

**AGENDA  
CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
TUESDAY, APRIL 9, 2024**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, April 9, 2024, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

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|  |     |
|--|-----|
| 1. CALL TO ORDER   |     |
| 2. AGENDA  |     |
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| 12. ADJOURNMENT  |     |

**MINUTES OF CLEAR HILLS COUNTY  
POLICY & PRIORITY MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, APRIL 2, 2024**

|   |  |  |
|---|--|--|
| PRESENT   | <p>Amber Bean<br/>David Janzen<br/>Abe Giesbrecht<br/>Danae Walmsley<br/>Susan Hansen</p>  | <p>Reeve<br/>Deputy Reeve<br/>Councillor<br/>Councillor<br/>Councillor</p> |
| ATTENDING   | <p>Allan Rowe<br/>Bonnie Morgan</p>  | <p>Chief Administrative Officer (CAO)<br/>Executive Assistant (EA)</p>     |
| ABSENT  | <p>Jason Ruecker<br/>Nathan Stevenson</p>  | <p>Councillor<br/>Councillor</p>   |
| CALL TO ORDER   | Reeve Bean called the meeting to order at 9:30 a.m.  |  |
| <u>ACCEPTANCE OF AGENDA</u>                           |  |  |
| P180-24(03-04-24)                                     | <b>RESOLUTION by Councillor Giesbrecht to adopt the agenda governing the April 2, 2024 Policy &amp; Priority Meeting, as amended. CARRIED.</b>                   |  |
| <u>NEW BUSINESS:</u><br>Town of Manning<br>Mutual Aid | Council is presented with the Town of Manning Mutual Aid information for discussion.   |  |
| P181-24(03-04-24)                                     | <b>RESOLUTION by Reeve Bean to recommend Council request a meeting with the County of Northern Lights regarding a discussion on mutual/medical aid. CARRIED.</b> |  |
| Municipal Emergency Management Plan Presentation      | Councillor Walmsley entered the meeting at 9:40 a.m.   |  |
| P182-24(03-04-24)                                     | Crystal Dei, Community Service Coordinator reviewed the Municipal Emergency Management Plan Presentation with Council.   |  |
| Special Council Meeting                               | <b>RESOLUTION by Deputy Reeve Janzen to receive the presentation regarding the Municipal Emergency Management Plan for information, as presented. CARRIED.</b>   |  |
|   | Reeve Bean recessed the meeting at 10:18 a.m.<br>Reeve Bean reconvened the meeting at 10:25 a.m.   |  |
|   | Councillor Hansen has requested a discussion regarding holding a Special Council meeting today, regarding Fire bans.   |  |
|   | A majority of 2/3 Councillors must be present and in favor of holding a Special Council meeting.   |  |

Page 2 of 2  
POLICY & PRIORITY MEETING  
TUESDAY, APRIL 2, 2024

**P183-24(03-04-24)**

**RESOLUTION by Councillor Hansen to agree to recess the Policy and Priority Meeting and call a Special Council Meeting to discuss Fire Bans in Clear Hills County if 2/3 of Council is in favor. Recorded vote is required.**

|                       |         |
|-----------------------|---------|
| In Favor              | Against |
| Deputy Reeve Janzen   | None    |
| Councillor Walmsley   |         |
| Reeve Bean            |         |
| Councillor Hansen     |         |
| Councillor Giesbrecht |         |

**CARRIED.**

Reeve Bean recessed the meeting at 10:31 a.m.  
Reeve Bean reconvened the meeting at 11:03 a.m.

**\*See April 2, 2024, Special Council Meeting Minutes for motion SP184-24.**

Town of Fairview  
Aquatic Centre

Council is presented with the draft letter to the Town of Fairview regarding the letter Council received.

**P185-24(03-04-24)**

**RESOLUTION by Councillor Giesbrecht to recommend Council approve the draft letter to the Town of Fairview regarding the letter Council received, as amended.** **CARRIED.**

Appreciation Banquet

Council requested a discussion regarding the 2025 Appreciation Banquet.

**P186-24(03-04-24)**

**RESOLUTION by Councillor Hansen to receive the discussion regarding the 2025 Appreciation Banquet for information, as presented.** **CARRIED.**

Policy 3201 Road  
Construction

Council requested a discussion regarding Policy 3201 Road Construction.

**P187-24(03-04-24)**

**RESOLUTION by Councillor Walmsley to recommend Council approve Policy 3201 Road Construction draft, as presented.** **CARRIED.**

Beautification  
Program

Council requested information regarding Beautification program.

**P188-24(03-04-24)**

**RESOLUTION by Deputy Reeve Janzen to invite the Fairview Chamber of Commerce and Worsley Chamber of Commerce to a future Policy & Priority Meeting.** **CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the April 2, 2024 Regular Council Meeting 12:51 a.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY  
SPECIAL COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, APRIL 2, 2024**

**PRESENT**

|                |              |
|----------------|--------------|
| Amber Bean     | Reeve        |
| Abe Giesbrecht | Councillor   |
| David Janzen   | Deputy Reeve |
| Danae Walmsley | Councillor   |
| Susan Hansen   | Councillor   |

**ATTENDING**

|                |                                      |
|----------------|--------------------------------------|
| Allan Rowe     | Chief Administrative Officer (CAO)   |
| Bonnie Morgan  | Executive Assistant (EA)             |
| Terry Shewchuk | Public Works Manager (PWM)           |
| Crystal Dei    | Community Services Coordinator (CSC) |

**ABSENT**

|                  |            |
|------------------|------------|
| Jason Ruecker    | Councillor |
| Nathan Stevenson | Councillor |

**CALL TO ORDER**

Reeve Bean called the Special Council meeting at 10:31 a.m.

A Special Council meeting was called to discuss the issuing a fire ban within Clear Hills County.

**SP184-24(04-02-24)**

**RESOLUTION by Reeve Bean to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on April 3, 2024, as per Bylaw No. 282-24. CARRIED.**

**ADJOURNMENT**

Reeve Bean adjourned the, April 2, 2024 Special Council Meeting at 10:56 a.m.

|       |       |
|-------|-------|
| _____ | _____ |
| DATE  | REEVE |

|       |                              |
|-------|------------------------------|
| _____ | _____                        |
| DATE  | CHIEF ADMINISTRATIVE OFFICER |

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COMMUNITY ROOM  
TUESDAY, MARCH 26, 2024**

**PRESENT**

|                |              |
|----------------|--------------|
| Amber Bean     | Reeve        |
| David Janzen   | Deputy Reeve |
| Abe Giesbrecht | Councillor   |
| Danae Walmsley | Councillor   |
| Susan Hansen   | Councillor   |
| Jason Ruecker  | Councillor   |

**ATTENDING**

|               |                                    |
|---------------|------------------------------------|
| Allan Rowe    | Chief Administrative Officer (CAO) |
| Bonnie Morgan | Executive Assistant (EA)           |

**ABSENT**

|                  |            |
|------------------|------------|
| Nathan Stevenson | Councillor |
|------------------|------------|

**CALL TO ORDER**

Councillor Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA**

**C159-24(3-26-24)**

**RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the March 26, 2024 Regular Council Meeting with the additions of 7.a.6, Town of Fairview, 7.a.7. Saddle Hills County Nurse Practitioner, as presented. CARRIED.**

**APPROVAL OF  
MINUTES**

Previous Council Meeting Minutes

**C160-24(3-26-24)**

**RESOLUTION by Councillor Giesbrecht to adopt the minutes of the march 12, 2024, Regular Council Meeting, as amended. CARRIED.**

Management Team Activity Report

Management activity report was reviewed.

**C161-24(3-26-24)**

**RESOLUTION by Councillor Walmsley that the management activity report for March 12, 2024, be accepted, as presented. CARRIED.**

**TENDER OPENING**

Council is presented with tenders to open for Tender 2024-05 Pavement Crack Sealing.

**C162-24(3-26-24)**

**RESOLUTION by Councillor Hansen to open tenders at 9:35 a.m. for Tender 2024-05 Pavement Crack Sealing, analyze results and bring back a recommendation. CARRIED.**

| Company                  | Amount                      |
|--------------------------|-----------------------------|
| Marshall Line Painting   | \$1,250.00/per km<br>1.95/m |
| Federal Sealing Services | \$1,800.00/km<br>\$1.40/m   |

COUNCIL

Councillor Reports Council submits the meetings attended in the previous month and a report, if applicable.

**C163-24(3-26-24) RESOLUTION by Councillor Ruecker to accept the Councillor Reports for information, as presented. CARRIED.**

Reeve been recessed the meeting at 10:55 a.m.  
Reeve Bean reconvened the meeting at 11:02 a.m.

Council Tradeshaw booth Council will be hosting the Clear Hills Council booth at the upcoming 27th Annual Agricultural Tradeshaw, set to take place on April 13, 2024.

**C164-24(3-26-24) RESOLUTION by Councillor Giesbrecht that Council approves the Clear Hills County Council booth schedule for the 27th Annual Agricultural Tradeshaw. CARRIED.**

Drought Conditions Council discussed drought conditions in Clear Hills County.

**C165-24(3-26-24) RESOLUTION by Reeve Bean to send a letter to residents notifying of the drought conditions and potential water restrictions. CARRIED.**

Cherry Canyon Agricultural Society Cherry Canyon Agricultural Society sent in a request for funding for a water trailer.

**C166-24(3-26-24) RESOLUTION by Councillor Ruecker to table the discussion from Cherry Canyon Agricultural Society until a future meeting. CARRIED.**

Town of Fairview Council is presented with the following letter from the Town of Fairview with regards to the Fairview Aquatic Centre.

**C167-24(3-26-24) RESOLUTION by Reeve Bean to draft a letter in response to the Town of Fairview letter regarding the Aquatic Centre. CARRIED.**

Reeve been recessed the meeting at 11:51 a.m.  
Reeve Bean reconvened the meeting at 12:21 p.m.

Nurse Practitioner Council is presented with information regarding the Saddle Hills Nurse Practitioner

**C168-24(3-26-24) RESOLUTION by Deputy Reeve Janzen to receive the information regarding the Saddle Hills Nurse for information, as presented. CARRIED.**

CORPORATE SERVICES

Page 3 of 4  
REGULAR COUNCIL MEETING  
TUESDAY, MARCH 26, 2024

Accounts Payable  
March 13, 2024,  
to March 26, 2024

A list of expenditures for Clear Hills County for the period of March 13, 2024 to March 26, 2024 is provided for Council's review.

**C169-24(3-26-24)**

**RESOLUTION by Councillor Hansen that Council receives for information the Accounts Payable report for Clear Hills County for the period of March 13, 2024 to March 26, 2024 for a total of \$781,048.54, with funds to be transferred from Long Term Investments. CARRIED.**

**C170-24(3-26-24)**

**RESOLUTION by Councillor Ruecker that Council approves the transfer of \$743,108.44 from Long Term Investments for the first quarter Alberta School Foundation Fund Requisition payment. CARRIED.**

COMMUNITY

Municipal Emergency  
Management Plan

Council has requested Administration compile a Municipal Emergency Management Plan for Clear Hills County.

**C171-24(3-26-24)**

**RESOLUTION by Councillor Hansen to receive the discussion regarding the Municipal Emergency Management Plan for information and bring back to a future meeting. CARRIED.**

PUBLIC WORKS

Transfer Station  
Tender

Council is presented with information to proceed to (RFP) Request for proposal for the operation and maintenance of the 9 Transfer Stations. The proposal will include the transportation of electronics and oversized materials to the North Peace Regional Landfill as well as the garbage removal within the Hamlet of Worsley.

**C172-24(3-26-24)**

**RESOLUTION by Deputy Reeve Janzen to proceed to proposal for the operation and maintenance of the Transfer Stations. CARRIED.**

Policy 3201 Road  
Construction

Council requested a discussion regarding Policy 3201 Road Construction.

**C173-24(3-26-24)**

**RESOLUTION by Councillor Giesbrecht to bring back Policy 3201 Road Construction back to a future meeting. CARRIED.**

Tender Award  
2024-05 Pavement

Council is presented with the analyzed results for Tender 2024-05 Pavement Crack Sealing.

Councillor Ruecker left the meeting at 1:24 p.m.

**C174-24(3-26-24)**

**RESOLUTION by Councillor Walmsley to award Tender 2024-05 Pavement Crack Sealing to Marshall Lines for the amount of \$1,250.00/per km and 1.95/m funds to be allocated from the 2024 Operating Budget. CARRIED.**

WRITTEN REPORTS

Chief Administrative Officer's Report

Chief Administrative Officer's report.

**C175-24(3-26-24)**

**RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Public Works Manager's Report

Public Works Manager's Report

**C176-24(3-26-24)**

**RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL INFORMATION

Council is presented with correspondence, for information.

**C177-24(3-26-24)**

**RESOLUTION by Councillor Hansen to receive the Council correspondence for information, as presented. CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

Councillor Ruecker entered the meeting at 2:06 p.m.

**C178-24(3-26-24)**

**RESOLUTION by Councillor Ruecker to accept for information March, April and May 2024 calendar updates of Councillor meetings for information, as presented.**

| Date     | Meeting                | Attendee        |
|----------|------------------------|-----------------|
| April 11 | HC Rec                 | Hansen          |
| March 27 | FV Chamber of Commerce | Bean            |
| May 2    | HPEC                   | Hansen          |
| May 15   | NWSAR                  | Bean            |
| May 25   | PLS                    | Bean            |
| April 11 | Mercer                 | Janzen          |
| March 27 | NPHF                   | Walmsley        |
| March 29 | NPRL                   | Ruecker         |
|          |                        | <b>CARRIED.</b> |

**C179-24(3-26-24)**

**RESOLUTION by Councillor Giesbrecht to approve the attendance of Reeve Bean to the Trappers Rendezvous on July 12-14, 2024. CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the March 26, 2024 Regular Council Meeting at 2:19 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



# Clear Hills County

## Request For Decision (RFD)

|                |   |
|----------------|---|
| Meeting:       | <b>Regular Council Meeting</b>  |
| Meeting Date:  | April 9, 2024   |
| Originated By: | Terry Shewchuk, Public Works Manager                                    |
| Title:         | <b>Tender Opening- Bridge File No. 71273 Tender No. CA00046766.1010</b> |
| File:          | 32-07-40  |

DESCRIPTION:

WSP Canda Inc. is present with tenders to open for the Bridge File No. 71273 Tender No. CA00046766.1010, for the Bridge File 71273 replacement on Township Road 830.

The tender closed on Friday, April 5, at 4:00 p.m.

BACKGROUND:

**C486-23(09-12-23) RESOLUTION by Councillor Walmsley to approve the purchase of the Bridge File 71273 replacement culvert for \$227,355.68, funds are to be allocated from the Bridge Reserve. CARRIED.**

**C486-23(09-12-23) RESOLUTION by Councillor Walmsley to approve the purchase of the Bridge File 71273 replacement culvert for \$227,355.68, funds are to be allocated from the Bridge Reserve. CARRIED.**

**C463-23(08-25-23) RESOLUTION by Councillor Walmsley to authorize WSP Canada Inc. for engineering of the design, tender and construction of Bridge File 71273 replacement. CARRIED.**

BUDGET:

\$1,500,00.00

RECOMMENDED ACTION:

**RESOLUTION by ... to open tenders at 9:35 a.m. for the Bridge File No. 71273 Tender No. CA00046766.1010. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.**

|   |  |   |
|---|--|---|
| <b>Initials show support - Reviewed by:</b> | <b>Manager:</b>  | <b>CAO:</b>  |
|---|--|---|

# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
|                | <b>Regular Council Meeting</b>           |
| Meeting Date:  | April 9, 2024                            |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title:         | <b>Management Team Activity Report</b>   |
| File:          | 11-02-02                                 |

DESCRIPTION:

Management activity report for March 26, 2024.

ATTACHMENTS:

- o Management Activity Report
- o Policy & Priority Activity Report

RECOMMENDED ACTION:

**RESOLUTION** by .... that the management activity report for March 26, 2024, be accepted, as presented.

Initials show support - Reviewed by:      Manager:      CAO: 



## Management Team

### Activity Report for March 26, 2024

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| MOTION  | DATE     | DESCRIPTION   | DEPT | STATUS                 |
|---------|----------|---|------|------------------------|
|         |          | <b>September 12, 2023</b>   |      |                        |
| C486-23 | 09-12-23 | RESOLUTION by Councillor Walmsley to approve the purchase of the Bridge File 71273 replacement culvert, funds are to be allocated from the Bridge Reserve. <b>CARRIED.</b>  | PW   | Tender Closes April 5  |
|         |          | <b>October 16, 2023</b>   |      |                        |
| P556-23 | 10/16/23 | RESOLUTION by Councillor Giesbrecht to recommend Council draft a Request for Proposal for a Project Manager to oversee all aspects of the construction of a new Fire Hall in Cleardale, Alberta, with the exception of the dirt work to be hired off of the annual Clear Hills County Equipment Registry. and bring back further information to a future Council Meeting. <b>CARRIED.</b> | CC   | In works –             |
|         |          | <b>November 28, 2023</b>  |      |                        |
| C645-23 | 11/28/23 | RESOLUTION by Reeve Bean to draft a letter for the Peace Libraries within Clear Hills County requisition boundaries, regarding legislative requirements and funding opportunities. <b>CARRIED.</b>  | EA   | Reeve Bean             |
|         |          | <b>January 23, 2024</b>   |      |                        |
| C63-24  | 01/23/24 | RESOLUTION by Councillor Stevenson to bring back an update on an emergency preparedness plan (wildfire) to a future meeting. <b>CARRIED.</b>  | CC   | Future Meeting         |
|         |          | <b>February 27, 2024</b>  |      |                        |
| C93-24  | 02/27/24 | RESOLUTION by Deputy Reeve Janzen to receive the delegation from the Fairview Curling Club for information, as presented, and bring back the funding request to a future Regular Council Meeting. <b>CARRIED.</b>   | EA   | Future Meeting         |
| C104-24 | 02/27/24 | RESOLUTION by Councillor Ruecker to hire A.S. Roach for two free training sessions on the Sprinkler Protection Unit (SPU) for the Worsley Fire Department, Hines Creek Fire Department, Public Works, and other external Counties and Municipalities. The specific date for these sessions will be confirmed at a later time. <b>CARRIED.</b>   | CC   | April 2-3<br>April 4-5 |



## Management Team

### Activity Report for March 26, 2024

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| MOTION  | DATE     | DESCRIPTION  | DEPT | STATUS   |
|---------|----------|--|------|----------|
|         |          | <b>March 12, 2024</b>  |      |          |
| C127-24 | 03/12/24 | RESOLUTION by Deputy Reeve Janzen to bring back information regarding Mutual Aid on the Chinchaga Forestry Road to a future meeting.CARRIED.   | CC   |          |
| C128-24 | 03/12/24 | RESOLUTION by Reeve Bean to include the civic rural address to all tax notices starting in 2025.CARRIED.   | CS   |          |
| C130-24 | 03/12/24 | RESOLUTION by Reeve Bean to approve hiring Mike Evans with Honey Films to proceed with the showcasing seniors' video and include a budget of up to \$4,000.00 for the video production, funds to be allocated from the Rate Stabilization Reserve.CARRIED.   | EA   | In works |
| C131-24 | 03/12/24 | RESOLUTION by Councillor Giesbrecht to award Tender 2024-01 New Rotary Mower to Flaman Sales and Rentals for \$27,400.00 This price includes a trade-in allowance of \$29,500.00 for Unit 19 2021 Schulte Mower, funds to be allocated from the Common Services Vehicles and Equipment Reserve.CARRIED.  | AG   | April    |
| C133-24 | 03/12/24 | RESOLUTION by Deputy Reeve Janzen to award Tender 2024-02 Two New Sidearm/Swingarm Hitches to Flaman Sales and Rentals for the cash price amount of \$32,830.76 per sidearm/swingarm with no trade. The total cash price for the two sidearm/swingarm's is \$65,661.52, funds to be allocated from Common Services Vehicles and Equipment Reserve.CARRIED. | AG   | Sept/Oct |
| C139-24 | 03/12/24 | RESOLUTION by Councillor Giesbrecht to proceed to Tender for Fire Fighter Turnout Gear for the Worsley Volunteer Fire Department. CARRIED.   | CC   | In works |
| C140-24 | 03/12/24 | RESOLUTION by Councillor Hansen to proceed to Tender for Fire Fighter Turnout Gear for the Hines Creek Volunteer Fire Department. CARRIED.   | CC   | In works |
| C141-24 | 03/12/24 | RESOLUTION by Reeve Bean to reject all tenders for tender 2024 Grading Projects (Access Road Construction) Contract No. CA0003927-8338 due to budgetary reasons. CARRIED.  | PW   |          |



**Management Team**

**Activity Report for March 26, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| MOTION  | DATE     | DESCRIPTION  | DEPT      | STATUS   |
|---------|----------|--|-----------|----------|
| C143-24 | 03/12/24 | RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED. | PW        | In works |
| C144-24 | 03/12/24 | RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.  | PW        | In works |
| C145-24 | 03/12/24 | RESOLUTION by Councillor Walmsley to approve the quote and proceed with Main-Way Electrical & Instrumentation Ltd. for the required Worsley Water Treatment Plant replacement computer and Scada licensing upgrade for the proposed cost of \$41,865.18, funds to be allocated from the Water Reserve. CARRIED.                        | PW        | In works |
| C148-24 | 03/12/24 | RESOLUTION by Councillor Giesbrecht to proceed with the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction, as presented. CARRIED.   | AG        | April    |
| C158-24 | 03/12/24 | RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.   | PW        | In works |
|         |          | <b>March 26, 2024</b>  |           |          |
| C164-24 | 03/26/24 | RESOLUTION by Councillor Giesbrecht that Council approves the Clear Hills County Council booth schedule for the 27th Annual Agricultural Tradeshow. CARRIED.   | EA/<br>CC | April 13 |
| C165-24 | 03/26/24 | RESOLUTION by Reeve Bean to send a letter to residents notifying of the drought conditions and potential water restrictions. CARRIED.  | EA/<br>PW | Sent     |
| C166-24 | 03/26/24 | RESOLUTION by Councillor Ruecker to table the discussion from Cherry Canyon Agricultural Society until a future meeting. CARRIED.  | EA        | April 9  |



## Management Team

### Activity Report for March 26, 2024

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| MOTION                | DATE            | DESCRIPTION   | DEPT     | STATUS  |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
|-----------------------|-----------------|---|----------|---------|---------------------|------|---------------------|--|------------|--|-------------------|--|-----------------------|-----------------|----|--|
| C167-24               | 03/26/24        | RESOLUTION by Reeve Bean to draft a letter in response to the Town of Fairview letter regarding the Aquatic Centre.CARRIED.   | EA       | Sent    |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| C172-24               | 03/26/24        | RESOLUTION by Deputy Reeve Janzen to proceed to proposal for the operation and maintenance of the Transfer Stations. CARRIED.   | PW       |         |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| C173-24               | 03/26/24        | RESOLUTION by Councillor Giesbrecht to bring back Policy 3201 Road Construction back to a future meeting. CARRIED.  | PW       | April 2 |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| C174-24               | 03/26/24        | RESOLUTION by Councillor Walmsley to award Tender 2024-05 Pavement Crack Sealing to Marshall Lines for the amount of \$1,250.00/per km and 1.95/m funds to be allocated from the 2024 Operating Budget. CARRIED.  | PW       | Awarded |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| C179-24               | 03/26/24        | RESOLUTION by Councillor Giesbrecht to approve the attendance of Reeve Bean to the Trappers Rendezvous on July 12-14, 2024. CARRIED.  | EA       |         |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
|                       |                 | <b>April 2, 2024 Policy &amp; Priority</b>  |          |         |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| P181-24               | 04/02/24        | RESOLUTION by Reeve Bean to recommend Council request a meeting with the County of Northern Lights regarding a discussion on mutual/medical aid.  | EA       |         |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| P183-24               | 04/02/24        | RESOLUTION by Councillor Hansen to agree to recess the Policy and Priority Meeting and call a Special Council Meeting to discuss Fire Bans in Clear Hills County if 2/3 of Council is in favor. Recorded vote is required.<br><table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 50%;">In Favor</td> <td style="width: 50%;">Against</td> </tr> <tr> <td>Deputy Reeve Janzen</td> <td>None</td> </tr> <tr> <td>Councillor Walmsley</td> <td></td> </tr> <tr> <td>Reeve Bean</td> <td></td> </tr> <tr> <td>Councillor Hansen</td> <td></td> </tr> <tr> <td>Councillor Giesbrecht</td> <td style="text-align: right;"><b>CARRIED.</b></td> </tr> </table> | In Favor | Against | Deputy Reeve Janzen | None | Councillor Walmsley |  | Reeve Bean |  | Councillor Hansen |  | Councillor Giesbrecht | <b>CARRIED.</b> | EA |  |
| In Favor              | Against         |   |          |         |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| Deputy Reeve Janzen   | None            |   |          |         |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| Councillor Walmsley   |                 |   |          |         |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| Reeve Bean            |                 |   |          |         |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| Councillor Hansen     |                 |   |          |         |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| Councillor Giesbrecht | <b>CARRIED.</b> |   |          |         |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |
| P185-24               | 04/02/24        | RESOLUTION by Councillor Giesbrecht to recommend Council approve the draft letter to the Town of Fairview regarding the letter Council received, as amended.CARRIED.  | EA       | Sent    |                     |      |                     |  |            |  |                   |  |                       |                 |    |  |



**Management Team**

**Activity Report for March 26, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| MOTION   | DATE     | DESCRIPTION  | DEPT      | STATUS  |
|----------|----------|--|-----------|---|
| P187-24  | 04/02/24 | RESOLUTION by Councillor Walmsley to recommend Council approve Policy 3201 Road Construction draft, as presented.CARRIED.  | April 9   |   |
| P188-24  | 04/02/24 | RESOLUTION by Deputy Reeve Janzen to invite the Fairview Chamber of Commerce and Worsley Chamber of Commerce to a future Policy & Priority Meeting.CARRIED.  | EA        |   |
|          |          | <b>April 2, 2024 Special Council Meeting</b>   |           |   |
| SP184-24 | 04/02/24 | RESOLUTION by Reeve Bean to issue a Clear Hills County Fire Ban for all areas in Clear Hills County effective at 12:01 a.m., on April 3, 2024, as per Bylaw No. 282-24. CARRIED.   | CC/<br>EA |   |
|          |          | <b>November 17, 2021</b>   |           |   |
| C114-22  | 03/08/22 | RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.   | CDM       | 2022✓<br>2023✓<br>2024✓<br>2025                                     |
|          |          | <b>May 16, 2023</b>  |           |   |
| C252-23  | 05/16/23 | RESOLUTION by Reeve Bean to table the request from the Municipal District of Fairview requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway until the next Regular Council Meeting. CARRIED.  | CS        | Update<br>022824<br>Rejected all<br>Tenders<br>due to<br>overbudget |
|          |          | <b>November 28, 2023</b>   |           |   |
| C646-23  | 11/28/23 | RESOLUTION by Reeve Bean to approve the 10-year plan for Clear Hills County to come into compliance with Municipal Governments mandated 5:1 ratio for property tax rates.  | EA        | Letter sent   |
|          |          | <b>December 12, 2023</b>   |           |   |
| C696-23  | 12/12/23 | RESOLUTION by Councillor Ruecker to approve a 25% tax rebate incentive applicable to the Commercial Assessment Code (CN) for the Municipal portion of Clear Hills County and The Village of Hines Creek's property taxes in 2024. CARRIED. | CS        |   |
|          |          | <b>March 21, 2024</b>  |           |   |
| C150-24  | 03/12/24 | RESOLUTION by Councillor Stevenson to approve  | PW        |   |



**Management Team**

**Activity Report for March 26, 2024**

**LEGEND:**

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| MOTION  | DATE     | DESCRIPTION  | DEPT | STATUS      |
|---------|----------|--|------|-------------|
|         | 4        | WSP Canada Inc.'s engineering estimate of \$87,834.00 for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832, with the funds to be allocated from the Road Construction Reserve. <b>CARRIED.</b>   |      |             |
| C151-24 | 03/12/24 | RESOLUTION by Reeve Bean to approve WSP Canada Inc.'s engineering estimate of \$86,404.00 for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840, with the funds to be allocated from the Road Construction Reserve. <b>CARRIED.</b>  | PW   |             |
|         |          | <b>March 27, 2024</b>  |      |             |
| C134-24 | 03/12/24 | RESOLUTION by Councillor Hansen to award Tender 2024-03 Tractor to Fosters Agri-World for \$155,000.00. This price includes a trade-in allowance of \$90,000.00 for Unit 66 Case IH L765, contingent upon its value remaining unchanged at time of delivery as per the agreement, funds to be allocated from Common Services Vehicles and Equipment Reserve. <b>CARRIED.</b> | AG   | Spring 2025 |

**ITEMS IN WAITING**

|         |          |  |     |                  |
|---------|----------|--|-----|------------------|
| C66-15  | 01/13/15 | RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner. <b>CARRIED.</b> | CSM | January 14, 2030 |
|         |          | <b>February 18, 2021</b>   |     |                  |
| C171-23 | 03/28/23 | RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016.  |     |                  |
|         |          | <b>February 2024</b>   |     |                  |
| C647-23 | 11/28/23 | RESOLUTION by Councillor Giesbrecht to notify Mackenzie Municipal Services Agency (MMSA) in  | EA  | Letter Sent      |





**Management Team**

**Activity Report for March 26, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| MOTION  | DATE       | DESCRIPTION  | DEPT | STATUS      |
|---------|------------|--|------|-------------|
|         |            | writing that Clear Hills County will be ending its contracted services with them as of December 31, 2024.CARRIED.  |      |             |
| P666-23 | (12-05-23) | RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED. | PW   | Spring 2025 |
| C83-24  | 02/13/24   | RESOLUTION by Deputy Reeve Janzen to proceed with the disposal of unit 48 2014 Chev crew cab and the 2008 16' Rainbow trailer at a future local auction. CARRIED.  | PW   |             |

## Policy & Priority Update

### Activity Report for April 2, 2024

Active Items

Completed Items:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

| Motion & Date         | ITEM NAME       | Dept. | Policy & Priority Items – Priority Level   | Notes  |
|-----------------------|-----------------|-------|--|--|
| C273-22<br>(05-24-22) | Open Air Market | EA    | Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.   | Ag Societies are short volunteers/                     |
| P666-23(12-05-23)     | Contract        | PW    | RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3-year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED. | March 2025   |
| P674-23(12-05-23)     | Recruitment     | EA    | RESOLUTION by Deputy Reeve Janzen to bring back the discussion regarding the nurse practitioner incentives to the December 12, 2023, Regular Council Meeting. CARRIED.   | In waiting   |
| C51-24(1-23-24)       | Website         | EA    | RESOLUTION by Councillor Hansen to bring back the development of the Clear Hills County website to a future Policy & Priority Meeting. CARRIED.  | May 7 P&P meeting<br>Received quotes from 3 businesses |
| C31-24(1-09-24)       | Re-Brand        | EA    | RESOLUTION by Reeve Bean to hire Source Inspired to proceed with the Brand Identity package at a cost of \$2,950.00 funds to be allocated from the Economic Development Reserve. CARRIED.  | Waiting on info from Source Inspire                    |
| C98-24(2-27-24)       | P&P             | EA    | RESOLUTION by Councillor Hansen to schedule monthly Policy & Priority meetings for the first Tuesday of every month at 9:30 a.m. commencing Tuesday, April 2, 2024.  | Ongoing  |
| P118-24(03-04-24)     | MLA             | EA    | RESOLUTION by Councillor Walmsley to request a meeting with MLA, Todd Loewen to discuss county related concerns. CARRIED.  | Request sent   |
| C130-24(3-12-24)      | Seniors video   | EA    | RESOLUTION by Reeve Bean to approve hiring Mike Evans with Honey Films to proceed with the showcasing seniors' video and include a budget of up to \$4,000.00 for the video production, funds to be allocated from the Rate Stabilization Reserve. CARRIED.                | Contract signed/ will begin working with Honey Films   |
| P188-24(04-02-24)     | Ec-Dev          | EA    | RESOLUTION by Deputy Reeve Janzen to invite the Fairview Chamber of Commerce and Worsley Chamber of Commerce to a future Policy & Priority Meeting. CARRIED  | Invite to a future Policy & Priority Meeting           |

# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
|                | <b>Regular Council Meeting</b>           |
| Meeting Date:  | April 9, 2024                            |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title:         | <b>COUNCIL REPORTS ON MEETINGS</b>       |
| File:          | 11-02-02                                 |

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS:

RECOMMENDED ACTION:

**RESOLUTION** by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County

## Request For Decision (RFD)

|                |   |
|----------------|---|
| Meeting:       | <b>Regular Council Meeting</b>                              |
| Meeting Date:  | April 9, 2024   |
| Originated By: | Allan Rowe, Chief Administrative Officer                    |
| Title:         | Mutual/Medical Aid – Meeting with County of Northern Lights |
| File:          | 11-02-02  |

**DESCRIPTION:**

Council discussed the history of Clear Hills County's mutual aid with the Town of Manning at the April 2, 2024, Policy & Priority Meeting.

**P181-24(03-04-24) RESOLUTION by Reeve Bean to recommend Council request a meeting with the County of Northern Lights regarding a discussion on mutual/medical aid. CARRIED.**

**ATTACHMENT:**

April 2, 2024, Policy & Priority Request for Decision (RFD)

**RESOLUTION by..... to request a meeting with the County of Northern Lights to discuss mutual/medical aid.**

|   |                 |             |   |
|---|-----------------|-------------|---|
| <b>Initials show support - Reviewed by:</b> | <b>Manager:</b> | <b>CAO:</b> |  |
|---|-----------------|-------------|---|

# Clear Hills County

## Request For Decision (RFD)

|                |   |
|----------------|---|
| Meeting:       | <b>Policy &amp; Priority Meeting</b>        |
| Meeting Date:  | April 02, 2024                              |
| Originated By: | Crystal Dei, Community Service Coordinator  |
| Title:         | <b>TOWN OF MANNING MUTUAL AID CALL OUTS</b> |
| File:          | 23-20-02                                    |

**DESCRIPTION:**

Council has requested administration to bring back how many Callouts the Town of Manning has made into the Chinchaga Forestry Road.

**BACKGROUND:**

**C127-24(3-12-24) RESOLUTION by Deputy Reeve Janzen to bring back information regarding Mutual Aid on the Chinchaga Forestry Road to a future meeting. CARRIED.**

**Town Of Manning Mutual Aid Payments 2009-2024**

|              |                    |
|--------------|--------------------|
| 2010-07-19   | \$ 2,500.00        |
| 2011-01-05   | \$ 2,500.00        |
| 2012-01-03   | \$ 2,500.00        |
| 2013-03-20   | \$ 2,500.00        |
| 2014-01-21   | \$ 2,500.00        |
| 2017-01-17   | \$ 2,500.00        |
| 2018-01-11   | \$ 2,500.00        |
| 2019-02-01   | \$ 2,500.00        |
| 2020-02-04   | \$ 2,500.00        |
| 2022-05-06   | \$ 2,500.00        |
| 2023-05-31   | \$ 2,500.00        |
| <b>Total</b> | <b>\$27,500.00</b> |

**Town of Manning Invoice 2009-2024**

|              |           |                    |
|--------------|-----------|--------------------|
| 2013-03-01   | Chinchaga | \$2,000.00         |
| 2014-03-01   | Chinchaga | \$2,400.00         |
| IN#202200024 | Chinchaga | \$9,117.50         |
| IN#202300265 | Chinchaga | \$2,607.50         |
| <b>Total</b> |           | <b>\$16,125.00</b> |

**ATTACHMENTS:**

- 2013 Call Out
- 2014 Call Out
- 2022 invoice from the Town of Manning
- 2023 invoice from the Town of Manning

**RECOMMENDATION:**

**RESOLUTION by .....**

|   |                 |             |
|---|-----------------|-------------|
| <b>Initials show support - Reviewed by:</b> | <b>Manager:</b> | <b>CAO:</b> |
|---|-----------------|-------------|

Payables Transaction Entry Zoom - MD21 (Natasha) X

Actions    Options    View    Additional    File    Help

|               |                                     |             |                 |
|---------------|-------------------------------------|-------------|-----------------|
| Voucher No.   | 00057459                            | Batch ID    | REGINV 04-12-13 |
| Document Type | Invoice <small>Intercompany</small> | Doc. Date   | 2013-03-31      |
| Description   | Incident Response Chinchaga Rd      | Date Voided | 0000-00-00      |
|               |                                     | P.O. Number |                 |

|               |                 |                 |          |
|---------------|-----------------|-----------------|----------|
| Vendor ID     | TOWNMAN01       | Currency ID     |          |
| Name          | TOWN OF MANNING | Document Number | 5632     |
| Address ID    | MAIN            | Shipping Method | DELIVERY |
| Remit-To ID   | MAIN            | Tax Schedule ID |          |
| Payment Terms | 30 DAYS         |                 |          |

|                |            |                  |            |
|----------------|------------|------------------|------------|
| Purchases      | \$2,000.00 | 1099 Amount      | \$0.00     |
| Trade Discount | \$0.00     | Total Payments   | \$0.00     |
| Freight        | \$0.00     | Terms Disc Taken | \$0.00     |
| Miscellaneous  | \$0.00     | On Account       | \$2,000.00 |
| Tax            | \$0.00     |                  |            |
| Total          | \$2,000.00 |                  |            |

Apply Distributions

Payables Transaction Entry Zoom - MD21 (Cr... X

**OK**  
 **Attach**  
 **Options**  
 **View**  
 **Additional**  
 **File**  
 **Print**  
 **Tools**  
 **Help**  
 **Add Note**

Actions   Options   View   Additional   File   Help

|               |                                     |             |                |
|---------------|-------------------------------------|-------------|----------------|
| Voucher No.   | 00061053                            | Batch ID    | REGINV03-31-14 |
| Document Type | Invoice <small>Intercompany</small> | Doc. Date   | 2014-03-17     |
| Description   | F.D. MED. ASSIST CHIN AREA          | Date Voided | 0000-00-00     |
|               |                                     | P.O. Number | 6328           |

|               |                 |                 |          |
|---------------|-----------------|-----------------|----------|
| Vendor ID     | TOWNMAN01       | Currency ID     |          |
| Name          | TOWN OF MANNING | Document Number | 6177     |
| Address ID    | MAIN            | Shipping Method | DELIVERY |
| Remit-To ID   | MAIN            | Tax Schedule ID |          |
| Payment Terms | 30 DAYS         |                 |          |

|                |                   |
|----------------|-------------------|
| Purchases      | \$2,400.00        |
| Trade Discount | \$0.00            |
| Freight        | \$0.00            |
| Miscellaneous  | \$0.00            |
| Tax            | \$0.00            |
| <b>Total</b>   | <b>\$2,400.00</b> |

|                   |                   |
|-------------------|-------------------|
| 1099 Amount       | \$0.00            |
| Total Payments    | \$0.00            |
| Terms Disc Taken  | \$0.00            |
| <b>On Account</b> | <b>\$2,400.00</b> |

**Apply**   Distributions

Town of Manning  
 PO Box 125  
 413 Main Street  
 Manning, AB T0H 2M0  
 (780) 836-3606



|           |   |
|-----------|---|
| Invoice # | 202200024                                     |
| GST #     | RT 108128000                                  |
| Date      | 2022-Jan-31                                   |
| P.O. #    |   |
| Location  | KM 104 South 500 Road - Chinchaga Forestry RI |
| Account # | 882   |

CLEAR HILLS COUNTY  
 BOX 240  
 WORSLEY, AB T0H 3W0

RECEIVED

FEB 04 2022

**Fire Invoice**

| <b>Service Provided:</b> MVC-Chinchaga Forestry Road |                             | <b>Date of Service:</b> 2022-01-27 |          | <b>Insured Name:</b> |          |                          |  |
|--|-----------------------------|------------------------------------|----------|----------------------|----------|--------------------------|--|
| <b>Policy Number:</b>                                |                             | <b>Attending Unit:</b> 1903/1907   |          |                      |          |                          |  |
| Code   | Description                 | Quantity                           | Price    | GST                  | Extended | GST                      |  |
| UNIT   | RAPID RESPONSE #1903        | 6.2500                             | 630.0000 | 0.00                 | 3,937.50 | <input type="checkbox"/> |  |
| UNIT   | RESUCE #1907                | 6.0000                             | 530.0000 | 0.00                 | 3,780.00 | <input type="checkbox"/> |  |
| OFFICER  | OFFICER MAN HOUR-1950       | 4.0000                             | 50.0000  | 0.00                 | 200.00   | <input type="checkbox"/> |  |
| OFFICER  | OFFICER MAN HOUR-1954       | 4.0000                             | 50.0000  | 0.00                 | 200.00   | <input type="checkbox"/> |  |
| OFFICER  | OFFICER MAN HOUR-1956       | 4.0000                             | 50.0000  | 0.00                 | 200.00   | <input type="checkbox"/> |  |
| FIREF  | FIRE FIGHTER-MAN HOURS-1953 | 4.0000                             | 40.0000  | 0.00                 | 160.00   | <input type="checkbox"/> |  |
| FIREF  | FIRE FIGHTER-MAN HOURS-1964 | 4.0000                             | 40.0000  | 0.00                 | 160.00   | <input type="checkbox"/> |  |
| FIREF  | FIRE FIGHTER-MAN HOURS-1972 | 4.0000                             | 40.0000  | 0.00                 | 160.00   | <input type="checkbox"/> |  |
| FIREF  | FIRE FIGHTER-MAN HOURS-1976 | 4.0000                             | 40.0000  | 0.00                 | 160.00   | <input type="checkbox"/> |  |
| FIREF  | FIRE FIGHTER-MAN HOURS-1978 | 4.0000                             | 40.0000  | 0.00                 | 160.00   | <input type="checkbox"/> |  |
| <b>Subtotal</b>                                      |                             |                                    |          |                      | 9,117.50 |                          |  |
| <b>Total GST</b>                                     |                             |                                    |          |                      | 0.00     |                          |  |
| <b>Invoice Total</b>                                 |                             |                                    |          |                      | 9,117.50 |                          |  |

Mutual Aid - Clear Hills County  
 MVC Location KM 104 Chin Forestry RD & South West Fraser 500 and  
 200 ROAD

\*\*\* Police File Number 20222113304\*\*\*

2-23-20-02-351  
 FD Mutual aid MVC chin Rd  
 City

Incident Number MAN22-002

Terms : Net 30 Days

A rate of 18.00% per annum (1.50% per month) interest will be charged on overdue accounts.



Town of Manning  
 PO Box 125  
 413 Main Street  
 Manning, AB T0H 2M0  
 (780) 836-3606



|           |                   |
|-----------|-------------------|
| Invoice # | 202300265         |
| GST #     | RT 108128000      |
| Date      | 2023-Sep-30       |
| P.O. #    |                   |
| Location  | 50KM West Chin RD |
| Account # | 882               |

CLEAR HILLS COUNTY  
 BOX 240  
 WORSLEY, AB T0H 3W0

**RECEIVED**  
 OCT 16 2023  
 Clear Hills County

**ENTERED**

**Fire Invoice**

| <b>Service Provided:</b> MVC-Chinchaga Forestry Road |                             |                      |          |      |          |                          |
|--|-----------------------------|----------------------|----------|------|----------|--------------------------|
| <b>Date of Service:</b> 2023-09-29                   |                             | <b>Insured Name:</b> |          |      |          |                          |
| <b>Policy Number:</b>                                |                             |                      |          |      |          |                          |
| <b>Attending Unit:</b> 1903                          |                             |                      |          |      |          |                          |
| Code   | Description                 | Quantity             | Price    | GST  | Extended | GST                      |
| UNIT   | RAPID RESPONSE #1903        | 2.7500               | 700.0000 | 0.00 | 1,925.00 | <input type="checkbox"/> |
| OFFICER  | OFFICER MAN HOUR-1950       | 2.7500               | 50.0000  | 0.00 | 137.50   | <input type="checkbox"/> |
| OFFICER  | OFFICER MAN HOUR-1951       | 2.7500               | 50.0000  | 0.00 | 137.50   | <input type="checkbox"/> |
| OFFICER  | OFFICER MAN HOUR-1954       | 2.7500               | 50.0000  | 0.00 | 137.50   | <input type="checkbox"/> |
| OFFICER  | OFFICER MAN HOUR-1952       | 1.0000               | 50.0000  | 0.00 | 50.00    | <input type="checkbox"/> |
| FIREF  | FIRE FIGHTER-MAN HOURS-1976 | 2.7500               | 40.0000  | 0.00 | 110.00   | <input type="checkbox"/> |
| FIREF  | FIRE FIGHTER-MAN HOURS-1978 | 2.7500               | 40.0000  | 0.00 | 110.00   | <input type="checkbox"/> |
| <b>Subtotal</b>                                      |                             |                      |          |      | 2,607.50 |                          |
| <b>Total GST</b>                                     |                             |                      |          |      | 0.00     |                          |
| <b>Invoice Total</b>                                 |                             |                      |          |      | 2,607.50 |                          |

Mutual Aid - Clear Hills County  
 MVC Quad Accident - Location 50KM West Chinchaga Road-Halfway  
 Hotchkiss River Plant

\*\*\*\*\* Police File Number 20231454166 \*\*\*\*\*

2-23-20 02 351

Mutual Aid MVC *KCE*

Incident Number MAN23-059

**Terms : Net 30 Days** A rate of 18.00% per annum (1.50% per month) interest will be charged on overdue accounts.

# Clear Hills County

## Request For Decision (RFD)

|                |                                |
|----------------|--------------------------------|
| Meeting:       | <b>Regular Council Meeting</b> |
| Meeting Date:  | April 9, 2024                  |
| Originated By: | Nathan Stevenson, Councillor   |
| Title:         | Secondary Highway 717          |
| File:          | 11-02-02                       |

**DESCRIPTION:**

Councillor Stevenson requested a discussion regarding the history of secondary highway 717.

**BACKGROUND:**

During the Spring RMA Conference Minister forum, Councillor Stevenson addressed the Minister of Transportation regarding Secondary Highway 717.

**ATTACHMENT:**

Agreement 2011

Agreement 2016

Correspondence from Alberta Transportation - December 2015

Correspondence from Alberta Transportation - July 2016

**RESOLUTION by.....**

**Initials show support - Reviewed by:**

**Manager:**

**CAO:**



**MEMORANDUM OF AGREEMENT**  
**BETWEEN**  
**HER MAJESTY THE QUEEN IN RIGHT OF ALBERTA**  
**As represented by the Minister of Transportation**  
**AND**  
**CLEAR HILLS COUNTY**  
**FOR**  
**THE PAVING AND RELATED WORK OF HIGHWAY 717**

**Agreement # CON0011245**



THIS AGREEMENT signed this 21 of January, 2010. *bst*

**BETWEEN:**

**HER MAJESTY THE QUEEN IN RIGHT OF ALBERTA  
as represented by the Minister of Transportation  
(the "Minister")**

**- and -**

**CLEAR HILLS COUNTY  
(the "Municipality")**

**PREAMBLE**

**WHEREAS** the Municipality has proposed construction of paving and related works for improving the condition of Highway 717 (the "Project"), for the area from the junction of Highway 64 to the end of the Highway located 23.76 km (South and West), all as shown in the plans in Schedule "A" attached to and forming part of this Agreement (the "Highway");

**WHEREAS** the Minister, pursuant to the *Highways Development and Protection Act*, R.S.A. 2004, c. H-8.5, has title to, and direction, control and management of the Highway;

**WHEREAS** under Section 10 of the *Government Organization Act*, the Minister may enter into agreements on or in connection with any matter under the Minister's administration including agreements for the construction and improvement of highways;

**WHEREAS** the Minister and the Municipality have agreed that the designs, Plans, Specifications and Guidelines for the Project will be completed in accordance with the Minister's current Standard Specifications for Highway Construction and in accordance with the Minister's current Engineering Consultant Guidelines for Highway and Bridge Projects (collectively, referred to as the "Plans, Specifications and Guidelines");

**WHEREAS** the Minister and the Municipality have agreed to share the costs of engineering and constructing the Project; and

**WHEREAS** the Minister and the Municipality have agreed that a professional engineering Consultant will be retained for all the associated engineering work for the delivery of the Project;

**NOW THEREFORE** in consideration of the terms and conditions specified in this document, the parties agree as follows:

**Definitions**

1. The Preamble and Appendices “A” and “B” to this Agreement shall form an integral part of this Agreement.
2. In this Agreement, including the Preamble, the following terms shall have the following meanings:
  - (a) “Business Day” means Monday to Friday, excluding statutory holidays observed by the Minister;
  - (b) “Consultant” means the professional engineer or engineering consulting firm that has been retained by the Minister for all engineering works and to administer the construction contract for the Project;
  - (c) “Costs” means all of the actual dollar amounts invoiced to the Minister by the third party independent consultants and third party independent contractors responsible for the design and construction of the Project for:
    - (i) any and all of the construction and design activities necessary to design and construct the Project in accordance with the Plans, Specifications and Guidelines; plus
    - (ii) the actual funds paid by the Minister for other construction and design activities in excess of those required by the Project and the Plans, Specifications and Guidelines but that are agreed to, in writing, by the Parties to this Agreement; plus
    - (iii) any applicable costs for utility adjustments and extra right-of-way acquisitions.
  - (d) “Cost Summary” means the Costs for the Project which may be the initial estimated, actual tendered or final costs that are attributed to the Project and may include all other applicable Project costs, for instance, engineering, bonus/penalties, contingencies, associated utilities, etc., as described in Schedule “B”, a copy of which is attached to and forms part of this Agreement;
  - (e) “Final Tender Documents” means those documents including but not limited to construction drawings, engineering designs, specifications, response forms, to be distributed to interested consultants and/or contractors for use in preparing bids for the engineering and construction of the Project;

- (f) “Invoice” means a list of Costs incurred in the design and construction of the Project, provided by the Minister to the Municipality;
- (g) “Party” or “Parties” means either of both of the Minister and the Municipality, as the context requires.

### **Review of Design and Tendering Documents**

3. The Parties acknowledge that the target date for this Project to be issued for tender is the year 2014.
4. The Minister agrees to provide the Project's construction drawings and Plans, Specifications and Guidelines to the Municipality for review and comment prior to the issuing of tenders for the design and construction of the Project.
5. The Municipality shall have the right to provide, within fourteen (14) days of the receipt of the construction drawings referred to in Section 5 above, comments regarding those same construction drawings.
6. The Minister agrees to consider the Municipality's comments referred to in Section 6 above, if any, prior to the issuing of tenders for the design and construction of the Project, providing such comments comply with the Minister's Plans, Specifications and Guidelines, the Minister's standard policies, practices and procedures for highway and bridge construction, and are cost effective.
7. Upon review of the bids received of the construction of the Project, the Minister, in his sole discretion, shall have the right to do one or more of the following:
  - a. Reject all of the bids, or
  - b. Accept one of the bids that best suits the Minister's interests.
8. If the Minister rejects all bids submitted for the construction of the Project, this Agreement is null, void and of no force or effect in respect of any of the Parties.
9. The Municipality acknowledges that the Minister shall make all final decisions regarding the nature and sufficiency of the Final Tender Documents for the design and construction of the Project.

### **Cost Sharing Formula**

10. The Parties agree that costs incurred for this Project shall be based on the approved consultant rate schedule and for actual hours worked or disbursements made by the

Consultant, unit bid prices and actual quantities utilized, and other approved eligible items.

11. The Minister agrees to pay **FIFTY (50%) PER CENT** of the actual associated Costs of engineering and construction of the Project as specified in the Cost Summary attached to this Agreement as Schedule “B”, to a maximum of **TWELVE MILLION NINE HUNDRED THOUSAND (\$12,900,000.00) DOLLARS**.
12. In the event that costs for the Project exceed the Cost Summary outlined in Schedule “B”, the Municipality and the Minister shall share equally in those additional costs, only after such cost overruns are accepted and approved by the Minister.
13. Such payments shall be made by the Municipality in accordance with the instructions included with the Invoices, described in Section 22, and as specified by the Minister.

### **Ministerial Obligations**

14. The Minister agrees to design and construct of the Project in accordance with the Plans, Specifications and Guidelines and Final Tender Documents, and in accordance with the Minister’s standard policies, practices and procedures for highway and bridge construction.
15. The Minister agrees to share with the Municipality the Costs of associated engineering and construction of the Project, as outlined in the Costs Summary attached in Schedule “B”, (approximately **FIFTY (50%) PER CENT** of the cost of the Project) in accordance with the provisions of this Agreement, plus any additional compensation arising from approved extra works and Resolution of Claims by Contractor (as defined in the Final Tender Documents).
16. The Minister and the Municipality agree that this Agreement is only a funding agreement between the Parties, and at no time shall the Municipality acquire any ownership interest in the Highway and nor shall the Municipality acquire any right to restrict or prohibit access to the Highway by the general public. Except only for the obligation of the Municipality to contribute funds in accordance with this Agreement, the Minister shall be solely and completely responsible for all activities contemplated in this Agreement including, but not limited to, the design of, the tendering of work for and the construction of the Project, as well as all future maintenance, care and control of the Highway.
17. The Municipality shall not be liable nor shall they indemnify the Minister for any act or omission relating to the design, construction, ownership or operation of the Highway. The Minister shall indemnify and save harmless the Municipality against any losses, liabilities and costs in respect of any third party claim and action arising from, caused by or attributable to the construction, ownership or maintenance of the Highway.

18. Notwithstanding the above, the Minister shall not be liable nor shall the Minister indemnify the Municipality for any act or omission by the Municipality, their employees, agents, or subcontractors in respect of any third party claims and actions to the extent arising from, caused by, in relation to or attributable to:
  - (a) the negligent use of the Highway by the Municipality, their employees, agents or subcontractors; or,
  - (b) the breach of the Municipality's contracts with third parties with respect to the date of completion of the Project construction or the date of the opening of the portion of the Highway for motor vehicle traffic.
19. The Minister shall advise the Municipality of all approvals granted until the completion of the Project with respect to:
  - a. development applications;
  - b. third party sign and utility installation applications within the Highway rights-of-ways; or
  - c. changes to gazetted speed limits.
20. The Minister agrees to instruct the Minister's employees, agents and contractors to do such things as are necessary to fulfill the Minister's obligations under this Agreement.
21. The Minister agrees to provide Invoices with instructions to the Municipality for payment thereof to the Municipality. The Invoices shall:
  - a. describe the construction materials provided, the construction and design services performed for which Costs have been incurred; and
  - b. specify the portion of Costs that must be paid by the Municipality in accordance with the instructions of the Minister.
22. The Minister agrees that any instructions provided to the Municipality shall be consistent with the terms of this Agreement.
23. The Minister shall provide Invoices to the Municipality in accordance with the following schedule:
  - (a) on or before March 31 of any calendar year in which engineering or construction work is being carried out in relation to the Project; and
  - (b) upon the completion of the various phases of the engineering and or construction work of the Project as determined by the Minister.



### **The Municipality's Obligations**

24. The Municipality shall comply with the provisions of all laws, now in force or in force after the signing of this Agreement, that expressly or by their implication apply to the Municipality in fulfilling its responsibilities set out in this Agreement.
25. The Municipality agrees to pay a portion of the Costs in accordance with this Agreement and as set out in the Cost Summary outlined in Schedule "B".
26. The Municipality agrees to pay the Invoices referenced in Section 22, above, in accordance with the instructions therein contained within thirty (30) days of receipt of such written instructions from the Minister or his authorized representatives.
27. The Municipality agrees that it shall not seek the return of funds paid to satisfy Invoices without the express written consent of the Minister.

### **Prohibition of Bidding on Project Construction**

28. The Municipality agrees that neither the Municipality nor any affiliate of the Municipality shall submit bids in response to invitations to tender issued by the Minister for the design and construction of the Project.
29. At the discretion of the Minister notwithstanding Section 29, the Municipality may provide gravel source as "optional supply" and received the agreed upon royalty payment for each tonne of material used by the Minister in the construction of the Project.

### **Access by Auditors**

30. The Municipality, at their sole expense, shall have the right to appoint auditors who shall have access, at all reasonable times, upon five (5) Business Days written notice, subject to signing an appropriate confidentiality agreement, to the books, statements, accounts, records of the Minister relating to the design and construction of the Project. Such access shall be for the purposes of determining the accuracy of the Invoices with respect to the materials used and the services provided in relation to the design and construction of the Project.

### **Confidentiality**

31. The Municipality, the Municipality's employees and agents shall:
  - (a) keep strictly confidential all information concerning the Minister and/or third parties or any of the business activities of the Minister and/or third parties acquired as a result of the participation in the Agreement in respect of any specific

breakdown of costs and unit prices as may be contained in any bids for the design and construction of the Project; and

- (b) only use, copy, or disclose such information as necessary for the performance of this Agreement and upon the written authorization of the Minister.
32. The Municipality shall maintain security standards, including access to any such information concerning the Minister and/or third parties, consistent with the highest standards of business practice.
  33. The confidentiality obligations set forth above shall continue after the conclusion or termination of this Agreement.

### **Dispute Resolution**

34. Notwithstanding the claims and dispute resolution process described in Section 1.2.5 of the "*Alberta Transportation Specifications*", as amended from time to time, in the event that a dispute arises between the Minister and the Municipality, such dispute shall be resolved in accordance with the following provisions:
  - a. the Municipality shall have thirty (30) days from the date of receipt of the Minister's calculation of the Release Amount to provide written notice to the Minister requiring the matter be submitted for arbitration (hereinafter the "Arbitration Notice") or the Municipality shall be deemed to have accepted the Release Amount;
  - b. all arbitrations shall be held in Edmonton, Alberta before a single arbitrator to be mutually agreed upon. If the parties cannot agree on an arbitrator within twenty (20) Business Days of the receipt of the Arbitration Notice, either party may apply, within thirty (30) Business Days of receipt of the Arbitration Notice, to a Justice of the Court of Queen's Bench of Alberta to have an arbitrator appointed;
  - c. the parties shall present evidence to the arbitrator within ten (10) Business Days after the appointment of the arbitrator. The decision of the arbitrator shall be issued within thirty (30) days after the arbitrator is appointed;
  - d. except as modified in this Agreement, the provisions of the *Arbitration Act* of Alberta, as amended, modified or substituted from time to time shall govern arbitration process;
  - e. any time limit contained within this dispute, resolution procedure may be extended by the agreement of the Parties provided such agreement is expressed in writing;

- f. the Minister and the Municipality shall share equally the fees and disbursements of any arbitrator appointed pursuant to this Section;
- g. the decision of the Arbitrator shall be final and binding on the Minister and the Municipality.

**Agents**

- 35. The Municipality shall not be an agent of the Minister for any purpose and have no authority to bind the Minister in any manner.

**Assignment**

- 36. The Municipality shall not assign, transfer or dispose of this Agreement or any of the rights and privileges conferred hereby without first obtaining the written consent of the Minister, such consent not to be unreasonably withheld.

**Authority**

- 37. Each party has full power and authority to enter into and perform this Agreement and the person signing this Agreement on behalf of each party has been properly authorized and empowered to enter into this Agreement. Each party further acknowledges that it has read this Agreement, understands it, and agrees to be bound by it.

**General Provisions**

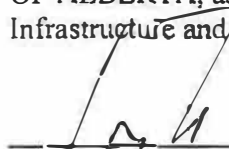
- 38. The Minister and the Municipality shall both:
  - (a) ensure that their employees comply with the provisions of this Agreement; and
  - (b) contract with their agents to comply with this Agreement.
- 39. Each party will perform the acts, execute and deliver the writings, do all such things and give the assurances necessary to give full effect to this Agreement.
- 40. Time is of the essence of this Agreement.
- 41. This Agreement contains the entire agreement of the Parties concerning the subject matter of this Agreement and no other understandings or agreements verbal or otherwise exist between the Parties.
- 42. The rights, remedies and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.

- 43. No waiver of any breach of a covenant or provision of this Agreement shall take effect or be binding upon a party unless it is expressed in writing. A waiver by a party of any breach shall not limit or affect that party's rights with respect to other or future breach.
- 44. The Parties shall not change this Agreement except by written agreement.
- 45. This Agreement shall be interpreted and applied according to the laws in force, in the Province of Alberta.
- 46. This Agreement shall be for the benefit of and binds the successors and assigns of the Parties.
- 47. In this Agreement, words in the singular include the plural and words in the plural include the singular.
- 48. This Agreement may be executed in any number of counterparts, each of which when executed and delivered is an original but all of which taken together shall constitute one and the same instrument. This Agreement may be executed and delivered by fax transmission sent to any party hereto or their counsel.

IN WITNESS WHEREOF the Minister has executed this Agreement this 21 day of January, 2011.

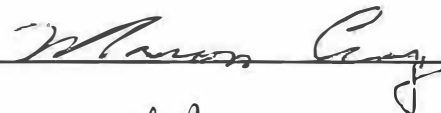
HER MAJESTY THE QUEEN IN RIGHT  
OF ALBERTA, as represented by the Minister of  
Infrastructure and Transportation

Signed by the Minister of  
Transportation of the Province of Alberta,  
or his duly authorized representative,  
and sealed with his Seal of Office.

  
\_\_\_\_\_  
REGIONAL DIRECTOR,  
WAYNE FRANKLIN  
DEPARTMENT OF TRANSPORTATION

IN WITNESS WHEREOF the Municipality has executed this Agreement under the hand of its  
duly authorized signing officers and under its corporate seal this 11<sup>th</sup> day of  
January, 2011.

CLEAR HILLS COUNTY

Per:   
\_\_\_\_\_

Per:   
\_\_\_\_\_

**EXHIBIT "A"**

**Highway 717 through Clear Hills County Location Plan**



**EXHIBIT "B"****Highway 717 through Clear Hills County Construction Cost Estimate and Summary**

| <b>ITEM</b>   | <b>ESTIMATED COST<sup>1</sup></b> | <b>ALBERTA TRANSPORTATION PORTION</b> | <b>CLEAR HILLS COUNTY PORTION</b> |
|---|-----------------------------------|---------------------------------------|-----------------------------------|
| Capital Work (km 0.00 to km 14.5)<br><ul style="list-style-type: none"> <li>• Regrading</li> <li>• Curve revisions</li> <li>• Bridge files</li> </ul> | \$13,800,000.00                   | \$6,900,000.00                        | \$6,900,000.00                    |
| Base and Pave (km 0.00 to km 23.79)   | \$12,000,000.00                   | \$6,000,000.00                        | \$6,000,000.00                    |
| <b>Total</b>  | <b>\$25,800,000.00</b>            | <b>\$12,900,000.00 (50%)</b>          | <b>\$12,900,000.00 (50%)</b>      |

<sup>1</sup> Estimated cost includes 25% contingency, 15% engineering and \$80,000 (land acquisition)

**MEMORANDUM OF AGREEMENT**  
**BETWEEN**  
**ALBERTA TRANSPORTATION**  
**AND**  
**CLEAR HILLS COUNTY**  
**FOR THE**  
**GRANULAR BASE COURSE, ASPHALT CONCRETE PAVEMENT AND**  
**OTHER WORK OF HIGHWAY 717**  
**(kilometer 13.460 to 23.085)**  
**INCLUDING**  
**BRIDGE CULVERT REPLACEMENT AND OTHER WORK FOR**  
**BF81732 AND BF81733**

**MEMORANDUM OF AGREEMENT** signed this 28 day of January, 2016 A.D

**BETWEEN:**

**HER MAJESTY THE QUEEN**

in right of the Province of Alberta, in this document represented by the  
Minister of Transportation.

(in this document referred to as the "Minister")

**OF THE FIRST PART**

-and-

**CLEAR HILLS COUNTY**

in the Province of Alberta

(in this document referred to as the "County")

**OF THE SECOND PART**

Under Section 21 of the Public Highways Development Act, the Minister may enter into an agreement with a rural municipality for the maintenance or construction of a street or road within its boundaries, or any other matter pertaining to its construction that may impact the highway network; and,

The Minister deems it necessary to enter into an agreement with the County to ensure the preservation and protection of the highway network as an efficient means of transportation.



In consideration of the terms and conditions specified in this document the parties agree as follows;

1. The County shall fully fund the modified tendered amount of **\$5,347,823.98** (*five million three hundred forty seven thousand eight hundred twenty three dollars and ninety eight cents*) for the Granular Base Course, Asphalt Concrete Pavement and Other Work of Highway 717 (kilometer 13.460 to 23.085) Including Bridge Culvert Replacement and Other Work for BF81732 and BF91733 (in this document referred to as the "project"), as approved by the Minister.
2. The County shall also fully fund the engineering costs of approximately **\$530,000** (*five hundred thirty thousand dollars*) and land acquisition costs of approximately **\$2,200** (*two thousand two hundred dollars*) as outlined in the Schedule of Costs, as approved by the Minister.
3. The Minister agrees to administer tendering and construction of the project for the County including the review and recommendation for payment by the County of the monthly construction progress certificates and engineering fees.
4. The Minister agrees that all extra work or cost overruns shall be approved by Clear Hills County Chief Administrative Officer prior to commencement of the work.
5. The County shall cover all actual expenditures incurred on the project, as approved by the Clear Hills County Chief Administrative Officer, including any required extra work or cost overruns and claims.
6. The parties agree that the Minister will assume all responsibility and liability for construction and maintenance of the project.
7. The Minister agrees that the County shall have the right at all times to inspect the work performed under this agreement.
8. The Minister agrees to provide the County with copies of all reports, drawings, and final details information produced.
9. The County shall indemnify and hold harmless the Minister, his employees and agents from any and all claims, demands, actions and costs or whatever may arise, directly or indirectly, out of any act or omission of the County, its employees or agents, in the performance by the County of this agreement. Such indemnification shall survive termination of this agreement.
10. The Minister and the County agree to give this agreement a fair and liberal interpretation and to negotiate with fairness and candor, any modification or alteration that may be rendered necessary by changing condition

IN WITNESS WHERE the parties here have duly signed this agreement as of the date first written above.

**SIGNED ON BEHALF OF THE  
MINISTER by:**

  
Witness

  
\_\_\_\_\_  
Ryan Konowalyk, Regional Director  
Alberta Transportation

**SIGNED ON BEHALF OF  
CLEAR HILLS COUNTY by:**

  
\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
Jake Klassen, Reeve



Delivery Services  
Peace Region

3rd Floor, 9621 – 96 Avenue  
Bag 900 Box 29  
Peace River AB T8S 1T4  
Phone: 780-624 6280  
Fax: 780-624 2440

February 1, 2016

Our File: 2140- CLHI

Mr. Allan Rowe  
Chief Administrative Officer  
Clear Hills County  
PO Box 240  
Worsley, Alberta  
T 0H 3W0

RECEIVED  
FEB 08 2016  
CLEAR HILLS COUNTY

Dear Mr. Rowe:

**Re: Granular Base Course, Asphalt Concrete Pavement and other work of Highway 717**

Enclosed for your records is a fully executed copy of the agreement between Alberta Transportation and Clear Hills County for Granular Base Course, Asphalt Concrete Pavement and Other Work of Highway 717, Including Bridge Culvert Replacement and Other Work for BF81732 and BF81733.

Yours truly,

A handwritten signature in black ink, appearing to read "L'Arrivee", written over a horizontal line.

Leanne L'Arrivee  
Infrastructure Support

Enclosure  
/ljl



ALBERTA  
TRANSPORTATION

*Office of the Minister  
MLA, Grande Prairie-Wapiti*

RECEIVED

MAR 12 2015

CLEAR HILLS COUNTY

AR64629

March 10, 2015

Mr. Charlie Johnson  
Reeve  
Clear Hills County  
PO Box 240  
Worsley, AB T0H 3W0

Dear Reeve Johnson:

Thank you for taking the time to meet with me in early December 2014 and again at the Alberta Association of Municipal Districts and Counties Zone meeting on February 13, 2015 to discuss Highway 717. In follow-up to that meeting and in response to your recent enquiries regarding this matter, I am able to provide the following information.

At this time, the paving of Highway 717 is outside the current construction program, and as with all projects, we continue to strive to maintain a balance of investing in transportation projects across the province while living within our means.

As a part time resident of northern Alberta, I recognize this highway is important to the community and your constituents desire to have this road paved. I am aware of the agreement between my department and the County to cost-share 50/50 this paving project. At this time, my department is not in a position to invest or commit the estimated \$12.5 million required for Alberta Transportation's portion of this work in the foreseeable future. After careful consideration of your offer to pave Highway 717 from Highway 64 to the Bear Canyon Hall Corner at no cost to my department, the County may proceed with this work. This will serve as the County's portion of the agreement.

Once you and your council have decided on your course of action, please contact Mr. Danny Jung, Acting Regional Director at 780-624-6280; toll-free by first dialing 310-0000, or by email at [Danny.Jung@gov.ab.ca](mailto:Danny.Jung@gov.ab.ca) to make the appropriate arrangements.

Sincerely,

Wayne Drysdale  
Minister

cc: Danny Jung, Acting Regional Director, Alberta Transportation

**SCHEDULE OF COSTS**  
**CONSTRUCTION COST ESTIMATE**  
**GRANULAR BASE COURSE, ASPHALT CONCRETE PAVEMENT AND**  
**OTHER WORK OF HIGHWAY 717**  
**(kilometer 13.460 to 23.085)**  
**INCLUDING**  
**BRIDGE CULVERT REPLACEMENT AND OTHER WORK FOR**  
**BF81732 AND BF81733**

|             |                          |
|-------------|--------------------------|
| AGENCY:     | Clear Hills County       |
| PROJECT:    | Base/Pave of Highway 717 |
| LOCATION:   | Clear Hills County       |
| CONSULTANT: | WSP Inc.                 |
| CONTRACTOR: | Wapiti gravel Suppliers  |

| <u>ITEM AMOUNT</u>       |           |                     |
|--------------------------|-----------|---------------------|
| Base/Pave of Highway 717 | \$        | 5,347,823.98        |
| Engineering              | \$        | 530,000.00          |
| Land Acquisition         | \$        | 2,200.00            |
| <b>TOTAL</b>             | <b>\$</b> | <b>5,880,023.98</b> |



ALBERTA  
INFRASTRUCTURE  
TRANSPORTATION

*Office of the Minister  
Government House Leader  
MLA, Edmonton-Highlands-Norwood*

RECEIVED

SEP 02 2016

CLEAR HILLS COUNTY

AR68312

July 29, 2016

Mr. Jason Ruecker  
Deputy Reeve  
Clear Hills County  
Box 240  
Worsley AB T0H 3W0

Dear Mr. Ruecker:

Thank you for sharing Council's suggestions regarding the reconstruction, grading, and paving of Highway 717.

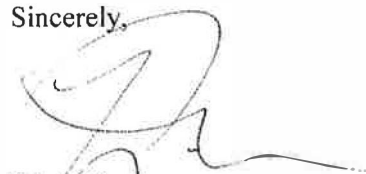
I am saddened to hear of the passing of Mr. Jake Klassen, Reeve, and offer our sincere condolences to Clear Hills County.

Although Alberta Transportation concurs the current economic climate is more conducive to proceeding with capital construction, highways are only paved once they meet a threshold of 400 to 500 vehicles per day. Highway 717 does not currently meet that threshold, with a traffic volume of approximately 80 vehicles per day. As such, the paving of Highway 717 will not be moving ahead at this time.

Budget 2016 announced an additional \$377 million for shovel-ready projects, several of which are located in the Peace Region. Additionally, we will proceed with provincial transportation priorities, including projects such as Highway 64 and Highway 732 within Clear Hills County.

If you have any additional concerns, please feel free to contact Mr. Ryan Konowalyk, Regional Director. Mr. Konowalyk can be reached toll-free at 310-0000, then 780-624-6280, or at [ryan.konowalyk@gov.ab.ca](mailto:ryan.konowalyk@gov.ab.ca).

Sincerely,



Brian Mason  
Minister

cc: Honourable Margaret McCuaig-Boyd, MLA for Dunvegan-Central Peace-Notley  
Ryan Konowalyk, Regional Director, Alberta Transportation

# Clear Hills County

## Request For Decision (RFD)

|                |                                    |
|----------------|------------------------------------|
| Meeting:       | <b>Regular Council Meeting</b>     |
| Meeting Date:  | April 9, 2024                      |
| Originated By: | Nathan Stevenson, Councillor       |
| Title:         | Cherry Canyon Agricultural Society |
| File:          | 11-02-02                           |

**DESCRIPTION:**

Councillor Stevenson requested the request from Cherry Canyon Agricultural Society be added to the meeting for discussion.

**ATTACHMENT:**

Cherry Canyon Agricultural Society Request  
Grant History

**RESOLUTION by.....**

|   |                 |             |   |
|---|-----------------|-------------|---|
| <b>Initials show support - Reviewed by:</b> | <b>Manager:</b> | <b>CAO:</b> |  |
|---|-----------------|-------------|---|

Cherry Canyon Ag Society  
Fire Protection Committee  
Box 60  
Bear Canyon, AB  
TOH0B0

March 11, 2024

Clear Hills County  
Box 240  
Worsley, AB  
TOH 3W0

RE: Funding for new tires for fire trailer

Attached is a quote for flotation tires for our fire trailer. The trailer is in need of new tires before the fire season. Last year we were forever grateful to have the trailer and it was used lots. However, we were in remote locations and pulling the trailer with bulldozers and tractors. Floater tires would have been a huge asset. It will make the trailer much safer and more versatile and more efficient.

Although we hope that the trailer remains parked this fire season we want to be prepared in case we have a repeat of last summer. Thank you for your assistance in keeping our County safe for all.

Regards,



Trudy Roy  
Per Cherry Canyon Ag Society  
Fire Protection Committee





BOX 498, GRIMSHAW, ALBERTA T0H 1W0

PHONES: (780) 332-4474  
 TOLL FREE: 1-800-568-2474  
 FAX: (780) 332-4977  
 RETAIL - WHOLESALE

**Quotation Q16801 (Copy)**

S JOHNCH  
 O Chad Johnson 1080283 ALBERTA LTD.  
 L Box 11  
 D  
 T Cherry Point AB  
 T T0H 0T0  
 O TEL: 882-7567 FAX:

CONTACT:

DATE: 24 Jan 08

PAGE: 1

| YEAR     | MAKE  | MODEL        | ENGINE          |            |     |         |           |
|----------|---|--------------|-----------------|------------|-----|---------|-----------|
|          |   |              |                 |            |     |         |           |
| PLATE NO | VIN   | ODOMETER     | UNIT NO.        | WRITTEN BY |     |         |           |
|          |   | 0            |                 |            |     |         |           |
| TIME IN  | PROMISED  | TERMS        | DRIVERS LIC NO. | P.O.       | TAG |         |           |
| 2:16 PM  |   | Net 30 days  |                 |            |     |         |           |
| QTY      | ITEM/DESCRIPTION  | SIZE         | TAX             | RETAIL     | %   | NET     | EXT.PRICE |
| 3        | T4007102030000<br>CRAT FLOTATION                                | 400/50R 22.5 | C               | 1250.00    | 0   | 1250.00 | 1200.00   |
| 3        | 620225<br>C WHEEL UNIMOUNT RIMS<br>GST Registration# R102861093 | 225X20       | G               | 675.00     | 0   | 675.00  | 5400.00   |

**TERMS AND CONDITIONS**

NET 30 DAYS. INTEREST CHARGED AT 21 PER MONTH  
 (24% PER ANNUM) ON ALL OVERDUE ACCOUNTS.

IMPORTANT: YOUR WHEEL NUTS HAVE BEEN TORQUED TO FACTORY SPECIFICATIONS.

The Customer is responsible for checking the wheel nuts after 50 miles and then on a regular basis.

I HEREBY AUTHORIZE THE ABOVE WORK TO BE DONE TOGETHER WITH NECESSARY MATERIALS

THANK YOU

SIGNATURE \*

|                   |                 |
|-------------------|-----------------|
| PARTS:            | 15400.00        |
| LABOUR:           | N/C             |
| OTHER:            | N/C             |
| <b>SUB-TOTAL:</b> | <b>15400.00</b> |
| GST:              | 770.00          |
| PST:              | N/C             |
| <b>TOTAL:</b>     | <b>16170.00</b> |

| <b>Capital Grants, General Grants (non-cost share) &amp; Beyond Border Grants</b> |  |                      |                 |               |                              |
|---|--|----------------------|-----------------|---------------|------------------------------|
| <b>2004 to September 7, 2023</b>  |  |                      |                 |               |                              |
| <b>Organization</b>   | <b>Project</b>   | <b>Type of Grant</b> | <b>Approved</b> | <b>Amount</b> | <b>Total by Organization</b> |
| All Saints Anglican Church  | New foundation   | Capital              | 2010            | \$ 17,000.00  |                              |
| All Saints Anglican Church  | Repairs and landscaping for church   | Capital              | 2013            | \$ 5,000.00   |                              |
|   |  |                      |                 |               | <b>\$ 22,000.00</b>          |
| All Saints Ukranian Catholic Parish   | Demolition of old church for public safety reasons                               | Capital              | 2017            | \$ 6,500.00   |                              |
| All Saints Ukranian Catholic Parish   | lawn mower   | General              | 2017            | \$ 4,700.00   |                              |
|   |  |                      |                 |               | <b>\$ 11,200.00</b>          |
| Burnt River Recreation Association  | Playground Equipment   | Capital              | 2007            | \$ 3,900.00   |                              |
| Burnt River Recreation Association  | Lawn Mower   | Capital              | 2006            | \$ 10,750.00  |                              |
| Burnt River Recreation Association  | Utility Trailer  | Capital              | 2007            | \$ 4,400.00   |                              |
| Burnt River Recreation Association  | Covered Pole Shed at Burnt Lee Park  | Capital              | 2014            | \$ 6,250.00   |                              |
| Burnt River Recreation Association  | Subdivide Burnt Lee Park from SW22-83-1-W6M                                      | General              | 2017            | \$ 6,500.00   |                              |
|   |  |                      |                 |               | <b>\$ 31,800.00</b>          |
| Carter Camp Recreational Society  | Carter Camp crossing realignment Phase 2   | General              | 2021            | \$ 87,190.00  |                              |
| Carter Camp Recreational Society  | Carter Camp crossing realignment Phase 1   | General              | 2021            | \$ 10,000.00  |                              |
| Carters Camp Recreational Society   | Campground Upgrades  | Capital              | 2006            | \$ 7,500.00   |                              |
|   |  |                      |                 |               | <b>\$ 104,690</b>            |
| Cherry Canyon Agricultural Society  | Facility Improvement Project   | Capital              | 2007            | \$ 14,965.00  |                              |
| Cherry Canyon Agricultural Society  | Fire tank  | General              | 2010            | \$ 10,000.00  |                              |
| Cherry Canyon Agricultural Society  | Oles Lake Playground Enhancement project   | Capital              | 2011            | \$ 17,600.00  |                              |
| Cherry Canyon Agricultural Society  | Additional Fire fighting equipment   | General              | 2013            | \$ 26,300.00  |                              |
| Cherry Canyon Agricultural Society  | Renovations to Cherry Canyon Hall  | Capital              | 2016            | \$ 25,000.00  |                              |
| Cherry Canyon Agricultural Society  | Fitness Centre Equipment   | Capital              | 2016            | \$ 12,479.50  |                              |
| Cherry Canyon Agricultural Society  | lawn mower   | General              | 2019            | \$ 4,500.00   |                              |
| Cherry Canyon Agricultural Society  | Playground   | Capital              | 2020            | \$ 22,000.00  |                              |
| Cherry Canyon Agricultural Society  | two Ball diamond dugouts   | Capital              | 2020            | \$ 5,000.00   |                              |
| Cherry Canyon Agricultural Society  | Hall Renovations (replacing windows, sidewalks and re-roofing half the building) | Capital              | 2021            | \$ 20,000.00  |                              |
| Cherry Canyon Agricultural Society  | water repair & cement pad Roof Repair  | Capital              | 2010/2012       | \$ 11,000.00  |                              |
|   |  |                      |                 |               | <b>\$ 168,845</b>            |

| <b>Capital Grants, General Grants (non-cost share) &amp; Beyond Border Grants</b> |   |                      |                 |               |                              |
|---|---|----------------------|-----------------|---------------|------------------------------|
| <b>2004 to September 7, 2023</b>  |   |                      |                 |               |                              |
| <u>Organization</u>   | <u>Project</u>  | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
| Cherry Point Promotion Association  | Cherry Point Hall   | Capital              | 2005            | \$ 7,500.00   |                              |
| Cherry Point Promotion Association  | Hall repairs & Improvements   | Capital              | 2011            | \$ 5,000.00   |                              |
| Cherry Point Promotion Association  | Renovations and repairs to the Hall   | Capital              | 2013            | \$ 2,500.00   |                              |
|   |   |                      |                 |               | <b>\$ 15,000</b>             |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS)                              | Outdoor Arena & Motor Cross Track   | Capital              | 2009            | \$ 25,000.00  |                              |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS)                              | Improvements to Multi-Plex grounds  | Capital              | 2012            | \$ 15,500.00  |                              |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS)                              | Equipment to groom and maintain grounds, chutes for arena and a light plant/generator | Capital              | 2015            | \$ 25,000.00  |                              |
|   |   |                      |                 |               | <b>\$ 65,500</b>             |
| Cleardale Agricultural Society  | 2 Zero Turn lawn mowers   | General              | 2013            | \$ 31,920.00  |                              |
| Cleardale Agricultural Society  | Outdoor Skating Rink Upgrades   | Capital              | 2016            | \$ 12,000.00  |                              |
| Cleardale Agricultural Society  | Cemetery Sign Project   | General              | 2018            | \$ 2,000.00   |                              |
| Cleardale Agricultural Society  | Cleardale OHV Park Bandstand Project  | Capital              | 2020            | \$ 10,000.00  |                              |
| Cleardale Agricultural Society  | Move and set up replacement Salt & Pepper Club  | Capital              | 2010            | \$ 10,000.00  |                              |
| Cleardale Agricultural Society  | OHV Park  | Capital              | 2005            | \$ 50,000.00  |                              |
| Cleardale Agricultural Society  | Community Facilities Upgrades   | Capital              | 2008            | \$ 22,500.00  |                              |
| Cleardale Agricultural Society  | Equipment purchases and golf course upgrades  | General              | 2015            | \$ 125,000.00 |                              |
| Cleardale Agricultural Society  | Power & water at OHV park   | General              | 2016            | \$ 40,160.00  |                              |
|   |   |                      |                 |               | <b>\$ 303,580</b>            |
| Cleardale Community Enhancement Society   | Paving parking lot at Seniors Housing   | General              | 2017            | \$ 150,000.00 |                              |
|   |   |                      |                 |               | <b>\$ 150,000</b>            |
| David Thompson Bible Camp   | Bathroom Building Improvements  | Capital              | 2008            | \$ 21,000.00  |                              |
|   |   |                      |                 |               | <b>\$ 21,000</b>             |
| David Thompson Hall Society   | Furnace   | Capital              | 2006            | \$ 5,000.00   |                              |
| David Thompson Hall Society   | Cement pad for Park Shelter   | Capital              | 2010            | \$ 4,500.00   |                              |
| David Thompson Hall Society   | New entrance steps and wheel chair ramp   | Capital              | 2013            | \$ 5,000.00   |                              |
| David Thompson Hall Society   | Fire Escape improvements  | Capital              | 2014            | \$ 11,500.00  |                              |
| David Thompson Hall Society   | Furnace replacements  | Capital              | 2017            | \$ 17,000.00  |                              |
| David Thompson Hall Society   | Geotechnical services   | General              | 2023            | \$ 3,500.00   |                              |
|   |   |                      |                 |               | <b>\$ 46,500</b>             |

| <b>Capital Grants, General Grants (non-cost share) &amp; Beyond Border Grants</b> |  |                      |                 |               |                              |
|---|--|----------------------|-----------------|---------------|------------------------------|
| <b>2004 to September 7, 2023</b>  |  |                      |                 |               |                              |
| <u>Organization</u>   | <u>Project</u>   | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
| End of Steel Heritage Museum Society  | Re-doing the inside of the Lubeck Hall Building  | Capital              | 2011            | \$ 23,400.00  |                              |
| End of Steel Heritage Museum Society  | Taxidermy Building   | Capital              | 2004            | \$ 40,000.00  |                              |
| End of Steel Heritage Museum Society  | Museum Kitchen Renovations   | Capital              | 2008            | \$ 25,000.00  |                              |
| End of Steel Heritage Museum Society  | Blacksmith Shop  | Capital              | 2009            | \$ 25,000.00  |                              |
| End of Steel Heritage Museum Society  | Armed Forces Building Roof   | Capital              | 2014            | \$ 4,779.58   |                              |
| End of Steel Heritage Museum Society  | Construction of pole shed and purchase of a new lawn mower                             | Capital              | 2016            | \$ 10,000.00  |                              |
| End of Steel Heritage Museum Society  | R&M of exterior log buildings & purchase of two tent shelters                          | Capital              | 2018            | \$ 4,800.00   |                              |
| End of Steel Heritage Museum Society  | Upgrades to playground, floor in market shed & finishing Ukrainian Heritage house      | Capital              | 2019            | \$ 14,050.00  |                              |
| End of Steel Heritage Museum Society  | Lavatory trailer   | General              | 2020            | \$ 120,000.00 |                              |
| End of Steel Heritage Museum Society  | Museum & Park - various improvements (scope change 2021 dance floor to trappers cabin) | Capital              | 2020            | \$ 11,009.00  |                              |
| End of Steel Heritage Museum Society  | General repairs  | General              | 2023            | \$ 27,000.00  |                              |
|   |  |                      |                 |               | \$ 305,039                   |
| Eureka River Agricultural Society   | Playground   | General              | 2023            | \$ 60,000.00  |                              |
|   |  |                      |                 |               | \$ 60,000                    |
| Fairview Aquatic Centre   | phase 2 basin resurfacing  | Beyond Borders       | 2017            | \$ 7,500.00   |                              |
|   |  |                      |                 |               | \$ 7,500                     |
| Fairview Curling Club   | curling stones replacement   | Beyond Borders       | 2017            | \$ 2,500.00   |                              |
|   |  |                      |                 |               | \$ 2,500                     |
| Fairview Day Care & Playschool Society  | Construction of Day Care Facility  | Beyond Borders       | 2016            | \$ 150,000.00 |                              |
|   |  |                      |                 |               | \$ 150,000                   |
| Fairview Lions Club   | Cummings Lake Music Fest   | Beyond Borders       | 2019            | \$ 2,500.00   |                              |
|   |  |                      |                 |               | \$ 2,500                     |
| George Lake Aquatic Recreation Association  | Campground Upgrade   | Capital              | 2004            | \$ 12,000.00  |                              |
| George Lake Aquatic Recreation Association  | Washroom/Shower Facility   | Capital              | 2008            | \$ 25,000.00  |                              |
| George Lake Aquatic Recreation Association  | Installation of power to the camping stalls.   | Capital              | 2012            | \$ 12,272.00  |                              |
| George Lake Aquatic Recreation Association  | Playground   | Capital              | 2015            | \$ 25,000.00  |                              |
| George Lake Aquatic Recreation Association  | Upgrading existing power grid  | Capital              | 2017            | \$ 20,000.00  |                              |
| George Lake Aquatic Recreation Association  | Tractor & Campground upgrades  | General              | 2019            | \$ 36,000.00  |                              |
|   |  |                      |                 |               | \$ 130,272                   |

| <b>Capital Grants, General Grants (non-cost share) &amp; Beyond Border Grants</b> |  |                      |                 |               |                              |
|---|--|----------------------|-----------------|---------------|------------------------------|
| <b>2004 to September 7, 2023</b>  |  |                      |                 |               |                              |
| <u>Organization</u>   | <u>Project</u>   | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
| Hines Creek & District Figure Skating Club  | Jumping Harness  | Capital              | 2008            | \$ 2,750.00   |                              |
|   |  |                      |                 |               | \$ 2,750                     |
| Hines Creek Composite School Parent Assoc.  | Playground pea gravel and retaining timbers  | Capital              | 2011            | \$ 9,000.00   |                              |
| Hines Creek Composite School Parent Assoc.  | Playground Equipment Replacement & Outside Seating area  | Capital              | 2010            | \$ 25,000.00  |                              |
| Hines Creek Composite School Parent Assoc.  | Phys Ed & Music Equipment  | Capital              | 2008            | \$ 1,308.72   |                              |
| Hines Creek Composite School Parent Assoc.  | Replacement score clock & shot clock   | Capital              | 2015            | \$ 6,250.00   |                              |
|   |  |                      |                 |               | \$ 41,559                    |
| Hines Creek Curling Club  | new ceiling, lighting & ice scraper  | Capital              | 2009            | \$ 21,225.00  |                              |
|   |  |                      |                 |               | \$ 21,225.00                 |
| Hines Creek Golf & Country Association  | Purchase 313.6 acres Rec Lease 910012  | General              | 2014            | \$ 131,500.00 |                              |
| Hines Creek Golf & Country Association  | Irrigation System Completion Project   | General              | 2020            | \$ 67,693.89  |                              |
| Hines Creek Golf & Country Association  | automate part of irrigation system   | Capital              | 2010/2012       | \$ 25,000.00  |                              |
| Hines Creek Golf & Country Association  | Workshop   | Capital              | 2006            | \$ 15,000.00  |                              |
| Hines Creek Golf & Country Association  | New Fairways   | Capital              | 2007            | \$ 13,085.00  |                              |
| Hines Creek Golf & Country Association  | Equipment replacement for a tractor and mowers   | Capital              | 2010            | \$ 25,000.00  |                              |
| Hines Creek Golf & Country Association  | Complete clubhouse   | Capital              | 2015            | \$ 25,000.00  |                              |
|   |  |                      |                 |               | \$ 302,278.89                |
| Hinterland Cemetery Company   | Lawn mower, fence & storage  | General              | 2019            | \$ 15,000.00  |                              |
|   |  |                      |                 |               | \$ 15,000.00                 |
| Immaculate Heart of Mary Parish Cemetery  | lawn mower   | Capital              | 2017            | \$ 3,150.00   |                              |
|   |  |                      |                 |               | \$ 3,150.00                  |
| Many Island Recreational Development Society                                      | upto 8 seasonal lots & road  | Capital              | 2019            | \$ 32,000.00  |                              |
| Many Island Recreational Development Society                                      | Boat Launch improvements   | General              | 2019            | \$ 10,000.00  |                              |
| Many Island Recreational Development Society                                      | Playground Equipment upgrade/replacement and solar lights  | Capital              | 2010            | \$ 25,000.00  |                              |
| Many Island Recreational Development Society                                      | Campground Upgrades  | Capital              | 2004            | \$ 25,000.00  |                              |
| Many Island Recreational Development Society                                      | Upgrade the outhouses, bring the sani-dump into compliance install solar lights in the campground. | Capital              | 2012            | \$ 10,700.00  |                              |
| Many Island Recreational Development Society                                      | Generator  | General              | 2015            | \$ 6,000.00   |                              |
| Many Island Recreational Development Society                                      | Loop road and 10 seasonal lots   | Capital              | 2021            | \$ 10,000.00  |                              |

| <b>Capital Grants, General Grants (non-cost share) &amp; Beyond Border Grants</b> |   |                      |                 |               |                              |
|---|---|----------------------|-----------------|---------------|------------------------------|
| <b>2004 to September 7, 2023</b>  |   |                      |                 |               |                              |
| <u>Organization</u>   | <u>Project</u>  | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
| Many Island Recreational Development Society                                      | Playground  | General              | 2023            | \$ 40,000.00  |                              |
|   |   |                      |                 |               | \$ 158,700.00                |
| Menno Simons Community School Parents Association                                 | Menno Simons Community School Playground Improvement project        | Capital              | 2011            | \$ 24,830.00  |                              |
|   |   |                      |                 |               | \$ 24,830.00                 |
| Montagneuse Valley Cemetery Committee   | Chainlink Fence Cemetery #1   | Capital              | 2009            | \$ 5,667.00   |                              |
| Montagneuse Valley Cemetery Committee   | Chainlink Fence Cemetery #2   | Capital              | 2009            | \$ 6,167.00   |                              |
| Montagneuse Valley Cemetery Committee   | Survey to map existing and future plots                             | General              | 2022            | \$ 4,000.00   |                              |
|   |   |                      |                 |               | \$ 15,834.00                 |
| Peace Valley Snow Riders  | Hines Creek Trail   | General              | 2018            | \$ 20,000.00  |                              |
|   |   |                      |                 |               | \$ 20,000.00                 |
| Senior Check-In Line  | 2018 Operating grant  | General              | 2018            | \$ 8,500.00   |                              |
| Senior Check-In Line  | 2019 Operating grant  | General              | 2019            | \$ 8,500.00   |                              |
| Senior Check-In Line  | 2020 Operating Grant  | General              | 2020            | \$ 8,500.00   |                              |
| Senior Check-In Line  | 2021 Operating Grant  | General              | 2021            | \$ 6,000.00   |                              |
| Senior Check-In Line  | 2022 Operating Grant  | General              | 2022            | \$ 6,500.00   |                              |
| Senior Check-In Line  | 2023 Operating Grant  | General              | 2023            | \$ 6,000.00   |                              |
|   |   |                      |                 |               | \$ 44,000.00                 |
| SHARE Radio Broadcasting Association  | Additional transmitter and receiver site in Cleardale               | Capital              | 2010            | \$ 5,000.00   |                              |
|   |   |                      |                 |               | \$ 5,000.00                  |
| Swittanok Ukrainian Dance Company   | Ukrainian Heritage Preservation building at the End of Steel Museum | Capital              | 2013            | \$ 20,000.00  |                              |
|   |   |                      |                 |               | \$ 20,000.00                 |
| Village of Hines Creek  | HC Playground   | Capital              | 2005            | \$ 18,920.00  |                              |
| Village of Hines Creek  | Arena Upgrade Project   | Capital              | 2006            | \$ 25,000.00  |                              |
| Village of Hines Creek  | Hines Creek Fitness Centre  | Capital              | 2006            | \$ 5,000.00   |                              |
|   |   |                      |                 |               | \$ 48,920.00                 |
| Whitelaw Ag Society   | Hall entry & parking repairs  | Beyond Borders       | 2019            | \$ 10,000.00  |                              |
|   |   |                      |                 |               | \$ 10,000.00                 |
| Worsley Agricultural Society  | Arena Renovations   | Capital              | 2006            | \$ 50,000.00  |                              |
| Worsley Agricultural Society  | Improvements to the Worsley Arena                                   | Capital              | 2012            | \$ 25,000.00  |                              |



# Clear Hills County

## Request For Decision (RFD)

|                 |                                  |
|-----------------|----------------------------------|
| <b>Meeting:</b> | <b>Regular Council Meeting</b>   |
| Meeting Date:   | April 9, 2024                    |
| Originated By:  | Greg Coon, Agricultural Fieldman |
| Title:          | <b>RENTAL EXTENSION REQUEST</b>  |
| File:           | 31-61-06                         |

### DESCRIPTION:

Alberta Health Services is interested in extending the term of the lease on the double wide mobile home, (Municipal Address- 485 Creek Bend Street. Legal Land Description - Plan 802KS, Block 2, Lot 5) that they rent to house the paramedic/EMS crews. They are requesting a renewal of a further 3-year term.

### BACKGROUND:

Tenant is responsible for all utilities and services.

### ATTACHMENTS:

2021-2023 building chargebacks  
Residential Tenancy Agreement

### BUDGET/COSTS

Current rent is \$950 per month.

Monthly average Chargebacks including Repairs, Maintenance, Insurance and Amortization:  
\$782.91

This is over the 3-year life of the current rental agreement.

### OPTIONS:

- Agree to a renewal at 3 years at the current rental rate.
- Request a rental rate increase.
- Not renew the rental agreement.
- Get an appraisal of the property for potential sale.

### RECOMMENDED ACTION:

**RESOLUTION** by ..... to

Initials show support - Reviewed by:

Manager:



CAO:





**HISTORICAL TRIAL BALANCE SUMMARY FOR 2021**

Clear Hills County  
 General Ledger

Ranges: From:  
 Date: 1/01/21  
 Account: 2-31-61-06-000

To:  
 12/31/21  
 2-31-61-06-999

Sorted By: Transaction  
 Include: Posting, Unit

| Inactive             | Account        | Description                                    | Beginning Balance | Debit                    | Credit       | Net Change    | Ending Balance    |                       |
|----------------------|----------------|--|-------------------|--------------------------|--------------|---------------|-------------------|-----------------------|
|                      | 2-31-61-06-111 | COM SERV - BLDG - STAFF HOUSE - Permanent      | \$0.00            | \$960.26                 | \$0.00       | \$960.26      | \$960.26          |                       |
|                      | 2-31-61-06-131 | COM SERV - BLDG - STAFF HOUSE - Pension        | \$0.00            | \$206.11                 | \$0.00       | \$206.11      | \$206.11          |                       |
|                      | 2-31-61-06-132 | COMM SERV - BLDG - STAFF HOUSE - c.p.p.        | \$0.00            | \$44.06                  | \$0.00       | \$44.06       | \$44.06           |                       |
|                      | 2-31-61-06-133 | COMM SERV - BLDG - STAFF HOUSE - e.i.          | \$0.00            | \$15.39                  | \$0.00       | \$15.39       | \$15.39           |                       |
|                      | 2-31-61-06-137 | COM SERV - BLDG - STAFF HOUSE - Life Insurance | \$0.00            | \$13.04                  | \$0.00       | \$13.04       | \$13.04           |                       |
|                      | 2-31-61-06-239 | COM SERV-BLDG-STAFF HOUSE-Other contracted     | \$0.00            | \$8,972.50               | \$0.00       | \$8,972.50    | \$8,972.50        |                       |
|                      | 2-31-61-06-242 | COM SERV- BLDG - STAFF HOUSE - Bldg Chargeb:   | \$0.00            | \$0.00                   | \$16,971.15  | -\$16,971.15  | -\$16,971.15      |                       |
|                      | 2-31-61-06-252 | COM SERV - BLDG - STAFF HOUSE-Building r&m     | \$0.00            | \$1,521.43               | \$0.00       | \$1,521.43    | \$1,521.43        |                       |
|                      | 2-31-61-06-274 | COM SERV - BLDG - STAFF HOUSE- Insurance       | \$0.00            | \$445.16                 | \$0.00       | \$445.16      | \$445.16          |                       |
|                      | 2-31-61-06-792 | COM SERV-BLDG-STAFF HOUSE-Amort Exp - Build    | \$0.00            | \$4,793.20               | \$0.00       | \$4,793.20    | \$4,793.20        |                       |
|                      |                |  | <u>Accounts</u>   | <u>Beginning Balance</u> | <u>Debit</u> | <u>Credit</u> | <u>Net Change</u> | <u>Ending Balance</u> |
| <b>Grand Totals:</b> |                |  | 10                | \$0.00                   | \$16,971.15  | \$16,971.15   | \$0.00            | \$0.00                |

**HISTORICAL TRIAL BALANCE SUMMARY FOR 2022**

Clear Hills County  
 General Ledger

Ranges: From:  
 Date: 1/01/22  
 Account: 2-31-61-06-000

To:  
 12/31/22  
 2-31-61-06-999

Sorted By: Transaction  
 Include: Posting, Unit

| Inactive | Account              | Description                                  | Beginning Balance        | Debit        | Credit        | Net Change        | Ending Balance        |
|----------|----------------------|--|--------------------------|--------------|---------------|-------------------|-----------------------|
|          | 2-31-61-06-242       | COM SERV- BLDG - STAFF HOUSE - Bldg Chargeb: | \$0.00                   | \$0.00       | \$5,252.37    | -\$5,252.37       | -\$5,252.37           |
|          | 2-31-61-06-274       | COM SERV - BLDG - STAFF HOUSE- Insurance     | \$0.00                   | \$459.17     | \$0.00        | \$459.17          | \$459.17              |
|          | 2-31-61-06-792       | COM SERV-BLDG-STAFF HOUSE-Amort Exp - Build  | \$0.00                   | \$4,793.20   | \$0.00        | \$4,793.20        | \$4,793.20            |
|          |                      | <u>Accounts</u>                              | <u>Beginning Balance</u> | <u>Debit</u> | <u>Credit</u> | <u>Net Change</u> | <u>Ending Balance</u> |
|          | <b>Grand Totals:</b> | 3  | \$0.00                   | \$5,252.37   | \$5,252.37    | \$0.00            | \$0.00                |

2023  
 Clear Hills County  
 General Ledger

Ranges: From:  
 Date: 1/01/23  
 Account: 2-31-61-06-000

To:  
 12/31/23  
 2-31-61-06-999

Sorted By: Transaction  
 Include: Posting, Unit

| Inactive             | Account        | Description                                | Beginning Balance | Debit                    | Credit       | Net Change    | Ending Balance    |                       |
|----------------------|----------------|--|-------------------|--------------------------|--------------|---------------|-------------------|-----------------------|
|                      | 2-31-61-06-242 | COM SERV- BLDG - STAFF HOUSE - Bldg Charge | \$0.00            | \$0.00                   | \$5,961.40   | -\$5,961.40   | -\$5,961.40       |                       |
|                      | 2-31-61-06-252 | COM SERV - BLDG - STAFF HOUSE-Building r&m | \$0.00            | \$645.00                 | \$0.00       | \$645.00      | \$645.00          |                       |
|                      | 2-31-61-06-274 | COM SERV - BLDG - STAFF HOUSE- Insurance   | \$0.00            | \$491.21                 | \$0.00       | \$491.21      | \$491.21          |                       |
|                      | 2-31-61-06-519 | COM SERV - BLDG -STAFF HOUSE - oth gen goo | \$0.00            | \$31.99                  | \$0.00       | \$31.99       | \$31.99           |                       |
|                      | 2-31-61-06-792 | COM SERV-BLDG-STAFF HOUSE-Amort Exp - Bu   | \$0.00            | \$4,793.20               | \$0.00       | \$4,793.20    | \$4,793.20        |                       |
|                      |                |  | <u>Accounts</u>   | <u>Beginning Balance</u> | <u>Debit</u> | <u>Credit</u> | <u>Net Change</u> | <u>Ending Balance</u> |
| <b>Grand Totals:</b> |                |  | 5                 | \$0.00                   | \$5,961.40   | \$5,961.40    | \$0.00            | \$0.00                |



**CLEAR HILLS COUNTY**

**MEMO**

From  
Audrey Bjorklund, CLGM  
Community Development Manager

FILE NO.: 31-61-06

DATE: September 10, 2021

TO: Bonnie Morgan

**SUBJECT: EXTENSION AGREEMENT**

---

Hello Bonnie

Information for the Agreement Index when setting it up

Agreement Folder **572**

Name: **Alberta Health Services**

Description of Contract: **Residential lease Agreement 31-61-06 PI 802KS B2 L5, #485 Creek Bend Street.**

Signed Date: **April 27, 2021 – Clear Hills County**  
**September 10, 2021 – Alberta Health Services**

Start Date: **July 1, 2021**

Expiry Date: **June 30, 2024**

Department: **Community**

*Thankyou*  
*Audrey*

**SECOND RESIDENTIAL TENANCY EXTENSION AND AMENDING AGREEMENT**

**THIS AGREEMENT** made effective as of the 30<sup>th</sup> day of June, 2021 (the "**Effective Date**"),

**BETWEEN:**

**CLEAR HILLS COUNTY**  
(the "**Landlord**")

OF THE FIRST PART

- and -

**ALBERTA HEALTH SERVICES**  
(the "**Tenant**")

OF THE SECOND PART

**WHEREAS:**

- A. Pursuant to a Residential Tenancy Agreement dated the 1<sup>st</sup> day of July, 2015, as amended by a First Residential Tenancy Extension and Amending Agreement dated the 30<sup>th</sup> of June, 2018 (collectively, the "**Lease**", a copy of which is attached hereto as Schedule "A"), the Landlord leased to the Tenant and the Tenant leased from the Landlord, for a term expiring on the Effective Date (the "**Term**"), certain Premises comprising approximately ONE THOUSAND ONE HUNDRED (1,100) square feet of space in a residential building and approximately FOUR HUNDRED FIFTY SIX (456) square feet of space in a storage garage, such Premises having a municipal address of 485 Creek Bend Street, Clear Hills, Alberta, and located upon lands legally described as PLAN 802KS, BLOCK 2, LOT 5, EXCEPTING THEREOUT ALL MINES AND MINERALS, as more particularly set forth and subject to the terms and conditions contained in the Lease; and
- B. The Landlord and Tenant wish to enter into this Agreement to extend the Lease for a further period of three (3) years and make certain other amendments to the Lease, on the terms and conditions set out herein.

**NOW THEREFORE**, in consideration of the premises, rents and covenants set out herein, the parties hereto agree as follows:

- 1. The parties hereby acknowledge and agree that the foregoing recitals are true in substance and in fact, and form an integral part of this Agreement.
- 2. The Term of the Lease is hereby extended until and including June 30, 2024 (the three (3) year period commencing on July 1, 2021 and expiring on June 30, 2024 is herein referred to as the "**Second Extension Term**"), on the terms and conditions contained in the Lease, save and except as herein set forth.
- 3. Effective as of July 1, 2021, Clause 3 of the Lease is hereby deleted and replaced with the following:

**“RENT 3.** The Tenant shall pay monthly, in advance, to the Landlord, a rental of **\$950.00** per calendar month (the **“Rent”**) on the 1<sup>st</sup> day of each and every month of the Second Extension Term. Payments to the Landlord of the Rent shall be made either by cheque sent to the following address: **PO Box 240, Worsley, AB T0H 3W0**, or by electronic funds transfer, as selected by the Tenant. If the Tenant determines that it shall make such payments by electronic funds transfer, the Landlord shall, at the Tenant’s request, contact the Tenant by electronic mail at [AHS.APVendorRequests@ahs.ca](mailto:AHS.APVendorRequests@ahs.ca) or by telephone at (780) 350-3217, or at such other e-mail address or telephone number as the Tenant may from time to time direct by written notice to the Landlord, for the purpose of obtaining the Tenant’s electronic funds transfer form (the **“EFT Form”**). Upon receiving the EFT Form, the Landlord shall provide the items required thereby. The Landlord may change any information which it has provided in the EFT Form by following the procedure set out in the EFT Form or specified by the Tenant. The Tenant shall not be responsible for any claims, costs, expenses or losses as a result of any failure by the Landlord to complete the EFT Form and provide the items required by the EFT Form, or as result of any incorrect information or items provided by the Landlord. The Tenant will make the first payment of Rent under this Agreement on the commencement date of the Second Extension Term or, failing which, the Tenant shall pay such amount of Rent as may be due and payable in accordance with this Agreement at such other time as the parties hereto agree, without interest accruing thereon. Rent shall be pro-rated as required.”

4. The Landlord shall, at its sole expense (which shall in no way be recoverable from the Tenant), complete the following in respect of the Premises (collectively, the **“Landlord’s Work”**) on or before July 31, 2021, all to a professional standard and to the satisfaction of the Tenant, acting reasonably:

- (a) Replace front storm door, door closer and repair deadbolt lock; *Complete as of April 23/.*
- (b) Replace sink in bathroom and secure towel bar; *Complete as of April 23, 2021*
- (c) Clean furnace and ducts once the snow melts and the ground dries sufficiently in order that the contractor can safely obtain unhindered access to the crawl space under the unit;
- (d) Install GFCI’s - one for the electrical outlet in the master bathroom and two for the electrical outlet around the kitchen sink; *Complete as of April 23, 2021*
- (e) Inspect the gas fireplace and repair as necessary (pilot light was on but gas fireplace would not turn on); and *Complete as of April 23, 2021*
- (f) Repair or replace the dryer. *Complete as of April 23, 2021.*


If any of the Landlord’s Work is not completed in accordance with this Agreement and to the Tenant’s satisfaction on or before July 31, 2021, the Tenant shall be entitled to (but not obliged)


to complete such work and deduct all costs incurred by the Tenant in so doing from the Rent or from other amounts payable by the Tenant to the Landlord.

5. All capitalized terms, words and expressions used in this Agreement, unless otherwise herein defined or unless there is something in the subject matter or context inconsistent therewith, shall have the same meaning ascribed to them in the Lease.
6. Subject to the foregoing, all terms, conditions and covenants contained in the Lease are hereby reaffirmed, and except as otherwise expressly set forth above, all such terms, conditions and covenants shall remain unchanged and shall continue in full force and effect.
7. **THE TENANCY CREATED BY THIS AGREEMENT IS GOVERNED BY THE RESIDENTIAL TENANCIES ACT (THE "ACT") AND IF THERE IS A CONFLICT BETWEEN THIS AGREEMENT AND THE ACT, THE ACT PREVAILS.**

IN WITNESS WHEREOF the Landlord has executed this Agreement this 27 day of APRIL, 2021, but having effect as of the Effective Date.

**CLEAR HILLS COUNTY**


Per:   
Name: AMBER BEAN  
Title: Reeve

Per:   
Name: ALLAN ROWE  
Title: CAO

IN WITNESS WHEREOF the Tenant has executed this Agreement this 10th day of September, 2021, but having effect as of the Effective Date.

**ALBERTA HEALTH SERVICES**

Per:   
Name: Leonard M. Klausner  
Title: Director, Real Estate & Leasing - North

Per:   
Name: Chantelle Nichol  
Title: Leasing Manager



**SCHEDULE "A"**

**THE LEASE**

**[see attached]**

*cond*  
*one* 



# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
| Meeting:       | <b>Regular Council Meeting</b>                                   |
| Meeting Date:  | April 9, 2024  |
| Originated By: | Greg Coon, Agricultural Fieldman                                 |
| Title:         | <b>Peace Country Beef and Forage Association Funding Request</b> |
| File:          | 63-10-02   |

### DESCRIPTION:

Council is presented with a recommendation from the Agricultural Service Board regarding Peace Country Beef and Forage Association's (PCBFA) additional funding request. The Agricultural Service Board recommends that Council grant PCBFA \$10,000.00 of the \$20,000.00 Resource Management Partnership additional funding request.

### BACKGROUND:

**AG24-24(03/13/24)**

**RESOLUTION by Member Ruecker to recommend Council grant Peace Country Beef and Forage Association (PCBFA) \$10,000.00 of the \$20,000.00 Resource Management Partnership additional funding request. CARRIED.**

PCBFA is under agreement for 2020-2024 to deliver Resource Management partnership programs and services that are funded by a Provincial ASB grant of \$110,000 and cost share funding from each partnering municipality (\$7,500 for Clear Hills County, MD Fairview, MD Peace, MD Spirit River, Saddle Hills County and \$3,000 for Birch Hills County).

Beyond the Resource Management partnership, Clear Hills County contributes \$17,500.00 of additional funding. In 2023, the County approved a one time additional funding increase of \$2,500.00 under the conditions that PCBFA must hold three extension events within the County.

PCBFA has submitted an additional funding request letter for 2024, which includes the budgeted \$17,500.00 as well as the further additional funding of \$2,500.00.

### ATTACHMENT:

PCBFA Additional Funding Request Letter

### RECOMMENDED ACTION:

**RESOLUTION by...** to grant Peace Country Beef and Forage Association (PCBFA) \$10,000.00 of the \$20,000.00 Resource Management Partnership additional funding request.

|                                      |   |  |
|--------------------------------------|---|--|
| Initials show support - Reviewed by: | Manager:  | CAO:  |
|--------------------------------------|---|--|



Peace Country Beef & Forage Association  
Box 3000 / 820059 Range Road 35  
Fairview, AB T0H 1L0  
P: (780) 835-6799  
F: (780) 835-6628

October 25, 2023

Council and Agriculture Service Board Members  
Clear Hills County  
Box 240  
Worsley, AB T0H 3W0

Dear Council and Agriculture Service Board Members,

On behalf of the PCBFA staff, board of directors, and members, I want to express our deep gratitude for your ongoing support. Though we have greatly expanded our research and extension programs over the last five years, we have continued to struggle with a secure, adequate, and long-term base. This base is needed to cover expenses that are essential but are not billable to projects - such as insurance, utilities, office supplies, capital equipment purchases, equipment maintenance, staff training, and core staff salaries. A stable base is fundamental to the success of the programs we provide for Peace Country producers.

Our municipal support is a crucial piece of that stable base, as well as a source of matching funds to leverage for research and extension projects, and therefore is our most important funding source. For 2024-25, we would like to request continued funding at the same level of \$27,500 per year.

We would love the opportunity to attend one of your meetings over the fall and winter as a delegate, to deliver an update on our operations this past year and discuss plans for future years. Should you have any questions, concerns, or any other feedback - please don't hesitate to reach out. Thank you for your consideration, and I look forward to meeting with you soon.

Sincerely,

Mimi Vanderheide  
Interim Executive Director  
Peace Country Beef & Forage Association  
250-794-7414  
mimi@pcbfa.ca

# Clear Hills County

## Request For Decision (RFD)

|                |   |
|----------------|---|
| Meeting:       | <b>Regular Council Meeting</b>          |
| Meeting Date:  | April 9, 2024                           |
| Originated By: | Lori Jobson, Corporate Services Manager |
| Title:         | <b>Finance – Accounts Payable</b>       |
| File:          | 12-03-02                                |

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of March 27, 2024 to April 9, 2024 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

**RESOLUTION** by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of March 27, 2024 to April 9, 2024 for a total of \$936,929.43, with funds to be transferred from Long Term Investments.

|   |   |   |
|---|---|---|
| <b>Initials show support - Reviewed by:</b> | <b>Manager:</b>  | <b>CAO:</b>  |
|---|---|---|

|             |         |         |               |       |
|-------------|---------|---------|---------------|-------|
| Ranges:     | From:   | To:     | From:         | To:   |
| Vendor ID   | First   | Last    | Chequebook ID | First |
| Vendor Name | First   | Last    | Cheque Number | First |
| Cheque Date | 3/27/24 | 4/09/24 |               | Last  |

Sorted By: Cheque Date

Distribution Types Included: All

| Vendor Name   | Cheque Number | Cheque Date | Cheque Amount |
|---|---------------|-------------|---------------|
| 756446 ALBERTA LTD.   | 028979        | 4/09/24     | \$12,072.60   |
| Invoice Description                      Invoice Number                      Invoice Amount |               |             |               |
| Annual Gravel Haul  | MAR20-23/24   |             | \$9,790.33    |
| Annual Gravel Haul  | 7142-032624   |             | \$2,282.27    |
| AGS MECHANICAL CONTRACTORS LTD  | 028980        | 4/09/24     | \$11,924.88   |
| Invoice Description                      Invoice Number                      Invoice Amount |               |             |               |
| WWTP Pump/Air Comp Replacement  | 12664-SW      |             | \$11,924.88   |
| ALBERTA JUNIOR FOREST WARDENS   | 028981        | 4/09/24     | \$700.00      |
| Invoice Description                      Invoice Number                      Invoice Amount |               |             |               |
| T.S. Kids Interactive Booth   | 031924        |             | \$700.00      |
| AMSC INSURANCE SERVICES LTD   | 028982        | 4/09/24     | \$10,971.96   |
| Invoice Description                      Invoice Number                      Invoice Amount |               |             |               |
| March Benefits  | 1754-2024-03  |             | \$10,971.96   |
| ARW TRUCK EQUIPMENT LTD.  | 028983        | 4/09/24     | \$5,380.82    |
| Invoice Description                      Invoice Number                      Invoice Amount |               |             |               |
| R&M/Inspection on Unit 63-13  | LW05669       |             | \$5,380.82    |
| BANMAN ANNA   | 028984        | 4/09/24     | \$60.00       |
| Invoice Description                      Invoice Number                      Invoice Amount |               |             |               |
| Rental Deposit Refund   | 81115-032024  |             | \$60.00       |
| BLUE JAY TRANSPORT  | 028985        | 4/09/24     | \$10,056.02   |
| Invoice Description                      Invoice Number                      Invoice Amount |               |             |               |
| Annual Gravel Haul  | MAR20-23/24   |             | \$10,056.02   |
| BOSCHWICK CONTRACTING   | 028986        | 4/09/24     | \$20,393.14   |
| Invoice Description                      Invoice Number                      Invoice Amount |               |             |               |
| Bear Canyon GB09  | 665           |             | \$9,582.32    |
| Worsley GB01 & Gravel Haul  | 666           |             | \$10,810.82   |
| CAL-R CONTRACTING LTD.  | 028987        | 4/09/24     | \$1,501.50    |
| Invoice Description                      Invoice Number                      Invoice Amount |               |             |               |

| Vendor Name                    | Cheque Number  | Cheque Date    | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Clean Culvert Ends             | 13150          |                | \$693.00      |
| Rd Repair - Temporary Bridge   | 13349          |                | \$808.50      |
| CLEAR HILLS WASTE MANAGEMENT   | 028988         | 4/09/24        | \$10,550.62   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Worsley Hamlet Garbage Hauling | 202            | \$210.00       |               |
| Transfer Stations Contract     | 203            | \$10,340.62    |               |
| CLEARDALE AGRICULTURAL SOCIETY | 028989         | 4/09/24        | \$6,000.00    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| 2024 Fire Unit Storage Rent    | 032224         | \$6,000.00     |               |
| CLEARDALE RIDERS CLUB          | 028990         | 4/09/24        | \$1,600.00    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Trade Show Wagon Rides         | 031924         | \$1,600.00     |               |
| CLEARDALE TRANSPORT 2021       | 028991         | 4/09/24        | \$14,960.24   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul             | MAR20-23/24    | \$12,155.50    |               |
| Annual Gravel Haul             | 7203-032624    | \$2,804.74     |               |
| CONRAD OILFIELD SERVICES       | 028992         | 4/09/24        | \$315.00      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| BCWP/Recycle Bin Snow Removal  | INV6076        | \$315.00       |               |
| COX NANCY                      | 028993         | 4/09/24        | \$400.00      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Trade Show Breakfast Organizer | 031924         | \$400.00       |               |
| DEP VENTURES                   | 028994         | 4/09/24        | \$12,652.26   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul             | MAR20-23/24    | \$10,188.37    |               |
| Annual Gravel Haul             | 8296-032624    | \$2,463.89     |               |
| DIAMOND SOFTWARE SOLUTIONS INC | 028995         | 4/09/24        | \$31,916.68   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| GP Software Renewal & Update   | 404940         | \$35,686.60    |               |
| DRIEDGER BERNARD               | 028996         | 4/09/24        | \$60.00       |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Rental Deposit Refund          | 81569-032224   | \$60.00        |               |

| Vendor Name                   | Cheque Number  | Cheque Date    | Cheque Amount |
|-------------------------------|----------------|----------------|---------------|
| FAIRVIEW & AREA SENIORS CHECK | 028997         | 4/09/24        | \$6,000.00    |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| 2024 SCIL CSS Grant           | 2024-03 032724 | \$6,000.00     |               |
| FEHR HERMAN                   | 028998         | 4/09/24        | \$400.00      |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Rental Deposit Refund         | 81539-031524   | \$400.00       |               |
| FEHR, JOSEPH                  | 028999         | 4/09/24        | \$1,000.00    |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Rental Deposit Refund         | 81545-031924   | \$1,000.00     |               |
| GIESBRECHT VENTURES           | 029000         | 4/09/24        | \$13,319.57   |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul            | MAR20-23/24    | \$10,819.30    |               |
| Annual Gravel Haul            | 8327-032624    | \$2,500.27     |               |
| GLACIER FARMEDIA              | 029001         | 4/09/24        | \$525.00      |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| 2024 Trade Show Advertising   | GFM386376      | \$525.00       |               |
| GRADE PRO CONTRACTING LTD.    | 029002         | 4/09/24        | \$32,499.12   |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Cleardale GB07 & Gravel Haul  | 1238           | \$15,436.61    |               |
| Whitelaw GB15 & Gravel Haul   | 1239           | \$17,062.51    |               |
| GRIMSHAW GRAVEL SALES         | 029003         | 4/09/24        | \$294,611.30  |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul            | MAR20-23/24    | \$9,917.31     |               |
| Annual Gravel Haul            | MAR20-23/2024  | \$10,960.94    |               |
| Gravel Haul Gravell Agmt #647 | 23980          | \$273,733.05   |               |
| H.K.P. TRUCKING               | 029004         | 4/09/24        | \$12,184.77   |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul            | MAR20-23/24    | \$9,683.64     |               |
| Annual Gravel Haul            | 6300-032624    | \$2,501.13     |               |
| HINES CREEK & DISTRICT FIGURE | 029005         | 4/09/24        | \$1,000.00    |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| Trade Show Breakfast Supplier | 031924         | \$1,000.00     |               |

| Vendor Name                    | Cheque Number  | Cheque Date    | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| HINES CREEK AND DISTRICT ARTS  | 029006         | 4/09/24        | \$250.00      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Trade Show Staff Meals         | 676930         | \$250.00       |               |
| HINES CREEK COMPOSITE PARENT A | 029007         | 4/09/24        | \$4,000.00    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| 2024 HCCPA CSS Grant 2024-05   | 032724         | \$4,000.00     |               |
| HITECH BUSINESS SYSTEMS LTD.   | 029008         | 4/09/24        | \$789.48      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Copier Service Agreement       | 1744021        | \$661.56       |               |
| Copier Service Agreement       | 1744020        | \$127.92       |               |
| JLD ENTERPRISE                 | 029009         | 4/09/24        | \$15,014.77   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul             | MAR20-23/24    | \$11,913.60    |               |
| Annual Gravel Haul             | 6446-032624    | \$3,101.17     |               |
| KAUT GLENN                     | 029010         | 4/09/24        | \$3,685.27    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Men's Washroom Renovation      | 011058         | \$3,685.27     |               |
| KNIGHT MOVES DJ SERVICES       | 029011         | 4/09/24        | \$1,810.00    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Trade Show DJ Services         | 031924         | \$1,810.00     |               |
| MAIN-WAY ELECTRICAL & INSTRUME | 029012         | 4/09/24        | \$8,259.01    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| WWTP Pump/Air Comp Replacement | 3551           | \$6,526.51     |               |
| WWTP Valve Replacement         | 3563           | \$1,732.50     |               |
| MANY ISLANDS RECREATION SOCIET | 029013         | 4/09/24        | \$40.00       |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Trade Show Family Fun Pack     | 105            | \$40.00        |               |
| MIDNIGHT GLASS LTD.            | 029014         | 4/09/24        | \$542.48      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Window Replacement Unit 65-61  | 709827         | \$542.48       |               |
| MIGHTY PEACE DRILLING INC.     | 029015         | 4/09/24        | \$8,931.98    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul             | MAR21-23/24    | \$8,931.98     |               |

| Vendor Name                    | Cheque Number  | Cheque Date    | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| MONTAGNEUSE 4-H MULTI CLUB     | 029016         | 4/09/24        | \$1,250.00    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Trade Show Helping Hands       | 031924         | \$1,250.00     |               |
| NORTH PEACE HOUSING FOUNDATION | 029017         | 4/09/24        | \$157,761.50  |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| 2024 NPHF Requisition          | 011624         | \$631,045.98   |               |
| OPEN ROAD TRANSPORT            | 029018         | 4/09/24        | \$14,107.74   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul             | MAR20-23/24    | \$11,581.24    |               |
| Annual Gravel Haul             | 7511-032624    | \$2,526.50     |               |
| OUTBACK TRANSPORT              | 029019         | 4/09/24        | \$10,848.47   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul             | MAR20-23/24    | \$10,848.47    |               |
| PEACE RIVER SCHOOL DIVISION NO | 029020         | 4/09/24        | \$404.25      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Menno Rental for App Banquet   | 11330          | \$404.25       |               |
| PROGRADE SERVICES LTD.         | 029021         | 4/09/24        | \$17,813.25   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Mont GB03                      | 4332           | \$17,813.25    |               |
| ROAMING TRANSPORT              | 029022         | 4/09/24        | \$36,197.56   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul             | MAR21-23/24    | \$8,575.85     |               |
| Annual Gravel Haul             | MAR20-23/24    | \$12,029.94    |               |
| Annual Gravel Haul             | MAR20-21/24    | \$5,575.85     |               |
| Annual Gravel Haul             | 8299-032624    | \$2,414.97     |               |
| Hines Creek GB14               | 0504           | \$7,600.95     |               |
| RUCO ENTERPRISES               | 029023         | 4/09/24        | \$22,665.05   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul             | MAR20-23/24    | \$11,827.19    |               |
| Annual Gravel Haul             | MAR20-23/2024  | \$8,241.89     |               |
| Annual Gravel Haul             | 8320-032624    | \$2,595.97     |               |
| RUSSELL WANDA & BRIAN          | 029024         | 4/09/24        | \$1,050.00    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Sulphur Lake Caretaker         | 033124         | \$1,050.00     |               |



| Vendor Name                 | Cheque Number  | Cheque Date    | Cheque Amount |
|-----------------------------|----------------|----------------|---------------|
| SELECT ENTERTAINMENT        | 029025         | 4/09/24        | \$1,335.60    |
| Invoice Description         | Invoice Number | Invoice Amount |               |
| Tradeshow Entertainment     | 020624         | \$2,700.60     |               |
| SHARNA'S OPEN CAMP          | 029026         | 4/09/24        | \$2,026.50    |
| Invoice Description         | Invoice Number | Invoice Amount |               |
| Council/ASB Meeting Lunches | 603            | \$2,026.50     |               |
| SHEWCHUK, GERALD            | 029027         | 4/09/24        | \$12,352.56   |
| Invoice Description         | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul          | MAR20-23/24    | \$9,941.48     |               |
| Annual Gravel Haul          | 6432-032624    | \$2,411.08     |               |
| SKERRATT, CLAYTON AND ANN   | 029028         | 4/09/24        | \$1,950.00    |
| Invoice Description         | Invoice Number | Invoice Amount |               |
| March Janitorial Services   | 223272         | \$1,950.00     |               |
| SKYLITE FARMS               | 029029         | 4/09/24        | \$12,684.66   |
| Invoice Description         | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul          | MAR20-23/24    | \$10,212.83    |               |
| Annual Gravel Haul          | 6447-032624    | \$2,471.83     |               |
| THISTLES TRUCK SERVICE      | 029030         | 4/09/24        | \$13,482.73   |
| Invoice Description         | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul          | MAR20-23/24    | \$10,649.49    |               |
| Annual Gravel Haul          | 7180-032624    | \$2,833.24     |               |
| TRADE SHOW DIRECT           | 029031         | 4/09/24        | \$15,487.50   |
| Invoice Description         | Invoice Number | Invoice Amount |               |
| Trade Show Draping          | 025503         | \$15,487.50    |               |
| TRINUS TECHNOLOGIES INC.    | 029032         | 4/09/24        | \$4,958.30    |
| Invoice Description         | Invoice Number | Invoice Amount |               |
| April Service Agreement #57 | 6557           | \$4,958.30     |               |
| TURNER'S TRUCK SERVICE LTD. | 029033         | 4/09/24        | \$3,402.69    |
| Invoice Description         | Invoice Number | Invoice Amount |               |
| Annual Gravel Haul          | MAR22-23/24    | \$3,402.69     |               |
| UNITED FARMERS OF ALBERTA   | 029034         | 4/09/24        | \$68.40       |
| Invoice Description         | Invoice Number | Invoice Amount |               |
| Unit 62 Truck Box Cover     | SOINV5730273   | \$31.49        |               |

| Vendor Name  | Cheque Number  | Cheque Date    | Cheque Amount        |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
|--|----------------|----------------|----------------------|---------------------|----------------|----------------|-------------------------------|----------|-------------|--------------------------------|----------|------------|-----------------------------|----------|------------|-----------------------------|----------|-------------|
| WFD Tools  |                | SOINV5854066   | \$12.59              |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| Windsheild Washer Fluid  |                | SOINV5868056   | \$24.32              |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| URE RYAN   | 029035         | 4/09/24        | \$2,100.00           |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Running/Stoney Lake Caretaker</td> <td>082934</td> <td>\$2,100.00</td> </tr> </tbody> </table>  |                |                |                      | Invoice Description | Invoice Number | Invoice Amount | Running/Stoney Lake Caretaker | 082934   | \$2,100.00  |                                |          |            |                             |          |            |                             |          |             |
| Invoice Description  | Invoice Number | Invoice Amount |                      |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| Running/Stoney Lake Caretaker  | 082934         | \$2,100.00     |                      |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| WORSLEY FIRE FIGHTER SOCIETY   | 029036         | 4/09/24        | \$600.00             |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Clear Fitness Account</td> <td>033124</td> <td>\$600.00</td> </tr> </tbody> </table>  |                |                |                      | Invoice Description | Invoice Number | Invoice Amount | Clear Fitness Account         | 033124   | \$600.00    |                                |          |            |                             |          |            |                             |          |             |
| Invoice Description  | Invoice Number | Invoice Amount |                      |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| Clear Fitness Account  | 033124         | \$600.00       |                      |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| WSP  | 029037         | 4/09/24        | \$36,060.45          |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>RR 124 Engineering/Tendering</td> <td>20091257</td> <td>\$4,765.42</td> </tr> <tr> <td>2023 Stockpile Survey-W/SC Pit</td> <td>20091117</td> <td>\$3,672.90</td> </tr> <tr> <td>RR 64 Engineering/Tendering</td> <td>20092067</td> <td>\$2,391.90</td> </tr> <tr> <td>RR 25 Engineering/Tendering</td> <td>20092065</td> <td>\$25,230.23</td> </tr> </tbody> </table> |                |                |                      | Invoice Description | Invoice Number | Invoice Amount | RR 124 Engineering/Tendering  | 20091257 | \$4,765.42  | 2023 Stockpile Survey-W/SC Pit | 20091117 | \$3,672.90 | RR 64 Engineering/Tendering | 20092067 | \$2,391.90 | RR 25 Engineering/Tendering | 20092065 | \$25,230.23 |
| Invoice Description  | Invoice Number | Invoice Amount |                      |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| RR 124 Engineering/Tendering   | 20091257       | \$4,765.42     |                      |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| 2023 Stockpile Survey-W/SC Pit   | 20091117       | \$3,672.90     |                      |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| RR 64 Engineering/Tendering  | 20092067       | \$2,391.90     |                      |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| RR 25 Engineering/Tendering  | 20092065       | \$25,230.23    |                      |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| WYCLIFFE ENTERPRISES LTD.  | 029038         | 4/09/24        | \$11,943.75          |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Eureka River GB13/Gravel Haul</td> <td>830</td> <td>\$11,943.75</td> </tr> </tbody> </table>  |                |                |                      | Invoice Description | Invoice Number | Invoice Amount | Eureka River GB13/Gravel Haul | 830      | \$11,943.75 |                                |          |            |                             |          |            |                             |          |             |
| Invoice Description  | Invoice Number | Invoice Amount |                      |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| Eureka River GB13/Gravel Haul  | 830            | \$11,943.75    |                      |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |
| Report Total   |                |                | <b>\$ 936,929.43</b> |                     |                |                |                               |          |             |                                |          |            |                             |          |            |                             |          |             |

|               |       |      |               |         |
|---------------|-------|------|---------------|---------|
| Ranges:       | From: | To:  | From:         | To:     |
| Cheque Number | First | Last | Cheque Date   | 3/27/24 |
| Vendor ID     | First | Last | Chequebook ID | First   |
| Vendor Name   | First | Last |               | Last    |

Sorted By: Cheque Number

\* Voided Cheques

| Cheque Number | Vendor ID      | Vendor Cheque Name             | Cheque Date | Chequebook ID | Audit Trail Code | Amount       |
|---------------|----------------|--------------------------------|-------------|---------------|------------------|--------------|
| 028979        | 756446         | 756446 ALBERTA LTD.            | 4/09/24     | ATB           | PMCHQ00001260    | \$12,072.60  |
| 028980        | AGSMECHANICAL  | AGS MECHANICAL CONTRACTORS LTD | 4/09/24     | ATB           | PMCHQ00001260    | \$11,924.88  |
| 028981        | ALBERTAJR      | ALBERTA JUNIOR FOREST WARDENS  | 4/09/24     | ATB           | PMCHQ00001260    | \$700.00     |
| 028982        | AMSC05         | AMSC INSURANCE SERVICES LTD    | 4/09/24     | ATB           | PMCHQ00001260    | \$10,971.96  |
| 028983        | ARW01          | ARW TRUCK EQUIPMENT LTD.       | 4/09/24     | ATB           | PMCHQ00001260    | \$5,380.82   |
| 028984        | BANMANA        | ANNA BANMAN                    | 4/09/24     | ATB           | PMCHQ00001260    | \$60.00      |
| 028985        | BLUEJAY        | BLUE JAY TRANSPORT             | 4/09/24     | ATB           | PMCHQ00001260    | \$10,056.02  |
| 028986        | BOSCHWICK01    | BOSCHWICK CONTRACTING          | 4/09/24     | ATB           | PMCHQ00001260    | \$20,393.14  |
| 028987        | CALR01         | CAL-R CONTRACTING LTD.         | 4/09/24     | ATB           | PMCHQ00001260    | \$1,501.50   |
| 028988        | CLEARHILLSW    | CLEAR HILLS WASTE MANAGEMENT   | 4/09/24     | ATB           | PMCHQ00001260    | \$10,550.62  |
| 028989        | CLEARDALEAG01  | CLEARDALE AGRICULTURAL SOCIETY | 4/09/24     | ATB           | PMCHQ00001260    | \$6,000.00   |
| 028990        | CLDLRIDER01    | CLEARDALE RIDERS               | 4/09/24     | ATB           | PMCHQ00001260    | \$1,600.00   |
| 028991        | CLEARDALETRANS | CLEARDALE TRANSPORT 2021       | 4/09/24     | ATB           | PMCHQ00001260    | \$14,960.24  |
| 028992        | COOI06         | CONRAD OILFIELD SERVICES       | 4/09/24     | ATB           | PMCHQ00001260    | \$315.00     |
| 028993        | COXNANCY01     | NANCY COX                      | 4/09/24     | ATB           | PMCHQ00001260    | \$400.00     |
| 028994        | DEP01          | DEP VENTURES                   | 4/09/24     | ATB           | PMCHQ00001260    | \$12,652.26  |
| 028995        | DIAMOND01      | CENTRALSQUARE CANADA SOFTWARE  | 4/09/24     | ATB           | PMCHQ00001260    | \$31,916.68  |
| 028996        | DRIEDGERB      | LISA DRIEDGER                  | 4/09/24     | ATB           | PMCHQ00001260    | \$60.00      |
| 028997        | FAIRVIEWSRS    | FAIRVIEW & AREA SENIORS CHECK  | 4/09/24     | ATB           | PMCHQ00001260    | \$6,000.00   |
| 028998        | FEHRHE         | HERMAN FEHR                    | 4/09/24     | ATB           | PMCHQ00001260    | \$400.00     |
| 028999        | FEHRJ          | JOSEPH FEHR                    | 4/09/24     | ATB           | PMCHQ00001260    | \$1,000.00   |
| 029000        | GIESBRECHTV    | GIESBRECHT VENTURES            | 4/09/24     | ATB           | PMCHQ00001260    | \$13,319.57  |
| 029001        | GLACIER        | GLACIER FARMEDIA               | 4/09/24     | ATB           | PMCHQ00001260    | \$525.00     |
| 029002        | GRADEPRO       | GRADE PRO CONTRACTING LTD.     | 4/09/24     | ATB           | PMCHQ00001260    | \$32,499.12  |
| 029003        | GRIMSHAW02     | GRIMSHAW GRAVEL SALES          | 4/09/24     | ATB           | PMCHQ00001260    | \$294,611.30 |
| 029004        | HKPTRUCK01     | H.K.P. TRUCKING                | 4/09/24     | ATB           | PMCHQ00001260    | \$12,184.77  |
| 029005        | HCFigure01     | HINES CREEK & DISTRICT FIGURE  | 4/09/24     | ATB           | PMCHQ00001260    | \$1,000.00   |
| 029006        | HCDI06         | HINES CREEK AND DISTRICT ARTS  | 4/09/24     | ATB           | PMCHQ00001260    | \$250.00     |
| 029007        | HCCPA01        | HINES CREEK COMPOSITE PARENT A | 4/09/24     | ATB           | PMCHQ00001260    | \$4,000.00   |
| 029008        | HITECH01       | HITECH BUSINESS SYSTEMS LTD.   | 4/09/24     | ATB           | PMCHQ00001260    | \$789.48     |
| 029009        | JLD            | JLD ENTERPRISE                 | 4/09/24     | ATB           | PMCHQ00001260    | \$15,014.77  |
| 029010        | KAUTG          | GLENN KAUT                     | 4/09/24     | ATB           | PMCHQ00001260    | \$3,685.27   |
| 029011        | KNIGHT         | KNIGHT MOVES DJ SERVICES       | 4/09/24     | ATB           | PMCHQ00001260    | \$1,810.00   |
| 029012        | MAINWAY        | MAIN-WAY ELECTRICAL &          | 4/09/24     | ATB           | PMCHQ00001260    | \$8,259.01   |
| 029013        | MANY01         | MANY ISLANDS RECREATIONAL      | 4/09/24     | ATB           | PMCHQ00001260    | \$40.00      |
| 029014        | MIDNIGHT       | MIDNIGHT GLASS LTD.            | 4/09/24     | ATB           | PMCHQ00001260    | \$542.48     |
| 029015        | MIGHTY04       | MIGHTY PEACE DRILLING INC.     | 4/09/24     | ATB           | PMCHQ00001260    | \$8,931.98   |
| 029016        | MONTAGNEUSE4   | MONTAGNEUSE 4-H MULTI CLUB     | 4/09/24     | ATB           | PMCHQ00001260    | \$1,250.00   |
| 029017        | NPHOUSE01      | NORTH PEACE HOUSING FOUNDATION | 4/09/24     | ATB           | PMCHQ00001260    | \$157,761.50 |
| 029018        | OPENROAD       | OPEN ROAD TRANSPORT            | 4/09/24     | ATB           | PMCHQ00001260    | \$14,107.74  |
| 029019        | OUTBACK        | OUTBACK TRANSPORT              | 4/09/24     | ATB           | PMCHQ00001260    | \$10,848.47  |
| 029020        | PEACE06        | PEACE RIVER SCHOOL DIVISION NO | 4/09/24     | ATB           | PMCHQ00001260    | \$404.25     |
| 029021        | PROGRADE01     | PROGRADE SERVICES LTD.         | 4/09/24     | ATB           | PMCHQ00001260    | \$17,813.25  |
| 029022        | ROAMING        | ROAMING TRANSPORT              | 4/09/24     | ATB           | PMCHQ00001260    | \$36,197.56  |
| 029023        | RUCO01         | RUCO ENTERPRISES LTD.          | 4/09/24     | ATB           | PMCHQ00001260    | \$22,665.05  |
| 029024        | RUSSELLB       | WANDA & BRIAN RUSSELL          | 4/09/24     | ATB           | PMCHQ00001260    | \$1,050.00   |
| 029025        | SELECT         | SELECT ENTERTAINMENT           | 4/09/24     | ATB           | PMCHQ00001260    | \$1,335.60   |
| 029026        | SHARNAS        | SHARNA'S OPEN CAMP             | 4/09/24     | ATB           | PMCHQ00001260    | \$2,026.50   |
| 029027        | SHEWCHUK01     | SHEWCHUK, GERALD               | 4/09/24     | ATB           | PMCHQ00001260    | \$12,352.56  |
| 029028        | SKERRATT       | CLAYTON AND ANN SKERRATT       | 4/09/24     | ATB           | PMCHQ00001260    | \$1,950.00   |
| 029029        | SKYLITE        | SKYLITE FARMS                  | 4/09/24     | ATB           | PMCHQ00001260    | \$12,684.66  |
| 029030        | THISTLES01     | THISTLES TRUCK SERVICE         | 4/09/24     | ATB           | PMCHQ00001260    | \$13,482.73  |
| 029031        | TRADESHOW01    | TRADE SHOW DIRECT              | 4/09/24     | ATB           | PMCHQ00001260    | \$15,487.50  |
| 029032        | TRINUS01       | TRINUS TECHNOLOGIES INC.       | 4/09/24     | ATB           | PMCHQ00001260    | \$4,958.30   |

\* Voided Cheques

| Cheque Number     | Vendor ID | Vendor Cheque Name           | Cheque Date | Chequebook ID | Audit Trail Code | Amount                                |
|-------------------|-----------|------------------------------|-------------|---------------|------------------|---------------------------------------|
| 029033            | TURNERS01 | TURNER'S TRUCK SERVICE LTD.  | 4/09/24     | ATB           | PMCHQ00001260    | \$3,402.69                            |
| 029034            | UFA01     | UNITED FARMERS OF ALBERTA    | 4/09/24     | ATB           | PMCHQ00001260    | \$68.40                               |
| 029035            | URER      | RYAN URE                     | 4/09/24     | ATB           | PMCHQ00001260    | \$2,100.00                            |
| 029036            | WORSLEY05 | WORSLEY FIRE FIGHTER SOCIETY | 4/09/24     | ATB           | PMCHQ00001260    | \$600.00                              |
| 029037            | WSP01     | WSP CANADA INC.              | 4/09/24     | ATB           | PMCHQ00001260    | \$36,060.45                           |
| 029038            | WYCLIFFE  | WYCLIFFE ENTERPRISES LTD.    | 4/09/24     | ATB           | PMCHQ00001260    | \$11,943.75                           |
| Total Cheques: 60 |           |                              |             |               |                  | Total Amount of Cheques: \$936,929.43 |

| <b>ATB MASTER CARD DETAILS</b> |                                      |  |               |
|--------------------------------|--------------------------------------|--|---------------|
| <b>DATE OF PURCHASE</b>        | <b>PLACE OF PURCHASE</b>             | <b>DESCRIPTION</b>                                       | <b>AMOUNT</b> |
| 2/15/24                        | FCM                                  | Councillor FCM Conference Registration - EA              | \$ 1,153.95   |
| 2/15/24                        | FCM                                  | CAO FCM Conference Registration - EA                     | \$ 1,153.95   |
| 2/15/24                        | FCM                                  | Reeve FCM Conference Registration - EA                   | \$ 1,153.95   |
| 2/15/24                        | Alberta Municipalities               | CAO Municipal Leaders Caucus - EA                        | \$ 262.50     |
| 2/16/24                        | Eventbrite                           | ASB Below Ground - Soil Health Seminar Registration - EA | \$ 38.61      |
| 2/16/24                        | FCM                                  | Councillor FCM Conference Registration - EA              | \$ 1,153.95   |
| 2/21/24                        | Delta By Marriott                    | Councillor Growing the North Conference Hotel Room - EA  | \$ 154.78     |
| 2/22/24                        | RMA                                  | Councillor RMA Conference Registration - EA              | \$ 630.00     |
| 2/22/24                        | RMA                                  | Councillor RMA Conference Registration - EA              | \$ 630.00     |
| 2/22/24                        | RMA                                  | Reeve RMA Conference Registration - EA                   | \$ 630.00     |
| 2/22/24                        | RMA                                  | Councillor RMA Conference Registration - EA              | \$ 630.00     |
| 2/22/24                        | RMA                                  | Councillor RMA Conference Registration - EA              | \$ 630.00     |
| 2/22/24                        | RMA                                  | EA RMA Conference Registration - EA                      | \$ 630.00     |
| 2/22/24                        | RMA                                  | CAO RMA Conference Registration - EA                     | \$ 630.00     |
| 2/22/24                        | Economic Developers Alberta          | Refund for Reeve Resilience & Recovery Workshop - EA     | \$ (131.25)   |
| 2/23/24                        | GoTo Technologies Canada Ltd         | Video Conferencing Account - EA                          | \$27.30       |
| 2/24/24                        | Delta By Marriott                    | Reeve Growing the North Conference Hotel Room - EA       | \$ 619.12     |
| 2/28/24                        | Alberta Municipal Clerks Association | Alberta Municipal Clerks Association Membership - EA     | \$ 160.00     |
| 3/05/24                        | Canada Post                          | Newsletter Mailout - EA                                  | \$ 61.79      |
| 3/05/24                        | Canada Post                          | Newsletter Mailout - EA                                  | \$ 127.33     |
| 3/05/24                        | Canada Post                          | Newsletter Mailout - EA                                  | \$ 9.36       |
| 3/05/24                        | Canada Post                          | Newsletter Mailout - EA                                  | \$ 49.62      |
| 3/05/24                        | Canada Post                          | Newsletter Mailout - EA                                  | \$ 85.79      |
| 3/05/24                        | Canada Post                          | Newsletter Mailout - EA                                  | \$ 7.96       |
| 2/08/24                        | Vistaprint                           | Trade Show Banners - CSM                                 | \$ 115.90     |
| 2/21/24                        | WASP Wildfire Protection Products    | Clear Creek Fire Committee Trade Show Prizes - CSM       | \$ 241.45     |
| 2/22/24                        | Amazon                               | Office Chair - CSM                                       | \$ 220.49     |
| 2/22/24                        | Amazon                               | T4 Envelopes - CSM                                       | \$ 48.03      |
| 2/22/24                        | Alberta Fire Chief's Association     | Worsley Fire Department AFCA Conference - CSM            | \$ 2,100.00   |
| 2/22/24                        | Alberta Fire Chief's Association     | Worsley Fire Chief AFCA Annual Membership - CSM          | \$ 210.00     |
| 2/29/24                        | Amazon                               | Returned T4 Envelopes - CSM                              | \$ (48.03)    |
| 2/09/24                        | Amazon                               | Cutlery Holders for Appreciation Banquet - AP            | \$ 44.27      |
| 2/13/24                        | Amazon                               | Trade Show Kids Activities - AP                          | \$ 25.36      |
| 2/13/24                        | Amazon                               | Trade Show Decorations - AP                              | \$ 137.60     |
| 2/14/24                        | Amazon                               | Trade Show Kids Activities - AP                          | \$ 26.64      |
| 2/14/24                        | Amazon                               | Table Cloths for Appreciation Banquet - AP               | \$ 125.98     |
| 2/28/24                        | Canada Post                          | Wildfire Information Bulk Mailout - AP                   | \$ 227.14     |
| 3/01/24                        | Alberta Fire Chief's Association     | Worsley Fire Department AFCA Conference - AP             | \$ 1,155.00   |



ATB

CLEAR HILLS COUNTY \*  
Account Number:  
Alberta BusinessCard

# MONTHLY STATEMENT

FEB 07 to MAR 06, 2024

We'd like to help you:

atb.com

1-800-332-8383

## YOUR ACCOUNT SUMMARY

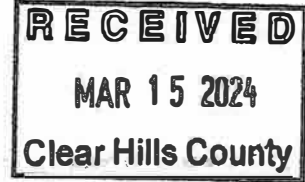
Statement date: March 06, 2024

### PREVIOUS CHARGES AND PAYMENTS

|   |                     |
|---|---------------------|
| <b>Your previous balance</b>                    | <b>\$13,293.94</b>  |
| Payments made from Feb 07 to Mar 06 - Thank you | -\$13,293.94        |
| Credits   | \$0.00              |
| <b>Total payments and credits</b>               | <b>-\$13,293.94</b> |

### NEW CHARGES

|                                      |                    |
|--------------------------------------|--------------------|
| Purchases and returns                | \$15,128.54        |
| Cash advances and Mastercard cheques | \$0.00             |
| Fees and adjustments                 | \$0.00             |
| Interest charges                     | \$0.00             |
| <b>Total new charges</b>             | <b>\$15,128.54</b> |
| <b>Your new balance</b>              | <b>\$15,128.54</b> |



## MINIMUM PAYMENT AND CREDIT LIMIT

|                            |                       |                            |                    |
|----------------------------|-----------------------|----------------------------|--------------------|
| <b>Minimum payment due</b> | <b>\$454.00</b>       | Your credit limit          | <b>\$60,000.00</b> |
| <b>Payment due date</b>    | <b>March 27, 2024</b> | Available credit on Mar 06 | <b>\$44,871.46</b> |

Page 1 of 6

ATB Financial



### Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial Mastercard  
P.O. Box 21063  
Calgary, AB T2P 4H5

Account number: \_\_\_\_\_

Your new balance: **\$15,128.54**

Minimum payment due: **\$454.00**

Payment due date: **March 27, 2024**


Amount enclosed: \$ \_\_\_\_\_

CLEAR HILLS COUNTY \*  
PO BOX 240  
WORSLEY AB T0H 3W0

## PAYMENTS AND CREDITS

Any payments you made that we received after March 06, 2024 will appear on your next statement.

| Date Posted                       | Description              | Amount (\$)         |
|-----------------------------------|--------------------------|---------------------|
| Feb 27                            | AUTOMATIC PAYMENT-THANKS | -13,293.94          |
| <b>Total payments and credits</b> |                          | <b>-\$13,293.94</b> |

 \$15,128.54 will be debited from your account and credited as your automatic payment on Mar 27, 2024.

## PURCHASES AND RETURNS

| Date Charged | Date Posted | Description   | Amount (\$) |
|--------------|-------------|---|-------------|
| Feb 15       | Feb 15      | FCM - FED.OF CDN MUN OTTAWA ON                          | 1,153.95    |
| Feb 15       | Feb 15      | FCM - FED.OF CDN MUN OTTAWA ON                          | 1,153.95    |
| Feb 15       | Feb 15      | FCM - FED.OF CDN MUN OTTAWA ON                          | 1,153.95    |
| Feb 15       | Feb 15      | ALBERTA MUNICIPALITIES EDMONTON AB                      | 262.50      |
| Feb 16       | Feb 16      | EVENTBRITE/BELOWGROUND SAINT JOHN NB                    | 38.61       |
| Feb 16       | Feb 16      | FCM - FED.OF CDN MUN OTTAWA ON                          | 1,153.95    |
| Feb 21       | Feb 21      | DELTA BY MARRIOTT GRAN GRAND-PRAIRIE AB<br>FOLIO #91602 | 154.78      |
| Feb 22       | Feb 22      | RMA NISKU AB  | 630.00      |
| Feb 22       | Feb 22      | RMA NISKU AB  | 630.00      |
| Feb 22       | Feb 22      | RMA NISKU AB  | 630.00      |
| Feb 22       | Feb 22      | RMA NISKU AB  | 630.00      |
| Feb 22       | Feb 22      | RMA NISKU AB  | 630.00      |
| Feb 22       | Feb 22      | RMA NISKU AB  | 630.00      |
| Feb 22       | Feb 22      | RMA NISKU AB  | 630.00      |
| Feb 22       | Feb 22      | ECONOMIC DEVELOPERS AL CALGARY A CREDIT                 | -131.25     |
| Feb 23       | Feb 23      | GOTOCOM*GOTOMEETING GOTO.COM QC                         | 27.30       |
| Feb 24       | Feb 24      | DELTA BY MARRIOTT GRAN GRAND-PRAIRIE AB<br>FOLIO #91603 | 619.12      |
| Feb 28       | Feb 28      | ALBERTA MUNICIPAL CLER BANFF AB                         | 160.00      |

(continued on next page)

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Making payments

You can make your payment by:

- Autopay (pre-authorized debit)
- **ABM**
- Telephone banking
- Internet banking
- Mail, to the address alongside
- at any **ATB branch**.

 Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial Mastercard  
P.O. Box 21063  
Calgary, AB T2P 4H5



**MONTHLY STATEMENT**  
**FEB 07 to MAR 06, 2024**

PURCHASES AND RETURNS (continued)

| Date Charged       | Date Posted | Description                  | Amount (\$)        |
|--------------------|-------------|------------------------------|--------------------|
| Mar 05             | Mar 05      | CPC SCP/C176281398 OTTAWA ON | 61.79              |
| Mar 05             | Mar 05      | CPC SCP/C176281174 OTTAWA ON | 127.33             |
| Mar 05             | Mar 05      | CPC SCP/C176280742 OTTAWA ON | 9.36               |
| Mar 05             | Mar 05      | CPC SCP/C176281546 OTTAWA ON | 49.62              |
| Mar 05             | Mar 05      | CPC SCP/C176281857 OTTAWA ON | 85.79              |
| Mar 05             | Mar 05      | CPC SCP/C176281111 OTTAWA ON | 7.96               |
| <b>Total for :</b> |             |                              | <b>\$10,498.71</b> |

| Date Charged     | Date Posted | Description                             | Amount (\$)       |
|------------------|-------------|---|-------------------|
| Feb 08           | Feb 08      | VISTAPRINT CANADA CORP TORONTO ON       | 115.90            |
| Feb 21           | Feb 21      | SP WASPWILDFIRE KELOWNA BC              | 241.45            |
| Feb 22           | Feb 22      | AMZN MKTP CA*RW6RH4WG0 WWW.AMAZON.CA ON | 220.49            |
| Feb 22           | Feb 22      | AMAZON.CA*RW31591A2 AMAZON.CA ON        | 48.03             |
| Feb 22           | Feb 22      | AFCA.CA* #C-24-613 HANNA AB             | 2,100.00          |
| Feb 22           | Feb 22      | AFCA.CA HANNA AB                        | 210.00            |
| Feb 29           | Feb 29      | AMAZON.CA AMAZON.CA ON CREDIT           | -48.03            |
| <b>Total for</b> |             |   | <b>\$2,887.84</b> |

| Date Charged       | Date Posted | Description                             | Amount (\$)       |
|--------------------|-------------|---|-------------------|
| Feb 09             | Feb 09      | AMAZON.CA*RB9KF8FY1 AMAZON.CA ON        | 44.27             |
| Feb 13             | Feb 13      | AMZN MKTP CA*RI2HG6L92 WWW.AMAZON.CA ON | 25.36             |
| Feb 13             | Feb 13      | AMZN MKTP CA*RI6R28B30 WWW.AMAZON.CA ON | 137.60            |
| Feb 14             | Feb 14      | AMZN MKTP CA*RI9Z50JC2 WWW.AMAZON.CA ON | 26.64             |
| Feb 14             | Feb 14      | AMZN MKTP CA*RB7LE5KJ1 WWW.AMAZON.CA ON | 125.98            |
| Feb 28             | Feb 28      | CPC / SCP 577944 WORSLEY AB             | 227.14            |
| Mar 01             | Mar 01      | AFCA.CA* #C-24-625 HANNA AB             | 1,155.00          |
| <b>Total for :</b> |             |   | <b>\$1,741.99</b> |

**Total purchases and returns \$15,128.54**

INTEREST CHARGE S

| Balance Type                         | Interest Charged (\$) | Annual Interest Rate (%) |
|--------------------------------------|-----------------------|--------------------------|
| Purchases                            | 0.00                  | 9.20 (v)                 |
| Cash advances and Mastercard cheques | 0.00                  | 9.20 (v)                 |
| <b>Total interest charges</b>        | <b>\$0.00</b>         |                          |

(v) - Variable (f) - Fixed



## FOR YOUR BUDGETING - HOW YOU USED YOUR CREDIT CARD(S)

| <b>Category</b>                             | <b>Spent This Period (\$)</b> |
|---|-------------------------------|
| Dining and entertainment                    | 38.61                         |
| Grocery                                     | 0.00                          |
| Professional services                       | 4,615.80                      |
| Retail stores                               | 268.75                        |
| Utilities                                   | 580.34                        |
| Home Improvement and maintenance            | 0.00                          |
| Travel and lodging                          | 773.90                        |
| Vehicle expenses (fuel, repair)             | 0.00                          |
| Business services                           | 684.89                        |
| Miscellaneous                               | 8,166.25                      |
| <b>Sub-total (purchases and returns)</b>    | <b>\$15,128.54</b>            |
| <b>Cash advances and Mastercard cheques</b> | <b>\$0.00</b>                 |
| <b>Grand total</b>                          | <b>\$15,128.54</b>            |

# Clear Hills County

## Request For Decision (RFD)

|                |   |
|----------------|---|
| Meeting:       | Regular Council Meeting                 |
| Meeting Date:  | April 9, 2024                           |
| Originated By: | Lori Jobson, Corporate Services Manager |
| Title:         | 2024 Operating Budget                   |
| File:          | 12-05-06                                |

### DESCRIPTION:

Council is provided with the 2024 Operating Budget for consideration.

### BACKGROUND / PROPOSAL:

At the November 28, 2023 Regular Council Meeting, Council passed the 2024 Interim Operating Budget. Administration has brought the draft final budget with the following revisions:

- Post interim budget Council motion(s).
- Decrease to the annual reserve funding of \$1,051,144.
- Revisions based on 2023 budget to actual year-end variance analysis.

### OPTIONS:

### ATTACHMENTS:

- 2024 Operating Budget

### RECOMMENDED ACTION:

**RESOLUTION** by... to adopt the 2024 Operating Budget as presented with a decrease to the annual reserve contributions of \$1,051,144.

Initials show support - Reviewed by:

Manager:

CAO:



## 2024 Draft Operating Budget Worksheet

| Item   | Total             | Notes  |
|--|-------------------|--|
| Revenue:                                     | 15,595,198        |  |
| Expenses:                                    | <u>17,414,010</u> |  |
| Surplus/(Deficit)                            | (1,818,811)       |  |
| Government Grants for Capital                | 970,949           | MSI-Capital, CCBF  |
| Amortization                                 | 4,217,636         | Estimated based on 2022 actuals.   |
| Miscellaneous                                | 52,208            | Included in this amount are both the gain/loss on TCA and the estimated proceeds from the sale of TCA.                 |
| Transfers to Restricted Surplus (Reserves)   | (3,846,982)       | This amount includes the annual transfers to reserve and estimated interest earned based on the 2024 Reserve Forecast. |
| Transfers from Restricted Surplus (Reserves) | 425,000           | This amount includes the operating items funded by reserves .  |
| <b>TAX FUNDS REMAINING</b>                   | <u><u>(0)</u></u> |  |

**Clear Hills County  
2024 Draft Operating Revenue Budget**

| Description   | 2022               | 2023              |                   |               |              | 2024              | 2025              | 2026              |
|---|--------------------|-------------------|-------------------|---------------|--------------|-------------------|-------------------|-------------------|
|   | Actual<br>12/31/22 | Actual<br>7/31/23 | Budget            | Remaining     |              |                   |                   |                   |
|   |                    |                   |                   | \$            | %            |                   |                   |                   |
| PROPERTY TAXES  | 17,140,422         | 17,448,285        | 17,536,595        | 88,310        | 1%           | 19,019,077        | 20,538,660        | 24,170,668        |
| REQUISIT - SCHOOL - Prov. Government Dept.                      | (3,147,217)        | (3,146,028)       | (3,146,028)       | -             | 0%           | (3,106,401)       | (3,146,028)       | (3,146,028)       |
| REQUISIT - SENIORS - Other Municipal Agencies                   | (558,066)          | (606,214)         | (606,214)         | -             | 0%           | (631,046)         | (606,214)         | (606,214)         |
| REQUISIT - Linear & Industrial Assessment                       | (65,862)           | (66,410)          | (66,410)          | -             | 0%           | (74,899)          | (66,410)          | (66,410)          |
| 25% Tax Rebate Incentive (for CN Assessment, C696-23(12-12-23)) | -                  | -                 | -                 | -             | -            | (59,109)          | -                 | -                 |
| Tax Ratio Increase Rebate                                       | -                  | -                 | -                 | -             | -            | (30,547)          | -                 | -                 |
| ESTIMATED UNCOLLECTABLE TAXES                                   | -                  | -                 | (1,250,000)       | -             | -            | (1,250,000)       | (1,250,000)       | (1,250,000)       |
| <b>NET PROPERTY TAXES</b>                                       | <b>13,369,277</b>  | <b>13,629,633</b> | <b>12,467,943</b> | <b>88,310</b> | <b>1%</b>    | <b>13,867,076</b> | <b>15,470,008</b> | <b>19,102,016</b> |
| HIGHWAY TRAFFIC/BYLAWS FINES                                    | -                  | -                 | -                 | -             | -            | -                 | -                 | -                 |
| LAND SALES - TAX RECOVERY                                       | -                  | -                 | -                 | -             | -            | -                 | -                 | -                 |
| COMPUTER PURCHASE REIMBURSEMENT                                 | -                  | -                 | -                 | -             | -            | -                 | -                 | -                 |
| GEN ADMIN - SALE OF GOODS & SERVICES                            | -                  | -                 | -                 | -             | -            | -                 | -                 | -                 |
| GEN ADMIN - TAX CERTIFICATES                                    | 6,510              | 2,415             | 5,000             | 2,585         | 52%          | 2,500             | 2,500             | 2,500             |
| GEN ADMIN - SALE OF MAPS  | 1,855              | 375               | 1,250             | 875           | 70%          | 1,250             | 1,250             | 1,250             |
| GEN ADMIN - SALE OF FIXED ASSETS                                | -                  | -                 | -                 | -             | -            | -                 | -                 | -                 |
| GEN ADMIN - SALE OF PHOTOCOPIES, FAX, ETC.                      | 193                | 114               | 100               | (14)          | -14%         | 100               | 100               | 100               |
| <b>ADMINISTRATION</b>   | <b>8,558</b>       | <b>2,904</b>      | <b>6,350</b>      | <b>3,446</b>  | <b>54%</b>   | <b>3,850</b>      | <b>3,850</b>      | <b>3,850</b>      |
| FIRE FIGHTING CHARGES   | 800                | 10,618            | 1,000             | (9,618)       | -962%        | 1,000             | 1,000             | 1,000             |
| <b>PROTECTIVE SERVICES - Fire Departments</b>                   | <b>800</b>         | <b>10,618</b>     | <b>1,000</b>      | <b>9,618</b>  | <b>-962%</b> | <b>1,000</b>      | <b>1,000</b>      | <b>1,000</b>      |
| ROADS - SALE OF SALVAGE/DUST CONTROL                            | 24,957             | 9,600             | 7,500             | (2,100)       | -28%         | 10,000            | 10,000            | 10,000            |
| ROADS - SALE OF FIXED ASSETS                                    | -                  | -                 | -                 | -             | -            | -                 | -                 | -                 |
| <b>ROADS</b>  | <b>24,957</b>      | <b>9,600</b>      | <b>7,500</b>      | <b>2,100</b>  | <b>-28%</b>  | <b>10,000</b>     | <b>10,000</b>     | <b>10,000</b>     |

**Clear Hills County  
2024 Draft Operating Revenue Budget**

| Description                      | 2022               | 2023              |                |                   | 2024       | 2025           | 2026           |                |
|----------------------------------|--------------------|-------------------|----------------|-------------------|------------|----------------|----------------|----------------|
|                                  | Actual<br>12/31/22 | Actual<br>7/31/23 | Budget         | Remaining<br>\$ % |            |                |                | Budget         |
| WATER-WORSLEY FRONTAGE           | -                  | -                 | -              | -                 | -          | -              | -              |                |
| WATER-WORSLEY SALE OF WATER      | -                  | -                 | -              | -                 | -          | -              | -              |                |
| WATER-WORSLEY SALE OF WATER      | 128,730            | 97,050            | 135,000        | 37,950            | 28%        | 150,000        | 150,000        | 150,000        |
| WATER-CLEARDALE SALE OF WATER    | 61,388             | 41,412            | 50,000         | 8,588             | 17%        | 65,000         | 65,000         | 65,000         |
| WATER-BEAR CANYON-SALE OF WATER  | 650                | 245               | 700            | 455               | 65%        | 750            | 750            | 750            |
| WATER-SALE OF SERVICES           | 2,340              | 1,495             | 2,500          | 1,005             | 40%        | 2,500          | 2,500          | 2,500          |
| WATER-REGIONAL WATERLINE TIE-IN  | 4,382              | -                 | 4,000          | 4,000             | 100%       | 4,000          | 4,000          | 4,000          |
| <b>UTILITIES - Water</b>         | <b>197,490</b>     | <b>140,202</b>    | <b>192,200</b> | <b>51,998</b>     | <b>27%</b> | <b>222,250</b> | <b>222,250</b> | <b>222,250</b> |
| SEWER-WORSLEY FRONTAGE           | -                  | -                 | -              | -                 | -          | -              | -              |                |
| SEWER-WORSLEY SALE OF SERVICE    | 14,410             | 9,162             | 14,000         | 4,838             | 35%        | 14,000         | 14,000         | 14,000         |
| SEWER-CLEARDALE SALE OF SERVICE  | 6,927              | 4,106             | 6,000          | 1,894             | 32%        | 6,000          | 6,000          | 6,000          |
| <b>UTILITIES - Sewer</b>         | <b>21,338</b>      | <b>13,268</b>     | <b>20,000</b>  | <b>6,732</b>      | <b>34%</b> | <b>20,000</b>  | <b>20,000</b>  | <b>20,000</b>  |
| GARBAGE-SALE OF GOODS & SERVICES | -                  | -                 | -              | -                 | -          | -              | -              |                |
| UTILITIES - Garbage              | -                  | -                 | -              | -                 | -          | -              | -              |                |
| <b>UTILITIES - TOTAL</b>         | <b>218,828</b>     | <b>153,470</b>    | <b>212,200</b> | <b>58,730</b>     | <b>28%</b> | <b>242,250</b> | <b>242,250</b> | <b>242,250</b> |
| ASB-SALE OF SERVICE              | 350                | 300               | 600            | 300               | 50%        | 600            | 600            | 600            |
| TRADESHOW - Breakfast            | -                  | -                 | -              | -                 | -          | -              | -              |                |
| TRADESHOW - Banquet              | -                  | 1,050             | 3,000          | 1,950             | 65%        | 3,000          | 3,000          | 3,000          |
| TRADESHOW -Dance                 | -                  | 7,870             | -              | (7,870)           | -          | -              | -              |                |
| TRADESHOW - Bar                  | -                  | -                 | -              | -                 | -          | -              | -              |                |
| TRADESHOW - Miscellaneous        | -                  | -                 | -              | -                 | -          | -              | -              |                |
| TRADESHOW - Exhibitors           | -                  | 12,900            | 14,000         | 1,100             | 8%         | 14,000         | 14,000         | 14,000         |

**Clear Hills County  
2024 Draft Operating Revenue Budget**

| Description                                 | 2022               | 2023              |                |                   |             | 2024           | 2025           | 2026           |
|---|--------------------|-------------------|----------------|-------------------|-------------|----------------|----------------|----------------|
|   | Actual<br>12/31/22 | Actual<br>7/31/23 | Budget         | Remaining<br>\$ % | Budget      |                |                |                |
| TRADESHOW - Other                           | -                  | -                 | -              | -                 | -           | -              | -              | -              |
| TRADESHOW - Sponsorship                     | -                  | 22,450            | 17,000         | (5,450)           | -32%        | 17,000         | 17,000         | 17,000         |
| ASB - Weed Enforcement Chargebacks          | 2,691              | -                 | 5,000          | 5,000             | 100%        | 12,000         | 5,000          | 5,000          |
| AG SERVICES - V.S.I. - Memberships          | 850                | 1,150             | 1,050          | (100)             | -10%        | 1,550          | 1,550          | 1,550          |
| ASB-EXTENSION MISC REVENUE                  | 200                | 200               | 600            | 400               | 67%         | 600            | 600            | 600            |
| ASB-REGISTRATIONS TRADE FAIR/TOURS          | -                  | -                 | -              | -                 | -           | -              | -              | -              |
| ASB-VSI RETURNS                             | 3,160              | 6,046             | 3,500          | (2,546)           | -73%        | 6,000          | 3,500          | 3,500          |
| <b>ASB</b>                                  | <b>7,251</b>       | <b>51,966</b>     | <b>44,750</b>  | <b>7,216</b>      | <b>-16%</b> | <b>54,750</b>  | <b>45,250</b>  | <b>45,250</b>  |
| <b>USER FEES AND SALES OF GOODS</b>         | <b>260,394</b>     | <b>228,557</b>    | <b>271,800</b> | <b>43,243</b>     | <b>16%</b>  | <b>311,850</b> | <b>302,350</b> | <b>302,350</b> |
| PROVINCIAL CONDITIONAL GRANTS               | -                  | -                 | -              | -                 | -           | -              | -              | -              |
| GEN ADMIN - CONDITIONAL GRANT               | 137,004            | 274,008           | 137,004        | (137,004)         | -100%       | 137,004        | 137,004        | 137,004        |
| FIRE - PROVINCIAL CONDITIONAL GRANT         | -                  | -                 | -              | -                 | -           | -              | -              | -              |
| DISASTER - PROV. COND. GRANTS               | -                  | -                 | -              | -                 | -           | -              | -              | -              |
| ROADS - PROVINCIAL CONDITIONAL GRANT        | 1,282,811          | -                 | -              | -                 | -           | -              | -              | -              |
| WATER - PROVINCIAL CONDITIONAL GRANT        | -                  | -                 | -              | -                 | -           | -              | -              | -              |
| FCSS PROVINCIAL CONDITIONAL GRANT           | 93,873             | 79,174            | 93,873         | 14,699            | 16%         | 118,000        | 93,873         | 93,873         |
| ASB-PROVINCIAL COND GRANTS                  | 233,907            | 276,247           | 233,907        | (42,340)          | -18%        | 276,247        | 276,247        | 276,247        |
| ASB-REGIONAL SPECIAL WEED GRANT             | -                  | -                 | -              | -                 | -           | -              | -              | -              |
| Economic Development-PROVINCIAL COND GRANTS | -                  | -                 | -              | -                 | -           | -              | -              | -              |
| <b>PROVINCIAL CONDITIONAL GRANTS</b>        | <b>1,747,595</b>   | <b>629,429</b>    | <b>464,784</b> | <b>164,645</b>    | <b>-35%</b> | <b>531,251</b> | <b>507,124</b> | <b>507,124</b> |
| ROADS - CONT FROM NON GOVERNMENT            | -                  | -                 | -              | -                 | -           | -              | -              | -              |
| RECREATION - CONT FROM NON GOVERNMENT       | 30,425             | -                 | 28,000         | 28,000            | 100%        | 28,000         | 28,000         | 28,000         |

**Clear Hills County  
2024 Draft Operating Revenue Budget**

| Description                                      | 2022<br>Actual<br>12/31/22 | 2023              |                |                   | 2024<br>Budget | 2025<br>Budget | 2026<br>Budget |                |
|--|----------------------------|-------------------|----------------|-------------------|----------------|----------------|----------------|----------------|
|  |                            | Actual<br>7/31/23 | Budget         | Remaining<br>\$ % |                |                |                |                |
| RECREATION - MISC.                               | -                          | -                 | -              | -                 | -              | -              | -              |                |
| <b>CONTRIBUTIONS FROM NON GOVERNMENT SOURCES</b> | <b>30,425</b>              | -                 | <b>28,000</b>  | <b>28,000</b>     | <b>100%</b>    | <b>28,000</b>  | <b>28,000</b>  | <b>28,000</b>  |
| RETURN ON INVESTMENT-INTEREST                    | 467,534                    | (441,984)         | 216,625        | 658,609           | 304%           | 214,626        | 206,632        | 209,178        |
| PENALTIES & COSTS ON TAXES                       | 1,628,033                  | 1,104,447         | 500,000        | (604,447)         | -121%          | 500,000        | 500,000        | 500,000        |
| GEN ADMIN - PENALTY ACCT RECEIVABLE              | 207                        | 268               | 250            | (18)              | -7%            | 250            | 250            | 250            |
| WATER-UTILITY PENALTY                            | 3,936                      | 1,971             | 4,500          | 2,529             | 56%            | 3,500          | 3,500          | 3,500          |
| Development - Penalty                            | -                          | -                 | -              | -                 |                | -              | -              | -              |
| <b>PENALTIES &amp; COSTS ON TAXES</b>            | <b>1,632,176</b>           | <b>1,106,686</b>  | <b>504,750</b> | <b>601,936</b>    | <b>-119%</b>   | <b>503,750</b> | <b>503,750</b> | <b>503,750</b> |
| ROADS - PERMIT FEES                              | 11,014                     | 4,618             | 5,000          | 382               | 8%             | 6,500          | 6,500          | 6,500          |
| DEVELOPMENT - OTHER LOCAL GOVERNMENTS            | -                          | -                 | -              | -                 |                | -              | -              | -              |
| PLANNING - APPROVAL FEES                         | 1,950                      | 300               | 1,800          | 1,500             | 83%            | 500            | 500            | 500            |
| PLANNING - LICENSES, PERMITS                     | -                          | 500               | 100            | (400)             | -400%          | 100            | 100            | 100            |
| SUBDIVISION APPLICATION FEES                     | -                          | -                 | -              | -                 |                | -              | -              | -              |
| <b>LICENSES AND PERMITS</b>                      | <b>12,964</b>              | <b>5,418</b>      | <b>6,900</b>   | <b>1,482</b>      | <b>21%</b>     | <b>7,100</b>   | <b>7,100</b>   | <b>7,100</b>   |
| RENTAL REVENUE                                   | 11,400                     | 6,666             | 11,400         | 4,734             | 42%            | 11,400         | 11,400         | 11,400         |
| GEN ADMIN - STAFF HOUSE RENT                     | -                          | -                 | -              | -                 |                | -              | -              | -              |
| ASB-RENTAL EQUIPMENT REVENUE                     | 31,138                     | 11,523            | 20,000         | 8,477             | 42%            | 30,000         | 20,000         | 20,000         |
| RECREATION - RENTAL REVENUE                      | 7,093                      | 5,020             | 10,000         | 4,980             | 50%            | 7,500          | 7,500          | 7,500          |
| <b>RENTALS</b>                                   | <b>49,631</b>              | <b>23,208</b>     | <b>41,400</b>  | <b>18,192</b>     | <b>44%</b>     | <b>48,900</b>  | <b>38,900</b>  | <b>38,900</b>  |
| OIL WELL DRILLING                                | -                          | -                 | -              | -                 |                | -              | -              | -              |
| MISC REVENUE                                     | 4,527                      | 15,574            | -              | (15,574)          |                | -              | -              | -              |
| GEN ADMIN - Misc. Other Revenue                  | 3,645                      | 1,031             | 1,500          | 469               | 31%            | 1,500          | 1,500          | 1,500          |

**Clear Hills County  
2024 Draft Operating Revenue Budget**

| Description                             | 2022                     | 2023                     |                          |                      | 2024             | 2025                     | 2026                     |                          |
|---|--------------------------|--------------------------|--------------------------|----------------------|------------------|--------------------------|--------------------------|--------------------------|
|   | Actual<br>12/31/22       | Actual<br>7/31/23        | Budget                   | Remaining<br>\$ %    |                  |                          |                          | Budget                   |
| GEN ADMIN - Cash Over/Short             | 0                        | (2)                      | -                        | 2                    | -                | -                        | -                        |                          |
| FIRE - Other Revenue                    | 13,426                   | 15,030                   | 16,228                   | 1,198                | 7%               | 16,553                   | 16,884                   | 16,884                   |
| PUBLIC WORKS - Miscellaneous Revenue    | -                        | -                        | -                        | -                    | -                | -                        | -                        | -                        |
| PUBLIC WORKS - Miscellaneous Revenue    | 20,852                   | -                        | -                        | -                    | -                | -                        | -                        | -                        |
| Contribution from other Municipalities  | 1,082                    | 2,459                    | 3,800                    | 1,341                | 35%              | 3,800                    | 3,800                    | 3,800                    |
| <b>OTHER</b>                            | <b>43,533</b>            | <b>34,092</b>            | <b>21,528</b>            | <b>12,564</b>        | <b>-58%</b>      | <b>21,853</b>            | <b>22,184</b>            | <b>22,184</b>            |
| GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS | 42,579                   | -                        | (9,456)                  | (9,456)              | 100%             | 60,792                   | 60,792                   | 60,792                   |
| <b>TOTAL REVENUE</b>                    | <b><u>17,656,108</u></b> | <b><u>15,215,038</u></b> | <b><u>14,014,274</u></b> | <b><u>49,236</u></b> | <b><u>0%</u></b> | <b><u>15,595,198</u></b> | <b><u>17,146,839</u></b> | <b><u>20,781,393</u></b> |



**CLEAR HILLS COUNTY**  
**2024 Draft Operating Expense Budget**

| FUNCTION                               | 2022             | 2023             |                  |                    |             | 2024             | 2025             | 2026             |
|--|------------------|------------------|------------------|--------------------|-------------|------------------|------------------|------------------|
|  | Actual           | Actual           | Budget           | Remaining          |             |                  |                  |                  |
|  | 12/31/22         | 12/31/23         |                  | \$ %               |             |                  |                  |                  |
| Salaries, Wages, and Benefits          | 317,088          | 360,412          | 337,500          | (22,912)           | -7%         | 567,500          | 587,600          | 608,452          |
| Contracted & General Services          | 129,577          | 133,794          | 154,316          | 19,876             | 13%         | 167,459          | 174,112          | 181,064          |
| Purchases From Other Governments       | -                | -                | -                | -                  |             | -                | -                | -                |
| Materials, Goods & Utilities           | 18,225           | 21,372           | 20,250           | (1,122)            | -6%         | 24,900           | 25,896           | 26,932           |
| Transfer Payments                      | -                | -                | -                | -                  |             | -                | -                | -                |
| Financial Services & Other Charges     | -                | -                | -                | -                  |             | -                | -                | -                |
| <b>Council</b>                         | <b>464,889</b>   | <b>515,578</b>   | <b>512,066</b>   | <b>(4,157)</b>     | <b>-1%</b>  | <b>759,859</b>   | <b>787,608</b>   | <b>816,447</b>   |
| Salaries, Wages, and Benefits          | 789,922          | 813,809          | 945,000          | 131,191            | 14%         | 1,048,000        | 1,069,360        | 1,091,163        |
| Contracted & General Services          | 464,979          | 481,336          | 484,725          | 3,389              | 1%          | 512,344          | 532,663          | 553,890          |
| Purchases From Other Governments       | -                | -                | -                | -                  |             | -                | -                | -                |
| Materials, Goods & Utilities           | 4,915            | 18,522           | 7,250            | (11,272)           | -155%       | 12,250           | 12,740           | 13,250           |
| Transfer Payments                      | 37,761           | 37,761           | 37,761           | -                  | 0%          | 37,761           | 39,271           | 40,842           |
| Financial Services & Other Charges     | (3,767)          | 7,556            | -                | (7,556)            |             | 5,000            | 5,200            | 5,408            |
| Other Transactions                     | 1,588,234        | 1,290,595        | -                | (1,290,595)        |             | -                | -                | -                |
| <b>Administration</b>                  | <b>2,882,044</b> | <b>2,649,579</b> | <b>1,474,736</b> | <b>(1,174,842)</b> | <b>-80%</b> | <b>1,615,355</b> | <b>1,659,234</b> | <b>1,704,553</b> |
| Policing                               | 46,119           | 177,626          | 177,626          | -                  | 0%          | 267,205          | 267,205          | 277,893          |
| Fire Fighting                          | 380,769          | 449,020          | 431,422          | (17,598)           | -4%         | 591,396          | 496,245          | 514,773          |
| Disaster Services & Emergency Measures | 11,935           | 375,216          | 11,000           | (364,216)          | -3311%      | 13,000           | 13,270           | 13,546           |
| Ambulance & Medical Support            | 126,910          | 118,329          | 124,784          | 6,455              | 5%          | 118,489          | 119,229          | 119,998          |
| <b>Protective Services</b>             | <b>565,734</b>   | <b>1,120,191</b> | <b>744,832</b>   | <b>(375,359)</b>   | <b>-50%</b> | <b>990,090</b>   | <b>895,949</b>   | <b>926,209</b>   |
| Buildings                              | -                | -                | 0                | 0                  | 100%        | 0                | 0                | 0                |
| Equipment                              | -                | -                | 0                | 0                  | 100%        | 0                | 0                | 0                |

**CLEAR HILLS COUNTY**  
**2024 Draft Operating Expense Budget**

| FUNCTION  | 2022             | 2023             |                  |                  |             | 2024              | 2025              | 2026 |
|---|------------------|------------------|------------------|------------------|-------------|-------------------|-------------------|------|
|   | Actual           | Actual           | Budget           | Remaining        |             |                   |                   |      |
|   | 12/31/22         | 12/31/23         |                  | \$ %             |             |                   |                   |      |
| Rental Equipment  | -                | -                | -                | -                | -           | -                 | 0                 |      |
| Vehicles  | -                | -                | 0                | 0                | 100%        | 0                 | 0                 |      |
| Mapping   | -                | -                | -                | -                |             | -                 | 0                 |      |
| Communications  | -                | -                | -                | (0)              |             | -                 | 0                 |      |
| <b>Common Services</b>                                  | -                | -                | 1                | 1                | <b>100%</b> | 1                 | <b>0</b>          |      |
| Administration  | 320,937          | 358,777          | 411,145          | 52,368           | 13%         | 421,216           | 447,394           |      |
| Road Maintenance - General                              | 1,767,935        | 1,511,211        | 2,391,000        | 879,790          | 37%         | 2,392,500         | 2,587,728         |      |
| Bridges - Annual Maintenance                            | 416,117          | 714,148          | 426,590          | (357,087)        | -84%        | 394,261           | 426,432           |      |
| Roads - Hamlets   | 118,809          | 102,425          | 188,099          | 85,674           | 46%         | 196,475           | 212,485           |      |
| Roads - Approach Construction                           | 81,626           | 72,717           | 142,595          | 69,879           | 49%         | 154,209           | 165,309           |      |
| Roads - Brushing  | 13,631           | 16,342           | 20,162           | 3,821            | 19%         | 264,281           | 285,828           |      |
| Roads - Dust Control                                    | 20,498           | 13,784           | 37,000           | 23,216           | 63%         | 37,050            | 39,989            |      |
| Roads - Hard Surfaces                                   | 290,025          | 314,325          | 435,500          | 121,175          | 28%         | 435,500           | 471,037           |      |
| Roads - Mowing  | 238,674          | 229,298          | 277,685          | 48,387           | 17%         | 256,599           | 273,589           |      |
| Roads - Gravel  | 1,226,619        | 1,110,775        | 1,488,312        | 377,537          | 25%         | 1,552,882         | 1,678,072         |      |
| Roads - Signage   | 38,728           | 54,805           | 38,882           | (15,922)         | -41%        | 46,008            | 49,267            |      |
| Roads - Road Repairs                                    | 668,659          | 425,664          | 701,155          | 275,491          | 39%         | 707,500           | 756,910           |      |
| Roads - New Roads                                       | 3,108,280        | 3,140,063        | 3,096,564        | (43,499)         | -1%         | 3,108,421         | 3,361,741         |      |
| Roads - Regrade   | -                | -                | -                | -                |             | -                 | -                 |      |
| Roads - Gravel Pits                                     | 5,237            | 5,237            | 11,500           | 6,263            | 54%         | 11,500            | 12,438            |      |
| Roads - Licensed Drainage Ditches                       | 875              | -                | 25,000           | 25,000           | 100%        | 25,000            | 27,040            |      |
| <b>Transportation (Roads, streets, walks, lighting)</b> | <b>8,316,650</b> | <b>8,069,569</b> | <b>9,691,190</b> | <b>1,552,091</b> | <b>16%</b>  | <b>10,003,401</b> | <b>10,795,261</b> |      |
| Water   | 911,710          | 821,674          | 1,123,516        | 301,842          | 27%         | 1,107,820         | 1,193,074         |      |

**CLEAR HILLS COUNTY**  
**2024 Draft Operating Expense Budget**

| FUNCTION                                    | 2022             | 2023             |                  |                  |             | 2024             | 2025             | 2026             |
|---|------------------|------------------|------------------|------------------|-------------|------------------|------------------|------------------|
|   | Actual           | Actual           | Budget           | Remaining        |             |                  |                  |                  |
|   | 12/31/22         | 12/31/23         |                  | \$ %             |             |                  |                  |                  |
| Sewer                                       | 43,439           | 35,997           | 48,296           | 12,299           | 25%         | 49,916           | 51,887           | 53,936           |
| Waste Collection                            | 2,439            | 2,400            | 2,400            | -                | 0%          | 2,400            | 2,496            | 2,596            |
| Landfills                                   | 9,525            | 9,525            | 9,522            | (3)              | 0%          | 9,525            | 9,906            | 10,302           |
| Transfer Stations                           | 420,023          | 471,804          | 500,285          | 28,481           | 6%          | 510,650          | 530,974          | 552,109          |
| Recycling                                   | 50,005           | 48,766           | 62,000           | 13,234           | 21%         | 62,000           | 64,480           | 67,059           |
| <b>Utilities</b>                            | <b>1,437,141</b> | <b>1,390,165</b> | <b>1,746,019</b> | <b>355,853</b>   | <b>20%</b>  | <b>1,742,311</b> | <b>1,809,378</b> | <b>1,879,076</b> |
| FCSS  | 118,459          | 72,120           | 123,328          | 51,208           | 42%         | 135,833          | 141,266          | 146,917          |
| Cemeteries                                  | 11,000           | 10,635           | 13,500           | 2,865            | 21%         | 13,500           | 13,500           | 14,040           |
| <b>Social Services</b>                      | <b>129,459</b>   | <b>82,755</b>    | <b>136,828</b>   | <b>54,073</b>    | <b>40%</b>  | <b>149,333</b>   | <b>154,766</b>   | <b>160,957</b>   |
| Municipal Planning & Development - General  | 185,160          | 201,989          | 200,628          | (1,361)          | -1%         | 186,897          | 193,678          | 200,749          |
| <b>Municipal Planning &amp; Development</b> | <b>185,160</b>   | <b>201,989</b>   | <b>200,628</b>   | <b>(1,361)</b>   | <b>-1%</b>  | <b>186,897</b>   | <b>193,678</b>   | <b>200,749</b>   |
| Community - General                         | 625,744          | 662,296          | 373,014          | (289,282)        | -78%        | 342,450          | 338,116          | 338,802          |
| Community - Seniors                         | 7,788            | 7,340            | 10,059           | 2,719            | 27%         | 11,600           | 12,064           | 12,547           |
| Community - Community                       | -                | -                | -                | -                | -           | -                | -                | -                |
| Community - Events                          | -                | 193              | -                | (193)            | -           | 43,250           | 44,487           | 46,081           |
| <b>Community Services</b>                   | <b>633,532</b>   | <b>669,829</b>   | <b>383,073</b>   | <b>(286,756)</b> | <b>-75%</b> | <b>397,300</b>   | <b>394,667</b>   | <b>397,430</b>   |
| Ag Svc - General                            | 261,890          | 232,323          | 284,808          | 52,485           | 18%         | 248,823          | 255,556          | 262,652          |
| Ag Svc - Improvement                        | 152,528          | 253,646          | 309,763          | 56,117           | 18%         | 279,560          | 289,329          | 300,369          |
| Ag Svc - A.E.S.A.                           | 117,500          | 117,500          | 117,500          | -                | 0%          | 117,500          | 117,500          | 122,200          |
| Ag Svc - Control                            | 101,346          | 94,057           | 135,311          | 41,255           | 30%         | 141,983          | 145,750          | 149,861          |
| <b>Agricultural Services</b>                | <b>633,264</b>   | <b>697,526</b>   | <b>847,382</b>   | <b>149,856</b>   | <b>18%</b>  | <b>787,866</b>   | <b>808,134</b>   | <b>835,081</b>   |
| Economic Development - General              | 175,289          | 140,374          | 160,336          | 19,962           | 12%         | 148,192          | 138,952          | 144,510          |

**CLEAR HILLS COUNTY**  
**2024 Draft Operating Expense Budget**

| FUNCTION                               | 2022              | 2023              |                   |                |            | 2024              | 2025              | 2026              |
|--|-------------------|-------------------|-------------------|----------------|------------|-------------------|-------------------|-------------------|
|  | Actual            | Actual            | Budget            | Remaining      |            |                   |                   |                   |
|  | 12/31/22          | 12/31/23          |                   | \$ %           |            |                   |                   |                   |
| Economic Development - Tourism         | 9,447             | 8,206             | 10,852            | 2,646          | 24%        | 11,100            | 11,544            | 12,006            |
| Economic Development - Special Project | 41                | -                 | -                 | -              |            | -                 | -                 | -                 |
| <b>Economic Development</b>            | <b>184,777</b>    | <b>148,581</b>    | <b>171,188</b>    | <b>22,607</b>  | <b>13%</b> | <b>159,292</b>    | <b>150,496</b>    | <b>156,516</b>    |
| Recreation                             | 863,289           | 547,402           | 595,375           | 47,973         | 8%         | 565,425           | 550,249           | 555,453           |
| Culture                                | 51,389            | 50,978            | 53,193            | 2,215          | 4%         | 56,879            | 56,905            | 56,932            |
| <b>Recreation &amp; Culture</b>        | <b>914,677</b>    | <b>598,380</b>    | <b>648,568</b>    | <b>50,188</b>  | <b>8%</b>  | <b>622,304</b>    | <b>607,154</b>    | <b>612,386</b>    |
| <b>Subtotal</b>                        | <b>16,347,327</b> | <b>16,144,143</b> | <b>16,556,511</b> | <b>342,193</b> | <b>2%</b>  | <b>17,414,010</b> | <b>17,852,655</b> | <b>18,484,664</b> |

# Clear Hills County

## Request For Decision (RFD)

|                |   |
|----------------|---|
| Meeting:       | <b>Regular Council Meeting</b>            |
| Meeting Date:  | April 9, 2024                             |
| Originated By: | Lori Jobson, Corporate Services Manager   |
| Title:         | <b>Bylaw No. 284-24 – 2024 Mill Rates</b> |
| File:          | 12-05-10                                  |

### DESCRIPTION:

Bylaw No. 284-24 authorizes the rates of taxation to be levied against assessable property within Clear Hills County for the 2024 taxation year.

### BACKGROUND / PROPOSAL:

Bylaw No. 284-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation has been prepared for first, second and third reading.

### ATTACHMENTS

- Bylaw No. 284-24 – 2024 Mill Rates
- 2024 Assessment & Mill Rate Working Paper
- 2024 vs 2023 Comparison Sheet

### RECOMMENDED ACTION:

**RESOLUTION** by ... that first reading be given to Bylaw No. 284-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2024 taxation year.

**AND**

**RESOLUTION** by ... that second reading be given to Bylaw No. 284-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2024 taxation year.

**AND**

**RESOLUTION** by ... to proceed to third and final reading of Bylaw No. 284-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2024 taxation year.

*Unanimous consent is required to proceed*

**AND**

**RESOLUTION** by ... that third reading be given to Bylaw No. 284-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2024 taxation year.

Initials show support - Reviewed by:

Manager:



CAO:



**BYLAW NO. 284-24**

**A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AUTHORIZING THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN CLEAR HILLS COUNTY FOR THE 2024 TAXATION YEAR.**

WHEREAS, Clear Hills County (hereinafter referred to as "the County") has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on April 9, 2024; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for Clear Hills County for 2024 total \$23,250,344; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$9,383,268; and

WHEREAS, the estimated requisitions are:

|  |               |
|--|---------------|
| Alberta School Foundation Fund (ASFF)          |               |
| Residential & Farmland Properties              | \$ 545,706    |
| Non-Residential Properties                     | 2,559,575     |
| <br>   |               |
| Grande Prairie Catholic School District No. 28 |               |
| Residential & Farmland Properties              | <u>1,119</u>  |
| Total School Requisitions                      | \$ 3,106,401  |
| <br>   |               |
| North Peace Housing Foundation                 | \$ 631,324    |
| <br>   |               |
| Designated Industrial (DI)                     | \$74,899; and |

WHEREAS, the Council of Clear Hills County is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all taxable property in Clear Hills County as shown on the assessment roll is:

|                       |                        |
|-----------------------|------------------------|
| Residential           | \$ 187,748,900         |
| Non-residential       | 693,865,460            |
| Farmland              | 40,630,250             |
| Machinery & Equipment | <u>306,433,840</u>     |
|                       | <br>                   |
|                       | <u>\$1,228,678,450</u> |

NOW THEREFORE, under the authority of the Municipal Government Act, the Council of Clear Hills County, in the Province of Alberta, enacts as follows:

1. The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of Clear Hills County:

|   | <b>Tax Levy</b>     | <b>Assessment</b>    | <b>Mill Rate</b> |
|---|---------------------|----------------------|------------------|
| <b>General Municipal</b>                              |                     |                      |                  |
| Residential   | \$ 275,035          | \$ 187,748,900       | 1.46491          |
| Non-residential                                       | 10,162,284          | 693,865,460          | 14.64590         |
| Farmland  | 283,215             | 40,630,250           | 6.97055          |
| Machinery & Equipment                                 | <u>4,487,999</u>    | <u>306,433,840</u>   | 14.64590         |
|   | <u>15,208,534</u>   | <u>1,228,678,450</u> |                  |
| <b>Alberta School Foundation Fund (ASFF)</b>          |                     |                      |                  |
| Residential   | 444,160             | \$ 187,188,305       | 2.3728           |
| Non-residential                                       | 2,564,712           | 693,502,830          | 3.6982           |
| Farmland  | <u>94,402</u>       | <u>39,784,885</u>    | 2.3728           |
|   | <u>3,103,274</u>    | <u>920,475,910</u>   |                  |
| <b>Grande Prairie Catholic School District No. 28</b> |                     |                      |                  |
| Residential   | 750                 | 316,165              | 2.3728           |
| Farmland  | <u>298</u>          | <u>125,555</u>       | 2.3728           |
|   | <u>1,048</u>        | <u>441,720</u>       |                  |
| <b>North Peace Housing Foundation</b>                 |                     |                      |                  |
| Residential   | 96,448              | \$ 187,504,470       | 0.51438          |
| Non-residential                                       | 356,724             | 693,502,830          | 0.51438          |
| Farmland  | 20,529              | 39,910,440           | 0.51438          |
| Machinery & Equipment                                 | <u>157,623</u>      | <u>306,433,840</u>   | 0.51438          |
|   | <u>631,324</u>      | <u>1,227,351,580</u> |                  |
| <b>Designated Industrial (DI)</b>                     |                     |                      |                  |
| Non-residential                                       | 51,456              | 672,632,450          | 0.07650          |
| Machinery & Equipment                                 | <u>23,442</u>       | <u>306,433,840</u>   | 0.07650          |
|   | <u>74,899</u>       | <u>979,066,290</u>   |                  |
|   | <u>\$19,019,079</u> |                      |                  |

2. This bylaw shall come into force and effect on the date of final reading hereof.

READ a first time this \_\_\_\_ day of \_\_\_\_\_ A.D., 2024.

READ a second time this \_\_\_\_ day of \_\_\_\_\_ A.D., 2024.

READ a third time this \_\_\_\_ day of \_\_\_\_\_ A.D., 2024.

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Amber Bean, Reeve

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Allan Rowe, Chief Administrative Officer



**2021 Assessment Breakdown**

| Code    | Land       | Buildings   | Total       | Class | Notes:  |
|---------|------------|-------------|-------------|-------|---|
| CN      | 1,765,260  | 14,378,160  | 16,143,420  | NON01 |   |
| E       | 719,810    | -           | 719,810     | FARM  | Not included in requisitions                              |
| EM      | 719,810    | -           | 719,810     |       | E Summary (When reconciling need to ignore).              |
| F       | 37,725,710 | -           | 37,725,710  | FARM  |   |
| FD      | 2,035,360  | -           | 2,035,360   | FARM  |   |
| FH      | 25,411,960 | 92,575,660  | 117,987,620 | RES01 |   |
| FM      | 149,370    | -           | 149,370     | FARM  |   |
| FMM     | 2,035,360  | -           | 2,035,360   |       | FD Summary (When reconciling need to ignore).             |
| FRN     | 11,550     | 74,450      | 86,000      |       | Included in RN & FD Roll 161320 (When reconciling ignore) |
| G       | -          | 3,847,680   | 3,847,680   | NON01 | TEL - Telecommunications Carrier                          |
| HS      | 17,620     | 215,400     | 233,020     | RES01 | Tax Exempt  |
| IE      | -          | -           | -           | M&E01 | Not included in School requisition                        |
| II      | 199,260    | 2,006,010   | 2,205,270   | NON01 |   |
| IN      | 200,240    | 692,690     | 892,930     | NON01 |   |
| PE      | -          | 17,129,230  | 17,129,230  | NON01 | ELE - Electric Power                                      |
| PL      | -          | 426,972,600 | 426,972,600 | NON01 |   |
| QA      | 7,410      | 355,220     | 362,630     | NON01 | Not included in requisitions                              |
| QR      | 38,830     | 205,600     | 244,430     | RES01 | Not included in requisitions                              |
| QX      | 31,380     | 109,770     | 141,150     |       | QR Exempt (When reconciling need to ignore).              |
| RN      | 13,860,600 | 53,944,560  | 67,805,160  | RES01 |   |
| RP      | -          | 19,235,320  | 19,235,320  | FARM  | Tax Exempt  |
| VC      | 430,160    | -           | 430,160     | NON01 |   |
| VI      | 1,198,600  | -           | 1,198,600   | NON01 |   |
| VN      | 1,711,690  | -           | 1,711,690   | RES01 |   |
| WL      | -          | 180,273,380 | 180,273,380 | NON01 |   |
| M&EDIP  | -          | 306,433,840 | 306,433,840 | M&E01 | Not included in School requisition                        |
| B&S DIP | -          | 43,946,320  | 43,946,320  | NON01 |   |
| NR DIP  | 463,130    | -           | 463,130     | NON01 |   |
| CBL DIP | -          | 110         | 110         | NON01 |   |
| WX      | -          | -           | -           | NON01 | Tax Exempt  |
| X       | 2,119,270  | 1,493,440   | 3,612,710   | FARM  | Tax Exempt  |
| XA      | 19,340     | 629,500     | 648,840     | NON01 | Tax Exempt  |
| XC      | 282,280    | -           | 282,280     | FARM  | Tax Exempt  |
| XF      | -          | 6,114,880   | 6,114,880   | FARM  | Tax Exempt  |
| XH      | 724,790    | 4,944,390   | 5,669,180   | NON01 | Tax Exempt  |
| XP      | 546,260    | 815,730     | 1,361,990   | FARM  | Tax Exempt  |
| XR      | 382,760    | 4,179,090   | 4,561,850   | NON01 | Tax Exempt  |
| XS      | 213,430    | 30,733,250  | 30,946,680  | NON01 | Tax Exempt  |

|  |                    |
|--|--------------------|
| <b>Total Assessment (per Trial Balance):</b>                     | 1,304,327,520      |
| <b>Total Linear (Not on Randy's Summary):</b>                    | 628,223,000        |
| <b>Total DIP (Not on Randy's Summary):</b>                       | 350,843,290        |
| <b>Master Codes (amounts already included in E, FD &amp; QR)</b> | 2,982,320          |
| <b>Total Assessment (Randy's)</b>                                | <u>322,278,910</u> |
| <b>Difference:</b>   | <u>0</u>           |

|                              |  |                      |
|------------------------------|--|----------------------|
| <b>Municipal Assessment:</b> |  |                      |
| RES01 Residential            |  | 187,748,900          |
| NON01 Non Residential        |  | 693,865,460          |
| FARM Farmland (Agriculture)  |  | 40,630,250           |
| M&E01 Machinery & Equipment  |  | 306,433,840          |
|                              |  | <u>1,228,678,450</u> |

|                             |  |                    |
|-----------------------------|--|--------------------|
| <b>ASFF Assessment:</b>     |  |                    |
| RES01 Residential           |  | 187,504,470        |
| NON01 Non Residential       |  | 693,502,830        |
| FARM Farmland (Agriculture) |  | 39,910,440         |
| M&E01 Machinery & Equipment |  | -                  |
|                             |  | <u>920,917,740</u> |

227,414,910 ← Remember to split out the GP Catholic portion

|                             |  |                      |
|-----------------------------|--|----------------------|
| <b>NPHF Assessment:</b>     |  |                      |
| RES01 Residential           |  | 187,504,470          |
| NON01 Non Residential       |  | 693,502,830          |
| FARM Farmland (Agriculture) |  | 39,910,440           |
| M&E01 Machinery & Equipment |  | 306,433,840          |
|                             |  | <u>1,227,351,580</u> |

|                                    |  |                    |
|------------------------------------|--|--------------------|
| <b>Designated Industrial (DI):</b> |  |                    |
| NON01 Non Residential              |  | 672,632,450        |
| M&E01 Machinery & Equipment        |  | 306,433,840        |
|                                    |  | <u>979,066,290</u> |

| 2024 Mill Rate Bylaw Calculations                     |                        |                   |                      |           |
|---|------------------------|-------------------|----------------------|-----------|
| General Municipal                                     |                        | Tax Levy          | Assessment           | Mill Rate |
| RES01   | Residential            | 275,035           | 187,748,900          | 1.46491   |
| NON01   | Non Residential        | 10,162,284        | 693,865,460          | 14.64590  |
| FARM  | Farmland (Agriculture) | 283,215           | 40,630,250           | 6.97055   |
| M&E01   | Machinery & Equipment  | 4,487,999         | 306,433,840          | 14.64590  |
|   |                        | <b>15,208,534</b> | <b>1,228,678,450</b> |           |
| <b>Alberta School Foundation Fund(ASFF)</b>           |                        |                   |                      |           |
| RES01   | Residential            | 444,160           | 187,188,305          | 2.3728    |
| NON01   | Non Residential        | 2,564,712         | 693,502,830          | 3.6982    |
| FARM  | Farmland (Agriculture) | 94,402            | 39,784,885           | 2.3728    |
|   |                        | <b>3,103,274</b>  | <b>920,476,020</b>   |           |
| <b>Grande Prairie Catholic School District No. 28</b> |                        |                   |                      |           |
| RES01   | Residential            | 750               | 316,165              | 2.3728    |
| FARM  | Farmland (Agriculture) | 298               | 125,555              | 2.3728    |
|   |                        | <b>1,048</b>      | <b>441,720</b>       |           |
| <b>North Peace Housing Foundation</b>                 |                        |                   |                      |           |
| RES01   | Residential            | 96,448            | 187,504,470          | 0.51438   |
| NON01   | Non Residential        | 356,724           | 693,502,830          | 0.51438   |
| FARM  | Farmland (Agriculture) | 20,529            | 39,910,440           | 0.51438   |
| M&E01   | Machinery & Equipment  | 157,623           | 306,433,840          | 0.51438   |
|   |                        | <b>631,324</b>    | <b>1,227,351,580</b> |           |
| <b>Designated Industrial (DI)</b>                     |                        |                   |                      |           |
| NON01   | Non Residential        | 51,456            | 672,632,450          | 0.0765    |
| M&E01   | Machinery & Equipment  | 23,442            | 306,433,840          | 0.0765    |
|   |                        | <b>74,899</b>     | <b>979,066,290</b>   |           |
|   |                        | <b>19,019,079</b> |                      |           |

| 2023 Tax Calculations Using Final Assessment          |                        |                   |                      |           |
|---|------------------------|-------------------|----------------------|-----------|
| General Municipal                                     |                        | Tax Levy          | Assessment           | Mill Rate |
| RES01   | Residential            | 223,947           | 171,974,250          | 1.30221   |
| NON01   | Non Residential        | 9,992,429         | 682,268,020          | 14.64590  |
| FARM  | Farmland (Agriculture) | 283,343           | 40,648,650           | 6.97055   |
| M&E01   | Machinery & Equipment  | 3,388,009         | 231,328,160          | 14.64590  |
|   |                        | <b>13,887,728</b> | <b>1,126,219,080</b> |           |
| <b>Alberta School Foundation Fund(ASFF)</b>           |                        |                   |                      |           |
| RES01   | Residential            | 411,480           | 171,364,330          | 2.4012    |
| NON01   | Non Residential        | 2,467,488         | 681,871,300          | 3.6187    |
| FARM  | Farmland (Agriculture) | 95,586            | 39,807,505           | 2.4012    |
|   |                        | <b>2,974,553</b>  | <b>893,043,135</b>   |           |
| <b>Grande Prairie Catholic School District No. 28</b> |                        |                   |                      |           |
| RES01   | Residential            | 771               | 321,270              | 2.4012    |
| FARM  | Farmland (Agriculture) | 291               | 121,335              | 2.4012    |
|   |                        | <b>1,063</b>      | <b>442,605</b>       |           |
| <b>North Peace Housing Foundation</b>                 |                        |                   |                      |           |
| RES01   | Residential            | 92,644            | 171,685,600          | 0.53962   |
| NON01   | Non Residential        | 367,949           | 681,871,300          | 0.53962   |
| FARM  | Farmland (Agriculture) | 21,546            | 39,928,840           | 0.53962   |
| M&E01   | Machinery & Equipment  | 124,829           | 231,328,160          | 0.53962   |
|   |                        | <b>606,968</b>    | <b>1,124,813,900</b> |           |
| <b>Designated Industrial (DI)</b>                     |                        |                   |                      |           |
| NON01   | Non Residential        | 49,025            | 657,176,920          | 0.07460   |
| M&E01   | Machinery & Equipment  | 17,257            | 231,328,160          | 0.07460   |
|   |                        | <b>66,282</b>     | <b>888,505,080</b>   |           |
|   |                        | <b>17,536,595</b> |                      |           |

| Tax Comparison   |
|------------------|
| Difference       |
| 51,089           |
| 169,855          |
| (128)            |
| 1,099,990        |
| <b>1,320,806</b> |
| 32,680           |
| 97,224           |
| (1,184)          |
| <b>128,721</b>   |
| (21)             |
| 7                |
| <b>(15)</b>      |
| 3,804            |
| (11,225)         |
| (1,017)          |
| 32,795           |
| <b>24,356</b>    |
| 2,431            |
| 6,185            |
| <b>8,616</b>     |
| <b>1,482,484</b> |

# Clear Hills County Request For Decision (RFD)

|                |  |
|----------------|--|
| Meeting:       | Regular Council Meeting                              |
| Meeting Date:  | April 9, 2024  |
| Originated By: | Lori Jobson, Corporate Services Manager              |
| Title:         | <b>Funding Request – Worsley Chamber of Commerce</b> |
| File:          | 62-02-02   |

## DESCRIPTION:

The Worsley Chamber of Commerce is requesting a grant of \$3,500.00 to build a granary gazebo.

## BACKGROUND:

The Worsley Chamber of Commerce is applying for a 50/50 matching grant to set up a granary gazebo directly West of the Worsley General Store along Jubilee Street.

## ATTACHMENTS:

- March 28, 2024 Funding Request Letter
- Grants History (2004 – September 7, 2023)

## RECOMMENDATION:

1. **RESOLUTION** by... to approve a capital grant of \$3,500.00 to the Worsley Chamber of Commerce for the set up of a granary gazebo with funds to be allocated from the Rate Stabilization Reserve.

OR

2. **RESOLUTION** by... to approve a capital grant to the Worsley Chamber of Commerce in the amount of \_\_\_\_\_ for the set up of a granary gazebo with funds to be allocated from the Rate Stabilization Reserve.

OR

3. **RESOLUTION** by... to deny the Worsley Chamber of Commerce's funding request.

|   |   |   |
|---|---|---|
| <b>Initials show support - Reviewed by:</b> | <b>Manager:</b>  | <b>CAO:</b>  |
|---|---|---|

# Worsley Chamber of Commerce

Box 293 Worsley, Alberta  
T0H 3W0

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March 28, 2024

Clear Hills County  
Box 240  
Worsley, AB  
T0H 3W0

Dear Council Members,

The Worsley Chamber of Commerce has been restored this past year, with new members who all share the same vision to see Worsley prosper and be the best that it can be for our present and future community members, and visitors that come year-round. Along with displaying beautiful flowers for the community members, businesses, and visitors to see daily. The Chamber of Commerce is applying for a 50/50 matched grant to set up a grainery gazebo on Plan 802K, Lot P. This is located directly west of the Worsley General Store along Jubilee Street, where the community also gathers for the Annual Christmas Tree Light up every December. This spot in Worsley has become a beautiful little spot that the Worsley Chamber of Commerce would like to have a gazebo in place that community members could sit and enjoy an ice cream together or simply just take in the beautiful view of the Clear Hills and have a visit.

Below I have listed the approved budget from the Worsley Chamber of Commerce and we are requesting that the County do half share with the Commerce on this project.

|        |           |
|--------|-----------|
| Cement | \$3000.00 |
| Wood   | \$1000.00 |
| Gazebo | \$1000.00 |
| Labor  | \$2000.00 |
|        | <hr/>     |
|        | \$7000.00 |

We thank you for your time and consideration in this project in conjunction with the Worsley Chamber of Commerce and helping to keep Worsley beautiful for years to come.

If you need any more information please do not hesitate to contact the undersigned below.

Sincerely,



Kimberly Sizer

Secretary

Worsley Chamber of Commerce

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants  
2004 to September 7, 2023**

| <u>Organization</u>                 | <u>Project</u>   | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
|-------------------------------------|--|----------------------|-----------------|---------------|------------------------------|
| All Saints Anglican Church          | New foundation   | Capital              | 2010            | \$ 17,000.00  |                              |
| All Saints Anglican Church          | Repairs and landscaping for church   | Capital              | 2013            | \$ 5,000.00   |                              |
|                                     |  |                      |                 |               | <b>\$ 22,000.00</b>          |
| All Saints Ukranian Catholic Parish | Demolition of old church for public safety reasons                               | Capital              | 2017            | \$ 6,500.00   |                              |
| All Saints Ukranian Catholic Parish | lawn mower   | General              | 2017            | \$ 4,700.00   |                              |
|                                     |  |                      |                 |               | <b>\$ 11,200.00</b>          |
| Burnt River Recreation Association  | Playground Equipment   | Capital              | 2007            | \$ 3,900.00   |                              |
| Burnt River Recreation Association  | Lawn Mower   | Capital              | 2006            | \$ 10,750.00  |                              |
| Burnt River Recreation Association  | Utility Trailer  | Capital              | 2007            | \$ 4,400.00   |                              |
| Burnt River Recreation Association  | Covered Pole Shed at Burnt Lee Park  | Capital              | 2014            | \$ 6,250.00   |                              |
| Burnt River Recreation Association  | Subdivide Burnt Lee Park from SW22-83-1-W6M                                      | General              | 2017            | \$ 6,500.00   |                              |
|                                     |  |                      |                 |               | <b>\$ 31,800.00</b>          |
| Carter Camp Recreational Society    | Carter Camp crossing realignment Phase 2   | General              | 2021            | \$ 87,190.00  |                              |
| Carter Camp Recreational Society    | Carter Camp crossing realignment Phase 1   | General              | 2021            | \$ 10,000.00  |                              |
| Carters Camp Recreational Society   | Campground Upgrades  | Capital              | 2006            | \$ 7,500.00   |                              |
|                                     |  |                      |                 |               | <b>\$ 104,690</b>            |
| Cherry Canyon Agricultural Society  | Facility Improvement Project   | Capital              | 2007            | \$ 14,965.00  |                              |
| Cherry Canyon Agricultural Society  | Fire tank  | General              | 2010            | \$ 10,000.00  |                              |
| Cherry Canyon Agricultural Society  | Oles Lake Playground Enhancement project   | Capital              | 2011            | \$ 17,600.00  |                              |
| Cherry Canyon Agricultural Society  | Additional Fire fighting equipment   | General              | 2013            | \$ 26,300.00  |                              |
| Cherry Canyon Agricultural Society  | Renovations to Cherry Canyon Hall  | Capital              | 2016            | \$ 25,000.00  |                              |
| Cherry Canyon Agricultural Society  | Fitness Centre Equipment   | Capital              | 2016            | \$ 12,479.50  |                              |
| Cherry Canyon Agricultural Society  | lawn mower   | General              | 2019            | \$ 4,500.00   |                              |
| Cherry Canyon Agricultural Society  | Playground   | Capital              | 2020            | \$ 22,000.00  |                              |
| Cherry Canyon Agricultural Society  | two Ball diamond dugouts   | Capital              | 2020            | \$ 5,000.00   |                              |
| Cherry Canyon Agricultural Society  | Hall Renovations (replacing windows, sidewalks and re-roofing half the building) | Capital              | 2021            | \$ 20,000.00  |                              |
| Cherry Canyon Agricultural Society  | water repair & cement pad Roof Repair  | Capital              | 2010/2012       | \$ 11,000.00  |                              |
|                                     |  |                      |                 |               | <b>\$ 168,845</b>            |

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants  
2004 to September 7, 2023**

| <u>Organization</u>                                  | <u>Project</u>  | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
|--|---|----------------------|-----------------|---------------|------------------------------|
| Cherry Point Promotion Association                   | Cherry Point Hall   | Capital              | 2005            | \$ 7,500.00   |                              |
| Cherry Point Promotion Association                   | Hall repairs & Improvements   | Capital              | 2011            | \$ 5,000.00   |                              |
| Cherry Point Promotion Association                   | Renovations and repairs to the Hall   | Capital              | 2013            | \$ 2,500.00   |                              |
|  |   |                      |                 |               | <b>\$ 15,000</b>             |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS) | Outdoor Arena & Motor Cross Track   | Capital              | 2009            | \$ 25,000.00  |                              |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS) | Improvements to Multi-Plex grounds  | Capital              | 2012            | \$ 15,500.00  |                              |
| Clear Hills Agricultural Multi-Plex Society (CHAMPS) | Equipment to groom and maintain grounds, chutes for arena and a light plant/generator | Capital              | 2015            | \$ 25,000.00  |                              |
|  |   |                      |                 |               | <b>\$ 65,500</b>             |
| Cleardale Agricultural Society                       | 2 Zero Turn lawn mowers   | General              | 2013            | \$ 31,920.00  |                              |
| Cleardale Agricultural Society                       | Outdoor Skating Rink Upgrades   | Capital              | 2016            | \$ 12,000.00  |                              |
| Cleardale Agricultural Society                       | Cemetery Sign Project   | General              | 2018            | \$ 2,000.00   |                              |
| Cleardale Agricultural Society                       | Cleardale OHV Park Bandstand Project  | Capital              | 2020            | \$ 10,000.00  |                              |
| Cleardale Agricultural Society                       | Move and set up replacement Salt & Pepper Club  | Capital              | 2010            | \$ 10,000.00  |                              |
| Cleardale Agricultural Society                       | OHV Park  | Capital              | 2005            | \$ 50,000.00  |                              |
| Cleardale Agricultural Society                       | Community Facilities Upgrades   | Capital              | 2008            | \$ 22,500.00  |                              |
| Cleardale Agricultural Society                       | Equipment purchases and golf course upgrades  | General              | 2015            | \$ 125,000.00 |                              |
| Cleardale Agricultural Society                       | Power & water at OHV park   | General              | 2016            | \$ 40,160.00  |                              |
|  |   |                      |                 |               | <b>\$ 303,580</b>            |
| Cleardale Community Enhancement Society              | Paving parking lot at Seniors Housing   | General              | 2017            | \$ 150,000.00 |                              |
|  |   |                      |                 |               | <b>\$ 150,000</b>            |
| David Thompson Bible Camp                            | Bathroom Building Improvements  | Capital              | 2008            | \$ 21,000.00  |                              |
|  |   |                      |                 |               | <b>\$ 21,000</b>             |
| David Thompson Hall Society                          | Furnace   | Capital              | 2006            | \$ 5,000.00   |                              |
| David Thompson Hall Society                          | Cement pad for Park Shelter   | Capital              | 2010            | \$ 4,500.00   |                              |
| David Thompson Hall Society                          | New entrance steps and wheel chair ramp   | Capital              | 2013            | \$ 5,000.00   |                              |
| David Thompson Hall Society                          | Fire Escape improvements  | Capital              | 2014            | \$ 11,500.00  |                              |
| David Thompson Hall Society                          | Furnace replacements  | Capital              | 2017            | \$ 17,000.00  |                              |
| David Thompson Hall Society                          | Geotechnical services   | General              | 2023            | \$ 3,500.00   |                              |
|  |   |                      |                 |               | <b>\$ 46,500</b>             |

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants  
2004 to September 7, 2023**

| <u>Organization</u>                        | <u>Project</u>   | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
|--|--|----------------------|-----------------|---------------|------------------------------|
| End of Steel Heritage Museum Society       | Re-doing the inside of the Lubeck Hall Building  | Capital              | 2011            | \$ 23,400.00  |                              |
| End of Steel Heritage Museum Society       | Taxidermy Building   | Capital              | 2004            | \$ 40,000.00  |                              |
| End of Steel Heritage Museum Society       | Museum Kitchen Renovations   | Capital              | 2008            | \$ 25,000.00  |                              |
| End of Steel Heritage Museum Society       | Blacksmith Shop  | Capital              | 2009            | \$ 25,000.00  |                              |
| End of Steel Heritage Museum Society       | Armed Forces Building Roof   | Capital              | 2014            | \$ 4,779.58   |                              |
| End of Steel Heritage Museum Society       | Construction of pole shed and purchase of a new lawn mower                             | Capital              | 2016            | \$ 10,000.00  |                              |
| End of Steel Heritage Museum Society       | R&M of exterior log buildings & purchase of two tent shelters                          | Capital              | 2018            | \$ 4,800.00   |                              |
| End of Steel Heritage Museum Society       | Upgrades to playground, floor in market shed & finishing Ukrainian Heritage house      | Capital              | 2019            | \$ 14,050.00  |                              |
| End of Steel Heritage Museum Society       | Lavatory trailer   | General              | 2020            | \$ 120,000.00 |                              |
| End of Steel Heritage Museum Society       | Museum & Park - various improvements (scope change 2021 dance floor to trappers cabin) | Capital              | 2020            | \$ 11,009.00  |                              |
| End of Steel Heritage Museum Society       | General repairs  | General              | 2023            | \$ 27,000.00  |                              |
|  |  |                      |                 |               | \$ 305,039                   |
| Eureka River Agricultural Society          | Playground   | General              | 2023            | \$ 60,000.00  |                              |
|  |  |                      |                 |               | \$ 60,000                    |
| Fairview Aquatic Centre                    | phase 2 basin resurfacing  | Beyond Borders       | 2017            | \$ 7,500.00   |                              |
|  |  |                      |                 |               | \$ 7,500                     |
| Fairview Curling Club                      | curling stones replacement   | Beyond Borders       | 2017            | \$ 2,500.00   |                              |
|  |  |                      |                 |               | \$ 2,500                     |
| Fairview Day Care & Playschool Society     | Construction of Day Care Facility  | Beyond Borders       | 2016            | \$ 150,000.00 |                              |
|  |  |                      |                 |               | \$ 150,000                   |
| Fairview Lions Club                        | Cummings Lake Music Fest   | Beyond Borders       | 2019            | \$ 2,500.00   |                              |
|  |  |                      |                 |               | \$ 2,500                     |
| George Lake Aquatic Recreation Association | Campground Upgrade   | Capital              | 2004            | \$ 12,000.00  |                              |
| George Lake Aquatic Recreation Association | Washroom/Shower Facility   | Capital              | 2008            | \$ 25,000.00  |                              |
| George Lake Aquatic Recreation Association | Installation of power to the camping stalls.   | Capital              | 2012            | \$ 12,272.00  |                              |
| George Lake Aquatic Recreation Association | Playground   | Capital              | 2015            | \$ 25,000.00  |                              |
| George Lake Aquatic Recreation Association | Upgrading existing power grid  | Capital              | 2017            | \$ 20,000.00  |                              |
| George Lake Aquatic Recreation Association | Tractor & Campground upgrades  | General              | 2019            | \$ 36,000.00  |                              |
|  |  |                      |                 |               | \$ 130,272                   |

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants  
2004 to September 7, 2023**

| <u>Organization</u>                          | <u>Project</u>   | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
|--|--|----------------------|-----------------|---------------|------------------------------|
| Hines Creek & District Figure Skating Club   | Jumping Harness  | Capital              | 2008            | \$ 2,750.00   |                              |
|  |  |                      |                 |               | \$ 2,750                     |
| Hines Creek Composite School Parent Assoc.   | Playground pea gravel and retaining timbers  | Capital              | 2011            | \$ 9,000.00   |                              |
| Hines Creek Composite School Parent Assoc.   | Playground Equipment Replacement & Outside Seating area  | Capital              | 2010            | \$ 25,000.00  |                              |
| Hines Creek Composite School Parent Assoc.   | Phys Ed & Music Equipment  | Capital              | 2008            | \$ 1,308.72   |                              |
| Hines Creek Composite School Parent Assoc.   | Replacement score clock & shot clock   | Capital              | 2015            | \$ 6,250.00   |                              |
|  |  |                      |                 |               | \$ 41,559                    |
| Hines Creek Curling Club                     | new ceiling, lighting & ice scraper  | Capital              | 2009            | \$ 21,225.00  |                              |
|  |  |                      |                 |               | \$ 21,225.00                 |
| Hines Creek Golf & Country Association       | Purchase 313.6 acres Rec Lease 910012  | General              | 2014            | \$ 131,500.00 |                              |
| Hines Creek Golf & Country Association       | Irrigation System Completion Project   | General              | 2020            | \$ 67,693.89  |                              |
| Hines Creek Golf & Country Association       | automate part of irrigation system   | Capital              | 2010/2012       | \$ 25,000.00  |                              |
| Hines Creek Golf & Country Association       | Workshop   | Capital              | 2006            | \$ 15,000.00  |                              |
| Hines Creek Golf & Country Association       | New Fairways   | Capital              | 2007            | \$ 13,085.00  |                              |
| Hines Creek Golf & Country Association       | Equipment replacement for a tractor and mowers   | Capital              | 2010            | \$ 25,000.00  |                              |
| Hines Creek Golf & Country Association       | Complete clubhouse   | Capital              | 2015            | \$ 25,000.00  |                              |
|  |  |                      |                 |               | \$ 302,278.89                |
| Hinterland Cemetery Company                  | Lawn mower, fence & storage  | General              | 2019            | \$ 15,000.00  |                              |
|  |  |                      |                 |               | \$ 15,000.00                 |
| Immaculate Heart of Mary Parish Cemetery     | lawn mower   | Capital              | 2017            | \$ 3,150.00   |                              |
|  |  |                      |                 |               | \$ 3,150.00                  |
| Many Island Recreational Development Society | upto 8 seasonal lots & road  | Capital              | 2019            | \$ 32,000.00  |                              |
| Many Island Recreational Development Society | Boat Launch improvements   | General              | 2019            | \$ 10,000.00  |                              |
| Many Island Recreational Development Society | Playground Equipment upgrade/replacement and solar lights  | Capital              | 2010            | \$ 25,000.00  |                              |
| Many Island Recreational Development Society | Campground Upgrades  | Capital              | 2004            | \$ 25,000.00  |                              |
| Many Island Recreational Development Society | Upgrade the outhouses, bring the sani-dump into compliance install solar lights in the campground. | Capital              | 2012            | \$ 10,700.00  |                              |
| Many Island Recreational Development Society | Generator  | General              | 2015            | \$ 6,000.00   |                              |
| Many Island Recreational Development Society | Loop road and 10 seasonal lots   | Capital              | 2021            | \$ 10,000.00  |                              |



**Capital Grants, General Grants (non-cost share) & Beyond Border Grants  
2004 to September 7, 2023**

| <u>Organization</u>                               | <u>Project</u>   | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u> | <u>Total by Organization</u> |
|---|--|----------------------|-----------------|---------------|------------------------------|
| Many Island Recreational Development Society      | Playground   | General              | 2023            | \$ 40,000.00  |                              |
|   |  |                      |                 |               | \$ 158,700.00                |
| Menno Simons Community School Parents Association | Menno Simons Community School Playground Improvement project       | Capital              | 2011            | \$ 24,830.00  |                              |
|   |  |                      |                 |               | \$ 24,830.00                 |
| Montagneuse Valley Cemetery Committee             | Chainlink Fence Cemetery #1  | Capital              | 2009            | \$ 5,667.00   |                              |
| Montagneuse Valley Cemetery Committee             | Chainlink Fence Cemetery #2  | Capital              | 2009            | \$ 6,167.00   |                              |
| Montagneuse Valley Cemetery Committee             | Survey to map existing and future plots                            | General              | 2022            | \$ 4,000.00   |                              |
|   |  |                      |                 |               | \$ 15,834.00                 |
| Peace Valley Snow Riders                          | Hines Creek Trail  | General              | 2018            | \$ 20,000.00  |                              |
|   |  |                      |                 |               | \$ 20,000.00                 |
| Senior Check-In Line                              | 2018 Operating grant   | General              | 2018            | \$ 8,500.00   |                              |
| Senior Check-In Line                              | 2019 Operating grant   | General              | 2019            | \$ 8,500.00   |                              |
| Senior Check-In Line                              | 2020 Operating Grant   | General              | 2020            | \$ 8,500.00   |                              |
| Senior Check-In Line                              | 2021 Operating Grant   | General              | 2021            | \$ 6,000.00   |                              |
| Senior Check-In Line                              | 2022 Operating Grant   | General              | 2022            | \$ 6,500.00   |                              |
| Senior Check-In Line                              | 2023 Operating Grant   | General              | 2023            | \$ 6,000.00   |                              |
|   |  |                      |                 |               | \$ 44,000.00                 |
| SHARE Radio Broadcasting Association              | Additional transmitter and receiver site in Cleardale              | Capital              | 2010            | \$ 5,000.00   |                              |
|   |  |                      |                 |               | \$ 5,000.00                  |
| Svittanok Ukrainian Dance Company                 | Ukranian Heritage Preservation building at the End of Steel Museum | Capital              | 2013            | \$ 20,000.00  |                              |
|   |  |                      |                 |               | \$ 20,000.00                 |
| Village of Hines Creek                            | HC Playground  | Capital              | 2005            | \$ 18,920.00  |                              |
| Village of Hines Creek                            | Arena Upgrade Project  | Capital              | 2006            | \$ 25,000.00  |                              |
| Village of Hines Creek                            | Hines Creek Fitness Centre   | Capital              | 2006            | \$ 5,000.00   |                              |
|   |  |                      |                 |               | \$ 48,920.00                 |
| Whitelaw Ag Society                               | Hall entry & parking repairs                                       | Beyond Borders       | 2019            | \$ 10,000.00  |                              |
|   |  |                      |                 |               | \$ 10,000.00                 |
| Worsley Agricultural Society                      | Arena Renovations  | Capital              | 2006            | \$ 50,000.00  |                              |
| Worsley Agricultural Society                      | Improvements to the Worsley Arena                                  | Capital              | 2012            | \$ 25,000.00  |                              |

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants  
2004 to September 7, 2023**

| <u>Organization</u>                          | <u>Project</u>   | <u>Type of Grant</u> | <u>Approved</u> | <u>Amount</u>   | <u>Total by Organization</u> |
|--|--|----------------------|-----------------|-----------------|------------------------------|
| Worsley Agricultural Society                 | Worsley Arena upgrades & repairs   | General              | 2015            | \$ 100,000.00   |                              |
| Worsley Agricultural Society                 | Arena Roof & other repairs   | General              | 2019            | \$ 60,000.00    |                              |
| Worsley Agricultural Society                 | Bike & Skate Park  | Capital              | 2012            | \$ 25,000.00    |                              |
|  |  |                      |                 |                 | <b>\$ 260,000.00</b>         |
| Worsley Central School Parent Council        | Renovations to kitchen to a three (3) basin sink                               | Capital              | 2010            | \$ 2,500.00     |                              |
| Worsley Central School Parent Council        | Basketball court pavement  | Capital              | 2015            | \$ 16,000.00    |                              |
|  |  |                      |                 |                 | <b>\$ 18,500.00</b>          |
| Worsley Chamber of Commerce                  | Town Center Beautification   | Capital              | 2004            | \$ 10,000.00    |                              |
|  |  |                      |                 |                 | <b>\$ 10,000.00</b>          |
| Worsley Clear Hills Ski Club                 | Chair Lift Project   | Capital              | 2007            | \$ 250,000.00   |                              |
| Worsley Clear Hills Ski Club                 | Magic Carpet Conveyor Lift   | Capital              | 2020            | \$ 50,000.00    |                              |
|  |  |                      |                 |                 | <b>\$ 300,000.00</b>         |
| Worsley Early Childhood Education Foundation | Preschool Playground   | Capital              | 2016            | \$ 10,000.00    |                              |
| Worsley Early Childhood Education Foundation | storage shed   | Capital              | 2017            | \$ 3,517.50     |                              |
|  |  |                      |                 |                 | <b>\$ 13,517.50</b>          |
| Worsley Historical & Cultural Association    | Farr House Restoration   | Capital              | 2004            | \$ 12,500.00    |                              |
| Worsley Historical & Cultural Association    | Workshop   | Capital              | 2005            | \$ 12,500.00    |                              |
| Worsley Historical & Cultural Association    | Moving the Basnett store from Eureka River to the Museum's Heritage Farm Site. | Capital              | 2012            | \$ 25,000.00    |                              |
| Worsley Historical & Cultural Association    | United Chruch building at Worsley Museum site                                  | Capital              | 2017            | \$ 25,000.00    |                              |
| Worsley Historical & Cultural Association    | Museum site improvements & upgrades  | Capital              | 2019            | \$ 25,000.00    |                              |
|  |  |                      |                 |                 | <b>\$ 100,000.00</b>         |
| Worsley Pioneer Club                         | Handibus Purchase  | General              | 2019            | \$ 94,975.00    |                              |
|  |  |                      |                 |                 | <b>\$ 94,975.00</b>          |
| Worsley Volunteer Fire Fighters' Society     | Fitness Equipment  | Capital              | 2007            | \$ 13,650.00    |                              |
| Worsley Volunteer Fire Fighters' Society     | New Playground Equipment   | Capital              | 2012            | \$ 25,000.00    |                              |
|  |  |                      |                 |                 | <b>\$ 38,650.00</b>          |
|  | Total:   |                      |                 | \$ 3,166,814.19 | <b>\$ 3,166,814.19</b>       |

# Clear Hills County

## Request For Decision (RFD)

|                |                                      |
|----------------|--------------------------------------|
| Meeting:       | <b>Regular Council Meeting</b>       |
| Meeting Date:  | April 9, 2024                        |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title:         | Access Road Request NW-29-85-7 W6M   |
| File:          | 32-02-02                             |

### DESCRIPTION:

Council is presented with an application to construct an access road North of Township Road 854 for approximately 1,250 meters to access NW-29-85-7 W6M.

- This request meets the current Road Construction Policy.
- With all new Road Construction projects, a wetland assessment is required before proceeding.

### ATTACHMENTS:

Road Request Application  
Maps

### Budget

\$400,000.00

### RECOMMENDED ACTION:

**RESOLUTION by...** to include the access road North of Township Road 854 for approximately 1,250 meters to access NW-29-85-7 W6M in the 2025 Multi Year Capital Plan and proceed with a wetland assessment.

Initials show support - Reviewed by:

Manager:

*T. Shewchuk*

CAO:

*[Signature]*

Effective Date August 16, 2023

2.4 All road requests will be on a first come basis.

3. TO BE COMPLETED BY APPLICANT/LANDOWNER

3.1 Proof of ownership by applicant.

Name of applicant: Kyle Laloge Date: December 18, 2023
Phone Number: Email Address: kylelaloge@gmail.com
Legal Land Location: NW 29-85-7-W6M Mailing Address: Box 211 Worsley, AB

3.2 Purpose for requesting new or upgraded road:

- New Yard Site [checked]
Existing Yard Site [ ]
Upgrading Access [ ]
Crop/Grazing [ ]
Timber Salvage [ ]
Subdivision [ ]
Other [ ] Explanation:
No road accessing quarter or adjacent land.

3.3 2.3.1. If for farmland, do you have:

- a. At least 1/2 (minimum 80 acres) in seedbed condition [checked]
b. The property is fenced for pasture [checked]

2.3.2 If for residential purpose, do you:

- a. Currently live on the land? Yes [ ] No [checked]
b. Where is your primary residence? N/A [checked]
c. When will you reside on the land and will be claiming it as your primary residence? Spring of 2025 N/A [ ]
d. Have you applied for utilities? Power [checked] Gas [ ] N/A [ ]
e. Have you submitted a subdivision or development application? Yes [ ] No [ ] N/A [checked]

2.3.3 How have you been getting to this land previously?

No. land was purchased in December of 2023.

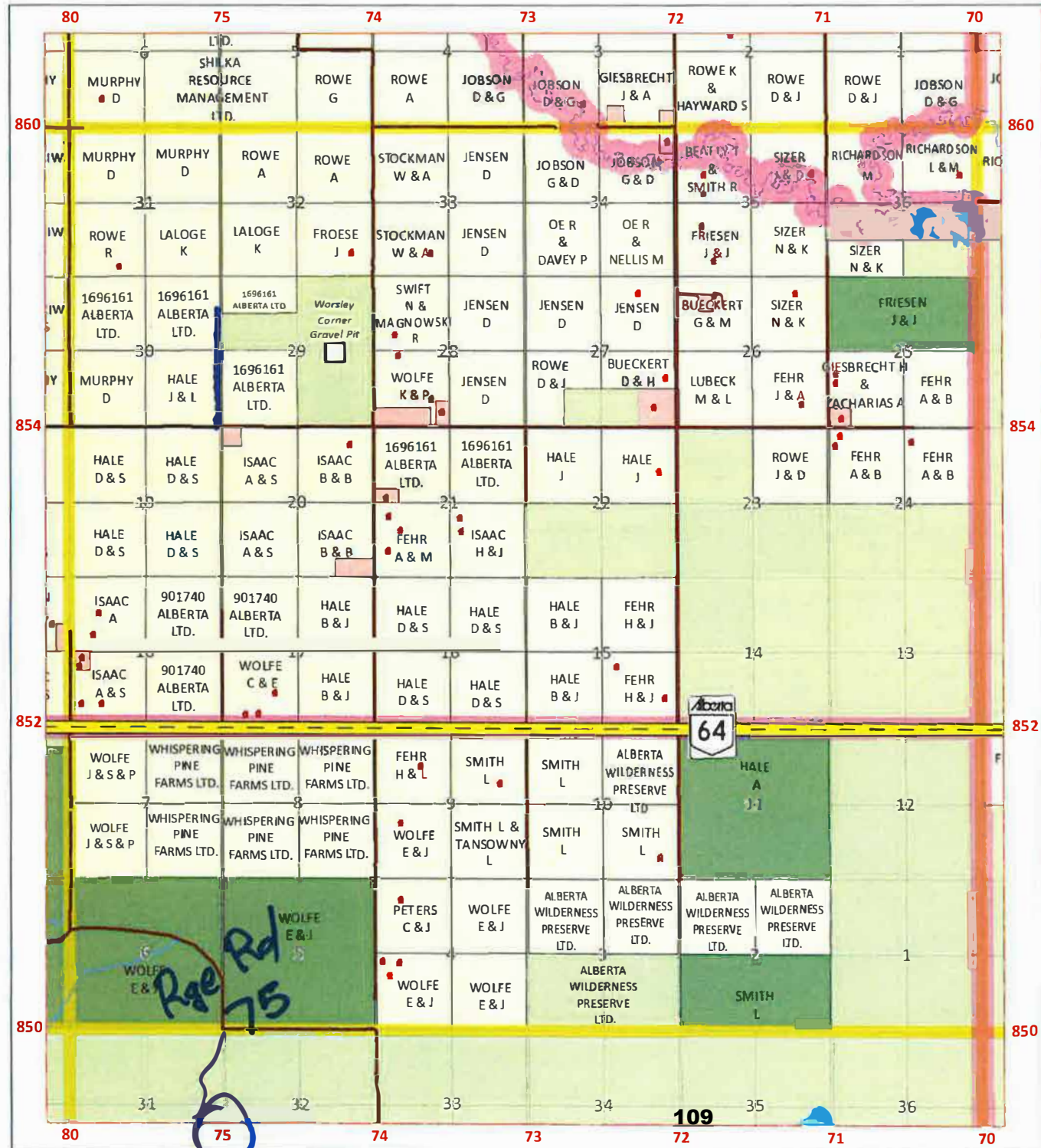
2.3.4 What is the condition of the present access? Good [ ] Fair [ ] Poor [ ] None [checked]

2.3.5 Date the land was acquired? December 15, 2023

2.3.7 Have you received and reviewed the County's policy for Road Construction requests, and will you provide the required compensation costs? Yes [checked] No [ ]

Landowners Name Kyle Laloge Signature [Signature]

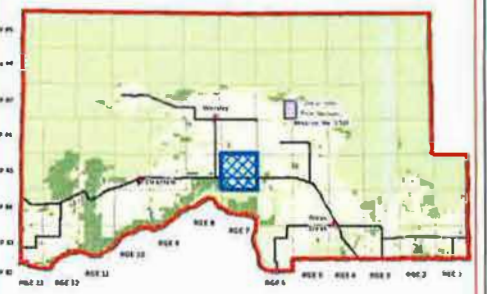
Witness Name Bonnie Morgan Signature [Signature]
BONNIE MORGAN



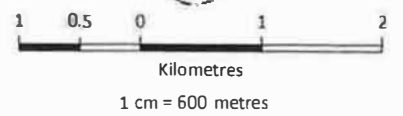
# Clear Hills County Ownership

TWP 85 - RGE 07

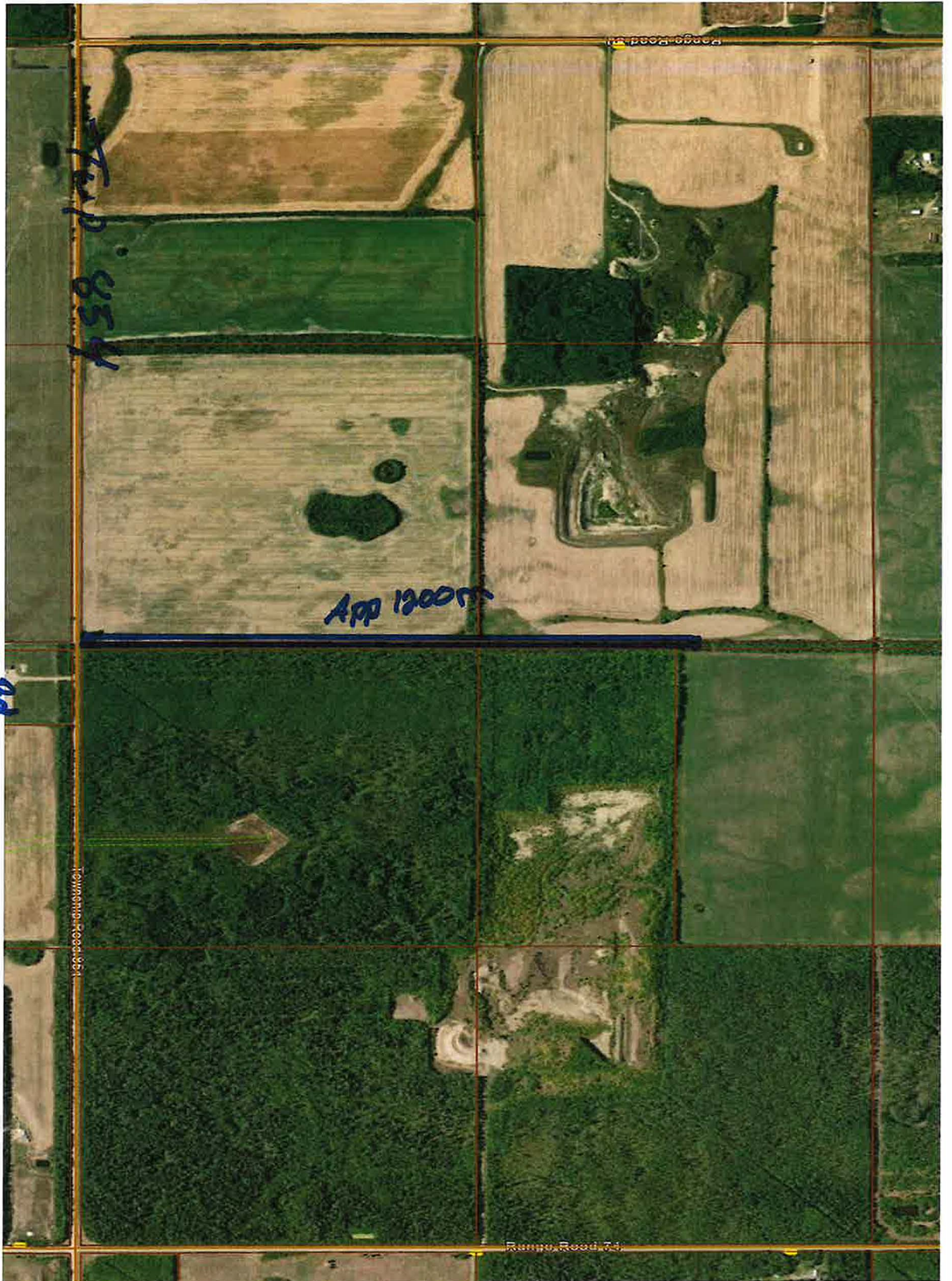
- Titled Land
- Small Holding
- Crown Land
- Village
- First Nation Reserve
- Waterbody
- Electoral District
- Township Boundary
- Provincial Road
- Municipal Road (Paved)
- Municipal Road (Gravel)
- Residential Location
- Gravel Pit
- ▲ Waste Transfer Facility
- ◆ Municipal Water Facility



*Proposed New Road*



Mackenzie Municipal Services Agency  
5109 - 51 St., Box 450, Berwyn, AB T0M 0E0  
Phone: 780-338-3862 Fax: 780-338-9811  
www.mmsa.ca | email: info@mmsa.ca



Temp. 654

App 1200m

Page 14

Township Road 351

Rump Road 74

# Clear Hills County

## Request For Decision (RFD)

|                |                                      |
|----------------|--------------------------------------|
| Meeting:       | <b>Regular Council Meeting</b>       |
| Meeting Date:  | April 2, 2024                        |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title:         | <b>Policy 3201 Road Construction</b> |
| File:          | 32-02-02                             |

### DESCRIPTION:

Council is presented with a Policy 3201 Road Construction draft for review.

### BACKGROUND:

**P187-24(04-02-24) RESOLUTION by Councillor Walmsley to recommend Council approve Policy 3201 Road Construction draft, as presented.**

**CARRIED.**

**C173-24(3-26-24) RESOLUTION by Councillor Giesbrecht to bring back Policy 3201 Road Construction back to a future meeting. CARRIED.**

**C142-24(03-12-24) RESOLUTION by Councillor Ruecker to bring back Policy 3201 Road Construction to a future meeting. CARRIED.**

### ATTACHMENTS:

Policy 3201 Road Construction  
Policy 3201 Road Construction Draft

### RECOMMENDATION:

**RESOLUTION by...** to approve Policy 3201 Road Construction draft, as presented.

**Initials show support - Reviewed by:**

**Manager:**



**CAO:**





# Clear Hills County

Effective Date: **August 16, 2023**

Policy Number: **3201**

Title: **ROAD CONSTRUCTION**

## **1 POLICY STATEMENT**

- 1.1 Clear Hills County will develop and enhance the vital road network system within the County for the safe transportation of passengers, tourists, industry, and goods.
- 1.2 The County will evaluate and prioritize road construction.
- 1.3 All Road Construction Requests will require a completed road request application form to be filled out and submitted to the Clear Hills County office by March 1<sup>st</sup> to be considered for construction in the following year.
- 1.4 Prior to the approval of new or existing requests, the County will proceed with the required assessment standards set out by Alberta Environments within the MSSC.  
Definition - The Master Schedule of Standards and Conditions (MSSC) identifies conditions that apply to formal disposition applications approved under the Public Land Act. Conditions in this document are part of multiple approval systems and processes.
- 1.5 Following the assessment, a full report will be brought back to Council to present compensation costs and requirements that will need to be met as per Alberta Environment standards prior to proceeding with construction.
- 1.6 MSSC Assessment Study  
The County will cover ninety percent (90%) of the costs associated with the initial mandatory MSSC Assessments studies that will determine the compensation and requirements as per Alberta Environment standards. The applicant is required to pay the additional ten percent (10%) of the costs.
- 1.7 Study Outcome Compensation  
The County will pay up to a maximum of \$10,000.00 (ten thousand dollars) of the Compensation Costs, per road construction application. All compensation costs will be required to be paid in full by the applicant prior to the commencement of construction.
- 1.8 Construction  
The County will pay up to a maximum of \$200,000.00 (two hundred thousand dollars), per ½ mile, for the engineering and construction cost on approved road construction applications.

## **2 ROAD CONSTRUCTION PRIORITIZATION**

- 2.1 The CAO shall present to Council the new road construction applications for Councils review and approval annually in March of each year.
- 2.2 The list will include estimated costs to construct new roads that are presented for prioritization.
- 2.3 Council will allocate an annual budget of \$1,000,000.00 for new road construction.
- 2.4 All road requests will be on a first come basis.



Effective Date August 16, 2023

**3 TO BE COMPLETED BY APPLICANT/LANDOWNER**

3.1 Proof of ownership by applicant.

Name of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Legal Land Location: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

3.2 Purpose for requesting new or upgraded road:

New Yard Site

Existing Yard Site

Upgrading Access

Crop/Grazing

Timber Salvage

Subdivision

Other  Explanation: \_\_\_\_\_

3.2.1 If for farmland, do you have:

a. At least 1/2 (minimum 80 acres) in seedbed condition

b. The property is fenced for pasture

3.2.2 If for residential purpose, do you:

a. Currently live on the land? Yes  No

b. Where is your primary residence? \_\_\_\_\_ N/A

c. When will you reside on the land and will be claiming it as your primary residence? \_\_\_\_\_ N/A

d. Have you applied for utilities? Power  Gas  N/A

e. Have you submitted a subdivision or development application? Yes  No  N/A

3.2.3 How have you been getting to this land previously?

3.2.4 What is the condition of the present access? Good  Fair  Poor  None

3.2.5 Date the land was acquired? \_\_\_\_\_

3.2.6 Have you received and reviewed the County's policy for Road Construction requests, and will you provide the required compensation costs? Yes  No

Landowners Name \_\_\_\_\_ Signature \_\_\_\_\_

Witness Name \_\_\_\_\_ Signature \_\_\_\_\_

Effective Date August 16, 2023

**4 SCHEDULE A- SCORING GRID**

Road Scoring Grid:

The following Road Scoring Grid will be used to evaluate road construction requests.

| Priority | Scoring Criteria  | Points                         |
|----------|---|--------------------------------|
| 1. a     | No Access – To a Quarter Section with Residence                         | 95                             |
| 1. b     | No Access – To a Quarter Section with a Residence on a School Bus Route | 90                             |
| 1. c     | No Access – To a Quarter Section of Farmland or titled fenced pasture   | 85                             |
| 2        | Miles school bus route is reduced                                       | 5/mile                         |
|          | Anticipated school bus years  | Years                          |
| 3        | Reduced distance by existing roads                                      | 5/mile                         |
|          | Miles reduced   |                                |
| 4        | Number of groups/households served                                      | 5/group                        |
|          | Basic access  | minus 20                       |
|          | Limited Access  | minus 10                       |
|          | Wet Years -No Access  | 50                             |
|          | Wet Years- Limited Access   | 25                             |
|          | Water Crossing Required: Bridge File                                    | minus 50                       |
|          | Water Crossing Required: 36-48"   | minus 25                       |
|          | Muskeg/Coulee   | minus 20                       |
|          | Distance  | minus 5 per ½ mile over 1 mile |
|          | Total Points  |                                |
|          | Minimum Points to qualify   | 60                             |

Notes:

\*Applicants for roads that do not achieve minimum points will be notified in writing that the requested project is denied.

**5 END OF POLICY****Related Policies:**

3202 Road Construction Specifications

3203 Approach Construction

3205 Land Need and Acquisition

ADOPTED

Resolution #C190-03

Date: March 25, 2003

AMENDED  
Resolution #C876-03                      Date: November 25, 2003

AMENDED  
Resolution #C153(03/13/07)              Date: March 13, 2007

AMENDED  
Resolution #C180(02/23/10)              Date: February 23, 2010

AMENDED  
Resolution #C393-12                      Date: July 10, 2012

AMENDED  
Resolution # C398-12(07/24/12)        Date: July 24, 2012

AMENDED  
Resolution # C405-14(06/24/14)        Date: June 24, 2014

AMENDED  
Resolution # C413-17 08/22/17        Date: August 22, 2017

AMENDED  
Resolution #C463-20(10-13-20)        Date: October 13, 2020

AMENDED  
Resolution #C357-22(07-12-22)        Date: July 12, 2022

AMENDED  
Resolution #C426-23(08-15-22)        Date: August 15, 2023



# Clear Hills County

|                                 |                            |
|---------------------------------|----------------------------|
| Effective Date: <b>DRAFT</b>    | Policy Number: <b>3201</b> |
| Title: <b>ROAD CONSTRUCTION</b> |                            |

## 1. POLICY STATEMENT

Clear Hills County will develop and enhance the vital road network system within the County for the safe transportation of passengers, tourists, industry, and goods.

## 2. ROAD CONSTRUCTION INFORMATION PRIORATIZATION

- 2.1 The County will evaluate and prioritize road construction.
- 2.2 All road requests will be on a first come basis.
- 2.3 Council will allocate an annual budget of \$1,000,000.00 for new road construction.
- 2.4 All Road Construction requests will require a completed road request application form to be filled out and submitted to the Clear Hills County office by March 1<sup>st</sup> to be considered for construction in the following year.
- 2.5 The CAO shall present to Council the new road construction applications with the estimated project cost for Councils review and initial approval annually in March of each year.
- 2.6 Prior to the final approval of new road construction or existing requests, the County will proceed with the required assessment standards set out by Alberta Environments within the MSSC. The Master Schedule of Standards and Conditions (MSSC) identifies conditions that apply to formal disposition applications approved under the Public Land Act. Conditions in this document are part of multiple approval systems and processes.
- 2.7 Following the MCCS assessment, a full report will be brought back to Council to present compensation costs and requirements that will need to be met as per Alberta Environment standards prior to proceeding with construction.
- ~~2.8 The list will include estimated costs to construct new roads that are presented for prioritization.~~

## 3. APPLICANT LANDOWNER RESPONSIBILITY

- 3.1 MSSC Assessment Study  
The County will cover ninety percent (90%) of the costs associated with the initial mandatory MSSC Assessments studies that will determine the compensation and requirements as per Alberta Environment standards. The applicant is required to pay the remaining additional ten percent (10%) of the costs.
- 3.2 Study Outcome Compensation  
The County will pay up to a maximum of \$10,000.00 (ten thousand dollars) of the Compensation Costs, per road construction application. All compensation costs will be required to be paid in full by the applicant prior to the commencement of construction.

### 3.3 Construction

The County will pay up to a maximum of \$200,000.00 (two hundred thousand dollars), per ½ mile, for the engineering and construction cost on approved road construction applications.

### 3.4 Fill Material

#### 3.4.1 Road Construction Projects that do not exceed 950 meters.

- a) The responsibility for supplying fill material lies with the applying landowner of the designated land where the road is being constructed with the following rules:
  - I. Fill material must be suitable for the project.
  - II. Fill material must be accessible as close to the project as possible.
  - III. Follow all engineered environmental plans outlined.
- b) Should the construction of the road require fill material from the designated land, the landowner is required to provide the required dirt at no cost to the contractor or Clear Hills County.
- c) The landowner shall not accept any financial compensation or profit, apart from the potential benefit of establishing a borrow pit or landscape borrow, if required, for the road construction project.

#### 3.4.2 Road Construction Projects that exceed 950 meters, to a maximum of 3,200 meters.

- a) The responsibility for supplying fill material for the closest 950 meters to the project, lies with the applying landowner of the designated land where the road is being constructed with the following rules:
  - I. Fill material must be suitable for the project.
  - II. Fill material must be accessible as close to the project as possible.
  - III. Follow all engineered environmental plans outlined.
- b) Should the road construction of the 950 meters closest to the project require fill material from the applying landowners designated land, the landowner is required to provide the required dirt at no cost to the contractor or Clear Hills County.
- c) The remainder of fill material needed to complete the road project will be purchased by the County at a cost per cubic meter or a lump sum as directed by Council motion.
- d) The landowner shall not accept any financial compensation or profit, apart from the potential benefit of establishing a borrow pit or landscape borrow, if required, for the road construction project.

**4. SCHEDULE A- SCORING GRID**

Road Scoring Grid:

The following Road Scoring Grid will be used to evaluate road construction requests.

| Priority                  | Scoring Criteria  | Points                            |
|---------------------------|---|-----------------------------------|
| 1. a                      | No Access – To a Quarter Section with Residence                         | 95                                |
| 1. b                      | No Access – To a Quarter Section with a Residence on a School Bus Route | 90                                |
| 1. c                      | No Access – To a Quarter Section of Farmland or titled fenced pasture   | 85                                |
| 2                         | Miles school bus route is reduced                                       | 5/mile                            |
|                           | Anticipated school bus years  | Years                             |
| 3                         | Reduced distance by existing roads                                      | 5/mile                            |
|                           | Miles reduced   |                                   |
| 4                         | Number of groups/households served                                      | 5/group                           |
|                           | Basic access  | minus 20                          |
|                           | Limited Access  | minus 10                          |
|                           | Wet Years -No Access  | 50                                |
|                           | Wet Years- Limited Access   | 25                                |
|                           | Water Crossing Required: Bridge File                                    | minus 50                          |
|                           | Water Crossing Required: 36-48"   | minus 25                          |
|                           | Muskeg/Coulee   | minus 20                          |
|                           | Distance  | minus 5 per<br>½ mile over 1 mile |
|                           | Total Points  |                                   |
| Minimum Points to qualify |   | 60                                |

Notes:

\*Applicants for roads that do not achieve minimum points will be notified in writing that the requested project is denied.

**5. TO BE COMPLETED BY APPLICANT LANDOWNER**

5.1 Proof of ownership by applicant.

Name of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Legal Land Location: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

5.2 Purpose for requesting new or upgraded road:

New Yard Site

Existing Yard Site

Upgrading Access

Crop/Grazing

Timber Salvage

Subdivision

Other  Explanation: \_\_\_\_\_

5.2.1 If for farmland, do you have:

a. At least 1/2 (minimum 80 acres) in seedbed condition

b. The property is fenced for pasture

5.2.2 If for residential purpose, do you:

a. Currently live on the land? Yes  No

b. Where is your primary residence? \_\_\_\_\_ N/A

c. When will you reside on the land and will be claiming it as your primary residence? \_\_\_\_\_ N/A

d. Have you applied for utilities? Power  Gas  N/A

e. Have you submitted a subdivision or development application? Yes  No  N/A

5.2.3 How have you been getting to this land previously?

5.2.4 What is the condition of the present access? Good  Fair  Poor  None

5.2.5 Date the land was acquired? \_\_\_\_\_

5.2.6 Have you received and reviewed the County's policy for Road Construction requests, and will you provide the required compensation costs? Yes  No

5.2.7 Will supply fill material? Yes  No

a) If yes, borrow pit  or land scrape

Landowners Name \_\_\_\_\_ Signature \_\_\_\_\_

Witness Name \_\_\_\_\_ Signature \_\_\_\_\_

**6. END OF POLICY****Related Policies:**

Policy 3202 Road Construction Specifications

Policy 3203 Approach Construction

Policy 3205 Land Need and Acquisition

ADOPTED

Resolution #C190-03

Date: March 25, 2003

AMENDED

Resolution #C876-03

Date: November 25, 2003

AMENDED

Resolution #C153(03/13/07)

Date: March 13, 2007

AMENDED

Resolution #C180(02/23/10)

Date: February 23, 2010

AMENDED

Resolution #C393-12

Date: July 10, 2012

AMENDED

Resolution # C398-12(07/24/12)

Date: July 24, 2012

AMENDED

Resolution # C405-14(06/24/14)

Date: June 24, 2014

AMENDED

Resolution # C413-17 08/22/17

Date: August 22, 2017

AMENDED

Resolution #C463-20(10-13-20)

Date: October 13, 2020

AMENDED

Resolution #C357-22(07-12-22)

Date: July 12, 2022

AMENDED

Resolution #C426-23(08-15-22)

Date: August 15, 2023



# Clear Hills County

## Request For Decision (RFD)

**Meeting:** Regular Council Meeting  
**Meeting Date:** April 9, 2024  
**Originated By:** Terry Shewchuk, Public Works Manager  
**Title:** Hamlet of Cleardale Sewer Upgrade and Street Extension  
**File:** 32-09-21

**DESCRIPTION:**

Council is presented with a proposal from WSP Canada Inc. for the Hamlet of Cleardale sewer upgrade and street extension engineering, design, tendering, and construction administration as well as a project cost estimate.

**BACKGROUND:**

- C158-24(03-12-24)** RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.
- C88-23(02-14-23)** RESOLUTION by Deputy Reeve Janzen to receive the information on Cleardale Sewer for information, as presented. CARRIED.
- C33-23(01-10-23)** RESOLUTION by Deputy Reeve Janzen to bring the information regarding the sewer on the north side of Highway 64, north of the Hamlet of Cleardale to the February 13, 2023, Policy & Priority Committee Meeting. CARRIED.
- P6-23(01-03-23)** RESOLUTION by Deputy Reeve Janzen to bring back information regarding options for Cleardale Sewer Upgrade on the north side of highway 64 to a future Regular Council Meeting. CARRIED.

| Proposed Engineering Cost   |                    |
|-----------------------------|--------------------|
| Description                 | Cost               |
| Project Initialization      | \$30,499.00        |
| Detailed Design             | \$27,823.00        |
| Tendering                   | \$7,447.00         |
| Construction Administration | \$91,140.00        |
| Post Construction Services  | \$9,551.00         |
| Engineering Total:          | \$166,460.00 + GST |

The estimated project cost for the Hamlet of Cleardale sewer upgrade and street extension is \$1,697,550.00, not including engineering.

**ATTACHMENTS:**

- Project maps
- WSP Canada Inc. proposal
- Project cost estimate

**RECOMMENDATION:**

**RESOLUTION by...** to approve WSP Canada Inc. proposal of \$166,460.00 for the engineering, design, tendering, and construction administration for the Hamlet of Cleardale sewer upgrade and street extension. Funds to be allocated from the Road Construction Reserve and the Sewer Reserve.

**Initials show support - Reviewed by:** \_\_\_\_\_ **Manager:** \_\_\_\_\_ **CAO:**

- Proposed  
New Road  
 • 8m top w/  
30-40cm grade  
 • 20m R-O-W

- Proposed  
New Sewer  
Line  
 • 5m R-O-W

⊙ Existing  
Manhole

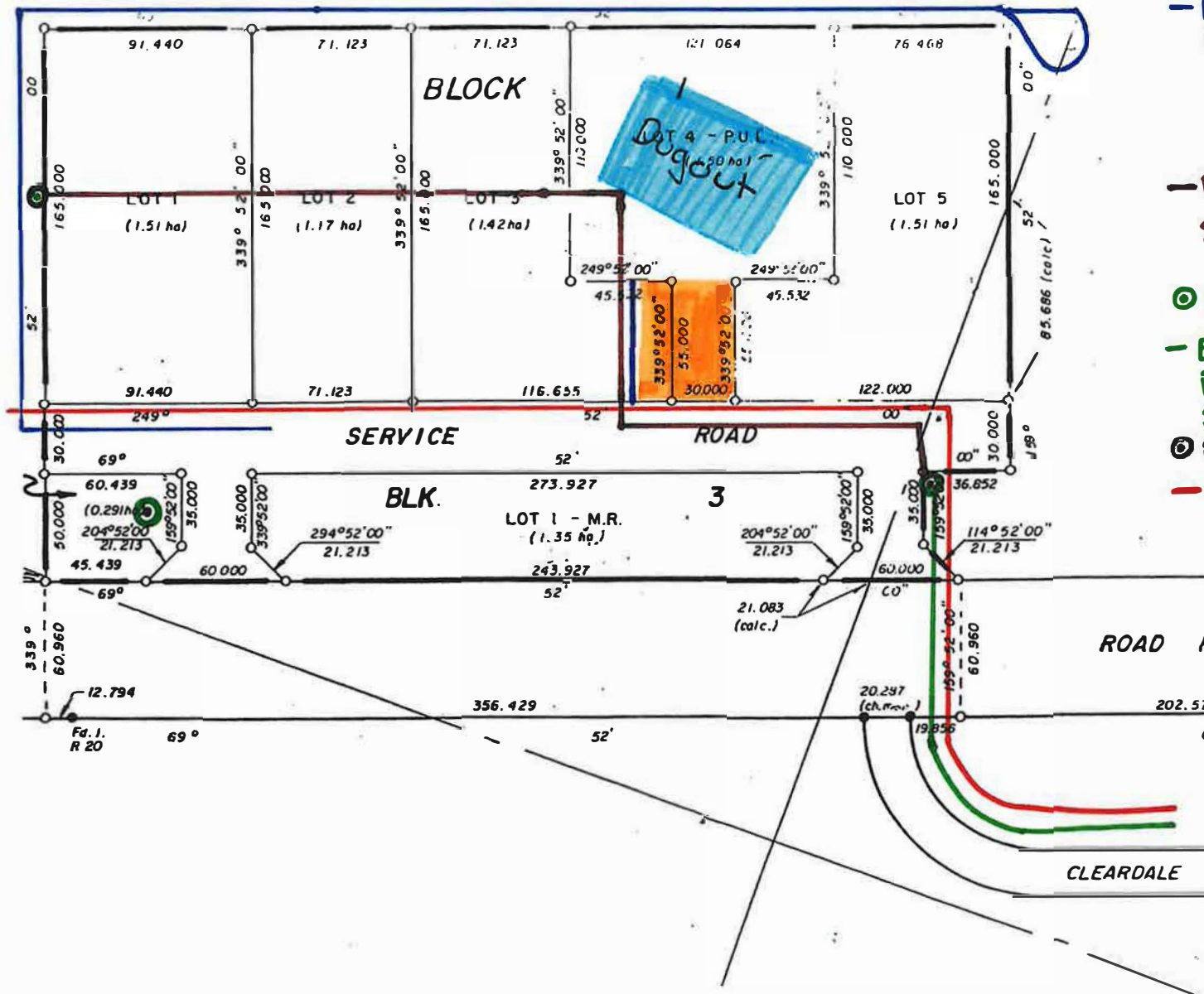
- Existing Low  
Pressure 3"   
Sewer Line

⊙ Proposed  
Manhole

- Existing  
Water Line

■ Proposed  
Fire Hall  
Location





- Proposed New Road
  - 8m top w/
  - 30-40cm grade
  - 20m R.O.W
- Proposed New Sewer Line
  - 5m R.O.W
- ⊙ Existing Manhole
- Existing Low Pressure 3" Sewer Line
- ⊙ Proposed Manhole
- Existing Water Line
- Proposed Fire Hall Location



2024-04-03

Confidential

Terry Shewchuk - Public Works Manager  
Clear Hills County  
Box 240, 313 Alberta Ave  
Worsley, AB  
T0H 3W0

**Subject: Request for High-level Construction OPC and Consulting Fees – Hamlet of Cleardale North of Hwy 64 – Utility Servicing / Service Road Extension**

Dear Mr. Shewchuk:

We are thankful for this opportunity to provide this letter-proposal for the Utility Servicing and Service Road Extension Near the Hamlet of Cleardale, North of Hwy. 64, based on the supplied sketch found in Appendix "A"

**BACKGROUND DATA:**

WSP Canada Inc. has been asked by the County of Clear Hills to provide estimated construction costs along with the consulting fees to complete an expansion to the utility servicing corridor and the extension of the service road. Our consultant fee table Appendix "B" contains the following key phases: Preliminary Engineering, Detailed Design Services, Tendering Services, Construction Administration, and Post Construction Services.

Based on our conversation with Clear Hills County, Appendix A illustrates the contemplation of further expansion to the abovementioned area directly north of the Hamlet of Cleardale, on the north side of Hwy. 64. Some key items discussed regarding the expansion included:

**Utility Related:**

- proposed firehall location in Lot #4,
- There is currently a natural drainage pattern funneling overland drainage to the NE
- Requirement for a hydrant to be installed adjacent to the existing service road

- The existing Sanitary MH shown of the west side will be utilized future flushing and is to remain

**Transportation - Road Extension Related:**

- the need for a land acquisition for the proposed service road extension and overall 20m road ROW.
- Within the proposed 20m road ROW would ideally contain an 8m gravel top to facilitate a WB-21 (52 foot – Tractor Trailer) and have a future shallow / deep utilities corridor running adjacently within the ROW.
- The proposed cul-de-sac (bulb) be constructed for a turn-around in the NE of the site.

**SCOPE:**

To complete the Utilities / Transportation components as it prescribes to:

- Phase 1: Preliminary Engineering
- Phase 2: Detailed Design / Drafting / Cost Estimates
- Phase 3: Tender Document Preparation
- Phase 4: Construction Administration / Inspection
- Phase 5: Post Construction Services (Address Deficiencies, Issuance of FAC)

The above phases are further broken down in detail within the Consulting Fee Table. (Appendix “B”)

**ASSUMPTIONS:**

Appendix “C”

**PROJECT BUDGET**

The Project Phasing breakdown is as follows:

| Description   | Associated Fees                       |
|---|---------------------------------------|
| Phase 1: Project Initialization (Prelim. Engineering) | \$ 30,499.00                          |
| Phase 2: Detailed Design                              | \$ 27,823.00                          |
| Phase 3: Tendering Package– Special Provisions        | \$ 7,447.00                           |
| Phase 4: Construction Administration                  | \$ 91,140.00                          |
| Phase 5: Post-Construction Services                   | \$ 9,551.00                           |
| <b>Grand Total</b>                                    | <b>\$ 166,460.00</b><br><b>(+GST)</b> |

The proposed consulting fees are based on our understanding of the project scope stated herein and is subject to unforeseen and unanticipated scope changes, re-design, regulatory and environmental issues that may arise during the project. If a change of scope is required, it will be submitted for approval prior to proceeding on any out-of-scope work.

### CONCLUSION

WSP Canada Inc. would be pleased to discuss any aspects of this proposal, and if requested, will make necessary adjustments to the scope of work to meet your needs. We are available to start the proposed work immediately. If you have any questions with regards to the above, please contact me at 780-340-2965.

Yours truly,

A handwritten signature in cursive script that reads "Andrew Phillips".

Andrew Phillips, P.L.(Eng.)  
Senior Project Manager

| TASK  | Hourly Rates | Gorin Gajic<br>(Corporate Sponsor) | Steve Caszar<br>(Quality Control) | Dhruv Patel<br>(Project Manager) | Malek Jabbour<br>(Design Lead) | Toby Wong<br>(Design Engineer) | Drafting     | Construction<br>Inspection<br>Including Survey<br>(G.P. Office) | Total WSP<br>Hours | WSP Labour Fees | WSP Disbursements   |                  |              | Total Fees    |
|---|--------------|------------------------------------|-----------------------------------|----------------------------------|--------------------------------|--------------------------------|--------------|---|--------------------|-----------------|---------------------|------------------|--------------|---------------|
|   |              |                                    |                                   |                                  |                                |                                |              |   |                    |                 | Hotel - \$150/night | Meals - \$60/day | Truck        |               |
|   |              |                                    |                                   |                                  |                                |                                |              |   |                    |                 |                     |                  |              |               |
| <b>1.0 Preliminary Engineering</b>  |              |                                    |                                   |                                  |                                |                                |              |   |                    |                 |                     |                  |              |               |
| 1.1 Project Initiation & Virtual Kickoff Meeting  |              | 1                                  |                                   | 4                                | 2                              |                                |              |   | 7                  | \$ 999.00       |                     |                  |              | \$ 999.00     |
| 1.2 WSP Site Visit to Collect Utility Data and Review Existing Information  |              |                                    | 1                                 | 2                                |                                | 4                              |              |   | 19                 | \$ 2,490.00     |                     |                  | \$ 280.00    | \$ 2,770.00   |
| 1.3 Additional Site Visit and Topographic Survey  |              |                                    |                                   | 2                                |                                | 4                              |              |   | 30                 | \$ 3,444.00     | \$ 150.00           | \$ 88.00         | \$ 280.00    | \$ 3,962.00   |
| 1.4 Utility Coordination  |              |                                    |                                   |                                  |                                | 15                             |              |   | 8                  | \$ 2,760.00     |                     |                  | \$ 280.00    | \$ 3,040.00   |
| 1.5 Geotechnical Investigation (Borehole Drilling etc)  |              |                                    |                                   |                                  |                                |                                |              |   | 8                  | \$ 18,500.00    |                     |                  | \$ 280.00    | \$ 18,780.00  |
| 1.6 Quantity Assessment (optional for current and future expansion of service)  |              |                                    |                                   |                                  |                                | 8                              |              |   | 24                 | \$ 2,976.00     |                     |                  |              | \$ 2,976.00   |
| <b>Sub-Total Task 1.0</b>   |              | 1                                  | 1                                 | 6                                | 6                              | 16                             |              |   | 66                 | \$ 25,169.00    | \$ 150.00           | \$ 88.00         | \$ 1,120.00  | \$ 26,527.00  |
| <b>2.0 Detailed Design Services</b>   |              |                                    |                                   |                                  |                                |                                |              |   |                    |                 |                     |                  |              |               |
| 2.1 Bi-Weekly Virtual Progress Meetings (1)   |              |                                    |                                   | 8                                | 3                              | 6                              |              |   | 17                 | \$ 1,094.00     |                     |                  |              | \$ 1,094.00   |
| 2.2 90% Design Drawings, Cost Estimate, and Specifications  |              |                                    | 3                                 | 10                               | 10                             | 10                             | 70           |   | 163                | \$ 19,861.00    |                     |                  |              | \$ 19,861.00  |
| 2.3 80% Design Review Workshop (Virtual)  |              |                                    |                                   | 2                                | 2                              | 2                              |              |   | 6                  | \$ 996.00       |                     |                  |              | \$ 996.00     |
| 2.4 IFT Design Drawings, Pre-Tender Cost Estimate, and Draft Tender Package   |              |                                    |                                   | 5                                | 10                             | 20                             | 10           |   | 45                 | \$ 3,472.50     |                     |                  |              | \$ 3,472.50   |
| <b>Sub-Total Task 2.0</b>   |              |                                    | 3                                 | 15                               | 15                             | 38                             | 80           |   | 121                | \$ 25,523.50    |                     |                  |              | \$ 25,523.50  |
| <b>3.0 Tendering Services</b>   |              |                                    |                                   |                                  |                                |                                |              |   |                    |                 |                     |                  |              |               |
| 3.1 Prepare and Issue Tender Package  |              | 1                                  |                                   | 10                               | 5                              | 12                             |              |   | 18                 | \$ 1,541.00     |                     |                  |              | \$ 1,541.00   |
| 3.2 Pre-Tender Meeting/Clarification  |              |                                    |                                   |                                  |                                |                                |              |   | 6                  | \$ 1,080.00     |                     | \$ 80.00         | \$ 280.00    | \$ 1,440.00   |
| 3.3 Tender Support  |              |                                    |                                   | 1                                | 4                              | 8                              |              |   | 13                 | \$ 1,614.00     |                     |                  |              | \$ 1,614.00   |
| 3.4 Tender Evaluation   |              |                                    |                                   | 2                                | 2                              | 4                              |              |   | 8                  | \$ 670.00       |                     |                  |              | \$ 670.00     |
| <b>Sub-Total Task 3.0</b>   |              | 1                                  |                                   | 12                               | 11                             | 24                             |              |   | 45                 | \$ 3,905.00     |                     | \$ 80.00         | \$ 280.00    | \$ 4,265.00   |
| <b>4.0 Construction Administration</b>  |              |                                    |                                   |                                  |                                |                                |              |   |                    |                 |                     |                  |              |               |
| 4.1 IFC Drawings  |              |                                    |                                   |                                  | 1                              | 4                              | 4            |   | 10                 | \$ 1,193.00     |                     |                  |              | \$ 1,193.00   |
| 4.2 Pre-Construction Meeting / Survey Layout  |              |                                    |                                   | 5                                |                                |                                |              | 10  | 30                 | \$ 5,016.00     |                     | \$ 840.00        |              | \$ 5,856.00   |
| 4.3 Bi-Weekly Onsite Construction Meetings / Inspection (Full time - 8 hrs.) (Contractor to provide Geotechnical Logging) |              |                                    |                                   |                                  |                                |                                |              | 204   | 204                | \$ 31,848.00    | \$ 7,200.00         | \$ 2,880.00      | \$ 13,440.00 | \$ 53,368.00  |
| 4.4 Contract Administration   |              |                                    |                                   | 13                               | 15                             | 33                             |              |   | 35                 | \$ 4,910.00     |                     |                  |              | \$ 4,910.00   |
| 4.5 Substantial Completion Inspection, Deficiency List, and Construction Completion Certificate                           |              |                                    |                                   | 1                                |                                | 3                              |              |   | 4                  | \$ 1,541.00     |                     |                  | \$ 280.00    | \$ 1,821.00   |
| <b>Sub-Total Task 4.0</b>   |              |                                    |                                   | 20                               | 15                             | 38                             | 4            | 422   | 489                | \$ 44,508.00    | \$ 7,200.00         | \$ 2,880.00      | \$ 14,560.00 | \$ 69,148.00  |
| <b>5.0 Post-Construction Services</b>   |              |                                    |                                   |                                  |                                |                                |              |   |                    |                 |                     |                  |              |               |
| 5.1 As-built Drawings   |              | 1                                  |                                   | 2                                | 2                              | 8                              | 15           |   | 26                 | \$ 5,011.00     |                     | \$ 60.00         | \$ 280.00    | \$ 5,351.00   |
| 5.2 CCC Inspection and Documentation  |              |                                    |                                   | 2                                | 2                              | 3                              |              |   | 7                  | \$ 1,164.00     |                     | \$ 60.00         | \$ 280.00    | \$ 1,504.00   |
| 5.3 FAC Inspection and Documentation / Warranty Support   |              |                                    |                                   | 2                                | 2                              | 2                              |              |   | 6                  | \$ 1,554.00     |                     | \$ 60.00         | \$ 280.00    | \$ 1,894.00   |
| <b>Sub-Total Task 5.0</b>   |              | 1                                  |                                   | 4                                | 4                              | 13                             | 15           |   | 32                 | \$ 7,729.00     |                     | \$ 180.00        | \$ 840.00    | \$ 8,749.00   |
| <b>Total Hours</b>  |              | 3                                  | 3                                 | 65                               | 31                             | 191                            | 99           | 502   | 656                |                 |                     |                  |              |               |
| <b>Total Fees</b>   |              | \$ 397.00                          | \$ 1,205.00                       | \$ 8,190.00                      | \$ 13,488.00                   | \$ 21,392.00                   | \$ 11,064.00 | \$ 67,770.00  | 0                  | \$ 139,130.00   | \$ 7,350.00         | \$ 3,180.00      | \$ 16,800.00 | \$ 166,460.00 |

Notes: 1. See assumptions and exclusions.

Hamlet of Cleardale Road Extension / Utility Servicing  
Clear Hills County  
April 3, 2024

- The price indicated above does not include GST.
- Preliminary engineering, detailed design, tendering services, and post-construction services will be billed as a fixed fee price. Construction administration services will be billed at our hourly rates for actual time and materials incurred.
- Bi-weekly meetings during the design period are assumed to be virtual meetings.
- Fees do not include costs for utility applications and permits.
- Fees do not include pavement design. Proposed road assumed to be gravel road.
- Fees do not include material testing. The contractor is responsible for material testing.
- Fees do not include public engagement stakeholder coordination.
- Fees assume the sewer line will be installed via open cut excavation.
- Fees assume an eight (8) weeks of construction duration, with the contractor working 6 days per week. WSP is recommending full-time inspection services (8 hrs. / day)
- The geotechnical investigation fee provided was estimated using our experience from projects of similar scope and size. It includes onsite geotechnical investigation, boreholes with drilling contractor, and a geotechnical memo to summarizing
- Option 1 assumes that the Client is able to provide as-built drawings/GIS information of the existing infrastructure. Option 2 assumes that the Client is not able to provide as-built drawings/GIS information of the existing infrastructure and that
- Meetings are by teleconference unless otherwise noted.
- Assumed that road survey layout will be provided once and will be conducted on the same day as the pre-construction meeting. Assumed that the sanitary survey layout will be provided once and will be conducted on the same day as one of
- The consulting fee's as submitted, will only be held for 90 days from the submission date. Should the County of Clear Hills move forward with the project after 90 days from submission, WSP reserves the right to adjust our fee's accordingly.



High -Level Construction OPC

Client: Clear Hills County

Proposed Project: Hamlet of Cleardale N. of Hwy 64 - Site Utility Servicing / Service Road Extension

**Service Road Extension:**

| <u>Item:</u>                                   | Assumed Section Length | Estimated Cost      |
|--|------------------------|---------------------|
| Service Road Extension                         | 840m                   | \$378,000.00        |
| Firehall Access                                | 60m                    | \$27,000.00         |
| Landscaping Adjacent to Service Road Extension | 1680m                  | \$29,400.00         |
| <b>Total Estimated Cost</b>                    |                        | <b>\$434,400.00</b> |

**Utility Servicing:**

| <u>Item:</u>  | Assumed Section Length | Estimated Cost        |
|---|------------------------|-----------------------|
| <b>Sanitary Servicing</b>   | 500m                   | \$650,000.00          |
| <b>Water Servicing</b>  | 350m                   | \$612,500.00          |
| (Water Servicing was not identified on the supplied sketch. However, based on the clarification questions, there will be subdividing of lots in the future, whereby the newly subdivided lots will require a water servicing via a PUL (water / sanitary) as shown on the provided sketch) This can be discussed further during detail design phase |                        |                       |
| <b>Total Estimated Cost</b>   |                        | <b>\$1,263,150.00</b> |

**Proposed Project Total OPC**

**\$1,697,550.00**



# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
| Meeting:       | <b>REGULAR COUNCIL MEETING</b>             |
| Meeting Date:  | April 9, 2024                              |
| Originated By: | Allan Rowe, Chief Administrative Officer   |
| Title:         | <b>Chief Administrative Officer Report</b> |
| File Code:     | 11-02-02                                   |

- Year End Audit – Wilde and Company – March 25-28, 2024
- Planning discussions with Engineering Firms.
- Wildfire update

**RECOMMENDED ACTION:**

**RESOLUTION by** ..... to accept the Chief Administrative Officer’s report for April 9, 2024, as presented.

**Initials show support - Reviewed by:**      **Manager:**      **CAO:** 

# Clear Hills County

## Request For Decision (RFD)

|                |                                      |
|----------------|--------------------------------------|
| Meeting:       | <b>Regular Council Meeting</b>       |
| Meeting Date:  | April 9, 2024                        |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title:         | <b>Public Works Manager's Report</b> |
| File:          | 32-02-02                             |

### Graders

- Graders are doing a complete grading of their beat.

### Roads, Culverts & Approaches

- Currently all roads are dry and have plenty of loose gravel. The roads appear to be in good condition as they have minimal damage due to lack of spring runoff.
- Spring gravel haul is complete. Approximately 135 miles of road were graveled.
- Spot graveling will be done on an as needed basis.
- Dust Control has been advertised, the deadline to submit applications is April 19, 2024.
- The request for quote for the 2024 bridge inspections and engineering of maintenance has been advertised and will be closing on May 13, 2024.

### Other

- The tender for transfer station operation and maintenance has been advertised and will be closing on June 7, 2024.
- WSP Canada Inc. have been contacted and will be providing a cost estimation for the Hamlet of Cleardale sewer and street upgrade within the week.

### RECOMMENDED ACTION:

**RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.**

Initials show support - Reviewed by:

Manager:



CAO:



# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
|                | <b>Regular Council Meeting</b>           |
| Meeting Date:  | April 9, 2024                            |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title:         | <b>Council Information</b>               |
| File:          | 11-02-02                                 |

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Minister of Forestry & Parks  
Water Shortage Management Stages

RECOMMENDED ACTION:

**RESOLUTION** by.... that Council receives for information the Council Information presented at the April 9, 2024, Regular Council Meeting.

|                                      |          |      |   |
|--------------------------------------|----------|------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|--------------------------------------|----------|------|---|



ALBERTA

FORESTRY AND PARKS

*Office of the Minister*



AR18944

March 26, 2024

Reeve Ms. Amber Bean  
P.O. Box 240  
Worsley AB T0H 3W0

Dear Reeve Ms. Amber Bean:

I wanted to reach out to you directly at the start of Alberta's wildfire season to share how we are preparing for the months ahead.

In 2023, Alberta experienced a record-breaking wildfire season which affected thousands of people and dozens of communities. I understand the impact last season had on Albertans and we have been focused on preparing to help keep our communities safe in 2024.

Alberta is experiencing drought conditions. The dryness and mild temperatures we saw over the winter mean that we started this year with 64 carryover fires, that's ten times the average number of wildfires already burning. If the province does not see significant rainfall in the next few months, we could be facing another spring of high wildfire danger, particularly in the northern half of the province.

That is one reason why I announced that wildfire season will start early this year in Alberta. This will give us the opportunity to ensure that a permit is required for all burning in the Forest Protection Area, reducing the likelihood of human-caused wildfires.

We will be enhancing our ability to fight wildfires in 2024, as well as using a variety of tools to prevent wildfires from starting.

We are preparing for this season by:

- Adding more sustained action unit crews and aircraft to our suppression resources.
- Extending operational hours to enable firefighters to work during times when fire activity is lower.
- Starting firefighters and contractors earlier in order to be more prepared in case of early wildfire starts.

- Increasing the number of Incident Management Teams which strategically tackle large-scale wildfires.
- Enhancing the use of night vision helicopter operations to enable more nighttime firefighting.
- Developing our ability to deliver wildland firefighter and support staff training to outside agencies.
- Expanding the emergency firefighter program to give more Albertans the opportunity to support wildfire operations near their communities.
- Strengthening our communications with local communities and industry.
- Making use of resource sharing agreements such as those through the Canadian Interagency Forest Fire Centre.

The Alberta Government will also be using the tools at our disposal to help reduce the number of human-caused wildfires when the hazard is high. Last year, 61 per cent of wildfires were caused by human activity. The fire ban system restricts some behaviour when there is an elevated risk of wildfires. We will be flexible and responsive to changing conditions, but when needed we will not hesitate to bring in measures in order to prevent any new wildfire starts. For the latest information on any fire advisories, restrictions or bans in place please visit [albertafirebans.ca](http://albertafirebans.ca).

I encourage all municipalities and their residents, especially those living in or near our forested areas, to familiarise themselves with FireSmart principles and prepare their homes, properties and communities to be resilient to wildfire.

We have made grants available to communities interested in creating fireguards through the Forest Resource Improvement Association of Alberta. Any communities at risk of wildfire can contact FRIAA for more information about the Community Fireguard Program.

I am looking forward to releasing more details of how we are working to protect our province from wildfires this season now that the 2024 Budget is announced. In the meantime, please continue this conversation with your nearest forest area office, stay in touch with local wildfire prevention initiatives, and remember that our number one priority remains keeping Albertans and our communities safe this wildfire season.

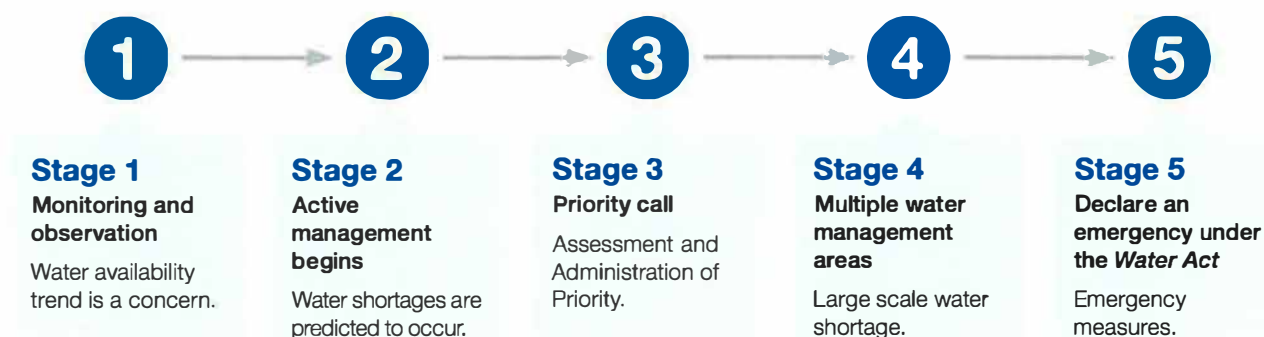
Sincerely,



Honourable Todd Loewen  
Minister  
Forestry and Parks

# Water Shortage Management Stages

The Government of Alberta ensures the quality and quantity of Alberta's water resources under the *Water Act*, which supports and promotes the conservation and management of water. During times of drought and water shortage, it may be necessary for the government to take management action to protect the aquatic environment and integrity of the water management system. Environment and Protected Areas (EPA) defines five stages for managing through water shortage:



Depending on the length and severity of a water shortage, the government may proceed through these 5 stages of water shortage management. Management stages will change based on conditions and can shift at any time.

| Management Stage                                     | Stage occurs when:   | Management Action Options:   |
|--|--|--|
| <b>Stage 1:</b><br><b>Monitoring and Observation</b> | <ul style="list-style-type: none"> <li>The Water Supply Outlook on Alberta River Basins indicates there may be potential water shortages in an applicable water management area.</li> <li>There is an elevated risk of a priority call or risk of failure to meet apportionment requirements.</li> <li>Risk of loss to riparian areas, or instream objectives or water conservation objectives not being met.</li> </ul> | <ul style="list-style-type: none"> <li>An interdisciplinary Flood and Water Shortage Team forms to monitor the developing situation, identify resources, manage communications, and implement the water shortage procedures.</li> <li>Information such as reservoir storage, snowpack, predicted precipitation, current conditions and anticipated demand by all water users is taken into account to determine if the water shortage will impact household users, licensees, traditional agricultural users, or other provincial responsibilities such as apportionment.</li> </ul> |
| <b>Stage 2:</b><br><b>Active Management</b>          | <ul style="list-style-type: none"> <li>Stream flows are below instream objective or Water conservation objectives on licences and is forecast to not improve.</li> <li>Stressful conditions exist for fish populations from low flows and elevated water temperatures.</li> </ul>  | <ul style="list-style-type: none"> <li>Communicate the water shortage situation and measures to alleviate the potential water shortage, including implementing Water Shortage Response Plans and developing water sharing agreements.</li> <li>Consider suspending or cancelling all active temporary diversion licences in the water management area.</li> <li>Consider issuing a water shortage advisory on <a href="#">Alberta River Basins</a> for the affected water management area.</li> </ul>  |

| <b>Management Stage</b>   | <b>Stage occurs when:</b>   | <b>Management Action Options:</b>   |
|---|---|---|
| <b>Stage 3:<br/>Priority Call<br/>Assessment and<br/>Administration</b> | <p>Conditions degrade to a point where:</p> <ul style="list-style-type: none"> <li>• The department receives a priority call from a licensee, registrant and/or household user.</li> <li>• The Transboundary Waters Team indicates concern the Master Agreement on Apportionment may not be met.</li> </ul>   | <ul style="list-style-type: none"> <li>• Priority calls received will be validated and assessed to determine what flows are available and how much allocated flow must be released downstream.</li> <li>• If it is determined that administering the priority call will satisfy the rights of the priority caller, a water management order may be issued directing upstream junior licence holders to reduce or cease diversion.</li> </ul>  |
| <b>Stage 4:<br/>Multiple Water<br/>Management<br/>Areas</b>             | <p>Conditions degrade to a point where:</p> <ul style="list-style-type: none"> <li>• The water shortage impacts multiple water management areas.</li> <li>• A significant number of licensees/ traditional agricultural users/ household users in the water management areas are impacted and are unable to divert water.</li> <li>• The water shortage persists or is projected to persist.</li> </ul>   | <ul style="list-style-type: none"> <li>• In addition to the actions taken in Stage 1, 2, and 3, communication to Watershed Advisory and Planning Councils and the Inrabasin Water Coordinating Committee of the South Saskatchewan River Basin increases.</li> <li>• A water shortage strategy is developed with input from key stakeholders to mitigate the impacts of water shortage and manage water resources in a way that meets provincial apportionment obligations, as well as the needs of water users and the aquatic environment.</li> </ul> |
| <b>Stage 5:<br/>Declaring an<br/>Emergency</b>                          | <p>There is significant risk to:</p> <ul style="list-style-type: none"> <li>• Human health and safety due to insufficient water supply.</li> <li>• Human health and safety due to water quality degradation as a result of insufficient flow to dilute effluent releases to a water body.</li> <li>• There is significant stress on the health of the aquatic environment to a point where fish mortality occurs.</li> <li>• Municipalities, water users, and Alberta government departments have been unable to address the extent and magnitude of the water shortage.</li> </ul> | <ul style="list-style-type: none"> <li>• When other options have been exhausted, consider recommending that an emergency be declared under the <i>Water Act</i> to provide additional legislative tools to manage the emergency.</li> <li>• Adjust the water shortage management system, as outlined in Stages 1, 2 and 3, in order to implement the declaration of the emergency.</li> </ul>   |

# Clear Hills County

## Request For Decision (RFD)

|                |  |
|----------------|--|
|                | <b>Regular Council Meeting</b>           |
| Meeting Date:  | April 9, 2024                            |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title:         | <b>Calendars</b>                         |
| File:          | 11-02-02                                 |

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

| Conference                                       | Date        | Location   | Attendance |
|--|-------------|------------|------------|
| EDA Experience 2024 Leaders' Summit & Conference | April 10-12 | Kananaskis |            |
| FCM Conference                                   | June 6-9    | Calgary    |            |

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

**RESOLUTION** by .... to accept for information April, May and June 2024 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

|                                      |          |      |   |
|--------------------------------------|----------|------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|--------------------------------------|----------|------|---|



# APRIL 2024

| Sunday | Monday            | Tuesday                               | Wednesday  | Thursday                         | Friday                                  | Saturday                                    |
|--------|-------------------|---------------------------------------|--|----------------------------------|---|---|
| 31     | 1                 | 2<br><br><b>Policy &amp; Priority</b> | 3  | 4                                | 5                                       | 6   |
| 7      | 8                 | 9<br><br><b>Council</b>               | 10<br><br><div style="border: 1px solid black; padding: 5px; text-align: center;">EDA Experience 2024 Leaders' Summit &amp; Conference</div> | 11<br><br>HC-REC-SH<br>Mercer-DJ | 12                                      | 13<br><br>CHC<br>Agricultural<br>Trade Show |
| 14     | 15                | 16                                    | 17   | 18                               | 19                                      | 20<br><br>PLS Exec- AB                      |
| 21     | 22                | 23<br><br><b>Council</b>              | 24<br><br>MD<br>Peace/MD<br>FV Joint<br>Meeting  | 25                               | 26<br><br>NPHF<br>Strategic plan<br>-DW | 27<br><br>NPHF Strategic<br>plan -DW        |
| 28     | 29<br><br>MPTA-AB | 30                                    | 1  | 2                                | 3                                       | 4   |

# MAY 2024

| Sunday | Monday                              | Tuesday                    | Wednesday               | Thursday     | Friday | Saturday     |
|--------|-------------------------------------|----------------------------|-------------------------|--------------|--------|--------------|
| 28     | 29                                  | 30                         | 1<br>Woman of the North | 2<br>HPEC-SH | 3      | 4            |
| 5      | 6                                   | 7<br>Policy & Priority     | 8                       | 9            | 10     | 11           |
| 12     | 13                                  | 14<br>Council<br>CCRec- NS | 15<br>NWSAR-<br>AB,DW   | 16           | 17     | 18           |
| 19     | 20                                  | 21                         | 22                      | 23           | 24     | 25<br>PLS-AB |
| 26     | 27<br>Memorial Day<br>Office Closed | 28<br>Council              | 29                      | 30           | 31     | 1            |

# JUNE 2024

| Sunday | Monday | Tuesday                               | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------------------------------------|-----------|----------|--------|----------|
| 26     | 27     | 28                                    | 29        | 30       | 31     | 1        |
| 2      | 3      | 4<br><b>Policy &amp;<br/>Priority</b> | 5         | 6        | 7      | 8        |
| 9      | 10     | 11<br><b>Council</b>                  | 12        | 13       | 14     | 15       |
| 16     | 17     | 18                                    | 19        | 20       | 21     | 22       |
| 23     | 24     | 25<br><b>Council</b>                  | 26        | 27       | 28     | 29       |
| 30     | 1      | 2                                     | 3         | 4        | 5      | 6        |

## Acronyms for Calendar

|             |  |
|-------------|--|
| RMA         | Rural Municipalities of Alberta                                    |
| ASB         | Agricultural Service Board   |
| ASR         | Alberta Surface Rights   |
| CCES        | Cleardale Community Enhancement Society                            |
| CH Conn - D | Clear Hills Joint Venture Ltd. - Directors                         |
| CH Conn - O | Clear Hills Joint Venture Ltd. - Operating                         |
| CCFC        | Clear Creek Fire Committee   |
| DAP         | Development Appeal Board   |
| MPRP        | Mercer Peace River Pulp Ltd. Public Advisory Committee             |
| HPEC        | Health Professional Enhancement committee                          |
| EDC         | Economic Development Committee                                     |
| EMC         | Emergency Management Committee                                     |
| FCM         | Federation of Canadian Municipalities                              |
| FV-Med      | Fairview Medical Clinic Operating Society                          |
| FRAAC       | Fairview Regional Airport Advisory Committee                       |
| FV-Seed     | Fairview Seed Cleaning Co-Op Board                                 |
| GGAMAC      | Grimshaw Gravel Aquifer Management Advisory Committee              |
| IIC         | Interprovincial/Intermunicipal Committee                           |
| MMSA        | Mackenzie Municipal Services Agency - Directors                    |
| MPTA        | Mighty Peace Tourist Association                                   |
| MPC         | Municipal Planning Commission                                      |
| NAEL        | Northern Alberta Elected Leaders (Reeve & CAO - once a year)       |
| NTAB        | Northern Transportation Advocacy Bureau                            |
| NPHF        | North Peace Housing Foundation                                     |
| NPRLFC      | North Peace Regional Landfill Commission                           |
| PLS Adv     | Peace Library Systems – Clear Hills Advisory                       |
| PLS         | Peace Library Systems  |
| PREDA       | Peace Regional Economic Development Alliance                       |
| Rec-BR      | Recreation Board – Burnt River                                     |
| Rec-CC      | Recreation Board – Cherry Canyon                                   |
| Rec-CD      | Recreation Board – Cleardale                                       |
| Rec-HC      | Recreation Board – Hines Creek                                     |
| Rec-W       | Recreation Board – Worsley   |
| R & CAO     | Reeves and CAO's (once a year) Filed with Boards & Committees      |
| RBC         | Road Ban Committee   |
| Rural Watch | Rural Crime Watch Executive Board                                  |
| Site C      | Site C Clean Energy Project  |
| TTPC        | Trades Training Program Committee                                  |
| TRC 726     | Technical Review Committee – Highway 726 Coulee                    |
| WDHP        | Worsley & District Health Promotion                                |
| Z4          | Zone 4 (Spring & Fall)   |
| NWSAR       | North West Species at Risk   |
| SDAB        | Mackenzie inter-Municipal Subdivision and Development Appeal Board |
| JIMC        | Joint inter-Municipal Committee                                    |
| PVCR        | Peace Valley Conservation, Recreation and Tourism Society          |