

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, FEBRUARY 27, 2024**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor
Susan Hansen	Councillor
Jason Ruecker	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)

ABSENT

Nathan Stevenson	Councillor
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CALL TO ORDER

Councillor Hansen called the meeting to order at 9:30 a.m.

ACCEPTANCE OF
AGENDA

C86-24(2-27-24)

RESOLUTION by Deputy Reeve Jansen to adopt the agenda governing the February 27, 2024 Regular Council Meeting, as presented. CARRIED.

APPROVAL OF
MINUTES

Previous Council Meeting Minutes

C87-24(2-27-24)

RESOLUTION by Councillor Giesbrecht to adopt the minutes of the February 13, 2024, Regular Council Meeting, as presented. CARRIED.

Management Team Activity Report

Management activity report was reviewed.

C88-24(2-27-24)

RESOLUTION by Reeve Bean that the management activity reports for February 13, 2024, be accepted, as presented. CARRIED.

TENDER OPENING

Tender 2024-01 New Rotary Mower.

Council is presented with tenders to open for Tender 2024-01 New Rotary Mower.

C89-24(2-27-24)

RESOLUTION by Councillor Ruecker to open tenders for Tender 2024-01 New Rotary Mower, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.

Company	Amount with Trade	Amount No Trade
DionCo Sales and Services Ltd.	\$31,800.00	\$46,800.00
Prairie Coast Equipment	\$33,500.00	\$48,500.00
Flaman Rentals	\$27,400.00	\$54,470.88
Industrial Machine Inc.	N/A	\$66,730.00

Tender 2024-02 Two New Sidearm/

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Swingarm Hitches

Council is presented with tenders to open for Tender 2024-02 Two New Sidearm/Swingarm Hitches.

C90-24(2-27-24)

RESOLUTION by Reeve Bean to open tenders for Tender 2024-02 Two New Sidearm/Swingarm Hitches, analyze the results and bring a recommendation to a future Regular Council Meeting.

CARRIED.

Company	Amount with Trade	Amount No Trade
DionCo Sales & Services	\$29,903.75	\$39,903.75
Flaman Rentals	\$31,400.00	\$32,830.76

Tender 2024-03 Tractor

Council is presented with tenders to open for Tender 2024-03 Tractor.

C91-24(2-27-24)

RESOLUTION by Councillor Giesbrecht to open tenders for Tender 2024-03 Tractor, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.

Company	Amount with Trade	Amount No Trade
Foster's Agri-World	\$155,000.00	\$245,000.00
Prairie Coast Equipment	\$215,000.00	\$300,000.00
Rocky Mountain Equipment	\$198,000.00	\$274,000.00
Rocky Mountain Equipment	N/A	\$332,900.00
Rocky Mountain Equipment	\$256,900.00	\$332,900.00
Rocky Mountain Equipment	N/A	\$274,000.00

Tender 2024-04 2700 feet of 4" Lay Flat Hose

Council is presented with tenders to open for Tender 2024-04 2700 feet of 4" Lay Flat Hose.

C92-24(2-27-24)

RESOLUTION by Councillor Walmsley to open tenders for Tender 2024-04 2700 feet of 4" Lay Flat Hose, analyze the results and bring a recommendation to a future Regular Council Meeting. CARRIED.

Company	Amount
Projects Safety Operations	\$17,928.60
Jean-Francois Plante- Connectall Ltd.	\$17,172.00
Sunrak Impex Inc.	\$41,757.00
JSK Electrical Services Inc.	\$25,695.00
Sunrak Impex Inc.	\$28,045.00
JSK Electrical Services Inc.	\$41,320.00
Greggs Distributors Ltd.	\$11,448.00
Greggs Distributors Ltd.	\$14,742.00
Peace Country Supply	\$6,345.00

DELEGATIONS

Fairview Curling Club
10:15 a.m.

The Fairview Curling Club will be in attendance at 10:15 a.m. to discuss the renovations needed at the current facility.

C93-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen to receive the delegation from the Fairview Curling Club for information, as presented, and bring back the funding request to a future Regular Council Meeting. CARRIED.

NEW BUSINESS:
COUNCIL

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C94-24(2-27-24)

RESOLUTION by Reeve Bean table the Council reports until later in the meeting. CARRIED.

Councillor Hansen recessed the meeting at 10:52 a.m.
Councillor Hansen reconvened the meeting at 10:56 a.m.

Charlie Kaufmann

Charlie Kaufmann with Lands Coordination and Delivery North Forestry & Parks Government of Alberta will be in attendance at 11:00 a.m. to discuss grazing leases with Council.

Councillor Hansen recessed the meeting at 11:48 a.m.
Councillor Hansen reconvened the meeting at 12:18 p.m.

C95-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen to receive the delegation from the Charlie Kaufmann with Lands Coordination and Delivery North, Forestry & Parks Government of Alberta for information, as presented. CARRIED.

C96-24(2-27-24)

RESOLUTION by Reeve Bean to raise the Councillor Reports off the table. CARRIED.

C97-24(2-27-24)

RESOLUTION by Councillor Ruecker to accept the Councillor Reports for information, as presented. CARRIED.

Policy & Priority Meetings

Council discussed scheduling Regular Monthly Policy & Priority Meetings for the first Tuesday of every month commencing at 9:30 a.m.

C98-24(2-27-24)

RESOLUTION by Councillor Hansen to schedule monthly Policy & Priority meetings for the first Tuesday of every month at 9:30 a.m. commencing Tuesday, April 2, 2024. CARRIED.

Ad Hoc Drainage

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Ditch Joint Committee Council is presented with the option of appointing a member of Council to serve as a representative of Clear Hills County on an Ad Hoc Drainage Ditch Joint Committee administered by Birch Hills County.

No action taken

Policy 6211 VSI Program

Council is presented with a draft of the Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI) with proposed amendments as recommended by Council and the Agricultural Service Board.

C99-24(2-27-24)

RESOLUTION by Councillor Giesbrecht to adopt the recommended changes to Policy 6311 Veterinary Service Incorporated (1980) Ltd. Program (VSI), as presented. CARRIED.

CORPORATE SERVICES

Accounts Payable
February 14, 2024,
to February 27, 2024

A list of expenditures for Clear Hills County for the period of February 14, 2024 to February 27, 2024 is provided for Council's review.

C100-24(2-27-24)

RESOLUTION by Reeve Bean that Council receives for information the Accounts Payable report for Clear Hills County for the period of February 14, 2024, to February 27, 2024 for a total of \$786,467.43. CARRIED.

COMMUNITY

Bylaw No. 282-24
Fire Ban

Council is presented with the requested amendments to Bylaw No. 282-24 Fire Ban.

C101-24(2-27-24)

RESOLUTION by Reeve Bean that first reading be given to Bylaw No. 282-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban at Councils discretion. CARRIED.

C102-24(2-27-24)

RESOLUTION by Councillor Walmsley that second reading be given to Bylaw No. 282-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban at Councils discretion. CARRIED.

Unanimous vote
required

C103-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen proceed to a third and final reading to Bylaw No. 282-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban at Councils discretion. DEFEATED.

Sprinkler Protection
Unit Training

Council is presented with Sprinkler Protection Unit (SPU) training options.

C104-24(2-27-24)

RESOLUTION by Councillor Ruecker to hire A.S. Roach for two free training sessions on the Sprinkler Protection Unit (SPU) for the Worsley Fire Department, Hines Creek Fire Department, Public Works, and other external Counties and Municipalities. The specific date for these sessions will be confirmed at a later time. CARRIED.

PUBLIC WORKS

Tender 2024 Grading
Projects

Council is presented with the analysis and recommendation from WSP Canada Inc. for Tender 2024 Grading Projects Contract No. CA0003927-8338, that was opened on Tuesday, February 13, 2024, at 2:00 p.m.

C105-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen to table the tender award for Tender 2024 Grading Projects (Road Construction Projects) Contract No. CA0003927-8338 until the March 12, 2024, Regular Council Meeting. CARRIED.

Disposal of Assets-
unit 65 New
Holland Tractor &
Worsley Water
Treatment Plant
Air Compressor

Council is presented with information regarding disposing of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction.

C106-24(2-27-24)

RESOLUTION by Councillor Hansen to table the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor until a future meeting. CARRIED.

Councillor Ruecker left the meeting at 2:00 p.m.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C107-24(2-27-24)

RESOLUTION by Reeve Bean to receive the Chief Administrative Officer's report for information, as presented. CARRIED.

Corporate Services
Manager's Report

No report

Public Works
Manager's Report

Public Works Manager's Report

C108-24(2-27-24)

RESOLUTION by Councillor Walmsley to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council is presented with correspondence, for information.

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C109-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen to receive the Council correspondence for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C110-24(2-27-24)

RESOLUTION by Councillor Giesbrecht to accept for information February, March & April 2024 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Date	Meeting	Attendee
March 1	PREDA	Bean
March 5	WDHP	Hansen
March 22	Med/HPEC	Hansen
March 6	Town Hall – Drought	
March 6	NPHF	Walmsley
March 6	Burnt River Rec - AGM	Walmsley
		CARRIED.

Councillor Hansen recessed the meeting at 2:40 p.m.
Councillor Hansen reconvened the meeting at 2:44 p.m.

CONFIDENTIAL
ITEM(S)

Legal

one legal item was discussed.

C111-24(2-27-24)

RESOLUTION by Councillor Giesbrecht that Council close the meeting to the public as per Section 27, of FOIP at 2:44p.m. CARRIED.

C112-24(2-27-24)

RESOLUTION by Deputy Reeve Janzen that Council opens the meeting to the public as per Section 27, of FOIP at 3:13 p.m. CARRIED.

No action was taken.

ADJOURNMENT

Councillor Hansen adjourned the February 27, 2024 Regular Council Meeting at 3:13 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER