

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JANUARY 23, 2024**

PRESENT	Amber Bean Abe Giesbrecht Danae Walmsley Jason Ruecker Susan Hansen Nathan Stevenson	Reeve Councillor Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Bonnie Morgan	Chief Administrative Officer (CAO) Executive Assistant (EA)
ABSENT	David Janzen	Deputy Reeve
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C35-24(1-23-24)	RESOLUTION by Councillor Giesbrecht to adopt the agenda governing the January 23, 2024 Regular Council Meeting. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C36-24(1-23-24)	RESOLUTION by Councillor Stevenson to adopt the minutes of the January 9, 2024, Regular Council Meeting, as presented. CARRIED.	
<u>CLOSED MEETING:</u> Legal C37-24(1-23-24)	Council discussed one legal item. RESOLUTION by Councillor Ruecker that Council close the meeting to the public as per Section 27, of FOIP at 9:32 a.m. CARRIED.	
C38-24(1-23-24)	RESOLUTION by Councillor Hansen that Council opens the meeting to the public as per Section 27, of FOIP at 10:17 a.m. CARRIED.	
C39-24(1-23-24)	RESOLUTION by Councillor Walmsley that the recipients of the 2024 Awards will be announced at the February 3, 2024, Appreciation Banquet. CARRIED.	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report C40-24(1-23-24)	Management activity report was reviewed. RESOLUTION by Councillor Giesbrecht that the management activity reports for January 9, 2024, be accepted, as presented. CARRIED.	
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.	

Page 2 of 5
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 23, 2024

C41-24(1-23-24) **RESOLUTION by Reeve Bean to bring an update back to the February 13, 2024, Regular Council meeting regarding Recreation Boards. CARRIED.**

Reeve Bean recessed the meeting at 10:44 a.m.
Reeve Bean reconvened the meeting at 10:53 a.m.

C42-24(1-23-24) **RESOLUTION by Reeve Bean to bring back the discussion regarding showcasing our seniors to the next Policy & Priority Meeting. CARRIED.**

C43-24(1-23-24) **RESOLUTION by Reeve Bean to send a letter to the MD of Peace offering to co-host in the form of contributing 50% of the total cost for the Zone 4 meeting on February 9, 2024. CARRIED.**

C44-24(1-23-24) **RESOLUTION by Councillor Hansen to receive the Council verbal and written reports for information. CARRIED.**

Policy 6801
Continuing Education
Scholarship

Council is presented the requested amendments to Policy 6801 Continuing Education Scholarship, with the addition of 4.3 referencing Trades Program application deadlines.

C45-24(1-23-24) **RESOLUTION by Councillor Stevenson to approve the amendments in Policy 6801 Continuing Education Scholarship, as amended. CARRIED.**

Public Meeting
Follow-up

Council is presented with information from the January 16, 2024, Annual Public Meeting that was held at Eureka River Hall.

Reeve Bean recessed the meeting at 12:08 p.m.
Reeve Bean reconvened the meeting at 12:35 p.m.

C46-24(1-23-24) **RESOLUTION by Councillor Walmsley to receive the public meeting follow-up for information, as presented. CARRIED.**

TELUS Meeting Council is presented with information regarding scheduling a meeting with TELUS Representatives regarding cellular service in our County.

C47-24(1-23-24) **RESOLUTION by Councillor Stevenson to schedule a meeting with TELUS during the RMA (Rural Municipalities of Alberta) Conference in March. CARRIED.**

Source Inspired Council is presented with information regarding the hiring of Source Inspired to assist with re-branding of the County.

C48-24(1-23-24) **RESOLUTION by Councillor Hansen to receive the information regarding the re-branding for information as presented. CARRIED.**

Page 3 of 5
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 23, 2024

Rural Renewal
Stream Program

Council is presented with information regarding the Rural Renewal Stream Program application that was submitted.

C49-24(1-23-24)

RESOLUTION by Councillor Giesbrecht to receive the Rural Renewal Stream Program application for information and take no further action. CARRIED.

Joint Meeting
Town of Manning

Council is presented with information regarding a request to meet with the Town of Manning Mayor McLeod, Deputy Mayor Schamehorn and CAO to discuss the current Mutual Aid agreement.

C50-24(1-23-24)

RESOLUTION by Councillor Ruecker to receive the discussion regarding a joint meeting with the Town of Manning for information and schedule a meeting as per their request, as presented. CARRIED.

Clear Hills County
Website

Council is requested to authorize the hiring of an hourly contractor to assist with improvements and development of the Clear Hills County website and other media platforms. The contractor will assist administration as well as provide necessary training. This approach ensures flexibility and specialized expertise in this area.

C51-24(1-23-24)

RESOLUTION by Councillor Hansen to bring back the development of the Clear Hills County website to a future Policy & Priority Meeting. CARRIED.

CORPORATE
SERVICES

Accounts Payable
January 10, 2024,
to January 23, 2024

A list of expenditures for Clear Hills County for the period of January 10, 2024 to January 23, 2024 is provided for Council's review.

C52-24(1-23-24)

RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 10, 2024, to January 23, 2024, for a total of \$546,108.29. CARRIED.

PERC & DIRK
Application

Alberta Municipal Affairs is accepting applications for the Provincial Education Requisition Credit (PERC) and Designated Industrial Requisition Credit programs (DIRC).

C53-24(1-23-24)

RESOLUTION by Councillor Stevenson to direct Administration to proceed with the Provincial Education Requisition Credit program (PERC) and Designated Industrial Requisition Credit program (DIRC) submission for the 2024 intake. CARRIED.

Reeve Bean recessed the meeting at 1:24 p.m.
Reeve Bean reconvened the meeting at 1:31 p.m.

Community Support
 Services Grant
 Applications
 (CSSG).

At the December 12, 2023 Regular Council Meeting Council approved a new grant program called the Community Support Services Grant (CSSG).

C54-24(1-23-24)

RESOLUTION by Councillor Ruecker that Council approves the following Community Support Services grants:

Name	Amount
Cleardale Playschool Program	\$ 20,000.00
Worsley Preschool Program	\$ 28,300.00
Seniors Social Connection Events	\$ 6,000.00
Youth Enhancement Society of Hines Creek	\$ 39,500.00
Hines Creek Composite Nutrition Program	\$ 4,000.00
Seniors, Parents & Tots Craft Supplies	\$ 6,000.00
Coaching for Life	\$ 6,000.00
	\$109,800.00
	CARRIED.

COMMUNITY

Cleardale Firehall

Council is requested to have a discussion regarding the planning, development, and location of the Cleardale Fire Hall.

C55-24(1-23-24)

RESOLUTION by Councillor Giesbrecht to receive the discussion regarding the planning, development, and location of the Cleardale Fire Hall for information, as presented and bring back to a future meeting. CARRIED.

Appreciation
 Banquet

Update on Clear Hills County 2024 Appreciation Banquet.

C56-24(1-23-24)

RESOLUTION by Councillor Giesbrecht to receive the update on the Clear Hills County 2024 Appreciation Banquet for information, as presented. CARRIED.

C57-24(1-23-24)

RESOLUTION by Councillor Hansen to amend the catering menu to include two meats for the 2024 Appreciation Banquet with a price increase to a total of \$30.00 per plate. CARRIED.

PUBLIC WORKS

Tendering Criteria

Council is presented with the tendering evaluation criteria for discussion. The tendering evaluation criteria can be found in specified Clear Hills County tenders.

C58-24(1-23-24)

RESOLUTION by Councillor Giesbrecht to approve the change of the tender package evaluation criteria to make the evaluation weight of location of contractor in proximity to work area 35 points, total contracted price 25 points, experience 20 points, and equipment 20 points, as presented. CARRIED.

WRITTEN REPORTS

Chief Administrative
 Officer's Report

Chief Administrative Officer's report.

C59-24(1-23-24)

RESOLUTION by Councillor Walmsley to approve a one-year trial for a public notification platform to be used as a communication tool for residents. CARRIED.

C60-24(1-23-24)

RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer’s report for information, as presented. CARRIED.

Corporate Services
 Manager’s Report

No report

Public Works
 Manager’s Report

Public Works Manager’s Report

C61-24(1-23-24)

RESOLUTION by Councillor Ruecker to receive the Public Works Manager’s report for information, as presented. CARRIED.

COUNCIL
 INFORMATION

Council is presented with correspondence, for information.

C62-24(1-23-24)

RESOLUTION by Councillor Hansen to receive the Council correspondence, for information, as presented. CARRIED.

C63-24(1-23-24)

RESOLUTION by Councillor Stevenson to bring back an update on an emergency preparedness plan (wildfire) to a future meeting. CARRIED.

CALENDARS

Council and administration reviewed the upcoming months’ calendars for Councillor Committee meetings to attended.

C64-24(1-23-24)

RESOLUTION by Councillor Stevenson to accept for information the January, February and March 2024 calendar updates of Councillor Committee meetings and important dates, for information, as presented.

Date	Meeting	Attendee
January 31	Water	Walmsley, Janzen
January 17	REC-HC	Hansen
January 18	Rec-WO	Ruecker
February 5	NPRL	Ruecker
January 19	NTAB CANCELLED	Bean
January 21	NTAB	Bean
March 4	P&P	All
February 7	NPHF	Walmsley
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the, January 23, 2024 Regular Council Meeting 3:13 p.m.

 DATE

 REEVE

 DATE

 CHIEF ADMINISTRATIVE OFFICER