

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, APRIL 23, 2024**

PRESENT

David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Abe Giesbrecht	Councillor
Susan Hansen	Councillor
Jason Ruecker	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)

ABSENT

Amber Bean	Reeve
Nathan Stevenson	Councillor

CALL TO ORDER

Deputy Reeve Janzen called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C218-24(4-23-24)

RESOLUTION by Councillor Ruecker to adopt the agenda governing the April 23, 2024 Regular Council Meeting, as presented. CARRIED.

**APPROVAL OF
MINUTES**

Previous Council Meeting Minutes

C219-24(4-23-24)

RESOLUTION by Councillor Walmsley to adopt the minutes of the April 9, 2024, Regular Council Meeting, as presented. CARRIED.

Management Team Activity Report

Management activity report was reviewed.

C220-24(4-23-24)

RESOLUTION by Councillor Hansen that the management activity report for April 9, 2024, be accepted, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C221-24(4-23-24)

RESOLUTION by Councillor Giesbrecht to accept the Councillor Reports for information, as presented. CARRIED.

Deputy Reeve Janzen recessed the meeting at 10:10 a.m.
Councillor Ruecker left the meeting at 10:10 a.m.
Deputy Reeve Janzen reconvened the meeting at 10:15 a.m.

DELEGATIONS

Wilde & Company

Wilde & Company performed the year end audit and produced the draft 2023 audited financial statements at 10:15 a.m.

C222-24(4-23-24)

RESOLUTION by Deputy Janzen that Council adopts the 2023 audited financial statements as presented by Wilde & Company. CARRIED.

CORPORATE
SERVICES

Accounts Payable
April 10, 2024,
to April 23, 2024

A list of expenditures for Clear Hills County for the period of April 10, 2024 to April 23, 2024 is provided for Council's review.

C223-24(4-23-24)

RESOLUTION by Councillor Hansen that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 10, 2024 to April 23, 2024 for a total of \$205,687.36, with funds to be transferred from Long Term Investments. CARRIED.

2024 Operating
Budget

Council is provided with the 2024 Operating Budget for consideration.

Councillor Ruecker entered the meeting at 11:08 a.m.
Councillor Ruecker left the meeting at 11:09 a.m.
Councillor Ruecker entered the meeting at 11:12 a.m.

C224-24(4-23-24)

RESOLUTION by Councillor Giesbrecht to adopt the 2024 Operating Budget as presented with a decrease to the annual reserve contributions of \$1,051,144.00. CARRIED.

Bylaw No. 284-24 –
2024 Mill Rates

Bylaw No. 284-24 authorizes the rates of taxation to be levied against assessable property within Clear Hills County for the 2024 taxation year.

C225-24(4-23-24)

RESOLUTION by Deputy Reeve Janzen that first reading be given to Bylaw No. 284-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2024 taxation year. CARRIED.

C226-24(4-23-24)

RESOLUTION by Councillor Ruecker that second reading be given to Bylaw No. 284-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2024 taxation year. CARRIED.

C227-24(4-23-24)

RESOLUTION by Councillor Hansen to proceed to third and final reading of Bylaw No. 284-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2024 taxation year. CARRIED UNANIMOUSLY

C228-24(4-23-24)

RESOLUTION by Councillor Walmsley that third reading be given to Bylaw No. 284-24, a Bylaw of Clear Hills County, in the

Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2024 taxation year. CARRIED.

Deputy Reeve Janzen recessed the meeting at 11:29 a.m.
Deputy Reeve Janzen reconvened the meeting at 11:32 a.m.

Multi Year Capital
Plan

Council is being provided with a copy of the Multi Year Capital Plan.

C229-24(4-23-24)

RESOLUTION by Councillor Ruecker to receive the discussion of the Multi Year Capital Plan for information, as presented. CARRIED.

Expense Claims

Administration would like to have a discussion with Council regarding the submission of expense claims.

C230-24(4-23-24)

RESOLUTION by Councillor Walmsley to table the discussion regarding expense claims until a future meeting. CARRIED.

COMMUNITY

Bylaw 282-24
Fire Bans

Council has requested Bylaw No. 282-24 Fire Bans be brought back to a Council meeting for further discussion.

C231-24(4-23-24)

RESOLUTION by Deputy Reeve Janzen to bring back Bylaw No. 282-24 including options for different levels of Fire Bans within Clear Hills County to the next Regular Council meeting. CARRIED.

Deputy Reeve Janzen recessed the meeting at 11:54 a.m.
Councillor Ruecker left the meeting at 12:05 p.m.
Deputy Reeve Janzen reconvened the meeting at 12:15 p.m.

Fire Fees & Services

Council has requested information on Fire Services Fees in other Municipalities.

C232-24(4-23-24)

RESOLUTION by Deputy Reeve Janzen to bring back the Fire Services Fees to the next Regular Council meeting amending the current fee rates. CARRIED.

PUBLIC WORKS

Policy 3201 Road
Construction

Council is presented with a Policy 3201 Road Construction and the related agreements for review.

C233-24(4-23-24)

RESOLUTION by Councillor Giesbrecht to table the discussion regarding Policy 3201 Road Construction and the related agreements until later in today's meeting. CARRIED.

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Tender Awarding-
Bridge File No. 71273
Tender No.
CA00046766.1010

Council is presented with the analysis and recommendation from WSP Canada Inc. for Bridge File No. 71273 Tender No. CA00046766.1010, that was opened on Tuesday, April 9, 2024, at 9:35 a.m.

C234-24(4-23-24)

RESOLUTION by Councillor Walmsley to award the Tender No. CA00046766.1010 for Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00, funds to be allocated from the Bridge Reserve. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C235-24(4-23-24)

RESOLUTION by Deputy Reeve Janzen to receive the Chief Administrative Officer's report for information, as presented. CARRIED.

Public Works
Manager's Report

Public Works Manager's Report

C236-24(4-23-24)

RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.

Councillor Giesbrecht left the meeting at 1:10 p.m.
Councillor Ruecker entered the meeting at 1:12 p.m.

COUNCIL
INFORMATION

Council is presented with correspondence, for information.

C237-24(4-23-24)

RESOLUTION by Councillor Hansen to receive the Council correspondence for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C238-24(4-23-24)

RESOLUTION by Deputy Reeve Janzen to accept for information April, May, and June 2024 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
June 4	PAC	Janzen
April 29	NPRL	Ruecker
		CARRIED.

Policy 3201 Road
Construction

Council is presented with a Policy 3201 Road Construction and the related agreements for review.

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C239-24(4-23-24) RESOLUTION by Councillor Ruecker to raise the discussion regarding Policy 3201 Road Construction and the related agreements off the table. **CARRIED.**

C240-24(4-23-24) RESOLUTION by Councillor Ruecker to accept the discussion regarding Policy 3201 Road Construction and the related agreements for information, as presented. **CARRIED.**

ADJOURNMENT Deputy Reeve Janzen adjourned the April 23, 2024 Regular Council Meeting at 1:52 p.m.

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER