within the Village of Hines Creek will be included in the calculation of funding for the Hines Creek and District Recreation Board.
- 3.2. In recognition of the fact that there are very few recreation facilities located within the Burnt River Recreation Board area, and the fact that the community is active in terms of recreation programs, and the fact that the community mainly utilizes other recreation facilities located outside of Clear Hills County, an additional 2000 points will be allocated to the Burnt River Recreation Board to secure additional funding under the facility point system.
- 3.3. In recognition of the fact that there are few recreation facilities located within the Cleardale Recreation Board area, and the community is active in terms of recreation programs with approximately 40% of the total County population \$10,000 annually will be allocated to the Cleardale Recreation Board to secure additional funding under this operating grant.

5. Funding Point System

- 4.1. Recreation Boards must submit a facilities list, the most recent financial statement and name and contact information for the Executive to Clear Hills County by January 15 annually in order to receive grant funding.
- 4.2. Each Recreation Board shall prioritize distribution of funds using this policy as a guideline, and will have the power to disperse the grant funds within the parameters of the Board’s annual budget, unless otherwise directed from time to time by the County.
- 4.3. Facilities must have been active in the past year, to qualify for points.

6. Funding Distribution Based on Points

5.1. The following points will be assigned to each facility.

| | | |
|---|--------|-----------|
| Arena (artificial ice) | 16,000 | |
| Arena (natural ice) | 2,500 | |
| Bible Camp (semi-private) | 500 | |
| Outdoor rink | 500 | |
| Outdoor rink w/heated change rooms, ice cleaning equipment, etc. | 1,500 | |
| Curling Rink (artificial ice) | 1,750 | per sheet |
| Curling Rink (natural ice) | 500 | per sheet |
| Community Hall | 2,000 | |

| | |
|--|-------|
| Community Hall (Minor Use) | 100 |
| Senior's Hall | 100 |
| Campground | |
| 1 - 14 stalls | 400 |
| 15 + stalls | 1,000 |
| c/w boat dock or beach regardless | |
| of number of stalls | 1,000 |
| Swimming Pool | 6,000 |
| Swimming Pool, semi-private | 1,500 |
| Rodeo Grounds | 1,500 |
| Ball Diamond | 100 |
| Playground | 100 |
| Tennis Court | 100 |
| Golf Course (grass greens) | 1,200 |
| Golf Course (sand greens) | 700 |
| Museum/Historical Site | 100 |
| Craft Room | 100 |
| Ski Hill | 6,000 |
| Picnic Ground (No camp stalls) | 100 |
| Gymnasium | 1,000 |
| Cross Country Ski Trail | 100 |
| Camp Shelter (Not located in a campground) | 100 |
| Community Library | 1,200 |
| Community Fitness Centre | 200 |

7. End of Policy

| ADOPTED | DATE |
|------------------------------|--------------------|
| Resolution #C193-02 | March 25, 2003 |
| AMENDED | DATE |
| Resolution #C876-03 | November 25, 2003 |
| Resolution #C241-04 | March 23, 2004 |
| Resolution# C626-04 | September 23, 2008 |
| Resolution #C707-11 | August 23, 2011 |
| Resolution C326-12(05/22/12) | May 22, 2012 |

AMENDED CONTINUED

| | |
|------------------------------|-------------------|
| Resolution C060-13(01/22/13) | January 22, 2013 |
| Resolution C091-14(02/11/14) | February 11, 2014 |
| Resolution C45-19(01/22/19) | January 22, 2019 |
| Resolution C46-19(01/22/19) | January 22, 2019 |
| Resolution C283-20(06/09/20) | June 9, 2020 |
| Resolution C583-22(11-01-22) | November 1, 2022 |



Box 1336
C/O Jan Meston
Fairview, AB
T0H1L0

Clear Hills County
Box 240
Worsley, AB
T0H 3W0

December 29 2023

RE: Recreation Board Facilities

The Burnt River Recreation Association wishes to request funding for the Operating Grant for Recreation Boards as per Policy 7001 for the 2024 year.

Please find below, a current list of facilities for the Burnt River Recreation Association.

- Bible Camp (Semi-Private) - David Thompson Bible Camp
- Community Hall - David Thompson Hall
 - Included in the Senior and Minor use Community hall is a Craft & Meeting room
- Campground 1-14 Stalls (2 sites - David Thompson Hall (available with rental) & Burnt Lee Grounds)
- Ball Diamond - (2 sites - David Thompson Hall & Burnt Lee Grounds)
- Playground (2 sites - David Thompson Hall & Burnt Lee Grounds)
- Picnic Ground (2 sites - David Thompson Hall & Burnt Lee Grounds)
- Day use Camp shelter (2 sites - David Thompson Hall & Burnt Lee Grounds)
- Horseshoe Pits (2 sites - David Thompson Hall & Burnt Lee Grounds)
- Community Message Centre

Locally, the Burnt River Rec. Assoc. hosts an annual community BBQ as well as an annual Father's Day horseshoe tournament. We also provide support to the David Thompson Hall, the David Thompson Bible Camp and the Redneck Riders as well as other local clubs as they apply.

The Burnt River Rec Board is unique in that it is situated within Ward 1 of the County which borders the MD of Fairview. This means that a number of our residents use the facilities within the Fairview district as well. To ensure our residents get the benefit of the funding from the Burnt River Rec Board we also sponsor free swims at the Fairview aquatic centre and provide funding to the Whitelaw Curling Rink and the Kidsport program.

We are hoping to upgrade and maintain our campground facilities as well as introduce and support more community based events in the coming years.

We thank you for your past support and contributions to the community recreation opportunities and enhancement.

Sincerely,

Jan Meston
Secretary/Treasurer
Burnt River Recreation Association

2023 - 2024
Current Society Officers

| Position/Title | Name | Address | Phone | Email | Appointment Date (m/d/ly) |
|----------------------------|-------------------|--------------------------------|--------------|---------------------------|--|
| President | DON KEHLER | BOX 1883, FAIRVIEW, AB, T0H1L0 | 780-596-2877 | keh-ler@hotmail.com | Joined 2009/ President 2012 |
| Vice President | CHRISTINE LENTZ | BOX 97, WHITE LA W, AB T0H 3T0 | 780-596-2477 | cbarranch@abnorth.com | Joined 2005 / Vice President 2022 |
| Secretary/Treasurer | JAN MESTON | BOX 1336, FAIRVIEW, AB, T0H1L0 | 780-596-2115 | jameston@hotmail.com | Joined 2007/Vice President 2013/ Secretary Treasurer 2022 |
| DIRECTOR | CARRI-ANNE KEHLER | BOX 1883, FAIRVIEW, AB, T0H1L0 | 780-596-2877 | keh_ler@hotmail.com | 2010 |
| DIRECTOR | MIRON CROY | BOX 1315, FAIRVIEW, AB T0H1L0 | 780-596-2187 | mironcroy@gmail.com | 2009 |
| DIRECTOR | KEVIN MORRISON | | 780-596-3756 | | 03/16/2023 |
| DIRECTOR | DEBBIE MORRISON | | 780-596-3756 | | 03/01/2023 |
| CLEAR HILLS REPRESENTATIVE | DANAE WALMSLEY | BOX 24, BLUESKY, AB T0H 0J0 | 780-596-2858 | danaewalmsley@outlook.com | 2021 |

Former Society Officers

| Position/Title | Name | Address | Phone | Email | Appointment Date (m/d/ly) | Cessation Date (m/d/ly) |
|----------------|----------------|--------------------------------|--------------|-------|---------------------------|-------------------------|
| DIRECTOR | KEN SCHWERDT | BOX 2469, FAIRVIEW, AB, T0H1L0 | 780-597-2547 | | 2007 | 03/16/2023 |
| DIRECTOR | KAREN SCHWERDT | BOX 2469, FAIRVIEW, AB, T0H1L0 | 780-597-2547 | | 2007 | 03/16/2023 |

BURNT RIVER RECREATION SOCIETY

Financial Statement for the Year Ending (December 31 2022)

| | |
|-------------------------------------|------------------|
| Opening Balance Jan 1 | 30,483.09 |
| INCOME | |
| Bank Interest | 11.85 |
| Grants | 27,430.00 |
| Donations | 680.00 |
| Other Income | 0.00 |
| EXPENSES & DISBURSEMENTS | 20,699.19 |
| Bank Fees | 0.00 |
| Grant Distributions | 12,100.00 |
| Insurance | 3,341.38 |
| Office Expenses | 103.04 |
| Equipment Maintenance | 189.00 |
| Ground Maint. & Improvments | 1,786.15 |
| Event Expenses | 1,518.58 |
| Capital Expenses | 1,661.04 |
| Closing Balance Dec 31 | 37,905.74 |
| LIABILITIES Dec 31 | |
| Uncleared Cheques | 0.00 |
| Accounts Payable | 0.00 |
| Loans | 0.00 |

Auditor's Confirmation

I, Bridget Croy, confirm that I have audited the financial statement for Burnt River Recreation Society for the year ending December 31 2022.

Signature of Auditor: *Bridget Croy* Date of Confirmation: March 16 2023

Auditor's Confirmation

I, Debbie Morrison, confirm that I have audited the financial statement for Burnt River Recreation Society for the year ending December 31 2022.

Signature of Auditor: *Debbie Morrison* Date of Confirmation: March 16 2023

BURNT RIVER RECREATION SOCIETY

Recreation Operating Grant - Funding Request for 2024

| | 2023 Actual | 2024 Budget | Notes |
|------------------------------|-------------|------------------|--|
| Operating Expenses | 639.00 | 1,000.00 | |
| Grant Distributions | 15,600.00 | 22,000.00 | *22600.00 actual 2023 due to late requests (funds released Jan 2024) |
| Ground Maint. & Improvements | 1,512.00 | 2,000.00 | |
| Event Expenses | 787.00 | 3,000.00 | *partnered with DTH family day dine & dance |
| Capital Expenses | 1,574.00 | 2,000.00 | |
| Deffered Funding | 46,809.30 | | *campground & park upgrades |
| Total Funds Requested | | 30,000.00 | |



Hines Creek & District Recreation Board

PO Box 421
Hines Creek, Alberta T0H 2A0
780-494-3690 Fax 780-494-3605
Website: www.hinescreek.com



File No: 0951

January 8, 2024

Clear Hills County
PO Box 240
Worsley, AB T0H 3W0

Attn: Lori Jobson

Re: Required Documentation for 2024 Recreation Operating Grant

Dear Lori,

Please find attached the requested documents from the Hines Creek & District Recreation Board.

1. List of Directors
2. List of recreation facilities in the Recreation Board Boundaries
3. Financial statement of the Board for 2023

If you require more information, please feel free to contact myself at 780-494-3690 or by email at adminassistant@hinescreek.com

Sincerely

Kim Kuntz
Secretary – Hines Creek & District Recreation Board



**Hines Creek & District Recreation Board
List of Directors**

| | | |
|--------------------------|---|---|
| Chairperson | Megan Bjornson | Cell: 780-835-0860 |
| Village Council Member | Alison Bjornson Box 325 Hines Creek, AB T0H 2A0 | Cell: 780-772-2467 |
| Alternate Member: | Len Rimmer Box 269 Hines Creek, AB T0H 2A0 | Cell: 780-835-8519 |
| Village Member | Dallas Bjornson Box 325 Hines Creek, AB T0H 2A0 | Cell: 780-772-2378 |
| Village Member | Megan Bjornson Box 98 Hines Creek, AB T0H 2A0 | Cell: 780-835-0860 |
| County Member | Sherri Larson Box 574 Hines Creek, AB T0H 2A0 | Cell: 780-835-1743 |
| County Member | Ed Walmsley Box 54 Hines Creek, AB T0H 2A0 | Res: 780-494-2143 Cell: 780-835-1465 |
| County Council Member | Susan Hansen Box 608 Hines Creek, AB T0H 2A0 Susan-hansen@live.ca | Cell: 780-834-7977 |
| Alternate Council Member | Amber Bean Box 596 Hines Creek, AB T0H 2A0 True_North_Strong@outlook.com | Res: 780-830-9786 Cell: 780-834-8871 |
| Secretary | Kim Kuntz Box 421 Hines Creek, AB T0H 2A0 | Cell: 780-834-6224 |



**List of Recreational facilities within the Boundaries of the Hines Creek & District
Recreation Board:**

- ✓• George Lake Recreation Area
- ✓• Hines Creek Golf Course & Country Club
 - Golf Course Campground
 - Minor Use Hall – Club House
- ✓• Ball Diamonds (1-Royce, 1- George Lake, 2-Hines Creek)
- ✓• Carter Camp
- ✓• Playschool
- ✓• Arena Artificial Ice
- ✓• Arts & Crafts Room
- ✓• Museum/ Historical Sites
- ✓• Seniors Drop-In Center
- ✓• Playgrounds (2-Hines Creek, 1-George Lake, 2-Carters, 1- Museum)
- ✓• Community Library
- ✓• Gymnasium
- ✓• Fitness Center
- ✓• Community Room & Kitchenette
- ✓• Community Hall
- ✓• Picnic Grounds
- ✓• Splash Park
- ✓• Walking Trail (located between Hwy Ave and CN Areas #13 & #14 within the Village of Hines Creek)
- ✓• Hines Creek tobogganing hill & outdoor rink
- ✓• Picnic Area located along the Hines Creek Walking Trail
- ✓• Cross Country Ski Trail at George Lake
- ✓• Snowmobile Trail

Hines Creek & District Recreation Board

Financial Statement 2023

| | January | February | March | April | May | June | July | August | September | October | November | December | YTD Actual | Budget |
|---|---------|--------------|-------|----------|-------------|------|----------|--------|-------------|---------|----------|----------|---------------------|---------------------|
| Revenue | | | | | | | | | | | | | | |
| Balance Forward | | | | | \$12,158.60 | | | | | | | | \$12,158.60 | |
| Clear Hills County Contribution | | \$129,175.00 | | | | | | | | | | | \$129,175.00 | \$129,668.00 |
| Donations | | | | | | | | | | | | | \$0.00 | |
| Total Revenue | | | | | | | | | | | | | \$141,333.60 | \$129,668.00 |
| Expenditures | | | | | | | | | | | | | | |
| Advertising | | | | \$448.00 | | | | | | | | | \$448.00 | \$200.00 |
| Senior's Day BBQ | | | | | | | \$239.72 | | | | | | \$239.72 | \$500.00 |
| Athletic Awards | | | | | | | | | | | 61.85 | | 61.85 | \$350.00 |
| Swimming Program | | | | | | | | | | | | | | \$2,000.00 |
| Team & Athletes- Provincials | | | | | | | | | | | | | | \$1,500.00 |
| Total Expenses | | | | | | | | | | | | | \$749.57 | \$4,550.00 |
| Funds Available for Grants to Organizations: | | | | | | | | | | | | | | |
| Dave Shaw Complex | | | | | \$60,000.00 | | | | | | | | \$60,000.00 | \$125,118.00 |
| Fitness Center | | | | | \$10,000.00 | | | | | | | | \$70,584.03 | |
| Hines Creek Golf Club | | | | | \$12,000.00 | | | | | | | | \$58,584.03 | |
| End of Steel Museum | | | | | \$12,702.59 | | | | | | | | \$45,881.44 | |
| Volley Ball Club c/o Candice Blake | | | | | \$3,000.00 | | | | | | | | \$42,881.44 | |
| Arts & Crafts | | | | | | | | | \$3,000.00 | | | | \$39,881.44 | |
| Carters Camp | | | | | | | | | \$15,000.00 | | | | \$24,881.44 | |
| Hines Creek Library | | | | | | | | | \$7,000.00 | | | | \$17,881.44 | |

**WORSLEY & DISTRICT RECREATION
BOARD
MASTER PLAN
2024**

TABLE OF CONTENTS

SECTION 1 – INTRODUCTION

- A. Terms of reference
- B. Community Participation-Major Capital Projects
- C. Municipal/Recreation overview

SECTION 11-DATA GATHERING

- A. Community Profile
- B. Community Facility Inventory

SECTION 111-ANALYSIS

- A. Evaluation and Possible Direction
- B. Indication of Funds and Objectives

SECTION IV-PRIORITIES

- A. Cultural
 - a. Programs
- B. Recreational
 - a. Programs

SECTION V-IMPLEMENTATION

CONCLUSION

APPENDIX-5 yr. Recreation Capital Priorities

SECTION I – INTRODUCTION

A. Terms of Reference

This document is an update of the 2024 Master Plan for the Worsley and District Recreation Board area.

B. Community Participation-Major Capital Projects.

Whenever a major capital project is in view for the near future, it is policy of the Recreation Board to ensure that all people the areas are afforded the opportunity of expressing their views, opinions and wishes regarding the matter.

Organizations that request funding from the Clear Hills County for capital projects require a Letter of Endorsement from the Worsley & District Recreation Board, therefore the Recreation Board is made aware of proposed projects.

C. Municipal/Recreation Overview

A Mutual Use Agreement between the Worsley Agricultural Society and the Peace River School Division gives the community use of the school facilities, including the kitchen, auxiliary room, gym and library, and use of the arena by the school.

There is an agreement between the Peace Library System and the Clear Hills County for the County to fund the public portion of the library situated within the Worsley Central School.

SECTION II-DATA GATHERING

A. Community Profile

Population for the Worsley & District Recreation Board is approximately 1000 (taken from the 2012 official County census and includes wards 4 & 5)

B. Community Facilities Inventory

The Worsley & District Recreation Board, within the Clear Hills County includes the following facilities, (in random order)

1.) Worsley Agricultural Society Grounds

Legal Description: Plan 7920712, Lot A-14.0 Acres

The arena was built in 1981-82. It has regulation size ice surface with concrete base for hockey, curling and figure skating; four dressing rooms, public & player washrooms, office, kitchen and concession area; large viewing area with benches and trophy cabinets. There are spectator bleachers out by the ice area and an electronic scoreboard. The arena had extensive renovations done in 2006 & 2007 which included tinning of the walls inside the ice area, new backboards, puck board and painting.

In 2008, renovations were done to the bathrooms, kitchen and dressing rooms were painted. Minor improvements continued into 2009 & 2010 saw new flooring installed. Improvements in 2019 included sealant on the roof and exhaust system in the kitchen.

2.) Worsley Central School Facilities

Legal Description: Pt. SW-6-87-7-W6th

The school has Grades 6-12, offices, library, science laboratory, gymnasium, and an infirmary. It is owned by the Peace River School Division. In 1990, a community use kitchen, Auxiliary room and kiln room and remodeled gym was completed. Well organized teams participate in basketball, volleyball, and badminton at the Junior and Senior High level and track and field at the elementary and Junior and Senior high levels. Games are played between divisional schools. An outdoor basketball court made of asphalt is situated on the west side of the gym and 3 baseball diamonds on the north side of the school. An outdoor mini basketball court was also added on the south side of the playground area.

3.) Centennial Park/RV Park

Legal Description: Lot R, Block 4, Plan 802KS, Public Works Reserve -1.46 acres

Centennial Park, located within the hamlet of Worsley, is a spacious, grassed area that is entirely fenced. There is a new play structure and skateboard park constructed in 2015 as well as picnic tables, flower planters, and men's and women's outdoor bathrooms.

The RV Park has ten sites with brand new picnic tables, and 7 sites which include power. The circular drive is gravelled. The entire area is in grass with newly planted trees. There is a sewer dump and water fill nearby.

4.) Swimming Pool

Legal Description: Lot 14, Block 1, Plan 802KS

The covered 16ft. x 32 ft. pool is privately owned, however the community can have use for school and summer swimming programs. Qualified instructors give instruction.

5.) Pioneer Club/Legion Hall

Legal Description: Lots 13 & 14, Block 4, Plan 802KS

The hall features two shuffleboard tables, floor curling, dartboards, and is available for private and public functions. The main purpose and use of the hall is to provide a meeting place and recreation area for seniors and legion members.

6.) Clear Prairie Agricultural Association Grounds.

Legal Description: NW-22-87-10-W6th

Ball diamonds consist of a dirt infield and grass outfield. Backstop is made of a 3" pipe covered with chain link fencing. Bleachers hold approx. fifty people. There are picnic tables and fire pits available anytime. There is a playground constructed of pole and consists of a low swinging bridge and climbing rope, plastic slide and tires and is set in 5" deep sand.

7.) Running Lake Campground

NW-27-88-7-W6M

Clear Hills County maintains the all-weather road to the campsite. It has 19 overnight spots, 1 handicap spot, 8-day use picnic area and a day shelter, but due to extensive logging for pine beetle damaged trees, the concept may change. The lake is stocked with Rainbow trout. This campground has been used extensively, both in summer and winter.

8.) Many Islands Campground

Legal Description: NE-26-84-8-W6M 109.20 acres.

This is a family camping and fishing facility. There is a well-maintained road to a paved highway, 39 camp stalls, picnic tables, fire pits and firewood. It has a water pump, a building which houses potable water, sewer dump, secluded tent sites, 2 playgrounds, beach volleyball, horseshoes, swimming holes, horse and hiking trails, day use area, kitchen shelter, and dance

floor, spectator stands, a group camping area and a boat launch for canoe or power boats. Annual lots were installed near the boat launch in 2020. Campsite is open May through October. A caretaker lives in the campsite during the summer.

9.) Eureka River Agricultural Society Community Hall & Rodeo Grounds

Legal Description: NE-11-86-6-W6M

The building is 100' x 40' with an added storage of 12' x 40' and has a kitchen, bar, stage, and bathrooms. The outside area includes spectator stands, pens and chutes, outdoor bathroom facilities and a baseball diamond. A gymkhana group has started using the grounds for their meets and has erected a pole shed in the summer of 2015. The floor was refinished in 2019 and interior walls painted. The Society owns 15 acres and leases an additional 4 from the Provincial Government.

10.) Whispering Pines Ski Hill

Legal Description: Pt. Sec. 5-80-9-W6th 140.44,m mjm,kk,,kkk hectares.

The site is situated 25 km Northwest of Worsley and features a newly installed chair lift, a T-bar, handle tow and conveyor. There are 15 novices, intermediate and expert runs and 2 snowboard runs. It has one main chalet with restaurant and rental shop, one upper chalet and 2 parking lots. There is also a cross country ski trail. The access road to the ski hill is maintained by the County.

11.) Worsley Ratepayers Baseball Diamond

Legal Description: Pt. NW-31-87-7-W6M

The diamond consists of infield/outfield. The backstop and fence around the field is made from chain link fencing. The grounds are maintained and used sporadically.

12.) Worsley Historical and Cultural Association

Legal Description: Plan 762-0347, Block 4, Lot D

The museum site is located within the hamlet of Worsley. Four buildings house historical and antique machinery. The organization has moved the Brettle barn to the added 10-acre parcel

across from the creek from the main museum site. The George Running cabin and Ben Basnett store have been moved to the new site and underwent restoration.

13.) Forestry Shelter

Legal Description: LSD-16-23-87-9-W6M

The log cabin was originally built by the Worsley Junior Forest Wardens group. It is in a remote location with no services and is available for use by groups and organizations.

14.) Community Room/Fitness Center

Located in the County Fire Hall

A community room and fitness center are situated in the County Fire Hall and is able to be used by non-profit groups for meeting, etc. Anyone making arrangements with the County may use the fitness center situated upstairs from the Community Room.

15.) Meeting Room

Located in the Worsley Health Center.

The "Andy Hudak Meeting Room" is located at the Health Centre and is available for use by the community groups.

16. Riding Arena

Legal Description: Pt. SW-6-87-8-W6th

The CHAMPS groups have subdivided 15 acres from the quarter and built an outdoor riding arena with bleachers. Eventually the group hopes to be able to afford the building of an indoor riding arena.

17. Town Center Park

Legal Description: Plan 802KS, Lot P (Park Reserved) containing .44 acres, more or less.

The Worsley Chamber of Commerce installed a bridge at town centre near the original "Welcome to Worsley" sign. Since then, a firepit area and benches have been installed and is often used for photo ops. The Worsley Christmas Tree Light up event utilizes the area every year in early December.

SECTION III- ANALYSIS

A.) Evaluation and Possible Direction

The Receptions Board is striving towards a degree of flexibility, depending upon changing circumstances and economic conditions. With population and numbers declining, volunteerism is also declining with several persons sitting on several Boards at the same time.

The staff of the school contributes their services voluntarily by instructing and coaching while also relying on parents and other community members to assist them. There are also many accredited instructors and knowledgeable personnel within the area capable of instruction and leadership.

B.) Indication of Funds and Objectives

The Recreation Board will continue to contribute towards leadership courses or other courses promoting any sort of recreation in addition to maintaining facilities.

The recreation board will continue to disperse the funds as they are available to use. As needs within the community change, these priorities will need to be reviewed and updates on a regular basis.

SECTION IV-PRIORITIES

a.) Cultural

The following programs are in random order.

- 1.) The **Forum for Young Albertans/Canadians** are non-profit, nonpartisan educational opportunities to introduce school students to the dynamics of government. Participants attend question periods at the House of Commons and meet and discuss vital issues with leading policymakers.
- 2.) A "**Ladies Day Out**" program provides the opportunity for locals to share their art and craft capabilities.
- 3.) The **Worsley & District Library Board** operates the public portion of the school library which accessible to the public weekdays.

- 4.) The **Worsley Historical & Cultural Association** promotes community history and annually hosts a Pioneer Days event, including a parade, supper, and dance.
- 5.) **Many Islands Campground** is the venue for the annual music festival hosted by local musicians.
- 6.) The **Worsley Christmas Tree Light Up** is an annual even held to spark the Christmas Spirit and sense of Community, There is hotdogs served, songs around a campfire, fireworks and sleigh rides.
- 7.) **Mighty Peace Day** is an event organized every 2 years to challenge other students to reach out to improve local, national, and international causes to make out world a better place.

b.) Recreational

The following programs are in random order:

1. **Worsley Agricultural Society** supports the hockey, skating, and curling programs for all ages. The Agricultural Society is also responsible for the summer swim program.
2. **Worsley Minor Hockey** specifically supports the novice/atom hockey team.
3. **Worsley Central School** sports programs involve all students participating in volleyball, basketball, badminton, track, and field. The elementary students also enjoy a swimming program which teaches them how to swim. The school annually partakes in a ski trip to the local hill.
4. **Worsley Pioneer Club** members actively participate in darts, shuffleboard, floor curling and cards. The club also operates a bus for senior's transportation to towns through out the Peace Country.
5. **The Worsley Legion** holds the occasional dance and annual Remembrance Day service.
6. **Clear Prairie Agricultural Society** has formed a community ball club which uses the grounds occasionally, as well as the picnic area.
7. **Eureka River Agricultural Society** uses their hall for many community functions throughout the year, including dances, receptions, meetings, bingo, card games, funerals, and a turkey shoot.
8. **Worsley Clear Hills Ski Club** operates the Whispering Pines Ski Hill. Skiing has proved to be very popular sport with young and old alike with a variety of abilities and has been supported by both local and out of town skiers. Ski instruction is available for beginners aged 5 and up.
9. **Many Islands Recreation Development Society** hosts an annual family Fun Day. The weekend event is very well attended and includes a horseshoe tournament and dance.
10. **Valley Riders Saddle Club** operates on the Eureka River Agricultural Society Grounds and hosts equine and gymkhana and events.

11. **Clear Hills Agricultural Multi-Plex Society (CHAMPS)** is raising funds to erect an indoor riding area and has held poker rallies and other social events. They also High School Rodeos, and Barrel racing jackpots throughout the summer and fall months.
12. A **skating program** operates at the Worsley Agricultural Society arena and is gaining popularity.
13. **Worsley Greenkeepers/Junior Forest Wardens** is a fun family-oriented club dedicated to the education of Worsley and area's youth. Through hands on activities, outdoor recreation, environmental projects, community events and club meetings, they aim to provide children with the experience and knowledge necessary to make responsible decisions with regards to our forests and related natural resources.
14. **Worsley Early Childhood Education Foundations** main goal is to create a preschool for Children ages 3-5 which will provide a safe and fun learning environment as well as provide as opportunity for socialization. The program operates at Worsley Central School.
15. **Hunter, Eventing, Dressage, Jumping, Equestrian Society (H.E.D.J.E)** provides advanced English riding skills for all ages.
16. **Alberta Trappers Association** holds the occasional meeting and course in Worsley or Eureka River.

SECTION V-IMPLEMENTATION

The responsibility of managing, updating and revising the Master Plan as required will in future be done annually by the Recreation Board based on recommendations from the various organizations in the area.

CONCLUSION

A great deal of changes has taken place in the Worsley and District community over the past few years. Most notably is the decrease in population. The general intent of this Master Plan is to continue to upgrade existing facilities rather than create more facilities.

The purpose of this update is to function as a guide not to indicate that the priorities laid out cannot be omitted or rearranged.

The update will provide the Recreation Board and the Clear Hills County with a guideline for consideration in their future budgets.

Recreation Capital Priorities As Identified By Each Organization.

2024

Eureka River Agricultural Society

Rodeo Grounds, kitchen ovens, hall updates, storage shed

Many Islands Recreation & Development Society

Phase II New playground

WCS Parent Society

Roasting Pans

Worsley Agricultural Society

Furnace

Worsley Clear Hills Ski Club

Upgrade ski equipment

Worsley & District Library

Books/laptop

Worsley Historical & Cultural Association

Pollick House restoration.

1927 Chevrolet Truck restoration.

2025

Eureka River Agricultural Society

Dugouts for the ball diamonds

Many Islands Recreation & Development Society

Flushable toilets

Worsley Central School Parents Society

Coffee Butler

Worsley Agricultural Society

Deep fryer

Worsley Ski Hill Club

New snowcat

Worsley & District Library

Laptop

Worsley Historical & Cultural Association

Building & Equipment restoration

W.E.C.E.F.

iPad

Worsley Firefighters Society

Ab Roller

2026

Eureka River Agricultural Society

Stage curtains, gravel for yard and sand for arena.

Many Islands Recreation & Development Society

New group area

Worsley Central School Parents Society

Sound books, learning apps

Worsley Agricultural Society

Skate Sharpener

Worsley Ski Hill Club

Upgrade Snowboard Equipment

Worsley & District Library

Books

Worsley Historical & Cultural Association

Building & Machinery Restoration

W.E.C.E.F. ✕

Sound Books

Worsley Firefighters Society

Fire Boots

2027

Eureka River Agricultural Society

Kitchen renos, counter tops -

Many Islands Recreation & Development Society

Expand dance floor.

Worsley Central School Parents Society

Sports supplies

Worsley Agricultural Society

Grill

Worsley Ski Hill Club

Upgrade T-Bar to Electric -

Worsley & District Library

Books

Worsley Historical & Cultural Association

Building & Machinery Restoration

W.E.C.E.F.

Mobile cabinet, writing center

Worsley Firefighters Society

Thigh Machine

2028

Eureka River Agricultural Society

Lawn Mower

Many Islands Recreation & Development Society

Showers

Worsley Central School Parents Society

Playground Equipment

Worsley Agricultural Society

Countertop

Worsley Ski Hill Club

Upgrade Kitchen

Worsley & District Library

Coffee Maker

Worsley Historical & Cultural Association

Building & Machinery Restoration

W.E.C.E.F.

Books, toys

Worsley Firefighters Society

Elliptical

WORSLEY & DISTRICT RECREATION BOARD

Box 264, Worsley, Alberta T0H 3W0

January 10, 2024

Ms. Lori Jobson
Corporate Services Manager
Clear Hills County
Box 240
Worsley, AB
T0H 3W0

Dear Ms. Jobson.

On behalf of the Worsley & District Recreation Board. I would like to request Recreation funds for the 2024 year.

Attached is the 2023 audited financial statement, the 2024 proposed budget and the 2024 Master Plan, which includes a list of facilities within our Recreation Board area and a five-year capital plan.

Following is a list of directors, elected at our annual meeting in January and their phone numbers.

| | |
|-------------------------------|--------------|
| Melissa Kamphuis, Chairperson | 780-685-2444 |
| Jody Dous, Director | 780-835-0185 |
| Ang Rossworm, Director | 780-835-6930 |
| Julie Watchorn, Director | 780-685-3035 |
| Cate Cox, Director | 780-834-7669 |
| Jenn Daniel, Director | 780-685-3842 |
| Jason Ruecker, County Rep | 780-685-2144 |
| Kimberly Sizer, Sec-Treas. | 780-835-0448 |

If you require more information, please call me.

Sincerely,

Kimberly Sizer

Kimberly Sizer
Secretary-Treasurer
kds/enc.

Worsley & District Recreation Board

Annual Financial Statement
January 1, 2022-December 31, 2023

INCOME

| | |
|--|---------------------|
| Annual Recreation Funding Clear Hills County | \$127,690.00 |
| Oilfield Recognition | \$680.00 |
| Bank Interest | \$14.61 |
| TOTAL | \$128,384.61 |

EXPENDETURES

| | |
|----------------------------------|---------------------|
| Worsley Pioneer Club | \$12,000.00 |
| Worsley Ski Hill | \$10,000.00 |
| WECEF | \$5000.00 |
| Worsley Museum | \$12,000.00 |
| Many Islands | \$11,000.00 |
| Montagneuse 4H | \$3000.00 |
| Worsley Minor Hockey | \$200.00 |
| Worsley Firefighters Society | \$3000.00 |
| Valley Riders Saddle Club | \$3000.00 |
| Worsley Ag Society | \$14,000.00 |
| Worsley Library Society | \$4500.00 |
| WCS Parent Society | \$17,040.00 |
| Worsley Chambre of Commerce | \$2500.00 |
| Eureka River Local 1057 | \$4000.00 |
| CHAMPS | \$3500.00 |
| WCS | \$16,618.00 |
| Eureka River Ag Soc | \$15,000.00 |
| Worsley & District Health | \$2500.00 |
| WCS Boys Bball Prov | \$6000.00 |
| WCS Parent Society | \$1010.63 |
| WCS Swimming Top Up | \$1000.00 |
| Corinne Wasyliciw-Track Prov | \$350.00 |
| Melissa Kamphuis-Track Prov | \$350.00 |
| WCS Parent Society-Edmonton Trip | \$5000.00 |
| TOTAL | \$152,568.63 |

| | |
|-----------------------|----------------|
| Other Operating Costs | |
| Honorariums | \$1200.00 |
| ATB Cheque Order | \$71.69 |
| Karens Farewell | \$270.56 |
| Worsley Awards | \$1000.00 |
| Office Supplies | \$197.00 |
| TOTAL | 2739.25 |

TOTAL EXPENDITURE: \$155,307.88
INCOME OVER EXPENSE: -26,923.27
BOOK BALANCE JANUARY 1, 2023: \$48,662.88
BOOK BALANCE DECEMBER 31, 2023: \$ 21,638.81
BANK BALANCE DECEMBER 31, 2023: \$21,638.81

Audited and found correct to the best of my knowledge. Helena Bauer Helbert

Dated: Jan 8 / 24

Lori Jobson

From: Cleardale Ag Society Cleardale <cleardaleag@live.com>
Sent: January 3, 2024 5:24 PM
To: Lori Jobson
Subject: REC BOARD GRANT REPORTING
Attachments: bHscqcq8xtfvbfZJJL7vz1TXjX4Dnd6mB4prXJEQ_gBIFkIjBTOKCnxml7pRXyvygotGKCvmln7iMpDnQbQ5jLAQj5LXkM80zVfyTSAeU0.pdf; AG SOC DIRECTORS LIST 2023.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

This message's attachments contains at least one web link. This is often used for phishing attempts. Please only interact with this attachment if you know its source and that the content is safe. If in doubt, confirm the legitimacy with the sender by phone.

Hello Lori,

Here is the reporting for the 2024 Recreational Operating Grant. Is there a form that I'm supposed to fill out?

Rec Facilities List:

- Skating Shack & Zamboni/Ambulance Shed
- Cleardale Ball Diamond
- Cleardale Golf Course
- Cleardale Tennis Court
- Clear River Campground w/ Pavilion
- Cleardale Campsite w/ Kitchen Booth and Stage
- MSCS Community Kitchen
- MSCS Community Room

Thanks,
Edith Giesbrecht

Sent from my iPhone

1:17 PM
 02/08/24
 Accrual Basis

Cleardale Agricultural Society
Profit & Loss
 January through December 2023

| | <u>Jan - Dec 23</u> |
|--|---------------------|
| Ordinary Income/Expense | |
| Income | |
| Music Club | |
| CLEARFEST ADMISSION INCOME | 982.75 |
| SPONSORSHIPS | 8,000.00 |
| Music Club - Other | <u>-50.00</u> |
| Total Music Club | 8,932.75 |
| Ranch Rodeo | |
| RODEO ADMISSION INCOME | 3,349.00 |
| Event Sign-Up - Broncs | 3,000.00 |
| Sponsorships | 8,470.00 |
| Event Sign-Up - Teams | <u>5,200.00</u> |
| Total Ranch Rodeo | 20,019.00 |
| Custom Work Income | 2,642.50 |
| Donations | 150.00 |
| Harvest Supper - Income | |
| Harvest Supper Income | 2,205.00 |
| Harvest Supper Auction Income | <u>582.00</u> |
| Total Harvest Supper - Income | 2,787.00 |
| Hot Lunch In | 20,254.35 |
| Winter Carnival | 21,148.15 |
| Cemetary Revenue | 500.00 |
| Grant Revenue | |
| Grant AB Revenue | 27,160.00 |
| Grant MD Revenue | <u>69,391.00</u> |
| Total Grant Revenue | 96,551.00 |
| Canfor Campground Funding Inc. | 3,500.00 |
| Building-Equipment Rentals Reve | |
| Community Room/Equipment Rent | 2,670.00 |
| Fire Truck Storage | 6,000.00 |
| Building-Equipment Rentals Reve - Other | <u>175.00</u> |
| Total Building-Equipment Rentals Reve | 8,845.00 |
| Campsite Revenue | 13,850.25 |
| Donation Revenue | 425.00 |
| Golf Course Revenue | 924.66 |
| History Book Revenue | 120.00 |
| Interest | 661.33 |
| Membership Revenue | <u>38.00</u> |
| Total Income | 201,348.99 |
| Expense | |
| Music Club - Expenses | |
| STAGE EXPENSES | 2,990.25 |
| CLEARFEST EXPENSES | <u>150.00</u> |
| Total Music Club - Expenses | 3,140.25 |
| Ranch Rodeo Expenses | |
| Pickup Men | 1,000.00 |
| Judging/Announcing | 2,400.00 |
| Cattle & Broncs | 6,662.50 |
| Prizes | <u>11,400.00</u> |
| Total Ranch Rodeo Expenses | 21,462.50 |

1:17 PM
 02/08/24
 Accrual Basis

Cleardale Agricultural Society
Profit & Loss
 January through December 2023

| | Jan - Dec 23 |
|--|------------------|
| Gravel, etc | 896.50 |
| Propane | 756.00 |
| Diesel | 836.71 |
| Gasoline | 612.19 |
| Late Payment Charge | 4.28 |
| Food Expense | 30.28 |
| Garbage Disposal | 1,020.00 |
| Freight | 1,132.50 |
| School Program Expense | 164.52 |
| Harvest Supper Expense | 910.65 |
| Advertising and Promotion | 65.00 |
| Summer Maintenance | 668.02 |
| Community Room/Kitchen | |
| KEYHOLDER FEE | 75.00 |
| Community Room/Kitchen - Other | 1,292.16 |
| Total Community Room/Kitchen | 1,367.16 |
| Hot Lunch Expenses | |
| Hot Lunch Cook Wages | 14,165.07 |
| Hot Lunch Program - expenses | 15,407.65 |
| Total Hot Lunch Expenses | 29,572.72 |
| Winter Carnival Expense | 4,855.51 |
| Christmas Tree Light Up | 699.76 |
| Bank charges and interest | |
| PREPAID VISA FEES | 9.00 |
| Late Fees | 9.20 |
| Bank Charges | 43.00 |
| Bank charges and interest - Other | -7.00 |
| Total Bank charges and interest | 54.20 |
| Campsite Expense | 887.66 |
| Cemetary Expense | 3,009.46 |
| Donation Paid Out | |
| Education Award | 2,200.00 |
| Donation Paid Out - Other | 1,500.00 |
| Total Donation Paid Out | 3,700.00 |
| Golf Course Expense | 80.84 |
| Grants Paid Out | 10,000.00 |
| Honorarium | 12,000.00 |
| Insurance Expense | 7,167.00 |
| Membership, Licenses & Dues | 350.00 |
| Office & Administration | 319.92 |
| Legal-Prof Fees | 4,600.00 |
| Repair & Maintenance | |
| Wash Expense | 125.00 |
| Repair & Maintenance - Other | 5,937.34 |
| Total Repair & Maintenance | 6,062.34 |
| Utilities | |
| Water | 842.48 |
| Electricity | 8,199.24 |
| Heating Fuel | 2,424.09 |
| Joint Use Agreement Fees | 4,523.28 |
| Forestry Bldg | 180.00 |
| Total Utilities | 16,169.09 |

1:17 PM
02/08/24
Accrual Basis

Cleardale Agricultural Society
Profit & Loss
January through December 2023

| | <u>Jan - Dec 23</u> |
|----------------------------|-------------------------|
| Wages | |
| Caretaker | 28,887.50 |
| Mileage | 3,018.28 |
| Payroll Expenses | 3,312.71 |
| Summer Employment | 2,220.00 |
| W.C.B. | 696.47 |
| Wages - Other | 1,785.10 |
| Total Wages | <u>39,920.06</u> |
| Total Expense | <u>172,515.12</u> |
| Net Ordinary Income | <u>28,833.87</u> |
| Net Income | <u><u>28,833.87</u></u> |

Cleardale Ag Society 2023 Directors List

| NAME | ADDRESS | HOME PHONE | CELL PHONE | EMAIL ADDRESS | TERM |
|---|---------------------------------|--------------|--------------|--------------------------|---------------|
| Corny Giesbrecht President | Box 89 Cleardale AB ToH 3Yo | 780-685-2369 | 780-835-9403 | 1ruth@telus.net | YEAR 3 |
| Murray Lewis Vice-President | Box 171 Cleardale AB ToH 3Yo | | 780-834-8134 | murray@6lewis.com | YEAR 1 |
| David Janzen - 2nd Vice Pres/Councillor | Box 179 Cleardale AB ToH 3Yo | | 780-834-0197 | denovember5@gmail.com | EX-OFFICIO |
| Nettie Giesbrecht Treasurer | Box 76 Cleardale AB ToH 3Yo | | 780-835-6921 | SkyLite@me.com | YEAR 3 |
| Peter Giesbrecht Director | Box 76 Cleardale AB ToH 3Yo | | 780-835-1306 | skylitefarms@gmail.com | YEAR 3 |
| Matt Zacharias Director | Box 6 Cleardale AB ToH 3Yo | | 780-772-2343 | mjzacharias23@gmail.com | YEAR 3 |
| Abe Giesbrecht - Councillor | Box 18 Cleardale AB ToH 3Yo | | 780-834-7369 | abeg87@hotmail.com | EX-OFFICIO |
| Marion Roessler Director | Box 23 Cleardale AB ToH 3Yo | | 780-685-3902 | | YEAR 1 |
| Josh Braun Director | Box 56 Cleardale AB ToH 3Yo | | 780-834-8663 | braunjoshua404@gmail.com | YEAR 2 |
| Laura Lewis Director | Box 171 Cleardale AB ToH 3Yo | | 780-834-8194 | lewisla@prsd.ab.ca | YEAR 1 |
| | | | | | |

Cherry Canyon Recreational Board

Updated Dec 14.2023

Facilities list

Community room with kitchen

Gymnasium

Fitness centre

Cardio room

Health and wellness room

Community hall with kitchen (Cherry point)

Skating rink (curling rink converted/ indoor

Two playgrounds

Gazebo with playground

Cross Country Ski trails

Mom and tots playroom

Soccer pitch with goal post

Picnic area (3)

Ball diamonds (3) Bear Canyon and Cherry point

Horseshoe pits (Three sets)

Community library

Campground w/ dock (Ole's lake)

- 22+ campsites with fire pits

- two woodsheds

- fish cleaning stand

- three recycle bins

- 30+ picnic tables

- storage shed

Outdoor basketball hoops and pad

Garage for storage of lawn maintenance equipment

Shed for storage of barbeques and ball and other outdoor game equipment

Rec Board Directors

(updated Dec 14, 2023)

Sharon Trychny – President
Box 21 Bear Canyon, AB T0H 0B0
780 933-6877
sharontrychny@outlook.com

Rachel Armstrong – elective director
June 30, 1973
Box 42 Bear Canyon Alberta T0H0B0
250-261-1798
Rarmstrong@prn.bc.ca

Marion Maxwell – Vice president/ Director
Dec 3, 1959
Box 31 Cherry Point, AB T0H 0T0
780 595 2146
mrmxm@telus.net

Candice Stevenson -Secretary/Treasurer/ Director
Box 47 Bear Canyon T0H0B0
780-897-5361
Cjames938@hotmail.com

Trudy Roy –Book Keeper / Director
Box 6 Bear Canyon, AB T0H 0B0
780 835 9214
Trudyroy15@gmail.com

Twila Clay – Director
May 9,1979
Box 32, Bear Canyon, AB T0H 0B0
780-595-2105
Twila-rae@hotmail.com

Cindy Clay – Elected Director
July 18 1974
Box 10 Bear Canyon, AB T0H 0B0
780-835-1047

Cherry Canyon Recreation Board
Financials
January 1, 2023 - December 31, 2023

| | |
|-----------------------------------|--------------|
| Opening Balance January 1, 2023 | \$ 2,874.87 |
| Income: | |
| County Grant | \$ 44,543.00 |
| Interest | \$ 1.15 |
| Total Income | \$ 44,544.15 |
| Expenses: | |
| Cherry Canyon Ag Society Grant | \$ 39,000.00 |
| Many Islands Grant | \$ 500.00 |
| Youth Grants | \$ 3,000.00 |
| Horseshoe Pits | \$ 2,190.00 |
| Skis and Snowshoes | \$ 1,664.05 |
| Community Picnic | \$ 108.54 |
| Secretary Expenses | \$ 300.00 |
| Total Expenses | \$ 46,762.59 |
| Loss for the Year | -\$ 2,218.44 |
| Closing Balance December 31, 2023 | \$ 656.43 |

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Crystal Dei , Community Service Coordinator |
| Title: | 2024 APPRECIATION BANQUET ANALYSIS |
| File: | 62-30-10 |

DESCRIPTION:

Council is presented with 2024 Appreciation Banquet Analysis.

BACKGROUND:

Clear Hills County 2024 Appreciation banquet was held on Saturday February 3rd 2024 at The Menno-Simons School in Cleardale.

Tickets:

Sold -61 Adult Tickets
-33 Youth Tickets
No Charge -24 Award recipient
-20 9 & under
-24 Staff and Entertainment
162 Total attendance

ATTACHMENT:

2024 Appreciation Banquet Analysis

RECOMMENDED ACTION:

RESOLUTION by.....to accept for information.

Initials show support - Reviewed by:

Manager:

CAO:



| 2024 Appreciation Banquet Analysis | |
|---|--------------|
| Banquet Budget \$20,000.00 | |
| | |
| Tickets | \$ 34.00 |
| | |
| Hall Rental(estimate) | \$ 300.00 |
| General Supplies | \$ 245.82 |
| Awards | \$ 581.64 |
| | |
| Catering | |
| Nancy Cox | |
| <u>200@30.00</u> | \$ 6,000.00 |
| | |
| Door prizes \$1000.00 | |
| Garden boxes | \$ 500.00 |
| Gardening supplies | \$ 97.46 |
| Gift cards (2) | \$ 413.90 |
| | |
| Entertainment \$5,000.00 | |
| Rusty Rails | \$ 1,600.00 |
| Janzen Girls | \$ 500.00 |
| Leif Gillet | \$ 500.00 |
| | |
| Staff Wages | \$ 1,600.00 |
| | |
| Total | \$ 12,372.82 |
| | |
| Ticket Sales | \$ 1,550.00 |
| | |
| Total | \$ 10,822.82 |
| | |

Clear Hills County Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Crystal Dei, Community Service Coordinator |
| Title: | Trade Show Dance |
| File: | 63-10-30 |

DESCRIPTION:

Council is presented with information regarding the 2024 Trade Show Dance. No applications have been submitted by local societies and non-profit groups to put on the 2024 Trade Show Dance.

BACKGROUND:

Fund Raising Opportunity letters to put on a dance were sent out November 21, 2023 to local societies and non-profit groups. The deadline for applying was February 1, 2024.

RECOMMENDED ACTION:

RESOLUTION by... to accept for information.

Initials show support - Reviewed by: **Manager:**

CAO:



Clear Hills County

Request For Decision (RFD)

| | |
|-----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Disposal of Assets – Unit 48 & 16' Trailer |
| File: | 31-65-48 & 31-64-11 |

DESCRIPTION:

Council is presented with information regarding disposing of the following in a future local Auction:

- Unit 48- 2014 Chev crew cab
- 2008 16' Rainbow Trailer

BACKGROUND:

Unit 48 end of life

The 16' trailer was used for transporting a water pump. The trailers to transport the water pumps have been upgraded.

RECOMMENDED ACTION:

RESOLUTION by... to proceed with the disposal of unit 48- 2014 Chev crew cab and the 2008 16' Rainbow trailer at a future local auction, as presented.

Initials show support - Reviewed by:

Manager:

 CAO:



Clear Hills County

Request for Decision (RFD)

| | |
|----------------|--------------------------------------|
| Meeting: | Regular Council Meeting |
| Meeting Date | February 13, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | 2024 Dust Control Locations |
| File: | 32-14-02 |

DESCRIPTION:

Council is presented with information for dust control application at specific locations within Clear Hills County.

BACKGROUND:

Annually, Council approves locations for dust control product applications in front of various community sites.

| | |
|--|--------|
| David Thompson Hall | 350(m) |
| Worsley Reinland Mennonite Church | 250(m) |
| Old Colony Mennonite Church | 250(m) |
| Cherry Point Cemeteries | 100(m) |
| Montagneuse Valley Cemeteries 1, 2 & 3 | 300(m) |
| Private School on Twp Rd. 854 | 200(m) |
| South of Menno Simons School | 200(m) |

ATTACHMENTS:

1. Location map
2. Policy 3221 Dust Control

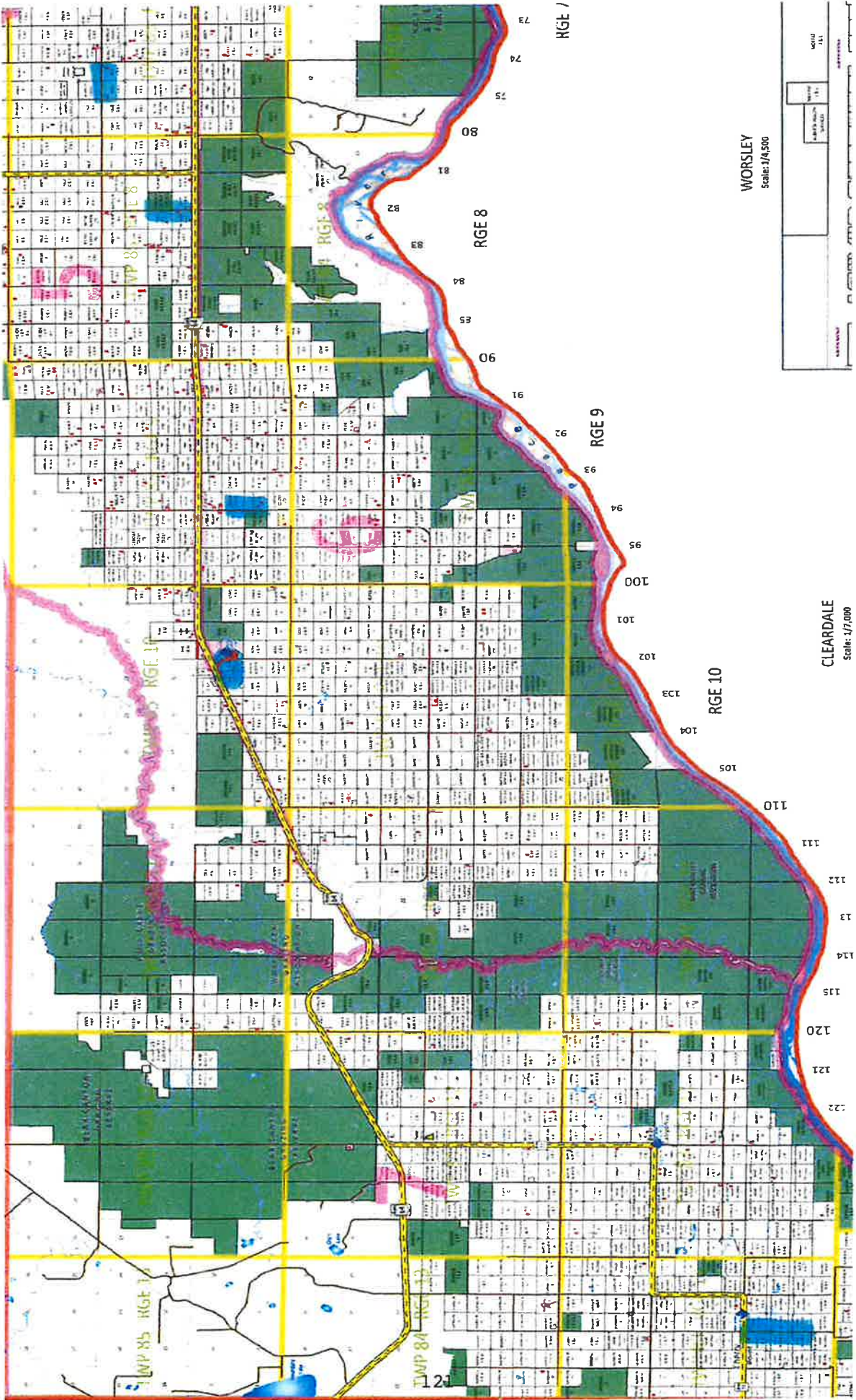
BUDGET:

\$37,050.00 – 2024 General operating budget

RECOMMENDED ACTION:

RESOLUTION by... to approve the application of dust control at specific locations within Clear Hills County, as presented.

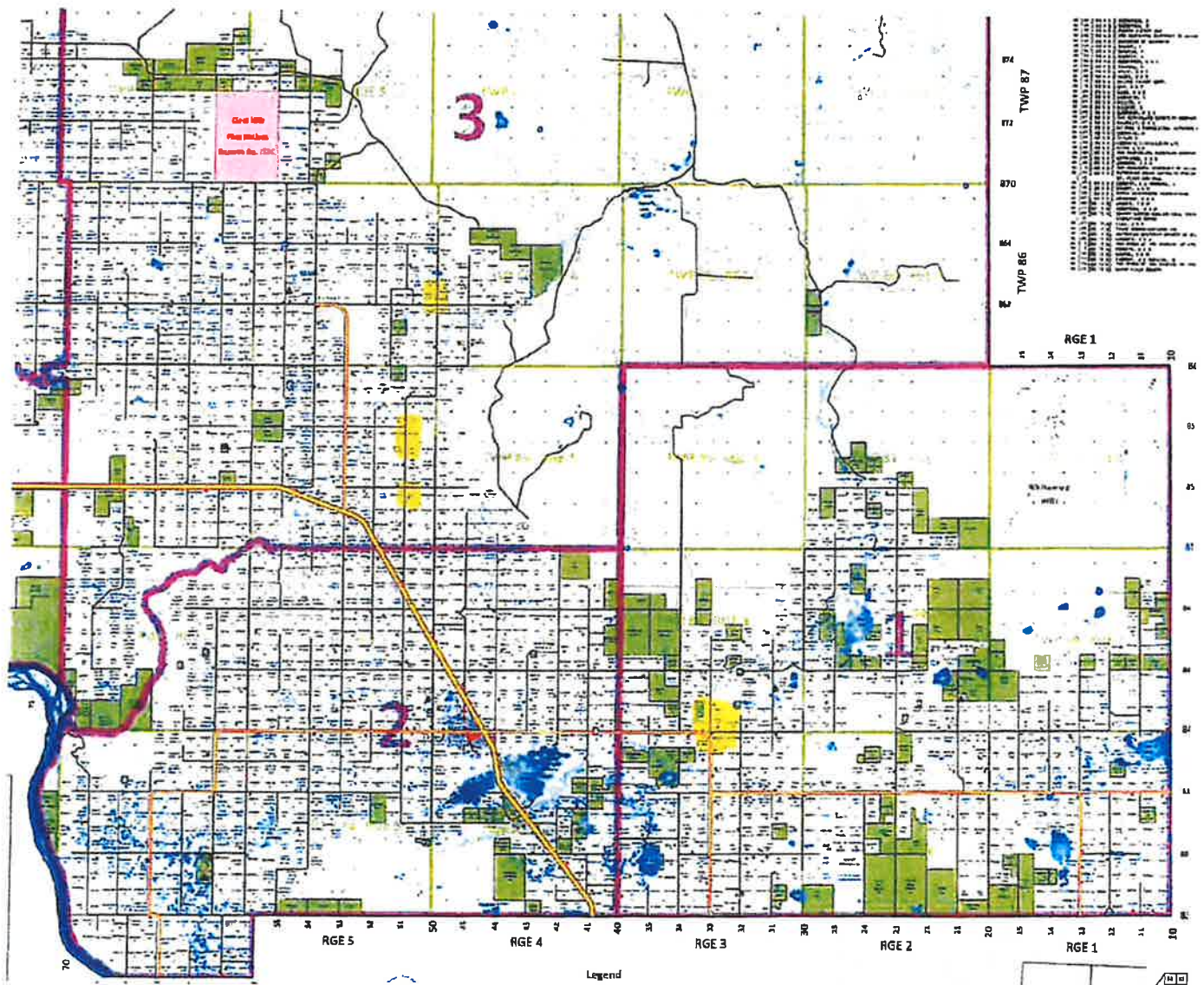
| | |
|---|-----------------------------|
| Initials show support - Reviewed by: | Manager: CAO: |
|---|-----------------------------|



WORSLEY
Scale: 1/4,500

CLEARDALE
Scale: 1/7,000







Clear Hills County

| | |
|--|----------------------------|
| Effective Date: December 12, 2023 | Policy Number: 3221 |
| Title: DUST CONTROL | |

1. Policy Statement

1.1. Clear Hills County may apply dust control product on County roadways at locations identified as safety concerns and at locations for which a dust control application and fee have been received.

1.1.1. Dust control product will be applied by Clear Hills County, Public Works Department, to identified road surfaces, upon completion of the application form by the resident/landowner or Oil Company and prepayment of the calculated fee. Scheduling of the work shall be subject to regular dust control program priorities, in combination with other requests, to maintain cost effectiveness

1.1.2. Residents residing along a gravelled Secondary Highway will be eligible for the residential users dust control program, upon application and acceptance by Alberta Infrastructure and Transportation, however all regular maintenance will continue, as required.

1.1.3. Clear Hills County does not guarantee the effectiveness of the dust control agent. Once the dust control agent has been applied, no refunds of the application fee will be made.

1.1.4. Dust control strips shall be a minimum length of 100 meters of roadway surface. Requests for lengths of over 200 meters of roadway surface to be treated are subject to the discretion of the Public Works Manager. Application width is 6 meters on local roads and Secondary Highways.

1.1.5. The application fee for each 100-meter section of roadway is set by Council annually.

Cost Structure

- Residential dust control application applied for by the land owner: 50% COUNTY / 50% APPLICANT: to a maximum of 200 meters.
- Industrial User dust control applications: 100% APPLICANT

2. Residential Application of Dust Control by County Residents

2.1. County residents will be allowed to apply their own dust control in front of their residence, but must notify Clear Hills County of their intent, prior to application.

2.2. All dust control products must be approved by Clear Hills County prior to application.

2.3. The road surface where dust control is to be applied must be graded to a regular driving surface prior to application.

- 2.4. The roadway where dust control is to be applied must be gravelled with County specification, if required, prior to application.
- 2.5. All associated costs for dust control application by County residents, will be the responsibility of the applicant. Including but not limited to grading, gravelling, product purchasing and application of the product.
- 2.6. Clear Hills County reserves the right to maintain the dust control areas of the roadway-if the driving surface becomes a safety hazard to the motoring public, or the integrity of the road is compromised and no longer meets County standards.

Definition(s):

Dust control- Dust control is the efforts to manage and or suppress roadway dust, not the elimination of roadway dust.

Forms/Schedules

Application for Roadway Dust Control

End of Policy

ADOPTED

Resolution #C190-03 Date: March 25, 2003

AMENDED

Resolution #C876-03 Date: November 25, 2003

AMENDED

Resolution #C600-13 Date: October 8, 2013

AMENDED

Resolution: #C625-16 Date: October 25, 2016

AMENDED

Resolution: # C290-19 Date: June 11, 2019

AMENDED

Resolution: # C699-23 Date: December 12, 2023



Clear Hills County
Box 240, Worsley, Alberta
T0H 3W0

Application for Roadway Dust Control

Applicant: _____

Mailing Address: _____

Phone No. (Res): _____ (Bus) _____

Legal Land Description: ¼ _____ Sec. _____ Twp. _____ Rge. _____ W6M

I/We, the undersigned, acknowledge and accept the following terms and conditions related to this service.

1. Dust control product will be applied by Clear Hills County, Public Works Department, to identified road surfaces, upon completion of this application form by resident/landowner or Oil Company and prepayment of the calculated fee. Scheduling of the work shall be subject to regular dust control program priorities, in combination with other requests, to maintain cost effectiveness.
2. Residents residing along a graveled Secondary Highway will be eligible for the residential users' dust control program upon acceptance by Alberta Infrastructure and Transportation, however, they will continue to carry out all regular maintenance when required.
3. Dust control strips shall be a minimum length of 100 meters of roadway surface. Requests for lengths of over 200 meters of roadway surface to be treated are subject to the discretion of the Public Works Manager. Application width is 6 meters on local roads and Secondary Highways.
4. **Clear Hills County does not guarantee the effectiveness of the dust control agent. Once the dust control agent has been applied, no refunds of the application fee will be made.**
5. The application fee for each 100-meter section of roadway is set by Council annually. The fee is currently set at \$1200.00 + GST per 100 meters.
6. RESIDENTIAL USER dust control application applied for by the landowner: 50% COUNTY / 50% APPLICANT (\$600.00 + gst) to a maximum of 200 meters. Residential users must remit payment with application. Refunds will be made if application is denied. In the event applicant requests more than 200 meters, the additional meters will be at full cost to the applicant if the additional dust control request is accepted by Clear Hills County.
7. INDUSTRIAL USER dust control applications: 100% APPLICANT (\$1200.00 + gst). Industrial Users must remit full payment within 60 days of application for dust control. In the event payment is not received, Clear Hills County will terminate the Industrial User's Road Use Agreement and no further agreement will be entered into until payment is received.

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application for dust control.

Please describe the requested location of the dust control strips (i.e. length both directions from approach)

Date

Signature of Applicant

Please make cheques payable to Clear Hills County.



Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Proceed to Tender - Crack Sealing |
| File: | 32-15-02 |

DESCRIPTION:

Council is presented with a request for decision to proceed to tender for pavement crack sealing.

BACKGROUND:

Approximately 65 km of crack sealing to be completed, not including additional locations through-out the County that may occur.

Crack sealing is completed annually on all paved roads within Clear Hill County.

BUDGET:

\$145,000.00 - General operating budget: hard surface maintenance

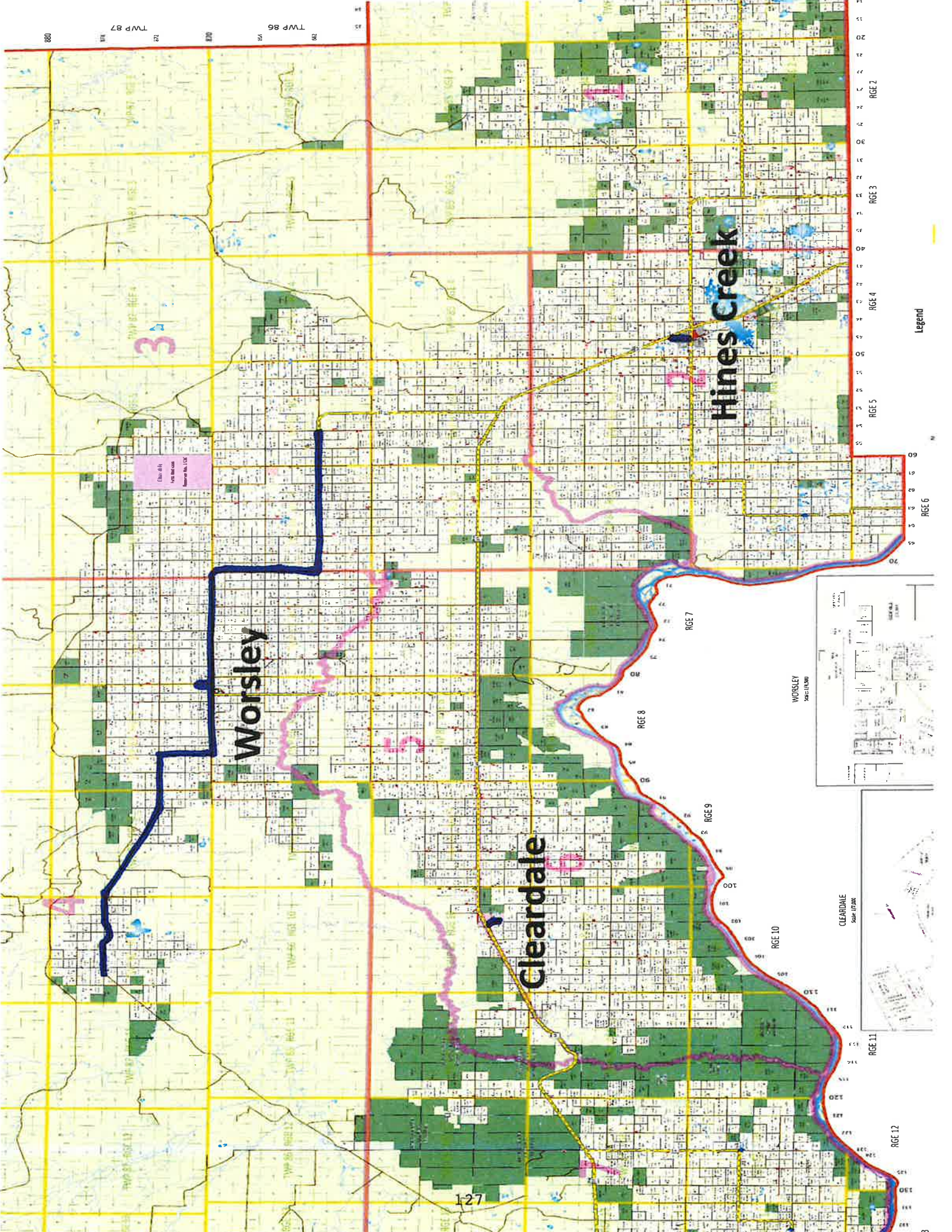
ATTACHMENT:

2024 Paved Surface Map

RECOMMENDED ACTION:

RESOLUTION by..... to proceed to tender for pavement crack sealing.

| | | |
|--------------------------------------|---|--|
| Initials show support - Reviewed by: | Manager:  | CAO:  |
|--------------------------------------|---|--|



TWP 87

TWP 86

RGE 2

RGE 3

RGE 4

RGE 5

RGE 6

RGE 7

RGE 8

RGE 9

RGE 10

RGE 11

RGE 12

Worsley

Cleardale

Hines Creek

3

Clear Creek
and Hines Creek
Map No. 1104

127

Legend

WORSLEY
Scale 1:500

CLEARDALE
Scale 1:7500

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | REGULAR COUNCIL MEETING |
| Meeting Date: | February 13, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Chief Administrative Officer Report |
| File Code: | 11-02-02 |

- NPRL Meeting – February 5, 2024
- Peace River School Division Joint Meeting - February 7, 2024
- Grazing Leases – Delegation February 27, 2024
- Zone 4 Meeting – February 9, 2024
- Fire Trailer Emergency Contact List
- Municipal Emergency Management Plan

ATTACHMENTS:

Draft Fire Trailer Emergency Contact List

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for February 13, 2024, as presented.

| | | | |
|---|-----------------|-------------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|---|-----------------|-------------|---|

Fire Trailers Emergency Contact List

Cost will be at user's expense unless approved by Clear Hills County!

911

Clear Hills County-780-685-3925

CAO/DEM- Allan Rowe -780-835-9097

DEM -Crystal Dei -780-835-9527

Public Works- Terry Shewchuk -780-772-0464

Public Works -Mario Drouin- 780-835-8098

Public Works- Martin Schmidt -780-835-0153

Bear Canyon- NW-22-83-12-W6- Bear Canyon Water Plant

Cats

H&G Mason Holdings (H) 780-494-3320 (C) 780-835-1803

Water Trucks

Roaming Transport 780-834-0079

Mighty Peace Drilling Inc. 780-835-9571

Cleardale- SW-11-85-10 W6 -Cleardale Water Plant

Cats

H&G Mason Holdings (H) 780-494-3320 (C) 780-835-1803

Water Trucks

Roaming Transport 780-834-0079

Clear Prairie -SW-34-87-10 W6- Kade Helgesen

Cats

H&G Mason Holdings (H) 780-494-3320 (C) 780-835-1803

Water Trucks

Roaming Transport 780-834-0079

H&G Mason Holdings (H) 780-494-3320 (C) 780-835-1803

Deer Hill- NW-9-84-02-W6- Ken Knoepfli

Cats

Cal-R Contracting 2001 Ltd. (B) 780-835-3588 (C) 780-835-0286

Grimshaw Gravel Sales Ltd. (B) 780-332-2284 (C) 780-618-8292

Water Trucks

H&G Mason Holdings (H) 780-494-3320 (C) 780-835-1803

Eureka River- NW-12-86-6 W6-Eureka River Truck Fill

Cats

H&G Mason Holdings (H) 780-494-3320 (C) 780-835-1803

Water Trucks

H&G Mason Holdings (H) 780-494-3320 (C) 780-835-1803

Royce- SE-16-83-06 W6- Melvin Worobetz

Cats

H&G Mason Holdings (H) 780-494-3320 (C) 780-835-1803

Cal-R Contracting 2001 Ltd. (B) 780-835-3588 (C) 780-835-0286

Water Trucks

H&G Mason Holdings (H) 780-494-3320 (C) 780-835-1803

Whitelaw- SW-28-83-01-W6 -Bill Wald

Cats

Cal-R Contracting 2001 Ltd. (B) 780-835-3588 (C) 780-835-0286

Grimshaw Gravel Sales Ltd. (B) 780-332-2284 (C) 780-618-8292

Water Trucks

Grimshaw Gravel Sales Ltd. (B) 780-332-2284 (C) 780-618-8292

Cal-R Contracting 2001 Ltd. (B) 780-835-3588 (C) 780-835-0286

Montagneuse Valley- SE-36-85-5 W6 -Jim Stephenson

Cats

H&G Mason Holdings (H) 780-494-3320 (C) 780-835-1803

Water Trucks

H&G Mason Holdings (H) 780-494-3320 (C) 780-835-1803

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--------------------------------------|
| Meeting: | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Public Works Manager's Report |
| File: | 32-02-02 |

Graders

- Graders are grading the problem areas due to the icy conditions.
- Once all the roads have been cleared, the graders will begin winging the shoulders of the roads.

Roads, Culverts & Approaches

Other

- Waiting for a report from Hydrogeological Consultants Ltd. (HCL) regarding the water levels at the Worsley Water Treatment Plant.
- Hydrogeological Consultants Ltd. (HCL) has completed a study on possible new water well locations for the Worsley Water Treatment Plant.
- Saville Drilling Ltd. has been contacted to provide a quote for drilling a new water well. Saville is the company contracted to drill the existing Worsley water wells.
- Waiting on a replacement air compressor and a replacement pump for the Worsley Water Treatment Plant.
- Cherry Point Truck Fill pump has been replaced and it is back in operation.
- The new pickup truck was delivered January 29, 2024.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

| | | |
|--------------------------------------|---|--|
| Initials show support - Reviewed by: | Manager:  | CAO:  |
|--------------------------------------|---|--|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| | Regular Council Meeting |
| Meeting Date: | February 13, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Council Information |
| File: | 11-02-02 |

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Alberta Health Restructuring Backgrounder

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the February 13, 2024, Regular Council Meeting.

Initials show support - Reviewed by: **Manager:** **CAO:** 

Alberta Health Restructuring Backgrounder

January 2024

On November 8, 2023, the Premier of Alberta and the Minister of Health announced a massive restructuring of the current healthcare system and emergency medical services (EMS) in Alberta. The restructuring of the health care system is meant to overcome challenges and deliver adequate care to all Albertans.

The changes will focus on four priority provincial sectors: primary care, acute care, continuing care, and mental health and addiction, with the goal of ensuring that all Albertans receive the best care within a single, fully integrated, high-functioning system.

What We Know

Acute Care

The acute care provincial organization will oversee the delivery of hospital care, urgent care, cancer care, clinical operations, surgeries, and EMS. This sector will work directly with AHS, Covenant Health, and surgical facilities with a goal of speeding up access to quality care and ensuring that services are efficient and effective.

Key outcomes for this new organization include:

- ◆ Shorter wait times for emergency departments and surgeries.
- ◆ Lowering EMS response times
- ◆ Higher quality care across the province and enhancing access to care in rural areas.

Primary Care

The primary care provincial organization will coordinate and provide provincewide oversight of primary health care services. Primary health care includes all the services Albertans access to support their day-to-day health needs through every stage of life. That includes visits with a family doctor or a nurse practitioner, visits to Primary Care Networks, consultation with a specialist, preventative care, and chronic disease management.

Key outcomes for this new organization include:

- ◆ Ensuring every Albertan will be attached to a family physician or a nurse practitioner.
- ◆ Providing timely access to high-quality primary care services, including after-hours, no matter where they live.
- ◆ Supporting an integrated team of health professionals to provide comprehensive primary care, including family physicians, nurse practitioners and pharmacists, that has appropriate access to patient health information.

Continuing Care

The continuing care provincial organization will provide Albertans with the health, personal care, and accommodation services that they need to support their independence and quality of life, including rehabilitative and restorative care. These services and supports may be provided in different settings, including individuals' homes, continuing care homes, supportive living accommodations and adult day programs. This will renew focus on residents and create equitable, consistent, and timely access to continuing care supports and services through a single, coordinated intake approach. All current contracted operators will continue to deliver services under contract with the new organization.

Key outcomes for this new organization include:

- ◆ Equitable, consistent, and timely access to continuing care services.
- ◆ An increased number and distribution of beds across the province to meet the needs of Albertans.
- ◆ Improved team-based cross-sector care leveraging other health and social services.

Mental Health and Addiction

As part of the restructuring, Alberta's Ministry of Mental Health and Addiction will begin to oversee the mental health and addiction system, including managing funding. The mental health and addiction provincial organization will be responsible for the services currently provided by AHS, including recovery-oriented care, prevention services, intervention, treatment, and recovery supports. The new oversight for this organization aims to ensure that Albertans receive high-quality, recovery-oriented care. This change will also allow for better coordination between services delivered by the public agency and non-profit sectors.

This organization will focus on:

- ◆ Supporting every Albertan struggling with the deadly disease of addiction and/or mental health challenges in their pursuit of recovery.
- ◆ Ensuring Albertans can access a full continuum of recovery-oriented supports that help them improve their overall well-being and sustain recovery.
- ◆ Improving mental health and addiction care for Albertans by further expanding access to treatment and recovery supports across Alberta.

Health Quality Council

In addition to these four organizations, the role of the Health Quality Council of Alberta will be expanded to support Alberta Health to set performance standards and performance indicators, and to support audit and compliance functions. This council will also collect insights from patients throughout the transition toward achieving a high-performing health system.

Integration Council

The four priority provincial sectors, as well as the Health Quality Council, will report to the Integration Council. This will be led by the Minister of Health and will be comprised of representatives from all four new organizations. It is currently unclear whether this will be a temporary or permanent council.

Advisory Councils

There will be 13 Advisory Councils that will provide advice and direction to leadership within Alberta Health and Alberta Mental Health and Addiction. Details on Advisory Council composition and roles are not yet known. It is RMA's understanding that these councils will be organized regionally.

New Alberta Health Board

To support this transition, the AHS Board made several changes to the leadership within the organization.

The following individuals are no longer in their roles:

- ◆ Mauro Chies, President and CEO
- ◆ Dr. Francois Belanger, Vice President of Quality and Chief Medical Officer
- ◆ Colleen Purdy, Vice President of Corporate Services and Chief Financial Officer
- ◆ Tina Giesbrecht, General Counsel and Corporate Secretary
- ◆ Geoffrey Pradella, Chief Strategy Officer

- ◆ Dean Olmstead, Chief Program Officer, Capital Management

The new AHS board members include:

- ◆ Dr. Lyle Oberg
- ◆ Sandy Edmonstone
- ◆ Paul George Haggis
- ◆ Andre Tremblay
- ◆ Evan Romanow
- ◆ Cynthia Farmer

The new AHS Board is comprised of three deputy ministers and a former Cabinet Minister. The seventh member has yet to be named.

Emergency Medical Services (EMS)

A large focus of this restructuring is ensuring that EMS operates as efficiently and effectively as possible. Alberta currently operates under a centralized dispatch model where an EMS communications officer, based at a central dispatch centre, sends the closest available ambulance when somebody calls 911. An [independent EMS review](#) concluded that this model is, from a provincewide perspective, effective, but that there are many opportunities for improvement, including recommendations to work more closely with EMS partners. The GOA accepted all of the recommendations from this review.

The province is also working on a provincial EMS performance framework that will set clear provincial performance indicators, operational standards, and mandatory reporting for EMS. The goal is to make sure Alberta has a high-performing EMS system that is reliable and accountable. Alberta Health will work closely with the new standing committee (outlined below) and the Health Quality Council of Alberta to ensure the standards follow international best practices while considering the Alberta context and local needs.

As part of the efforts to improve EMS coverage in rural communities, a new dispatch centre will be based in the Regional Municipality of Wood Buffalo. AHS will contract the municipality to staff and run the emergency call centre, using AHS technology to dispatch ambulances within the region, so it will be fully integrated with the EMS dispatch system and can provide surge support for the other dispatch centres. This new dispatch centre will ease the pressure on the three current centres in Calgary, Edmonton, and Peace River. It will be fully integrated with the EMS dispatch system and can provide support for other centres, as well. It will respond to the unique needs of northern Alberta and will build on the successes of the current EMS system in Alberta. It is expected to open by the end of 2024.

Engagement

The GOA has committed to engaging with health care workers and the public starting in January and running until mid-March 2024. There will be 30 in-person engagement sessions hosted throughout the province to allow the GOA to gather further insights into the successes, challenges, and strengths of the current health care system. Further information and details on how to register to attend an engagement session can be found [here](#).

Timelines

Following engagement and advisory panel creation for the restructuring, the continuing care and mental health and addictions organizations will be implemented in Spring 2024, and the acute care and primary care organizations will be implemented in Fall 2024.

RMA Questions and Considerations

It is important to note that the information laid out in this document is the only information that has been made available to the RMA about the restructuring of Alberta Health. The proposed structure lacks significant details related to governance, service delivery, transition planning, recruitment and retention, rural impacts, and many other areas. Although the commitments made to this point promise positive change, RMA has questions about many aspects of the new system, how it will function within the province, and how it will address service challenges and barriers to local input in rural communities. Some proposed baseline operational plans or details would facilitate more meaningful engagement.

While the lack of design details is concerning, it is also an opportunity for RMA to work collaboratively with members, stakeholders, and the GOA to enhance the structure's capacity to promote successful change for healthcare within rural communities in Alberta.

Structural Considerations

According to the Government of Alberta, the health care restructuring will place more managers and decision-making authority at the local level. This is intended to increase the level of accessibility and efficiency of services, especially in rural areas and smaller towns/cities. While these changes have the potential of leading to better care, many critics of this restructuring have also said that the focus must be on investing in front line staff and a massive recruitment and retention campaign, rather than focusing on the management of healthcare services in Alberta. At this point, it is unclear if or how shifting decision-makers to different organizational levels will enhance service delivery.

Service Delivery Concerns

There is a common consensus that the health care system in Alberta needs to be reformed, but not on how it should be done. One of the main concerns with this approach is that it may lead to increasing privatization of health care in Alberta, which may create service delivery risks, especially in rural areas. Although the current centralized healthcare system is not sustainable or reflective of many communities across the province, the dissolution of AHS may see residents having to seek services on their own. It is also fair to question whether shifting decision-making to a local level will improve rural healthcare access without changes to resourcing.

Recruitment Considerations

Recruitment and retention of frontline staff, especially in rural and remote areas, has proven to be very difficult. To this point, the redesign does not account for the challenges that have been faced and will continue to be faced regarding recruitment and retention of frontline staff. Reworking the healthcare system will not, on its own, address the shortage of frontline staff. As all different areas require unique approaches to recruitment and retention, it is important that all system changes are evaluated based on frontline staff impacts in each community. Not having an adequate plan for these recruitment concerns threatens the health and safety of all Albertans and undermines any benefits the restructuring may have in other areas.

Accountability Considerations

The redesign has proposed multiple levels of accountability, including ministers, managerial positions, councils, and boards. Although enhanced accountability within the health care system will be a welcomed change, it is unclear how the proposed system will be implemented efficiently. Having multiple forms of oversight can make it difficult for prompt decisions to be made, which can affect the efficiency of the health care system entirely.

Engagement Considerations

As mentioned, the Government of Alberta has committed to engaging with both healthcare workers and all Albertans to get a better sense of health care needs across the province. There will be up to 30 in-person engagement sessions hosted throughout the province starting in January 2024. These sessions will give Albertans the opportunity to give insights into the successes, challenges, and strengths of the current health care system.

Although there will be many in-person engagement sessions hosted, it is unclear what the format will be. For residents in rural and remote areas that likely will not have access to attend in-person engagement sessions, there is currently no virtual attendance option; and the online feedback form offers very general questions, with no room to provide written input. It is also unknown whether Alberta Health is planning targeted engagement with municipal stakeholders. The RMA is requesting that this take place and will inform members when any new information is available.

Timeline Considerations

A shake up of the health care system is necessary but must be done with careful consideration. The currently set timelines have placed a rush on changing the way the entire health care system works within the province. Adequate consideration of the engagement sessions must take place to ensure that healthcare workers and general public concerns are accounted for in any decisions going forward.

Clear Hills County

Request For Decision (RFD)

| | |
|--------------------------------|--|
| Regular Council Meeting | |
| Meeting Date: | February 13, 2024 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Calendars |
| File: | 11-02-02 |

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

| Conference | Date | Location | Attendance |
|---|--------------------|----------------|------------------------------|
| Growing the North Conference | Feb 20-22 | Grande Prairie | Bean, Janzen, Walmsley |
| Fire & Water Forum | Feb 28 | Grande Prairie | |
| 2024 Spring Municipal Leaders Caucus | March 14 and 15 | Edmonton | |
| RMA Spring Convention | Mar 18-20 | Edmonton | |
| EDA Experience 2024 Leaders' Summit & Conference | April 10-12 | Kananaskis | |
| FCM Conference | June 6-9 | Calgary | |

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by ... to accept for information February, March & April 2024 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

| | | | |
|--------------------------------------|----------|------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|--------------------------------------|----------|------|---|

FEBRUARY 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|----------------------|---|---|---|-----------------------|--|
| 28 | 29 | 30 | 31 | 1 | 2 | 3 Appreciation Banquet- Cleardale |
| 4 | 5 NPRL-JR | 6 ASB-DJ, JR | 7 PRSD Joint Mtg-All NPHF-DW | 8 | 9 Zone 4 - All | 10 |
| 11 | 12 | 13 Council | 14 | 15 | 16 | 17 |
| 18 | 19 Family Day | 20 Growing the North Conference | 21 Growing the North Conference | 22 Growing the North Conference | 23 | 24 PLS Board- AB |
| 25 | 26 | 27 Council | 28 Joint meeting MD Fairview & MD of Peace- All Fire & Water Workshop | 29 | 1 | 2 |

MARCH 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|------------------------|----------------------|------------------|-----------|--|---------------------------------------|----------|
| 25 | 26 | 27 | 28 | 29 | 1 | 2 |
| 3 | 4 P&P-ALL | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 Council | 13 | 14 2024 Spring Municipal Leaders Caucus | 15 | 16 |
| 17 | 18 RMA Convention | 19 ASB-DJ, JR | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 Council | 27 | 28 | 29 Good Friday Office Closed | 30 |
| 31 Easter Sunday | 1 Office Closed | 2 | 3 | 4 | 5 | 6 |

APRIL 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|----------------|--|----------|--------|-----------------------------|
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | | Council | EDA Experience 2024 Leaders' Summit & Conference | | | CHC Agricultural Trade Show |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | | Council | | | | |
| 28 | 29 | 30 | 1 | 2 | 3 | 4 |

Acronyms for Calendar

| | |
|-------------|--|
| RMA | Rural Municipalities of Alberta |
| ASB | Agricultural Service Board |
| ASR | Alberta Surface Rights |
| CCES | Cleardale Community Enhancement Society |
| CH Conn - D | Clear Hills Joint Venture Ltd. - Directors |
| CH Conn - O | Clear Hills Joint Venture Ltd. - Operating |
| CCFC | Clear Creek Fire Committee |
| DAP | Development Appeal Board |
| MPRP | Mercer Peace River Pulp Ltd. Public Advisory Committee |
| HPEC | Health Professional Enhancement committee |
| EDC | Economic Development Committee |
| EMC | Emergency Management Committee |
| FCM | Federation of Canadian Municipalities |
| FV-Med | Fairview Medical Clinic Operating Society |
| FRAAC | Fairview Regional Airport Advisory Committee |
| FV-Seed | Fairview Seed Cleaning Co-Op Board |
| GGAMAC | Grimshaw Gravel Aquifer Management Advisory Committee |
| IIC | Interprovincial/Intermunicipal Committee |
| MMSA | Mackenzie Municipal Services Agency - Directors |
| MPTA | Mighty Peace Tourist Association |
| MPC | Municipal Planning Commission |
| NAEL | Northern Alberta Elected Leaders (Reeve & CAO - once a year) |
| NTAB | Northern Transportation Advocacy Bureau |
| NPHF | North Peace Housing Foundation |
| NPRLFC | North Peace Regional Landfill Commission |
| PLS Adv | Peace Library Systems – Clear Hills Advisory |
| PLS | Peace Library Systems |
| PREDA | Peace Regional Economic Development Alliance |
| Rec-BR | Recreation Board – Burnt River |
| Rec-CC | Recreation Board – Cherry Canyon |
| Rec-CD | Recreation Board – Cleardale |
| Rec-HC | Recreation Board – Hines Creek |
| Rec-W | Recreation Board – Worsley |
| R & CAO | Reeves and CAO's (once a year) Filed with Boards & Committees |
| RBC | Road Ban Committee |
| Rural Watch | Rural Crime Watch Executive Board |
| Site C | Site C Clean Energy Project |
| TTPC | Trades Training Program Committee |
| TRC 726 | Technical Review Committee – Highway 726 Coulee |
| WDHP | Worsley & District Health Promotion |
| Z4 | Zone 4 (Spring & Fall) |
| NWSAR | North West Species at Risk |
| SDAB | Mackenzie inter-Municipal Subdivision and Development Appeal Board |
| JIMC | Joint inter-Municipal Committee |
| PVCRT | Peace Valley Conservation, Recreation and Tourism Society |