

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, FEBRUARY 13, 2024**

**PRESENT**

Amber Bean	Reeve
David Janzen	Deputy Reeve
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor
Susan Hansen	Councillor

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Natasha Gillett	Community Services Clerk

**ABSENT**

Nathan Stevenson	Councillor
Jason Ruecker	Councillor

**CALL TO ORDER**

Reeve Bean called the meeting to order at 9:30 a.m.

ACCEPTANCE OF  
AGENDA

**C65-24(2-13-24)**

**RESOLUTION by Councillor Giesbrecht to adopt the agenda governing the February 13, 2024 Regular Council Meeting with the addition of 7.d.4 Wildfire Discussion. CARRIED.**

APPROVAL OF  
MINUTES

Previous Council Meeting Minutes

**C66-24(2-13-24)**

**RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the January 23, 2024 Regular Council Meeting, as presented. CARRIED.**

NEW BUSINESS:  
COUNCIL

Management Team Activity Report

Management activity report was reviewed.

**C67-24(2-13-24)**

**RESOLUTION by Councillor Walmsley that the management activity reports for January 23, 2024, be accepted, as presented. CARRIED.**

**Councillor Reports**

Council submits the meetings attended in the previous month and a report, if applicable.

Reeve Bean recessed the meeting at 10:26 a.m.  
Reeve Bean reconvened the meeting at 10:30 a.m.

**C68-24(2-13-24)**

**RESOLUTION by Deputy Reeve Janzen to receive the Council verbal and written reports for information. CARRIED.**

DELEGATION

David Thompson Bible Camp

David Thompson Bible Camp board members will be in attendance to request funding for a new kitchen/dining facility.

**C69-24(2-13-24)**

**RESOLUTION by Councillor Walmsley to receive the delegation from the David Thompson Bible Camp for information and approve a General Grant for the new kitchen/dining facility in the amount of \$50,000.00 with the funds to be allocated from the Rate Stabilization Reserve. CARRIED.**

Cross Border  
Schooling- Candice  
Stevenson

Council is presented with a request for Council to send a letter of support requesting the Government continue to provide out of province funding to allow students in the Bear Canyon and Cherry Point Communities to attend schools in British Columbia.

**C70-24(2-13-24)**

**RESOLUTION by Reeve Bean to draft a letter in support of the Bear Canyon and Cherry Point community members, send a letter requesting out of province funding for students to attend schools in British Columbia. CARRIED.**

Continuing Education  
Scholarship  
Applications-  
February 1<sup>st</sup>

Council is presented the Scholarship Funds Distribution report for the February 1<sup>st</sup> deadline of Continuing Education Scholarships.

**C71-24(2-13-24)**

**RESOLUTION by Councillor Hansen to accept for information the dispersal of a \$3,000.00 scholarship for each of the 6 (six) February 1, 2024, Continuing Education Scholarship applications, that met the program criteria, listed below:**

Layne McLarty	Plumbing
Nellie Zacharias	Accounting & Bookkeeping Certificate
Walker Duggan	4 <sup>th</sup> Class Power Engineering
Cynder Duggan	Bachelor of Education
Mansi Peats	Business Administration
Nolan Bjornson	Auto Body Technician
	<b>CARRIED.</b>

Spring 2024 Municipal  
Leaders Caucus

Council is presented with information regarding the Spring 2024 Municipal Leaders Caucus in Edmonton on March 14 and 15, 2024.

No action taken.

ASB Annual Report to  
Council

The Agricultural Service Board has requested a delegation with Council to present the 2023 Agricultural Service Board annual report to Council at the March 12, 2024 Regular Council Meeting.

**C72-24(2-13-24)**

**RESOLUTION by Reeve Bean that Council closes the meeting to the public as per section 27 of FOIP at 11:13 a.m. CARRIED.**

**C73-24(2-13-24)**

**RESOLUTION by Councillor Hansen that Council opens the meeting to the public as per section 27 of FOIP at 11:36 a.m. CARRIED.**

**C74-24(2-13-24)**

**RESOLUTION by Councillor Hansen to approve a delegation with the Agricultural Service Board at the March 12, 2024 Regular Council Meeting. CARRIED.**

Policy 6311 VSI

Council is presented with a draft of Policy 6311 Veterinary Services Incorporated (1980) Ltd. Program (VSI) with the proposed amendments as recommended by the Agricultural Service Board.

**C75-24(2-13-24)**

**RESOLUTION by Deputy Chair Janzen to table the discussion regarding Policy 6311 Veterinary Services Incorporated (1980) Ltd. Program (VSI), as presented. CARRIED.**

Reeve Bean recessed the meeting at 11:45 a.m.  
Reeve Bean reconvened the meeting at 12:15 p.m.

CORPORATE  
SERVICES

Accounts Payable  
January 24, 2024,  
to February 13, 2024

A list of expenditures for Clear Hills County for the period of January 24, 2024 to February 13, 2024 is provided for Council's review.

**C76-24(2-13-24)**

**RESOLUTION by Deputy Chair Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 24, 2024 to February 13, 2024 for a total of \$470,481.95. CARRIED.**

2024 Recreation  
Boards Operating  
Grants

A Council is presented with the 2024 Recreation Boards Operating (RBO) Grant disbursement information for consideration.

**C77-24(2-13-24)**

**RESOLUTION by Deputy Reeve Janzen to approve the 2024 Recreation Boards Operating Grants as follows:**

Burn River Recreation Board	\$28,980.00
Hines Creek & District Recreation Board	\$131,146.00
Worsley Recreation Board	\$127,217.00
Cleardale Recreation Board	\$68,451.00
Cherry Canyon Recreational Board	\$44,207.00
Total:	\$400,001.00
	<b>CARRIED.</b>

COMMUNITY  
2024 Appreciation  
Banquet  
Analysis

Council is presented with the 2024 Appreciation Banquet analysis.

**C78-24(2-13-24)**

**RESOLUTION by Deputy Reeve Janzen to accept the 2024 Appreciation Banquet analysis for information, as presented. CARRIED.**

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Trade Show Dance Council is presented with information regarding the 2024 Trade Show Dance.

**C79-24(2-13-24)** **RESOLUTION by Councillor Walmsley approve Carters Camp Recreational Society to put on the dance to follow the 27<sup>th</sup> Annual Clear Hills County Agricultural Trade Show on April 13, 2024 at the Dave Shaw Memorial Complex in Hines Creek, AB. CARRIED.**

PUBLIC WORKS

Wildfire Discussion Council has requested a discussion regarding wildfires.

**C80-24(2-13-24)** **RESOLUTION by Councillor Hansen to bring Bylaw No. 242-19 Fire Ban to the February 27, 2024 Regular Council Meeting. CARRIED.**

**C81-24(2-13-24)** **RESOLUTION by Reeve Bean to proceed with applying for a water diversion license from the Peace River. CARRIED.**

**C82-24(2-13-24)** **RESOLUTION by Deputy Reeve Janzen to proceed to inquire about a map containing all documented aquifer sites that have been drilled within Clear Hills County from Hydrogeological Consultants Ltd. (HCL). CARRIED.**

Reeve Bean recessed the meeting at 1:43 p.m.  
Reeve Bean reconvened the meeting at 1:50 p.m.

Disposal of Assets-  
Unit 48 & 16' Trailer Council is presented with information regarding disposing of Unit 48 and the 2008 16' Rainbow trailer.

**C83-24(2-13-24)** **RESOLUTION by Deputy Reeve Janzen to proceed with the disposal of unit 48 2014 Chev crew cab and the 2008 16' Rainbow trailer at a future local auction. CARRIED.**

2024 Dust Control  
Locations Council is presented with information for dust control applications at specific locations within Clear Hills County.

**C84-24(2-13-24)** **RESOLUTION by Councillor Giesbrecht to approve the application of dust control at specific locations within Clear Hills County, as presented. CARRIED.**

Proceed to Tender-  
Pavement Crack  
Sealing Council is presented with a request for decision to proceed to tender for pavement crack sealing.

**C85-24(2-13-24)** **RESOLUTION by Councillor Giesbrecht to proceed to tender for pavement crack sealing. CARRIED.**

Reeve Bean recessed the meeting at 1:54 p.m.  
Reeve Bean reconvened the meeting at 1:59 p.m.

TENDER OPENING  
2024 Grading Projects  
Contract No.  
CA0003927-8338

WSP Canda Inc. is presented with tenders to open for the 2024 Grading Projects Contract No. CA0003927-8338. The road construction of Range Road 25, Range Road 64, and Range Road 124.

**C86-24(2-13-24)**

**RESOLUTION by Deputy Reeve Janzen to open tenders at 2:00 p.m. for the 2024 Grading Projects Contract No. CA0003927-8338. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.**

Green Acre Ventures Ltd.	\$3,495,510.00
Northsite Contractors Ltd.	\$2,118,804.03
Cal-R Contracting 2001 Ltd.	\$912,413.00
MDP Oilfield Services Ltd.	\$1,990,339.88
Northern Road Builders LP	\$1,667,406.36
Wild West Dirt Works Ltd.	\$1,490,085.00
New Gen Projects I Ltd.	\$1,822,125.00
	<b>CARRIED.</b>

WRITTEN REPORTS

Chief Administrative  
Officer's Report

Chief Administrative Officer's report.

**C87-24(2-13-24)**

**RESOLUTION by Councillor Hansen to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Corporate Services  
Manager's Report

No report

Public Works  
Manager's Report

Public Works Manager's Report

**C88-24(2-13-24)**

**RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council is presented with correspondence, for information.

**C89-24(2-13-24)**

**RESOLUTION by Deputy Reeve Janzen to receive the Council correspondence for information, as presented. CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**C90-24(2-13-24)**

**RESOLUTION by Councillor Giesbrecht to accept for information February, March & April 2024 calendar updates of Councillor**

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**Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.**

<b>Date</b>	<b>Meeting</b>	<b>Attendee</b>
February 20-22	Growing the North	Bean, Janzen, Walmsley
February 21	NTAB	Bean
February 28	Fire & Water Forum	Walmsley
March 4	P&P	All
March 5	ASB Predation Workshop	Janzen & Ruecker
March 6	ASB Local Business Tour	Janzen & Ruecker
March 7	Manning Mutual Aid	Bean & Janzen
March 15	North West Species At Risk	Bean & Walmsley
March 18-20	RMA	All
April 20	Peace Library Executive	Bean
April 26-27	NPHF Strategic plan	Walmsley
April 29	Mighty Peace Tour Board Meeting	Bean
June 6-9	FCM Conference	All
First Tuesday of every month after March	P&P	All
		<b>CARRIED.</b>

ADJOURNMENT

Reeve Bean adjourned the February 13, 2024 Regular Council Meeting at 2:59 p.m.

\_\_\_\_\_  
 DATE REEVE

\_\_\_\_\_  
 DATE CHIEF ADMINISTRATIVE OFFICER