

**AGENDA  
CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
TUESDAY, JANUARY 9, 2024**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, January 9, 2024, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

---

1. CALL TO ORDER	
2. AGENDA	
3. MINUTES:	
Previous: Regular Council Meeting Minutes, December 12, 2023.....	2
4. DELEGATION(S)	
5. PUBLIC HEARING	
6. TENDER OPENING <b>9:35 a.m.</b>	
1.Tender 2023-16 Pick-Up Truck.....	8
2.Tender 2023-17 Clear Hills County 2024 Banquet Catering .....	9
7. NEW BUSINESS	
a. COUNCIL	
1. Management Team Activity Report.....	10
2. Councillor Reports .....	19
3. Minister Meetings .....	20
4. Continuing Education Scholarship.....	34
5. Drought Conditions (Minister of Environment) .....	39
6. Building Resiliency to Multi – Year Drought.....	43
7. Northwestern Polytechnic Community Event-Fairview Campus .....	46
8. Northwestern Polytechnic -Presidential Installation .....	48
9. Proceed to Tender Tractor.....	50
10. Proceed to Tender 4” Lay Flat Hose.....	51
11. Proceed to Tender 2 Side Arms for Mowing Program .....	52
12. Proceed to Tender Mower.....	53
b. CORPORATE SERVICES	
1. Accounts Payable.....	54
c. COMMUNITY SERVICES	
1. Sprinkler Protection Unit (SPU).....	70
2. Tender Award 2023-17 Clear Hills County 2024 Banquet Catering .....	86
d. PUBLIC WORKS	
1. Tender Award 2023-16 Pick-Up Truck .....	87
8. WRITTEN REPORTS:	
1. Chief Administrative Officer’s Report.....	88
2. Corporate Services Manager’s Report .....	
3. Public Works Manager’s Report.....	95
9. COUNCIL INFORMATION ( <i>including Correspondence</i> ).....	96
10. CALENDARS .....	100
11. CLOSED MEETING ITEMS	
12. ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, DECEMBER 12, 2023**

<b>PRESENT</b>	Amber Bean David Janzen Abe Giesbrecht Danae Walmsley Jason Ruecker Susan Hansen	Reeve Deputy Reeve Councillor Councillor Councillor Councillor
<b>ATTENDING</b>	Allan Rowe Lori Jobson Terry Shewchuk Bonnie Morgan	Chief Administrative Officer (CAO) Corporate Services Manager (CSM) Public Works Manager (PWM) Executive Assistant (EA)
<b>ABSENT</b>	Nathan Stevenson	Councillor
<b>CALL TO ORDER</b>	Reeve Bean called the meeting to order at 9:30 a.m.	
<u><b>ACCEPTANCE OF AGENDA</b></u> <b>C675-23(12-12-23)</b>	<b>RESOLUTION by Councillor Ruecker to adopt the agenda governing the December 12, 2023 Regular Council Meeting, removing b.3 Reserves, as presented. CARRIED.</b>	
<u><b>APPROVAL OF MINUTES</b></u> Previous Council Meeting Minutes		
<b>C676-23(12-12-23)</b>	<b>RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the November 28, 2023, Regular Council Meeting, as presented. CARRIED.</b>	
<b>C677-23(12-12-23)</b>	<b>RESOLUTION by Councillor Giesbrecht to adopt the minutes of the December 5, 2023, Policy &amp; Priority Meeting, as amended. CARRIED.</b>	
<u><b>NEW BUSINESS: COUNCIL</b></u> Management Team Activity Report	Management activity report was reviewed.	
<b>C678-23(12-12-23)</b>	<b>RESOLUTION by Councillor Ruecker that the management activity reports for December 12, 2023, be accepted, as presented. CARRIED.</b>	
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.	
<b>C679-23(12-12-23)</b>	<b>RESOLUTION by Deputy Reeve Janzen to table the Council verbal and written reports until later in the meeting. CARRIED.</b>	

Page 2 of 6  
REGULAR COUNCIL MEETING  
TUESDAY, DECEMBER 12, 2023

DELEGATIONS

TELUS

Council met with TELUS virtually to discuss connectivity issues in the County.

**C680-23(12-12-23)**

**RESOLUTION by Reeve Bean that Council close the meeting to the public as per Section 27, of FOIP at 10:20 a.m. CARRIED.**

**C681-23(12-12-23)**

**RESOLUTION by Reeve Bean that Council reconvenes the meeting to the public as per Section 27, of FOIP at 10:48 a.m. CARRIED.**

Reeve Bean recessed the meeting at 10:48 a.m.  
Reeve Bean Reconvened the meeting at 10:52 a.m.

Carter Camp  
Recreation Society

Carter Camp Recreation Society was in attendance to request funding for playground equipment at Carters Camp recreation area.

**C682-23(12-12-23)**

**RESOLUTION by Councillor Ruecker to receive the delegation from TELUS for information, following up with them in the new year on the connectivity issues discussed. CARRIED.**

**C683-23(12-12-23)**

**RESOLUTION by Councillor Walmsley to receive the delegation from Carter Camp Recreation Society for information, as presented. CARRIED.**

**C684-23(12-12-23)**

**RESOLUTION by Councillor Hansen to raise the Council verbal and written reports off the table. CARRIED.**

**C685-23(12-12-23)**

**RESOLUTION by Councillor Giesbrecht to receive the Council verbal and written reports for information. CARRIED.**

Land Use Bylaw  
287-23

Council is presented with the Land Use Bylaw 287-23.

Ruecker 11:31

**C686-23(12-12-23)**

**RESOLUTION by Councillor Hansen to give second reading to Land Use Bylaw 287-23 being a Bylaw of Clear Hills County in the Province of Alberta to Replace the Clear Hills County Land Use Bylaw 189-16. CARRIED.**

Ruecker 11:32

**C687-23(12-12-23)**

**RESOLUTION by Councillor Walmsley to give third and final reading to Land Use Bylaw 287-23 being a Bylaw of Clear Hills County in the Province of Alberta to Replace the Clear Hills County Land Use Bylaw 189-16. CARRIED.**

Bylaw 281-23  
Advertising Statutory  
And Non-Statutory

Page 3 of 6  
REGULAR COUNCIL MEETING  
TUESDAY, DECEMBER 12, 2023

Notices Council is presented with Bylaw 281-23 being a Bylaw of Clear Hills County, in the province of Alberta, to establish methods for advertising statutory and non-statutory notices within clear hills county.

**C688-23(12-12-23) RESOLUTION by Reeve Bean to give second reading to Bylaw 281-23 being a Bylaw of Clear Hills County, in the province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County. CARRIED.**

**C689-23(12-12-23) RESOLUTION by Deputy Reeve Janzen to give third and final reading to Bylaw 281-23 being a Bylaw of Clear Hills County, in the province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County. CARRIED.**

Nurse Practitioners Council is presented information for further discussion regarding nurse practitioners.

**C690-23(12-12-23) RESOLUTION by Deputy Reeve Janzen to receive the discussion regarding nurse practitioners for information as presented. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
November 29, 2023,  
to December 12, 2023

A list of expenditures for Clear Hills County for the period of November 29, 2023 to December 12, 2023 is provided for Council's review.

**C691-23(12-12-23) RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 29, 2023, to December 12, 2023 for a total of \$550,003.97. CARRIED.**

Reeve Bean recessed the meeting at 11:47 a.m.  
Reeve Bean reconvened the meeting at 12:19 p.m.

October Financial  
Report

Council is presented with the Operating and Capital Budget Performance Reports for Clear Hills County for the period ending October 31, 2023.

**C692-23(12-12-23) RESOLUTION by Councillor Walmsley that Council accepts the financial report for the period ending October 31, 2023. CARRIED.**

Draft Policy 7011  
Community Support  
Services Grant

Council is provided with a copy of draft Policy 7011 Community Support Services Grant.

Councillor Hansen left the meeting at 12:33 p.m.

**C693-23(12-12-23)** **RESOLUTION by Councillor Giesbrecht to approve Policy 7011 Community Support Services Grant, as presented. CARRIED.**

Councillor Hansen entered the meeting at 12:35 p.m.

**C694-23(12-12-23)** **RESOLUTION by Deputy Reeve Janzen to apply the funds received for the Family and Community Support Services (FCSS) to the Clear Hills County Driveway snow plowing program policy. CARRIED.**

Proposal Award  
2023-P14  
Munti-Function  
Devices

Council is presented with a recommendation for awarding Proposal 2023-P14 Multi-Function Devices.

**C695-23(12-12-23)** **RESOLUTION by Reeve Bean to award Proposal 2023-P14 Multi-Function Devices to Hi-Tech Business Systems for the purchase of a Conon imageRUNNER Advance DX C5870i and a Canon image RUNNER Advance DX C3926i at a cost of \$21,953.25 plus GST. CARRIED.**

Funding Request-  
Village of Hines Creek

The Village of Hines Creek has sent a letter requesting additional funding for a tax incentive for its ratepayers for the 2024 taxation year.

**C696-23(12-12-23)** **RESOLUTION by Councillor Ruecker to approve a 25% tax rebate incentive applicable to the Commercial Assessment Code (CN) for the Municipal portion of Clear Hills County and The Village of Hines Creek's property taxes in 2024. CARRIED.**

COMMUNITY

Sprinkler Protection  
Unit (SPU)

Council requested further information regarding a Sprinkler Protection Unit (SPU) costs, storage, grants, and funding.

**C997-23(12-12-23)** **RESOLUTION by Councillor Hansen to bring back additional information regarding the Sprinkler Protection Unit (SPU) to a future Meeting. CARRIED.**

Draft Policy 2305  
Clear Creek Fire  
Committee  
Promotional Items

Council is presented with the draft Policy 2305 Clear Creek Fire Committee Promotional for review.

**C698-23(12-12-23)** **RESOLUTION by Deputy Reeve Janzen adopt Policy 2305 Clear Creek Fire Committee Promotional removing the amount in the annual budget, as amended. CARRIED.**

Reeve Bean recessed the meeting at 1:43 p.m.  
Reeve Bean reconvened the meeting at 1:49 p.m.

Page 5 of 6  
REGULAR COUNCIL MEETING  
TUESDAY, DECEMBER 12, 2023

PUBLIC WORKS

Policy 3221 Dust  
Control

Council is presented with Policy 3221 Dust Control draft for review.

**C699-23(12-12-23)**

**RESOLUTION by Councillor Giesbrecht to adopt Policy 3221 Dust Control, as presented. CARRIED.**

Councillor Ruecker left the meeting at 1:51 p.m.

Transfer Station  
Operating Cost  
Review

Council requested further information regarding the operating cost of the Clear Hills County Transfer Stations.

**C700-23(12-12-23)**

**RESOLUTION by Reeve Bean to table the discussion regarding the operating cost of the Clear Hills County Transfer Stations to a future meeting. CARRIED.**

**C701-23(12-12-23)**

**RESOLUTION by Reeve Bean to schedule a Policy & Priority meeting for January 8, 2024, at 11:30 a.m. CARRIED.**

Tendering Evaluation  
Criteria

Council is presented with the tendering evaluation criteria for discussion.

**C702-23(12-12-23)**

**RESOLUTION by Deputy Reeve Janzen to table the tendering evaluation criteria until the January 8, 2024, Policy & Priority meeting. CARRIED.**

WRITTEN REPORTS

Chief Administrative  
Officer's Report

Chief Administrative Officer's report.

**C703-23(12-12-23)**

**RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Corporate Services  
Manager's Report

Corporate Services Report.

**C704-23(12-12-23)**

**RESOLUTION by Deputy Reeve Janzen to receive the Corporate Services Manger's report for information, as presented. CARRIED.**

Public Works  
Manager's Report

Public Works Manager's Report

**C705-23(12-12-23)**

**RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council is presented with correspondence, for information.  
Nothing to report.

Page 6 of 6  
 REGULAR COUNCIL MEETING  
 TUESDAY, DECEMBER 12, 2023

CALENDARS

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

**C706-23(12-12-23)**

**RESOLUTION by Reeve Bean to accept for information the December 2023, January and February 2024 calendar updates of Councillor Committee meetings and important dates, for information, as presented.**

Date	Meeting	Attendee
January 8	Policy & Priority	ALL
Feb 9	Zone 4	All
Feb 7	PRSD Joint Mtg	All
Feb 28	Joint meeting MD Fairview & MD of Peace	All
Feb 24	PLS Board	Bean
		<b>CARRIED.</b>

Deputy Reeve Janzen left the meeting 2:38 p.m.

**C707-23(12-12-23)**

**RESOLUTION by Councillor Hansen that Council close the meeting to the public as per Section 27, of FOIP at 2:41 p.m.**  
**CARRIED.**

**C708-23(12-12-23)**

**RESOLUTION by Councillor Giesbrecht that Council reconvenes the meeting to the public as per Section 27, of FOIP at 3:45 p.m.**  
**CARRIED**

**C709-23(12-12-23)**

**RESOLUTION by Reeve Bean approve the CAO annual evaluation review for information, as presented.** **CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the, December 12, 2023 Regular Council Meeting 3:47 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Tender Opening - Tender 2023-16 Pickup Truck</b>
File:	31-65-02

DESCRIPTION:

Council is presented with tenders to be opened for Tender 2023-16 Pickup Truck.

BACKGROUND:

Tender closed on January 8, 2024 at 4:00 p.m. for Tender 2023-16 Pickup Truck.

**C660-23(11-28-23) RESOLUTION by Deputy Reeve Janzen to proceed to tender for the purchase of one new pickup truck. CARRIED.**

BUDGET:

\$55,000.00 – Multiyear Capital Plan.

RECOMMENDED ACTION:

**RESOLUTION by...**to open the tenders for Tender 2023-16 Pickup Truck, analyze the results and award the Tender later in today's meeting.

Initials show support - Reviewed by:	Manager: 	CAO: 
--------------------------------------	---	--

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Crystal Dei, Community Services Coordinator
Title:	<b>Tender Opening - Tender 2023-17 Clear Hills County 2024 Banquet Catering Services</b>
File:	62-02-02

DESCRIPTION:

Council is presented with tenders to be opened for 2023-17 Clear Hills County 2024 Appreciation Banquet Catering Services.

BACKGROUND:

Tender closed on January 8, 2024 at 4:00 p.m. for Tender 2023-17 Clear Hills County 2024 Appreciation Banquet Catering Services.

BUDGET:

Clear Hills County 2024 Appreciation Banquet budget is set at \$20,000.00.

RECOMMENDED ACTION:

**RESOLUTION** by...to open the tenders for Tender 2023-17 Clear Hills County 2024 Banquet Catering Services, analyze the results and award the Tender later in today's meeting.

Initials show support - Reviewed by:	Manager:	CAO: 
--------------------------------------	----------	--

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Management Team Activity Report</b>
File:	11-02-02

DESCRIPTION:

Management activity report for December 12, 2023.

ATTACHMENTS:

- o Management Activity Report
- o Policy & Priority Activity Report

RECOMMENDED ACTION:

**RESOLUTION** by .... that the management activity report for December 12, 2023, be accepted, as presented.

Initials show support - Reviewed by:      **Manager:**      **CAO:** 



**Management Team**

**Activity Report for December 12, 2023**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		<b>February 28, 2023</b>		
C121-23	02/28/23	RESOLUTION by Deputy Reeve Janzen to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED.	PWM	In works
C122-23	02/28/23	RESOLUTION by Councillor Walmsley to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED.	PWM	In works
		<b>August 15, 2023</b>		
C418-23	08-15-23	RESOLUTION by Councillor Giesbrecht to receive the delegation from Michelle Stam with Source Inspired (Brand Strategist and Design) for information and request a proposal to move forward with the rebranding strategy. CARRIED.	EA	Future meeting
C425-23	08-15-23	RESOLUTION by Councillor Ruecker to proceed to negotiations with Alberta Transportation regarding taking over the road maintenance for the gravel portion of Secondary Roads 735, 729, and 717, with the cost being billed back to Alberta Transportation. CARRIED.	PW	In works
		<b>September 12, 2023</b>		
C486-23	09-12-23	RESOLUTION by Councillor Walmsley to approve the purchase of the Bridge File 71273 replacement culvert, funds are to be allocated from the Bridge Reserve. CARRIED.	PW	On hold
		<b>October 16, 2023</b>		
P556-23	10/16/23	RESOLUTION by Councillor Giesbrecht to recommend Council draft a Request for Proposal for a Project Manager to oversee all aspects of the construction of a new Fire Hall in Cleardale,	CC	In works



## Management Team

### Activity Report for December 12, 2023

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Alberta, with the exception of the dirt work to be hired off of the annual Clear Hills County Equipment Registry. and bring back further information to a future Council Meeting. <b>CARRIED.</b>		
		<b>October 24, 2023</b>		
C602-23	10/24/23	RESOLUTION by Reeve Bean to hold the annual public meeting at Eureka River Hall on Tuesday, January 16, 2024, at 7:00 p.m. <b>CARRIED.</b>	EA	January 16, 2024
		<b>November 14, 2023</b>		
C627-23	11/14/23	RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc.'s engineering estimate of \$91,734.00 for the construction of approximately 900 meters of a new local road on Range Road 64 North of Township Road 872, with the funds to be allocated from the road reserve, as presented. <b>CARRIED.</b>	PW	In works
		<b>November 28, 2023</b>		
C643-23	11/28/23	RESOLUTION by Councillor Ruecker to approve the allocation of \$5,000.00 from the Rate Stabilization, for the reclamation of ground fires persisting on private land as a direct outcome of the 2023 Wildfire. The full amount to be billed back to the Department of Emergency Services. <b>CARRIED.</b>	CC	In works
C645-23	11/28/23	RESOLUTION by Reeve Bean to draft a letter for the Peace Libraries within Clear Hills County requisition boundaries, regarding legislative requirements and funding opportunities. <b>CARRIED.</b>	EA	January 2024
C646-23	11/28/23	RESOLUTION by Reeve Bean to approve the 10-year plan for Clear Hills County to come into compliance with Municipal Governments mandated 5:1 ratio for property tax rates. <b>CARRIED.</b>	EA	Letter Sent
C647-23	11/28/23	RESOLUTION by Councillor Giesbrecht to notify Mackenzie Municipal Services Agency (MMSA) in writing that Clear Hills County will be ending its contracted services with them as of December 31,	EA	Letter Sent



## Management Team

### Activity Report for December 12, 2023

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		<b>2024.CARRIED.</b>		
C649-23	11/28/23	<b>RESOLUTION by Deputy Reeve Janzen to approve the attendance of all Council to attend the annual meeting with the Peace River School Division Board of Trustees on February 7, 2024, at 7:00 p.m. location to be determined. CARRIED.</b>	EA	February 7, 2024
C657-23	11/28/23	<b>RESOLUTION by Deputy Reeve Janzen to include \$3,000.00 to the Clear Creek Fire Committee operating budget for emergency type promotional items and accept the November 21, 2023, meeting minutes for information. CARRIED.</b>	CC	
C658-23	11/28/23	<b>RESOLUTION by Reeve Bean to invite The Town of Manning Mayor McLeod, Deputy Mayor Schamehorn and CAO to a joint meeting with Clear Hills County to discuss the current Mutual Aid agreement. CARRIED.</b>	CC	In Works
C660-23	11/28/23	<b>RESOLUTION by Deputy Reeve Janzen to proceed to tender for the purchase of one new pickup truck. CARRIED.</b>	PW	Closes January 8, 2024
		<b>December 5, 2023 Policy &amp; Priority</b>		
P666-23	(12-05-23)	<b>RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED.</b>	PW	March 2024
P667-23	(12-05-23)	<b>RESOLUTION by Councillor Ruecker to recommend Council change the tender package evaluation criteria to make the evaluation weight of location of contractor in proximity to work area 40 points, total contracted price 20 points, experience 20 points, and equipment 20 points. CARRIED.</b>	PW	January 8
P671-23	(12-05-23)	<b>RESOLUTION by Deputy Reeve Janzen to bring back more information regarding the Clear Hills County Transfer Stations operating costs to a future meeting. CARRIED.</b>	PW	January 8
P672-23	(12-05-23)	<b>RESOLUTION by Councillor Giesbrecht to accept for information the discussion regarding the planning, development, and location of the</b>	PW	Later in January



## Management Team

### Activity Report for December 12, 2023

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services  
CC=Community Coordinator, AG=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Cleardale Fire Hall, as presented. CARRIED.		
P673-23	(12-05-23)	RESOLUTION by Councillor Giesbrecht to table the discussion regarding the Re-branding proposal. CARRIED.	EA	January 8
P674-23	(12-05-23)	RESOLUTION by Deputy Reeve Janzen to bring back the discussion regarding the nurse practitioner incentives to the December 12, 2023, Regular Council Meeting. CARRIED.	EA	January
		<b>December 12, 2023</b>		
C682-23	12/12/23	RESOLUTION by Councillor Ruecker to receive the delegation from TELUS for information, following up with them in the new year on the connectivity issues discussed.CARRIED	EA	
C687-23	12/12/23	RESOLUTION by Councillor Walmsley to give third and final reading to Land Use Bylaw 287-23 being a Bylaw of Clear Hills County in the Province of Alberta to Replace the Clear Hills County Land Use Bylaw 189-16. CARRIED.	EA	
C689-23	12/12/23	RESOLUTION by Deputy Reeve Janzen to give third and final reading to Bylaw 281-23 being a Bylaw of Clear Hills County, in the province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County.CARRIED.	EA	
C693-23	12/12/23	RESOLUTION by Councillor Giesbrecht to approve Policy 7011 Community Support Services Grant, as presented. CARRIED.	CS	
C694-23	12/12/23	RESOLUTION by Deputy Reeve Janzen to apply the funds received for the Family and Community Support Services (FCSS) to the Clear Hills County Driveway snow plowing program policy. CARRIED.	CS	
C695-23	12/12/23	RESOLUTION by Reeve Bean to award Proposal 2023-P14 Multi-Function Devices to Hi-Tech Business Systems for the purchase of a Canon imageRUNNER Advance DX C5870i and a Canon image RUNNER Advance DX C3926i at a cost of \$21,953.25 plus GST. CARRIED.	CS	



## Management Team

### Activity Report for December 12, 2023

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C696-23	12/12/23	RESOLUTION by Councillor Ruecker to approve a 25% tax rebate incentive applicable to the Commercial Assessment Code (CN) for the Municipal portion of Clear Hills County and The Village of Hines Creek's property taxes in 2024. CARRIED.	CS	
C697-23	12/12/23	RESOLUTION by Councillor Hansen to bring back additional information regarding the Sprinkler Protection Unit (SPU) to a future Meeting. CARRIED.	CC	January 8
C698-23	12/12/23	RESOLUTION by Deputy Reeve Janzen adopt Policy 2305 Clear Creek Fire Committee Promotional removing the amount in the annual budget, as amended. CARRIED.	CC	
C699-23	12/12/23	RESOLUTION by Councillor Giesbrecht to adopt Policy 3221 Dust Control, as presented. CARRIED.	PW	
C700-23	12/12/23	RESOLUTION by Reeve Bean to table the discussion regarding the operating cost of the Clear Hills County Transfer Stations to a future meeting. CARRIED.	PW	
C701-23	12/12/23	RESOLUTION by Reeve Bean to schedule a Policy & Priority meeting for January 8, 2024, at 11:30 a.m. CARRIED.	EA	
C702-23	12/12/23	RESOLUTION by Deputy Reeve Janzen to table the tendering evaluation criteria until the January 8, 2024, Policy & Priority meeting. CARRIED.	PW	
C709-23	12/12/23	RESOLUTION by Reeve Bean approve the CAO annual evaluation review for information, as presented. CARRIED.	EA	
		<b>November 17, 2021</b>		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.	CDM	2022✓ 2023✓ 2024✓ 2025
C636-22	12/13/22	RESOLUTION by Councillor Walmsley that Clear Hills County Council join the Community Rail Advocacy Alliance and approve a financial contribution to a maximum of \$2,000.00 upon	EA	Invoice received



**Management Team**

**Activity Report for December 12, 2023**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		invoice submission, funds to be allocated from the Rate Stabilization Reserve. <b>CARRIED.</b>		
C44-23	01/24/23	RESOLUTION by Councillor Walmsley to approve a Beyond Borders Grant to the MD of Fairview in the amount of \$16,641,89 to assist with the replacement cost for the Automated Weather Observation System (AWOS) at the Fairview Airport. <b>CARRIED.</b>	CSM	Waiting for Invoice
		<b>May 16, 2023</b>		
C252-23	05/16/23	RESOLUTION by Reeve Bean to table the request from the Municipal District of Fairview requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway until the next Regular Council Meeting. <b>CARRIED.</b>	CS	Spring
		<b>November 28, 2023</b>		
C654-23	11/28/23	RESOLUTION by Reeve Bean to approve a general grant of \$7,000.00 to the Fairview & Area Senior Check-In Line Society and include the funds in the 2024 Operating Budget. <b>CARRIED.</b>	CS	

**ITEMS IN WAITING**

C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner. <b>CARRIED.</b>	CSM	January 14, 2030
		<b>February 18, 2021</b>		
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016.		

## Policy & Priority Update

### Activity Report for December 5, 2023

Active Items

Completed Items:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

Motion & Date	ITEM NAME	Dept:	Policy & Priority Items – Priority Level	Priority order for next P&P	Notes
	Marketing Position	EA	RESOLUTION by Reeve Bean to receive the discussion for the 2023 Business/Recreation & Volunteer Awards and bring back to the Policy & Priority Meeting. CARRIED		Discussion on a marketing position to assist with these types of items.
P300-23 (06-12-23)	TELUS Cellular Service	EA	RESOLUTION by Councillor Hansen to invite TELUS Cellular service and Broadband local representative to a future meeting. CARRIED.		Follow up in January 2024
C33-23 (01/10/23)	Cleardale Sewer	PW	RESOLUTION by Deputy Reeve Janzen to bring the information regarding the sewer on the north side of Highway 64, north of the Hamlet of Cleardale to the February 13, 2023 Policy & Priority Committee Meeting. CARRIED		Waiting on Information from landowners that will be affected.
C273-22 (05-24-22)	Open Air Market	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.		Ag Societies are short volunteers
C461-23 08-25-23	Re-Branding	EA	RESOLUTION by Deputy Reeve Janzen to table the request for proposal for the Clear Hills County Website Design & Development until after more discussion regarding re-branding takes place. CARRIED.		January 8
C460-23 08-25-23	Rural Renewal Stream	EA	RESOLUTION by Councillor Hansen to submit the Rural Renewal Stream application, as presented and bring back the status of the application when received. CARRIED.		Application was rejected
C602-23(10-24-23)		EA	RESOLUTION by Reeve Bean to hold the annual public meeting at Eureka River Hall on Tuesday, January 16, 2024, at 7:00 p.m. CARRIED		Preparation in works for January 16
P666-23(12-05-23)		PW	RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED.		March 2024
P667-23(12-05-23)			RESOLUTION by Councillor Ruecker to recommend Council change the tender package evaluation criteria to make the evaluation weight of location of contractor in proximity to work area 40 points, total		January 8, 2024

## Policy & Priority Update

### Activity Report for December 5, 2023

Active Items

Completed Items:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

Motion & Date	ITEM NAME	Dept.	Policy & Priority Items – Priority Level	Priority order for next P&P	Notes
			contracted price 20 points, experience 20 points, and equipment 20 points. <b>CARRIED.</b>		
P671-23(12-05-23)		PW	RESOLUTION by Deputy Reeve Janzen to bring back more information regarding the Clear Hills County Transfer Stations operating costs to a future meeting. <b>CARRIED.</b>		January 8
P672-23(12-05-23)		PW	RESOLUTION by Councillor Giesbrecht to accept for information the discussion regarding the planning, development, and location of the Cleardale Fire Hall, as presented. <b>CARRIED.</b>		Bring Back late January
P673-23(12-05-23)		EA	RESOLUTION by Councillor Giesbrecht to table the discussion regarding the Re-branding proposal. <b>CARRIED.</b>		January 8
P674-23(12-05-23)		EA	RESOLUTION by Deputy Reeve Janzen to bring back the discussion regarding the nurse practitioner incentives to the December 12, 2023, Regular Council Meeting. <b>CARRIED.</b>		January 2024

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>COUNCIL REPORTS ON MEETINGS</b>
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS:

RECOMMENDED ACTION:

**RESOLUTION** by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	RMA Spring Convention Minister Meetings
File:	11-02-02

**DESCRIPTION:**

Council is presented with a request to provide information as to what ministers they would like to request meetings with while attending the Spring RMA Convention March 18-20, 2024, at the Edmonton Convention Centre.

**ATTACHMENT:**

Historic RMA Convention Minister meeting requests  
Summary of Topics

**RESOLUTION by.....**

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b> 
---	-----------------	---

Year	Minister Department	Topics	Meeting accepted
2012	Transportation	<ul style="list-style-type: none"> <li>• Paving Overlay: Highway 726 from Highway 64 to Worsley.</li> <li>• Highway 726 coulee: North side winter schedule.</li> <li>• Highway 726 coulee: South side slide to be addressed on the realignment study.</li> <li>• Secondary road maintenance: A list will be provided to Alberta Transportation Peace River regional office with example concerns.</li> </ul>	Yes
	Sustainable Resource Development	<ul style="list-style-type: none"> <li>• Clear Hills Connector Road, designation of Forest Management Agreements (FMA), accidental wildlife catches</li> </ul>	Yes
2013	Education	<ul style="list-style-type: none"> <li>• Menno Simons Community School upgrade</li> <li>• Worsley Central School sustainability</li> </ul>	No
	Agriculture	<ul style="list-style-type: none"> <li>• The Peace Region Water Hauling Infrastructure Program (PRWHIP)</li> </ul>	Yes
	Health	<ul style="list-style-type: none"> <li>• filling the vacant nursing position at the Worsley Health Centre.</li> </ul>	Yes
	Energy	<ul style="list-style-type: none"> <li>• The second appraisal on Hines Creek Golf Course (NW 17, NE 17 83 4 W6M Biomass Burner within Clear Hills County</li> </ul>	Yes
	Transportation	<ul style="list-style-type: none"> <li>• Secondary Highway 726 Coulee</li> <li>• Hines Creek Truck Pull out</li> </ul>	No
2014	Health	<ul style="list-style-type: none"> <li>• long wait times for medical procedures such as MIR, and lack of doctors in the north.</li> </ul>	Yes
	Municipal Affairs	<ul style="list-style-type: none"> <li>• dissolution of small villages and funding for rural infrastructure</li> </ul>	Yes
	Sustainable Resources	<ul style="list-style-type: none"> <li>• Biomass burner</li> <li>• commitment to keep council up to date on appraises and program changes to the Wildlife Damage Program</li> </ul>	Yes
	Education	<ul style="list-style-type: none"> <li>• upgrade for Menno Simons School</li> <li>• clarification on Worsley Central School still being a school of necessity due to its location.</li> </ul>	Yes

2015	Education	<ul style="list-style-type: none"> <li>• Menno Simons Community School upgrade status</li> <li>• Home Schooling</li> </ul>	No
	Transportation	<ul style="list-style-type: none"> <li>• Bridge file funding</li> <li>• Disrepair of provincial highways</li> <li>• Highway maintenance (grass cutting, line painting, weed control, crack sealing)</li> <li>• Resource Road funding</li> <li>• Status of 717 reconstruction and pavement</li> </ul>	No
	Aboriginal Affairs	<ul style="list-style-type: none"> <li>• Expansion of the Aboriginals Consultation process</li> </ul>	Yes
	Premier & Agriculture	<ul style="list-style-type: none"> <li>• Bill 6 - Enhanced Protection for Farm and Ranch Workers Act</li> </ul>	Yes
	Agriculture	<ul style="list-style-type: none"> <li>• Location of Weather Stations</li> <li>• Moisture Deficiency Program</li> </ul>	No
	Forestry	<ul style="list-style-type: none"> <li>• Crown Land</li> </ul>	Yes
	Municipal Affairs	<ul style="list-style-type: none"> <li>• Biomass Energy Project, Menno Simons Community School upgrade project timeline, Berwyn and Cleardale Seniors Housing, Refinery shutdowns, natural gas and fertilizer prices, Reforestation legislation and Highway 64 maintenance and poor condition</li> </ul>	Yes
	Health	<ul style="list-style-type: none"> <li>• Rural Alberta Health review</li> </ul>	Yes
2016	Economic Development and Trade	<ul style="list-style-type: none"> <li>• Access to fiber within forest management agreements for local economic development.</li> <li>• Update on our Clear Hills County Biomass Feasibility Study</li> </ul>	Yes
	Health	<ul style="list-style-type: none"> <li>• Council is concerned that our local hospitals are underutilized, due to confusion and conflict between physicians and Health Services</li> </ul>	No
	Environment	<ul style="list-style-type: none"> <li>• Implementation of the wetland policy and the impacts to our County</li> </ul>	No

	Transportation	<ul style="list-style-type: none"> <li>• Disrepair of provincial highways and general maintenance follow up on an assessment to take place, which Alberta Transportation staff discussed at the fall 2015, AAMDC Convention regarding Highway 64 as well as Secondary Highway 726 coulee condition.</li> <li>• Secondary Highway 717 contract between Clear Hills County and Alberta Transportation- timeline for Alberta Transportation to fulfill their portion of the 50/50 contract.</li> </ul>	Yes
	Municipal Affairs	<ul style="list-style-type: none"> <li>• Carbon Tax</li> </ul>	No
	Agriculture & forestry	<ul style="list-style-type: none"> <li>• Access to fiber within forest management agreements for local economic development.</li> <li>• Update on our Clear Hills County Biomass Feasibility Study. As Clear Hills County is finalizing a feasibility report involving a Biomass Generator utilizing waste wood, we require Government support in securing a portion of the reject timber that is presently being burned on Crown Land. This would likely involve a small modification to the existing FMA (Forest Management Agreement).</li> <li>• Implementation of the wetland policy</li> <li>• Selection process for choosing candidates to sit on the boards for Bill 6 representation.</li> <li>• Weather Stations</li> </ul>	Yes
	Culture and Tourism	<ul style="list-style-type: none"> <li>• Guidelines for best practices, Section 7. Providing safe access to washroom and change-room facilities</li> </ul>	No
	Economic Development and Trade	<ul style="list-style-type: none"> <li>• The northern portion of our County is experiencing intensified logging, as additional volumes are being cut due to pine beetle and fire damage. A substantial amount of timber is being left behind and simply burned. Rather than just wasting this resource, we can not only generate electricity, but also stimulate our local</li> </ul>	Yes

	<p>Advanced Education</p> <p>Transportation</p>	<p>economy with more jobs and opportunity for compatible enterprises. (I.e. greenhouse, pellet plant).</p> <ul style="list-style-type: none"> <li>As Clear Hills County is finalizing a feasibility report involving a Biomass Generator utilizing waste wood, we require Government support in securing a portion of the reject timber that is presently being burned on Crown Land. This would likely involve a small modification to the existing FMA (Forest Management Agreement).</li> <li>As well, we are exploring opportunities for financial assistance which may be available, including programs in collaboration with your federal counterpart. We believe this project has the ability to showcase the opportunities available when working with the environment.</li> <li>Bill 6 - Enhanced Protection for Farm and Ranch Workers Act</li> <li>Amount of documentation and paperwork that is required with the Commercial Vehicle logbooks and inspection process.</li> <li>Disrepair of provincial highways-follow up on an assessment to take place, that Alberta Transportation staff discussed at the fall 2015, AAMDC Convention regarding Highway 64.</li> </ul>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>
2017	<p>Seniors and Housing</p> <p>Health</p> <p>Service Alberta</p> <p>Transportation</p>	<ul style="list-style-type: none"> <li>North Peace Housing Foundation</li> <li>Recruitment Time</li> <li>Poor Cellular Service</li> <li>Highway 64 update</li> <li>Secondary Highway priorities</li> <li>Resource Road Funding</li> <li>Highway line painting</li> </ul>	<p>No</p> <p>Yes</p> <p>No</p> <p>No</p>

	Education and Culture and Tourism	<ul style="list-style-type: none"> <li>• anti-racism initiatives</li> </ul>	No
	Municipal Affairs	<ul style="list-style-type: none"> <li>• MGA Review – Linear, Centralization of Designated Industrial Property</li> <li>• Confined Feeding guidelines/Land Use Bylaw</li> <li>• Poor Cellular Service</li> </ul>	Yes
	Economic Development and Trade	<ul style="list-style-type: none"> <li>• Biomass Update – Waste Wood</li> <li>• intensified logging</li> <li>• Species at risk “caribou range planning</li> </ul>	Yes
	Labour	<ul style="list-style-type: none"> <li>• Bill 6 - Enhanced Protection for Farm and Ranch Workers Act</li> </ul>	No
	Environment and Parks	<ul style="list-style-type: none"> <li>• Biomass Update – Waste Wood</li> <li>• intensified logging</li> <li>• Species at risk “caribou range planning</li> </ul>	Yes
	Justice and Solicitor General	<ul style="list-style-type: none"> <li>• timelines and procedures that are taking place when it comes to sentencing and enforcement on rural crimes.</li> </ul>	No
2018	Children's Services, Education, Community and Social Services	<ul style="list-style-type: none"> <li>• Mental Health programs and support in our schools as well as the current government funding allocated to such a pertinent program.</li> </ul>	Yes
	Culture and Tourism	<ul style="list-style-type: none"> <li>• provincial funding and support for the Philip J. Currie Dinosaur Museum in Wembley, Alberta</li> </ul>	Yes
	Health	<ul style="list-style-type: none"> <li>• recruiting and retaining homecare aides for our residents</li> </ul>	Yes
	Agriculture and Forestry	<ul style="list-style-type: none"> <li>• Wetland Policy and Procedures</li> </ul>	No
	Environment and Parks	<ul style="list-style-type: none"> <li>• Wetland Policy and Procedures</li> </ul>	No

	Transportation	<ul style="list-style-type: none"> <li>• Highway 64 overlay update</li> <li>• Secondary Highway 717 update and progress</li> <li>• Secondary Highway priorities</li> </ul>	Yes
2019	Agriculture and Forestry	<ul style="list-style-type: none"> <li>• rising number of elk and deer (big game)</li> <li>• Current Peace Area Forest Management agreements.</li> <li>• Health Canada laws on animal antibiotic products</li> <li>• Agricultural wetland impact</li> </ul>	Yes
	Health	<ul style="list-style-type: none"> <li>• recruiting and retaining medical and homecare staff in our municipality</li> </ul>	No
	Environment and Parks	<ul style="list-style-type: none"> <li>• Wetland Policy and Procedures</li> <li>• species at risk</li> </ul>	Yes
	Transportation	<ul style="list-style-type: none"> <li>• Highway 64 overlay update</li> <li>• Provincial Highway Maintenance</li> <li>• Roadside noxious weed control</li> </ul>	Yes
	Service Alberta	<ul style="list-style-type: none"> <li>• Class one training requirement.</li> <li>• Cellular network towers in rural areas</li> </ul>	No
	Economic Development, Trade, and Tourism	<ul style="list-style-type: none"> <li>• Amisk Hydroelectric Project Near Dunvegan</li> <li>• Biomass Energy</li> </ul>	No
	Children's Services	Mental Health programs and support in our schools as well as the current government funding allocated to such a pertinent program	Yes
2020 (Covid)	Health	<ul style="list-style-type: none"> <li>• Fairview Health Complex Outpatient/Emergency Wait Times</li> <li>• Fairview Health Complex shortage of necessary services</li> <li>• Worsley Health Centre Community Health Nurse Vacancy &amp; Back-up coverage</li> <li>• Worsley Health Centre Emergency vehicle garage</li> <li>• Downward communications</li> </ul>	No

	Environment and Parks	<ul style="list-style-type: none"> <li>• Parks agreement</li> <li>• Wetland assessments/code of practice</li> </ul>	Yes
	Transportation	<ul style="list-style-type: none"> <li>• Highway 64 Overlay</li> <li>• Secondary Highway 717</li> </ul>	Yes
	Education	<ul style="list-style-type: none"> <li>• K-12 Bussing Boundaries</li> <li>• Review of Education standards/curriculum</li> </ul>	No
	Municipal Affairs	<ul style="list-style-type: none"> <li>• Assessment Model</li> </ul>	Yes
	Red Tape	<ul style="list-style-type: none"> <li>• Ag Society accounting legislation</li> <li>• Parks Agreements and contracts</li> <li>• Wetland assessments</li> </ul>	Yes
	Energy	<ul style="list-style-type: none"> <li>• Orphan Wells</li> <li>• Assessment Model</li> <li>• Amisk Hydroelectric Project Near Dunvegan</li> <li>• Power Distribution Charges</li> <li>• Peak demand- Energy Demand Management</li> </ul>	No
	Agriculture and Forestry	<ul style="list-style-type: none"> <li>• Current Peace Area Forest Management agreements.</li> <li>• Medicine/vaccines distribution- Veterinarian</li> <li>• Code of Practice- Municipal wetland impact</li> </ul>	Yes
	Justice	<ul style="list-style-type: none"> <li>• current practice for retaining individuals being convicted for crimes.</li> </ul>	No
	Environment and Parks	<ul style="list-style-type: none"> <li>• Stoney, Running and Sulphur Campgrounds</li> </ul>	No
2021(COVID)	Agriculture and Forestry	<ul style="list-style-type: none"> <li>• Reinstating agricultural support programs</li> <li>• Disaster Support/Tax deferral.</li> <li>• Timber Quotas</li> </ul>	No

	Health	<ul style="list-style-type: none"> <li>• Fairview Health Complex access of necessary services</li> <li>• Lack of coverage at the Fairview Hospital &amp; Worsley Health Centre Community Health Centre.</li> </ul>	Yes
	Environment and Parks	<ul style="list-style-type: none"> <li>• issues with connecting under the Environment and parks Ministry.</li> </ul>	No
	Mental Health and Addiction	<ul style="list-style-type: none"> <li>• Access to required services and quality of provided services.</li> </ul>	No
	Transportation	<ul style="list-style-type: none"> <li>• Update on Highway 64 and Secondary Highways within Clear Hills County.</li> <li>• Discussion on highway line painting.</li> </ul>	No
	Jobs, Economy, and Innovation	<ul style="list-style-type: none"> <li>• Local Recreation facility Funding and grant opportunities.</li> <li>• Amisk/Dunvegan Power Project</li> </ul>	Yes
	Education	<ul style="list-style-type: none"> <li>• Low enrollment numbers</li> <li>• Education standards/curriculum</li> <li>• Covid-19 Impact</li> </ul>	No
	Municipal Affairs	<ul style="list-style-type: none"> <li>• Unpaid Industrial Taxes</li> <li>• Resource-transportation</li> </ul>	No
2022	Environment and Parks	<ul style="list-style-type: none"> <li>• issues with connecting with departments under the Environment and Parks. The County has been requesting guidance regarding drainage legislation and the challenges with the lack of responses and direction from the ministry.</li> </ul>	Yes
	Transportation	<ul style="list-style-type: none"> <li>• MELT program</li> </ul>	No
	Justice	<ul style="list-style-type: none"> <li>• Victim Service Redesign service delivery model</li> </ul>	Yes
	Education	<ul style="list-style-type: none"> <li>• low enrollment numbers</li> <li>• Homeschooling</li> <li>• Programs</li> </ul>	No

2023	Affordability and Utilities	<ul style="list-style-type: none"> <li>rural energy/gas distribution</li> </ul>	Yes
	Education	<ul style="list-style-type: none"> <li>future direction and planning of the Youth Enhancement funding stream</li> </ul>	No
	Public Safety and Emergency Services	<ul style="list-style-type: none"> <li>Funding Request for Bridge File 71273</li> <li>Provincial Ownership of Bridges and Funding Challenges</li> </ul>	No
	Forestry, Parks and Tourism	<ul style="list-style-type: none"> <li>Provincial Funding for Recreation areas and Provincial Campgrounds</li> </ul>	No
	Health	<ul style="list-style-type: none"> <li>Medication dispensing at the Worsley Community Health Centre.</li> <li>Worsley Health Centre Management structure as well as the current shortage of EMS in our area.</li> <li>Recruitment</li> <li>CTS Machine</li> </ul>	No
	Mental Health	<ul style="list-style-type: none"> <li>lack of available in person mental health access/appointments within Clear Hills County and the rural areas of the Peace Country</li> </ul>	No
	Transportation	<ul style="list-style-type: none"> <li>Secondary Highway Maintenance</li> </ul>	No

**Summary of Topics for Ministers 2012-present**

**Transportation**

- Paving Overlay: Highway 726 from Highway 64 to Worsley.
- Highway 726 coulee: North side winter schedule.
- Highway 726 coulee: South side slide to be addressed on the realignment study.
- Secondary road maintenance:
- Hines Creek Truck Pull out.
- Bridge file funding
- Disrepair of provincial highways
- Highway maintenance (grass cutting, line painting, weed control, crack sealing)
- Resource Road funding
- Status of 717 reconstruction and pavement
- Secondary Highway 717 contract between Clear Hills County and Alberta Transportation-timeline for Alberta Transportation to fulfill their portion of the 50/50 contract.
- Amount of documentation and paperwork that is required with the Commercial Vehicle logbooks and inspection process.
- Highway 64 phase 1 update
- Secondary Highway priorities
- Highway line painting
- Roadside noxious weed control
- Highway 64 Overlay
- Secondary Highway 717
- Update on Highway 64 and Secondary Highways within Clear Hills County.
- Discussion on highway line painting.
- MELT program
- Secondary Highway Maintenance

**Sustainable Resource Development**

- Clear Hills Connector Road, designation of Forest Management Agreements (FMA), accidental wildlife catches
- Biomass burner
- commitment to keep council up to date on appries and program changes to the Wildlife Damage Program
- Crown Land
- Access to fiber within forest management agreements for local economic development.
- Update on our Clear Hills County Biomass Feasibility Study. As Clear Hills County is finalizing a feasibility report involving a Biomass Generator utilizing waste wood, we require Government support in securing a portion of the reject timber that is presently being burned on Crown Land. This would likely involve a small modification to the existing FMA (Forest Management Agreement).
- Implementation of the wetland policy
- Selection process for choosing candidates to sit on the boards for Bill 6 representation.
- Weather Stations
- Wetland Policy and Procedures
- rising number of elk and deer (big game)
- Current Peace Area Forest Management agreements.
- Agricultural wetland impact

	<ul style="list-style-type: none"> <li>• Current Peace Area Forest Management agreements.</li> <li>• Code of Practice- Municipal wetland impact</li> <li>• Reinstating agricultural support programs</li> <li>• Disaster Support/Tax deferral.</li> <li>• Timber Quotas</li> <li>• Provincial Funding for Recreation areas and Provincial Campgrounds</li> </ul>
<b>Education</b>	<ul style="list-style-type: none"> <li>• Menno Simons Community School upgrade</li> <li>• Worsley Central School sustainability</li> <li>• clarification on Worsley Central School still being a school of necessity due to its location.</li> <li>• Home Schooling</li> <li>• anti-racism initiatives</li> <li>• K-12 Bussing Boundaries</li> <li>• Review of Education standards/curriculum</li> <li>• Low enrollment numbers</li> <li>• Education standards/curriculum</li> <li>• Covid-19 Impact</li> <li>• Programs</li> <li>• future direction and planning of the Youth Enhancement funding stream</li> </ul>
<b>Health</b>	<ul style="list-style-type: none"> <li>• filling the vacant nursing position at the Worsley Health Centre</li> <li>• long wait times for medical procedures such as MIR, and lack of doctors in the north.</li> <li>• Rural Alberta Health review</li> <li>• local hospitals are underutilized, due to confusion and conflict between physicians and Health Services</li> <li>• Recruitment Time</li> <li>• recruiting and retaining homecare aides for our residents</li> <li>• recruiting and retaining medical and homecare staff in our municipality</li> <li>• Fairview Health Complex Outpatient/Emergency Wait Times</li> <li>• Fairview Health Complex shortage of necessary services</li> <li>• Worsley Health Centre Community Health Nurse Vacancy &amp; Back-up coverage</li> <li>• Worsley Health Centre Emergency vehicle garage</li> <li>• Downward communications</li> <li>• Fairview Health Complex access of necessary services</li> <li>• Lack of coverage at the Fairview Hospital &amp; Worsley Health Centre Community Health Centre</li> <li>• Medication dispensing at the Worsley Community Health Centre.</li> <li>• Worsley Health Centre Management structure as well as the current shortage of EMS in our area.</li> <li>• Recruitment</li> <li>• CTS Machine</li> </ul>
<b>Agriculture</b>	<ul style="list-style-type: none"> <li>• The Peace Region Water Hauling Infrastructure Program (PRWHIP)</li> <li>• Location of Weather Stations</li> <li>• Moisture Deficiency Program</li> <li>• Access to fiber within forest management agreements for local economic development.</li> <li>• Implementation of the wetland policy</li> <li>• Selection process for choosing candidates to sit on the boards for Bill 6 representation.</li> </ul>

	<ul style="list-style-type: none"> <li>• Wetland Policy and Procedures</li> <li>• rising number of elk and deer (big game)</li> <li>• Health Canada laws on animal antibiotic products</li> <li>• Agricultural wetland impact</li> <li>• Medicine/vaccines distribution- Veterinarian</li> <li>• Code of Practice- Municipal wetland impact</li> <li>• Reinstating agricultural support programs</li> <li>• Disaster Support/Tax deferral.</li> </ul>
<b>Environment</b>	<ul style="list-style-type: none"> <li>• Implementation of the wetland policy and the impacts to our County</li> <li>• Biomass Update – Waste Wood</li> <li>• intensified logging</li> <li>• Species at risk “caribou range planning</li> <li>• Wetland Policy and Procedures</li> <li>• Parks agreement</li> <li>• Wetland assessments/code of practice</li> <li>• Stoney, Running and Sulphur Campgrounds</li> <li>• issues with connecting with the Environment and parks Ministry.</li> </ul>
<b>Energy</b>	<ul style="list-style-type: none"> <li>• The second appraisal on Hines Creek Golf Course</li> <li>• Biomass Burner within Clear Hills County</li> <li>• Orphan Wells</li> <li>• Assessment Model</li> <li>• Amisk Hydroelectric Project Near Dunvegan</li> <li>• Power Distribution Charges</li> <li>• Peak demand- Energy Demand Management</li> <li>• rural energy/gas distribution</li> </ul>
<b>Municipal Affairs</b>	<ul style="list-style-type: none"> <li>• dissolution of small villages and funding for rural infrastructure</li> <li>• Carbon Tax</li> <li>• MGA Review – Linear, Centralization of Designated Industrial Property</li> <li>• Confined Feeding guidelines/Land Use Bylaw</li> <li>• Poor Cellular Service</li> <li>• Assessment Model</li> <li>• Unpaid Industrial Taxes</li> <li>• Resource-transportation</li> </ul>
<b>Aboriginal Affairs</b>	<ul style="list-style-type: none"> <li>• Expansion of the Aboriginals Consultation process</li> </ul>
<b>Economic Development and Trade</b>	<ul style="list-style-type: none"> <li>• Access to fiber within forest management agreements for local economic development.</li> <li>• Update on our Clear Hills County Biomass Feasibility Study</li> <li>• intensified logging, as additional volumes are being cut due to pine beetle and fire damage. Utilizing this to stimulate our local economy with more jobs and opportunity for compatible enterprises. (I.e. greenhouse, pellet plant).</li> <li>• As Clear Hills County is finalizing a feasibility report involving a Biomass Generator utilizing waste wood, we require Government support in securing a portion of the reject timber that is</li> </ul>

	<p>presently being burned on Crown Land. This would likely involve a small modification to the existing FMA (Forest Management Agreement).</p> <ul style="list-style-type: none"> <li>• Financial assistance.</li> <li>• Bill 6 - Enhanced Protection for Farm and Ranch Workers Act</li> <li>• Biomass Update – Waste Wood</li> <li>• intensified logging</li> <li>• Species at risk “caribou range planning</li> <li>• Amisk Hydroelectric Project Near Dunvegan</li> <li>• Biomass Energy</li> <li>• Local Recreation facility Funding and grant opportunities.</li> <li>• Amisk/Dunvegan Power Project</li> </ul>
Service Alberta	<ul style="list-style-type: none"> <li>• Poor Cellular Service</li> <li>• Class one training requirement.</li> <li>• Cellular network towers in rural areas</li> </ul>
Mental Health and Addiction	<ul style="list-style-type: none"> <li>• Access to required services and quality of provided services.</li> <li>• Mental Health programs and support in our schools as well as the current government funding allocated to such a pertinent program.</li> <li>• lack of available in person mental health access/appointments within Clear Hills County and the rural areas of the Peace Country</li> </ul>
Culture and Tourism	<ul style="list-style-type: none"> <li>• Guidelines for best practices, Section 7. Providing safe access to washroom and change-room facilities</li> <li>• anti-racism initiatives</li> <li>• provincial funding and support for the Philip J. Currie Dinosaur Museum in Wembley, Alberta</li> <li>• Provincial Funding for Recreation areas and Provincial Campgrounds</li> </ul>
Public Safety and Emergency Services	<ul style="list-style-type: none"> <li>• Funding Request for Bridge File 71273</li> <li>• Provincial Ownership of Bridges and Funding Challenges</li> </ul>
Affordability and Utilities	<ul style="list-style-type: none"> <li>• rural energy/gas distribution</li> </ul>
Jobs, Economy, and Innovation	<ul style="list-style-type: none"> <li>• Local Recreation facility Funding and grant opportunities.</li> <li>• Amisk/Dunvegan Power Project</li> </ul>
Justice	<ul style="list-style-type: none"> <li>• current practice for retaining individuals being convicted for crimes.</li> <li>• timelines and procedures that are taking place when it comes to sentencing and enforcement on rural crimes.</li> <li>• Victim Service Redesign service delivery model</li> </ul>
Red Tape	<ul style="list-style-type: none"> <li>• Ag Society accounting legislation</li> <li>• Parks Agreements and contracts</li> <li>• Wetland assessments</li> </ul>

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Policy 6801 – Continuing Education Scholarship
File:	11-02-02

**DESCRIPTION:**

Council is presented with the current Policy 6801 – Continuing Education Scholarship for discussion and review.

**ATTACHMENT:**

Policy 6801 – Continuing Education Scholarship

**RESOLUTION by.....**

**Initials show support - Reviewed by:**

**Manager:**

**CAO:**





# Clear Hills County

<b>Effective Date: DRAFT</b>	<b>Policy Number 6801</b>
<b>Title: CONTINUING EDUCATION SCHOLARSHIPS POLICY</b>	

**1. POLICY STATEMENT**

Clear Hills County recognizes the value of continued education and trades training among its citizens and will develop a policy to provide scholarships to Clear Hills County residents to assist with the costs to obtain additional education and training. These scholarships will be known as the Clear Hills County Continuing Education Scholarships.

**2. DEFINITIONS:**

2.1.	Qualifying Year	September 1 <sup>st</sup> Current year to August 31 <sup>st</sup> of the next year
2.2.	Education Fees	Tuition, Books, Cost of Living, Transportation, Fees & Charges
2.3.	Eligible Programs	Trades (Technical School), Apprenticeship, Postsecondary Degrees (associate, bachelor's, or graduate), Professional Certification and Product-specific certifications ( <i>i.e., Continuing Education Programs &amp; Courses</i> )
2.4.	Enrolled	Has applied and been accepted to an "Eligible Program"
2.5.	Proof of Tuition payment	An official receipt showing proof of Tuition paid to the institute of the eligible program.
2.6.	CES	Continuing Education Scholarship
2.7.	Supplementary Trade year	When the individual can successfully complete 2 consecutive Trade years in the qualifying year. <i>i.e., 1<sup>st</sup> year welding and 2<sup>nd</sup> year welding within September 1<sup>st</sup> to August 31<sup>st</sup>.</i>

**3. BUDGET IMPLICATIONS:**

3.1. An annual budget of \$50,000.00 will be set for continuing education

scholarships, to be distributed based on approved scholarship applications, 50% on the first deadline and 50% on the second deadline until the budget is depleted.

3.2. Each Scholarship will be to cover education fees to a maximum of \$3,000.00.

#### 4. **GENERAL**

4.1. To be eligible for a scholarship applicant must

- Be a Canadian citizen or landed immigrant, and resident of Alberta.
- Be a resident of Clear Hills County or the Village of Hines Creek when applying for the first year.
- Be actively enrolled or have applied to enroll in an eligible program.
- Include a short essay as part of the application package, describing what they are doing or have done to make the County or Village of Hines Creek a better place to live, work or relax.

4.2. The biannual application deadlines will be October 1<sup>st</sup> and February 1<sup>st</sup>.

4.3. When a scholarship recipient will be completing a second consecutive Trade year in the same program within the qualifying year, then the individual will be able to apply for a supplementary CES at a reduced amount of \$1,500.00.

4.4. Applicants completing a second consecutive Trade year in the same program within the qualifying year may apply for a retroactive CES during that same qualifying year.

4.5. A scholarship recipient will only be able to access one full scholarship and one Supplementary Trade year scholarship within the qualifying year.

4.6. Administration will review all applications and distribute the Scholarship funds to qualifying applicants in accordance with Section 3 of this policy.

4.7. A report will be made to Council after the distribution of the Scholarships.

4.8. If qualifying applications exceed the annual budget administration will present Council with the financial details for their direction prior to distribution of the Scholarship funds.

4.9. Applicants enrolled in multi-year education programs may submit a scholarship application annually, prior to the deadlines. Scholarships will not be approved for previous years eligible programs that have completed at the time of application.

4.10. **Eligibility:**

4.11 Eligible Programs: Trades (Technical School), Apprenticeship, Postsecondary

Degrees (associate, bachelor's, or graduate), Professional Certification and Product-specific certifications.

- 4.12 Scholarship Payment: will be processed upon the Recipient providing proof that tuition or registration fee has been paid in the form of a receipt with the tuition or registration fee clearly identified, and completion of any necessary documentation or agreements. A debit or credit card slip is not considered proof of payment.
- 4.13 Proof of Completion: Recipients will provide a certificate or verification letter provided by the educating body confirming successful completion of the education the scholarship was received for. Failure to provide proof of completion will require the Recipient to repay the Scholarship in full.
- 4.14 Repayment Recipient will repay the scholarship if they do not complete the Eligible Program the scholarship was received for or fail to provide proof of completion within 8 weeks of completing the program or course.
- 4.15 Recipients that fail to fulfil the reporting requirements to the point in time that a demand for repayment invoice is issued will not be eligible to receive any further Continuing Education Scholarships.
- 4.16 All requirements for past scholarships must be fulfilled before applying for a new Continuing Education Scholarship.

## **5. FORMS AND PROCEDURES**

- 5.1. Administration will develop an application form for the Scholarship.
- 5.2. Administration will develop procedures as needed to address advertising, distribution, and evaluation of applications.

## **6. END OF POLICY**

### ADOPTED

Resolution C236-14(04/08/14)

Date: April 8, 2014

### AMENDED

Resolution C774-14(11/12/14)

Date: November 12, 2014

Resolution C860(12/09/14)

Date: December 9, 2014

Resolution C486-16(09/13/16)

Date: September 13, 2016

Resolution C389-18(08-14-18)

Date: August 14, 2018

Resolution C14-19(01-08-19)

Date: January 8, 2019

Resolution C398-19(08/13/19)

Date: August 13, 2019

Resolution C215-20 (04-21-20)

Date: April 21, 2020

Resolution C488-20 (10/13/20)

Date: October 13, 2020

Continuing Education Scholarship  
Resolution C635-22(12-13-22)  
Resolution C136-23903-14-23)

Policy 6801

Date: December 13, 2022

Date: March 14, 2023

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Drought Conditions in Alberta
File:	11-02-02

**DESCRIPTION:**

Council is presented with a letter from Environment and Protected Areas Minister Rebecca Schulz regarding drought conditions in Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4.

The Minister is writing to all municipalities to ask that the following be undertaken in the coming months:

1. Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
2. Begin a review of the terms of your municipality's water license so you are aware of any conditions that may limit your ability to withdraw water during a drought.
3. Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water license need to be triggered.
4. Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

**ATTACHMENT:**

Drought Conditions in Alberta

**RESOLUTION by.....**

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b> 
---	-----------------	---



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

*Office of the Minister*

Dear Elected Municipal Leaders,

Alberta is currently in a significant drought. During summer 2023, several water basins reached critical drought conditions due to low rainfall and high temperatures. The world is also experiencing El Niño, a global phenomenon occurring for the first time in seven years. It's causing less snow and rain, along with higher temperatures, heightening the potential for significant drought into spring and summer 2024, particularly in southern Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4. The Government of Alberta is closely monitoring the situation and working to be prepared in case the province faces a similar – or worse – drought next year. Staff from Environment and Protected Areas, along with Agriculture and Irrigation, are working with water licence holders, major water users, and other partners to develop water conservation plans and water-sharing agreements.

Alberta has stood up a Drought Command Team in the event of an emergency and an early first draft of a 2024 Drought Emergency Plan has been completed and is now being refined. We have also initiated drought modelling work that will allow the province to determine how to maximize the province's water supply. Alberta is considering a wide range of tools and approaches to respond to an emergency situation, including both regulatory and non-regulatory tools.

The province will also be striking an advisory panel of leaders to help provide advice in the months ahead. And we are preparing for the future, looking at what long-term infrastructure is needed to help manage water supplies for future generations.

However, municipal action is also needed. In order to be fully prepared for a severe drought, municipal leaders throughout Alberta will need to take action. From my time as the Minister of Municipal Affairs, I have had the pleasure of meeting and working with many of you, and I am confident that Albertans will find their municipal leaders are ready and willing to deal with this challenge head-on.

204 Legislature Building, 10800 - 97 Avenue NW, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-2391

1/3

Classification: Protected A

That's why I am writing to all municipalities to ask that the following be undertaken in the coming months:

- 1.) Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
- 2.) Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.
- 3.) Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.
- 4.) Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

We are asking all water users to start planning now to use less water in 2024. We are committed to providing information and supporting any additional conservation efforts that your municipality may adopt in the future.

Stay up-to-date on precipitation and water levels through the Alberta Rivers app or the Alberta Rivers Basins web page at [rivers.alberta.ca](http://rivers.alberta.ca). To learn more about the impacts of drought on communities and the principles for sound water management, please visit [alberta.ca/drought](http://alberta.ca/drought).

Environment and Protected Area would like to hear from your water management staff on perceived risks of drought in 2024, what impacts it could have on your operations, and how your municipality plans to mitigate risks. To connect with our team, please email [epa.drought@gov.ab.ca](mailto:epa.drought@gov.ab.ca).

Alberta has navigated many droughts before and has a long, proud history of coming together during tough times. I know we can count on our municipal partners to work together in the face of adversity.

Sincerely,



Rebecca Schulz  
Minister of Environment and Protected Areas

cc: Honourable Ric McIver  
Minister of Municipal Affairs

Honourable RJ Sigurdson  
Minister of Agriculture and Irrigation

Stacey Smythe  
Assistant Deputy Minister, Regulatory Assurance  
Environment and Protected Areas

3/3

Classification: Protected A

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Building Resiliency to Multi-Year Drought
File:	11-02-02

DESCRIPTION:

Council is presented with an invitation to the “Building Resiliency to Multi-Year Drought” Workshop.

This free event will take place January 31, 2024, in the LSM room in the TARA center at Evergreen Park.

Please limit participation to 3-4 members per municipality

ATTACHMENT:

Building Resiliency to Multi-Year Drought

**RESOLUTION** by..... to approve the attendance of .....to attend the Building Resiliency to Multi-Year Drought workshop January 31, 2024 in Grande Prairie.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b> 
---	-----------------	---

**From:** [amber.beau](#)  
**To:** [Bonnie Morgan](#); [Allan Rowe](#)  
**Subject:** Fwd: Building Resiliency to Multi-Year Drought  
**Date:** December 19, 2023 1:12:58 PM  
**Attachments:** [Building Resiliency to Multi-Year Drought in Alberta - Eventbrite Poster \(2\).png](#)

---

Hi Bonnie, will you please add this to the agenda to see if council is interested in attending, thank you.

Amber

Get [Outlook for Android](#)

---

**From:** MPWA Admin <[mpwa.admin@telus.net](mailto:mpwa.admin@telus.net)>  
**Sent:** Monday, December 18, 2023 1:29:45 p.m.  
**To:** [mpwa.admin@telus.net](mailto:mpwa.admin@telus.net) <[mpwa.admin@telus.net](mailto:mpwa.admin@telus.net)>  
**Subject:** Building Resiliency to Multi-Year Drought

Hello, you are invited to the "Building Resiliency to Multi-Year Drought" Workshop. This free event will take place January 31, 2024 in the LSM room in the TARA center at Evergreen Park.

Mayors, Reeves, Councillors, CAOs, Planners and other municipal involved with drought mitigation are invited.

Drought is an ongoing challenge faced by many communities in Alberta. We can expect that multi-year droughts will continue to occur, but we can improve our resilience by increasing knowledge and sharing resources.

Join us for a workshop to get started on drought management, build community resilience, and learn from the experiences of community members who have survived droughts. This workshop is designed to connect water management partners, support municipalities with their drought management strategies and plans, and build community resiliency.

The session will include:

Regional water shortage information  
Lessons learned from previous droughts in Alberta  
Current information, tools and resources  
Resources for communities before, during and after a multi-year drought.

Invited Guests:

- Leaders and representatives from Indigenous communities, Elders and Knowledge Keepers.
  - Municipal CAOs, Council Members, Agricultural Services, and other municipal staff working on drought mitigation measures.
  - Representatives from the Government of Alberta.
  - Related organizations including: Alberta Emergency Management Agency, Alberta Energy Regulator, Alberta Urban Municipalities Association, Rural Municipalities of Alberta.
- :Please limit participation to 3-4 members per municipality.

The full agenda and meeting materials will be shared with participants closer to the meeting date.

In support of Water for Life: Alberta's Strategy for Sustainability, this workshop was developed by the Alberta Water Council and Alberta's Watershed Planning and Advisory Councils (WPACs).

This regional session is hosted by the following WPACs: **Mighty Peace Watershed Alliance (MPWA)**, **Athabasca Watershed Council (AWC - WPAC)**, and the **Lesser Slave Watershed Council (LSWC)**. The material will be most pertinent to communities and municipalities within these watersheds.

Registration starts at 9:30am.

Lunch, snacks, and beverages will be provided.

This event will be hosted at TARA Centre at Evergreen Park, Grande Prairie.

**Pre-registration is required. Please RSVP by January 19 at**

<https://www.eventbrite.ca/e/777994862577?aff=oddtcreator>

Thank you,

***Mighty Peace Watershed Alliance***

**Box 217, McLennan, AB T0H 2L0**

**780-324-3355 office**

**Email: [mpwa.admin@telus.net](mailto:mpwa.admin@telus.net)**

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Northwestern Polytechnic Community Event-Fairview Campus
File:	11-02-02

**DESCRIPTION:**

Council is presented with an invitation to attend the Northwestern Polytechnic Community Event Meet & Greet Open House on January 15, 2024, at the Fairview Campus from 3-8 p.m.

**ATTACHMENT:**

Northwestern Polytechnic Community Event-Meet & Greet Open House

**RESOLUTION by.....** to approve the attendance of ..... to attend the Northwestern Polytechnic Community Event, Meet & Greet Open House on January 15, 2024, at the Fairview Campus from 3-8 p.m.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b> 
---	-----------------	---



Join Us

# *Community Meet & Greet*

Connect with NWP's new President

January 15, 2024 | 3-8 pm

FAC 144 | Fairview Campus

NORTHWESTERN  
POLYTECHNIC



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Northwestern Polytechnic Community Event-Presidential Installation
File:	11-02-02

**DESCRIPTION:**

Council is presented with an invitation to attend the Northwestern Polytechnic Presidential Installation scheduled for January 29, 2024, at the Douglas J. Cardinal Performing Arts Centre in Grande Prairie, AB.

Northwestern Polytechnic will be hosting the Presidential Installation of Dr. Vanessa Sheane as our 11th President.

Please note due to limited venue space, RSVP is required for this event if you wish to attend.

**ATTACHMENT:**

Northwestern Polytechnic Community Event-Presidential Installation

**RESOLUTION** by..... to approve the attendance of ..... to attend the Northwestern Polytechnic Presidential Installation scheduled for January 29, 2024, at the Douglas J. Cardinal Performing Arts Centre in Grande Prairie, AB.

Initials show support - Reviewed by:

Manager:

CAO:





Please Join Us for a Momentous Event

# *Presidential Installation*

January 29, 2024 | 4 pm

Douglas J. Cardinal Performing Arts Centre

Please RSVP by January 19<sup>th</sup> to [President@NWPolytech.ca](mailto:President@NWPolytech.ca)

NORTHWESTERN  
POLYTECHNIC 

# Clear Hills County

## Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>PROCEED TO TENDER - TRACTOR</b>
File:	31-63-02

DESCRIPTION:

Council is requested to approve proceeding to tender for the tractor that is budgeted for in the 2025 multiyear capital plan due to supply chain delivery timelines for new equipment. Vendors are recommending ordering a minimum of fifteen months ahead of required delivery.

BACKGROUND:

Clear Hills County has an annual roadside mowing program and replaces tractors when tractors reach end of life due to wear and tear. This replacement is budgeted in 2025 of the multi-year capital plan.

BUDGET:

\$275,000.00

OPTIONS:

1. Proceed to tender for the purchase of a new tractor.
2. Not to proceed to tender for the purchase of a new tractor.

RECOMMENDED ACTION:

**RESOLUTION by.....**

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b> 
---	-----------------	---

# Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>PROCEED TO TENDER – 2700 FEET of 4 INCH LAY FLAT HOSE</b>
File:	31-64-02

## DESCRIPTION:

Council is presented with information regarding proceeding to tender for the purchase of 2700 feet of 4 inch lay flat hose for the rental program water pumps.

## BACKGROUND:

Clear Hills County has 2 rental water pumps in the rental program with ½ mile of 4” lay flat hose with each pump and replaces hose on an as needed basis when hose reaches end of life due to wear and tear. This replacement hose is budgeted for in the multi-year capital plan.

## BUDGET:

\$35,100.00

## OPTIONS:

1. Proceed to tender for the purchase of 2700 feet of 4” lay flat hose.
2. Not to proceed to tender for the purchase of lay flat hose.

## RECOMMENDED ACTION:

**RESOLUTION by.....**

Initials show support - Reviewed by:	Manager:	CAO: <i>llc</i>
--------------------------------------	----------	-----------------

# Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>PROCEED TO TENDER – 2 SIDEARMS</b>
File:	31-63-02

## DESCRIPTION:

Council is presented with information regarding proceeding to tender for the purchase of two new sidearms for the roadside mowing program.

## BACKGROUND:

Clear Hills County has an annual roadside mowing program and replaces sidearms on an as needed basis when sidearms reach end of life due to wear and tear. These replacements are budgeted for in the multi-year capital plan.

## BUDGET:

\$100,000.00

## OPTIONS:

1. Proceed to tender for the purchase of two new sidearms.
2. Not to proceed to tender for the purchase of two new sidearms.

## RECOMMENDED ACTION:

**RESOLUTION** by.....

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 9, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>PROCEED TO TENDER - MOWER</b>
File:	31-63-02

## DESCRIPTION:

Council is presented with information regarding proceeding to tender for the purchase of one new mower for the roadside mowing program.

## BACKGROUND:

Clear Hills County has an annual roadside mowing program and replaces mowers on a rotational basis when mowers reach end of life due to wear and tear. This replacement is budgeted for in the multi-year capital plan.

## BUDGET:

\$75,000.00

## OPTIONS:

1. Proceed to tender for the purchase of a new mower
2. Not to proceed to tender for the purchase of a new mower.

## RECOMMENDED ACTION:

**RESOLUTION** by.....

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Finance – Accounts Payable</b>
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of December 13, 2023 to January 9, 2024 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

**RESOLUTION** by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of December 13, 2023 to January 9, 2024 for a total of \$401,971.36.

Initials show support - Reviewed by:	Manager:		CAO:	
--------------------------------------	----------	---	------	---

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	12/13/23	1/09/24		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																		
A-MART FAMILY VARIETY STORE	028585	12/21/23	\$55.74																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Coffee for Office</td> <td>5487</td> <td>\$55.74</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Coffee for Office	5487	\$55.74												
Invoice Description	Invoice Number	Invoice Amount																			
Coffee for Office	5487	\$55.74																			
ASSOCIATED FIRE SAFETY GROUP	028586	12/21/23	\$8,201.07																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>HCFD Turnout Gear/Shipping</td> <td>00004868</td> <td>\$1,248.47</td> </tr> <tr> <td>HCFD Gloves/Shipping</td> <td>00005131</td> <td>\$2,034.38</td> </tr> <tr> <td>HCFD Turnout Gear/Shipping</td> <td>00005230</td> <td>\$3,130.05</td> </tr> <tr> <td>HCFD Turnout Gear/Shipping</td> <td>00005244</td> <td>\$661.50</td> </tr> <tr> <td>HCFD Balaclavas</td> <td>00005302</td> <td>\$1,260.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	HCFD Turnout Gear/Shipping	00004868	\$1,248.47	HCFD Gloves/Shipping	00005131	\$2,034.38	HCFD Turnout Gear/Shipping	00005230	\$3,130.05	HCFD Turnout Gear/Shipping	00005244	\$661.50	HCFD Balaclavas	00005302	\$1,260.00
Invoice Description	Invoice Number	Invoice Amount																			
HCFD Turnout Gear/Shipping	00004868	\$1,248.47																			
HCFD Gloves/Shipping	00005131	\$2,034.38																			
HCFD Turnout Gear/Shipping	00005230	\$3,130.05																			
HCFD Turnout Gear/Shipping	00005244	\$661.50																			
HCFD Balaclavas	00005302	\$1,260.00																			
BALDRY, KEN	028587	12/21/23	\$200.00																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Wolf Hunt Incentive Program</td> <td>121123</td> <td>\$200.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Wolf Hunt Incentive Program	121123	\$200.00												
Invoice Description	Invoice Number	Invoice Amount																			
Wolf Hunt Incentive Program	121123	\$200.00																			
BEARCOM CANADA CORP	028588	12/21/23	\$407.93																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>WFD Radio Charging Bases</td> <td>5656610</td> <td>\$407.93</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	WFD Radio Charging Bases	5656610	\$407.93												
Invoice Description	Invoice Number	Invoice Amount																			
WFD Radio Charging Bases	5656610	\$407.93																			
BOSCHWICK CONTRACTING	028589	12/21/23	\$15,601.97																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Worsley GB01</td> <td>638</td> <td>\$9,029.49</td> </tr> <tr> <td>Bear Canyon GB09</td> <td>639</td> <td>\$6,572.48</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Worsley GB01	638	\$9,029.49	Bear Canyon GB09	639	\$6,572.48									
Invoice Description	Invoice Number	Invoice Amount																			
Worsley GB01	638	\$9,029.49																			
Bear Canyon GB09	639	\$6,572.48																			
BRIDGEMEN SERVICES LTD.	028590	12/21/23	\$27,783.00																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>2022 Bridge Maint Contract</td> <td>00-1326</td> <td>\$76,125.00</td> </tr> <tr> <td>2022 Bridge Maint Cont. Prog 2</td> <td>102023</td> <td>\$201,705.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	2022 Bridge Maint Contract	00-1326	\$76,125.00	2022 Bridge Maint Cont. Prog 2	102023	\$201,705.00									
Invoice Description	Invoice Number	Invoice Amount																			
2022 Bridge Maint Contract	00-1326	\$76,125.00																			
2022 Bridge Maint Cont. Prog 2	102023	\$201,705.00																			
BROWNLEE LLP	028591	12/21/23	\$910.88																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>O&amp;G Tax Collections</td> <td>558616</td> <td>\$910.88</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	O&G Tax Collections	558616	\$910.88												
Invoice Description	Invoice Number	Invoice Amount																			
O&G Tax Collections	558616	\$910.88																			
CLEAR HILLS WASTE MANAGEMENT	028592	12/21/23	\$10,340.62																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Transfer Stations Contract</td> <td>190</td> <td>\$10,340.62</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Transfer Stations Contract	190	\$10,340.62												
Invoice Description	Invoice Number	Invoice Amount																			
Transfer Stations Contract	190	\$10,340.62																			

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																																													
CLEAR PRAIRIE CEMETERY	028593	12/21/23	\$500.00																																													
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>2023 Cemetery Grant - Clear Pr</td> <td>112823</td> <td>\$500.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	2023 Cemetery Grant - Clear Pr	112823	\$500.00																																							
Invoice Description	Invoice Number	Invoice Amount																																														
2023 Cemetery Grant - Clear Pr	112823	\$500.00																																														
COUNTY OF NEWELL	028594	12/21/23	\$5,512.50																																													
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>2024 Provincial ASB Conf Reg</td> <td>120123</td> <td>\$5,512.50</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	2024 Provincial ASB Conf Reg	120123	\$5,512.50																																							
Invoice Description	Invoice Number	Invoice Amount																																														
2024 Provincial ASB Conf Reg	120123	\$5,512.50																																														
COX, GERALD	028595	12/21/23	\$6,535.00																																													
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Haul Water to BCWP</td> <td>789787</td> <td>\$760.00</td> </tr> <tr> <td>WTP Operator Contract</td> <td>789786</td> <td>\$5,775.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Haul Water to BCWP	789787	\$760.00	WTP Operator Contract	789786	\$5,775.00																																				
Invoice Description	Invoice Number	Invoice Amount																																														
Haul Water to BCWP	789787	\$760.00																																														
WTP Operator Contract	789786	\$5,775.00																																														
CYCLE WEST LTD.	028596	12/21/23	\$2,272.20																																													
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>WFD Cut Off Saw/Freight</td> <td>INV-00001243</td> <td>\$2,272.20</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	WFD Cut Off Saw/Freight	INV-00001243	\$2,272.20																																							
Invoice Description	Invoice Number	Invoice Amount																																														
WFD Cut Off Saw/Freight	INV-00001243	\$2,272.20																																														
DHL	028597	12/21/23	\$266.03																																													
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Water Sample Shipping</td> <td>10700576</td> <td>\$266.03</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Water Sample Shipping	10700576	\$266.03																																							
Invoice Description	Invoice Number	Invoice Amount																																														
Water Sample Shipping	10700576	\$266.03																																														
DIMION MICHAEL & GINA	028598	12/21/23	\$1,000.00																																													
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Rental Deposit Refund</td> <td>80692-101923</td> <td>\$1,000.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Rental Deposit Refund	80692-101923	\$1,000.00																																							
Invoice Description	Invoice Number	Invoice Amount																																														
Rental Deposit Refund	80692-101923	\$1,000.00																																														
FEHR ANTON	028599	12/21/23	\$350.00																																													
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Rental Deposit Refund</td> <td>81026-121223</td> <td>\$350.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Rental Deposit Refund	81026-121223	\$350.00																																							
Invoice Description	Invoice Number	Invoice Amount																																														
Rental Deposit Refund	81026-121223	\$350.00																																														
FEHR TIRECRAFT LTD.	028600	12/21/23	\$5,362.78																																													
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>R&amp;M Unit 63-29</td> <td>57269</td> <td>\$507.68</td> </tr> <tr> <td>R&amp;M Unit 63-07</td> <td>57444</td> <td>\$536.97</td> </tr> <tr> <td>Tires/R&amp;M Unit 65-60</td> <td>57469</td> <td>\$688.80</td> </tr> <tr> <td>R&amp;M Unit 65-35</td> <td>57605</td> <td>\$36.75</td> </tr> <tr> <td>Washer Fluid Unit 65-52</td> <td>57783</td> <td>\$5.78</td> </tr> <tr> <td>Lights/Nerf Bars Unit 63-20</td> <td>57803</td> <td>\$1,459.50</td> </tr> <tr> <td>Fuses for Worsley Fire Hall</td> <td>57838</td> <td>\$36.75</td> </tr> <tr> <td>Air Filter/R&amp;M Unit 65-56</td> <td>57847</td> <td>\$173.25</td> </tr> <tr> <td>Parts/R&amp;M Unit 65-52</td> <td>57889</td> <td>\$655.20</td> </tr> <tr> <td>Torch for WFD</td> <td>57901</td> <td>\$84.00</td> </tr> <tr> <td>Air Bags &amp; Labour Unit 63-35</td> <td>57918</td> <td>\$979.65</td> </tr> <tr> <td>WFD Supplies</td> <td>57939</td> <td>\$14.70</td> </tr> <tr> <td>Radio Supplies Unit 65-60</td> <td>57952</td> <td>\$78.75</td> </tr> <tr> <td>Batteries - WFD</td> <td>58010</td> <td>\$105.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	R&M Unit 63-29	57269	\$507.68	R&M Unit 63-07	57444	\$536.97	Tires/R&M Unit 65-60	57469	\$688.80	R&M Unit 65-35	57605	\$36.75	Washer Fluid Unit 65-52	57783	\$5.78	Lights/Nerf Bars Unit 63-20	57803	\$1,459.50	Fuses for Worsley Fire Hall	57838	\$36.75	Air Filter/R&M Unit 65-56	57847	\$173.25	Parts/R&M Unit 65-52	57889	\$655.20	Torch for WFD	57901	\$84.00	Air Bags & Labour Unit 63-35	57918	\$979.65	WFD Supplies	57939	\$14.70	Radio Supplies Unit 65-60	57952	\$78.75	Batteries - WFD	58010	\$105.00
Invoice Description	Invoice Number	Invoice Amount																																														
R&M Unit 63-29	57269	\$507.68																																														
R&M Unit 63-07	57444	\$536.97																																														
Tires/R&M Unit 65-60	57469	\$688.80																																														
R&M Unit 65-35	57605	\$36.75																																														
Washer Fluid Unit 65-52	57783	\$5.78																																														
Lights/Nerf Bars Unit 63-20	57803	\$1,459.50																																														
Fuses for Worsley Fire Hall	57838	\$36.75																																														
Air Filter/R&M Unit 65-56	57847	\$173.25																																														
Parts/R&M Unit 65-52	57889	\$655.20																																														
Torch for WFD	57901	\$84.00																																														
Air Bags & Labour Unit 63-35	57918	\$979.65																																														
WFD Supplies	57939	\$14.70																																														
Radio Supplies Unit 65-60	57952	\$78.75																																														
Batteries - WFD	58010	\$105.00																																														

Vendor Name	Cheque Number	Cheque Date	Cheque Amount									
GNB	028601	12/21/23	\$5,048.57									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Portable Bridge Rental Agmnt</td> <td>12043</td> <td>\$5,048.57</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Portable Bridge Rental Agmnt	12043	\$5,048.57			
Invoice Description	Invoice Number	Invoice Amount										
Portable Bridge Rental Agmnt	12043	\$5,048.57										
GRANDE PRAIRIE & DISTRICT CATH	028602	12/21/23	\$1,058.61									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>2023 ASAF Requisition</td> <td>15046</td> <td>\$1,058.61</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	2023 ASAF Requisition	15046	\$1,058.61			
Invoice Description	Invoice Number	Invoice Amount										
2023 ASAF Requisition	15046	\$1,058.61										
H.K.P. TRUCKING	028603	12/21/23	\$702.18									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Self Tapping Bolts-WFD</td> <td>53520183</td> <td>\$3.15</td> </tr> <tr> <td>CVIP Unit 63-07</td> <td>53520103</td> <td>\$699.03</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Self Tapping Bolts-WFD	53520183	\$3.15	CVIP Unit 63-07	53520103	\$699.03
Invoice Description	Invoice Number	Invoice Amount										
Self Tapping Bolts-WFD	53520183	\$3.15										
CVIP Unit 63-07	53520103	\$699.03										
HEALTH PROFESSIONAL ENHANCEMEN	028604	12/21/23	\$3,023.00									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>2023 Municipal Contribution</td> <td>00045</td> <td>\$3,023.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	2023 Municipal Contribution	00045	\$3,023.00			
Invoice Description	Invoice Number	Invoice Amount										
2023 Municipal Contribution	00045	\$3,023.00										
HEART AND LIFE TRAINING	028605	12/21/23	\$2,084.46									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>WFD First Aid Course</td> <td>112823</td> <td>\$2,084.46</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	WFD First Aid Course	112823	\$2,084.46			
Invoice Description	Invoice Number	Invoice Amount										
WFD First Aid Course	112823	\$2,084.46										
HINES CREEK GENERAL STORE	028606	12/21/23	\$29.15									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Snacks for CCFC Meeting</td> <td>10110036921</td> <td>\$29.15</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Snacks for CCFC Meeting	10110036921	\$29.15			
Invoice Description	Invoice Number	Invoice Amount										
Snacks for CCFC Meeting	10110036921	\$29.15										
HYDROGEOLOGICAL CONSULTANTS LT	028607	12/21/23	\$13,044.50									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>WWTP Water Level Assessment</td> <td>30250</td> <td>\$13,044.50</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	WWTP Water Level Assessment	30250	\$13,044.50			
Invoice Description	Invoice Number	Invoice Amount										
WWTP Water Level Assessment	30250	\$13,044.50										
LAPRAIRIE WORKS	028608	12/21/23	\$34,829.42									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Pavement Maintenance</td> <td>4490-0011 NOV2</td> <td>\$34,829.42</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Pavement Maintenance	4490-0011 NOV2	\$34,829.42			
Invoice Description	Invoice Number	Invoice Amount										
Pavement Maintenance	4490-0011 NOV2	\$34,829.42										
MACKENZIE MUNICIPAL SERVICES A	028609	12/21/23	\$258.11									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Printing &amp; Shipping Maps</td> <td>202358</td> <td>\$258.11</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Printing & Shipping Maps	202358	\$258.11			
Invoice Description	Invoice Number	Invoice Amount										
Printing & Shipping Maps	202358	\$258.11										
MAVERICK LIVESTOCK COMPANY LTD	028610	12/21/23	\$400.00									
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Wolf Hunt Incentive Program</td> <td>120523</td> <td>\$200.00</td> </tr> <tr> <td>Wolf Hunt Incentive Program</td> <td>121523</td> <td>\$200.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Wolf Hunt Incentive Program	120523	\$200.00	Wolf Hunt Incentive Program	121523	\$200.00
Invoice Description	Invoice Number	Invoice Amount										
Wolf Hunt Incentive Program	120523	\$200.00										
Wolf Hunt Incentive Program	121523	\$200.00										

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PARTLINE PLUS	028611	12/21/23	\$958.55
Invoice Description	Invoice Number	Invoice Amount	
WFD Supplies	001-032026	\$214.66	
Parts Unit 63-20	001-032010	\$7.60	
Light for Unit 63-03	001-031810	\$515.66	
Supplies for Unit 63-03	001-031894	\$220.63	
PEACE COUNTRY SUPPLY	028612	12/21/23	\$154.72
Invoice Description	Invoice Number	Invoice Amount	
Parts Units 63-63 & 64-11	002-118599	\$154.72	
PRAIRIE DISPOSAL LTD.	028613	12/21/23	\$9,170.44
Invoice Description	Invoice Number	Invoice Amount	
Additional Hauling	0000690031	\$5,315.63	
Recycle Bin Maintenance	0000690216	\$3,854.81	
REYNOLDS MIRTH RICHARDS & FARM	028614	12/21/23	\$851.77
Invoice Description	Invoice Number	Invoice Amount	
O&G Tax Collections	262236	\$851.77	
ROAMING TRANSPORT	028615	12/21/23	\$6,385.58
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0485	\$5,467.35	
Worsley Hamlet Snow Removal	0486	\$918.23	
ROCKY MOUNTAIN PHOENIX	028616	12/21/23	\$2,518.50
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-08	IN029508	\$2,518.50	
RUCO ENTERPRISES	028617	12/21/23	\$2,156.71
Invoice Description	Invoice Number	Invoice Amount	
Cldl Hamlet/Walk Path Snow Rem	1783	\$2,156.71	
SCANALTA POWER SALES LTD.	028618	12/21/23	\$3,336.13
Invoice Description	Invoice Number	Invoice Amount	
Parts/R&M Unit 63-26	027592	\$852.18	
WWTP Generator	U007540	\$2,483.95	
TRINUS TECHNOLOGIES INC.	028619	12/21/23	\$479.56
Invoice Description	Invoice Number	Invoice Amount	
CSC Headset & Webcam	5305	\$479.56	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
URE RYAN	028620	12/21/23	\$2,100.00
Invoice Description	Invoice Number	Invoice Amount	
Running/Stoney Lk Winter Maint	082932	\$2,100.00	
WASYLCIW CORINNE	028621	12/21/23	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	81013-121123	\$50.00	
WILL JUST CONTRACT	028622	12/21/23	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Car Wash Loonies Unit 63-26	1195	\$25.00	
WORSLEY GATEWAY INN	028623	12/21/23	\$167.95
Invoice Description	Invoice Number	Invoice Amount	
WFD First Aid Course Meal	834	\$167.95	
WORSLEY GENERAL STORE	028624	12/21/23	\$501.30
Invoice Description	Invoice Number	Invoice Amount	
Worsley Firehall Supplies	57598	\$24.13	
Grocery Order	58499	\$451.61	
CCFC Meeting Snacks	57455	\$25.56	
WSP	028625	12/21/23	\$32,186.84
Invoice Description	Invoice Number	Invoice Amount	
Design/Engineer Range Road 25	20019745	\$2,184.00	
Design/Engineer Range Road 25	20049059	\$14,477.92	
Design/Engineer Range Road 124	20050676	\$10,086.30	
Design/Engineer Range Road 124	20019746	\$2,394.00	
Design/Tender BF86029 Contract	20035137	\$136.50	
2022 Bridge Maint Contract	20035133	\$2,908.12	
WYCLIFFE ENTERPRISES LTD.	028626	12/21/23	\$6,693.75
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB13	756	\$6,693.75	
ALBERTA MUNICIPAL TAXATION PRO	028627	1/09/24	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
2024 AMTPA Membership	00439	\$350.00	
ALS CANADA LTD	028628	1/09/24	\$590.10
Invoice Description	Invoice Number	Invoice Amount	
Cleardale Water Sample	3311415425	\$295.05	
Worsley Water Sample	3311415426	\$295.05	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ASSOCIATED FIRE SAFETY GROUP	028629	1/09/24	\$14,626.50
Invoice Description	Invoice Number	Invoice Amount	
WFD Safety Clothing	00006158	\$14,626.50	
B & E HOME HARDWARE	028630	1/09/24	\$541.17
Invoice Description	Invoice Number	Invoice Amount	
Bridge Markers	102-69636	\$182.68	
Chain - Eureka Truckfill	102-69126	\$94.29	
Shop Tools	102-69156	\$52.47	
Cut Off Discs for Shop	101-159307	\$23.08	
Pipe for Bridge Markers	101-158956	\$182.68	
Wall Hooks	102-69704	\$5.97	
BJORNSON, WAYNE	028631	1/09/24	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	010224	\$200.00	
BOSCHWICK CONTRACTING	028632	1/09/24	\$17,321.90
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB09	640	\$10,442.28	
Worsley GB01	641	\$6,879.62	
BROWNLEE LLP	028633	1/09/24	\$1,744.32
Invoice Description	Invoice Number	Invoice Amount	
O&G Tax Collections	560018	\$686.70	
O&G Tax Collections	559998	\$604.80	
O&G Tax Collections	560065	\$240.19	
Legal Opinion	560076	\$212.63	
CAL-R CONTRACTING LTD.	028634	1/09/24	\$1,984.50
Invoice Description	Invoice Number	Invoice Amount	
Eureka Truckfill Repairs	13774	\$976.50	
Eureka Truckfill Repairs	13775	\$1,008.00	
CAMPBELL DODGE CHRYSLER LTD.	028635	1/09/24	\$3,337.65
Invoice Description	Invoice Number	Invoice Amount	
Light Install Unit 63-20	399259	\$3,337.65	
CANADIAN FOREST PRODUCTS	028636	1/09/24	\$4,052.74
Invoice Description	Invoice Number	Invoice Amount	
2023 Share of Operating Exp	W-668	\$4,052.74	
CLEAR HILLS WASTE MANAGEMENT	028637	1/09/24	\$11,299.90
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Worsley Hamlet Garbage Haul	191		\$210.00
Transfer Stations Contract	192		\$10,340.62
Load & Haul Oversized Material	193		\$749.28
<hr/>			
CLEARTECH INDUSTRIES INC.	028638	1/09/24	\$3,998.75
Invoice Description	Invoice Number	Invoice Amount	
Chemical & Freight	INV1097055	\$3,998.75	
<hr/>			
CRAGAR'S AUTOBODY LTD.	028639	1/09/24	\$4,611.45
Invoice Description	Invoice Number	Invoice Amount	
Unit 65-52 Repairs	6273	\$4,196.70	
Unit 65-52 Windshield	6261	\$414.75	
<hr/>			
DCA PRINTING	028640	1/09/24	\$2,513.70
Invoice Description	Invoice Number	Invoice Amount	
Calendars	1004	\$2,513.70	
<hr/>			
DHL	028641	1/09/24	\$240.85
Invoice Description	Invoice Number	Invoice Amount	
Wat Samp/WFD Shipping	10709296	\$240.85	
<hr/>			
GLOBAL FLEET INFORMATION	028642	1/09/24	\$619.50
Invoice Description	Invoice Number	Invoice Amount	
Monthly Fees - January 2024	220986	\$619.50	
<hr/>			
GRADE PRO CONTRACTING LTD.	028643	1/09/24	\$21,646.83
Invoice Description	Invoice Number	Invoice Amount	
Whitelaw GB15	1220	\$9,450.00	
Cleardale GB07	1221	\$12,196.83	
<hr/>			
HITECH BUSINESS SYSTEMS LTD.	028644	1/09/24	\$23,610.33
Invoice Description	Invoice Number	Invoice Amount	
Copier Service Agreement	1732196	\$559.41	
New Cannon 3826i Photocopier	1733455	\$7,119.79	
New Canon 5870i Photocopier	1733538	\$15,931.13	
<hr/>			
LEM ENTERPRISES LTD.	028645	1/09/24	\$262.50
Invoice Description	Invoice Number	Invoice Amount	
Hanging Christmas Lights	812	\$262.50	
<hr/>			
MASON RON	028646	1/09/24	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	121823	\$200.00	

Clear Hills County  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PARTLINE PLUS	028647	1/09/24	\$31.49
Invoice Description	Invoice Number	Invoice Amount	
Chain for Saw	001-031408	\$31.49	
PEACE COUNTRY BEEF & FORAGE AS	028648	1/09/24	\$2,500.00
Invoice Description	Invoice Number	Invoice Amount	
Extension Events Add Funding	23-014	\$2,500.00	
PROGRADE SERVICES LTD.	028649	1/09/24	\$11,261.25
Invoice Description	Invoice Number	Invoice Amount	
Mont GB03	4308	\$11,261.25	
QUINTEL COMMUNICATIONS	028650	1/09/24	\$1,103.39
Invoice Description	Invoice Number	Invoice Amount	
Radio for Unit 63-20	685375	\$1,103.39	
RELIANCE ASSESSMENT CONSULTANT	028651	1/09/24	\$6,835.50
Invoice Description	Invoice Number	Invoice Amount	
Jan Assessment Services	108	\$6,835.50	
REYNOLDS MIRTH RICHARDS & FARM	028652	1/09/24	\$1,035.76
Invoice Description	Invoice Number	Invoice Amount	
O&G Tax Collections	263339	\$1,035.76	
RICHARDSON, SANDY	028653	1/09/24	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	121923	\$200.00	
ROSSWORM DAN	028654	1/09/24	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	122123	\$200.00	
RUCO ENTERPRISES	028655	1/09/24	\$2,813.48
Invoice Description	Invoice Number	Invoice Amount	
Cleardale Snow Removal	1787	\$2,813.48	
RUSSELL WANDA & BRIAN	028656	1/09/24	\$1,050.00
Invoice Description	Invoice Number	Invoice Amount	
Sulphur Lake Caretaker	123123	\$1,050.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SHARNA'S OPEN CAMP	028657	1/09/24	\$3,024.00
Invoice Description	Invoice Number	Invoice Amount	
Council & ASB Meeting Meals	584	\$3,024.00	
SKERRATT, CLAYTON AND ANN	028658	1/09/24	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
December Janitorial Services	223269	\$1,950.00	
SPIRK, ERIC	028659	1/09/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	81067-122023	\$50.00	
TRINUS TECHNOLOGIES INC.	028660	1/09/24	\$9,916.60
Invoice Description	Invoice Number	Invoice Amount	
December Services - Agmnt #57	5152	\$4,958.30	
January Services - Agmnt #57	5516	\$4,958.30	
URE RYAN	028661	1/09/24	\$2,100.00
Invoice Description	Invoice Number	Invoice Amount	
Running/Stoney Lake Caretaker	082930	\$2,100.00	
WHOLESALE FIRE & RESCUE LTD	028662	1/09/24	\$21,509.30
Invoice Description	Invoice Number	Invoice Amount	
Fire Hoses	INV/2023/5161	\$21,509.30	
WILD ELECTRIC LTD.	028663	1/09/24	\$4,864.63
Invoice Description	Invoice Number	Invoice Amount	
WWTP Generator Installation	36167	\$4,864.63	
WORSLEY FIRE FIGHTER SOCIETY	028664	1/09/24	\$190.00
Invoice Description	Invoice Number	Invoice Amount	
Clear Fitness Account	123123	\$190.00	
WYCLIFFE ENTERPRISES LTD.	028665	1/09/24	\$4,068.75
Invoice Description	Invoice Number	Invoice Amount	
Eureka GB13	770	\$4,068.75	
Report Total			\$401,971.36

Ranges: From: To: From: To:  
 Cheque Number First Last Cheque Date 12/13/23 1/09/24  
 Vendor ID First Last Chequebook ID First Last  
 Vendor Name First Last

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
028585	AMART	A-MART FAMILY VARIETY STORE	12/21/23	ATB	PMCHQ00001251	\$55.74
028586	ASSOCIATEDFIRE	ASSOCIATED FIRE SAFETY GROUP	12/21/23	ATB	PMCHQ00001251	\$8,201.07
028587	BALDRY02	KEN BALDRY	12/21/23	ATB	PMCHQ00001251	\$200.00
028588	BEARCOM	BEARCOM CANADA CORP	12/21/23	ATB	PMCHQ00001251	\$407.93
028589	BOSCHWICK01	BOSCHWICK CONTRACTING	12/21/23	ATB	PMCHQ00001251	\$15,601.97
028590	BRIDGEMEN	BRIDGEMEN SERVICES LTD.	12/21/23	ATB	PMCHQ00001251	\$27,783.00
028591	BROWNLEE01	BROWNLEE LLP	12/21/23	ATB	PMCHQ00001251	\$910.88
028592	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	12/21/23	ATB	PMCHQ00001251	\$10,340.62
028593	CLEAR02	CLEAR PRAIRIE CEMETERY	12/21/23	ATB	PMCHQ00001251	\$500.00
028594	COUNTYNEW01	SOUTH REGION PROVINCIAL	12/21/23	ATB	PMCHQ00001251	\$5,512.50
028595	COXGERALD01	GERALD COX	12/21/23	ATB	PMCHQ00001251	\$6,535.00
028596	CYCLE01	CYCLE WEST LTD.	12/21/23	ATB	PMCHQ00001251	\$2,272.20
028597	DHL01	LOOMIS EXPRESS	12/21/23	ATB	PMCHQ00001251	\$266.03
028598	DIMION01	MICHAEL & GINA DIMION	12/21/23	ATB	PMCHQ00001251	\$1,000.00
028599	FEHR06	ANTON FEHR	12/21/23	ATB	PMCHQ00001251	\$350.00
028600	FEHR14	FEHR TIRECRAFT LTD.	12/21/23	ATB	PMCHQ00001251	\$5,362.78
028601	GNB	GREAT NORTHERN BRIDGEWORKS LTD	12/21/23	ATB	PMCHQ00001251	\$5,048.57
028602	GPCATHOLIC01	GRANDE PRAIRIE & DISTRICT CATH	12/21/23	ATB	PMCHQ00001251	\$1,058.61
028603	HKPTRUCK01	H.K.P. TRUCKING	12/21/23	ATB	PMCHQ00001251	\$702.18
028604	HEALTHPRO01	HEALTH PROFESSIONAL	12/21/23	ATB	PMCHQ00001251	\$3,023.00
028605	HEART01	HEART AND LIFE TRAINING	12/21/23	ATB	PMCHQ00001251	\$2,084.46
028606	HCGENERAL01	HINES CREEK GENERAL STORE	12/21/23	ATB	PMCHQ00001251	\$29.15
028607	HYDRO01	HYDROGEOLOGICAL CONSULTANTS	12/21/23	ATB	PMCHQ00001251	\$13,044.50
028608	LAPRAIWORKS01	LAPRAIRIE WORKS	12/21/23	ATB	PMCHQ00001251	\$34,829.42
028609	MACKENZIE01	MACKENZIE MUNICIPAL	12/21/23	ATB	PMCHQ00001251	\$258.11
028610	MAVERICK02	MAVERICK LIVESTOCK COMPANY LTD	12/21/23	ATB	PMCHQ00001251	\$400.00
028611	PARTLINE	PARTLINE PLUS	12/21/23	ATB	PMCHQ00001251	\$958.55
028612	PEACECOUNTRYSUP	PEACE COUNTRY SUPPLY	12/21/23	ATB	PMCHQ00001251	\$154.72
028613	PRAIRIE03	PRAIRIE DISPOSAL LTD.	12/21/23	ATB	PMCHQ00001251	\$9,170.44
028614	REYNOLDS02	REYNOLDS MIRTH	12/21/23	ATB	PMCHQ00001251	\$851.77
028615	ROAMING	ROAMING TRANSPORT	12/21/23	ATB	PMCHQ00001251	\$6,385.58
028616	ROMO06	ROCKY MOUNTAIN PHOENIX	12/21/23	ATB	PMCHQ00001251	\$2,518.50
028617	RUCO01	RUCO ENTERPRISES LTD.	12/21/23	ATB	PMCHQ00001251	\$2,156.71
028618	SCANALTA01	SCANALTA POWER SALES LTD.	12/21/23	ATB	PMCHQ00001251	\$3,336.13
028619	TRINUS01	TRINUS TECHNOLOGIES INC.	12/21/23	ATB	PMCHQ00001251	\$479.56
028620	URER	RYAN URE	12/21/23	ATB	PMCHQ00001251	\$2,100.00
028621	WASYLCIW03	CORINNE WASYLCIW	12/21/23	ATB	PMCHQ00001251	\$50.00
028622	WILLJUST	WILL JUST CONTRACT	12/21/23	ATB	PMCHQ00001251	\$25.00
028623	WGATEWAY	WORSLEY GATEWAY INN	12/21/23	ATB	PMCHQ00001251	\$167.95
028624	WGENERAL01	4D HOLDINGS LTD.	12/21/23	ATB	PMCHQ00001251	\$501.30
028625	WSP01	WSP CANADA INC.	12/21/23	ATB	PMCHQ00001251	\$32,186.84
028626	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	12/21/23	ATB	PMCHQ00001251	\$6,693.75
028627	ABMUNTAX	AMTPA	1/09/24	ATB	PMCHQ00001252	\$350.00
028628	ALSE01	ALS CANADA LTD	1/09/24	ATB	PMCHQ00001252	\$590.10
028629	ASSOCIATED	ASSOCIATED FIRE SAFETY GROUP	1/09/24	ATB	PMCHQ00001252	\$14,626.50
028630	B&EHOME01	B & E HOME HARDWARE	1/09/24	ATB	PMCHQ00001252	\$541.17
028631	BJORNSON05	WAYNE BJORNSON	1/09/24	ATB	PMCHQ00001252	\$200.00
028632	BOSCHWICK01	BOSCHWICK CONTRACTING	1/09/24	ATB	PMCHQ00001252	\$17,321.90
028633	BROWNLEE01	BROWNLEE LLP	1/09/24	ATB	PMCHQ00001252	\$1,744.32
028634	CALR01	CAL-R CONTRACTING LTD.	1/09/24	ATB	PMCHQ00001252	\$1,984.50
028635	CAMPBELL01	CAMPBELL DODGE CHRYSLER LTD.	1/09/24	ATB	PMCHQ00001252	\$3,337.65
028636	CANFOREST01	CANADIAN FOREST PRODUCTS LTD.	1/09/24	ATB	PMCHQ00001252	\$4,052.74
028637	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	1/09/24	ATB	PMCHQ00001252	\$11,299.90
028638	CLEARTECH01	CLEARTECH INDUSTRIES INC.	1/09/24	ATB	PMCHQ00001252	\$3,998.75

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
028639	CRAGER01	CRAGAR'S AUTOBODY LTD.	1/09/24	ATB	PMCHQ00001252	\$4,611.45
028640	DCA01	DCA PRINTING	1/09/24	ATB	PMCHQ00001252	\$2,513.70
028641	DHL01	LOOMIS EXPRESS	1/09/24	ATB	PMCHQ00001252	\$240.85
028642	GFI01	GFI SYSTEMS INC..	1/09/24	ATB	PMCHQ00001252	\$619.50
028643	GRADEPRO	GRADE PRO CONTRACTING LTD.	1/09/24	ATB	PMCHQ00001252	\$21,646.83
028644	HITECH01	HITECH BUSINESS SYSTEMS LTD.	1/09/24	ATB	PMCHQ00001252	\$23,610.33
028645	LEM	LEM ENTERPRISES LTD.	1/09/24	ATB	PMCHQ00001252	\$262.50
028646	MASON02	RON MASON	1/09/24	ATB	PMCHQ00001252	\$200.00
028647	PARTLINE	PARTLINE PLUS	1/09/24	ATB	PMCHQ00001252	\$31.49
028648	PCBFA	PEACE COUNTRY BEEF &	1/09/24	ATB	PMCHQ00001252	\$2,500.00
028649	PROGRADE01	PROGRADE SERVICES LTD.	1/09/24	ATB	PMCHQ00001252	\$11,261.25
028650	QUINTEL01	QUINTEL COMMUNICATIONS LTD.	1/09/24	ATB	PMCHQ00001252	\$1,103.39
028651	RELIANCE	RELIANCE ASSESSMENT	1/09/24	ATB	PMCHQ00001252	\$6,835.50
028652	REYNOLDS02	REYNOLDS MIRTH	1/09/24	ATB	PMCHQ00001252	\$1,035.76
028653	RICHARDSON05	SANDY RICHARDSON	1/09/24	ATB	PMCHQ00001252	\$200.00
028654	ROSSWORM04	DAN ROSSWORM	1/09/24	ATB	PMCHQ00001252	\$200.00
028655	RUCO01	RUCO ENTERPRISES LTD.	1/09/24	ATB	PMCHQ00001252	\$2,813.48
028656	RUSSELLB	WANDA & BRIAN RUSSELL	1/09/24	ATB	PMCHQ00001252	\$1,050.00
028657	SHARNAS	SHARNA'S OPEN CAMP	1/09/24	ATB	PMCHQ00001252	\$3,024.00
028658	SKERRATT	CLAYTON AND ANN SKERRATT	1/09/24	ATB	PMCHQ00001252	\$1,950.00
028659	SPIRK	ERIC SPIRK	1/09/24	ATB	PMCHQ00001252	\$50.00
028660	TRINUS01	TRINUS TECHNOLOGIES INC.	1/09/24	ATB	PMCHQ00001252	\$9,916.60
028661	URER	RYAN URE	1/09/24	ATB	PMCHQ00001252	\$2,100.00
028662	WHFIO1	WFR WHOLESALE FIRE & RESCUE LT	1/09/24	ATB	PMCHQ00001252	\$21,509.30
028663	WILDELECT01	WILD ELECTRIC LTD.	1/09/24	ATB	PMCHQ00001252	\$4,864.63
028664	WORSLEY05	WORSLEY FIRE FIGHTER SOCIETY	1/09/24	ATB	PMCHQ00001252	\$190.00
028665	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	1/09/24	ATB	PMCHQ00001252	\$4,068.75
Total Cheques:	81				Total Amount of Cheques:	\$401,971.36

<b>ATB MASTER CARD DETAILS</b>			
<b>DATE OF PURCHASE</b>	<b>PLACE OF PURCHASE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
11/06/23	Scott Company Travel Guide	Travel Guide Advertising - EA	\$2,660.61
11/07/23	Greater Edmonton Taxi Service	Taxi for RMA Conference - EA	\$24.84
11/07/23	Greater Edmonton Taxi Service	Taxi for RMA Conference - EA	\$23.64
11/07/23	Prairie Heart Workshop	Council Municipal Map - EA	\$83.99
11/10/23	Courtyard by Marriott	Credit for Overpayment of RMA Hotel Rooms - EA	-\$709.48
11/23/23	GoTo Technologies Canada Ltd	Video Conferencing Account - EA	\$27.30
11/27/23	Canada Post	December Newsletter Mailout - EA	\$121.61
11/28/23	Canada Post	December Newsletter Mailout - EA	\$59.02
11/28/23	Canada Post	December Newsletter Mailout - EA	\$8.94
11/28/23	Canada Post	December Newsletter Mailout - EA	\$82.95
11/28/23	Canada Post	December Newsletter Mailout - EA	\$47.38
11/28/23	Canada Post	December Newsletter Mailout - EA	\$7.60
11/10/23	HP Canada	Corporate Printer Ink - AP	\$1,707.25
11/16/23	R.P.H. Irrigation Services Ltd.	Suction Pipe for Water Pump	\$177.41
11/17/23	Peace Country Beef & Forage Association	Deputy Reeve Janzen PCBFA Annual General Meeting - AP	\$89.27
11/17/23	Amazon	Table Covers - AP	\$201.67
11/18/23	Amazon	Table for Public Meetings - AP	\$243.39
11/18/23	Amazon	Table for Public Meetings - AP	\$243.39
11/23/23	Peace Country Beef & Forage Association	ASB Member PCBFA Annual General Meeting - AP	\$42.69
11/23/23	Peace Country Beef & Forage Association	Deputy Reeve Janzen PCBFA Seminar - AP	\$27.17
11/23/23	Peace Country Beef & Forage Association	ASB Members PCBFA Seminar - AP	\$95.74
11/23/23	Amazon	Table for Public Meetings - AP	\$243.39
11/23/23	Amazon	Table for Public Meetings - AP	\$243.39
11/23/23	Amazon	Table for Public Meetings - AP	\$243.39
11/24/23	Amazon	Table for Public Meetings - AP	\$243.39
11/26/23	Amazon	Development Measuring Wheel - AP	\$40.43
11/27/23	Amazon	Coffee for Office - AP	\$108.03
11/28/23	Holiday Inn	ASB Member Zone 4 General Meeting Hotel Room - AP	\$187.59
11/29/23	Amazon	CSM Keyboard - AP	\$125.63
11/29/23	R.P.H. Irrigation Services Ltd.	Suction Pipe for Water Pump - AP	\$268.13
12/03/23	Deerfoot Inn & Casino	Ag Fieldman Hotel Room for AAAF Conference - AP	\$724.10
12/04/23	Amazon	CSM Computer Mouse - AP	\$34.98
12/05/23	Amazon	Credit for Import Fees on Table Covers	-\$28.84
12/05/23	ATB Mastercard	Annual Fee	\$35.00



**ATB**

**MONTHLY STATEMENT  
NOV 07 to DEC 06, 2023**

**RECEIVED** CLEAR HILLS COUNTY \*  
Account Number:  
Alberta BusinessCard  
DEC 18 2023  
Clear Hills County

We'd like to help you:

[atb.com](http://atb.com)

1-800-332-8383



**YOUR ACCOUNT SUMMARY**

Statement date: December 06, 2023

**PREVIOUS CHARGES AND PAYMENTS**

<b>Your previous balance</b>	<b>\$20,570.26</b>
Payments made from Nov 07 to Dec 06 - Thank you	-\$20,570.26
Credits	\$0.00
<b>Total payments and credits</b>	<b>-\$20,570.26</b>

**NEW CHARGES**

Purchases and returns	\$7,679.98
Cash advances and Mastercard cheques	\$0.00
Fees and adjustments	\$35.00
Interest charges	\$0.00
<b>Total new charges</b>	<b>\$7,714.98</b>
<b>Your new balance</b>	<b>\$7,714.98</b>

**MINIMUM PAYMENT AND CREDIT LIMIT**

<b>Minimum payment due</b>	<b>\$232.00</b>	Your credit limit	<b>\$60,000.00</b>
<b>Payment due date</b>	<b>December 27, 2023</b>	Available credit on Dec 06	<b>\$52,285.02</b>

Page 1 of 6

**ATB Financial**



**Payment Slip**

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial Mastercard  
P.O. Box 21063  
Calgary, AB T2P 4H5

Account number:

Your new balance: **\$7,714.98**

Minimum payment due: **\$232.00**

Payment due date: **December 27, 2023**

Amount enclosed: \$

PFDATFXH **004310**  
CLEAR HILLS COUNTY \*  
PO BOX 240  
WORSLEY AB T0H 3W0

## PAYMENTS AND CREDITS

Any payments you made that we received after December 06, 2023 will appear on your next statement.

Date Posted	Description	Amount (\$)
Nov 27	AUTOMATIC PAYMENT-THANKS	-20,570.26
<b>Total payments and credits</b>		<b>-\$20,570.26</b>

**1** \$7,714.98 will be debited from your account and credited as your automatic payment on Dec 27, 2023.

## PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Nov 06	Nov 07	SCOTT COMPANY TRAVEL G KALISPELL MT US DOLLAR 1889.00 X 1.40847538	2,660.61
Nov 07	Nov 07	GREATER EDMONTON TAXI EDMONTON AB	24.84
Nov 07	Nov 07	GREATER EDMONTON TAXI EDMONTON AB	23.64
Nov 07	Nov 07	SQ *PRAIRIE HEART WORK EDMONTON AB	83.99
Nov 10	Nov 10	COURTYARD MARRIOTT EDM EDMONTON CREDIT FOLIO #M31573	-709.48
Nov 23	Nov 23	GOTOCOM*GOTOMEETING GOTO.COM QC	27.30
Nov 27	Nov 27	CPC SCP/C175786738 OTTAWA ON	121.61
Nov 28	Nov 28	CPC SCP/C175787002 OTTAWA ON	59.02
Nov 28	Nov 28	CPC SCP/C175786956 OTTAWA ON	8.94
Nov 28	Nov 28	CPC SCP/C175787008 OTTAWA ON	82.95
Nov 28	Nov 28	CPC SCP/C175786779 OTTAWA ON	47.38
Nov 28	Nov 28	CPC SCP/C175786677 OTTAWA ON	7.60
<b>Total for:</b>			<b>\$2,438.40</b>

Date Charged	Date Posted	Description	Amount (\$)
Nov 10	Nov 10	HP *CANADA CO 877-231-4351 NS	1,707.25
Nov 16	Nov 16	RPH IRRIGATION SERVICE 403-243-0012 AB	177.41

(continued on next page)

**1** You have made a foreign currency transaction.

For further details on how we calculated this currency conversion, please see the "Other Items For Your Attention" page of your statement.

Page 2 of 6

Making payments

You can make your payment by:

- Autopay (**pre-authorized debit**)
- **ABM**
- **Telephone** banking
- **Internet** banking
- **Mail**, to the address alongside
- at any **ATB branch**.

**1** Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial Mastercard  
P.O. Box 21063  
Calgary, AB T2P 4H5



**MONTHLY STATEMENT**  
**NOV 07 to DEC 06, 2023**

**CLEAR HILLS COUNTY \***  
**Account Number: . . .**  
**Alberta BusinessCard**



**PURCHASES AND RETURNS (continued)**

<b>Date Charged</b>	<b>Date Posted</b>	<b>Description</b>	<b>Amount (\$)</b>
Nov 17	Nov 17	PAYPAL *PEACECOUNTR 4029357733 ON	89.27
Nov 17	Nov 17	AMZN MKTP CA*CB0A74073 WWW.AMAZON.CA ON	201.67
Nov 18	Nov 18	AMAZON* 702-6348217-57 DOWNTOWN TORO ON	243.39
Nov 18	Nov 18	AMAZON* 702-6348217-57 DOWNTOWN TORO ON	243.39
Nov 23	Nov 23	PAYPAL *PEACECOUNTR 4029357733 ON	42.69
Nov 23	Nov 23	PAYPAL *PEACECOUNTR 4029357733 ON	27.17
Nov 23	Nov 23	PAYPAL *PEACECOUNTR 4029357733 ON	95.74
Nov 23	Nov 23	AMAZON* 702-6348217-57 DOWNTOWN TORO ON	243.39
Nov 23	Nov 23	AMAZON* 702-6348217-57 DOWNTOWN TORO ON	243.39
Nov 23	Nov 23	AMAZON* 702-6348217-57 DOWNTOWN TORO ON	243.38
Nov 24	Nov 24	AMAZON* 702-6348217-57 DOWNTOWN TORO ON	243.39
Nov 26	Nov 26	AMZN MKTP CA*YLSHC6IH3 WWW.AMAZON.CA ON	40.43
Nov 27	Nov 27	AMZN MKTP CA*JR5MV4I83 WWW.AMAZON.CA ON	108.03
Nov 28	Nov 28	HOLIDAY INN GRANDE PRA GRANDE PRAIRI AB FOLIO #000005475	167.59
Nov 29	Nov 29	AMAZON.CA*2P8MH35I3 AMAZON.CA ON	125.63
Nov 29	Nov 29	RPH IRRIGATION SERVICE 403-243-0012 AB	268.13
Dec 03	Dec 03	DEERFOOT INN (FRONT DE CALGARY AB FOLIO #0000923078	724.10
Dec 04	Dec 04	AMZN MKTP CA*RX4LL4CP3 WWW.AMAZON.CA ON	34.98
Dec 05	Dec 05	AMZN MKTP CA WWW.AMAZON.CA ON CREDIT	-28.84
<b>Total for</b>			<b>\$5,241.58</b>
<b>Total purchases and returns</b>			<b>\$7,679.98</b>

**FEEES AND ADJUSTMENTS**

<b>Date Posted</b>	<b>Description</b>	<b>Amount (\$)</b>
Dec 05	ANNUAL FEE	35.00
<b>Total fees and adjustments</b>		<b>\$35.00</b>

**INTEREST CHARGES**

<b>Balance Type</b>	<b>Interest Charged (\$)</b>	<b>Annual Interest Rate (%)</b>
Purchases	0.00	9.20 (v)
Cash advances and Mastercard cheques	0.00	9.20 (v)
<b>Total interest charges</b>	<b>\$0.00</b>	

(v) - Variable (f) - Fixed

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 09, 2023
Originated By:	Crystal Dei, Community Service Coordinator
Title:	<b>Sprinkler Protection Unit</b>
File:	23-20-02

DESCRIPTION:

Council has requested information from January 08, 2024 P&P meeting be brought back to a Regular Council Meeting regarding a Sprinkler Protection Unit(SPU).

BACKGROUND:

A.S Roach was in attendance with a SPU on January 08, 2023 for Council and the Fires Chiefs to view.

ATTACHMENT:

- January 8<sup>th</sup> Sprinkler Protection Unit RFD
- SPU Comparison Spreadsheet
- AR6PAB Brochure
- AR5P75 Brochure

RECOMMENDED ACTION:

**RESOLUTION by.....**

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b>	
---	-----------------	-------------	---

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Policy &amp; Priority Meeting</b>
Meeting Date:	January 8, 2024
Originated By:	Crystal Dei, Community Service Coordinator
Title:	<b>Sprinkler Protection Unit</b>
File:	23-20-02

DESCRIPTION:

Council has requested more Information regarding a Sprinkler Protection Unit (SPU)

BACKGROUND:

**C997-23(12-12-23) RESOLUTION by Councillor Hansen to bring back additional information regarding the Sprinkler Protection Unit (SPU) to a future Meeting. CARRIED.**

A.S Roach will be in attendance with a used SPU AR6PAB for council and Fire Chiefs to view and discuss options for acquiring an SPU unit for Clear Hills County.

SPU AR6PAB is virtually the same unit as MD of Opportunity's except it contains more contents.

Available units are:

AR6PAB New \$381,480.00  
Used \$284,400.00  
AR5P75 New \$278,700.00

Each unit can be upgraded or downgraded if needed and the price adjusted to fit.

Additional new units are under construction at this time.

ATTACHMENTS:

SPU Comparison Spreadsheet  
AR6PAB Brochure  
AR5P75 Brochure

RECOMMENDED ACTION:

**RESOLUTION by.....**

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b>
---	-----------------	-------------

	AR6PAB	AR6WPAB	AR5P75	AR5P2plus
<b>Trailer</b>				
14' V Nose Twin 7,000 lb. Axles	✓	✓	✓	✓
12 k Pop-up Jack	✓	✓	✓	✓
Roll-Up Doors,	4	✓	✓	✓
Slide-out Trays	8	8	✓	✓
<b>Contents of trailer</b>				
BB4-23 hp Fire Pump	4	x	4	4
Ultra Striker Fire Pump	2	x	1	1
Watson Fire Pump	x	6	x	x
Pump operator kit	x	6	x	x
2 cycle engine oil		12	6	6
Fuel Can	12	12	10	10
Elevated Sprinklers with Stand Nozzles	144	144	144	144
Butterfly Sprinklers	6	6	6	6
1/2" Rainbird Sprinklers c/w Lawn Spikes	60	60	60	60
Twin Feed Fuel Hoses	9	x	5	5
2" x 3' Tank Connector Hose	1	1	1	1
3/4" GHT x 15' Hose	140	140	140	140
1 1/2" x 50' Hose with instantaneous Fittings	70	36	36	36
3/4"GHTx50' Hose	60	60	60	60
2" Hard Suction Hoses C/w Strainers	6	6	5	5
1 1/2" x 100 hose	42	42	75	50
2 1/2" x 50' Hose	20	20	x	20
1 1/2 x 50' hose	20	x	x	x
leader hose	x	6	x	x
hose stranglers	x	x	2	x
Hanson Nozzle	1	1	x	1
Hydrant Gate Valves	2	2	x	2
1 1/2" Check Valve	1	x	1	1
1 1/2" Female Adaptors	6	6	6	6
1 1/2" Male Adaptors	6	6	6	6
3/4" Female x 1 1/2" Adaptors	6	6	6	6
3/4" Male x 1 1/2" Adaptors	6	6	6	6
2 1/2" x 2" Hydrant Adaptors	5	6	x	5
90 Degree Adaptors	6	6	6	6
2" NPSH x 2 1/2" BAT Adaptors	x	x	5	x
2 1/2" Male x 1 1/2" QC	4	4	x	4
2 1/2" Female x 1 1/2" QC	4	4	x	4
2" x 1 1/2" QC	2	2	x	2
1 1/2" Caps	10	10	10	10
3/4" Caps	16	16	16	16
2 1/2" Caps	2	2	x	2
2 1/2" x 1 1/2" x 1 1/2" WYE	1	1	1	1
3/4" Wye(Brass)	56	50	56	56
1 1/2" Wye	24	24	24	24
2 1/2" Bat x 1 1/2" Water thieves	6	6	x	6
Water Thieves	144	144	144	144
Fog Nozzle	1	1	1	1
Instantaneous Fitting Gaskets	10	10	10	10
Intake Hose Gaskets	4	6	4	4
3/4" Gaskets	12	12	12	12

	AR6PAB	AR6WPAB	AR5P75	AR5P2plus	
Strangler Hose Clamps	2	2	x	2	
3/4" Double Female	44	44	44	44	
2 1/2" Double Male	1	1	x	1	
2 1/2" Double Female	1	1	x	1	
OTR	24	24	24	18	
Ground spikes	144	144	144	144	
ABC Fire extinguisher	1	1	1	1	
Backpack Fire Extinguisher	1	1	x	1	
14' Roof Ladder c/w hooks	1	1	1	1	
24' Extension ladder	1	1	1	1	
Portable Tanks 2,500gal	2	2	2	2	
Roll Poly	2	2	2	2	
STHIL Chainsaw with 20" Bar	1	1	1	x	
Chainsaw Tool Kit	1	1	x	1	
Chain Saw Fuel	1	1	1	1	
Chain Saw Chaps	1	1	x	1	
chain saw oil	x	2	x	x	
Chain Oil	x	1	x	x	
Chain Saw Operator Hard Hat	1	1	x	x	
2500 Honda Generator	1	1	1	1	
LED Work Lights	2	2	x	2	
flood lights	x	x	2	x	
Shovels	2	2	2	2	
Ball Hitch	1	1	1	1	
Set Wheel Chalks	1	1	1	1	
50' Extension Cords	2	2	2	2	
Cordless Drill (Milwaukee)	1	1	1	1	
Tool Belts	1	2	x	2	
Hydrant Wrenches	6	6	5	5	
Adjustable Wrenches 8"	2	2	2	2	
14" Pipe wrench	1	1	x	1	
24" Pry Bar	1	1	x	1	
Polaski	1	1	x	1	
Pliers	2	2	2	2	
Multi Screwdriver	1	1	x	1	
Carpenter Hammers	4	4	4	4	
Duplex Nails	✓	✓	✓	✓	
Stapler	2	2	2	2	
Box Staples	2	2	2	2	
Knife	2	2	2	2	
Marker Tape	2	2	2	2	
Electrical Tape	4	4	4	2	
Sheathing Tape	1	1	x	x	
Roll Mechanics Wire	1	1	1	1	
Flashlights	2	x	x	x	
First aid kit	2	1	1	1	
Eye wash Station	1	1	1	1	
Saline Solution	1	1	1	1	
Box of HWY flares	1	1	1	1	
	New	\$ 381,480.00	\$ 305,150.00	\$ 278,700.00	\$ 323,245.00
	Used	\$ 284,400.00	sold		sold

Available

# Sprinkler Trailer – “5 Pump” AR5P75

14’ “V Nose”

A.S. Roach Fire Services Ltd



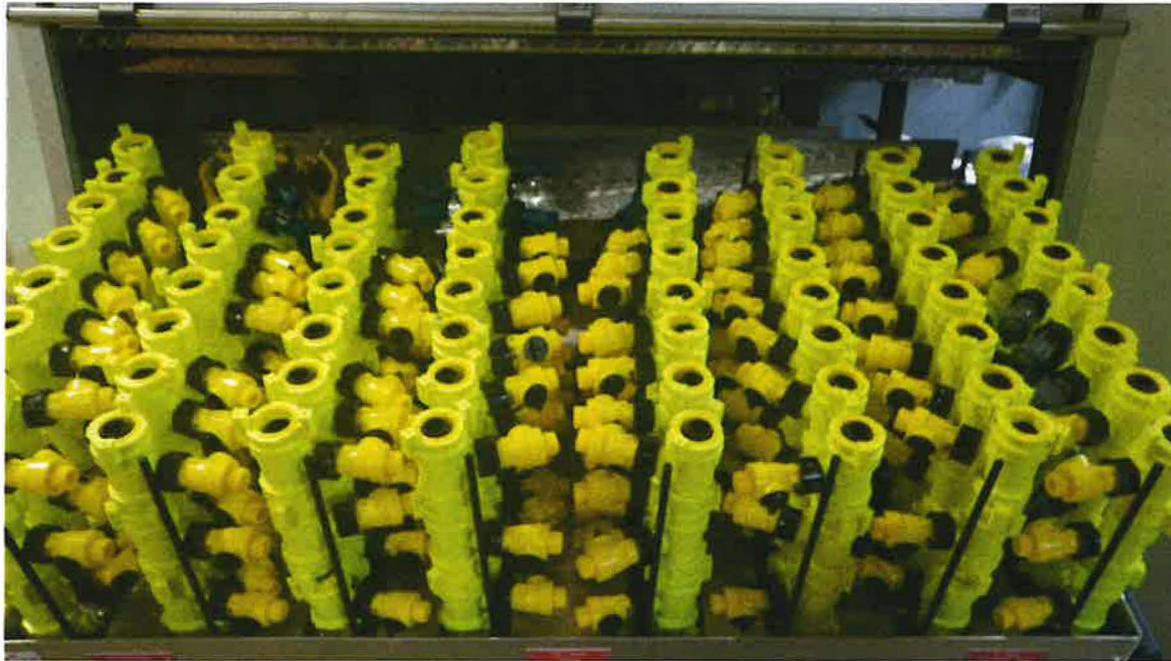
14’ “V Nose,” Twin 7,000 lb. Axles, 4 Roll-Up Doors, 8 Slide-Out Trays, 12K Pop-Up Jack



A.S. Roach Fire Services Ltd.  
[www.asroachfire.com](http://www.asroachfire.com)



Equipment Quantity	Equipment Description	Check In Quantity	Check Out Quantity
1	Roll of Poly		
1	Stapler		
1	Knife		
1	Box of Staples		
96	Elevated Sprinklers with Standard Nozzles		



Equipment Quantity	Equipment Description	Check In Quantity	Check Out Quantity
144	Water Thieves		
1	2" X 3' Tank Connector Hose		
6	Butterfly Sprinklers		



Equipment Quantity	Equipment Description	Check In Quantity	Check Out Quantity
1	14' Roof Ladder		
1	24' Extension Ladder c/w Roof Hooks		
2	Portable Tanks 2,500 Gal.		
5	2" Hard Suction Hoses c/w Strainers		
75	1 ½" X 100' Hose		
1	ABC Fire Extinguisher		
10	Fuel Cans		
1	First Aid Kit		
1	Eye Wash Station		
1	Chain Saw Oil/Fuel can		
1	Saline Solution		
2	Hose Stranglers		



Equipment Quantity	Equipment Description	Check In Quantity	Check Out Quantity
70	¾' GHT X 15' Hose		
18	1 ½" X 50' Hose		
30	¾" GHT X 50' Hose		



Equipment Quantity	Equipment Description	Check In Quantity	Check Out Quantity
2	BB4 Fire Pumps		
3	Twin Feed Fuel Hoses		
3	Hydrant Wrenches		



# Artificial Rain Sprinkler Trailer AR6PAB

14' "V Nose"

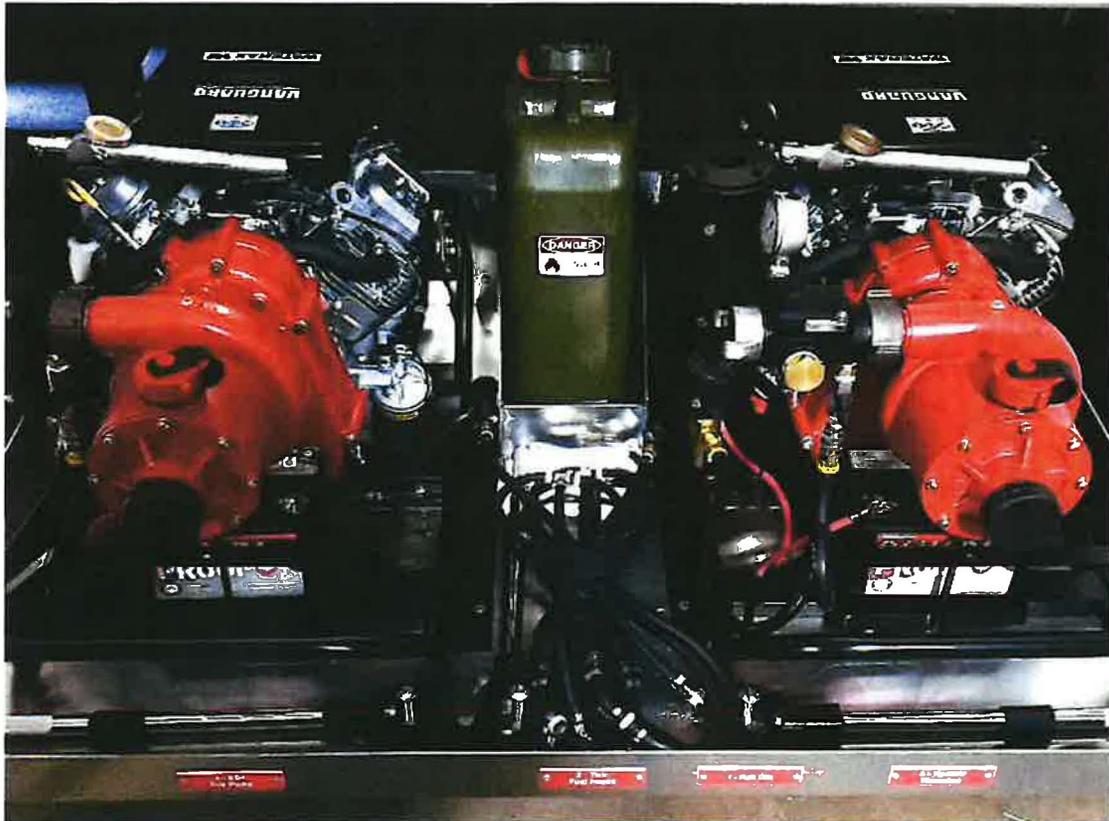
A.S. Roach Fire Services Ltd



14' "V Nose," Twin 7,000 lb. Axles, 4 Roll-Up Doors, 8 Slide-Out Trays, 12K Pop-Up Jack



A.S. Roach Fire Services Ltd.  
[www.asroachfire.com](http://www.asroachfire.com)



Equipment Quantity	Equipment Description	Check In Quantity	Check Out Quantity
2	BB4 – 23hp Fire Pump		
3	Twin Feed Fuel Hoses		
1	Fuel Can		
3	Hydrant Wrenches		

A.S. Roach Fire Services Ltd.  
[www.asroachfire.com](http://www.asroachfire.com)



Equipment Quantity	Equipment Description	Check In Quantity	Check Out Quantity
70	3/4" GHT x 15' Hose		
20	1 1/2" x 50' Hose with Instantaneous Fittings		
30	3/4" GHT x 50' Hose		



Equipment	Equipment Description	Check In	Check Out
6	2 ½" BAT X 1 ½" Water Thieves		
1	2 ½" x 1 ½" x 1 ½" Wye		
4	2 ½" Male X 1 ½" QC		
4	2 ½" Female X 1 ½" QC		
2	2 ½" Caps		
2	2" X 1 ½" QC		
	Duplex Nails		
2	Hydrant Gate Valves		
1	1 ½" Check Valve		
6	1 ½" Female Adaptors		
6	1 ½" Male Adaptors		
10	1 ½" Caps		
6	¾" Female x 1 1/2" Adaptors		
6	¾" Male x 1 ½" Adaptors		
1	Hanson Nozzle		
16	¾" Caps		
56	¾" Wye (Brass)		
24	1 ½" Wyes		
2	Adjustable Wrenches 8"		
2	Pliers		
2	Marker Tape		
4	Electrical Tape		
1	Sheathing Tape		
12	¾" Gaskets		
10	Instantaneous Fitting Gaskets		
44	¾" Double Female		
4	Intake Hose Gaskets		
1	Roll Mechanics Wire		
1	Fog Nozzle		
5	2 ½" X 2" Hydrant Adaptors		
1	2 ½" Double Male		
1	2 ½" Double Female		
1	Multi Screwdriver		

A.S. Roach Fire Services Ltd.  
[www.asroachfire.com](http://www.asroachfire.com)



Equipment Quantity	Equipment Description	Check In Quantity	Check Out Quantity
60	½" Rainbird Sprinklers c/w Lawn Spikes		
48	Elevated Sprinklers Standard Nozzles		
6	90 Degree Adaptors		
4	Carpenter Hammers		
1	Roll Poly		
1	Stapler		
1	Box Staples		
1	Knife		



Equipment Quantity	Equipment Description	Check In Quantity	Check Out Quantity
144	Ground Spikes		
24	OTR		
2	Shovels		
1	Ball Hitch		
1	Box of Highway Flares		
1	Set Wheel Chalks		
2	Ultra-Striker Fire Pump		
1	Polaski		
1	Backpack Fire Extinguisher		
2	Tool Belts		
1	Chain Saw Chaps		
1	Chain Saw Operators Hard Hat		
1	Cordless Drill (Milwaukee)		
1	2500 Honda Generator		
1	STIHL Chainsaw with 20" Bar		
1	Chainsaw Tool Kit		
2	LED Work Lights		
2	50' Extension Cords		
1	24" Pry Bar		
1	14" Pipe Wrench		

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Crystal Dei, Community Services Coordinator
Title:	<b>Tender Awarding - Tender 2023-17 Clear Hills County 2024 Appreciation Banquet Catering Services</b>
File:	62-02-02

DESCRIPTION:

Tenders were opened for Tender 2023-17 Clear Hills County 2024 Appreciation Banquet Catering Services, on Tuesday January 9, 2024 at 9:35 a.m. Council is presented with an analysis of the results.

BACKGROUND:

BUDGET:

Clear Hills County 2024 Appreciation Banquet budget is set at \$20,000.00.

RECOMMENDED ACTION:

**RESOLUTION** by...to award Tender 2023-17 Clear Hills County 2024 Appreciation Banquet Catering Services to.. for the amount of.. funds to be allocated from the 2024 operating budget.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b> 
---	-----------------	---

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Tender Awarding - Tender 2023-16 Pickup Truck</b>
File:	31-65-02

DESCRIPTION:

Tenders were opened for Tender 2023-16 Pickup Truck, on Tuesday January 9, 2024 at 9:35 a.m. Council is presented with an analysis of the results.

BACKGROUND:

**C660-23(11-28-23) RESOLUTION by Deputy Reeve Janzen to proceed to tender for the purchase of one new pickup truck. CARRIED.**

BUDGET:

\$55,000.00 – Multiyear Capital Plan.

RECOMMENDED ACTION:

**RESOLUTION by...**to award Tender 2023-16 Pickup Truck to.. for the amount of.. funds to be allocated from the multiyear capital plan.

Initials show support - Reviewed by:	Manager: 	CAO: 
--------------------------------------	---	--

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>REGULAR COUNCIL MEETING</b>
Meeting Date:	January 9, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Chief Administrative Officer Report</b>
File Code:	11-02-02

- Clear Hills Connector Road Joint Ventures Financials for 2023 and invoice. Attachment #1
- MMSA landowner map update
- Oil and Gas Property Tax Incentives (Municipal Affairs) Attachment #2
- Public meeting – January 16<sup>th</sup> 7:00 p.m.

RECOMMENDED ACTION:

**RESOLUTION** by ..... to accept the Chief Administrative Officer's report for January 9, 2024, as presented.

Initials show support - Reviewed by:      Manager:      CAO: 

**Clear Hills Joint Venture Ltd.**  
**Income Statement**  
**For the year ended December 26, 2023**

Attachment #1

**Revenues**

Road Use Revenue	\$	-
------------------	----	---

---

**Total Revenue**

\$ -

**Expenses**

Legal Fees	\$	-
Road Monitoring (Dec21-Nov22)	\$	-
Road Maintenance/Upgrades	\$	-
ASRD License fees	\$	276.48
Insurance Premium	\$	5,500.00
Administration fee		27.65
Amortization Expense		-
- maintained on each partner's own ledger		

---

**Total Expenses**

5,804.13

**Net Income (Loss)**

\$ (5,804.13)

	\$	(3,859.75) + GST
Clear Hills County share (66.5%)		
Canfor share (33.5%)	\$	(1,944.38) + GST



## Clear Hills Joint Venture Ltd.

### Road Patrol & Road Inspection Time & Km Summary

**2023**

Month	Hours Total	Hours \$	Km's	Km's \$	TOTAL
December 2022		\$ -		\$ -	\$ -
January		\$ -		\$ -	\$ -
February		\$ -		\$ -	\$ -
March		\$ -		\$ -	\$ -
April		\$ -		\$ -	\$ -
May		\$ -		\$ -	\$ -
June		\$ -		\$ -	\$ -
July		\$ -		\$ -	\$ -
August		\$ -		\$ -	\$ -
September		\$ -		\$ -	\$ -
October		\$ -		\$ -	\$ -
November		\$ -		\$ -	\$ -
	0	\$ -	0	\$ -	\$ -

		Rate	Subtotal
<b>HOURS</b>	<b>0</b>	<b>\$ 45.00</b>	<b>\$ -</b>
<b>Km</b>	<b>0</b>	<b>\$ 0.85</b>	<b>\$ -</b>
		<b>TOTAL</b>	<b>\$ -</b>

Rate based on 1/2 Senior & 1/2 Junior patrol guards.

2023\_d596\_chc\_jv\_account\_summary

<b>FY</b>	<b>Business Unit</b>	<b>LT</b>	<b>EBS Res Center</b>	<b>Obj Acct</b>	<b>Object Description</b>	<b>Product Code</b>	<b>Net Posting 12</b>	<b>YTD 12</b>	<b>Division</b>
23	15960550	AA	RM - GENERAL	74601	CONTRACT MISC	005	276.48	276.48	596
23	15961200	AA	WOODLANDS GENERAL ADMIN	73110	OPX - INSURANCE - GENERAL	005	5,500.00	5,500.00	596
23	15961200	AA	WOODLANDS GENERAL ADMIN	74601	CONTRACT MISC	005	27.65	27.65	596
							5,804.13	5,804.13	

# Invoice

Canadian Forest Products Ltd.



## Alberta Operations

Postal Bag 100, 9401 - 108 Street, Grande Prairie, Alberta T8V 3A3  
Telephone (780) 538-7736 Fax (780) 538-7800 Web www.canfor.com

### INVOICE NUMBER

(Please quote when remitting payment)

**#W-668**

To: Clear Hills County  
P.O. Box 240  
Worsley, AB T0H 3W0

Invoice Date	27-Dec-23
Terms - Due upon receipt	
Purchase Order No.	
Shipped Via	
Shipping Date	
Shipped Prepaid/Collect	

Re: Clear Hills Connector Road Joint Venture

Activity	Description	Units	Price	Cost
	2023 share of operating expenses (66.5%) (see attached income statement)			\$ 3,859.75
			<i>Sub-Total</i>	\$ 3,859.75
			<i>GST</i>	\$ 192.99
				<b>\$ 4,052.74</b>

GST No. 89740 5643 RT0001

Please pay from this invoice - no statements will be issued.  
Interest at 24% will be charged on overdue accounts.

**Please remit to: CANADIAN FOREST PRODUCTS LTD  
101-161 EAST 4TH AVENUE  
VANCOUVER, BC V5T 1G4**



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR113106

Dear Chief Elected Officials:

Since 2022, Municipal Affairs has been working with the Assessment Model Review Stakeholder Steering Committee consisting of industry representatives and municipal partners, such as Alberta Municipalities and Rural Municipalities of Alberta. The committee was tasked with designing an engagement process that will assist in updating the regulated property assessment models in a fair and transparent manner. I am now carefully considering the committee's proposed engagement plan.

As you are aware, in 2020, a number of tax incentives were put in place when Alberta's previous review of regulated property assessment was paused. A three-year property tax holiday on new wells and pipelines was introduced to promote new investment and economic activity in the energy sector. This tax holiday will end, as planned, after the 2024 municipal tax year. The Well Drilling Equipment Tax was also eliminated, and there are no plans to reinstate it.

Two assessment-based measures to support the viability of mature oil and gas assets were also implemented at that time: the continuation of the 35 per cent assessment reduction for shallow gas wells and pipelines (first introduced in 2019), and additional depreciation adjustments for lower-producing wells. These two measures were intended as a bridge to the implementation of new assessment models and will therefore be extended until the Assessment Model Review is completed and the regulated assessment models for wells are updated.

Thank you for continuing to work in partnership with the province. I look forward to sharing more information in early 2024 regarding further engagement on the Assessment Model Review.

Sincerely,

Ric McIver  
Minister

cc: Chief Administrative Officers  
Tyler Gandam, President, Alberta Municipalities  
Paul McLauchlin, President, Rural Municipalities of Alberta

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Public Works Manager's Report</b>
File:	32-02-02

### Graders

- Graders are out grading the roads and ice blading the icy areas.

### Roads, Culverts & Approaches

- Preparation for the annual spring gravel haul is underway.
- Bridge marker replacement is ongoing.

### Other

- Annual Equipment Registry Tender closed on Friday, January 5, 2024.
- Waiting for a report from Hydrogeological Consultants Ltd. (HCL) regarding the water levels at the Worsley Water Treatment Plant.
- Eureka River Truck Fill has been repaired and is currently operational, but the water level of the dugout is very low.
- Cherry Point Truck Fill is currently out of service, waiting on replacement pump.

### ATTACHMENTS:

### RECOMMENDED ACTION:

**RESOLUTION** by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	January 9, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Council Information</b>
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

2024 Rhapsody Award Nominations are now open

RECOMMENDED ACTION:

**RESOLUTION** by.... that Council receives for information the Council Information presented at the January 9, 2024, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO: 
--------------------------------------	----------	--

## Rhapsody Awards: Nomination Checklist – Physician Award

### Eligibility Criteria

For the Physician Award, the nominee must meet the following criteria

- Be an individual physician who has lived and practiced in the same rural Alberta Community for at least ten consecutive years
- Have not received an individual Rhapsody Award in the last six years
- The rural Alberta community in which the nominee lives and practises must meet the following
  - It is a community located outside the defined Census Metropolitan Area (CMA) boundaries of Calgary or Edmonton
  - Has a population of fewer than 15,000 people – based on the most recent national census

### Nomination Requirements

To nominate an individual for the Physician Award, please provide the following:

- Name and contact information for the primary nominator
  - If the primary nominator is from outside of the community of the nominee, a secondary nominator from within the community must be included for the nomination to be eligible.
- Name and contact information for the nominee
- Length of time the nominee has lived in the community
- Length of time the nominee has practised in the community
- A description of why the nominee is deserving of the award which could include but is not limited to; involvement in innovative projects, patient experience improvement, or team-building initiatives

# 2024 RHAPSODY AWARDS



- Any relevant media reports, pictures, etc. that help to support your nomination (This information is welcomed, but not required.)
- At least three letters of support that describe the physician's notable commitment to the community and local service groups including involvement in innovative projects and/ or patient experience improvement or team-building initiatives, the obstacles the physician has overcome to achieve their contributions, and any relevant anecdotes, narratives, or testimonials. These letters of support should demonstrate the following:
  - Health care support - a letter from a community organization as evidence of community support and impact, and how that commitment and involvement has improved the community, resident experience, and access to health care
  - Community Impact - a letter from a group or individual other than the nominator who can speak to the nominee's community involvement and/or volunteer work outside of medicine
  - Health Practise - a letter from a health professional or health administrator in or near the community who can speak to the physician's medical background, experience, contributions, and scope of practice
    - The nominee's practice interests and the scope of medical care they provide in their community (e.g. obstetrics, cardiac stress testing, geriatrics, etc.)
    - How the nominee has played an active role as a member of a multidisciplinary health-care team and/or as a health-care administrator in their community (e.g. Medical Home Model, facility operations, clinic administration, PCN participation, etc.)
    - The nominee's involvement in training medical students, residents, and colleagues (including other health professionals on the team)
    - The attraction and retention of other health professionals to the community
    - Any programs, education initiatives, innovations, etc. that the nominee has championed or introduced to the community

# 2024 RHAPSODY AWARDS



- Additional letters of support are welcomed, but not required

## **Please confirm the following as part of the nomination process:**

- The nominee agrees to be nominated and, by agreeing to be nominated, if the nomination is successful, the nominee consents to participate in the recognition event, to appear in a video tribute celebrating the award recipient, and to the use of their image in RhPAP promotions
- The nominator/community is available and prepared to liaise with RhPAP on the award presentation event or integrate an award recognition component into an existing event.

For more information or to complete your application, visit [rhpap.ca/rhapsody](https://rhpap.ca/rhapsody)

# Clear Hills County

## Request For Decision (RFD)

<b>Meeting Date:</b>	<b>Regular Council Meeting</b> January 9, 2024
<b>Originated By:</b>	Allan Rowe, Chief Administrative Officer
<b>Title:</b>	<b>Calendars</b>
<b>File:</b>	11-02-02

**DESCRIPTION:**

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**UPCOMING CONFERENCES:**

Conference	Date	Location	Attendance
Growing the North Conference	Feb 20-22	Grande Prairie	
RMA Spring Convention	Mar 18-20	Edmonton	
EDA Experience 2024 Leaders' Summit & Conference	April 10-12	Kananaskis	
FCM Conference	June 6-9	Calgary	

**ATTACHMENTS:**

- Calendar of upcoming meetings and conferences

**RECOMMENDED ACTION:**

**RESOLUTION** by .... to accept for information January, February & March 2024 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b>	
---	-----------------	-------------	---

# JANUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	<b>1</b>  New Year's Day	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
7	<b>8</b>  P&P-All	<b>9</b>  Council	<b>10</b>	<b>11</b>	<b>12</b>  NTAB-AB	<b>13</b>
14	<b>15</b>	<b>16</b>  Public Meeting Eureka River Hall-ALL	<b>17</b>	<b>18</b>	<b>19</b>  NWSAR-AB, DW	<b>20</b>
21	<b>22</b>  MPTA Board-AB	<b>23</b>  Council	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>  PLS Exec-AB
28	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b>	<b>3</b>

# FEBRUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b>	3  Appreciation Banquet- Cleardale
4	<b>5</b>	<b>6</b>  ASB-DJ,JR	<b>7</b>  PRSD Joint Mtg-All	<b>8</b>	<b>9</b>  Zone 4 - All	10
11	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	17
18	<b>19</b>  Family Day	<b>20</b>  Growing the North Conference	<b>21</b>  Growing the North Conference	<b>22</b>  Growing the North Conference	<b>23</b>	24  PLS Board- AB
25	<b>26</b>	<b>27</b>	<b>28</b>  Joint meeting MD Fairview & MD of Peace- All	<b>29</b>	<b>1</b>	2

# MARCH 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
	RMA Convention					
24	25	26	27	28	29	30
					Good Friday	
31	1	2	3	4	5	6
Easter Sunday						

### Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society