

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COMMUNITY ROOM  
TUESDAY, APRIL 9, 2024**

PRESENT	<p>Amber Bean David Janzen Abe Giesbrecht Susan Hansen Jason Ruecker Nathan Stevenson</p>	<p>Reeve Deputy Reeve Councillor Councillor Councillor Councillor</p>
ATTENDING	<p>Allan Rowe Bonnie Morgan Terry Shewchuk</p>	<p>Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM)</p>
ABSENT	<p>Danae Walmsley</p>	<p>Councillor</p>
CALL TO ORDER	Councillor Bean called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C189-24(4-09-24)	<p><b>RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the April 9, 2024 Regular Council Meeting, as presented. CARRIED.</b></p>	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes		
C190-24(4-09-24)	<p><b>RESOLUTION by Councillor Hansen to adopt the minutes of the April 2, 2024, Policy &amp; Priority Meeting, as presented. CARRIED.</b></p>	
C191-24(4-09-24)	<p><b>RESOLUTION by Councillor Giesbrecht to adopt the minutes of the April 2, 2024, Special Council Meeting, as presented. CARRIED.</b></p>	
C192-24(4-09-24)	<p><b>RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the March 26, 2024, Regular Council Meeting, as presented. CARRIED.</b></p> <p>Councillor Stevenson entered the meeting 9:33 a.m. Councillor Ruecker entered the meeting 9:34 a.m.</p>	
Management Team Activity Report	Management activity report was reviewed.	
C193-24(4-09-24)	<p><b>RESOLUTION by Councillor Stevenson that the management activity report for March 26, 2024, be accepted, as presented. CARRIED.</b></p>	
TENDER OPENING Bridge File No. 71273	<p>WSP Canada Inc. is present with tenders to open for the Bridge File No. 71273 Tender No. CA00046766.1010, for the Bridge File 71273 replacement on Township Road 830.</p>	
C194-24(4-09-24)	<p><b>RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for the Bridge File No. 71273 Tender No. CA00046766.1010,</b></p>	

**WSP Canada Inc. will analyze the results and bring back a recommendation to a future council meeting. CARRIED.**

Company	Amount
Szmata Projects Ltd.	\$571,265.00
LaPrairie Works Inc.	\$878,980.00
Northern Road Builders.	\$1,476,675.00
S.Young Enterprises Ltd.	\$2,411,865.00
Martushev Logging Ltd.	\$926,150.87
MDP Oilfield Services Ltd.	\$957,392.00
Boss Bridgeworks	\$708,500.00

NEW BUSINESS:  
COUNCIL

- |                                    |   |
|------------------------------------|---|
| Councillor Reports                 | Council submits the meetings attended in the previous month and a report, if applicable.  |
| <b>C195-24(4-09-24)</b>            | <b>RESOLUTION by Councillor Hansen to accept the Councillor Reports for information, as presented. CARRIED.</b>   |
| Mutual/Medical Aid                 | Council discussed the history of Clear Hills County's mutual aid with the Town of Manning at the April 2, 2024, Policy & Priority Meeting.  |
| <b>C196-24(4-09-24)</b>            | <b>RESOLUTION by Reeve Bean to request a meeting with the County of Northern Lights to discuss mutual. CARRIED.</b>   |
| Secondary Highway 717              | Councillor Stevenson requested a discussion regarding the history of secondary highway 717.   |
| <b>C197-24(4-09-24)</b>            | <b>RESOLUTION by Councillor Stevenson to draft a letter to the Minister of Transportation inviting him to a meeting with Council to discuss Secondary Highway 717. CARRIED.</b>   |
| Cherry Canyon Agricultural Society | Cherry Canyon Agricultural Society sent in a request for funding for a water trailer.   |
| <b>C198-24(4-09-24)</b>            | <b>RESOLUTION by Councillor Stevenson to approve a conditional grant to the Cherry Canyon Agricultural Society for their water trailer up to the amount of \$16,170.00 with the following conditions: The Cherry Canyon Agricultural Society must put a policy in place stating that the water trailer will only be used for fire suppression and prevention and not for non fire related uses. Funds to be allocated from the Rate Stabilization. CARRIED.</b> |
| Rental Extension                   | Alberta Health Services is interested in extending the term of the lease on the double wide mobile home, (Municipal Address- 485 Creek Bend Street. Legal Land Description - Plan 802KS, Block 2, Lot 5) that they rent to house the paramedic/EMS crews. They are requesting a renewal of a further 3-year term.   |

**C199-24(4-09-24)**

**RESOLUTION by Councillor Ruecker to renew a 3-year rental lease agreement with Alberta Health Services on the double wide mobile home, (Municipal Address- 485 Creek Bend Street. Legal Land Description - Plan 802KS, Block 2, Lot 5) with a monthly rental rate of \$1,050.00. CARRIED.**

Reeve Bean recessed the meeting at 10:27 a.m.  
Reeve Bean reconvened the meeting at 10:36 a.m.

Peace Country Beef  
and Forage  
Association's  
(PCBFA)

Council is presented with a recommendation from the Agricultural Service Board regarding Peace Country Beef and Forage Association's (PCBFA) additional funding request. The Agricultural Service Board recommends that Council grant PCBFA \$10,000.00 of the \$20,000.00 Resource Management Partnership additional funding request.

**C200-24(4-09-24)**

**RESOLUTION by Deputy Reeve Janzen to grant Peace Country Beef and Forage Association (PCBFA) \$10,000.00 of the \$20,000.00 Resource Management Partnership additional funding request. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
March 27, 2024,  
to April 9, 2024

A list of expenditures for Clear Hills County for the period of March 27, 2024 to April 9, 2024 is provided for Council's review.

**C201-24(4-09-24)**

**RESOLUTION by Councillor Hansen that Council receives for information the Accounts Payable report for Clear Hills County for the period of March 27, 2024, to April 9, 2024, for a total of \$936,929.43, with funds to be transferred from Long Term Investments. CARRIED.**

2024 Operating  
Budget

Council is provided with the 2024 Operating Budget for consideration.

**C202-24(4-09-24)**

**RESOLUTION by Reeve Bean to table the 2024 Operating Budget and 2024 Mill Rate Bylaw until later in today's meeting. CARRIED.**

Worsley Chamber of  
Commerce

The Worsley Chamber of Commerce is requesting a grant of \$3,500.00 to build a granary gazebo.

**C203-24(4-09-24)**

**RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the**

requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. **CARRIED.**

COMMUNITY

No items

PUBLIC WORKS

Access Road Request  
NW-29-85-7 W6M

Council is presented with an application to construct an access road North of Township Road 854 for approximately 1,250 meters to access NW-29-85-7 W6M.

**C204-24(4-09-24)**

**RESOLUTION by Reeve Bean to table the request for an access road north of Township Road 854 to access NW-29-85-7 W6M until a future Regular Council Meeting. CARRIED.**

Policy 3201 Road  
Construction

Council is presented with a Policy 3201 Road Construction draft for review.

**C205-24(4-09-24)**

**RESOLUTION by Reeve Bean to approve Policy 3201 Road Construction section 3.4 with the amendment to include that agreements between the landowner and Clear Hills County be put in place for sections 3.1 MSSC Study, 3.2 Study Outcome Compensation, 3.3 Construction & 3.4 Fill Material. CARRIED.**

Reeve Bean recessed the meeting at 12:09 p.m.  
Reeve Bean reconvened the meeting at 12:40 p.m.

**C206-24(4-09-24)**

**RESOLUTION by Deputy Reeve Janzen to schedule a Road Tour for the west end of the County on April 30, 2024. CARRIED.**

Cleardale Sewer  
Upgrade and Street  
Extension

Council is presented with a proposal from WSP Canada Inc. for the Hamlet of Cleardale sewer upgrade and street extension engineering, design, tendering, and construction administration as well as a project cost estimate.

Reeve Bean recessed the meeting at 1:35 p.m.  
Reeve Bean reconvened the meeting at 1:40 p.m.

**C207-24(4-09-24)**

**RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. proposal of \$166,460.00 for the engineering, design, tendering, and construction & administration for the Hamlet of Cleardale sewer upgrade and street extension. Funds to be allocated from the Road Construction Reserve and the Sewer Reserve. CARRIED.**

**C208-24(4-09-24)** **RESOLUTION by Councillor Ruecker to proceed with acquiring quotes on an engineered building for the Cleardale Firehall and proceed with the necessary dirt work to prepare for the building construction. CARRIED.**

**C209-24(4-09-24)** **RESOLUTION by Councillor Stevenson to bring back information on hiring a project manager for the overseeing of the Cleardale Firehall to the next Regular Council Meeting. CARRIED.**

Councillor Ruecker left the meeting at 2:31 p.m.

**C210-24(4-09-24)** **RESOLUTION by Reeve Bean to table the 2024 Operating Budget and 2024 Mill Rate Bylaw to the April 23, 2024, Regular Council Meeting. CARRIED.**

Councillor Ruecker entered the meeting at 2:31 p.m.

WRITTEN REPORTS

Chief Administrative  
Officer's Report

Chief Administrative Officer's report.

**C211-24(4-09-24)** **RESOLUTION by Councillor Hansen to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

**C212-24(4-09-24)** **RESOLUTION by Councillor Ruecker to bring back the Fire ban Bylaw to the April 23<sup>rd</sup> Regular Council Meeting. CARRIED.**

Reeve Bean recessed the meeting at 2:41 p.m.  
Reeve Bean reconvened the meeting at 2:46 p.m.

Public Works  
Manager's Report

Public Works Manager's Report

**C213-24(4-09-24)** **RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council is presented with correspondence, for information.

**C214-24(4-09-24)** **RESOLUTION by Councillor Stevenson to receive the Council correspondence for information, as presented. CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**C215-24(4-09-24)** **RESOLUTION by Councillor Giesbrecht to accept for information April, May, and June 2024 calendar updates of Councillor meetings for information, as presented.**

Date	Meeting	Attendee
April 15	MPTA – Exec	Bean

Page 6 of 6  
REGULAR COUNCIL MEETING  
TUESDAY, APRIL 9, 2024

April 15	WDHP	Hansen
April 9	BR- REC	Hansen
April 30	Road Tour	All
		<b>CARRIED.</b>

**C216-24(4-09-24)**

**RESOLUTION by Councillor Giesbrecht that Council close the meeting to the public as per Section 27, of FOIP at 2:58 p.m.  
CARRIED.**

**C217-24(4-09-24)**

**RESOLUTION by Councillor Stevenson that Council opens the meeting to the public as per Section 27, of FOIP at 3:24 p.m.  
CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the April 9, 2024 Regular Council Meeting at 3:25 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER