

**AGENDA  
CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 25, 2024**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, June 25, 2024, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

---

<b>1. CALL TO ORDER</b>	
<b>2. AGENDA</b>	
<b>3. MINUTES:</b>	
Previous: Regular Council Meeting Minutes, June 11, 2024,.....	2
<b>4. DELEGATION(S)</b>	
<b>5. PUBLIC HEARING</b>	
<b>6. TENDER OPENING</b>	
a. Tender Range Road 25.....	7
b. Tender Range Road 64.....	8
c. Tender Range Road 124.....	9
<b>7. NEW BUSINESS</b>	
a. COUNCIL	
1. Management Team Activity Report .....	10
2. Councillor Reports .....	20
3. Disposal of Assets – Office Furniture .....	21
b. CORPORATE SERVICES	
1. Accounts Payable.....	22
2. April Financial Report .....	32
3. Bylaw No. 292-24 Schedule of Fees .....	43
4. Funding Request Whitelaw Agricultural Society.....	60
5. Funding Request Worsley Agricultural Society .....	78
c. COMMUNITY SERVICES	
1. Bylaw No. 285-24 Fire Bans .....	105
d. PUBLIC WORKS	
1. Award Tender 2024-P06 Operation and Maintenance of Transfer Stations.....	127
<b>8. WRITTEN REPORTS:</b>	
1. Chief Administrative Officer’s Report.....	128
2. Corporate Service’s Manager Report .....	130
3. Public Works Manager’s Report .....	137
<b>9. COUNCIL INFORMATION (Including Correspondence).....</b>	<b>139</b>
<b>10. CALENDARS.....</b>	<b>140</b>
<b>11. CLOSED MEETING ITEMS</b>	
1. Legal .....	
<b>12. ADJOURNMENT</b>	

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, JUNE 11, 2024**

---

PRESENT	Amber Bean David Janzen Danae Walmsley Susan Hansen Nathan Stevenson Abe Giesbrecht	Reeve Deputy Reeve Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Bonnie Morgan Terry Shewchuk	Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM)
ABSENT	Jason Ruecker	Councillor

CALL TO ORDER            Reeve Bean called the meeting to order at 9:30 a.m.

ACCEPTANCE OF  
AGENDA

**C327-24(6-11-24)**            **RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the June 11, 2024 Regular Council Meeting, with the addition of 4.a. Delegation Dan Rossworm, as amended. CARRIED.**

APPROVAL OF  
MINUTES

Previous Council  
Meeting Minutes

**C328-24(6-11-24)**            **RESOLUTION by Councillor Hansen to adopt the minutes of the May 28, 2024, Regular Council Meeting, as amended. CARRIED.**

NEW BUSINESS:  
COUNCIL

Management Team  
Activity Report

Management activity report was reviewed.

Councillor Stevenson entered the meeting at 9:35 a.m.

**C329-24(6-11-24)**            **RESOLUTION by Councillor Giesbrecht that the management activity report for May 28, 2024, be accepted, as presented. CARRIED.**

TENDER OPENING:

Tender 2024-P06  
Operation and  
Maintenance of  
Transfer Stations

Council is presented with tenders to open for Tender 2024-P06 Operation and Maintenance of Transfer Stations

**C330-24(6-11-24)**            **RESOLUTION by Councillor Walmsley to open tenders at 9:35 a.m. for Tender 2024-P06 Operation and Maintenance of Transfer Stations, analyze results and bring back a recommendation to the next future Regular Council Meeting. CARRIED.**

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Emery Hagen	\$319,334.72 \$50/hr	\$328,914.76 \$50/hr	\$338,782.20 \$50/hr	\$348,945.67 \$50/hr	\$359,414.04 \$50/hr

Page 2 of 5  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 11, 2024

Roy Budgell	\$249,513.00 45/hr	\$255,750.83 46/hr	\$262,144.60 47/hr	\$268,698.21 48/hr	\$275,415.67 49/hr
-------------	-----------------------	-----------------------	-----------------------	-----------------------	-----------------------

Councillor Reports Council submits the meetings attended in the previous month and a report, if applicable.

**C331-24(6-11-24) RESOLUTION by Deputy Reeve Janzen to accept the Councillor Reports for information, as presented. CARRIED.**

Reeve Bean recessed the meeting at 10:05 a.m.  
Reeve Bean reconvened the meeting at 10:11 a.m.

DELEGATIONS:  
Dan Rossworm

Dan Rossworm was in attendance at 10:15 a.m. to discuss culverts.

**C332-24(6-11-24) RESOLUTION by Deputy Reeve Janzen to receive the delegation from Dan Rossworm representing the Worsley Baptist Church and to enter in an agreement with the Worsley Baptist Church (Lot 2A Block 5 Plan 1123865), providing them 28 meters of culvert to assist with drainage. Terms to include conditions that the landowner assumes full responsibility for all maintenance and upkeep, releasing Clear Hills County of any related responsibilities for the installation or maintenance. CARRIED.**

Township Road 845  
West of Range Road  
92 Graveling

Council is required to have a discussion regarding the graveling of Township Road 845 West of Range Road 92.

**C333-24(6-11-24) RESOLUTION by Councillor Stevenson to rescind motion C260-24(5-14-24) RESOLUTION by Deputy Reeve Janzen to approve the graveling of Township Road 845 west of Range Road 92 due to the 2023 Fire situations. Due to the road not being on a local road allowance but a personal driveway. CARRIED.**

Meeting Request  
Village of Hines Creek

The Village of Hines Creek has requested a meeting with Council.

**C334-24(6-11-24) RESOLUTION by Deputy Reeve Janzen to approve the request for a meeting with the Village of Hines Creek. CARRIED.**

Seniors Video

Council requested a discussion regarding the premiere of the Seniors Video be added to the agenda.

**C335-24(6-11-24) RESOLUTION by Councillor Giesbrecht to host the Seniors Video premiere June 17, 2024 at 7:00 p.m. held at the Eureka River Hall. CARRIED.**

Procedural Bylaw  
No.279-23

Council requested a discussion regarding the Procedural Bylaw No. 279-23 and including a section for emergent resolutions to allow for conducting meetings electronically, using telephonic or other communication methods.

Page 3 of 5  
 REGULAR COUNCIL MEETING  
 TUESDAY, JUNE 11, 2024

**C336-24(6-11-24) RESOLUTION by Reeve Bean to receive the discussion regarding the Procedural Bylaw for information, as presented. CARRIED.**

Reeve Bean recessed the meeting at 12:00 p.m.  
 Reeve Bean reconvened the meeting at 12:25 p.m.

Clean Energy  
 Improvement Program Councillor Hansen requested a discussion regarding the Clean Energy Improvement Program.

**C337-24(6-11-24) RESOLUTION by Councillor Hansen to table the discussion regarding the Clean Energy Improvement Program until a future Policy & Priority Meeting. CARRIED.**

CORPORATE SERVICES

Accounts Payable  
 May 29, 2024,  
 to June 11, 2024

A list of expenditures for Clear Hills County for the period of May 29, 2024 to June 11, 2024 is provided for Council's review.

**C338-24(6-11-24) RESOLUTION by Councillor Stevenson that Council receives for information the Accounts Payable report for Clear Hills County for the period of May 29, 2024, to June 11, 2024 for a total of \$569,558.75, with funds to be transferred from Long Term Investments. CARRIED.**

**C339-24(6-11-24) RESOLUTION by Deputy Reeve Janzen that Council approves the transfer of \$714,437.42 from Long Term Investments for the second quarter Alberta School Foundation Fund Requisition payment. CARRIED.**

COMMUNITY

Bylaw 285-24  
 Fire Bans

Council is presented with requested changes to Bylaw No. 285-24.

**C340-24(6-11-24) RESOLUTION by Reeve Bean to bring back the requested changes regarding issuing permits for brush piles with regards to Bylaw No. 285-24 to a future Policy & Priority Meeting. CARRIED.**

**C341-24(6-11-24) RESOLUTION by Councillor Giesbrecht to remove the active Fire Ban in Clear Hills County as per Bylaw 285-24 effective at 12:01 a.m. Wednesday, June 12, 2024. Councillor Stevenson requested a recorded vote:**

<b>In Favor</b>	<b>Opposed</b>
<b>Janzen</b>	<b>Bean</b>
<b>Walmsley</b>	<b>Stevenson</b>
<b>Hansen</b>	
<b>Giesbrecht</b>	<b>CARRIED.</b>

Tender Award 2024-08  
 Hines Creek Firefighter

Page 4 of 5  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 11, 2024

Turnout Gear Tender 2024-08 Hines Creek Firefighter Turnout Gear was opened on Tuesday, May 28, 2024, at 9:35 a.m. Council is presented with an analysis of the results.

**C342-24(6-11-24) RESOLUTION by Councillor Hansen award Tender 2024-08 Hines Creek Firefighter Turnout Gear to Brogan for the amount of \$68,250.00 plus GST, with \$56,500,00 being allocated from the 2024 Operating Budget and the balance from the Fire Reserve. CARRIED.**

Tender Award 2024-09  
Worsley Firefighter  
Turnout Gear

Tender 2024-09 Worsley Firefighter Turnout Gear was opened on Tuesday, May 28, 2024 at 9:35 a.m. Council is presented with an analysis of the results.

**C343-24(6-11-24) RESOLUTION by Deputy Reeve Janzen to award Tender 2024-09 Worsley Firefighter Turnout Gear to Brogan for the amount of \$63,000.00 plus GST, with \$53,000,00 being allocated from the 2024 Operating Budget and the balance from the Fire Reserve. CARRIED.**

Running Lake  
Campground Day  
Use Shelter

Council is presented with options to have the day use shelter at Running Lake campground sanded and refinished.

**C344-24(6-11-24) RESOLUTION by Councillor Hansen to proceed to request for proposal to have the Running Lake campground Day Use Shelter refinished. CARRIED.**

Reeve Bean recessed the meeting at 1:31p.m.  
Reeve Bean reconvened the meeting at 1:36 p.m.

PUBLIC WORKS

No items

WRITTEN REPORTS

Chief Administrative  
Officer's Report

Chief Administrative Officer's report.

**C345-24(6-11-24) RESOLUTION by Councillor Walmsley to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Public Works  
Manager's Report

Public Works Manager's Report

**C346-24(6-11-24) RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council is presented with correspondence, for information.

Page 5 of 5  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 11, 2024

**C347-24(6-11-24)**      **RESOLUTION by Deputy Reeve Janzen to receive the Council correspondence for information, as presented.      CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**C348-24(6-11-24)**      **RESOLUTION by Councillor Hansen to accept for information June, July & August 2024 calendar updates of Councillor meetings for information, as presented.**

Date	Meeting	Attendee
		<b>CARRIED.</b>

**C349-24(6-11-24)**      **RESOLUTION by Reeve Bean to approve Deputy Reeve Janzen and the alternate to the PAC Committee attend the Alberta Forest Products Association AGM and Conference September 25-27, 2024.      CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the June 11, 2024 Regular Council Meeting at 2:32 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 25, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Tender Opening- Range Road 25 Contract No. CA0003927.8338</b>
File:	32-23-78

DESCRIPTION:

WSP Canda Inc. is present with tenders to open for the road construction of Range Road 25 Contract No. CA0003927-8338.

The tender closed on Friday, June 21, 2024, at 4:00 p.m.

BACKGROUND:

**C122-23(02-28-23)** **RESOLUTION** by Councillor Walmsley to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832 and have them include a 50% material, 50% performance bond for the tendered project. **CARRIED.**

BUDGET:

\$567,234.00

RECOMMENDED ACTION:

**RESOLUTION** by ... to open tenders at 9:35 p.m. for the road construction of Range Road 25 Contract No. CA0003927-8338. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.

Initials show support - Reviewed by:	Manager: 	CAO: 
--------------------------------------	-----------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 25, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Tender Opening- Range Road 64 Contract No. CA0017315.7623</b>
File:	32-23-80

DESCRIPTION:

WSP Canda Inc. is present with tenders to open for the road construction of Range Road 64 Contract No. CA0017315.7623.

The tender closed on Friday, June 21, 2024, at 4:00 p.m.

BACKGROUND:

**C547-23(10-10-23)**

**RESOLUTION by Councillor Giesbrecht to approve the use of an Engineering firm to design and tender the construction of approximately 900 meters of a new local road on Range Road 64 North of Township 872 and having the tendered project include a 50% material, 50% performance bond. CARRIED.**

BUDGET:

\$400,000.00

RECOMMENDED ACTION:

**RESOLUTION by ...** to open tenders at 9:35 p.m. for the road construction of Range Road 64 Contract No. CA0017315.7623. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.

Initials show support - Reviewed by:	Manager: 	CAO: 
--------------------------------------	-----------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 25, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Tender Opening- Range Road 124 Contract No. CA0003928.8340</b>
File:	32-23-77

DESCRIPTION:

WSP Canda Inc. is present with tenders to open for the road construction of Range Road 124 Contract No. CA0003928.8340.

The tender closed on Friday, June 21, 2024, at 4:00 p.m.

BACKGROUND:

**C121-23(02-28-23)** **RESOLUTION** by Deputy Reeve Janzen to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840 and have them include a 50% material, 50% performance bond for the tendered project. **CARRIED.**

BUDGET:

\$400,000.00

RECOMMENDED ACTION:

**RESOLUTION** by ... to open tenders at 9:35 p.m. for the road construction of Range Road 124 Contract No. CA0003928.8340. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b> 	<b>CAO:</b> 
---------------------------------------------	------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	June 25, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Management Team Activity Report</b>
File:	11-02-02

DESCRIPTION:

Management activity report for June 11, 2024.

ATTACHMENTS:

- Management Activity Report
- Policy & Priority Activity Report

RECOMMENDED ACTION:

**RESOLUTION by** .... that the management activity report for June 11, 2024, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---------------------------------------------------------------------------------------



**Management Team**

**Activity Report for June 11, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		<b>March 12, 2024</b>		
C130-24	03/12/24	RESOLUTION by Reeve Bean to approve hiring Mike Evans with Honey Films to proceed with the showcasing seniors' video and include a budget of up to \$4,000.00 for the video production, funds to be allocated from the Rate Stabilization Reserve.CARRIED.	EA	In works
C133-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to award Tender 2024-02 Two New Sidearm/Swingarm Hitches to Flaman Sales and Rentals for the cash price amount of \$32,830.76 per sidearm/swingarm with no trade. The total cash price for the two sidearm/swingarm's is \$65,661.52, funds to be allocated from Common Services Vehicles and Equipment Reserve.CARRIED.	AG	Sept/Oct
C143-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C144-24	03/12/24	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C148-24	03/12/24	RESOLUTION by Councillor Giesbrecht to proceed with the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction, as presented. CARRIED.	AG	In works
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		<b>March 26, 2024</b>		



**Management Team**

**Activity Report for June 11, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
<b>C172-24</b>	<b>03/26/24</b>	<b>RESOLUTION by Deputy Reeve Janzen to proceed to proposal for the operation and maintenance of the Transfer Stations. CARRIED.</b>	PW	June 11
C179-24	03/26/24	RESOLUTION by Councillor Giesbrecht to approve the attendance of Reeve Bean to the Trappers Rendezvous on July 12-14, 2024. CARRIED.	EA	
		<b>April 9, 2024 Regular Council Meeting</b>		
<b>C197-24</b>	<b>04/09/24</b>	<b>RESOLUTION by Councillor Stevenson to draft a letter to the Minister of Transportation inviting him to a meeting with Council to discuss Secondary Highway 717.CARRIED.</b>	EA	Letter Sent
C208-24	04/09/24	RESOLUTION by Councillor Ruecker to proceed with acquiring quotes on an engineered building for the Cleardale Firehall and proceed with the necessary dirt work to prepare for the building construction. CARRIED.	PW	Goodon
		<b>April 23, 2024</b>		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award the Tender No. CA0004766.1010 for Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00, funds to be allocated from the Bridge Reserve. CARRIED.	PW	August
		<b>May 14, 2024, Regular Council Meeting</b>		
<b>C258-24</b>	<b>05/14/24</b>	<b>RESOLUTION by Councillor Hansen to approve Reeve Bean to coordinate with Mike Evans Honey Films for the showcasing seniors' video project. CARRIED</b>		In Works
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	In Works
C288-24	05/14/24	RESOLUTION by Councillor Ruecker to include the access road North of Township Road 854 for approximately 1,250 meters to access NW-29-85-7 W6M in the 2025 Multi Year Capital Plan and proceed with a wetland assessment. CARRIED.	PW	In works



**Management Team**

**Activity Report for June 11, 2024**

LEGEND:

Budget Items: ████████ Completed Items: ████████ Items in Waiting: ████████

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS																																															
C292-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to proceed with Griffin Contracting Ltd to complete the bridge repairs for Bridge File 80666 on Range Road 80, in the amount of \$22,500.00 funds to be allocated from the Bridge Reserve. <b>CARRIED.</b>	PW	End of June																																															
		<b>May 28, 2024</b>																																																	
C310-24	05/28/24	RESOLUTION by Councillor Giesbrecht to award Kurt Furstenwerth's quote of \$16,220.00 plus GST for the repainting of the Worsley Community Centre, funds to be allocated from the Worsley Fire/Community Haul Building Reserve. <b>CARRIED.</b>	AG	June 17- July 16																																															
C314-24	05/28/24	RESOLUTION by Councillor Walmsley to table the Whitelaw Agricultural Society funding request to sponsor the pouring of a 55' x 14' concrete pad under the covered roof at the Whitelaw Agricultural Society Community Hall, until more information has been received. <b>CARRIED.</b>	CS	June 25 RFD																																															
		<b>June 11, 2024</b>																																																	
C330-24	06/11/24	RESOLUTION by Councillor Walmsley to open tenders at 9:35 a.m. for Tender 2024-P06 Operation and Maintenance of Transfer Stations, analyze results and bring back a recommendation to the next future Regular Council Meeting. <b>CARRIED.</b>	PW	June 25 RFD																																															
		<table border="1"> <thead> <tr> <th>Company</th> <th>Year 1</th> <th>Year 2</th> <th>Year 3</th> <th>Year 4</th> <th>Year 5</th> <th>Company</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Emery Hagen</td> <td>\$319,3</td> <td>\$328,9</td> <td>\$338,7</td> <td>\$348,9</td> <td>\$359,4</td> <td></td> </tr> <tr> <td>34.72</td> <td>14.76</td> <td>82.20</td> <td>45.67</td> <td>14.04</td> <td></td> </tr> <tr> <td></td> <td>\$50/hr</td> <td>\$50/hr</td> <td>\$50/hr</td> <td>\$50/hr</td> <td>\$50/hr</td> <td>\$50/hr</td> </tr> <tr> <td rowspan="2">Roy Budget l</td> <td>\$249.5</td> <td>\$255,7</td> <td>\$262,1</td> <td>\$268,6</td> <td>\$275,4</td> <td></td> </tr> <tr> <td>13.00</td> <td>50.83</td> <td>44.60</td> <td>98.21</td> <td>15.67</td> <td></td> </tr> <tr> <td></td> <td>45/hr</td> <td>46/hr</td> <td>47/hr</td> <td>48/hr</td> <td>49/hr</td> <td></td> </tr> </tbody> </table>	Company	Year 1	Year 2	Year 3	Year 4	Year 5	Company	Emery Hagen	\$319,3	\$328,9	\$338,7	\$348,9	\$359,4		34.72	14.76	82.20	45.67	14.04			\$50/hr	\$50/hr	\$50/hr	\$50/hr	\$50/hr	\$50/hr	Roy Budget l	\$249.5	\$255,7	\$262,1	\$268,6	\$275,4		13.00	50.83	44.60	98.21	15.67			45/hr	46/hr	47/hr	48/hr	49/hr			
Company	Year 1	Year 2	Year 3	Year 4	Year 5	Company																																													
Emery Hagen	\$319,3	\$328,9	\$338,7	\$348,9	\$359,4																																														
	34.72	14.76	82.20	45.67	14.04																																														
	\$50/hr	\$50/hr	\$50/hr	\$50/hr	\$50/hr	\$50/hr																																													
Roy Budget l	\$249.5	\$255,7	\$262,1	\$268,6	\$275,4																																														
	13.00	50.83	44.60	98.21	15.67																																														
	45/hr	46/hr	47/hr	48/hr	49/hr																																														
C332-24	06/11/24	RESOLUTION by Deputy Reeve Janzen to receive the delegation from Dan Rossworm representing the Worsley Baptist Church and to enter in an agreement with the Worsley Baptist Church (Lot 2A Block 5 Plan 1123865), providing them 28 meters of culvert to assist with drainage. Terms to	PW	In works																																															



**Management Team**

**Activity Report for June 11, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS										
		include conditions that the landowner assumes full responsibility for all maintenance and upkeep, releasing Clear Hills County of any related responsibilities for the installation or maintenance. <b>CARRIED.</b>												
C334-24	06/11/24	RESOLUTION by Deputy Reeve Janzen to approve the request for a meeting with the Village of Hines Creek. <b>CARRIED.</b>	EA	June 24										
C335-24	06/11/24	RESOLUTION by Councillor Giesbrecht to host the Seniors Video premiere June 17, 2024 at 7:00 p.m. held at the Eureka River Hall. <b>CARRIED.</b>	EA	June 17										
C337-24	06/11/24	RESOLUTION by Councillor Hansen to table the discussion regarding the Clean Energy Improvement Program until a future Policy & Priority Meeting. <b>CARRIED.</b>	EA	July 2 P&P										
C339-24	06/11/24	RESOLUTION by Deputy Reeve Janzen that Council approves the transfer of \$714,437.42 from Long Term Investments for the second quarter Alberta School Foundation Fund Requisition payment. <b>CARRIED.</b>												
C340-24	06/11/24	RESOLUTION by Reeve Bean to bring back the requested changes regarding issuing permits for brush piles with regards to Bylaw No. 285-24 to a future Policy & Priority Meeting. <b>CARRIED.</b>	CC	June 25										
C341-24	06/11/24	RESOLUTION by Councillor Giesbrecht to remove the active Fire Ban in Clear Hills County as per Bylaw 285-24 effective at 12:01 a.m. Wednesday, June 12, 2024. Councillor Stevenson requested a recorded vote: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">In Favor</td> <td style="width: 50%;">opposed</td> </tr> <tr> <td>Janzen</td> <td>Bean</td> </tr> <tr> <td>Walmsley</td> <td>Stevenson</td> </tr> <tr> <td>Hansen</td> <td></td> </tr> <tr> <td>Giesbrecht</td> <td style="text-align: right;"><b>CARRIED.</b></td> </tr> </table>	In Favor	opposed	Janzen	Bean	Walmsley	Stevenson	Hansen		Giesbrecht	<b>CARRIED.</b>	CC	
In Favor	opposed													
Janzen	Bean													
Walmsley	Stevenson													
Hansen														
Giesbrecht	<b>CARRIED.</b>													
C342-24	06/11/24	RESOLUTION by Councillor Hansen award Tender 2024-08 Hines Creek Firefighter Turnout Gear to Brogan for the amount of \$68,250.00 plus GST, with \$56,500,00 being allocated from the 2024	CC	In works										



## Management Team

### Activity Report for June 11, 2024

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Operating Budget and the balance from the Fire Reserve. <b>CARRIED.</b>		
C343-24	06/11/24	RESOLUTION by Deputy Reeve Janzen to award Tender 2024-09 Worsley Firefighter Turnout Gear to Brogan for the amount of \$63,000.00 plus GST, with \$53,000,00 being allocated from the 2024 Operating Budget and the balance from the Fire Reserve. <b>CARRIED.</b>	CC	In Works
C344-24	06/11/24	RESOLUTION by Councillor Hansen to proceed to request for proposal to have the Running Lake campground Day Use Shelter refinished. <b>CARRIED.</b>	CC	In Works
C349-24	06/11/24	RESOLUTION by Reeve Bean to approve Deputy Reeve Janzen and the alternate to the PAC Committee attend the Alberta Forest Products Association AGM and Conference September 25-27, 2024. <b>CARRIED.</b>	EA	
		<b>November 17, 2021</b>		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. <b>CARRIED.</b>	CDM	2022✓ 2023✓ 2024✓ 2025
		<b>May 16, 2023</b>		
C252-23	05/16/23	RESOLUTION by Reeve Bean to table the request from the Municipal District of Fairview requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway until the next Regular Council Meeting. <b>CARRIED.</b>	CS	Update 022824 Rejected all Tenders due to overbudget
		<b>December 12, 2023</b>		
C696-23	12/12/23	RESOLUTION by Councillor Ruecker to approve a 25% tax rebate incentive applicable to the Commercial Assessment Code (CN) for the Municipal portion of Clear Hills County and The Village of Hines Creek's property taxes in 2024. <b>CARRIED.</b>	CS	
		<b>March 21, 2024</b>		



**Management Team**

**Activity Report for June 11, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C150-24	03/12/24	RESOLUTION by Councillor Stevenson to approve WSP Canada Inc.'s engineering estimate of \$87,834.00 for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832, with the funds to be allocated from the Road Construction Reserve. CARRIED.	PW	
C151-24	03/12/24	RESOLUTION by Reeve Bean to approve WSP Canada Inc.'s engineering estimate of \$86,404.00 for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840, with the funds to be allocated from the Road Construction Reserve. CARRIED.	PW	
<b>March 27, 2024</b>				
C134-24	03/12/24	RESOLUTION by Councillor Hansen to award Tender 2024-03 Tractor to Fosters Agri-World for \$155,000.00. This price includes a trade-in allowance of \$90,000.00 for Unit 66 Case IH L765, contingent upon its value remaining unchanged at time of delivery as per the agreement, funds to be allocated from Common Services Vehicles and Equipment Reserve.CARRIED.	AG	Spring 2025
C309-24	05/28/24	RESOLUTION by Councillor Giesbrecht to proceed with hiring Loop (Websites for Municipalities) for the design and hosting of the Clear Hills County website and set an annual budget for Website and Social Media Platforms at \$10,000.00. CARRIED.	EA	Budget

**ITEMS IN WAITING**

C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
<b>February 18, 2021</b>				
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and		





**Management Team**

**Activity Report for June 11, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.		
		<b>February 2024</b>		
C647-23	11/28/23	RESOLUTION by Councillor Giesbrecht to notify Mackenzie Municipal Services Agency (MMSA) in writing that Clear Hills County will be ending its contracted services with them as of December 31, 2024.CARRIED.	EA	Letter Sent
P666-23	(12-05-23)	RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED. CARRIED.	PW	Spring 2025
C83-24	02/13/24	RESOLUTION by Deputy Reeve Janzen to proceed with the disposal of unit 48 2014 Chev crew cab and the 2008 16' Rainbow trailer at a future local auction. CARRIED.	PW	
C128-24	03/12/24	RESOLUTION by Reeve Bean to include the civic rural address to all tax notices starting in 2025.CARRIED.	CS	
C271-24	05/14/24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.		
C203-24	04/09/24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development	CS	



## Management Team

### Activity Report for June 11, 2024

LEGEND:

Budget Items:  Completed Items:  Items in Waiting: 

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.		

## Policy & Priority Update

### Activity Report for June 11, 2024

Active Items

Completed Items:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

Motion & Date	ITEM NAME	Dept.	Policy & Priority Items – Priority Level	Notes
C273-22 (05-24-22)	Open Air Market	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.	Ag Societies are short volunteers/
P666-23(12-05-23)	Contract	PW	<b>RESOLUTION</b> by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3-year life cycle extension to be granted by Council motion when in a consecutive term. <b>CARRIED.</b>	March 2025
P674-23(12-05-23)	Recruitment	EA	<b>RESOLUTION</b> by Deputy Reeve Janzen to bring back the discussion regarding the nurse practitioner incentives to the December 12, 2023, Regular Council Meeting. <b>CARRIED.</b>	In waiting
C98-24(2-27-24)	P&P	EA	<b>RESOLUTION</b> by Councillor Hansen to schedule monthly Policy & Priority meetings for the first Tuesday of every month at 9:30 a.m. commencing Tuesday, April 2, 2024.	Ongoing
P118-24(03-04-24)	MLA	EA	<b>RESOLUTION</b> by Councillor Walmsley to request a meeting with MLA, Todd Loewen to discuss county related concerns. <b>CARRIED.</b>	Request sent – waiting for a date
C130-24(3-12-24)	Seniors video	EA	<b>RESOLUTION</b> by Reeve Bean to approve hiring Mike Evans with Honey Films to proceed with the showcasing seniors' video and include a budget of up to \$4,000.00 for the video production, funds to be allocated from the Rate Stabilization Reserve. <b>CARRIED.</b>	completed
C645-2311/28/23		Reeve Bean	<b>RESOLUTION</b> by Reeve Bean to draft a letter for the Peace Libraries within Clear Hills County requisition boundaries, regarding legislative requirements and funding opportunities. <b>CARRIED.</b>	In waiting
C337-24(6-11-24)			<b>RESOLUTION</b> by Councillor Hansen to table the discussion regarding the Clean Energy Improvement Program until a future Policy & Priority Meeting. <b>CARRIED.</b>	July P&P
June 11, 2024			Long Term Service Awards	July P&P
June 11, 2024			Discussion regarding Coyote Bounty	July P&P

# Clear Hills County

## Request For Decision (RFD)

Meeting Date:	<b>Regular Council Meeting</b> June 25, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>COUNCIL MONTHLY REPORTS</b>
File:	11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

**RESOLUTION by**.... receive the written and or verbal Councillor monthly reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County

## Request For Decision (RFD)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	June 25, 2024
<b>Originated By:</b>	Greg Coon, Agricultural Fieldman
<b>Title:</b>	Disposal of Assets- Office Furniture
<b>File:</b>	31-61-03

**DESCRIPTION:**

Council is presented with information regarding disposing of the Clear Hills County office furniture that has been replaced.

**BACKGROUND:**

The chairs in the staff lunchroom have been replaced.  
The chairs and tables in the lobby have been replaced.

**RECOMMENDED ACTION:**

**RESOLUTION** by... to proceed with the disposal of the Clear Hills County office furniture at a future local auction.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b> 	<b>CAO:</b> 
---------------------------------------------	-----------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 25, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Finance – Accounts Payable</b>
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of June 12, 2024 to June 25, 2024 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

**RESOLUTION** by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of June 12, 2024 to June 25, 2024 for a total of \$328,795.04, with funds to be transferred from Long Term Investments.

Initials show support - Reviewed by:	Manager:		CAO:	
--------------------------------------	----------	---------------------------------------------------------------------------------------	------	---------------------------------------------------------------------------------------

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	6/12/24	6/25/24		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																																							
ASSOCIATED FIRE SAFETY GROUP	029300	6/25/24	\$3,440.83																																							
<table border="0"> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> <tr> <td>Gloves/Balaclavas HCFD</td> <td>00005935</td> <td>\$3,440.83</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Gloves/Balaclavas HCFD	00005935	\$3,440.83																																	
Invoice Description	Invoice Number	Invoice Amount																																								
Gloves/Balaclavas HCFD	00005935	\$3,440.83																																								
B & E HOME HARDWARE	029301	6/25/24	\$687.35																																							
<table border="0"> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> <tr> <td>Payroll Clerk Keys</td> <td>101-173826</td> <td>\$12.58</td> </tr> <tr> <td>BBQ Supplies</td> <td>102-74847</td> <td>\$46.47</td> </tr> <tr> <td>BBQ Supplies</td> <td>102-74555</td> <td>\$356.97</td> </tr> <tr> <td>Janitorial Supplies</td> <td>102-74010</td> <td>\$13.64</td> </tr> <tr> <td>Water Pump Parts/Off Supplies</td> <td>101-171137</td> <td>\$138.63</td> </tr> <tr> <td>HCFD Supplies</td> <td>101-173043</td> <td>\$77.35</td> </tr> <tr> <td>Reg Water Line Paint</td> <td>101-172511</td> <td>\$41.71</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Payroll Clerk Keys	101-173826	\$12.58	BBQ Supplies	102-74847	\$46.47	BBQ Supplies	102-74555	\$356.97	Janitorial Supplies	102-74010	\$13.64	Water Pump Parts/Off Supplies	101-171137	\$138.63	HCFD Supplies	101-173043	\$77.35	Reg Water Line Paint	101-172511	\$41.71															
Invoice Description	Invoice Number	Invoice Amount																																								
Payroll Clerk Keys	101-173826	\$12.58																																								
BBQ Supplies	102-74847	\$46.47																																								
BBQ Supplies	102-74555	\$356.97																																								
Janitorial Supplies	102-74010	\$13.64																																								
Water Pump Parts/Off Supplies	101-171137	\$138.63																																								
HCFD Supplies	101-173043	\$77.35																																								
Reg Water Line Paint	101-172511	\$41.71																																								
BELL CANADA	029302	6/25/24	\$737.52																																							
<table border="0"> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> <tr> <td>June Service Agmt #644</td> <td>X0149829582406</td> <td>\$737.52</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	June Service Agmt #644	X0149829582406	\$737.52																																	
Invoice Description	Invoice Number	Invoice Amount																																								
June Service Agmt #644	X0149829582406	\$737.52																																								
BORDERLINE SURVEYS LTD.	029303	6/25/24	\$6,750.00																																							
<table border="0"> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> <tr> <td>Road Survey &amp; Registration</td> <td>2071</td> <td>\$3,075.00</td> </tr> <tr> <td>Multi Lot Subdivision Plan</td> <td>2072</td> <td>\$3,675.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Road Survey & Registration	2071	\$3,075.00	Multi Lot Subdivision Plan	2072	\$3,675.00																														
Invoice Description	Invoice Number	Invoice Amount																																								
Road Survey & Registration	2071	\$3,075.00																																								
Multi Lot Subdivision Plan	2072	\$3,675.00																																								
BOSCHWICK CONTRACTING	029304	6/25/24	\$21,437.37																																							
<table border="0"> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> <tr> <td>Bear Canyon GB09</td> <td>676</td> <td>\$10,503.70</td> </tr> <tr> <td>Worsley GB01</td> <td>677</td> <td>\$10,933.67</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Bear Canyon GB09	676	\$10,503.70	Worsley GB01	677	\$10,933.67																														
Invoice Description	Invoice Number	Invoice Amount																																								
Bear Canyon GB09	676	\$10,503.70																																								
Worsley GB01	677	\$10,933.67																																								
CAL-R CONTRACTING LTD.	029305	6/25/24	\$15,552.60																																							
<table border="0"> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> <tr> <td>Approach Work</td> <td>13525</td> <td>\$1,212.75</td> </tr> <tr> <td>Approach Work</td> <td>13526</td> <td>\$1,328.25</td> </tr> <tr> <td>Approach Installs/Tree Removal</td> <td>13527</td> <td>\$1,097.25</td> </tr> <tr> <td>Approach, Culvert &amp; Road Work</td> <td>13528</td> <td>\$1,155.00</td> </tr> <tr> <td>Approach, Culvert &amp; Road Work</td> <td>13529</td> <td>\$924.00</td> </tr> <tr> <td>Replace Approach Culverts</td> <td>13530</td> <td>\$1,155.00</td> </tr> <tr> <td>Culvert Replacement</td> <td>13532</td> <td>\$1,039.50</td> </tr> <tr> <td>Centreline/Rd Repair/Etc.</td> <td>13533</td> <td>\$924.00</td> </tr> <tr> <td>Regional Waterline Repairs</td> <td>13558</td> <td>\$2,789.85</td> </tr> <tr> <td>Clean Culvert Ends/New App</td> <td>13794</td> <td>\$1,501.50</td> </tr> <tr> <td>Replace Approach Culverts</td> <td>13795</td> <td>\$1,270.50</td> </tr> <tr> <td>Centreline Install</td> <td>13796</td> <td>\$1,155.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Approach Work	13525	\$1,212.75	Approach Work	13526	\$1,328.25	Approach Installs/Tree Removal	13527	\$1,097.25	Approach, Culvert & Road Work	13528	\$1,155.00	Approach, Culvert & Road Work	13529	\$924.00	Replace Approach Culverts	13530	\$1,155.00	Culvert Replacement	13532	\$1,039.50	Centreline/Rd Repair/Etc.	13533	\$924.00	Regional Waterline Repairs	13558	\$2,789.85	Clean Culvert Ends/New App	13794	\$1,501.50	Replace Approach Culverts	13795	\$1,270.50	Centreline Install	13796	\$1,155.00
Invoice Description	Invoice Number	Invoice Amount																																								
Approach Work	13525	\$1,212.75																																								
Approach Work	13526	\$1,328.25																																								
Approach Installs/Tree Removal	13527	\$1,097.25																																								
Approach, Culvert & Road Work	13528	\$1,155.00																																								
Approach, Culvert & Road Work	13529	\$924.00																																								
Replace Approach Culverts	13530	\$1,155.00																																								
Culvert Replacement	13532	\$1,039.50																																								
Centreline/Rd Repair/Etc.	13533	\$924.00																																								
Regional Waterline Repairs	13558	\$2,789.85																																								
Clean Culvert Ends/New App	13794	\$1,501.50																																								
Replace Approach Culverts	13795	\$1,270.50																																								
Centreline Install	13796	\$1,155.00																																								

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CLEAR HILLS WASTE MANAGEMENT	029306	6/25/24	\$10,340.62
Invoice Description                      Invoice Number                      Invoice Amount			
Transfer Stations Contract                      212                      \$10,340.62			
CLEARDALE CO-OPERATIVE LTD.	029307	6/25/24	\$140.02
Invoice Description                      Invoice Number                      Invoice Amount			
Fuel Unit 65-35                      24040                      \$140.02			
COX, GERALD	029308	6/25/24	\$7,415.00
Invoice Description                      Invoice Number                      Invoice Amount			
Vaccum Truck Services                      0173414                      \$500.00			
Haul Water to BCWP                      0173413                      \$1,140.00			
WTP Operator Contract                      0173412                      \$5,775.00			
EUREKA RIVER AG SOCIETY	029309	6/25/24	\$175.00
Invoice Description                      Invoice Number                      Invoice Amount			
Hall Rent for Senior's Video                      305                      \$175.00			
FEHR TIRECRAFT LTD.	029310	6/25/24	\$1,041.60
Invoice Description                      Invoice Number                      Invoice Amount			
Tires & Tire Repair                      62311                      \$308.70			
DEF Units 63-29 & 63-20                      62491                      \$113.40			
Trailer Rent - Shelterbelt                      62735                      \$105.00			
R&M Unit 65-59                      62825                      \$168.00			
Parts/R&M Unit 65-61                      62830                      \$210.00			
R&M Unit 65-56                      62697                      \$136.50			
FLAMAN	029311	6/25/24	\$37,973.50
Invoice Description                      Invoice Number                      Invoice Amount			
New Mower                      AA025645                      \$27,400.00			
Mower Blades, Bolts, Etc.                      AA025904                      \$10,573.50			
G.P. FIRE EXTINGUISHER AND SAF	029312	6/25/24	\$2,310.00
Invoice Description                      Invoice Number                      Invoice Amount			
Fire Extinguisher Re-Charge                      159393                      \$84.00			
Fire Extinguisher Inspections                      158650                      \$2,226.00			
GIESBRECHT, PETER	029313	6/25/24	\$200.00
Invoice Description                      Invoice Number                      Invoice Amount			
Rental Deposit Refund                      82425-061024                      \$200.00			
GLOBAL FLEET INFORMATION	029314	6/25/24	\$1,349.25
Invoice Description                      Invoice Number                      Invoice Amount			
Monthly Fees                      221263                      \$661.50			



Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Monthly Fees	221626		\$687.75
GNB	029315	6/25/24	\$8,531.25
Invoice Description	Invoice Number	Invoice Amount	
Portable Bridge Rent Agmt #723	550228	\$8,531.25	
GOODON INDUSTRIES LTD.	029316	6/25/24	\$26,000.00
Invoice Description	Invoice Number	Invoice Amount	
Cldl Storage Bld Down Payment	061324	\$26,000.00	
GOVERNMENT OF ALBERTA	029317	6/25/24	\$60.53
Invoice Description	Invoice Number	Invoice Amount	
Annual Rent DML 3095 Royce T.S	0005984409	\$60.53	
GRADE PRO CONTRACTING LTD.	029318	6/25/24	\$18,026.43
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	1260	\$10,545.18	
Whitelaw GB15	1261	\$7,481.25	
GREGG DISTRIBUTORS CO. LTD(FAI 029319		6/25/24	\$37.91
Invoice Description	Invoice Number	Invoice Amount	
Check Valve Gasket Unit 64-11	036-349029	\$37.91	
H.K.P. TRUCKING	029320	6/25/24	\$645.56
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 63-88	53521381	\$590.09	
Parts Unit 63-88	53521382	\$48.09	
Relay Unit 63-07	53521400	\$7.38	
HALE, BENNY	029321	6/25/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	82315-060424	\$50.00	
HINES CREEK GENERAL STORE	029322	6/25/24	\$99.00
Invoice Description	Invoice Number	Invoice Amount	
Doughnuts for Senior's Video	10110050686	\$99.00	
HONEY FILMS	029323	6/25/24	\$1,320.00
Invoice Description	Invoice Number	Invoice Amount	
Sr's Showcase Video Deposit	MVCH002	\$2,640.00	
HORIZON TRUCK & TRAILER REPAIR 029324		6/25/24	\$139.32
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
R&M Unit 63-07		2203	\$139.32
HOTSY PRESSURE WASH SYSTEMS	029325	6/25/24	\$428.91
Invoice Description	Invoice Number	Invoice Amount	
Repair Fire Hall Press Washer	SV062698	\$428.91	
JANZEN, DAVID	029326	6/25/24	\$5,960.50
Invoice Description	Invoice Number	Invoice Amount	
Reimbursement for 4H Beef	060324	\$5,960.50	
LEMOINE RONALD	029327	6/25/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	82480-061324	\$50.00	
LINE WEST LTD.	029328	6/25/24	\$45,248.68
Invoice Description	Invoice Number	Invoice Amount	
2023 Pavement Line Painting	2308	\$3,397.29	
2024 Line Painting	2408	\$41,851.39	
LOOP	029329	6/25/24	\$3,937.50
Invoice Description	Invoice Number	Invoice Amount	
Website Management	L-322	\$3,937.50	
MARTENS, PETER	029330	6/25/24	\$420.00
Invoice Description	Invoice Number	Invoice Amount	
Fire Chief Conference Expense	053124	\$420.00	
NORTH PEACE GAS COOP LTD.	029331	6/25/24	\$575.84
Invoice Description	Invoice Number	Invoice Amount	
Cldl Reg Water Pumphouse Heat	921740	\$164.65	
CWP Heat	920823	\$94.72	
BCWP Heat	921787	\$164.65	
WWTP Heat	921266	\$151.82	
PARTLINE PLUS	029332	6/25/24	\$28.56
Invoice Description	Invoice Number	Invoice Amount	
Angle Iron for Chair Carts	001-038722	\$28.56	
PEACE COUNTRY BEEF & FORAGE AS	029333	6/25/24	\$10,000.00
Invoice Description	Invoice Number	Invoice Amount	
Funding Support 2024	23-266	\$10,000.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PEACE COUNTRY SUPPLY	029334	6/25/24	\$26.87
Invoice Description	Invoice Number	Invoice Amount	
Tools HCFD	002-124254	\$26.87	
PETERS JOSEPH	029335	6/25/24	\$420.00
Invoice Description	Invoice Number	Invoice Amount	
Fire Chief Conference Expense	053124	\$420.00	
PITNEY BOWES	029336	6/25/24	\$89.76
Invoice Description	Invoice Number	Invoice Amount	
Postage Meter Lease	1025455420	\$89.76	
PRAIRIE DISPOSAL LTD.	029337	6/25/24	\$11,179.88
Invoice Description	Invoice Number	Invoice Amount	
Recycle Bin Maintenance	0000717933	\$3,829.88	
Additional Hauling	0000717750	\$7,350.00	
PROGRADE SERVICES LTD.	029338	6/25/24	\$8,736.00
Invoice Description	Invoice Number	Invoice Amount	
Mont GB03	4355	\$8,736.00	
RELIANCE ASSESSMENT CONSULTANT	029339	6/25/24	\$6,835.50
Invoice Description	Invoice Number	Invoice Amount	
June Assessment Services	115-060324	\$6,835.50	
REYNOLDS' PLUMBING & HEATING	029340	6/25/24	\$532.35
Invoice Description	Invoice Number	Invoice Amount	
WWTP Truck Fill Repair	19830-1	\$532.35	
RMA INSURANCE LTD.	029341	6/25/24	\$38.11
Invoice Description	Invoice Number	Invoice Amount	
Heavy Equip Insurance Changes	INS00073254	\$257.50	
ROADATA SERVICES LTD	029342	6/25/24	\$168.00
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services - May	00083904	\$168.00	
ROAMING TRANSPORT	029343	6/25/24	\$12,342.75
Invoice Description	Invoice Number	Invoice Amount	
Water Truck for Dust Control	0515	\$3,675.00	
Hines Creek GB14	0516	\$8,667.75	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SADLIER DANIEL	029344	6/25/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	82498-061424	\$100.00	
SCANALTA POWER SALES LTD.	029345	6/25/24	\$746.10
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-32	027743	\$592.85	
HCFD Chainsaw R&M	027745	\$153.25	
SHARNA'S OPEN CAMP	029346	6/25/24	\$2,613.45
Invoice Description	Invoice Number	Invoice Amount	
Mtg/Staff/Emerg Training Meals	616	\$2,613.45	
SIGNS BY LORI	029347	6/25/24	\$147.00
Invoice Description	Invoice Number	Invoice Amount	
Road Closed Signs	13933	\$126.00	
Sign Resurface	13898	\$21.00	
TELUS COMMUNICATIONS INC.	029348	6/25/24	\$7,189.61
Invoice Description	Invoice Number	Invoice Amount	
Annual Tower Rent Agmt #243	16190537	\$7,189.61	
TIGER CALCIUM SERVICES INC.	029349	6/25/24	\$18,871.84
Invoice Description	Invoice Number	Invoice Amount	
Dust Control	151332A	\$9,676.46	
Dust Control	151333A	\$9,195.38	
TRINUS TECHNOLOGIES INC.	029350	6/25/24	\$814.98
Invoice Description	Invoice Number	Invoice Amount	
Payroll Clerk Printer/Headset	7390	\$814.98	
UNITED FARMERS OF ALBERTA	029351	6/25/24	\$61.36
Invoice Description	Invoice Number	Invoice Amount	
Tarp Strap - Mulch Applicator	SOINV6158394	\$7.33	
Unit 65-62 Cleaning Supplies	SOINV6095352	\$24.65	
Batteries for Shop	SOINV6118462	\$29.38	
VESERIS	029352	6/25/24	\$755.12
Invoice Description	Invoice Number	Invoice Amount	
Herbicide Dye	IN-2030634	\$755.12	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount						
WORSLEY GENERAL STORE	029353	6/25/24	\$8.66						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Paper Towel for Shop</td> <td>75651</td> <td>\$8.66</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Paper Towel for Shop	75651	\$8.66
Invoice Description	Invoice Number	Invoice Amount							
Paper Towel for Shop	75651	\$8.66							
WSP	029354	6/25/24	\$15,063.30						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Cldl Sewer/Street Upgrade Eng</td> <td>20119797</td> <td>\$15,063.30</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Cldl Sewer/Street Upgrade Eng	20119797	\$15,063.30
Invoice Description	Invoice Number	Invoice Amount							
Cldl Sewer/Street Upgrade Eng	20119797	\$15,063.30							
WYCLIFFE ENTERPRISES LTD.	029355	6/25/24	\$10,893.75						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Eureka GB13</td> <td>859</td> <td>\$10,893.75</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Eureka GB13	859	\$10,893.75
Invoice Description	Invoice Number	Invoice Amount							
Eureka GB13	859	\$10,893.75							
ZACHARIAS PAUL	029356	6/25/24	\$50.00						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Rental Deposit Refund</td> <td>82317-060324</td> <td>\$50.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Rental Deposit Refund	82317-060324	\$50.00
Invoice Description	Invoice Number	Invoice Amount							
Rental Deposit Refund	82317-060324	\$50.00							
Report Total			<b>\$ 328,795.04</b>						

Ranges: From: To: From: To:  
 Cheque Number First Last Cheque Date 6/12/24 6/25/24  
 Vendor ID First Last Chequebook ID First Last  
 Vendor Name First Last

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
029300	ASSOCIATEDFIRE	ASSOCIATED FIRE SAFETY GROUP	6/25/24	ATB	PMCHQ00001266	\$3,440.83
029301	B&EHOME01	B & E HOME HARDWARE	6/25/24	ATB	PMCHQ00001266	\$687.35
029302	BELL	BELL CANADA	6/25/24	ATB	PMCHQ00001266	\$737.52
029303	BORDERLINE	BORDERLINE SURVEYS LTD.	6/25/24	ATB	PMCHQ00001266	\$6,750.00
029304	BOSCHWICK01	BOSCHWICK CONTRACTING	6/25/24	ATB	PMCHQ00001266	\$21,437.37
029305	CALR01	CAL-R CONTRACTING LTD.	6/25/24	ATB	PMCHQ00001266	\$15,552.60
029306	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	6/25/24	ATB	PMCHQ00001266	\$10,340.62
029307	CLECO06	CLEARDALE CO-OPERATIVE LTD.	6/25/24	ATB	PMCHQ00001266	\$140.02
029308	COXGERALD01	GERALD COX	6/25/24	ATB	PMCHQ00001266	\$7,415.00
029309	EUREKA01	EUREKA RIVER AG SOCIETY	6/25/24	ATB	PMCHQ00001266	\$175.00
029310	FEHR14	FEHR TIRECRAFT LTD.	6/25/24	ATB	PMCHQ00001266	\$1,041.60
029311	FLAMAN02	FLAMAN GROUP OF COMPANIES	6/25/24	ATB	PMCHQ00001266	\$37,973.50
029312	GPFIRE01	G.P. FIRE EXTINGUISHER	6/25/24	ATB	PMCHQ00001266	\$2,310.00
029313	GIESBRECHTP01	PETER GIESBRECHT	6/25/24	ATB	PMCHQ00001266	\$200.00
029314	GFI01	GFI SYSTEMS INC..	6/25/24	ATB	PMCHQ00001266	\$1,349.25
029315	GNB	GREAT NORTHERN BRIDGEWORKS LTD	6/25/24	ATB	PMCHQ00001266	\$8,531.25
029316	GOODON	IRVIN GOODON INDUSTRIAL SALES	6/25/24	ATB	PMCHQ00001266	\$26,000.00
029317	GOVERNMENT02	GOVERNMENT OF ALBERTA	6/25/24	ATB	PMCHQ00001266	\$60.53
029318	GRADEPRO	GRADE PRO CONTRACTING LTD.	6/25/24	ATB	PMCHQ00001266	\$18,026.43
029319	GREGG01	GREGG DISTRIBUTORS CO. LTD.	6/25/24	ATB	PMCHQ00001266	\$37.91
029320	HKPTRUCK01	H.K.P. TRUCKING	6/25/24	ATB	PMCHQ00001266	\$645.56
029321	HALEB	BENNY HALE	6/25/24	ATB	PMCHQ00001266	\$50.00
029322	HCGENERAL01	HINES CREEK GENERAL STORE	6/25/24	ATB	PMCHQ00001266	\$99.00
029323	HONEY	HONEY FILMS	6/25/24	ATB	PMCHQ00001266	\$1,320.00
029324	HORIZON	HORIZON TRUCK & TRAILER REPAIR	6/25/24	ATB	PMCHQ00001266	\$139.32
029325	HOTS01	HOTS01 PRESSURE WASH SYSTEMS	6/25/24	ATB	PMCHQ00001266	\$428.91
029326	JANZEND	DAVID JANZEN	6/25/24	ATB	PMCHQ00001266	\$5,960.50
029327	LERO06	RONALD LEMOINE	6/25/24	ATB	PMCHQ00001266	\$50.00
029328	LINEWEST	LINE WEST LTD.	6/25/24	ATB	PMCHQ00001266	\$45,248.68
029329	LOOP	LOOP	6/25/24	ATB	PMCHQ00001266	\$3,937.50
029330	MARTENSP	PETER MARTENS	6/25/24	ATB	PMCHQ00001266	\$420.00
029331	NPGAS01	NORTH PEACE GAS CO-OP LTD.	6/25/24	ATB	PMCHQ00001266	\$575.84
029332	PARTLINE	PARTLINE PLUS	6/25/24	ATB	PMCHQ00001266	\$28.56
029333	PCBFA	PEACE COUNTRY BEEF &	6/25/24	ATB	PMCHQ00001266	\$10,000.00
029334	PEACECOUNTRYSUP	PEACE COUNTRY SUPPLY	6/25/24	ATB	PMCHQ00001266	\$26.87
029335	PETERS21	JOSEPH PETERS	6/25/24	ATB	PMCHQ00001266	\$420.00
029336	PITNEY01	PITNEY BOWES CANADA	6/25/24	ATB	PMCHQ00001266	\$89.76
029337	PRAIRIE03	PRAIRIE DISPOSAL LTD.	6/25/24	ATB	PMCHQ00001266	\$11,179.88
029338	PROGRADE01	PROGRADE SERVICES LTD.	6/25/24	ATB	PMCHQ00001266	\$8,736.00
029339	RELIANCE	RELIANCE ASSESSMENT	6/25/24	ATB	PMCHQ00001266	\$6,835.50
029340	REYNOLDS01	REYNOLDS' PLUMBING & HEATING	6/25/24	ATB	PMCHQ00001266	\$532.35
029341	RMANS	RMA INSURANCE LTD.	6/25/24	ATB	PMCHQ00001266	\$38.11
029342	ROADATA	ROADATA SERVICES LTD	6/25/24	ATB	PMCHQ00001266	\$168.00
029343	ROAMING	ROAMING TRANSPORT	6/25/24	ATB	PMCHQ00001266	\$12,342.75
029344	SADLIERD	DANIEL SADLIER	6/25/24	ATB	PMCHQ00001266	\$100.00
029345	SCANALTA01	SCANALTA POWER SALES LTD.	6/25/24	ATB	PMCHQ00001266	\$746.10
029346	SHARNAS	SHARNA'S OPEN CAMP	6/25/24	ATB	PMCHQ00001266	\$2,613.45
029347	SIGNS02	SIGNS BY LORI	6/25/24	ATB	PMCHQ00001266	\$147.00
029348	TELUSCOM01	TELUS CLAIMS DEPARTMENT	6/25/24	ATB	PMCHQ00001266	\$7,189.61
029349	TIGER01	TIGER CALCIUM SERVICES INC.	6/25/24	ATB	PMCHQ00001266	\$18,871.84
029350	TRINUS01	TRINUS TECHNOLOGIES INC.	6/25/24	ATB	PMCHQ00001266	\$814.98
029351	UFA01	UNITED FARMERS OF ALBERTA	6/25/24	ATB	PMCHQ00001266	\$61.36
029352	VESERIS	VESERIS	6/25/24	ATB	PMCHQ00001266	\$755.12
029353	WGENERAL01	4D HOLDINGS LTD.	6/25/24	ATB	PMCHQ00001266	\$8.66

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
029354	WSP01	WSP CANADA INC.	6/25/24	ATB	PMCHQ00001266	\$15,063.30
029355	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	6/25/24	ATB	PMCHQ00001266	\$10,893.75
029356	ZACHARIASPA	PAUL ZACHARIAS	6/25/24	ATB	PMCHQ00001266	\$50.00
Total Cheques: 57			Total Amount of Cheques:			\$328,795.04

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>REGULAR COUNCIL MEETING</b>
Meeting Date:	June 25, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>April Financial Report</b>
File:	12-05-03

### DESCRIPTION:

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending April 30, 2024.

### BACKGROUND / PROPOSAL:

This is the report showing actual revenues and expenses compared to budget for the period ending April 30, 2024, showing the budget amounts and percentages remaining for 2024.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

### ATTACHMENTS

Consolidated Statement of Financial Position  
Operating Revenue Report  
Operating Expense Report  
Council Expenditure Report  
Capital Projects Report  
Schedule of Reserve Balances

### RECOMMENDED ACTION:

**RESOLUTION** by Councillor ... that Council accepts for information the financial report for the period ending April 30, 2024.

Initials show support - Reviewed by:	Manager:		CAO:	
--------------------------------------	----------	---------------------------------------------------------------------------------------	------	---------------------------------------------------------------------------------------



**CLEAR HILLS COUNTY**  
**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**  
As at: April 30, 2024  
and: December 31, 2023

	<b>2024</b>	<b>2023</b>
	<b>\$</b>	<b>\$</b>
<b>FINANCIAL ASSETS</b>		
Cash and Temporary Investments	12,501,936	10,998,993
Taxes Receivable	782,741	874,769
Trade and Other Receivables	160,944	2,398,236
Land for Resale Inventory	434,451	434,451
Investments	<u>40,461,511</u>	<u>45,577,220</u>
	<b><u>54,341,583</u></b>	<b><u>60,283,669</u></b>
<b>LIABILITIES</b>		
Employee benefit obligations	0	232,471
Accounts Payable and Accrued Liabilities	3,572,828	897,677
Deferred Revenue	125,874	125,874
Deposit Liabilities	71,040	72,100
Provision for Gravel Pit & Landfill Closure	<u>697,677</u>	<u>697,677</u>
	<b><u>4,467,419</u></b>	<b><u>1,793,328</u></b>
<b>NET FINANCIAL ASSETS (DEBT)</b>	<b><u>49,874,164</u></b>	<b><u>58,490,340</u></b>
<b>NON FINANCIAL ASSETS</b>		
Tangible Capital Assets	67,996,710	67,649,349
Inventory for Consumption	569,018	569,018
Prepaid Expenses	<u>15,223</u>	<u>149,413</u>
	<b><u>68,580,952</u></b>	<b><u>68,367,779</u></b>
<b>ACCUMULATED SURPLUS</b>	<b><u>118,455,116</u></b>	<b><u>126,858,120</u></b>

**Clear Hills County  
2024 Operating Revenue Report**

Description	2022 Actual 12/31/22	2023 Actual 12/31/23	2024			
			Actual 4/30/24	Budget	Remaining \$ %	
PROPERTY TAXES	17,140,422	17,391,704	(5,602)	19,019,077	19,024,679	100%
REQUISIT - SCHOOL - Prov. Government Dept.	(3,147,217)	(2,973,492)	(2,972,434)	(3,106,401)	(133,967)	4%
REQUISIT - SENIORS - Other Municipal Agencies	(558,066)	(606,214)	(631,046)	(631,046)	-	0%
REQUISIT - Linear & Industrial Assessment	(65,862)	(69,184)	-	(74,899)	(74,899)	100%
25% Tax Rebate Incentive (for CN Assessment, C696-23(12-12-23))	-	-	-	(59,109)	-	-
Tax Ratio Increase Rebate	-	-	-	(30,547)	-	-
ESTIMATED UNCOLLECTABLE TAXES	-	-	-	(1,250,000)	-	-
<b>NET PROPERTY TAXES</b>	<b>13,369,277</b>	<b>13,742,814</b>	<b>(3,609,082)</b>	<b>13,867,076</b>	<b>18,815,813</b>	<b>136%</b>
HIGHWAY TRAFFIC/BYLAWS FINES	-	-	-	-	-	-
LAND SALES - TAX RECOVERY	-	-	-	-	-	-
COMPUTER PURCHASE REIMBURSEMENT	-	-	-	-	-	-
GEN ADMIN - SALE OF GOODS & SERVICES	-	-	-	-	-	-
GEN ADMIN - TAX CERTIFICATES	6,510	5,355	2,695	2,500	(195)	-8%
GEN ADMIN - SALE OF MAPS	1,855	885	790	1,250	460	37%
GEN ADMIN - SALE OF FIXED ASSETS	-	-	-	-	-	-
GEN ADMIN - SALE OF PHOTOCOPIES, FAX, ETC.	193	154	24	100	76	76%
<b>ADMINISTRATION</b>	<b>8,558</b>	<b>6,394</b>	<b>3,509</b>	<b>3,850</b>	<b>341</b>	<b>9%</b>
FIRE FIGHTING CHARGES	800	15,420	42,196	1,000	(41,196)	-4120%
<b>PROTECTIVE SERVICES - Fire Departments</b>	<b>800</b>	<b>15,420</b>	<b>42,196</b>	<b>1,000</b>	<b>41,196</b>	<b>-4120%</b>
ROADS - SALE OF SALVAGE/DUST CONTROL	24,957	18,881	8,700	10,000	1,300	13%
ROADS - SALE OF FIXED ASSETS	-	-	-	-	-	-
<b>ROADS</b>	<b>24,957</b>	<b>18,881</b>	<b>8,700</b>	<b>10,000</b>	<b>1,300</b>	<b>13%</b>
WATER-WORSLEY FRONTAGE	-	-	-	-	-	-
WATER-WORSLEY SALE OF WATER	-	-	-	-	-	-
WATER-WORSLEY SALE OF WATER	128,730	158,219	43,006	150,000	106,994	71%
WATER-CLEARDALE SALE OF WATER	61,388	67,522	17,064	65,000	47,936	74%
WATER-BEAR CANYON-SALE OF WATER	650	677	360	750	390	52%
WATER-SALE OF SERVICES	2,340	2,555	830	2,500	1,670	67%
WATER-REGIONAL WATERLINE TIE-IN	4,382	8,900	-	4,000	4,000	100%
<b>UTILITIES - Water</b>	<b>197,490</b>	<b>237,873</b>	<b>61,259</b>	<b>222,250</b>	<b>160,991</b>	<b>72%</b>
SEWER-WORSLEY FRONTAGE	-	-	-	-	-	-
SEWER-WORSLEY SALE OF SERVICE	14,410	15,857	5,455	14,000	8,545	61%
SEWER-CLEARDALE SALE OF SERVICE	6,927	7,096	2,417	6,000	3,583	60%
<b>UTILITIES - Sewer</b>	<b>21,338</b>	<b>22,953</b>	<b>7,872</b>	<b>20,000</b>	<b>12,128</b>	<b>61%</b>
GARBAGE-SALE OF GOODS & SERVICES	-	-	-	-	-	-
UTILITIES - Garbage	-	-	-	-	-	-
<b>UTILITIES - TOTAL</b>	<b>218,828</b>	<b>260,827</b>	<b>69,132</b>	<b>242,250</b>	<b>173,118</b>	<b>71%</b>

**Clear Hills County  
2024 Operating Revenue Report**

Description	2022 Actual 12/31/22	2023 Actual 12/31/23	2024			
			Actual 4/30/24	Budget	Remaining \$	Remaining %
ASB-SALE OF SERVICE	350	450	100	600	500	83%
TRADESHOW - Breakfast	-	-	-	-	-	
TRADESHOW - Banquet	-	1,050	-	3,000	3,000	100%
TRADESHOW -Dance	-	7,870	-	-	-	
TRADESHOW - Bar	-	-	-	-	-	
TRADESHOW - Miscellaneous	-	-	-	-	-	
TRADESHOW - Exhibitors	-	12,900	13,200	14,000	800	6%
TRADESHOW - Other	-	-	-	-	-	
TRADESHOW - Sponsorship	-	22,450	16,200	17,000	800	5%
ASB - Weed Enforcement Chargebacks	2,691	11,069	-	12,000	12,000	100%
AG SERVICES - V.S.I. - Memberships	850	1,500	750	1,550	800	52%
ASB-EXTENSION MISC REVENUE	200	200	400	600	200	33%
ASB-REGISTRATIONS TRADE FAIR/TOURS	-	-	-	-	-	
ASB-VSI RETURNS	3,160	10,374	-	6,000	6,000	100%
<b>ASB</b>	<b>7,251</b>	<b>67,862</b>	<b>30,650</b>	<b>54,750</b>	<b>24,100</b>	<b>44%</b>
<b>USER FEES AND SALES OF GOODS</b>	<b>260,394</b>	<b>369,384</b>	<b>154,187</b>	<b>311,850</b>	<b>157,663</b>	<b>51%</b>
PROVINCIAL CONDITIONAL GRANTS	-	-	-	-	-	
GEN ADMIN - CONDITIONAL GRANT	137,004	274,008	-	137,004	137,004	100%
FIRE - PROVINCIAL CONDITIONAL GRANT	-	110,388	-	-	-	
DISASTER - PROV. COND. GRANTS	-	-	-	-	-	
ROADS - PROVINCIAL CONDITIONAL GRANT	1,282,811	970,949	34,008	-	(34,008)	
WATER - PROVINCIAL CONDITIONAL GRANT	-	-	-	-	-	
FCSS PROVINCIAL CONDITIONAL GRANT	93,873	115,171	52,714	118,000	65,286	55%
ASB-PROVINCIAL COND GRANTS	233,907	276,247	-	276,247	276,247	100%
ASB-REGIONAL SPECIAL WEED GRANT	-	-	-	-	-	
Economic Development-PROVINCIAL COND GRANTS	-	-	-	-	-	
<b>PROVINCIAL CONDITIONAL GRANTS</b>	<b>1,747,595</b>	<b>1,746,763</b>	<b>86,722</b>	<b>531,251</b>	<b>444,529</b>	<b>84%</b>
ROADS - CONT FROM NON GOVERNMENT	-	-	-	-	-	
RECREATION - CONT FROM NON GOVERNMENT	30,425	28,000	-	28,000	28,000	100%
RECREATION - MISC.	-	-	-	-	-	
<b>CONTRIBUTIONS FROM NON GOVERNMENT SOURCES</b>	<b>30,425</b>	<b>28,000</b>	<b>-</b>	<b>28,000</b>	<b>28,000</b>	<b>100%</b>
RETURN ON INVESTMENT-INTEREST	467,534	1,368,706	(736,534)	214,626	951,160	443%
PENALTIES & COSTS ON TAXES	1,628,033	1,104,571	167,732	500,000	332,268	66%
GEN ADMIN - PENALTY ACCT RECEIVABLE	207	373	54	250	196	78%
WATER-UTILITY PENALTY	3,936	3,334	533	3,500	2,967	85%
Development - Penalty	-	-	-	-	-	
<b>PENALTIES &amp; COSTS ON TAXES</b>	<b>1,632,176</b>	<b>1,108,277</b>	<b>168,319</b>	<b>503,750</b>	<b>335,431</b>	<b>67%</b>

**Clear Hills County  
2024 Operating Revenue Report**

Description	2022 Actual 12/31/22	2023 Actual 12/31/23	2024			
			Actual 4/30/24	Budget	\$	Remaining %
ROADS - PERMIT FEES	11,014	8,575	-	6,500	6,500	100%
DEVELOPMENT - OTHER LOCAL GOVERNMENTS	-	-	-	-	-	
PLANNING - APPROVAL FEES	1,950	300	-	500	500	100%
PLANNING - LICENSES, PERMITS	-	500	-	100	100	100%
SUBDIVISION APPLICATION FEES	-	-	-	-	-	
<b>LICENSES AND PERMITS</b>	<b>12,964</b>	<b>9,375</b>	<b>-</b>	<b>7,100</b>	<b>7,100</b>	<b>100%</b>
RENTAL REVENUE	11,400	11,416	3,800	11,400	7,600	67%
GEN ADMIN - STAFF HOUSE RENT	-	-	-	-	-	
ASB-RENTAL EQUIPMENT REVENUE	31,138	36,324	5,345	30,000	24,655	82%
RECREATION - RENTAL REVENUE	7,093	7,705	-	7,500	7,500	100%
<b>RENTALS</b>	<b>49,631</b>	<b>55,444</b>	<b>9,145</b>	<b>48,900</b>	<b>39,755</b>	<b>81%</b>
OIL WELL DRILLING	-	-	-	-	-	
MISC REVENUE	4,527	15,706	100	-	(100)	
GEN ADMIN - Misc. Other Revenue	3,645	1,051	20	1,500	1,480	99%
GEN ADMIN - Cash Over/Short	0	(2)	0	-	(0)	
FIRE - Other Revenue	13,426	17,130	-	16,553	16,553	100%
PUBLIC WORKS - Miscellaneous Revenue	-	-	-	-	-	
PUBLIC WORKS - Miscellaneous Revenue	20,852	20	-	-	-	
Contribution from other Municipalities	1,082	2,459	-	3,800	3,800	100%
Appreciation Banquet Tickets	-	-	1,630	-	(1,630)	
<b>OTHER</b>	<b>43,533</b>	<b>36,364</b>	<b>1,750</b>	<b>21,853</b>	<b>20,103</b>	<b>92%</b>
Suspense	-	-	200	-	(200)	
GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	42,579	(7,930)	-	60,792	60,792	100%
<b>TOTAL REVENUE</b>	<b>17,656,108</b>	<b>18,457,196</b>	<b>(3,925,293)</b>	<b>15,595,198</b>	<b>20,860,346</b>	<b>134%</b>

**CLEAR HILLS COUNTY**  
**2024 Operating Expense Report**

FUNCTION	2022 Actual 12/31/22	2023 Actual 12/31/23	2024			
			Actual 4/30/24	Budget	Remaining	
					\$	%
Salaries, Wages, and Benefits	317,088	360,412	89,850	567,500	477,650	84%
Contracted & General Services	129,577	133,794	63,788	167,459	92,413	55%
Purchases From Other Governments	-	-	-	-	-	
Materials, Goods & Utilities	18,225	21,372	8,004	24,900	16,896	68%
Transfer Payments	-	-	-	-	-	
Financial Services & Other Charges	-	-	-	-	-	
<b>Council</b>	<b>464,889</b>	<b>515,578</b>	<b>161,642</b>	<b>759,859</b>	<b>586,959</b>	<b>77%</b>
Salaries, Wages, and Benefits	789,922	813,809	202,772	1,048,000	845,228	81%
Contracted & General Services	464,979	481,336	261,736	512,344	250,608	49%
Purchases From Other Governments	-	-	-	-	-	
Materials, Goods & Utilities	4,915	18,522	3,106	12,250	9,144	75%
Transfer Payments	37,761	37,761	-	37,761	37,761	100%
Financial Services & Other Charges	(3,767)	7,556	(5,175)	5,000	10,175	204%
Other Transactions	1,588,234	1,290,595	-	-	-	
<b>Administration</b>	<b>2,882,044</b>	<b>2,649,579</b>	<b>462,440</b>	<b>1,615,355</b>	<b>1,152,916</b>	<b>71%</b>
Policing	46,119	177,626	259,874	267,205	7,331	3%
Fire Fighting	380,769	449,020	85,295	591,396	506,101	86%
Disaster Services & Emergency Measures	11,935	375,216	14,447	13,000	(1,447)	-11%
Ambulance & Medical Support	126,910	118,329	18,765	118,489	99,724	84%
<b>Protective Services</b>	<b>565,734</b>	<b>1,120,191</b>	<b>378,381</b>	<b>990,090</b>	<b>611,709</b>	<b>62%</b>
Buildings	-	-	-	0	0	100%
Equipment	-	-	5,889	0	(5,889)	-9815200%
Rental Equipment	-	-	-	-	-	
Vehicles	-	-	-	0	0	100%
Mapping	-	-	0	-	(0)	
Communications	-	-	-	-	-	
<b>Common Services</b>	<b>-</b>	<b>-</b>	<b>5,889</b>	<b>1</b>	<b>(5,889)</b>	<b>-1070660%</b>
Administration	320,937	358,777	53,865	421,216	367,352	87%
Road Maintenance - General	1,767,935	1,511,211	397,531	2,392,500	1,994,970	83%
Bridges - Annual Maintenance	416,117	714,148	38,278	394,261	(38,278)	-10%
Roads - Hamlets	118,809	102,425	32,138	196,475	164,336	84%
Roads - Approach Construction	81,626	72,717	1,264	154,209	152,945	99%

**CLEAR HILLS COUNTY  
2024 Operating Expense Report**

FUNCTION	2022	2023	2024			
	Actual	Actual	Actual	Budget	Remaining	
	12/31/22	12/31/23	4/30/24		\$	%
Roads - Brushing	13,631	16,342	2,886	264,281	261,395	99%
Roads - Dust Control	20,498	13,784	155	37,050	36,895	100%
Roads - Hard Surfaces	290,025	314,325	94,701	435,500	340,799	78%
Roads - Mowing	238,674	229,298	32,055	256,599	224,544	88%
Roads - Gravel	1,226,619	1,110,775	838,514	1,552,882	714,368	46%
Roads - Signage	38,728	54,805	8,941	46,008	37,067	81%
Roads - Road Repairs	668,659	425,664	89,911	707,500	617,589	87%
Roads - New Roads	3,108,280	3,140,063	-	3,108,421	3,108,421	100%
Roads - Regrade	-	-	-	-	-	
Roads - Gravel Pits	5,237	5,237	4,398	11,500	7,102	62%
Roads - Licensed Drainage Ditches	875	-	50	25,000	24,950	100%
<b>Transportation (Roads, streets, walks, lighting)</b>	<b>8,316,650</b>	<b>8,069,569</b>	<b>1,594,687</b>	<b>10,003,401</b>	<b>8,014,454</b>	<b>80%</b>
Water	911,710	821,674	178,003	1,107,820	929,817	84%
Sewer	43,439	35,997	13,172	49,916	36,744	74%
Waste Collection	2,439	2,400	800	2,400	1,600	67%
Landfills	9,525	9,525	-	9,525	9,525	100%
Transfer Stations	420,023	471,804	231,639	510,650	279,011	55%
Recycling	50,005	48,766	15,685	62,000	46,315	75%
<b>Utilities</b>	<b>1,437,141</b>	<b>1,390,165</b>	<b>439,300</b>	<b>1,742,311</b>	<b>1,303,011</b>	<b>75%</b>
FCSS	118,459	72,120	-	135,833	135,833	100%
Cemeteries	11,000	10,635	4,500	13,500	9,000	67%
<b>Social Services</b>	<b>129,459</b>	<b>82,755</b>	<b>4,500</b>	<b>149,333</b>	<b>144,833</b>	<b>97%</b>
Municipal Planning & Development - General	185,160	201,989	139,231	186,947	47,716	26%
<b>Municipal Planning &amp; Development</b>	<b>185,160</b>	<b>201,989</b>	<b>139,231</b>	<b>186,947</b>	<b>47,716</b>	<b>26%</b>
Community - General	625,744	662,296	511,612	342,450	(169,162)	-49%
Community - Seniors	7,788	7,340	5,221	11,600	6,379	55%
Community - Community	-	-	-	-	-	
Community - Events	-	193	17,256	43,850	26,594	61%
<b>Community Services</b>	<b>633,532</b>	<b>669,829</b>	<b>534,089</b>	<b>397,900</b>	<b>(136,189)</b>	<b>-34%</b>
Ag Svc - General	261,890	232,323	66,956	248,823	181,867	73%
Ag Svc - Improvement	152,528	253,646	175,998	279,560	103,562	37%
Ag Svc - A.E.S.A.	117,500	117,500	-	117,500	117,500	100%

**CLEAR HILLS COUNTY  
2024 Operating Expense Report**

FUNCTION	2022 Actual 12/31/22	2023 Actual 12/31/23	2024			
			Actual	Budget	Remaining	
			4/30/24		\$	%
Ag Svc - Control	101,346	94,057	6,497	141,983	135,486	95%
<b>Agricultural Services</b>	<b>633,264</b>	<b>697,526</b>	<b>249,452</b>	<b>787,866</b>	<b>538,415</b>	<b>68%</b>
Economic Development - General	175,289	140,374	29,750	148,192	118,442	80%
Economic Development - Tourism	9,447	8,206	2,661	11,100	8,439	76%
Economic Development - Special Project	41	-	2,640	-	(2,640)	
<b>Economic Development</b>	<b>184,777</b>	<b>148,581</b>	<b>35,051</b>	<b>159,292</b>	<b>124,241</b>	<b>78%</b>
Recreation	862,880	547,402	443,190	565,425	122,235	22%
Culture	51,389	50,978	35,751	56,879	21,128	37%
<b>Recreation &amp; Culture</b>	<b>914,269</b>	<b>598,380</b>	<b>478,941</b>	<b>622,304</b>	<b>143,363</b>	<b>23%</b>
<b>Subtotal</b>	<b>16,346,918</b>	<b>16,144,143</b>	<b>4,483,601</b>	<b>17,414,660</b>	<b>12,525,540</b>	<b>72%</b>

**Clear Hills County  
Council Expenditure Report  
For the Year to Date Period Ending April 30, 2024**

	Employer		Training	Travel & Subsistence	Membership & Conference		Internet	Other Costs	Totals
	Honorariums	Contributions			Fees				
Ward 1	12,414	1,921	0	3,522	2,176	455	109	<b>20,597</b>	
Ward 2	11,963	1,758	0	3,662	1,699	480	109	<b>19,672</b>	
Ward 3	16,900	1,448	0	4,324	2,176	480	109	<b>25,437</b>	
Ward 4	11,656	1,738	0	1,661	600	455	109	<b>16,220</b>	
Ward 5	14,749	2,286	0	5,615	477	480	109	<b>23,716</b>	
Ward 6	8,627	1,879	0	801	0	405	109	<b>11,822</b>	
Ward 7	<u>2,118</u>	<u>391</u>	<u>0</u>	<u>864</u>	<u>600</u>	<u>0</u>	<u>109</u>	<b><u>4,083</u></b>	
<b>Total Expenditures</b>	<b>78,428</b>	<b>11,422</b>	<b>0</b>	<b>20,450</b>	<b>7,728</b>	<b>2,755</b>	<b>764</b>	<b>121,546</b>	





**2024 CAPITAL PROJECTS REPORT**  
Year to Date April 30, 2024

Class	Area	Project	Source	Actual	Budget	Remaining		
						\$'s	%	
610 Infrastructure	32	SW8-83-2-W6M Access - RR25 South of Twp Rd 832	Reserve	24,029	384,132	360,103		
		<b>SW8-83-2-W6M Access - RR25 South of Twp Rd 832 Total</b>		<b>24,029</b>	<b>384,132</b>	<b>360,103</b>		
		NW9-84-12-W6M Access - RR 124 North 1000 meters	Reserve	21,538	384,180	362,642		
		<b>NW9-84-12-W6M Access - RR 124 North 1000 meters Total</b>		<b>21,538</b>	<b>384,180</b>	<b>362,642</b>	<b>94.39%</b>	
		BF 71273 Replacement	Reserve	-	1,493,958	1,493,958		
		<b>BF 71273 Replacement Total</b>		<b>-</b>	<b>1,493,958</b>	<b>1,493,958</b>		
		NE17-876-W6M Access Road (RR64 north to Twp 874)	Reserve	23,067	548,946	525,879		
		<b>NE17-87-6-W6M Access Road (RR64 north to Twp 874) Total</b>		<b>23,067</b>	<b>548,946</b>	<b>525,879</b>		
		Poplar Drive Overlay	Reserves	1,532	16,779.53	15,248		
		<b>Poplar Drive Overlay Total</b>		<b>1,532</b>	<b>16,780</b>	<b>15,248</b>		
		<b>32 Total</b>		<b>70,165</b>	<b>2,827,996</b>	<b>2,757,831</b>	<b>97.52%</b>	
		41	Worsley Water Treatment Plant Water Levels Investigation & Well	Reserve	5,344	332,721	327,377	
			<b>Worsley Water Treatment Plant Water Levels Investigation &amp; Well Total</b>		<b>5,344</b>	<b>332,721</b>	<b>327,377</b>	<b>98.39%</b>
<b>41 Total</b>		<b>5,344</b>	<b>332,721</b>	<b>327,377</b>				
<b>610 Total</b>			<b>75,509</b>	<b>3,160,717</b>	<b>3,085,208</b>	<b>97.61%</b>		
620 Buildings	23	Cleardale Fire Hall	Reserve	-	967,158	967,158		
		<b>Cleardale Fire Hall Total</b>		<b>-</b>	<b>967,158</b>	<b>967,158</b>	<b>100.00%</b>	
<b>620 Total</b>			<b>-</b>	<b>967,158</b>	<b>967,158</b>	<b>100.00%</b>		
630 Equipment	23	Sprinkler Protection Unit (SPU)	Reserve	195,001	250,000	54,999		
		<b>Sprinkler Protection Unit (SPU) Total</b>		<b>195,001</b>	<b>250,000</b>	<b>54,999</b>	<b>22.00%</b>	
		Lights for Unit 1802	Taxation	5,889	-	-5,889		
		<b>Lights for Unit 1802 Total</b>		<b>5,889</b>	<b>-</b>	<b>-5,889</b>	<b>#DIV/0!</b>	
	<b>23 Total</b>		<b>200,890</b>	<b>250,000</b>	<b>49,110</b>			
	31	Mower	Reserve	-	51,000	51,000		
			Trade In	-	24,000	-		
		<b>Mower Total</b>		<b>-</b>	<b>75,000</b>	<b>75,000</b>	<b>100.00%</b>	
		Sidearm x 2	Reserve	-	90,000	90,000		
			Trade In	-	10,000	-		
		<b>Sidearm x 2 Total</b>		<b>-</b>	<b>100,000</b>	<b>100,000</b>	<b>100.00%</b>	
		Tractor	Reserve	-	267,000	267,000		
		<b>Tractor Total</b>		<b>-</b>	<b>267,000</b>	<b>267,000</b>	<b>100.00%</b>	
	Administration Building Back-Up Generator	Reserve	-	50,000	50,000			
	<b>Administration Building Back-Up Generator Total</b>		<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>100.00%</b>		
	Worsley Firehall Back-Up Generator	Reserve	-	50,000	50,000			
	<b>Worsley Firehall Back-Up Generator Total</b>		<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>100.00%</b>		
	<b>31 Total</b>		<b>-</b>	<b>542,000</b>	<b>542,000</b>			
	41	Replacement Computer & Scada Licensing Upgrade for WWTP	Reserve	-	41,865	41,865		
	<b>Replacement Computer &amp; Scada Licensing Upgrade for WWTP Total</b>		<b>-</b>	<b>41,865</b>	<b>41,865</b>	<b>100.00%</b>		
<b>41 Total</b>		<b>-</b>	<b>41,865</b>	<b>41,865</b>				
63	Replacement PTO Water Pump Lay Flat Hose x 2700 Ft.	Reserve	11,448	35,100	23,652			
	<b>Replacement PTO Water Pump Lay Flat Hose x 2700 Ft. Total</b>		<b>11,448</b>	<b>35,100</b>	<b>23,652</b>	<b>67.38%</b>		
<b>63 Total</b>		<b>11,448</b>	<b>35,100</b>	<b>23,652</b>				
<b>630 Total</b>			<b>212,338</b>	<b>868,965</b>	<b>656,627</b>	<b>75.56%</b>		
650 Vehicles	31	Truck	Reserve	59,515	55,000	-4,515		
		<b>Truck Total</b>		<b>59,515</b>	<b>55,000</b>	<b>-4,515</b>	<b>-8.21%</b>	
<b>31 Total</b>		<b>59,515</b>	<b>55,000</b>	<b>-4,515</b>				
<b>650 Total</b>			<b>59,515</b>	<b>55,000</b>	<b>-4,515</b>	<b>-8.21%</b>		
<b>Summary</b>		Provincial Grant		-	-	-		
		Taxes		5,889	-	5,889	#DIV/0!	
		Reserve		341,472	5,017,840	4,676,367	93.19%	
		Trade In		-	34,000	34,000	100.00%	
<b>Grand Total</b>			<b>347,361</b>	<b>5,051,840</b>	<b>4,704,478</b>	<b>93.12%</b>		

**Clear HillsCounty**  
**Schedule of Reserve Balances**  
**Year to Date April 30, 2024**

	2023 Ending Balance	Reallocation of 2023 Surplus	January 1, 2024 Beginning Balance	Actual Contributions	2024 Budgeted Contributions	Actual Interest	2024 Budgeted Interest	Actual Expenditures	2024 Budgeted Expenditures	Year to Date Actual Balance	Year End Budget Balance
<b>Operating Reserves:</b>											
Rate Stabilization Reserve	5,981,916.67	-\$ 1,981,917.00	3,999,999.67	-	-	\$ -	-	41,320.00	-	3,958,679.67	3,999,999.67
	5,981,916.67	- 1,981,917.00	3,999,999.67	-	\$ -	\$ -	\$ -	\$ 41,320.00	\$ -	\$ 3,958,679.67	\$ 3,999,999.67
<b>Capital Reserves:</b>											
Administration Reserve	369,386.75		369,386.75			\$ 2,666.84	2,007.00	-		363,103.38	371,393.75
Fire Reserve	1,528,374.88	500,000	2,028,374.88			\$ 13,290.96	1,619.00	195,000.98	1,217,158.00	1,809,632.48	812,835.88
Office & Shop Building Reserve	437,542.12		437,542.12			\$ 3,158.89	2,188.00	70,164.93	50,000.00	359,934.48	389,730.12
EMS Housing Reserve	348,746.81		348,746.81			\$ 2,517.83	1,744.00	-		342,814.54	350,490.81
Worsley Fire/Community Hall Building Reserve	200,245.58		200,245.58			\$ 1,445.69	826.00	-	50,000.00	196,839.34	151,071.58
Road Construction & Upgrades Reserve	19,993,740.07		19,993,740.07		3,632,356.00	\$ 144,179.48	107,132.00	-	2,317,258.00	19,654,454.78	17,783,614.07
Gravel Pits Reserve	3,257,364.48		3,257,364.48			\$ 23,509.70	16,287.00	-		3,200,966.93	3,273,651.48
Bridges Reserve	2,936,955.70	1,481,917	4,418,872.70			\$ 32,046.29	7,715.00	32,500.00	1,493,958.00	4,347,256.84	2,932,629.70
Common Services Vehicles & Equipment Reserve	2,423,446.56		2,423,446.56			\$ 17,056.04	11,222.00	59,514.75	463,000.00	2,322,267.97	1,971,668.56
Water Reserve	4,827,434.29		4,827,434.29			\$ 34,837.52	22,764.00	5,343.65	374,586.00	4,739,959.89	4,475,612.29
Drainage & Water Management Reserve	829,161.65		829,161.65			\$ 5,986.24	5,396.00	-		815,057.38	834,557.65
Sewer Reserve	3,350,922.27		3,350,922.27			\$ 24,192.42	16,880.00	-		3,293,922.17	3,367,802.27
Cemetery Reserve	27,867.56		27,867.56			\$ 201.19	139.00	-		27,393.52	28,006.56
Development Reserve	1,150,322.70		1,150,322.70			\$ 8,304.91	5,752.00	-		1,130,755.40	1,156,074.70
Seniors Reserve	6,408.70		6,408.70			\$ 46.28	82.00	-		6,299.70	6,490.70
Economic Development Reserve	4,253,237.17		4,253,237.17			\$ 30,706.79	21,266.00	-		4,180,888.43	4,274,503.17
Ag Services Reserve	189,600.05		189,600.05			\$ 1,343.79	923.00	11,448.00	35,100.00	174,901.85	155,423.05
Rec Board Reserve	33,238.19		33,238.19			\$ 239.96	291.00	-		32,672.80	33,529.19
	\$ 46,163,995.53	1,981,917.00	\$ 48,145,912.53	\$ -	\$ 3,632,356.00	\$ 345,730.82	\$ 224,233.00	\$ 373,972.31	\$ 6,001,060.00	\$ 46,999,121.88	\$ 42,369,085.53
	\$ 52,145,912.20	-	\$ 52,145,912.20	\$ -	\$ 3,632,356.00	\$ 345,730.82	\$ 224,233.00	\$ 415,292.31	\$ 6,001,060.00	\$ 50,957,801.55	\$ 46,369,085.20

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 25, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Bylaw No. 292-24 – Schedule of Fees &amp; Charges</b>
File:	12-05-10

### DESCRIPTION:

Council is presented with a revised Schedule of Fees & Charges for consideration.

### BACKGROUND / PROPOSAL:

Bylaw No. 292-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges has been prepared for first, second and third reading.

Administration has increased the price of the South map books from \$30.00 each to \$45.00 each due to a rise in printing costs.

### ATTACHMENTS

- Bylaw No. 292-24 – Schedule of Fees & Charges showing revisions
- Bylaw No. 292-24 – Schedule of Fees & Charges final

### RECOMMENDED ACTION:

**RESOLUTION** by ... that first reading be given to Bylaw No. 292-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

**AND**

**RESOLUTION** by ... that second reading be given to Bylaw No. 292-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

**AND**

**RESOLUTION** by ... to proceed to third and final reading of Bylaw No. 292-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

*Unanimous consent is required to proceed.*

**AND**

**RESOLUTION** by ... that third reading be given to Bylaw No. 292-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing and revising fees and charges.

Initials show support - Reviewed by:

Manager:

CAO:

**BYLAW NO. ~~287-24292-24~~**

**BEING A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING AND REVISING FEES AND CHARGES AND REPEALING BYLAW NO. ~~271-22287-24~~**

WHEREAS, pursuant to the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta, 2000, and amendments thereto, the County is requested to provide various services and/or to make certain information available to the public; and

WHEREAS, in accordance with Section 8 of the Municipal Government act, and Section 93 of the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information and services; and

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. That the Fees and Charges be established by this Bylaw as detailed in the attached Schedule and
2. Bylaw ~~271-22-287-24~~ be repealed upon effective date of Bylaw ~~287-24292-24~~.
3. THAT, this bylaw shall come into force and effect upon the date of final reading hereof

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

READ a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Amber Bean, Reeve

\_\_\_\_\_  
Allan Rowe, Chief Administrative Officer

Clear Hills County  
Bylaw No. ~~287-24292-24~~  
Fees and Charges

The amount which Clear Hills County may charge for the supply of information, goods and services shall be the amounts listed on this schedule.

**ADMINISTRATIVE SERVICES**

Faxing, per side (incoming or outgoing) double for two sided	\$ 1.25 + GST
• <u>Exemptions:</u> Faxing for paid services the County provides (ie tax certificates)	
Laminating: Business card size	\$ .50 + GST
Letter	\$ 1.00 + GST
Legal	\$ 1.50 + GST
Maps, plus postage/shipping if applicable (topographic/landowner)	
Maps	\$ 30.00 + GST
South Map Books	\$ <del>30.00</del> 45.00 + GST
Shipping Map Books:	\$6.35 each
Shipping folded maps: Mail	\$6.35 for one map, \$2.65 for each additional map
Shipping rolled maps: Mail (up to six)	\$27.50
Courier or other non-postal	Purchaser must provide an account number with the requested courier or shipping company. The County will not ship maps C.O.D. (cash on delivery).

N.S.F. - Insufficient Funds Transactions (preauthorized payments & cheques) \$20.00

**Penalties – Past Due Non-Utility Accounts**

There shall be added to, by way of penalty, an amount equal to 2% of the outstanding balance owing at the close of business on the last working day of the month of billing. Postmarks will not be accepted as the date payment is received.

- Exemptions: Accounts for donations to, and sponsorship of County events and programs are exempt from penalties

Photocopies: \* double for two-sided copying

**Black & White per side\***

Letter	\$ .10 + GST
Legal	\$ .15 + GST
11x 17	\$ .20 + GST

**Color per side\***

Letter	\$ .25 + GST
--------	--------------

Legal	\$ .35 + GST
11x 17	\$ .50 + GST
Tender Package Fees	as set per tender

**CANNABIS CONSUMPTION BYLAW**

First offense, within one year	\$100.00
Second offense, within one year	\$200.00
Third and subsequent offenses, within one year	\$400.00

**COMMUNITY CENTER/FITNESS CENTER**

Entry Fobs	\$15.00
------------	---------

**ENFORCEMENT RATES**

***BYLAW ENFORCEMENT – DEVELOPMENT STOP ORDERS, NUISANCE PROPERTIES***

Laborers	\$40.00 per hour
Supervisors	\$75.00 per hour
Vehicles and Equipment:	Hour or day rate, whichever is lower, in current ARHCA Equipment Rental Rates Guide.
Travel to and from site:	calculated at same rates as above
Contracted services to bring properties into compliance	cost recovery
Administration Fee	15%

***WEED CONTROL ENFORCEMENT RATES***

Weed Pickers	\$40.00 per hour
Supervisors	\$75.00 per hour
Vehicles and Equipment:	Hour or day rate, whichever is lower, in current ARHCA Equipment Rental Rates Guide.
Travel to and from site:	calculated at same rates as above
Contracted weed enforcement	cost recovery
Herbicide, adjuvants & surfactant	cost recovery
Administration Fee	15%

**FOIP FEES**

Fees for FOIP Requests shall be as outlined in the Freedom of Information and Protection of Privacy Act.

**INDUSTRY APPROVAL FEES**

Industry Approval Fees	\$150.00
Pipeline Crossings	\$150.00
Each Additional Crossing	\$ 50.00

**LAND USE AND DEVELOPMENT SERVICES**

Development Permit:

Bylaw [287-24292-24](#)

Agricultural, Residential & Commercial Flat Rate	\$0.00
Industrial Per \$100,000 of construction cost, or portion thereof	\$100.00
Land Use Bylaw Booklet	\$ 15.00
Municipal Development Plan Bylaw Booklet	\$ 15.00
Cleardale or Worsley Area Structure Plan	\$ 25.00

**ROAD USE PERMITS (TRAVIS)**

Road Use permit fee	\$15.00
Road Use cancellation fee	\$15.00

**RURAL ADDRESS SIGNAGE**

Additional signs as per Bylaw 267-17 sections 5 & 8 Current Cost

**TAXATION AND ASSESSMENT SERVICES**

**Assessment Review Board Complaint**

Residential (3 or fewer dwellings) and Farmland	\$ 50.00
Residential (more than 3 dwellings)	\$500.00
Non-Residential	\$500.00

(as per Section 481(1), Municipal Government Act)

Assessment Record to Landowner, per roll number (Agricultural/Residential) No Charge

Assessment Record to Others, per roll number	\$ 5.00	
Mailing or Faxing of Assessment Records to Others, per roll number	\$ 5.00	+ GST
Industrial Assessment Record, per roll number	\$ 20.00	+ GST
Tax Certificates	\$ 35.00	
Tax Notification Charges	\$ 25.00	per parcel
Tax Sale Advertising Fee	\$ 20.00	

**VETERINARIAN SERVICES INCORPORATED (VSI) FEES**

5 Year Membership	\$50.00 + GST
-------------------	---------------

<b>EQUIPMENT</b>	<b>DEPOSITS -</b> Damage/Cleaning	<b>STANDARD</b> Per Day	<b>COMMERCIAL</b> Per Day	<b>COMMUNITY ORGANIZATION</b> Per Day	<b>NOTES</b>
<b>RENTAL EQUIPMENT</b>					
<b>Definitions:</b>					
<b>Standard</b> – means personal use or primary agricultural producer use.					
<b>Commercial</b> – means business entity that is not a primary agricultural producer.					
<b>KITCHEN EQUIPMENT</b>					
Includes: 3 large coffee urns, 2 orange juice jugs, 2 portable roasters,					
List items on rental Agreement	\$50.00	No Charge	No Charge	No Charge	
<b>CHEMICAL WIPE APPLICATORS</b>					
Quad mount rope wick	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	For spot application
Hand held rope wick	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	For spot application
Pull /push roller applicator	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	Lawn application
Rotowiper – pull type roller applicator (2" ball)	\$150.00	No Charge	No Charge	2 days no charge then Standard rates apply	12V pump, 30 feet, 45L tank capacity
<b>COMMUNITY CENTRE</b>					
Community Room, Kitchen & Access to washrooms	\$50.00	\$50.00	\$100.00	2 days no charge then Standard rates apply	Includes use of 11 round, 32 rectangle tables & 150 folding chairs
Tables & Chairs (rented for off-site use)	\$50.00	\$1.00 per table \$0.50 per chair		2 days no charge then Standard rates apply	11 round 32 rectangle 31 wood rectangle 150 folding chairs
<b>CORRAL PANELS</b>					
2 5/16" ball	\$50.00	\$50.00	\$100.00	2 days no charge then Standard rates apply	21 Panels
<b>ECO BRAN APPLICATOR</b>					
Fits in truck box 12V plugin	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	also used for broadcasting seed
<b>GRAIN BAGGER</b>					



<b>EQUIPMENT</b>	<b>DEPOSITS -</b> Damage/Cleaning	<b>STANDARD</b> Per Day	<b>COMMERCIAL</b> Per Day	<b>COMMUNITY ORGANIZATION</b> Per Day	<b>NOTES</b>
Clevis or pintle hitch	\$350.00	\$350.00	\$700.00	2 days no charge then Standard rates apply	Minimum 65HP tractor 540 PTO
<b>GRAIN BAG EXTRACTOR</b>					
Tongue hitch	\$350.00	\$350.00	\$700.00	2 days no charge then Standard rates apply	Maximum 120HP tractor 540 PTO
<b>GRAIN BAG ROLLER</b>					
2 5/16" ball	\$50.00	No charge	No Charge	No Charge	Self powered, gas motor
<b>GRAIN VAC</b>					
single or double tongue hitch	\$400.00	\$300.00	\$400.00	No Charge	1000 PTO 85 hp tractor
<b>GRILLS &amp; BBQ/Grill Trailer – does not include propane tanks</b>					
Portable grills (2 units available)	\$50.00	\$5.00	\$25.00	2 days no charge then Standard rates apply	
BBQ/Grill Trailer 2 5/6 ball hitch	\$150.00	\$75.00	\$150.00	2 days no charge then Standard rates apply	recommend ¾ ton to pull
<b>HITCH</b> 2" ball or 2 5/16" ball \$50.00 deposit. No deposit required if using to transport rental equipment					
<b>MANURE SPREADER</b>					
Minimum ¾ ton to pull Pintle hitch	\$400.00	\$200.00	\$400.00	2 days no charge then Standard rates apply	125hp tractor & 1000 PTO
<b>MULCH APPLICATOR</b> for tree planting					
Tongue hitch	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	
<b>MULCH</b> Cost recovery for all users					
<b>PORTABLE LOADING CHUTE</b>					
Requires – 2" ball	\$50.00	\$25.00	\$50.00	2 days no charge then Standard rates apply	Optional 4 heavy duty panels
<b>POST POUNDER</b>					
Single tongue hitch	\$300.00	\$150.00	\$300.00	2 days no charge then Standard rates apply	Self powered, gas motor

<b>EQUIPMENT</b>	<b>DEPOSITS -</b> Damage/Cleaning	<b>STANDARD</b> Per Day	<b>COMMERCIAL</b> Per Day	<b>COMMUNITY ORGANIZATION</b> Per Day	<b>NOTES</b>
<b><i>PULL TYPE GRADER aka LAND LEVELLER</i></b>					
Tongue hitch	\$300.00	\$150.00	\$300.00	2 days no charge then Standard rates apply.	Tractor size 400 HP 14 foot Hygrade with hydraulic lift, tilt, angle, offset rear steering
<b><i>ROLLER MILL</i></b>					
	\$50.00	\$20.00	\$40.00	2 days no charge then Standard rates apply	110 volt, electric
<b><i>SCALES</i></b>					
Bale Spear Scale 2" ball	\$100.00	\$30.00	\$150.00	2 days no charge then Standard rates apply	Electric over hydraulic controls
<b><i>SCARE CANNON (for birds and large animals in crops)</i></b>					
	\$50.00	No charge	\$50.00	No charge	
<b><i>SIGNS c/w stand if required \$60 deposit No rental charge</i></b>					
<b><i>SPRAYERS</i></b>					
Backpack	\$50.00	No Charge	No charge	No Charge	Hand pump
Quad Mount	\$50.00	No Charge	No Charge	No Charge	12' boomless nozzles & handgun (30L)
Quad - Pull type	\$50.00	No Charge	No Charge	No Charge	Handgun & 12' boomless nozzles (270L)
2 for truck bed - Skid Mount	\$50.00	No Charge	No Charge	No Charge	12" Handgun, 12V pump, (270L tank)
Truck Mount: Optional: 20 ft boom	\$200.00	No Charge	No Charge	2 days no charge then Standard rates apply	Requires hitch receiver to mount boom. 300gal tank.
<b><i>STEAM TABLES</i></b>					
Steam Table	\$50.00	\$5.00	\$25.00	2 days no charge then Standard rates apply	
<b><i>TOILETS</i></b>					
Both on same trailer 2" ball	\$100.00	\$40.00	\$100.00	2 days no charge then Standard rates apply	

<b>EQUIPMENT</b>	<b>DEPOSITS -</b> Damage/Cleaning	<b>STANDARD</b> Per Day	<b>COMMERCIAL</b> Per Day	<b>COMMUNITY ORGANIZATION</b> Per Day	<b>NOTES</b>
<b>WASH STATION</b>					
	\$50.00	\$10.00	\$25.00	2 days no charge then Standard rates apply	Two sinks with foot pump
<b>WATER PUMP</b>					
4" PTO ½ mile hose ¾ ton or larger truck 2 5/16 " ball	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each  \$200.00 each	\$300.00 each  \$500.00 each	2 days no charge then Standard rates apply	April 1– September 30 October 1–Mar 31
PTO Pump ONLY	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each  \$200.00 each	\$300.00 each  \$500.00 each	2 days no charge then Standard rates apply	April 1– September 30 October 1–Mar 31
Extra Hose	Covered by pump deposit, \$50.00 if only renting hose.	\$1.00 per hose	\$5.00 per hose	2 days no charge then Standard rates apply	If not renting a pump, hose deposit is a flat fee regardless of number of hoses being rented.
<b>WIRE ROLLER</b>					
Tongue hitch or receiver	\$50.00	\$25.00	\$50.00	2 days no charge then Standard rates apply	Requires hydraulics to operate
<b>OTHER:</b>					
<b>ADMINISTRATION FEE</b> – sourcing replacement materials, parts and rental equipment due to loss or damage by renter: 15% of total replacement cost (plus GST)					
<b>FREE HALF DAY RENT INCENTIVE</b> Renters hauling rental equipment more than 50 kms from the pick up point will qualify for one half day of free rent. To qualify renters must provide mileage from their point of origin (home or worksite) to pick up point.					
<b>SHOP RATE</b> for cleaning and repair of rental equipment: \$50.00 per hour – minimum 1 hour					

## BYLAW NO. 292-24

### **BEING A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING AND REVISING FEES AND CHARGES AND REPEALING BYLAW NO.287-24**

WHEREAS, pursuant to the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta, 2000, and amendments thereto, the County is requested to provide various services and/or to make certain information available to the public; and

WHEREAS, in accordance with Section 8 of the Municipal Government act, and Section 93 of the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information and services; and

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. That the Fees and Charges be established by this Bylaw as detailed in the attached Schedule and
2. Bylaw 287-24be repealed upon effective date of Bylaw 292-24.
3. THAT, this bylaw shall come into force and effect upon the date of final reading hereof

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

READ a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Amber Bean, Reeve

\_\_\_\_\_  
Allan Rowe, Chief Administrative Officer

Clear Hills County  
Bylaw No. 292-24  
Fees and Charges

The amount which Clear Hills County may charge for the supply of information, goods and services shall be the amounts listed on this schedule.

**ADMINISTRATIVE SERVICES**

Faxing, per side (incoming or outgoing) double for two sided	\$ 1.25 + GST
• <u>Exemptions:</u> Faxing for paid services the County provides (ie tax certificates)	
Laminating: Business card size	\$ .50 + GST
Letter	\$ 1.00 + GST
Legal	\$ 1.50 + GST
Maps, plus postage/shipping if applicable (topographic/landowner)	
Maps	\$ 30.00 + GST
South Map Books	\$ 45.00 + GST
Shipping Map Books:	\$6.35 each
Shipping folded maps: Mail	\$6.35 for one map, \$2.65 for each additional map
Shipping rolled maps: Mail (up to six)	\$27.50
Courier or other non-postal	Purchaser must provide an account number with the requested courier or shipping company. The County will not ship maps C.O.D. (cash on delivery).
N.S.F. - Insufficient Funds Transactions (preauthorized payments & cheques)	\$20.00
Penalties – Past Due Non-Utility Accounts	
There shall be added to, by way of penalty, an amount equal to 2% of the outstanding balance owing at the close of business on the last working day of the month of billing. Postmarks will not be accepted as the date payment is received.	
• <u>Exemptions:</u> Accounts for donations to, and sponsorship of County events and programs are exempt from penalties	
Photocopies: * double for two-sided copying	
Black & White per side*	
Letter	\$ .10 + GST
Legal	\$ .15 + GST
11x 17	\$ .20 + GST
Color per side*	
Letter	\$ .25 + GST

Legal \$ .35 + GST

11x 17 \$ .50 + GST

Tender Package Fees as set per tender

**CANNABIS CONSUMPTION BYLAW**

First offense, within one year \$100.00

Second offense, within one year \$200.00

Third and subsequent offenses, within one year \$400.00

**COMMUNITY CENTER/FITNESS CENTER**

Entry Fobs \$15.00

**ENFORCEMENT RATES**

***BYLAW ENFORCEMENT – DEVELOPMENT STOP ORDERS, NUISANCE PROPERTIES***

Laborers \$40.00 per hour

Supervisors \$75.00 per hour

Vehicles and Equipment: Hour or day rate, whichever is lower,  
in current ARHCA Equipment Rental Rates Guide.

Travel to and from site: calculated at same rates as above

Contracted services to bring properties into compliance cost recovery

Administration Fee 15%

***WEED CONTROL ENFORCEMENT RATES***

Weed Pickers \$40.00 per hour

Supervisors \$75.00 per hour

Vehicles and Equipment: Hour or day rate, whichever is lower,  
in current ARHCA Equipment Rental Rates Guide.

Travel to and from site: calculated at same rates as above

Contracted weed enforcement cost recovery

Herbicide, adjuvants & surfactant cost recovery

Administration Fee 15%

**FOIP FEES**

Fees for FOIP Requests shall be as outlined in the Freedom of Information and Protection of Privacy Act.

**INDUSTRY APPROVAL FEES**

Industry Approval Fees \$150.00

Pipeline Crossings \$150.00

Each Additional Crossing \$ 50.00

**LAND USE AND DEVELOPMENT SERVICES**

Development Permit:

Bylaw292-24

Agricultural, Residential & Commercial Flat Rate	\$0.00
Industrial Per \$100,000 of construction cost, or portion thereof	\$100.00
Land Use Bylaw Booklet	\$ 15.00
Municipal Development Plan Bylaw Booklet	\$ 15.00
Cleardale or Worsley Area Structure Plan	\$ 25.00

**ROAD USE PERMITS (TRAVIS)**

Road Use permit fee	\$15.00
Road Use cancellation fee	\$15.00

**RURAL ADDRESS SIGNAGE**

Additional signs as per Bylaw 267-17 sections 5 & 8 Current Cost

**TAXATION AND ASSESSMENT SERVICES**

**Assessment Review Board Complaint**

Residential (3 or fewer dwellings) and Farmland	\$ 50.00
Residential (more than 3 dwellings)	\$500.00
Non-Residential	\$500.00

(as per Section 481(1), Municipal Government Act)

Assessment Record to Landowner, per roll number (Agricultural/Residential) No Charge

Assessment Record to Others, per roll number	\$ 5.00	
Mailing or Faxing of Assessment Records to Others, per roll number	\$ 5.00	+ GST
Industrial Assessment Record, per roll number	\$ 20.00	+ GST
Tax Certificates	\$ 35.00	
Tax Notification Charges	\$ 25.00	per parcel
Tax Sale Advertising Fee	\$ 20.00	

**VETERINARIAN SERVICES INCORPORATED (VSI) FEES**

5 Year Membership	\$50.00 + GST
-------------------	---------------

<b>EQUIPMENT</b>	<b>DEPOSITS -</b> Damage/Cleaning	<b>STANDARD</b> Per Day	<b>COMMERCIAL</b> Per Day	<b>COMMUNITY ORGANIZATION</b> Per Day	<b>NOTES</b>
<b>RENTAL EQUIPMENT</b>					
<b>Definitions:</b>					
<b>Standard</b> – means personal use or primary agricultural producer use.					
<b>Commercial</b> – means business entity that is not a primary agricultural producer.					
<b>KITCHEN EQUIPMENT</b>					
Includes: 3 large coffee urns, 2 orange juice jugs, 2 portable roasters,					
List items on rental Agreement	\$50.00	No Charge	No Charge	No Charge	
<b>CHEMICAL WIPE APPLICATORS</b>					
Quad mount rope wick	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	For spot application
Hand held rope wick	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	For spot application
Pull /push roller applicator	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	Lawn application
Rotowiper – pull type roller applicator (2" ball)	\$150.00	No Charge	No Charge	2 days no charge then Standard rates apply	12V pump, 30 feet, 45L tank capacity
<b>COMMUNITY CENTRE</b>					
Community Room, Kitchen & Access to washrooms	\$50.00	\$50.00	\$100.00	2 days no charge then Standard rates apply	Includes use of 11 round, 32 rectangle tables & 150 folding chairs
Tables & Chairs (rented for off-site use)	\$50.00	\$1.00 per table \$0.50 per chair		2 days no charge then Standard rates apply	11 round 32 rectangle 31 wood rectangle 150 folding chairs
<b>CORRAL PANELS</b>					
2 5/16" ball	\$50.00	\$50.00	\$100.00	2 days no charge then Standard rates apply	21 Panels
<b>ECO BRAN APPLICATOR</b>					
Fits in truck box 12V plugin	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	also used for broadcasting seed
<b>GRAIN BAGGER</b>					



<b>EQUIPMENT</b>	<b>DEPOSITS -</b> Damage/Cleaning	<b>STANDARD</b> Per Day	<b>COMMERCIAL</b> Per Day	<b>COMMUNITY ORGANIZATION</b> Per Day	<b>NOTES</b>
Clevis or pintle hitch	\$350.00	\$350.00	\$700.00	2 days no charge then Standard rates apply	Minimum 65HP tractor 540 PTO
<b>GRAIN BAG EXTRACTOR</b>					
Tongue hitch	\$350.00	\$350.00	\$700.00	2 days no charge then Standard rates apply	Maximum 120HP tractor 540 PTO
<b>GRAIN BAG ROLLER</b>					
2 5/16" ball	\$50.00	No charge	No Charge	No Charge	Self powered, gas motor
<b>GRAIN VAC</b>					
single or double tongue hitch	\$400.00	\$300.00	\$400.00	No Charge	1000 PTO 85 hp tractor
<b>GRILLS &amp; BBQ/Grill Trailer – does not include propane tanks</b>					
Portable grills (2 units available)	\$50.00	\$5.00	\$25.00	2 days no charge then Standard rates apply	
BBQ/Grill Trailer 2 5/6 ball hitch	\$150.00	\$75.00	\$150.00	2 days no charge then Standard rates apply	recommend ¾ ton to pull
<b>HITCH</b> 2" ball or 2 5/16" ball \$50.00 deposit. No deposit required if using to transport rental equipment					
<b>MANURE SPREADER</b>					
Minimum ¾ ton to pull Pintle hitch	\$400.00	\$200.00	\$400.00	2 days no charge then Standard rates apply	125hp tractor & 1000 PTO
<b>MULCH APPLICATOR</b> for tree planting					
Tongue hitch	\$50.00	No Charge	No Charge	2 days no charge then Standard rates apply	
<b>MULCH</b> Cost recovery for all users					
<b>PORTABLE LOADING CHUTE</b>					
Requires – 2" ball	\$50.00	\$25.00	\$50.00	2 days no charge then Standard rates apply	Optional 4 heavy duty panels
<b>POST POUNDER</b>					
Single tongue hitch	\$300.00	\$150.00	\$300.00	2 days no charge then Standard rates apply	Self powered, gas motor

<b>EQUIPMENT</b>	<b>DEPOSITS -</b> Damage/Cleaning	<b>STANDARD</b> Per Day	<b>COMMERCIAL</b> Per Day	<b>COMMUNITY ORGANIZATION</b> Per Day	<b>NOTES</b>
<b>PULL TYPE GRADER aka LAND LEVELLER</b>					
Tongue hitch	\$300.00	\$150.00	\$300.00	2 days no charge then Standard rates apply.	Tractor size 400 HP 14 foot Hygrade with hydraulic lift, tilt, angle, offset rear steering
<b>ROLLER MILL</b>					
	\$50.00	\$20.00	\$40.00	2 days no charge then Standard rates apply	110 volt, electric
<b>SCALES</b>					
Bale Spear Scale 2" ball	\$100.00	\$30.00	\$150.00	2 days no charge then Standard rates apply	Electric over hydraulic controls
<b>SCARE CANNON (for birds and large animals in crops)</b>					
	\$50.00	No charge	\$50.00	No charge	
<b>SIGNS</b> c/w stand if required \$60 deposit No rental charge					
<b>SPRAYERS</b>					
Backpack	\$50.00	No Charge	No charge	No Charge	Hand pump
Quad Mount	\$50.00	No Charge	No Charge	No Charge	12' boomless nozzles & handgun (30L)
Quad - Pull type	\$50.00	No Charge	No Charge	No Charge	Handgun & 12' boomless nozzles (270L)
2 for truck bed - Skid Mount	\$50.00	No Charge	No Charge	No Charge	12" Handgun, 12V pump, (270L tank)
Truck Mount: Optional: 20 ft boom	\$200.00	No Charge	No Charge	2 days no charge then Standard rates apply	Requires hitch receiver to mount boom. 300gal tank.
<b>STEAM TABLES</b>					
Steam Table	\$50.00	\$5.00	\$25.00	2 days no charge then Standard rates apply	
<b>TOILETS</b>					
Both on same trailer 2" ball	\$100.00	\$40.00	\$100.00	2 days no charge then Standard rates apply	

<b>EQUIPMENT</b>	<b>DEPOSITS -</b> Damage/Cleaning	<b>STANDARD</b> Per Day	<b>COMMERCIAL</b> Per Day	<b>COMMUNITY ORGANIZATION</b> Per Day	<b>NOTES</b>
<b>WASH STATION</b>					
	\$50.00	\$10.00	\$25.00	2 days no charge then Standard rates apply	Two sinks with foot pump
<b>WATER PUMP</b>					
4" PTO ½ mile hose ¾ ton or larger truck 2 5/16 " ball	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each  \$200.00 each	\$300.00 each  \$500.00 each	2 days no charge then Standard rates apply	April 1– September 30 October 1–Mar 31
PTO Pump ONLY	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each  \$200.00 each	\$300.00 each  \$500.00 each	2 days no charge then Standard rates apply	April 1– September 30 October 1–Mar 31
Extra Hose	Covered by pump deposit, \$50.00 if only renting hose.	\$1.00 per hose	\$5.00 per hose	2 days no charge then Standard rates apply	If not renting a pump, hose deposit is a flat fee regardless of number of hoses being rented.
<b>WIRE ROLLER</b>					
Tongue hitch or receiver	\$50.00	\$25.00	\$50.00	2 days no charge then Standard rates apply	Requires hydraulics to operate
<b>OTHER:</b>					
<b>ADMINISTRATION FEE</b> – sourcing replacement materials, parts and rental equipment due to loss or damage by renter: 15% of total replacement cost (plus GST)					
<b>FREE HALF DAY RENT INCENTIVE</b> Renters hauling rental equipment more than 50 kms from the pick up point will qualify for one half day of free rent. To qualify renters must provide mileage from their point of origin (home or worksite) to pick up point.					
<b>SHOP RATE</b> for cleaning and repair of rental equipment: \$50.00 per hour – minimum 1 hour					

# Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 25, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Funding Request – Whitelaw Agricultural Society</b>
File:	62-02-02

## DESCRIPTION:

The Whitelaw Agricultural Society is requesting funding to sponsor the pouring of a 55' x 14' concrete pad under the covered roof at the Whitelaw Agricultural Society Community Hall.

## BACKGROUND:

At the May 28, 2024 Regular Council Meeting Council was presented with a funding request from the Whitelaw Agricultural Society. At that meeting Council made the following motion:

C314-24(5-28-24) RESOLUTION by Councillor Walmsley to table the Whitelaw Agricultural Society funding request to sponsor the pouring of a 55' x 14' concrete pad under the covered roof at the Whitelaw Agricultural Society Community Hall, until more information has been received. CARRIED.

The Whitelaw Agricultural Society has provided more information to aid Council in their decision.

## ATTACHMENTS:

- Email from Whitelaw Agricultural Society
- Whitelaw Agricultural Society Financial Report
- Quote for Concrete Pad
- May 28, 2024 Whitelaw Agricultural Society Funding Request RFD
- Sponsorship Request Letter
- Pictures of the Whitelaw Agricultural Society Community Hall
- Grants History (2004 – May 22, 2024)

## RECOMMENDATION:

1. **RESOLUTION** by... to sponsor the pouring of a 55' x 14' concrete pad at the Whitelaw Agricultural Society Community Hall in the amount of \_\_\_\_\_ with funds to be allocated from the Rate Stabilization Reserve.

OR

2. **RESOLUTION** by... to deny the Whitelaw Agricultural Society's funding request.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b> 	<b>CAO:</b> 
---------------------------------------------	------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------

## Lori Jobson

---

**From:** Bonnie Morgan  
**Sent:** June 11, 2024 8:40 AM  
**To:** Lori Jobson  
**Subject:** FW: Whitelaw Ag Society Donation Request  
**Attachments:** 2024 YTD Finacnials .pdf; Quote.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

FYI

---

**From:** Taya Lee <whitelawcurling@gmail.com>  
**Sent:** Tuesday, June 11, 2024 8:15 AM  
**To:** Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>; Danae Walmsley <danaewalmsley@outlook.com>  
**Subject:** Whitelaw Ag Society Donation Request

Hello,

Ask per my conversation with Danae. Here is more information for our request for help with the cement pad for handicap ramp for the hall. We are hosting an event (Timeless Traditions) June 22 2024 to help raise funds for the project. We are planning to do most of the work ourselves to save money. Joe our Director has gathered info for the estimated costs of the project. I have attached to this email as well as a YTD sheet of our financials and balances. We have received donations for our event in the amount of \$10500.00. From that we will still need to pay expenses from the event. Whatever is leftover will be put towards the project. Any help will be greatly appreciated. Please reach out if you have any questions

Taya  
780-835-1291

--

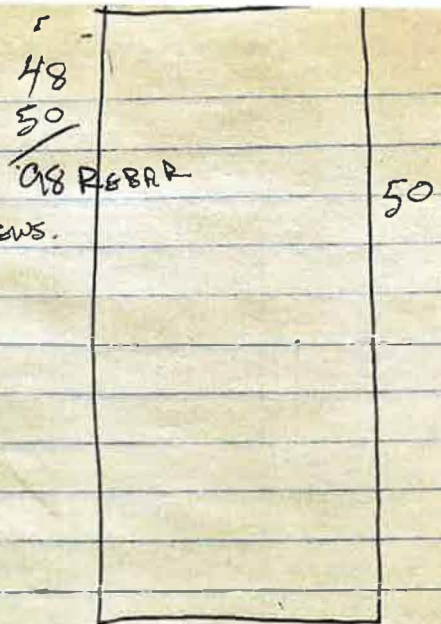
**Whitelaw Agricultural Society**

Box 175  
Whitelaw, AB  
ToH 3To

<b>Whitelaw Agricultural Society 2023-2024</b>	
<b><i>Income</i></b>	
Memberships	-\$305.00
Donations	\$1,275.00
Hall Rent	\$3,510.00
Interest	\$3.82
Tower Rent	\$0.00
Dance Income	\$3,454.33
Chase the Ace Income	\$3,685.00
	<b>\$11,623.15</b>
<b><i>Expenses</i></b>	
Power	\$3,563.52
Gas	\$2,922.41
Bank Charges	\$198.10
Cleaning	\$690.00
Water & Sewer	\$471.40
Garbage	\$606.16
Insurance	-\$636.00
Repairs & Maintenance	\$10,657.58
Dance Expenses	\$4,605.93
Accounting	\$6,306.30
Sponsorships	\$1,000.00
Chase the Ace	\$0.00
	<b>\$30,385.40</b>
<b>General Bank balance</b>	<b>\$17,720.32</b>

Casino Bank Balance	\$1,579.65
GIC	\$103,450.00

# Quote



- REBAR  
 FORMS ~~and Screws~~ 8-2x6x16 STAKES. SCREWS.  
 - ~~FORMS~~ 15.29. 29.99

REBAR PACKER (ROD HELPER)  
 GRAVEL

- PREP WORK. - REMOVE COURSE GRAVEL. 16 1/2  
 TO 10-12" BELOW GRADE.  
 - PACK 5-6" OF SMALL GRAVEL.  
 - SET-UP FORMS- AND STAKES THEM.  
 - LAY AND TIE REBAR. RAISE WITH BRICK PIECES.  
 - POUR CONCRETE. TROWEL. AND BROOM FINISH.

LABOR APPROX. 80 HOURS. @ \$30.00

		- \$2400.00
EQUIPMENT SKID STEER	5 HRS	- \$150.00
PACKER	2 HRS	- \$150.00
DUMP TRAILER	2 HRS	- \$100.00
REBAR 700 10'	10.89.	- \$1089.00
2x6x16 @ \$15.29 x 8	\$122.32	- \$122.32
BUNDLES STAKES		- \$29.99
CONCRETE. 10 meters @ 246.00	mileage \$168	- \$2628.00

TOTAL \$6669.31  
 G.S.T. 333.47  
 \$7002.77

Hilroy



# Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 28, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Funding Request – Whitelaw Agricultural Society</b>
File:	62-02-02

DESCRIPTION:

The Whitelaw Agricultural Society is requesting funding to sponsor the pouring of a 55' x 14' concrete pad under the covered roof at the Whitelaw Agricultural Society Community Hall.

BACKGROUND:

The Whitelaw Agricultural Society Community Hall has a covered roof with a wheelchair ramp. It was built so that vehicles with seniors and persons with disabilities could drive their vehicles under the roof and unload their wheelchairs to access the ramp and the hall. Since the area under the covered roof is gravel, these individuals have a hard time maneuvering their wheelchairs through the gravel. The group is raising funds to pour a concrete pad under the covered roof to assist these individuals in gaining access to the hall.

ATTACHMENTS:

- Sponsorship Request Letter
- Pictures of the Whitelaw Agricultural Society Community Hall
- Grants History (2004 – May 22, 2024)

RECOMMENDATION:

1. **RESOLUTION** by... to sponsor the pouring of a 55' x 14' concrete pad at the Whitelaw Agricultural Society Community Hall in the amount of \_\_\_\_\_ with funds to be allocated from the Rate Stabilization Reserve.

OR

2. **RESOLUTION** by... to deny the Whitelaw Agricultural Society's funding request.

Initials show support - Reviewed by:	Manager:		CAO:	
--------------------------------------	----------	--------------------------------------------------------------------------------------	------	---------------------------------------------------------------------------------------



~ Timeless Tradition's~

A few members of the Whitelaw Agricultural Society were sitting around the kitchen table discussing life... Imagine that! Discussion was heavy in reference to the younger generation will never know what it was like when we were growing up. How to enjoy good clean fun without palm held games, cell phones or the television on all day! To know it is okay to get dirty; have a scrape and know everything will be okay; It is not about winning but about participating. Meeting with both old and new friends of all ages, learning and respecting one another. So, we brought this to our next board meeting and was approved!

Suggestions began flowing in thus now we will be hosting an annual event from here on in. This year the hall was not available for July 1, 2024; hence it is June 22, 2024. After this year will be hosted yearly being held July 1 of each year also in Celebration with Canada Day. Many members of the Community fondly remember "The July 1 Picnic" at Whitelaw.

As members of the Whitelaw Agricultural Society, we work towards improving our Facilities at Both the Community Hall and the Whitelaw Curling Rink (all volunteers). We feel keeping our communities alive big or small is vital for all age groups and locations.

This year our Goal is to raise funds to pour a concrete pad 55' x 14' under our covered roof (with wheelchair ramp). We noticed with the many functions held at our Community Hall, the elderly and the handicap have difficulty accessing with this area being gravel.

Please help us with your Sponsorship or Donations and  
Bring back to "Old Days" for a Day with a Twist!  
Thanks you in advance for your consideration.

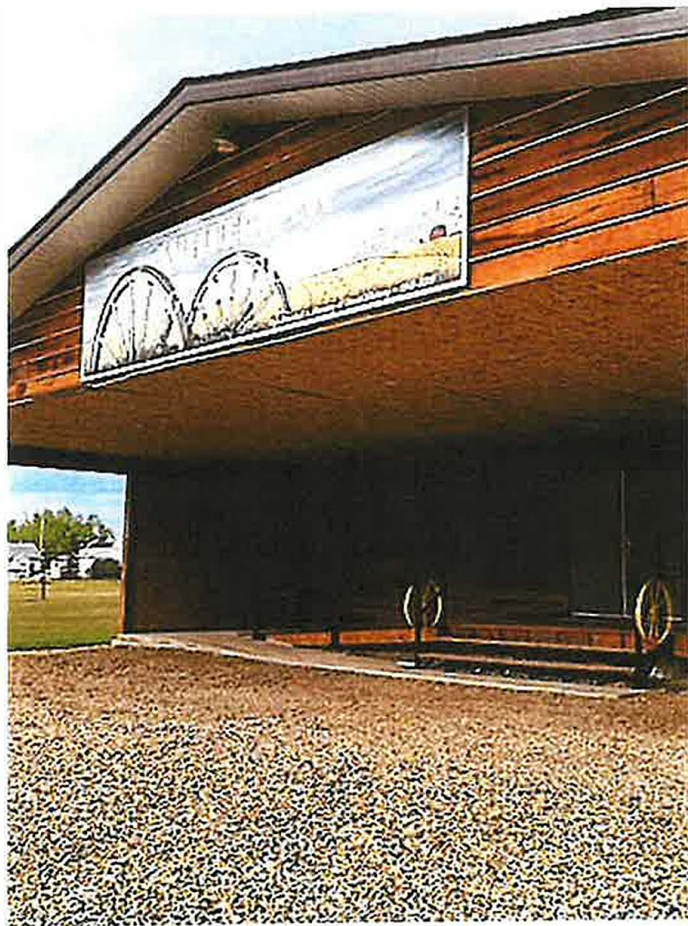
## Sponsorship

<b>Platinum</b> \$1000 plus	<b>Gold</b> \$1000	<b>Bronze</b> \$750.00	<b>Silver</b> \$250- 500.00	<b>Notable</b>
--------------------------------	-----------------------	---------------------------	-----------------------------------	----------------

Please contact:

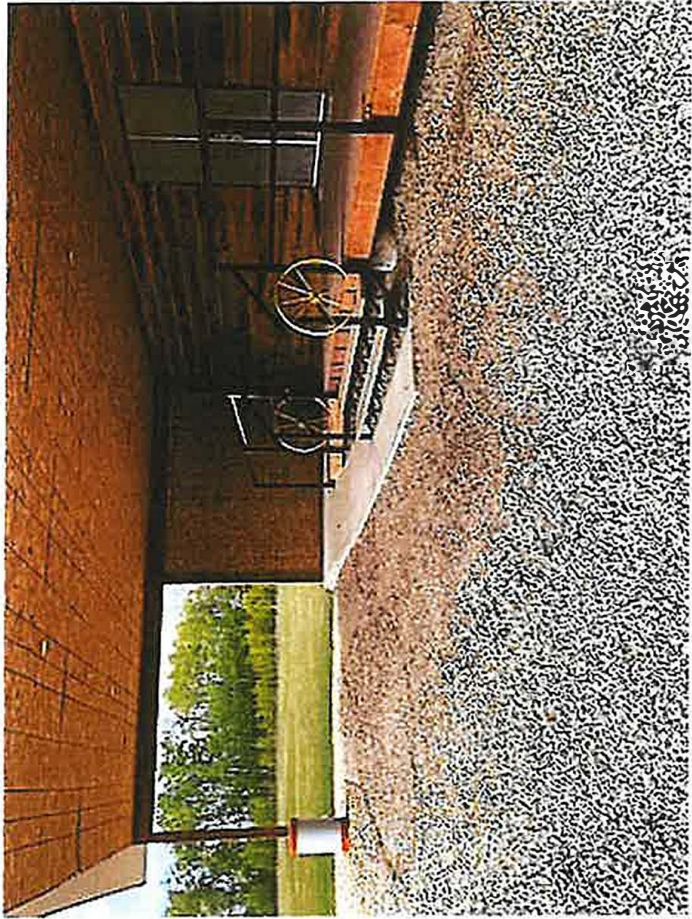
<b>Maryanne Halwa</b>	<b>780-876-2353</b>
<b>Petra Cowell</b>	<b>780-618-9505</b>

Whitelaw Agricultural Society PO Box 175 Whitelaw, AB T0H 3T0  
E-Transfers/ Donations / Sponsors: whitelawag@gmail.com (E-Transfer Message - timelesstraditions)









Capital Grants, General Grants (non-cost share) & Beyond Border Grants					
2004 to May 22, 2024					
Organization	Project	Type of Grant	Approved	Amount	Total by Organization
All Saints Anglican Church	New foundation	Capital	2010	\$ 17,000.00	
All Saints Anglican Church	Repairs and landscaping for church	Capital	2013	\$ 5,000.00	
					\$ 22,000.00
All Saints Ukranian Catholic Parish	Demolition of old church for public safety reasons	Capital	2017	\$ 6,500.00	
All Saints Ukranian Catholic Parish	lawn mower	General	2017	\$ 4,700.00	
					\$ 11,200.00
Burnt River Recreation Association	Playground Equipment	Capital	2007	\$ 3,900.00	
Burnt River Recreation Association	Lawn Mower	Capital	2006	\$ 10,750.00	
Burnt River Recreation Association	Utility Trailer	Capital	2007	\$ 4,400.00	
Burnt River Recreation Association	Covered Pole Shed at Burnt Lee Park	Capital	2014	\$ 6,250.00	
Burnt River Recreation Association	Subdivide Burnt Lee Park from SW22-83-1-W6M	General	2017	\$ 6,500.00	
					\$ 31,800.00
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 2	General	2021	\$ 87,190.00	
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 1	General	2021	\$ 10,000.00	
Carters Camp Recreational Society	Campground Upgrades	Capital	2006	\$ 7,500.00	
					\$ 104,690.00
Cherry Canyon Agricultural Society	Facility Improvement Project	Capital	2007	\$ 14,965.00	
Cherry Canyon Agricultural Society	Fire tank	General	2010	\$ 10,000.00	
Cherry Canyon Agricultural Society	Oles Lake Playground Enhancement project	Capital	2011	\$ 17,600.00	
Cherry Canyon Agricultural Society	Additional Fire fighting equipment	General	2013	\$ 26,300.00	
Cherry Canyon Agricultural Society	Renovations to Cherry Canyon Hall	Capital	2016	\$ 25,000.00	
Cherry Canyon Agricultural Society	Fitness Centre Equipment	Capital	2016	\$ 12,479.50	
Cherry Canyon Agricultural Society	lawn mower	General	2019	\$ 4,500.00	
Cherry Canyon Agricultural Society	Playground	Capital	2020	\$ 22,000.00	
Cherry Canyon Agricultural Society	two Ball diamond dugouts	Capital	2020	\$ 5,000.00	
Cherry Canyon Agricultural Society	Hall Renovations (replacing windows, sidewalks and re-roofing half the building)	Capital	2021	\$ 20,000.00	
Cherry Canyon Agricultural Society	water repair & cement pad Roof Repair	Capital	2010/2012	\$ 11,000.00	
Cherry Canyon Agricultural Society	fire trailer tire replacement	General	2024	\$ 16,170.00	
					\$ 185,014.50

<b>Capital Grants, General Grants (non-cost share) &amp; Beyond Border Grants</b>					
<b>2004 to May 22, 2024</b>					
<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
Cherry Point Promotion Association	Cherry Point Hall	Capital	2005	\$ 7,500.00	
Cherry Point Promotion Association	Hall repairs & Improvements	Capital	2011	\$ 5,000.00	
Cherry Point Promotion Association	Renovations and repairs to the Hall	Capital	2013	\$ 2,500.00	
					<b>\$ 15,000.00</b>
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Outdoor Arena & Motor Cross Track	Capital	2009	\$ 25,000.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Improvements to Multi-Plex grounds	Capital	2012	\$ 15,500.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Equipment to groom and maintain grounds, chutes for arena and a light plant/generator	Capital	2015	\$ 25,000.00	
					<b>\$ 65,500.00</b>
Cleardale Agricultural Society	2 Zero Turn lawn mowers	General	2013	\$ 31,920.00	
Cleardale Agricultural Society	Outdoor Skating Rink Upgrades	Capital	2016	\$ 12,000.00	
Cleardale Agricultural Society	Cemetery Sign Project	General	2018	\$ 2,000.00	
Cleardale Agricultural Society	Cleardale OHV Park Bandstand Project	Capital	2020	\$ 10,000.00	
Cleardale Agricultural Society	Move and set up replacement Salt & Pepper Club	Capital	2010	\$ 10,000.00	
Cleardale Agricultural Society	OHV Park	Capital	2005	\$ 50,000.00	
Cleardale Agricultural Society	Community Facilities Upgrades	Capital	2008	\$ 22,500.00	
Cleardale Agricultural Society	Equipment purchases and golf course upgrades	General	2015	\$ 125,000.00	
Cleardale Agricultural Society	Power & water at OHV park	General	2016	\$ 40,160.00	
					<b>\$ 303,580.00</b>
Cleardale Community Enhancement Society	Paving parking lot at Seniors Housing	General	2017	\$ 150,000.00	
					<b>\$ 150,000.00</b>
Cleardale Preschool	Start up funds	General	2023	\$ 3,000.00	
Cleardale Preschool	2024 Operating Grant	CSSG	2024	\$ 20,000.00	
					<b>\$ 23,000.00</b>
David Thompson Bible Camp	Bathroom Building Improvements	Capital	2008	\$ 21,000.00	
					<b>\$ 21,000.00</b>
David Thompson Hall Society	Furnace	Capital	2006	\$ 5,000.00	
David Thompson Hall Society	Cement pad for Park Shelter	Capital	2010	\$ 4,500.00	
David Thompson Hall Society	New entrance steps and wheel chair ramp	Capital	2013	\$ 5,000.00	
David Thompson Hall Society	Fire Escape improvements	Capital	2014	\$ 11,500.00	



<b>Capital Grants, General Grants (non-cost share) &amp; Beyond Border Grants</b>					
<b>2004 to May 22, 2024</b>					
<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
David Thompson Hall Society	Furnace replacements	Capital	2017	\$ 17,000.00	
David Thompson Hall Society	Geotechnical services	General	2023	\$ 3,500.00	
					<b>\$ 46,500.00</b>
End of Steel Heritage Museum Society	Re-doing the inside of the Lubeck Hall Building	Capital	2011	\$ 23,400.00	
End of Steel Heritage Museum Society	Taxidermy Building	Capital	2004	\$ 40,000.00	
End of Steel Heritage Museum Society	Museum Kitchen Renovations	Capital	2008	\$ 25,000.00	
End of Steel Heritage Museum Society	Blacksmith Shop	Capital	2009	\$ 25,000.00	
End of Steel Heritage Museum Society	Armed Forces Building Roof	Capital	2014	\$ 4,779.58	
End of Steel Heritage Museum Society	Construction of pole shed and purchase of a new lawn mower	Capital	2016	\$ 10,000.00	
End of Steel Heritage Museum Society	R&M of exterior log buildings & purchase of two tent shelters	Capital	2018	\$ 4,800.00	
End of Steel Heritage Museum Society	Upgrades to playground, floor in market shed & finishing Ukrainian Heritage house	Capital	2019	\$ 14,050.00	
End of Steel Heritage Museum Society	Lavatory trailer	General	2020	\$ 120,000.00	
End of Steel Heritage Museum Society	Museum & Park - various improvements (scope change 2021 dance floor to trappers cabin)	Capital	2020	\$ 11,009.00	
End of Steel Heritage Museum Society	General repairs	General	2023	\$ 27,000.00	
					<b>\$ 305,038.58</b>
Eureka River Agricultural Society	Playground	General	2023	\$ 60,000.00	
					<b>\$ 60,000.00</b>
Fairview Aquatic Centre	phase 2 basin resurfacing	Beyond Borders	2017	\$ 7,500.00	
					<b>\$ 7,500.00</b>
Fairview Curling Club	curling stones replacement	Beyond Borders	2017	\$ 2,500.00	
					<b>\$ 2,500.00</b>
Fairview Day Care & Playschool Society	Construction of Day Care Facility	Beyond Borders	2016	\$ 150,000.00	
					<b>\$ 150,000.00</b>
Fairview Lions Club	Cummings Lake Music Fest	Beyond Borders	2019	\$ 2,500.00	
					<b>\$ 2,500.00</b>
George Lake Aquatic Recreation Association	Campground Upgrade	Capital	2004	\$ 12,000.00	
George Lake Aquatic Recreation Association	Washroom/Shower Facility	Capital	2008	\$ 25,000.00	
George Lake Aquatic Recreation Association	Installation of power to the camping stalls.	Capital	2012	\$ 12,272.00	

<b>Capital Grants, General Grants (non-cost share) &amp; Beyond Border Grants</b>					
<b>2004 to May 22, 2024</b>					
<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
George Lake Aquatic Recreation Association	Playground	Capital	2015	\$ 25,000.00	
George Lake Aquatic Recreation Association	Upgrading existing power grid	Capital	2017	\$ 20,000.00	
George Lake Aquatic Recreation Association	Tractor & Campground upgrades	General	2019	\$ 36,000.00	
					<b>\$ 130,272.00</b>
Hines Creek & District Figure Skating Club	Jumping Harness	Capital	2008	\$ 2,750.00	
					<b>\$ 2,750.00</b>
Hines Creek Composite School Parent Assoc.	Playground pea gravel and retaining timbers	Capital	2011	\$ 9,000.00	
Hines Creek Composite School Parent Assoc.	Playground Equipment Replacement & Outside Seating area	Capital	2010	\$ 25,000.00	
Hines Creek Composite School Parent Assoc.	Phys Ed & Music Equipment	Capital	2008	\$ 1,308.72	
Hines Creek Composite School Parent Assoc.	Replacement score clock & shot clock	Capital	2015	\$ 6,250.00	
Hines Creek Composite School Parent Assoc.	Hines Creek Composite Nutrition Program	CSSG	2024	\$ 4,000.00	
					<b>\$ 45,558.72</b>
Hines Creek Curling Club	new ceiling, lighting & ice scraper	Capital	2009	\$ 21,225.00	
					<b>\$ 21,225.00</b>
Hines Creek Golf & Country Association	Purchase 313.6 acres Rec Lease 910012	General	2014	\$ 131,500.00	
Hines Creek Golf & Country Association	Irrigation System Completion Project	General	2020	\$ 67,693.89	
Hines Creek Golf & Country Association	automate part of irrigation system	Capital	2010/2012	\$ 25,000.00	
Hines Creek Golf & Country Association	Workshop	Capital	2006	\$ 15,000.00	
Hines Creek Golf & Country Association	New Fairways	Capital	2007	\$ 13,085.00	
Hines Creek Golf & Country Association	Equipment replacement for a tractor and mowers	Capital	2010	\$ 25,000.00	
Hines Creek Golf & Country Association	Complete clubhouse	Capital	2015	\$ 25,000.00	
					<b>\$ 302,278.89</b>
Hines Creek Municipal Library	Seniors, Parents & Tots Craft Supplies	CSSG	2024	\$ 6,000.00	
					<b>\$ 6,000.00</b>
Hinterland Cemetery Company	Lawn mower, fence & storage	General	2019	\$ 15,000.00	
					<b>\$ 15,000.00</b>
Immaculate Heart of Mary Parish Cemetery	lawn mower	Capital	2017	\$ 3,150.00	
					<b>\$ 3,150.00</b>
Mary Island Recreational Development Society	upto 8 seasonal lots & road	Capital	2019	\$ 32,000.00	

<b>Capital Grants, General Grants (non-cost share) &amp; Beyond Border Grants</b>					
<b>2004 to May 22, 2024</b>					
<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
Many Island Recreational Development Society	Boat Launch improvements	General	2019	\$ 10,000.00	
Many Island Recreational Development Society	Playground Equipment upgrade/replacement and solar lights	Capital	2010	\$ 25,000.00	
Many Island Recreational Development Society	Campground Upgrades	Capital	2004	\$ 25,000.00	
Many Island Recreational Development Society	Upgrade the outhouses, bring the sani-dump into compliance install solar lights in the campground.	Capital	2012	\$ 10,700.00	
Many Island Recreational Development Society	Generator	General	2015	\$ 6,000.00	
Many Island Recreational Development Society	Loop road and 10 seasonal lots	Capital	2021	\$ 10,000.00	
Many Island Recreational Development Society	Playground	General	2023	\$ 40,000.00	
					\$ 158,700.00
Menno Simons Community School Parents Association	Menno Simons Community School Playground Improvement project	Capital	2011	\$ 24,830.00	
					\$ 24,830.00
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #1	Capital	2009	\$ 5,667.00	
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #2	Capital	2009	\$ 6,167.00	
Montagneuse Valley Cemetery Committee	Survey to map existing and future plots	General	2022	\$ 4,000.00	
					\$ 15,834.00
Municipal District of Fairview No. 136	System (AWOS) at the Fairview Airport.	BBG	2023	\$ 16,641.89	
					\$ 16,641.89
Peace Valley Snow Riders	Hines Creek Trail	General	2018	\$ 20,000.00	
					\$ 20,000.00
Senior Check-In Line	2018 Operating grant	General	2018	\$ 8,500.00	
Senior Check-In Line	2019 Operating grant	General	2019	\$ 8,500.00	
Senior Check-In Line	2020 Operating Grant	General	2020	\$ 8,500.00	
Senior Check-In Line	2021 Operating Grant	General	2021	\$ 6,000.00	
Senior Check-In Line	2022 Operating Grant	General	2022	\$ 6,500.00	
Senior Check-In Line	2023 Operating Grant	General	2023	\$ 6,000.00	
Senior Check-In Line	2023 Operating Grant	General	2023	\$ 1,000.00	
Senior Check-In Line	2024 Operating Grant	General	2024	\$ 7,000.00	
Senior Check-In Line	Seniors Social Connection Events	CSSG	2024	\$ 6,000.00	
					\$ 58,000.00
SHARE Radio Broadcasting Association	Additional transmitter and receiver site in Cleardale	Capital	2010	\$ 5,000.00	

<b>Capital Grants, General Grants (non-cost share) &amp; Beyond Border Grants</b>					
<b>2004 to May 22, 2024</b>					
<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
					\$ 5,000.00
Svittanok Ukrainian Dance Company	Ukranian Heritage Preservation building at the End of Steel Museum	Capital	2013	\$ 20,000.00	
					\$ 20,000.00
Village of Hines Creek	HC Playground	Capital	2005	\$ 18,920.00	
Village of Hines Creek	Arena Upgrade Project	Capital	2006	\$ 25,000.00	
Village of Hines Creek	Hines Creek Fitness Centre	Capital	2006	\$ 5,000.00	
					\$ 48,920.00
Whitelaw Ag Society	Hall entry & parking repairs	Beyond Borders	2019	\$ 10,000.00	
					\$ 10,000.00
Worsley Agricultural Society	Arena Renovations	Capital	2006	\$ 50,000.00	
Worsley Agricultural Society	Improvements to the Worsley Arena	Capital	2012	\$ 25,000.00	
Worsley Agricultural Society	Worsley Arena upgrades & repairs	General	2015	\$ 100,000.00	
Worsley Agricultural Society	Arena Roof & other repairs	General	2019	\$ 60,000.00	
Worsley Agricultural Society	Bike & Skate Park	Capital	2012	\$ 25,000.00	
					\$ 260,000.00
Worsley Central School Parent Council	Renovations to kitchen to a three (3) basin sink	Capital	2010	\$ 2,500.00	
Worsley Central School Parent Council	Basketball court pavement	Capital	2015	\$ 16,000.00	
					\$ 18,500.00
Worsley Central School Parent Society	Coaching for Life	CSSG	2024	\$ 6,000.00	
					\$ 6,000.00
Worsley Chamber of Commerce	Town Center Beautification	Capital	2004	\$ 10,000.00	
					\$ 10,000.00
Worsley Clear Hills Ski Club	Chair Lift Project	Capital	2007	\$ 250,000.00	
Worsley Clear Hills Ski Club	Magic Carpet Conveyor Lift	Capital	2020	\$ 50,000.00	
					\$ 300,000.00
Worsley Early Childhood Education Foundation	Preschool Playground	Capital	2016	\$ 10,000.00	
Worsley Early Childhood Education Foundation	storage shed	Capital	2017	\$ 3,517.50	
Worsley Early Childhood Education Foundation	2024 Operating Funds	CSSG	2024	\$ 28,300.00	
					\$ 41,817.50

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants  
2004 to May 22, 2024**

<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
Worsley Historical & Cultural Association	Farr House Restoration	Capital	2004	\$ 12,500.00	
Worsley Historical & Cultural Association	Workshop	Capital	2005	\$ 12,500.00	
Worsley Historical & Cultural Association	Moving the Basnett store from Eureka River to the Museum's Heritage Farm Site.	Capital	2012	\$ 25,000.00	
Worsley Historical & Cultural Association	United Church building at Worsley Museum site	Capital	2017	\$ 25,000.00	
Worsley Historical & Cultural Association	Museum site improvements & upgrades	Capital	2019	\$ 25,000.00	
					<b>\$ 100,000.00</b>
Worsley Pioneer Club	Handibus Purchase	General	2019	\$ 94,975.00	
					<b>\$ 94,975.00</b>
Worsley Volunteer Fire Fighters' Society	Fitness Equipment	Capital	2007	\$ 13,650.00	
Worsley Volunteer Fire Fighters' Society	New Playground Equipment	Capital	2012	\$ 25,000.00	
					<b>\$ 38,650.00</b>
Youth Enhancement Society of Hines Creek	2024 Operating Funds	CSSG	2024	\$ 39,500.00	
					<b>\$ 39,500.00</b>
	Total:			<b>\$ 3,320,426.08</b>	<b>\$ 3,320,426.08</b>

# Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 25, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Funding Request – Worsley Agricultural Society</b>
File:	62-02-02

## DESCRIPTION:

The Worsley Agricultural Society has submitted a capital grant application to assist with the construction of a tobogganing hill and outdoor skating pond.

## BACKGROUND:

The Worsley Agricultural Society is building a tobogganing hill and outdoor skating rink on the south side of their property. They are requesting a capital grant of \$13,000.00 to help cover the cost of the project.

## ATTACHMENTS:

- Capital Grant Application
- Worsley Agricultural Society Financial Report
- Grants History (2004 – June 19, 2024)
- Policy 7002 – Capital Grants

## RECOMMENDATION:

1. **RESOLUTION** by... to approve a capital grant of \$13,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project with funds to be allocated from the Rate Stabilization Reserve.

OR

1. **RESOLUTION** by... to approve a capital grant in the amount of \_\_\_\_\_ for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project with funds to be allocated from the Rate Stabilization Reserve.

OR

2. **RESOLUTION** by... to deny the Worsley Agricultural Society's capital grant application.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b> 	<b>CAO:</b> 
---------------------------------------------	------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------

**Clear Hills County**

Box 240, Worsley, AB, T0H 3W0

Phone: (780) 685-3925 Fax: (780) 685-3960

**CAPITAL GRANT APPLICATION FORM**

**Deadline September 1**

**ORGANIZATION**

Legal Name: Worsley Agricultural Society Canadian Charities Act  
 Incorporation/Act Registered Under: Agricultural Societies Act Registration No: 10822 2399 RP0001  
 Contact Person: Melissa Kamphuis Phone No: (day) 780 835 9377 (evening) \_\_\_\_\_ (fax) \_\_\_\_\_  
 Attach Certificate of Incorporation under the Societies Act

List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers)

Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.)

**PROJECT**

Project Description/Details: (On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, and why you believe it should be funded.)

Total Project Cost \$ 26,000 (Attach a detailed breakdown of cost estimated for your project, do not include GST)

**FUNDING**

Capital Grant Requested \$ 13,000.00 (Maximum request is the lesser of 50% of total project (excluding GST) and \$25,000 Larger grants may be authorized by Council resolution)  
 Donated Labour / Services \$ 2,500.00 (Attach a detailed break down)  
 Donated Material / Equipment \_\_\_\_\_ (Attach a detailed break down)  
 Other funding: Casino Income 10,500.00 (Attach a detailed break down)  
 Total Project Funding (excluding GST) \$ 26,000.00 (This figure should be the sum of above figures and equal to the total Project cost)

Have you received other grants from the County in the past 5 years?  Yes  No  
 If yes: Year 2023 Amount \$5000 Project furnace lighting  
 Year \_\_\_\_\_ Amount \_\_\_\_\_ Project \_\_\_\_\_

(attach additional piece of paper if needed)

**DECLARATION**

- I declare that:
- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
  - The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
  - A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
  - Clear Hills County will be advised when the project starts should funding be approved.
  - As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

TITLE: Treasurer  
 ADDRESS: Box 35  
Worsley AB  
 POSTAL CODE: T0H 3W0  
 PHONE NO. (work) 780 835 9377 (home) \_\_\_\_\_  
 DATE June 5/24

SIGNATURE: OK  
 PRINT NAME: Melissa Kamphuis

**Worsley Agricultural Society  
Directors/Trustees Worksheet**

Name

Name	Address	Phone (780)	Fax (780)	Position	DOB: M/D/Y	Arm's Length	Term
Rossworm, Jordan B.	Box 218, Worsley, AB, T0H 3W0	685-3018	685-3694	Director	8/13/1981	no	2023/2024
Irwin, Cody R.	Box 402, Worsley, AB, T0H 3W0	835-0783	none	Director	1/21/1983	yes	
Baldry, Rachel, A.	Box 402, Worsley, AB, T0H 3W0	772-0387	none	Director	7/2/1982	yes	
Shanessy, William B.	Box 210, Worsley, AB, T0H 3W0	685-3842	none	Director	10/13/1984	no	
Ruecker, Baldur P.	Box 185, Worsley, AB, T0H 3W0	685-2546	685-2146	Director	7/14/1948	yes	
Ruecker, Jason A.	Box 205, Worsley, AB, T0H 3W0	835-0398	none	President	7/14/1974	yes	
Ruecker, Sharon E.	Box 185, Worsley, AB, T0H 3W0	685-2546	685-2146	Director	6/10/1952	yes	
Culmer, Karen L.	Box 121, Worsley, AB, T0H 3W0	685-3896	none	Secretary	5/30/1968	no	
Hale, Benjamin E.	Box 121, Worsley, AB, T0H 3W0	835-1899	none	Director	11/20/1986	yes	
Hale, Priscilla A.	Box 275, Worsley, AB, T0H 3W0	835-1067	none	Director	6/1/1988	yes	
Helgesen, Owen H.	Box 383, Worsley, AB, T0H 3W0	835-8214	none	Vice President	05/22/1973	no	
Mohr, Jaymie, L.	Box 205, Worsley, AB, T0H 3W0	2280204	none	Director	3/12/86	no	
Kamphuis, Melissa D.	Box 51, Worsley, AB, T0H 3W0	685-2444	none	Treasurer	9/17/1982	yes	



The Worsley Agricultural Society would like to take the opportunity to make a tobogganing hill and outdoor skating pond on the south side of our property with the Worsley Baptist Church taking down their Fellowship Centre. They have offered to haul it to the Ag Society property. We would then hire equipment to develop a hill, and the area the dirt is removed from would then become an outdoor skating rink and potentially a summer pond. We would also like to fence the area so trucks/quads can't come make a mess.

Cost:

\$2,500 donated labour/services hauling building pieces

\$10,000 dirt work (to make hill and pond)

\$10,000 fence material and installation

\$2,500 skating rink/pond material

\$1,000 outdoor lighting and posts material and installation

---

**\$26,000 Total**

# CERTIFICATE OF MEMBERSHIP

THIS IS TO CERTIFY THAT

**Worsley & District Agricultural Society**

IS A 2024 MEMBER IN GOOD STANDING OF  
**THE ALBERTA ASSOCIATION OF AGRICULTURAL SOCIETIES**



---

**Tim Carson**  
**Chief Executive Officer**

ALBERTA ASSOCIATION OF AGRICULTURAL SOCIETIES  
SUITE 108 J.G. O'DONOGHUE BLDG  
7000 - 113 STREET  
EDMONTON, ALBERTA T6H 5T6  
[www.albertaagsocieties.ca](http://www.albertaagsocieties.ca)



**WORSLEY AGRICULTURAL SOCIETY**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED OCTOBER 31, 2023**

InVision

CHARTERED PROFESSIONAL ACCOUNTANTS

## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the members of **Worsley Agricultural Society**

We have reviewed the accompanying financial statements of **Worsley Agricultural Society** that comprise the statement of financial position as at **October 31, 2023** and the statements of operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Conclusion*

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Worsley Agricultural Society as at October 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Peace River, Alberta  
November 22, 2023

*InVision*  
CHARTERED PROFESSIONAL ACCOUNTANTS

**WORSLEY AGRICULTURAL SOCIETY**  
**Statement of Operations and Changes in Net Assets**  
For the year ended October 31, 2023

	<u>2023</u>	<u>2022</u>
	\$	\$
<b>Revenues:</b>		
Alberta Agriculture - operating grant	24,455 <sup>+</sup>	24,699
Casino income	60 <sup>+</sup>	544
Clear Hills County grant	11,981 <sup>+</sup>	24,070
Concession booth	6,268 <sup>+</sup>	6,238
Donations - bursary	800	-
Interest income	41 <sup>+</sup>	82
Memberships	15 <sup>+</sup>	15
Rental	660 <sup>+</sup>	469
Skating fees	761 <sup>+</sup>	1,266
Special events	1,845 <sup>+</sup>	5,555
Worsley & District Recreational Board grant	<u>14,000<sup>+</sup></u>	<u>16,000</u>
	<u>60,886</u>	<u>78,938</u>
<b>Expenditures:</b>		
Bursary	1,400 <sup>+</sup>	1,700
Concession expenses	6,034 <sup>+</sup>	6,530
Donations	500 <sup>+</sup>	650
Insurance and licenses	17,029 <sup>+</sup>	15,853
Joint use of school	2,649 <sup>+</sup>	2,080
Memberships	300 <sup>+</sup>	300
Non-recoverable GST	570 <sup>+</sup>	1,055
Office	591 <sup>+</sup>	162
Other interest expense	60 <sup>+</sup>	76
Professional fees	2,900 <sup>+</sup>	2,900
Repairs and maintenance	3,894 <sup>+</sup>	25,750
Special events	518 <sup>+</sup>	2,673
Utilities	13,196	13,406
Wages and benefits	<u>11,701<sup>+</sup></u>	<u>20,210</u>
	<u>61,342</u>	<u>93,345</u>
<b>Deficiency of revenues over expenditures</b>	(456)	(14,407)
<b>Surplus, beginning of year</b>	<u>91,968</u>	<u>106,375</u>
<b>Surplus, end of year</b>	<u><u>91,512</u></u>	<u><u>91,968</u></u>

**WORSLEY AGRICULTURAL SOCIETY**  
**Statement of Financial Position**  
As at October 31, 2023

	<u>2023</u>	<u>2022</u>
	\$	\$
<b>ASSETS</b>		
<b>Current:</b>		
Cash (Note 3)	95,608	90,645
Accounts receivable (Note 4)	570	1,055
Prepaid expenses	<u>17,462</u>	<u>16,280</u>
	<u><b>113,640</b></u>	<u><b>107,980</b></u>
<b>LIABILITIES</b>		
<b>Current:</b>		
Accounts payable (Note 5)	21,057	2,900
Deferred revenue (Note 6)	<u>1,071</u>	<u>13,112</u>
	<b>22,128</b>	<b>16,012</b>
<b>NET ASSETS</b>		
<b>Unrestricted net assets</b>	<u><b>91,512</b></u>	<u><b>91,968</b></u>
	<u><b>113,640</b></u>	<u><b>107,980</b></u>

Approved by the Board

Members *Pravda Hauer*

Members *[Signature]*

# WORSLEY AGRICULTURAL SOCIETY

## Statement of Cash Flows

For the year ended October 31, 2023

	<u>2023</u>	<u>2022</u>
	\$	\$
<b>Operating activities:</b>		
Cash received from grants and contributions	39,255	40,699
Cash received from services	9,534	13,528
Cash received from memberships	15	15
Cash received from interest	41	246
Cash received from GST refund	1,055	555
Cash paid to bursary	(1,400)	(1,700)
Cash paid to suppliers	(31,776)	(62,555)
Cash paid to wages and benefits	(11,701)	(20,210)
	<u>5,023</u>	<u>(29,422)</u>
<b>Financing activity:</b>		
Cash paid for interest	(60)	(76)
<b>Investing activities:</b>		
Redemption of term deposits	-	40,521
Purchase of capital assets	-	(10,783)
	<u>-</u>	<u>29,738</u>
<b>Increase in cash</b>	<b>4,963</b>	<b>240</b>
<b>Cash, beginning of year</b>	<b>90,645</b>	<b>90,405</b>
<b>Cash, end of year</b>	<b>95,608</b>	<b>90,645</b>

# WORSLEY AGRICULTURAL SOCIETY

## Notes to the Financial Statements For the year ended October 31, 2023

### 1. **Nature of operations**

Worsley Agricultural Society is a not-for-profit organization incorporated under the Societies Act of Alberta. The society was formed to encourage improvements in agriculture and the quality of life in the agricultural community by providing community activities and facilities.

The society is a registered charity under the Income Tax Act.

### 2. **Significant accounting policies**

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

#### (a) **Cash and cash equivalents**

Cash and cash equivalents are defined as cash, balances with banks and short term deposits with term maturity of three months or less at the date of purchase.

#### (b) **Revenue recognition**

The society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Revenue from activities are recognized when the activities are held.

#### (c) **Capital expenditures expensed**

Purchased capital assets are recorded as expenses in the year they are acquired. Contributed capital assets are recorded at fair market value at the date of contribution. The accounting policies of the society provide for the charge against income of capital expenditures in the period of purchase.

#### (d) **Donated services**

The work of the Worsley Agricultural Society is dependent on the voluntary service of many members. Since these services are not normally purchased by the agricultural society and because of the difficulty of determining their fair value, the value of donated services is not recognized in these statements.

#### (e) **Income taxes**

No provision is made for income tax as the organization is not subject to income tax under Section 149(1)e of the Income Tax Act.



# WORSLEY AGRICULTURAL SOCIETY

## Notes to the Financial Statements

For the year ended October 31, 2023

### 2. Significant accounting policies (Continued)

#### (f) Financial instruments

##### (i) Measurement of financial instruments

The society initially measures its financial assets and liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

The society subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in deficiency of revenues over expenditures in the period incurred.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and deferred revenue.

The society has not designated any financial asset or financial liability to be measured at fair value.

##### (ii) Impairment

For financial assets measured at cost or amortized cost, the society determines whether there are indications of possible impairment. When there is an indication of impairment, and the society determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in deficiency of revenues over expenditures. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in deficiency of revenues over expenditures.

##### (g) Measurement uncertainty

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Significant areas requiring the use of estimates include: deferred revenue. Actual results may differ from management's best estimates as additional information becomes available in the future.

# WORSLEY AGRICULTURAL SOCIETY

## Notes to the Financial Statements

For the year ended October 31, 2023

### 3. Cash

	<u>2023</u>	<u>2022</u>
	\$	\$
Unrestricted cash	94,537	77,533
Restricted cash - AGLC Casino funds	1,071	1,131
Restricted cash - Clear Hills County arena grant	-	11,981
	<u>95,608</u>	<u>90,645</u>

### 4. Accounts receivable

	<u>2023</u>	<u>2022</u>
	\$	\$
GST rebate receivable	<u>570</u>	<u>1,055</u>

### 5. Accounts payable

	<u>2023</u>	<u>2022</u>
	\$	\$
Professional fees	2,900	2,900
Insurance	<u>18,157</u>	<u>-</u>
	<u>21,057</u>	<u>2,900</u>

### 6. Deferred revenue

	<u>2023</u>	<u>2022</u>
	\$	\$
AGLC Casino funds	1,071	1,131
Clear Hills County arena grant	<u>-</u>	<u>11,981</u>
	<u>1,071</u>	<u>13,112</u>

**WORSLEY AGRICULTURAL SOCIETY**  
**Notes to the Financial Statements**  
For the year ended October 31, 2023

**7. Capital assets charge to the statement of operations**

The cost of the capital assets held by Worsley Agricultural society is as follows:

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
Land	14,680	14,680
Building	515,772	515,772
Equipment	190,574	190,574
Automotive	31,758	31,758
	<b>752,784</b>	<b>752,784</b>

**8. Operating commitment**

The Society is committed to a twenty five year agreement for the repair, maintenance and installation of new equipment in the Centennial Park owned by Clear Hills County. The agreement is effective until September 2039.

**9. Economic dependence**

The Society receives a significant annual grant from Alberta Agriculture and Rural Development. This grant accounted for 40% of revenues (prior year 31%).

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants  
2004 to June 19, 2024**

<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
All Saints Anglican Church	New foundation	Capital	2010	\$ 17,000.00	
All Saints Anglican Church	Repairs and landscaping for church	Capital	2013	\$ 5,000.00	
					<b>\$ 22,000.00</b>
All Saints Ukranian Catholic Parish	Demolition of old church for public safety reasons	Capital	2017	\$ 6,500.00	
All Saints Ukranian Catholic Parish	lawn mower	General	2017	\$ 4,700.00	
					<b>\$ 11,200.00</b>
Burnt River Recreation Association	Playground Equipment	Capital	2007	\$ 3,900.00	
Burnt River Recreation Association	Lawn Mower	Capital	2006	\$ 10,750.00	
Burnt River Recreation Association	Utility Trailer	Capital	2007	\$ 4,400.00	
Burnt River Recreation Association	Covered Pole Shed at Burnt Lee Park	Capital	2014	\$ 6,250.00	
Burnt River Recreation Association	Subdivide Burnt Lee Park from SW22-83-1-W6M	General	2017	\$ 6,500.00	
					<b>\$ 31,800.00</b>
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 2	General	2021	\$ 87,190.00	
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 1	General	2021	\$ 10,000.00	
Carters Camp Recreational Society	Campground Upgrades	Capital	2006	\$ 7,500.00	
					<b>\$ 104,690.00</b>
Cherry Canyon Agricultural Society	Facility Improvement Project	Capital	2007	\$ 14,965.00	
Cherry Canyon Agricultural Society	Fire tank	General	2010	\$ 10,000.00	
Cherry Canyon Agricultural Society	Oles Lake Playground Enhancement project	Capital	2011	\$ 17,600.00	
Cherry Canyon Agricultural Society	Additional Fire fighting equipment	General	2013	\$ 26,300.00	
Cherry Canyon Agricultural Society	Renovations to Cherry Canyon Hall	Capital	2016	\$ 25,000.00	
Cherry Canyon Agricultural Society	Fitness Centre Equipment	Capital	2016	\$ 12,479.50	
Cherry Canyon Agricultural Society	lawn mower	General	2019	\$ 4,500.00	
Cherry Canyon Agricultural Society	Playground	Capital	2020	\$ 22,000.00	
Cherry Canyon Agricultural Society	two Ball diamond dugouts	Capital	2020	\$ 5,000.00	
Cherry Canyon Agricultural Society	Hall Renovations (replacing windows, sidewalks and re-roofing half the building)	Capital	2021	\$ 20,000.00	
Cherry Canyon Agricultural Society	water repair & cement pad Roof Repair	Capital	2010/2012	\$ 11,000.00	
Cherry Canyon Agricultural Society	fire trailer tire replacement	General	2024	\$ 16,170.00	
					<b>\$ 185,014.50</b>

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants  
2004 to June 19, 2024**

<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
Cherry Point Promotion Association	Cherry Point Hall	Capital	2005	\$ 7,500.00	
Cherry Point Promotion Association	Hall repairs & Improvements	Capital	2011	\$ 5,000.00	
Cherry Point Promotion Association	Renovations and repairs to the Hall	Capital	2013	\$ 2,500.00	
					<b>\$ 15,000.00</b>
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Outdoor Arena & Motor Cross Track	Capital	2009	\$ 25,000.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Improvements to Multi-Plex grounds	Capital	2012	\$ 15,500.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Equipment to groom and maintain grounds, chutes for arena and a light plant/generator	Capital	2015	\$ 25,000.00	
					<b>\$ 65,500.00</b>
Cleardale Agricultural Society	2 Zero Turn lawn mowers	General	2013	\$ 31,920.00	
Cleardale Agricultural Society	Outdoor Skating Rink Upgrades	Capital	2016	\$ 12,000.00	
Cleardale Agricultural Society	Cemetery Sign Project	General	2018	\$ 2,000.00	
Cleardale Agricultural Society	Cleardale OHV Park Bandstand Project	Capital	2020	\$ 10,000.00	
Cleardale Agricultural Society	Move and set up replacement Salt & Pepper Club	Capital	2010	\$ 10,000.00	
Cleardale Agricultural Society	OHV Park	Capital	2005	\$ 50,000.00	
Cleardale Agricultural Society	Community Facilities Upgrades	Capital	2008	\$ 22,500.00	
Cleardale Agricultural Society	Equipment purchases and golf course upgrades	General	2015	\$ 125,000.00	
Cleardale Agricultural Society	Power & water at OHV park	General	2016	\$ 40,160.00	
					<b>\$ 303,580.00</b>
Cleardale Community Enhancement Society	Paving parking lot at Seniors Housing	General	2017	\$ 150,000.00	
					<b>\$ 150,000.00</b>
Cleardale Preschool	Start up funds	General	2023	\$ 3,000.00	
Cleardale Preschool	2024 Operating Grant	CSSG	2024	\$ 20,000.00	
					<b>\$ 23,000.00</b>
David Thompson Bible Camp	Bathroom Building Improvements	Capital	2008	\$ 21,000.00	
					<b>\$ 21,000.00</b>
David Thompson Hall Society	Furnace	Capital	2006	\$ 5,000.00	
David Thompson Hall Society	Cement pad for Park Shelter	Capital	2010	\$ 4,500.00	
David Thompson Hall Society	New entrance steps and wheel chair ramp	Capital	2013	\$ 5,000.00	
David Thompson Hall Society	Fire Escape improvements	Capital	2014	\$ 11,500.00	

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants  
2004 to June 19, 2024**

<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
David Thompson Hall Society	Furnace replacements	Capital	2017	\$ 17,000.00	
David Thompson Hall Society	Geotechnical services	General	2023	\$ 3,500.00	
					<b>\$ 46,500.00</b>
End of Steel Heritage Museum Society	Re-doing the inside of the Lubeck Hall Building	Capital	2011	\$ 23,400.00	
End of Steel Heritage Museum Society	Taxidermy Building	Capital	2004	\$ 40,000.00	
End of Steel Heritage Museum Society	Museum Kitchen Renovations	Capital	2008	\$ 25,000.00	
End of Steel Heritage Museum Society	Blacksmith Shop	Capital	2009	\$ 25,000.00	
End of Steel Heritage Museum Society	Armed Forces Building Roof	Capital	2014	\$ 4,779.58	
End of Steel Heritage Museum Society	Construction of pole shed and purchase of a new lawn mower	Capital	2016	\$ 10,000.00	
End of Steel Heritage Museum Society	R&M of exterior log buildings & purchase of two tent shelters	Capital	2018	\$ 4,800.00	
End of Steel Heritage Museum Society	Upgrades to playground, floor in market shed & finishing Ukrainian Heritage house	Capital	2019	\$ 14,050.00	
End of Steel Heritage Museum Society	Lavatory trailer	General	2020	\$ 120,000.00	
End of Steel Heritage Museum Society	Museum & Park - various improvements (scope change 2021 dance floor to trappers cabin)	Capital	2020	\$ 11,009.00	
End of Steel Heritage Museum Society	General repairs	General	2023	\$ 27,000.00	
					<b>\$ 305,038.58</b>
Eureka River Agricultural Society	Playground	General	2023	\$ 60,000.00	
					<b>\$ 60,000.00</b>
Fairview Aquatic Centre	phase 2 basin resurfacing	Beyond Borders	2017	\$ 7,500.00	
					<b>\$ 7,500.00</b>
Fairview Curling Club	curling stones replacement	Beyond Borders	2017	\$ 2,500.00	
					<b>\$ 2,500.00</b>
Fairview Day Care & Playschool Society	Construction of Day Care Facility	Beyond Borders	2016	\$ 150,000.00	
					<b>\$ 150,000.00</b>
Fairview Lions Club	Cummings Lake Music Fest	Beyond Borders	2019	\$ 2,500.00	
					<b>\$ 2,500.00</b>
George Lake Aquatic Recreation Association	Campground Upgrade	Capital	2004	\$ 12,000.00	
George Lake Aquatic Recreation Association	Washroom/Shower Facility	Capital	2008	\$ 25,000.00	
George Lake Aquatic Recreation Association	Installation of power to the camping stalls.	Capital	2012	\$ 12,272.00	

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants**  
2004 to June 19, 2024

<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
George Lake Aquatic Recreation Association	Playground	Capital	2015	\$ 25,000.00	
George Lake Aquatic Recreation Association	Upgrading existing power grid	Capital	2017	\$ 20,000.00	
George Lake Aquatic Recreation Association	Tractor & Campground upgrades	General	2019	\$ 36,000.00	
					\$ 130,272.00
Hines Creek & District Figure Skating Club	Jumping Harness	Capital	2008	\$ 2,750.00	
					\$ 2,750.00
Hines Creek Composite School Parent Assoc.	Playground pea gravel and retaining timbers	Capital	2011	\$ 9,000.00	
Hines Creek Composite School Parent Assoc.	Playground Equipment Replacement & Outside Seating area	Capital	2010	\$ 25,000.00	
Hines Creek Composite School Parent Assoc.	Phys Ed & Music Equipment	Capital	2008	\$ 1,308.72	
Hines Creek Composite School Parent Assoc.	Replacement score clock & shot clock	Capital	2015	\$ 6,250.00	
Hines Creek Composite School Parent Assoc.	Hines Creek Composite Nutrition Program	CSSG	2024	\$ 4,000.00	
					\$ 45,558.72
Hines Creek Curling Club	new ceiling, lighting & ice scraper	Capital	2009	\$ 21,225.00	
					\$ 21,225.00
Hines Creek Golf & Country Association	Purchase 313.6 acres Rec Lease 910012	General	2014	\$ 131,500.00	
Hines Creek Golf & Country Association	Irrigation System Completion Project	General	2020	\$ 67,693.89	
Hines Creek Golf & Country Association	automate part of irrigation system	Capital	2010/2012	\$ 25,000.00	
Hines Creek Golf & Country Association	Workshop	Capital	2006	\$ 15,000.00	
Hines Creek Golf & Country Association	New Fairways	Capital	2007	\$ 13,085.00	
Hines Creek Golf & Country Association	Equipment replacement for a tractor and mowers	Capital	2010	\$ 25,000.00	
Hines Creek Golf & Country Association	Complete clubhouse	Capital	2015	\$ 25,000.00	
					\$ 302,278.89
Hines Creek Municipal Library	Seniors, Parents & Tots Craft Supplies	CSSG	2024	\$ 6,000.00	
					\$ 6,000.00
Hinterland Cemetery Company	Lawn mower, fence & storage	General	2019	\$ 15,000.00	
					\$ 15,000.00
Immaculate Heart of Mary Parish Cemetery	lawn mower	Capital	2017	\$ 3,150.00	
					\$ 3,150.00
Many Island Recreational Development Society	upto 8 seasonal lots & road	Capital	2019	\$ 32,000.00	

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants**

2004 to June 19, 2024

<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
Many Island Recreational Development Society	Boat Launch improvements	General	2019	\$ 10,000.00	
Many Island Recreational Development Society	Playground Equipment upgrade/replacement and solar lights	Capital	2010	\$ 25,000.00	
Many Island Recreational Development Society	Campground Upgrades	Capital	2004	\$ 25,000.00	
Many Island Recreational Development Society	Upgrade the outhouses, bring the sani-dump into compliance install solar lights in the campground.	Capital	2012	\$ 10,700.00	
Many Island Recreational Development Society	Generator	General	2015	\$ 6,000.00	
Many Island Recreational Development Society	Loop road and 10 seasonal lots	Capital	2021	\$ 10,000.00	
Many Island Recreational Development Society	Playground	General	2023	\$ 40,000.00	
					<b>\$ 158,700.00</b>
Menno Simons Community School Parents Association	Menno Simons Community School Playground Improvement project	Capital	2011	\$ 24,830.00	
					<b>\$ 24,830.00</b>
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #1	Capital	2009	\$ 5,667.00	
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #2	Capital	2009	\$ 6,167.00	
Montagneuse Valley Cemetery Committee	Survey to map existing and future plots	General	2022	\$ 4,000.00	
					<b>\$ 15,834.00</b>
Municipal District of Fairview No. 136	System (AWOS) at the Fairview Airport.	BBG	2023	\$ 16,641.89	
					<b>\$ 16,641.89</b>
Peace Valley Snow Riders	Hines Creek Trail	General	2018	\$ 20,000.00	
					<b>\$ 20,000.00</b>
Senior Check-In Line	2018 Operating grant	General	2018	\$ 8,500.00	
Senior Check-In Line	2019 Operating grant	General	2019	\$ 8,500.00	
Senior Check-In Line	2020 Operating Grant	General	2020	\$ 8,500.00	
Senior Check-In Line	2021 Operating Grant	General	2021	\$ 6,000.00	
Senior Check-In Line	2022 Operating Grant	General	2022	\$ 6,500.00	
Senior Check-In Line	2023 Operating Grant	General	2023	\$ 6,000.00	
Senior Check-In Line	2023 Operating Grant	General	2023	\$ 1,000.00	
Senior Check-In Line	2024 Operating Grant	General	2024	\$ 7,000.00	
Senior Check-In Line	Seniors Social Connection Events	CSSG	2024	\$ 6,000.00	
					<b>\$ 58,000.00</b>
SHARE Radio Broadcasting Association	Additional transmitter and receiver site in Cleardale	Capital	2010	\$ 5,000.00	



**Capital Grants, General Grants (non-cost share) & Beyond Border Grants**  
2004 to June 19, 2024

<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
					\$ 5,000.00
Svittanok Ukrainian Dance Company	Ukranian Heritage Preservation building at the End of Steel Museum	Capital	2013	\$ 20,000.00	
					\$ 20,000.00
Village of Hines Creek	HC Playground	Capital	2005	\$ 18,920.00	
Village of Hines Creek	Arena Upgrade Project	Capital	2006	\$ 25,000.00	
Village of Hines Creek	Hines Creek Fitness Centre	Capital	2006	\$ 5,000.00	
					\$ 48,920.00
Whitelaw Ag Society	Hall entry & parking repairs	Beyond Borders	2019	\$ 10,000.00	
					\$ 10,000.00
Worsley Agricultural Society	Arena Renovations	Capital	2006	\$ 50,000.00	
Worsley Agricultural Society	Improvements to the Worsley Arena	Capital	2012	\$ 25,000.00	
Worsley Agricultural Society	Worsley Arena upgrades & repairs	General	2015	\$ 100,000.00	
Worsley Agricultural Society	Arena Roof & other repairs	General	2019	\$ 60,000.00	
Worsley Agricultural Society	Bike & Skate Park	Capital	2012	\$ 25,000.00	
					\$ 260,000.00
Worsley Central School Parent Council	Renovations to kitchen to a three (3) basin sink	Capital	2010	\$ 2,500.00	
Worsley Central School Parent Council	Basketball court pavement	Capital	2015	\$ 16,000.00	
					\$ 18,500.00
Worsley Central School Parent Society	Coaching for Life	CSSG	2024	\$ 6,000.00	
					\$ 6,000.00
Worsley Chamber of Commerce	Town Center Beautification	Capital	2004	\$ 10,000.00	
					\$ 10,000.00
Worsley Clear Hills Ski Club	Chair Lift Project	Capital	2007	\$ 250,000.00	
Worsley Clear Hills Ski Club	Magic Carpet Conveyor Lift	Capital	2020	\$ 50,000.00	
					\$ 300,000.00
Worsley Early Childhood Education Foundation	Preschool Playground	Capital	2016	\$ 10,000.00	
Worsley Early Childhood Education Foundation	storage shed	Capital	2017	\$ 3,517.50	
Worsley Early Childhood Education Foundation	2024 Operating Funds	CSSG	2024	\$ 28,300.00	
					\$ 41,817.50

**Capital Grants, General Grants (non-cost share) & Beyond Border Grants  
2004 to June 19, 2024**

<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
Worsley Historical & Cultural Association	Farr House Restoration	Capital	2004	\$ 12,500.00	
Worsley Historical & Cultural Association	Workshop	Capital	2005	\$ 12,500.00	
Worsley Historical & Cultural Association	Moving the Basnett store from Eureka River to the Museum's Heritage Farm Site.	Capital	2012	\$ 25,000.00	
Worsley Historical & Cultural Association	United Church building at Worsley Museum site	Capital	2017	\$ 25,000.00	
Worsley Historical & Cultural Association	Museum site improvements & upgrades	Capital	2019	\$ 25,000.00	
					<b>\$ 100,000.00</b>
Worsley Pioneer Club	Handibus Purchase	General	2019	\$ 94,975.00	
					<b>\$ 94,975.00</b>
Worsley Volunteer Fire Fighters' Society	Fitness Equipment	Capital	2007	\$ 13,650.00	
Worsley Volunteer Fire Fighters' Society	New Playground Equipment	Capital	2012	\$ 25,000.00	
					<b>\$ 38,650.00</b>
Youth Enhancement Society of Hines Creek	2024 Operating Funds	CSSG	2024	\$ 39,500.00	
					<b>\$ 39,500.00</b>
	<b>Total:</b>			<b>\$ 3,320,426.08</b>	<b>\$ 3,320,426.08</b>



# Clear Hills County

Effective Date: August 4, 2020	Policy Number: 7002
Title: <b>CAPITAL GRANTS</b>	

## 1. Policy Statement

- 1.1. Clear Hills County shall provide grants to community organizations, and establish a system for evaluating applications for and distributing capital funds.
- 1.2.

## 2. General

- 2.1. Council may annually during budget deliberations, establish a budget for capital grants.
- 2.2. Council may maintain a capital reserve to assist community organizations in maintaining or enhancing facilities. Emphasis will be placed on maintenance of existing facilities.

## 3. DEFINITIONS:

- 3.1. Capital projects and asset purchases are considered to be the following:

Major Asset Class	Minor Asset Class	Capitalization Threshold	Useful Life
<b>Land</b>		No minimum value	N/A
<b>Land Improvements</b>		\$5,000	25 years
<b>Buildings</b>		\$25,000	25 years
<b>Engineered Structures</b>	Roadways	\$50,000	25 years
	Water Systems	\$50,000	Distribution – 75 years Plant – 30 years
	Wastewater Systems	\$50,000	Distribution – 75 years Plant – 30 years
<b>Machinery &amp; Equipment</b>		\$5,000	15 years
<b>Vehicles</b>		\$5,000	10 years

Table extracted from Clear Hills County Capitalization Policy 1207 Section 4.

3.2 Maintenance is considered to be projects and asset purchases that are below the capitalization threshold and/or useful life in 2.1, above.

#### **4. Funding Eligibility**

4.1. Eligible applicants include:

- Community not-for-profit groups (must provide Certificate of Incorporation under the Societies Act)

4.2. Eligible projects must be capital in nature and no funds can be allocated to the operation of a facility.

4.3. Clear Hills County's capital grant funds are intended to support projects in the areas of:

- Recreation, sport and community facilities
- Arts and culture
- Parks and playgrounds

#### **5. Applications**

5.1. Applications for capital grants must be received by the County prior to September 1 of each year, Funds for approved capital grant applications will be included in the County's budget for the next fiscal year.

5.2. Applications must be submitted using the application form in appendix "A".

5.3. The following criteria will be used to determine eligibility of funding:

- Fund Raising Efforts.
- Facility Usage.
- Other Potential Funding Sources.
- Urgency.
- Previous Capital Grants Received.

#### **6. Method of Funding**

6.1. The maximum grant will be \$25,000 per project. Council may by resolution authorize a larger grant.

6.2. A maximum of 50% of total project funding (excluding GST) may be derived from Clear Hills County.

6.2.1. Donated labour / services and material / equipment may be estimated and included in the estimate of total project costs.

#### **7. Conditions**

7.1. Clear Hills County will be advised when any approved project starts. Funds will not be disbursed until the project has been started.

7.2. The Grant recipient will install and maintain signage to acknowledge Clear Hills

County for their support and contribution. Cost of signage is an eligible expense.

- 7.3. If a project does not start within two years of approval a new approval will be required for that project.
- 7.4. If any project is not completed within two years of approval the organization that received the grant may request an extension in writing explaining why the extension is requested, including a current financial accounting statement, the estimated percentage of work completed and the estimated date of completion.
- 7.5. Any unexpended funds must be returned to the County with the financial accounting statement of expenditures.
- 7.6. Good and Services Tax (GST) is an ineligible expense and is to be excluded when calculating the total cost of a project.
- 7.7. Donated material and equipment may be included at a rate that can be substantiated with independent quotes.
- 7.8. Donated labour may be included at a rate of \$20.00 (twenty dollars) per hour.
  - A log of donated labour must be maintained.

## **8. Dissolution Agreement**

- 8.1. Any organization who receives a capital grant must have a dissolution agreement in place with the county, indicating that ownership of capital assets of the organization will revert to a non-profit organization within the County with similar purposes or the area recreation board, with prior approval of the County if the organization should become defunct.
- 8.2. The dissolution agreement will include the condition that the organization will display signage, provided by the county, acknowledging the support and contribution by the County.
- 8.3. The County will provide the following types of signage:
  - Adhesive stickers for equipment
  - Exterior sign for outdoor facilities
  - Interior sign for buildings

## **9. End of Policy**

ADOPTED

Resolution #C193-02

Date: March 25, 2003

AMENDED

Resolution #C241-04

Date: March 23, 2004

AMENDED

Resolution #C478-04

Date: May 25, 2004

AMENDED Resolution #C872	Date: October 27, 2009
AMENDED Resolution #C171(02/02/11)	Date: February 22, 2011
AMENDED Resolution #C188-14(03/25/14)	Date: March 25, 2014
AMENDED Resolution #C38-15(01/13/15)	Date: January 13, 2015
AMENDED Resolution #C409-16(07/19/16)	Date: July 19, 2016
AMENDED Resolution #C188-19(04/09/19)	Date: April 9, 2019
AMENDED Resolution #C342-20 (08/04/20)	Date: August 4, 2020

**Clear Hills County**

Box 240, Worsley, AB, T0H 3W0

Phone: (780) 685-3925 Fax: (780) 685-3960

**CAPITAL GRANT  
APPLICATION FORM**

**Deadline September 1**

**ORGANIZATION**

Legal Name: \_\_\_\_\_

Incorporation/Act Registered Under: \_\_\_\_\_ Registration No: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone No: (day) \_\_\_\_\_ (evening) \_\_\_\_\_ (fax) \_\_\_\_\_

Attach Certificate of Incorporation under the Societies Act \_\_\_\_\_

List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers) \_\_\_\_\_

Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.) \_\_\_\_\_

**PROJECT**

Project Description/Details: (On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, and why you believe it should be funded.) \_\_\_\_\_

Total Project Cost \$ \_\_\_\_\_ (Attach a detailed breakdown of cost estimated for your project, do not include GST) \_\_\_\_\_

**FUNDING**

Capital Grant Requested \$ \_\_\_\_\_ (Maximum request is the lesser of 50% of total project (excluding GST) and \$25,000 Larger grants may be authorized by Council resolution)

Donated Labour / Services \_\_\_\_\_ (Attach a detailed break down)

Donated Material / Equipment \_\_\_\_\_ (Attach a detailed break down)

Other funding: \_\_\_\_\_ (Attach a detailed break down)

\_\_\_\_\_ (Attach a detailed break down)

Total Project Funding (excluding GST) \$ \_\_\_\_\_ (This figure should be the sum of above figures and equal to the total Project cost)

Have you received other grants from the County in the past 5 years? \_\_\_ Yes \_\_\_ No

If yes: Year \_\_\_\_\_ Amount \_\_\_\_\_ Project \_\_\_\_\_

Year \_\_\_\_\_ Amount \_\_\_\_\_ Project \_\_\_\_\_

(attach additional piece of paper if needed) \_\_\_\_\_

**DECLARATION**

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
- A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
- Clear Hills County will be advised when the project starts should funding be approved.
- As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

POSTAL CODE: \_\_\_\_\_

PHONE NO. (work) \_\_\_\_\_ (home) \_\_\_\_\_

DATE \_\_\_\_\_





# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 25,2024
Originated By:	Crystal Dei, Community Service Coordinator
Title:	<b>BYLAW NO.288-24 FIRE BANS</b>
File:	23-02-02

### DESCRIPTION:

Council is presented with requested changes to Bylaw No. 285-24.

### ATTACHMENTS:

- Current Bylaw No. 285-24 Fire Bans
- Bylaw No.288-24 Fire Bans

### RECOMMENDED ACTION:

**RESOLUTION** by that first reading be given to Bylaw No. 288-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban and removing an active Fire Ban by motion of Council as per the Procedural Bylaw at Councils discretion.

**RESOLUTION** by that second reading be given to Bylaw No. 288-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban and removing an active Fire Ban by motion of Council as per the Procedural Bylaw at Councils discretion.

**RESOLUTION** by proceed to a third and final reading be given to Bylaw No. 288-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban and removing an active Fire Ban by motion of Council as per the Procedural Bylaw at Councils discretion.

**RESOLUTION** by that a third reading be given to Bylaw No. 288-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban and removing an active Fire Ban by motion of Council as per the Procedural Bylaw at Councils discretion.

Initials show support - Reviewed by:

Manager:

CAO:



## BYLAW NO. ~~285-24-288-24~~

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS ~~Sections 7 and 8 of~~ the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1 authorizes the County to pass bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and protection of people and property; and*

WHEREAS, the *Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19* grants certain additional powers and responsibilities to Clear Hills County and pursuant to ~~Sections 7 and 8 of~~ the *Municipal Government Act*, Council may pass bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the *Forest and Prairie Protection Act* in that behalf; and

WHEREAS the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

### SECTION 1: DEFINITIONS

1.1 The following definitions will apply to this bylaw:

- a. *BURN* shall mean any fires ignited in Clear Hills County.
- b. *BURN BARREL FIRE* means a contained fire that meets the following specifications:
  - is in a non-combustible Barrel or container;
  - has a six millimetre or smaller metal screen to reduce the risk of flying sparks or debris,
  - is positioned on exposed soil,
  - a minimum of three metres clearance of combustible material, and
  - positioned 15 metres away from all structures and trees.
  - Extreme caution shall be exercised in windy or gusty conditions
- c. *BURNABLE DEBRIS* means those materials permitted to be burned in accordance with applicable statutes and regulations in this bylaw and shall include but is not limited to materials described as:
  - **ALL FIRES** (exception -Safe wood Campfires and Burn Barrels):
    - Straw and Stubble
    - Grass and Weeds
    - Leaves and tree pruning's
    - Wood material from construction or demolition of buildings which does not contain wood preservatives:
    - Wood material which does not contain wood preservatives or laminates;
    - Brush and fallen trees on newly cleared land or associated with tree harvesting operations;

- d. ~~CHIEF ADMINISTRATIVE OFFICER-CAO~~ shall mean the Chief Administrative Officer of Clear Hills County, ~~in the Province of Alberta.~~
- e. ~~NON-CLEAR HILLS COUNTY FOREST PROTECTION PERMIT AREA~~ means an area of land that is not within the Forest Protection Area and that has been designated as a ~~CLEAR HILLS COUNTY FOREST PROTECTION PERMIT AREA non-permit area~~ by Ministerial Order. See Map in Schedule A.2
- f. COUNTY shall mean Clear Hills County.
- g. COUNCIL shall mean the Council of Clear Hills County.
- h. DDEM shall mean the Deputy Director of Emergency management of Clear Hills County.
- i. FIRE shall mean ~~s-~~a process or state of combustion where a flame may or may not be produced.
- j. FIRE BAN shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
- k. FIRE CHIEF(S) shall mean the Fire Chief(s) of Clear Hills County.
- l. FIRE CONTROL ZONE refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (~~Alberta Regulation 29/2005~~). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
- m. FIRE PERMIT shall mean a permit issued in the CLEAR HILLS COUNTY FOREST PROTECTION PERMIT AREA pursuant to section 5 of this bylaw.
- n. FOREST PROTECTION AREA shall mean ~~s-~~ an area, or the area designated ~~under section 41 (e) of in~~ the Forest and Prairie Protection Act.
- o. OHV shall mean ~~s-~~ an off-highway vehicle, and has the same meaning assigned to it in the Traffic Safety Act.
- p. REMOVAL OF FIRE BAN shall mean a provincial ministerial order, or a removal of Fire Ban motion made by Council as per the procedural bylaw, to remove an active Fire Ban.
- q. SAFE WOOD CAMPFIRES shall mean a contained fire that meets the following parameters: ~~are defined as:~~
- any fire no larger than 0.5 metres high by 0.5 metres wide
  - must be within a metal, brick, or rock fire ring.
  - be on rock, gravel, sand, or other non-combustible surface that extends at least one metre around the fire.
  - have enough Fire Suppression available to fully extinguish a safe wood campfire.
  - ~~Safe Wood campfires~~ must be always supervised and completely extinguished (soaked with Fire Suppressant, stirred, and soaked again until cold) before leaving.
  - ~~Safe wood campfires on~~ privately owned land including private land campgrounds and private land recreation areas. Municipalities, campgrounds, and parks (federal and provincial) may have additional fire safety requirements.
  - extreme caution shall be exercised in windy or gusty conditions.

## SECTION 2: STATEMENT

- 2.1 ~~Clear Hills-The~~ County ~~Council Chief Administrative Officer or designate~~ will issue a ~~Clear Hills~~ County Fire Ban for the safety of residents and the community that can be impacted by weather conditions and moisture levels, which can vary significantly throughout the county's large geographic area. ~~Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the Forest and Prairie Protection Act, see map in Schedule A.~~ ~~Clear Hills~~ County Council will authorize the ~~CAO Chief Administrative Officer~~ or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

## SECTION 3: FIRE BANS

- 3.1 ~~By Motion -The Clear Hills County~~ Council, ~~the Chief Administrative Officer, or the designate~~ may from time to time prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County when, in the opinion of the Council, ~~the Chief Administrative Officer, or the Fire Chief(s)~~, the environmental conditions create an increased risk of a fire running out of control. See Map in Schedule A.1.
- 3.2 ~~By Motion - Council may from time to time suspend all Fire Permits that have been issued by the County in the Clear Hills County Forest Protection area. See Map Schedule A.2~~
- 3.3 ~~By Motion – Council will have the active A Fire Ban that is in imposed pursuant to Section 1 of this bylaw shall remain in effect force~~ until such time as contained on the fire ban or until such time that Council provides notice that the active either the date provided in the notice of the Fire Ban, or until such time as the Council, ~~the CAO Chief Administrative Officer, or the Fire Chief, provides notice to the public that the~~ Fire Ban is no longer in effect.
- 3.4 A ~~Clear Hills~~ County Fire Ban will: ~~(See Definitions)~~
- ~~REQUIRE~~ all outdoor fires presently burning in the County to be extinguished ~~immediately; and~~
  - ~~PROHIBIT~~ the lighting of outdoor fires in the County; ~~and~~
  - ~~REQUIRE~~ all landowners of the County to have extinguished all burning.
  - ~~SUSPEND or CANCEL~~ all issued Fire Permits in the Clear Hills County Forest Protection area. ~~(See Definitions)~~

## SECTION 4: FIRE BAN ORDERS

- 4.1 By motion of Council when a Fire Ban is in effect Council MAY direct the ~~CAO Chief Administration Officer~~ to apply any or all of the following when deemed necessary:
- By Motion of Council- Council MAY Prohibit the operation of Off Highway Vehicles (OHV).
  - By Motion of Council- Council MAY Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. ~~(See Definitions)~~

- c. By Motion of Council- Council MAY Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. (See Definitions)
  - d. **By Motion of Council- Council MAY Permit Burn Barrel Fires on privately owned land following Burn Barrell Fires specifications. (See Definitions)**
- 4.2 A Fire Ban Order made pursuant to this section shall be broadcast by ~~Alberta Emergency Alert or other~~ electronic media outlets which, in the opinion of the **CAO Chief Administration Officer** or **designate the Fire Chief(s)**, are likely to bring the matter to the attention of the public.  
Fire Ban Signage will be posted on all Provincial Highways entering the **Clear Hills** County.
1. HWY 64 Bordering MD of Fairview
  2. HWY 729 Bordering MD Fairview
  3. HWY732 Bordering MD Fairview
  4. HWY 735 Bordering MD of Fairview
  5. Hwy 685 Bordering MD of Peace
  6. HWY 64 Bordering B.C
  7. HWY 717 Bordering B.C
  8. TWP 880 (Silver Creek Road) Bordering County of Northern Lights
- 4.3 Without limiting Section 3, a County Fire Ban expressly prohibits the use of each of the following:
- a. **Burn Barrels Fires;(See Definitions)**
  - b. Wood fires in the backcountry;
  - c. Wood fires in random camping areas;
  - d. Wood fires in engineered facilities in campgrounds;
  - e. Wood fires on residential properties;
  - f. Fires using charcoal briquettes;
  - g. Turkey fryers;
  - h. Tiki torches;
  - i. Fireworks; and
  - j. Exploding targets
- 4.1 The County Fire Bans do not apply to:
- a. Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land;
  - b. Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land;
  - c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land;

## **SECTION 5: FIRE PERMITS**

- 5.1 **All potential fires that fall under Burnable Debris requires a fire permit in the Clear Hills County Forest Protection Area. (See Definitions) See map Schedule A.2**

- 5.2 Any person wishing to obtain a Fire Permit for the Clear Hills County Forest Protection Area must apply to the DDEM or designate during normal business hours of the County. See Map Schedule A.2
- 5.3 Options on how to obtain a Fire Permit for the Clear Hills County Forest Protection area are as follows;
  - a. Apply at the County office to receive a Fire Permit for the Clear Hills County Forest Protection area;
  - b. Apply by contacting the DDEM or designate at 780-685-3925
    - Permit holders can receive their Permit:
      - i. at the county municipal building
      - ii. mailed to the Fire Permit holders Address; or
      - iii. emailed to the Fire Permit holder.
- 5.4 Each Fire Permit application must contain the following information:
  - a. The name, address, contact number, legal and municipal description of the land of the applicant on which the applicant proposes to ignite burnable debris;
  - b. The period of time for which the Fire Permit is required;
  - c. The precautions that will be taken by the applicant to ensure that the proposed fire remains under control;
- 5.5 By motion - Council may request CAO or designate to terminate, suspend, or cancel all Fire Permits that have been issued in the Clear Hills County Forest Protection Area When a Fire Ban is in place. Upon receiving notification of termination, suspension or cancellation of the Fire Permits, the Fire Permit holders shall immediately extinguish any burnable debris set pursuant to the Fire Permit.
- 5.6 On receiving notice that additional conditions have been imposed on a Fire Permit, the Fire Permit holder must immediately comply with the additional conditions.
- 5.7 A Fire Permit is not transferable.
- 5.8 Fire Permits will only be issued to the owner of the parcel of land on which the proposed fire is to take place.
- 5.9 Every person who ignites a fire under authority of a Fire Permit shall:
  - a. comply with any terms or conditions of the Fire Permit;
  - b. Keep the Fire Permit on site;
  - c. Produce and show the Fire Permit to any employee of the County or a member of the Fire Department upon request;
  - d. Have a responsible, adult person in attendance at the fire at all times;
  - e. Keep the fire under control;
  - f. Have fire suppression on site; and
  - g. Extinguish the burnable debris before expiration, suspension, or cancelation of the Fire Permit.
- 5.10 There is no fee for a Fire Permit.

**SECTION 6: OFFENCES**

- 6.1 Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.
- 6.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B as well as additional charges as described in Bylaw No.286-24 Fees for Extinguishing Fires.
- 6.3 Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
- 6.4 Nothing in this bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

**SECTION 7: VIOLATION LETTER**

- 7.1 The ~~Chief Administrative Officer~~ CAO or ~~designate a County authorized enforcement officer~~ is authorized and empowered to issue a Violation Letter pursuant of the Provincial Offences Procedure Act.
- 7.2 A Violation Letter shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
- 7.3 Landowners who have a Burning that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the ~~CAO Chief Administrative Officer~~ CAO or designate to have all Burns extinguished. After that 1-day notice if Burns are still active, the ~~CAO Chief Administrative Officer~~ CAO or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that Burn on that parcel of land.

**SECTION 8: SEVERABILITY**

- 8.1 Should any section or part of this bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this bylaw and this bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this bylaw.

**This Bylaw shall come into force and take effect on the date of final reading hereof.**

READ a first time this \_\_\_ day of ~~May~~ June 2024.

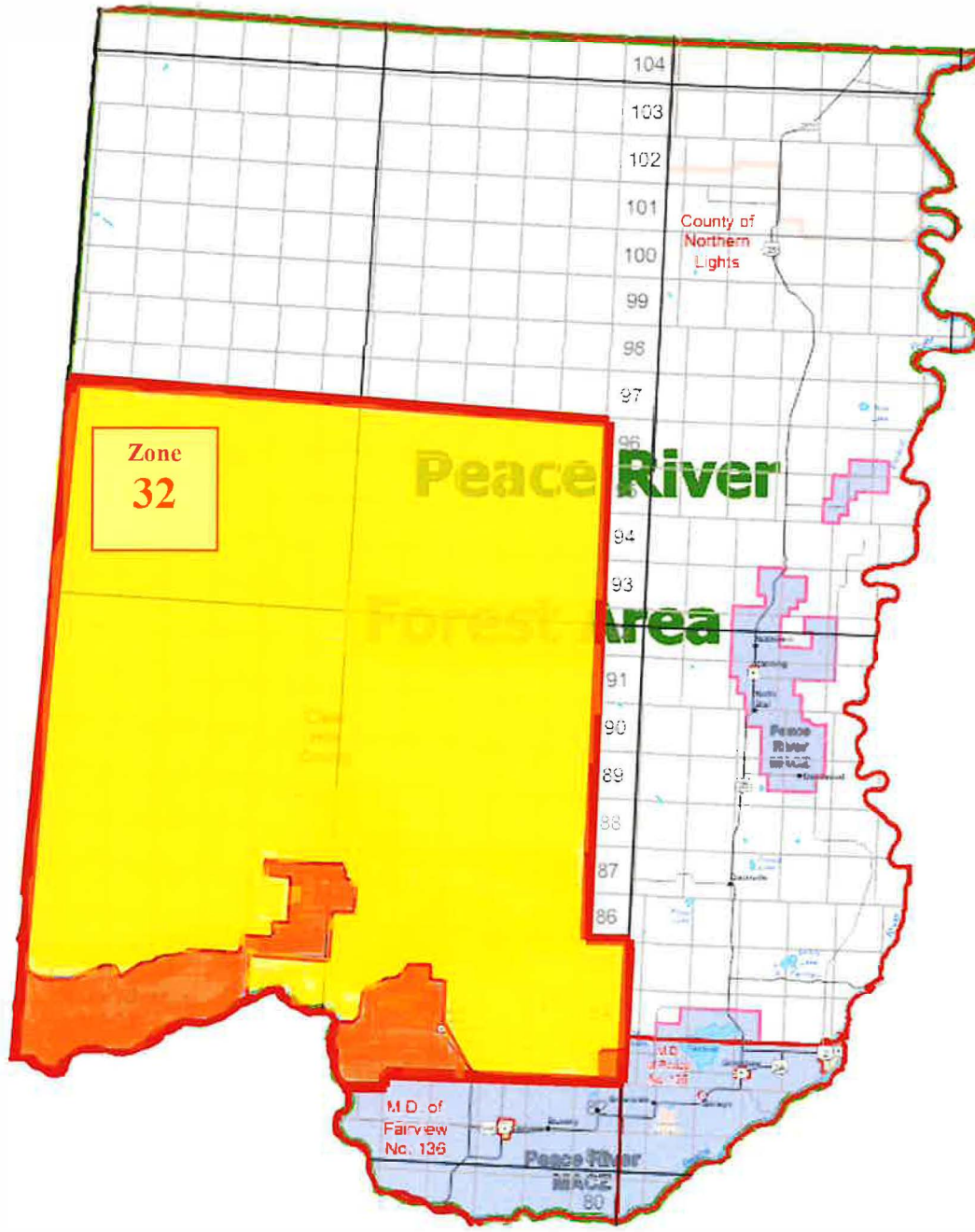
READ a second time this \_\_\_ day of ~~May~~ June 2024


READ a third time this \_\_\_ day of ~~May~~ June 2024

\_\_\_\_\_  
Amber Bean, Reeve

\_\_\_\_\_  
Allan Rowe, Chief Administrative Officer

**Bylaw 285-24 Schedule A**  
**FireControl Zone 32 Map Clear Hills County**

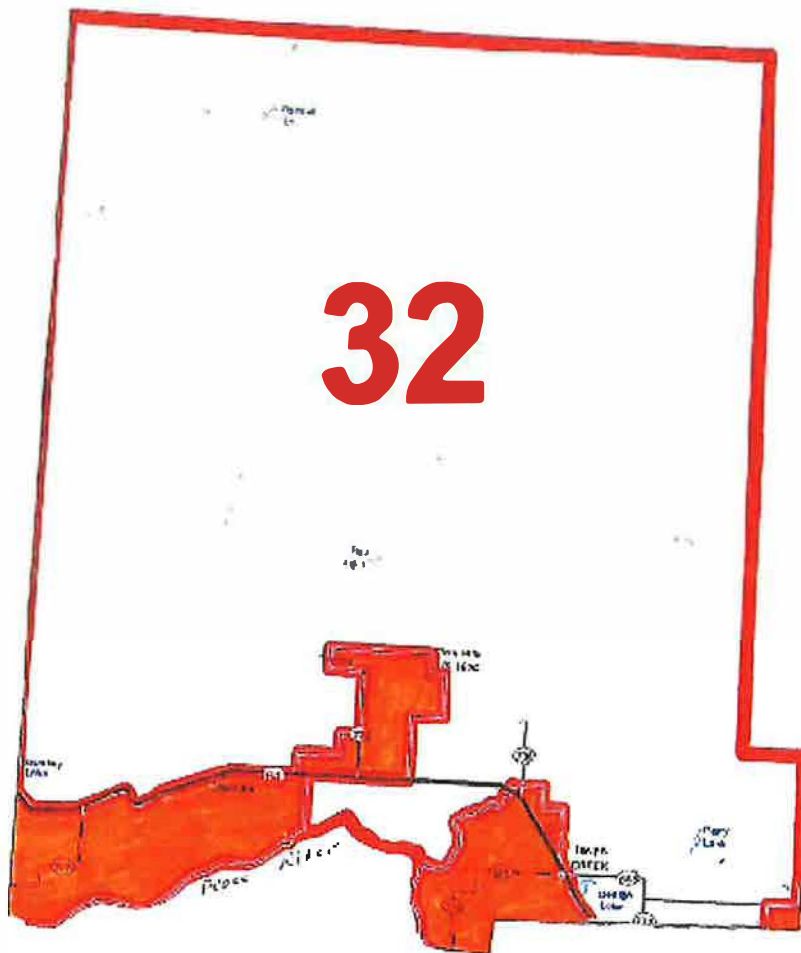


 Forest Protected Area(Peace River Forest Area)  
Non-Permit Area(Clear Hills County)



285-24 Schedule A Fire  
Control Zone Map Clear Hills  
County

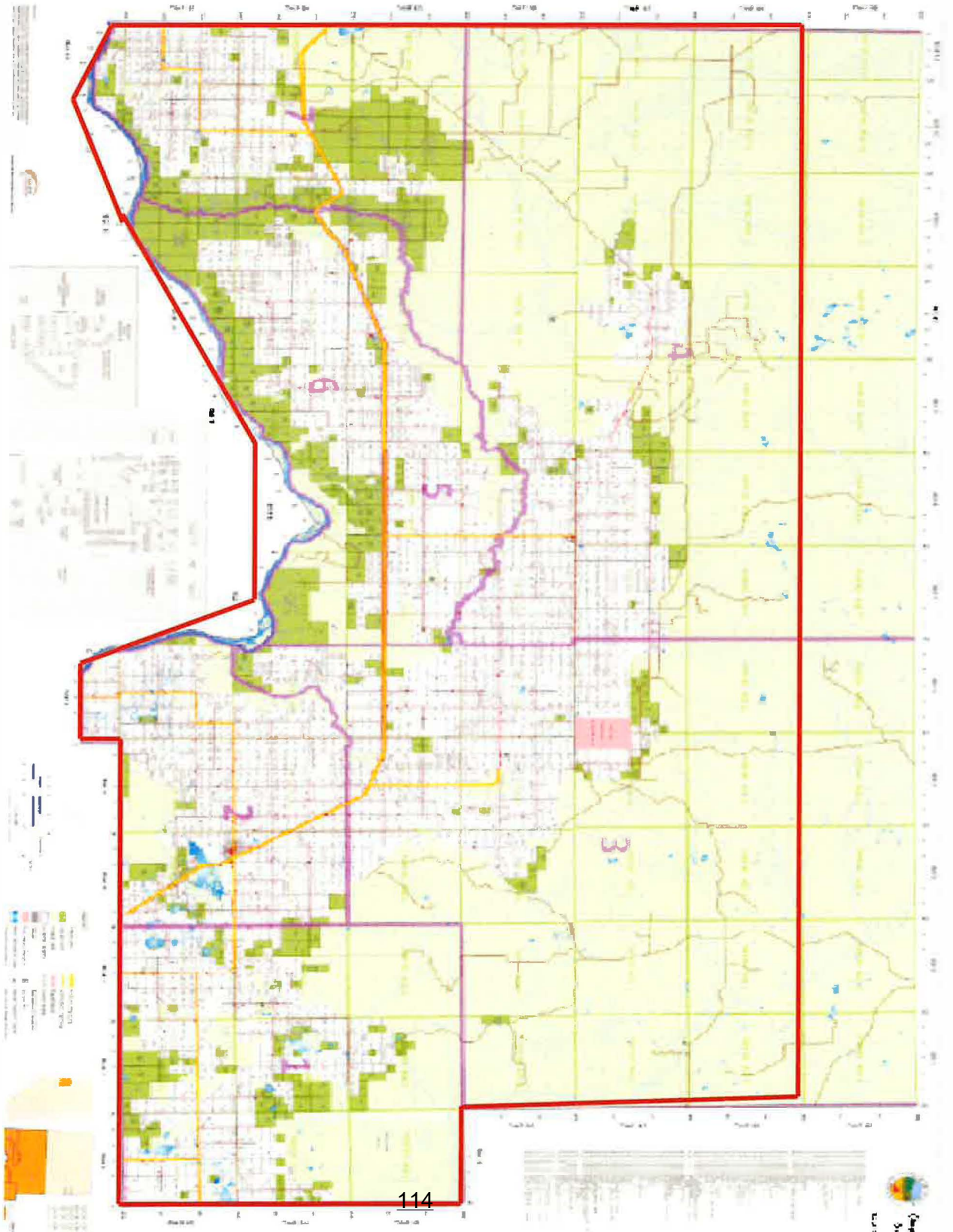
-  Forest Protection Area
-  Non Permit Area



Excerpt from Government of Alberta April 25, 2017 Fire Control Zones Map

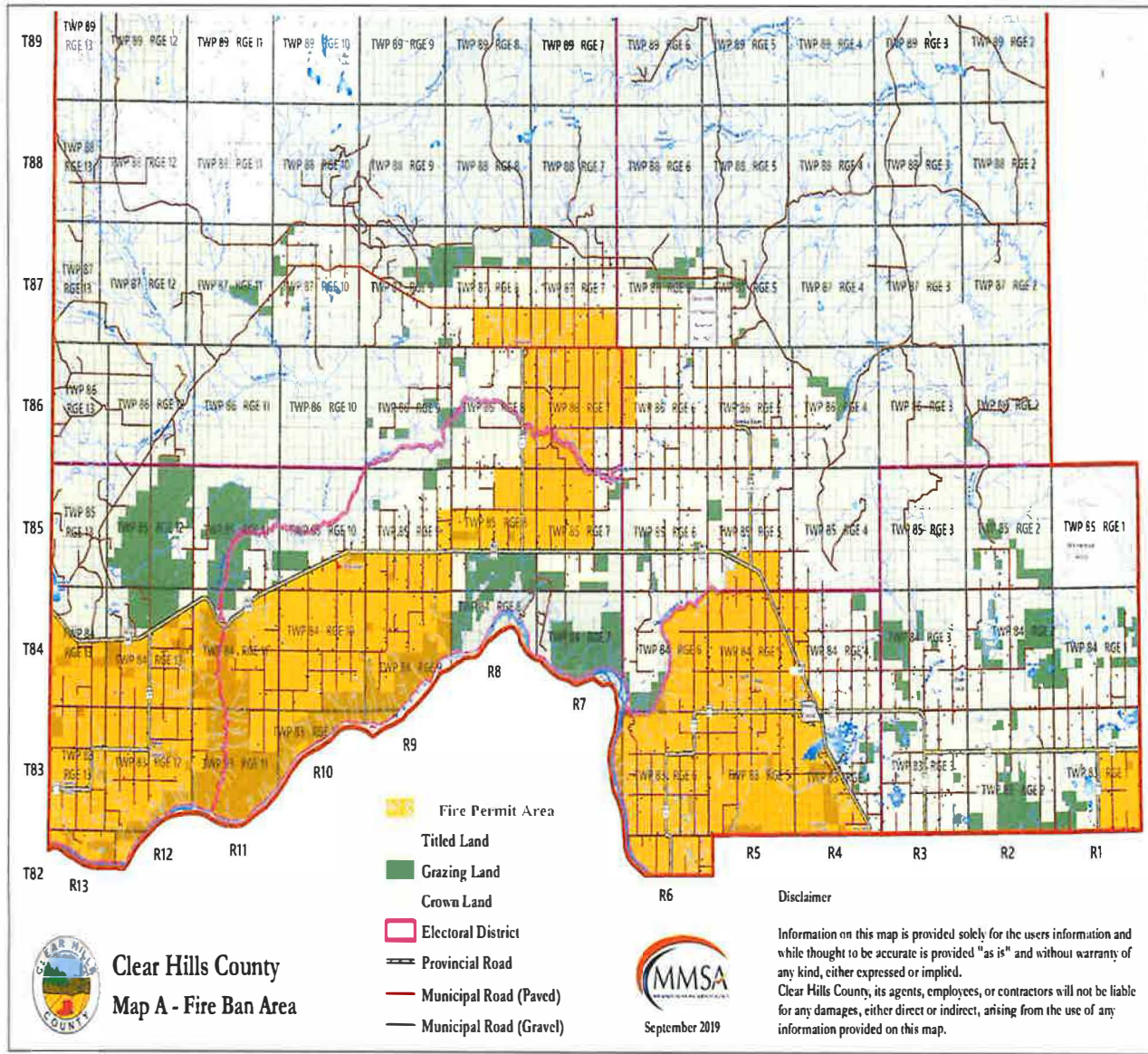
**Schedule A.1**

TWP 890



## Schedule A.2

### Fire Permit Map



Schedule B

First Offence:	\$ 500.00
Second Offence:	\$2,500.00
Third Offence:	\$5,000.00

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid costs shall be added to the landowner's tax roll.

## BYLAW NO. 288-24

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS the *Municipal Government Act of Alberta*, authorizes Clear Hills County to pass bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and protection of people and property; and

WHEREAS, the *Forest and Prairie Protection Act*, grants certain additional powers and responsibilities to Clear Hills County and pursuant to the *Municipal Government Act*, Council may pass bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the *Forest and Prairie Protection Act* in that behalf; and

WHEREAS the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

### SECTION 1: DEFINITIONS

1.1 The following definitions will apply to this bylaw:

- a. *BURN* shall mean any fires ignited in Clear Hills County.
- b. *BURN BARREL FIRE* means a contained fire that meets the following specifications:
  - is in a non-combustible Barrel or container;
  - has a six millimetre or smaller metal screen to reduce the risk of flying sparks or debris;
  - is positioned on exposed soil;
  - a minimum of three metres clearance of combustible material, and
  - positioned 15 metres away from all structures and trees;
  - Extreme caution shall be exercised in windy or gusty conditions.
- c. *BURNABLE DEBRIS* means those materials permitted to be burned in accordance with applicable statutes and regulations in this bylaw and shall include but is not limited to materials described as:
  - **ALL FIRES:** (exception - Safe wood Campfires and Burn Barrels)
    - Straw and Stubble;
    - Grass and Weeds;
    - Leaves and tree pruning's;
    - Wood material from construction or demolition of buildings which does not contain wood preservatives;
    - Wood material which does not contain wood preservatives or laminates;
    - Brush and fallen trees on newly cleared land or associated with tree harvesting operations.
- d. *CAO* shall mean the Chief Administrative Officer of Clear Hills County

- 
- e. *CLEAR HILLS COUNTY FOREST PROTECTION PERMIT AREA* means an area of land that is not within the Forest Protection Area and that has been designated as a CLEAR HILLS COUNTY FOREST PROTECTION PERMIT AREA by Ministerial Order. See Map in Schedule A.2
- f. *COUNTY* shall mean Clear Hills County.
- g. *COUNCIL* shall mean the Council of Clear Hills County.
- h. *DDEM* shall mean the Deputy Director of Emergency Management of Clear Hills County.
- i. *FIRE* shall mean a process or state of combustion where a flame may or may not be produced.
- j. *FIRE BAN* shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
- k. *FIRE CHIEF(S)* shall mean the Fire Chief(s) of Clear Hills County.
- l. *FIRE CONTROL ZONE* refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation. Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
- m. *FIRE PERMIT* shall mean a permit issued in the CLEAR HILLS COUNTY FOREST PROTECTION PERMIT AREA pursuant to section 5 of this bylaw.
- n. *FOREST PROTECTION AREA* shall mean an area, or the area designated in the Forest and Prairie Protection Act.
- o. *OHV* shall mean an off-highway vehicle, and has the same meaning assigned to it in the Traffic Safety Act.
- p. *REMOVAL OF FIRE BAN* shall mean a provincial ministerial order, or a removal of Fire Ban motion made by Council as per the procedural bylaw, to remove an active Fire Ban.
- q. *SAFE WOOD CAMPFIRES* shall mean a contained fire that meets the following parameters:
- any fire no larger than 0.5 metres high by 0.5 metres wide
  - must be within a metal, brick, or rock fire ring.
  - be on rock, gravel, sand, or other non-combustible surface that extends at least one metre around the fire.
  - have enough Fire Suppression available to fully extinguish a safe wood campfire.
  - must be always supervised and completely extinguished (soaked with Fire Suppressant, stirred, and soaked again until cold) before leaving.
  - privately owned land including private land campgrounds and private land recreation areas. Municipalities, campgrounds, and parks (federal and provincial) may have additional fire safety requirements.
  - extreme caution shall be exercised in windy or gusty conditions.

---

**SECTION 2: STATEMENT**

- 2.1 The County Council will issue a County Fire Ban for the safety of residents and the community that can be impacted by weather conditions and moisture levels, which can vary significantly throughout the county's large geographic area. County Council will authorize the CAO or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

**SECTION 3: FIRE BANS**

- 3.1 By Motion - Council, may from time to time prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County when, in the opinion of the Council, the environmental conditions create an increased risk of a fire running out of control. See map in Schedule A.1.
- 3.2 By Motion - Council may from time to time suspend all Fire Permits that have been issued by the County in the Clear Hills County Forest Protection area. See Map Schedule A.2
- 3.3 By Motion – Council will have the active Fire Ban that is in pursuant to this bylaw shall remain in effect until such time as contained on the fire ban or until such time that Council provides notice that the active Fire Ban is no longer in effect.
- 3.4 A County Fire Ban will: (See Definitions)
- a. REQUIRE all outdoor fires presently burning in the County to be extinguished immediately;
  - b. PROHIBIT the lighting of outdoor fires in the County;
  - c. REQUIRE all landowners of the County to have extinguished all burning.
  - d. SUSPEND or CANCEL all issued Fire Permits in the Clear Hills County Forest Protection area. (See Definitions)

**SECTION 4: FIRE BAN ORDERS**

- 4.1 By motion of Council when a Fire Ban is in effect Council MAY direct the CAO to apply any or all of the following when deemed necessary:
- a. By Motion of Council- Council MAY Prohibit the operation of Off Highway Vehicles (OHV).
  - b. By Motion of Council- Council MAY Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters. (See Definitions)
  - c. By Motion of Council- Council MAY Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. (See Definitions)
  - d. By Motion of Council- Council MAY Permit Burn Barrell Fires on privately owned land following Burn Barrel Fires specifications. (See Definitions)

- 4.2 A Fire Ban Order made pursuant to this section shall be broadcast by electronic media outlets which, in the opinion of the CAO or designate, are likely to bring the matter to the attention of the public.

Fire Ban Signage will be posted on all Provincial Highways entering the County.

1. HWY 64 Bordering MD of Fairview
2. HWY 729 Bordering MD Fairview
3. HWY732 Bordering MD Fairview
4. HWY 735 Bordering MD of Fairview
5. Hwy 685 Bordering MD of Peace
6. HWY 64 Bordering B.C
7. HWY 717 Bordering B.C
8. TWP 880 (Silver Creek Road) Bordering County of Northern Lights

- 4.3 Without limiting Section 3, a County Fire Ban expressly prohibits the use of each of the following:

- a. Burn Barrels Fires;(See Definitions)
- b. Wood fires in the backcountry;
- c. Wood fires in random camping areas;
- d. Wood fires in engineered facilities in campgrounds;
- e. Wood fires on residential properties;
- f. Fires using charcoal briquettes;
- g. Turkey fryers;
- h. Tiki torches;
- i. Fireworks; and
- j. Exploding targets

- 4.1 The County Fire Bans do not apply to:

- a. Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land;
- b. Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land;
- c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land;

## **SECTION 5: FIRE PERMITS**

- 5.1 All potential fires that fall under Burnable Debris requires a Fire Permit in the Clear Hills County Forest Protection Area. (See Definitions) See Map Schedule A.2
- 5.2 Any person wishing to obtain a Fire Permit for the Clear Hills County Forest Protection Area must apply to the DDEM or designate during normal business hours of the County. See Map Schedule A.2
- 5.3 Options on how to obtain a Fire Permit for the Clear Hills County Forest Protection area are as follows:



- a. Apply at the County office to receive a Fire Permit for the Clear Hills County Forest Protection area;
  - b. Apply by contacting the DDEM or designate at 780-685-3925
    - Permit holders can receive their Permit:
      - i. at the county municipal building
      - ii. mailed to the Fire Permit holders Address; or
      - iii. emailed to the Fire Permit holder.
- 5.4 Each Fire Permit application must contain the following information:
- a. The name, address, contact number, legal and municipal description of the land of the applicant on which the applicant proposes to ignite burnable debris;
  - b. The period of time for which the Fire Permit is required;
  - c. The precautions that will be taken by the applicant to ensure that the proposed fire remains under control;
- 5.5 By motion - Council may request CAO or designate to terminate, suspend, or cancel all Fire Permits that have been issued in the Clear Hills County Forest Protection Area when a Fire Ban is in place. Upon receiving notification of termination, suspension or cancellation of the Fire Permits, the Fire Permit holders shall immediately extinguish any burnable debris set pursuant to the Fire Permit.
- 5.6 On receiving notice that additional conditions have been imposed on a Fire Permit, the Fire Permit holder must immediately comply with the additional conditions.
- 5.7 A Fire Permit is not transferable.
- 5.8 Fire Permits will only be issued to the owner of the parcel of land on which the proposed fire is to take place.
- 5.9 Every person who ignites a fire under authority of a Fire Permit shall:
- a. Comply with any terms or conditions of the Fire Permit;
  - b. Keep the Fire Permit on site;
  - c. Produce and show the Fire Permit to any employee of the County or a member of the Fire Department upon request;
  - d. Have a responsible, adult person in attendance at the fire at all times;
  - e. Keep the fire under control;
  - f. Have fire suppression on site; and
  - g. Extinguish the burnable debris before expiration, suspension, or cancelation of the Fire Permit.
- 5.10 There is no fee for a Fire Permit.

## **SECTION 6: OFFENCES**

- 6.1 Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.

- 6.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B as well as additional charges as described in Bylaw No.286-24 Fees for Extinguishing Fires.
- 6.3 Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
- 6.4 Nothing in this bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

#### **SECTION 7: VIOLATION LETTER**

- 7.1 The CAO or designate is authorized and empowered to issue a Violation Letter pursuant of the Provincial Offences Procedure Act.
- 7.2 A Violation Letter shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
- 7.3 Landowners who have a Burn that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the CAO or designate to have all Burns extinguished. After that 1-day notice if Burns are still active, the CAO or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that Burn on that parcel of land.

#### **SECTION 8: SEVERABILITY**

- 8.1 Should any section or part of this bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this bylaw and this bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this bylaw.

**This Bylaw shall come into force and take effect on the date of final reading hereof.**

READ a first time this \_\_\_ day of June 2024.

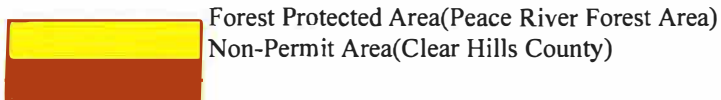
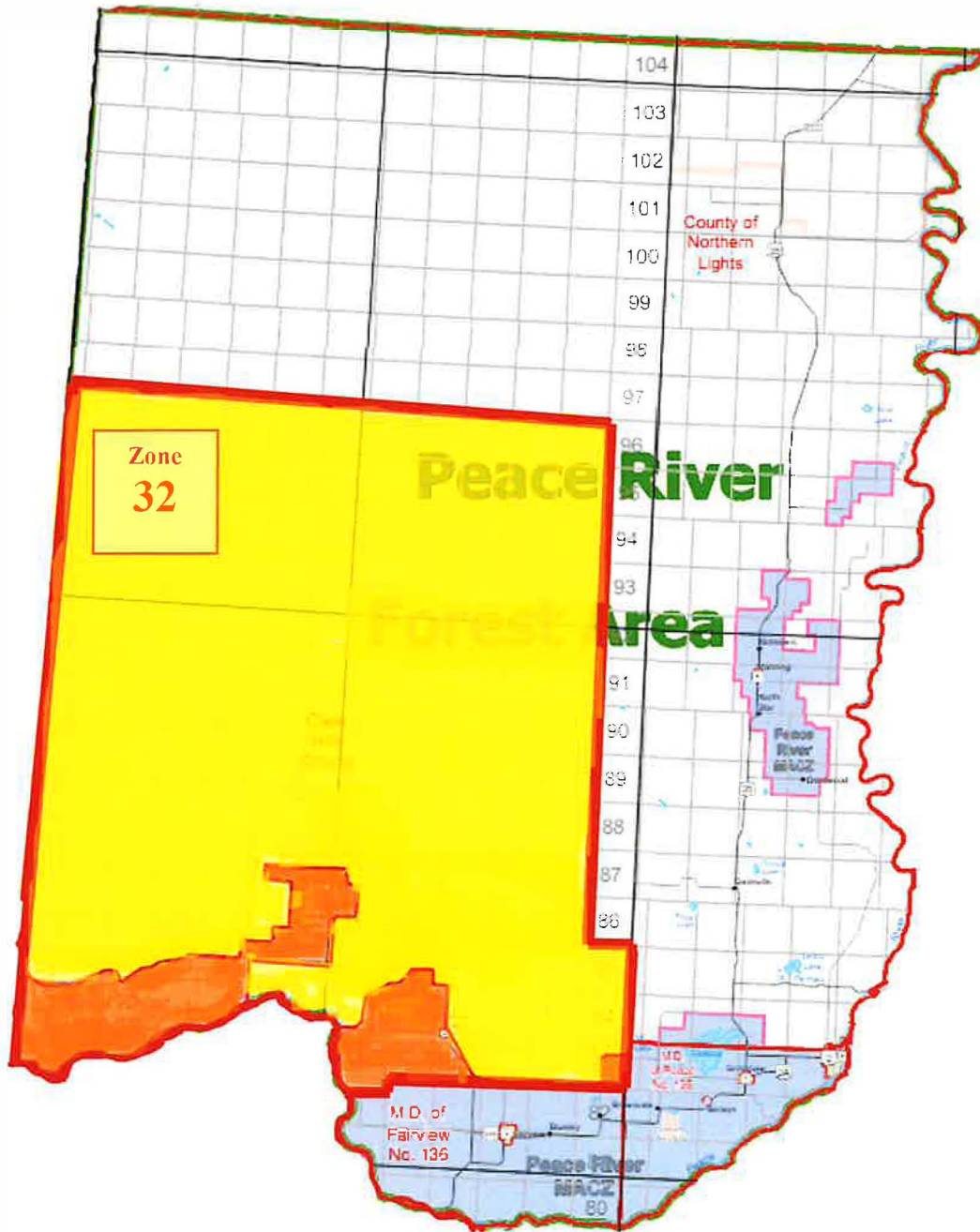
READ a second time this \_\_\_ day of June 2024.

READ a third time this \_\_\_ day of June 2024.

\_\_\_\_\_  
Amber Bean, Reeve

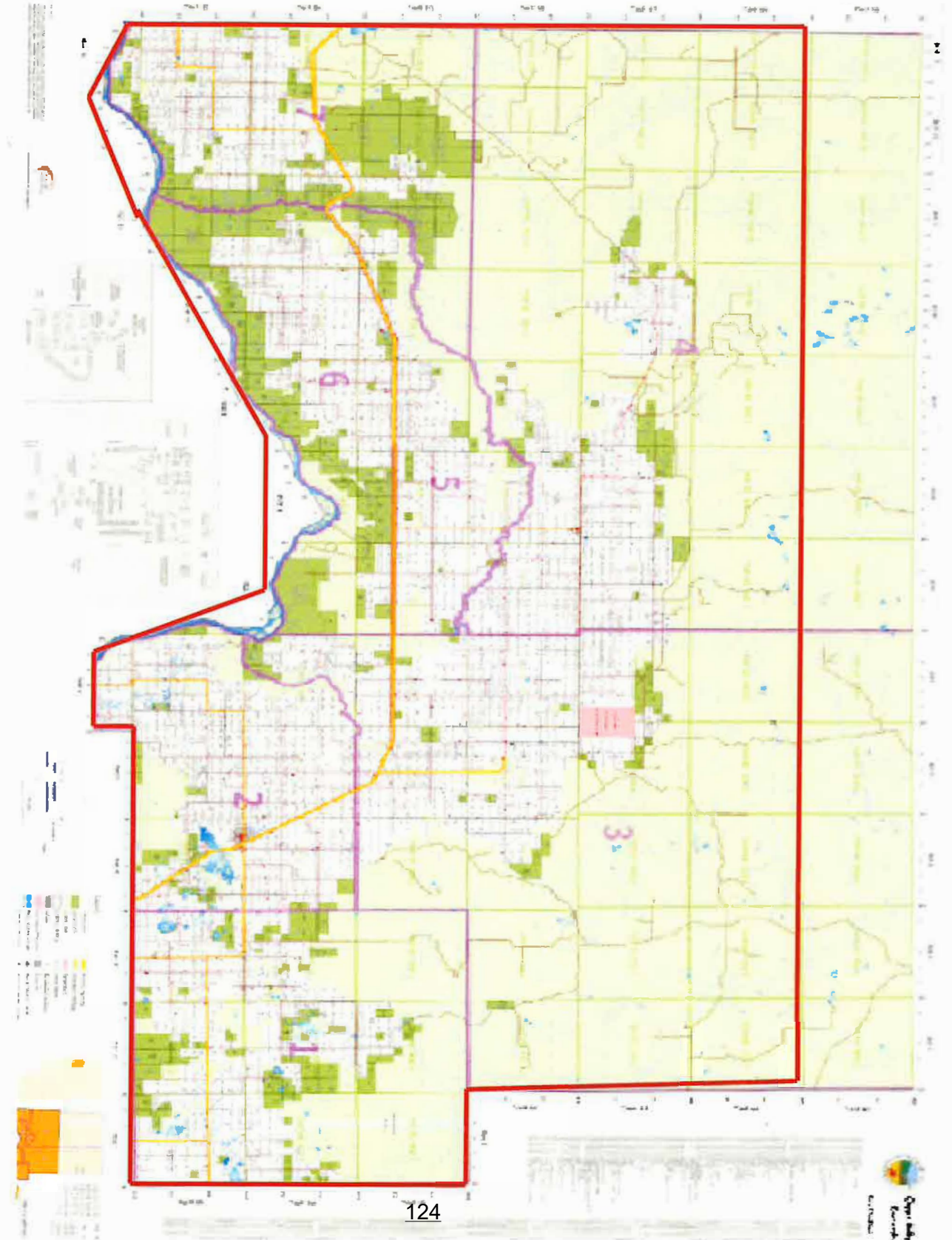
\_\_\_\_\_  
Allan Rowe, Chief Administrative Officer

**Bylaw 285-24 Schedule A**  
**FireControl Zone 32 Map Clear Hills County**



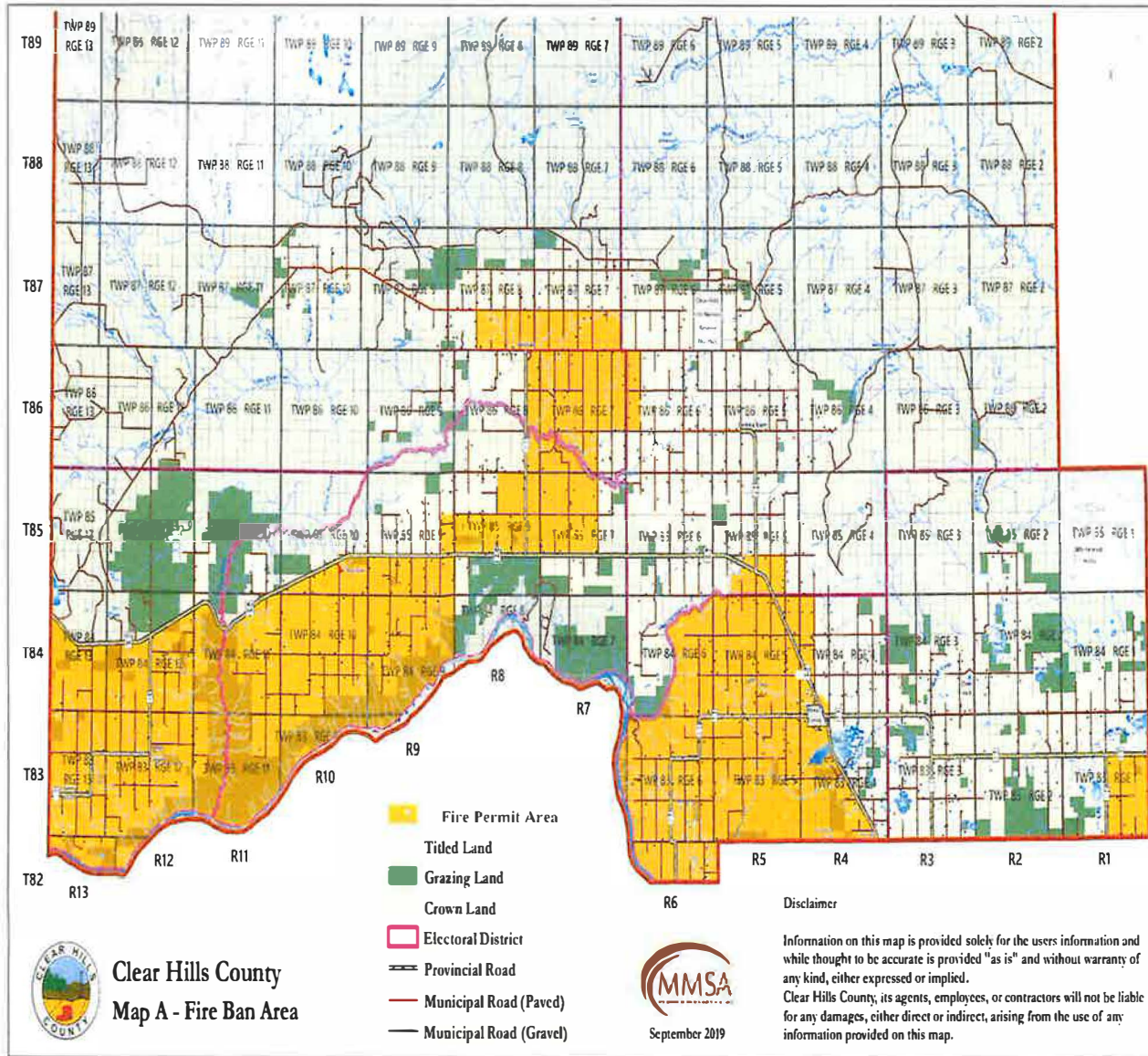
**Schedule A.1**

TWP 890



## Schedule A.2

### Fire Permit Map



**Schedule B**

First Offence:	\$ 500.00
Second Offence:	\$2,500.00
Third Offence:	\$5,000.00

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid costs shall be added to the landowner's tax roll.

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 25, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Tender Award- Tender 2024-P06 Operation and Maintenance of Transfer Stations</b>
File:	43-20-02

**DESCRIPTION:**

Council is presented with the analyzed results for Tender 2024-P06 Operation and Maintenance of Transfer Stations.

Tender 2024-P06 Operation and Maintenance of Transfer Stations closed on Friday, June 7, 2024, at 4:00 p.m. and was opened at the June 11, 2024 Regular Council Meeting.

**BACKGROUND:**

**C172-24(3-26-24) RESOLUTION by Deputy Reeve Janzen to proceed to proposal for the operation and maintenance of the Transfer Stations. CARRIED.**

**C330-24(6-11-24) RESOLUTION by Councillor Walmsley to open tenders at 9:35 a.m. for Tender 2024-P06 Operation and Maintenance of Transfer Stations, analyze results and bring back a recommendation to the next future Regular Council Meeting. CARRIED.**

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Emery Hagen	\$319,334.72 \$50/hr	\$328,914.76 \$50/hr	\$338,782.20 \$50/hr	\$348,945.67 \$50/hr	\$359,414.04 \$50/hr
Roy Budgell	\$249,513.00 45/hr	\$255,750.83 46/hr	\$262,144.60 47/hr	\$268,698.21 48/hr	\$275,415.67 49/hr

**BUDGET:**

\$245,000.00

**RECOMMENDED ACTION:**

**RESOLUTION by...** to award Tender 2024-P06 Operation and Maintenance of Transfer Stations to Budgell's Contracting Ltd. for the yearly amount of: year one- \$249,513.00 with the additional hourly rate of \$45.00, year two- \$255,750.83 with the additional hourly rate of \$46.00, year three- \$262,144.60 with the additional hourly rate of \$47.00, year four- \$268,698.21 with the additional hourly rate of \$48.00, and year five- \$275,415.67 with the additional hourly rate of \$49.00, funds are to be allocated from the yearly operating budgets.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b>
---------------------------------------------	-----------------	-------------

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>REGULAR COUNCIL MEETING</b>
Meeting Date:	June 25, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Chief Administrative Officer Report</b>
File Code:	11-02-02

- Medical Clinic/HPEC – June 17th
- North Peace Regional Landfill – Strategic Planning Session
- Hazardous And Special Products Session – June 20
- Village of Hines Creek Joint Meeting – June 24
- Maternity Leave – Development Officer Position
- Agricultural Service Board Report - **Attachment #1**

RECOMMENDED ACTION:

**RESOLUTION** by ..... to accept the Chief Administrative Officer's report for June 25, 2024, as presented.

Initials show support - Reviewed by:      **Manager:**      **CAO:** 



---

CLEAR HILLS COUNTY

AGRICULTURAL SERVICE BOARD MEETING REPORT

JUNE 18, 2024

PEST CONTROL

• **Wolves Claimed 2024 YTD:**

Total #	Total \$
11	\$2,200.00

- The Board reviewed the newest Orientation Manual for Agricultural Service Boards.
- The Board reviewed the 2020-2024 Agricultural Service Board business plan and worked on the draft 2025- 2029 business plan. This will be brought back to a future meeting to revise and finalize it.
- Administration provided information to prepare the Board for the Provincial ASB Grant Team field visit on June 26, 2024. This visit is done every 5 years to ensure that the ASB grant funds are being used appropriately.
- Administration is waiting for available dates to tour the Bear Canyon Colony and Cleardale Colony Feedlots.

# Clear Hills County Request for Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 25, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>CSM Report</b>
File:	12-02-02

## DESCRIPTION:

At this time, the Corporate Services Manager will have an opportunity to report on Corporate Services topics.

## BACKGROUND:

Reliance Assessment will be in the County from June 23, 2024 to June 29, 2024 to perform property inspections.

## ATTACHMENTS:

- Rate Stabilization Reserve Activity Report
- Letter from Municipal Affairs Regarding the 2024 LGFF Allocations
- MSI Capital Grant History

## RECOMMENDATION:

**RESOLUTION** by...that Council accepts the Corporate Services Manager's report to June 25, 2024, as presented.

Initials show support - Reviewed by:	Manager:		CAO:	
--------------------------------------	----------	---------------------------------------------------------------------------------------	------	---------------------------------------------------------------------------------------

## Rate Stabilization Summary Report

	2024	2023
<b>Beginning Balance:</b>	5,981,916.67	5,244,092.84
<b>Previous Year Surplus Transfer:</b>	(1,981,917.00)	(1,244,092.84)
<b>Total Spent</b>	41,320.00	331,137.33
<b>Year End Surplus Transfer:</b>	-	2,313,054.00
<b>Ending Balance:</b>	<u>3,958,679.67</u>	<u>5,981,916.67</u>

**Rate Stabilization Activity Report**

**2024**

<b>Spent To Date</b>	<b>Approved by Council</b>	<b>Description</b>	<b>Organization</b>	<b>Motion</b>
40,000.00	to be determined \$40,000 max	Corporate legal fee overages	Brownlee LLP	C92-17(02/14/17)
	\$5,000.00	grant for the replacement of waterslide stairs	Town of Fairview	C648-22(12-13-22)
	\$50,000.00	grant for the replacement of arena furnace	Worsley Agricultural Society	C15-24(01-09-24)
1,320.00	\$4,000.00	grant for new kitchen/dining facility	David Thompson Bible Camp	C69-24(02-13-24)
		seniors tribute video	Honey Films	
41,320.00	\$59,000.00			



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR114112

May 21, 2024

Reeve Amber Bean  
Clear Hills County  
PO Box 240  
Worsley AB T0H 3W0

Dear Reeve Bean:

Further to the information on Local Government Fiscal Framework (LGFF) funding announced on December 15, 2023, I am pleased to provide correspondence for your record confirming the 2024 LGFF Capital and LGFF Operating allocations for your community.

For Clear Hills County:

- The 2024 LGFF Capital allocation is \$1,086,778.
  - This includes \$91,908 in needs-based funding allocated to local governments with a population less than 10,000 and a limited local assessment base.
- The 2024 LGFF Operating allocation is \$274,008.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2025, your community will be eligible for \$1,240,211. Information on 2026 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2022/23 and 2023/24 has been confirmed and applied to calculate 2026 program funding. LGFF Capital amounts will be published annually on the program website each fall.

Further information on LGFF funding for all local governments is available on the LGFF website at [www.alberta.ca/LGFF](http://www.alberta.ca/LGFF).

.../2

The LGFF program represents the culmination of significant work between the Government of Alberta and local governments across the province, and I am pleased the program will further our partnership in building Alberta communities together. I look forward to working with your community, and every local government across Alberta, as we continue to build strong and prosperous communities together.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver". The signature is written in a cursive style with a large initial "R".

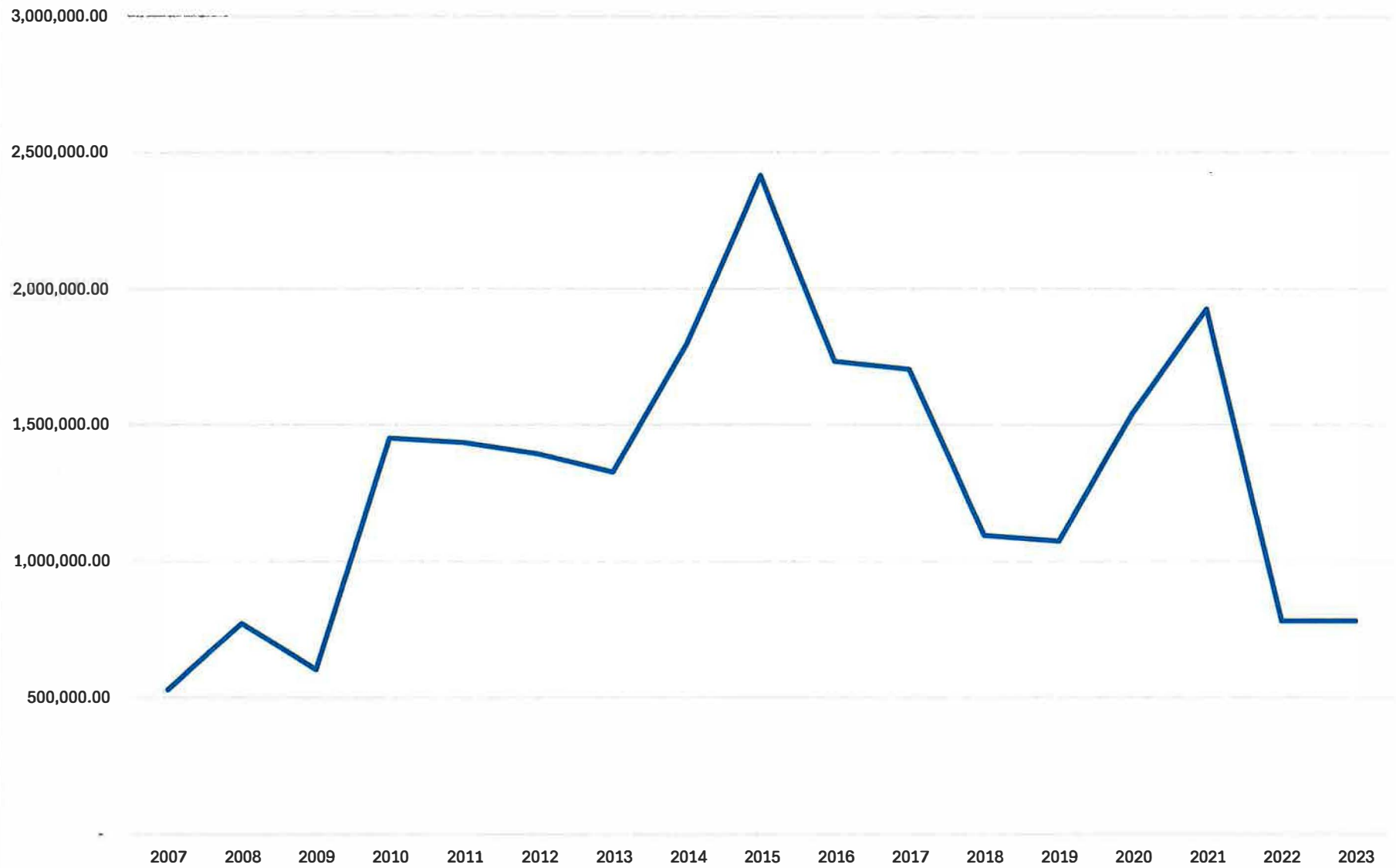
Ric McIver  
Minister

cc: Allan Rowe, Chief Administrative Officer, Clear Hills County

## MSI Capital Grant History

Year	Amount	Notes:
2007	530,893.00	
2008	773,539.00	
2009	603,119.00	
2010	1,450,619.00	
2011	1,434,740.00	
2012	1,392,568.00	
2013	1,325,205.00	
2014	1,797,424.00	Started combining MSI & BMTG
2015	2,412,447.00	top up of \$615,023
2016	1,732,639.00	
2017	1,704,437.00	
2018	1,095,066.00	
2019	1,074,229.00	
2020	1,542,285.00	
2021	1,927,667.00	
2022	781,704.00	
2023	781,704.00	
<b>22,360,285.00</b>		

# MSI Capital Grant History





# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 25, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Public Works Manager's Report</b>
File:	32-02-02

### Graders

- Graders are out grading.

### Roads, Culverts & Approaches

- Spot graveling will be done on an as needed basis.
- Installation of new approaches is ongoing.
- Culvert and centerline replacement is ongoing.
- Griffin Contracting Ltd. is scheduled to begin the repair of Bridge File 80666 on Range Road 80, North of the Worsley Water Treatment Plant at the end of June. Once the repairs begin, the road will be closed for approximately one week.
- The Sulphur Lake Road washout has been repaired.
- A few culverts have been cleared of beaver damns.

### Hamlet of Cleardale Projects

- WSP Canada Inc. is scheduled to commence soil testing on June 27, 2024.

### 2024 Worsley Water Well

- Saville Drilling Ltd. is scheduled to begin hauling equipment to the County yard June 21, 2024, there will be approximately 6 loads to be hauled. Drilling is scheduled to begin at the end of June.
- Waters levels at the Worsley Water Treatment Plant are currently holding steading but are still lower than previous years.

### Other

- Sign replacement for faded signs and signs with broken posts is ongoing.

### ATTACHMENTS:

Public Works Action Worksheet

### RECOMMENDED ACTION:

**RESOLUTION** by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
--------------------------------------	-----------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------

**2024 Public Works**  
**Approach, Culverts and Other Maintenance Projects**

Date	Div.	Project	Requested By	Location	Range Road	New	Replace	Completed	Notes
May 8/2024	3	A-Pipe	Daniel Driedger	Eureka River	RGE63	x		x	Field App x2
May 9/2024	4	A-Pipe	Andrew Hale	Worsley	RGE82	x		x	New resident app
May 10/2024	5	A-Pipe	Murphy	Worsley	RGE80	x		x	Field App x2
May 11/2024	5	A-Pipe	Murphy	Worsley	RGE80			x	Old app lowered culvert
May 13/2024	1	A-Pipe	Clear Hills County	Whitelaw	TWP 832				New app for Shewchuk pit
	4	C-Pipe	Clear Hills County	Clear Praire	Road		x		Old pipe failed
May 15/2024	6	C-Pipe	Clear Hills County	Worsley	RGE 74	x		x	New centerline at the end of the road
May 14/2024	5	Rip-rap	Clear Hills County	Worsley	TWP 860			x	Rip-rap at the end of the culvert
May 14/2024	5	Rip-rap	Clear Hills County	Worsley	RGE 75			x	Rip-rap at the end of the culvert close to the bridge
May 9/2024	4	trees	Clear Hills County	Worsley	Rge 80			x	Push Trees out if ditch
May 6/2024	4		Clear Hills County	Worsley				x	Cleaned out culvert ends in Worsley
May 22/2024	3	A-Pipe	Driedger	Worsley	Rge 70	x		x	New Field app
May 22/2024	3	A-Pipe	Clear Hills County	Worsley	Rge 65		x	x	Replace damaged field app pipes x2
May 24/2024	3		Clear Hills County	Eureka River	Rge 55			x	Take out abandoned oil field pipe
May 24/2024	3	A-Pipe	David Gillett	Eureka River	Rge 52		x	x	Old concrete pipe failed
May 27/2024	5	C-Pipe	Clear Hills County	Worsley	TWP 854		x	x	Old pipe failed put in new pipe

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	June 25, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Council Information</b>
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Parents' Choice initiative regarding school attendance for families residing in Bear Canyon and Cherry Point

RECOMMENDED ACTION:

**RESOLUTION** by.... that Council receives for information the Council Information presented at the June 25, 2024, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---------------------------------------------------------------------------------------



ALBERTA  
EDUCATION

*Office of the Minister  
MLA, Calgary - Bow*

AR 123970

June 13, 2024

Reeve Amber Bean  
Clear Hills County  
PO Box 240  
Worsley AB T0H 3W0

Dear Reeve Bean:

Thank you for your letter supporting the Parents' Choice initiative regarding school attendance for families residing in Bear Canyon and Cherry Point who wish to enrol their children in schools located in British Columbia. I am pleased to respond.

The decision to provide funding for a student who wants to attend an out-of-province school is made in alignment with Alberta Education's funding rules and legislation. Alberta Education also considers the impact to all parties affected by the decision, including the families making the request, the local school authority and the communities as a whole.

To be eligible for Alberta Education funding, students attending an out-of-province school must meet the criteria identified in Sections C1.2(10) or C1.3(3) of the [Funding Manual for School Authorities](#) or live closer to an out-of-province school than an Alberta school where it would be considered unreasonable due to distance, bus routes, and scheduling to have the student attend the Alberta school. Students in the Bear Canyon and Cherry Point regions are resident students of Peace River School Division and, to my knowledge, do not meet any of these conditions to warrant an exception.

However, I understand that there are Bear Canyon and Cherry Point students currently attending schools in British Columbia. For those students, Peace River School Division will allocate funding through an education service agreement with the out-of-province schools for the 2024/25 school year. If the funds do not fully cover the tuition charged by the out of province school, the additional cost will be the responsibility of the families.

Alberta Education continues to encourage families to work with Peace River School Division regarding any concerns they may have with the local schools in the school division, as the school division is in the best position to address those concerns.

I hope this information has been helpful, and I appreciate your advocacy on behalf of the students and families of Bear Canyon and Cherry Point.

Best,

Demetrios Nicolaidis ECA PhD  
Minister of Education

cc: Todd Loewen, MLA for Central Peace-Notley

# Clear Hills County

## Request For Decision (RFD)

<b>Meeting Date:</b>	<b>Regular Council Meeting</b> June 25, 2024
<b>Originated By:</b>	Allan Rowe, Chief Administrative Officer
<b>Title:</b>	<b>Calendars</b>
<b>File:</b>	11-02-02

**DESCRIPTION:**

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**UPCOMING CONFERENCES:**

Conference	Date	Location	Attendance
Alberta Forest Products Association AGM and Conference	September 25-27 2024	Jasper, AB	
Alberta CARE Fall Conference 2024	September 11 – 13, 2024	MD of Bonnyville, Alberta	
Rural Community Health Provider Attraction and Retention Conference	October 8 - 10th, 2024	Wainright, Alberta	
Alberta Recycling Conference	Oct 30-Nov 1, 2024	Banff, Alberta	

**ATTACHMENTS:**

- Calendar of upcoming meetings and conferences

**RECOMMENDED ACTION:**

**RESOLUTION** by .... to accept for information June, July and August 2024 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---------------------------------------------------------------------------------------

# JUNE 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
26	27	28	29	30	31	1	
					Menno Simons Grad		
2	3	4	5	6	7	8	
BR-Rec-DW	4-H Sale-DJ NPRL-JR	PAC-DJ		<b>FCM Conference</b>			
9	10	11	12	13	14	15	
<b>FCM Conference</b>		<b>Council</b>		GGAMAC-DW	NWSAR-AB NAEL-AB,DJ	Warsley Grad-JR	
16	17	18	19	20	21	22	
	Med/HPEC-SH	ASB-DJ, JR	NWSAR-AB	NWSAR-AB		Hines Creek Graduation - SH	
23	24	25	26	27	28	29	
	Village of Hines Creek Joint Meeting - All	<b>Council</b>	PREDA-AB	PREDA-AB	NWSAR-AB, SH		
30	1	2	3	4	5	6	

# JULY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1 Canada Day	2 Policy & Priority	3	4	5	6
7	8	9 Council	10	11	12 Trappers Rendezvous -AB	13
14 Trappers Rendezvous -AB	15	16 ASB-DJ, JR	17	18	19	20
21	22	23 Council	24	25 County BBQ-George Lake	26	27 PLS-Exec-AB
28	29	30	31	1	2	3

# AUGUST 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5	6 Policy & Priority	7	8	9	10
11	12	13 Council	14 Joint Mtg-ALL	15	16	17
18	19	20	21	22	23	24
25	26	27 Council	28	29	30	31



## Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society