

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, AUGUST 27, 2024**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, August 27, 2024, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

CALL TO ORDER

- 1. AGENDA**
- 2. MINUTES:**
 - Previous: Regular Council Meeting Minutes, August 13, 2024..... 2
- 4. DELEGATION(S)**
- 5. PUBLIC HEARING**
- 6. TENDER OPENING**
- 7. NEW BUSINESS**
 - a. COUNCIL**
 1. Management Team Activity Report 7
 2. Councillor Reports 16
 3. Bylaw 293-24 Subdivision Authority for Clear Hills County 17
 4. Appointment of Development Officer 19
 5. Tri-Council Meeting Review 20
 6. Village of Hines Creek Meeting Review 24
 7. Water Wells 32
 8. Business Directory 33
 9. Alberta Municipality Convention 34
 - b. CORPORATE SERVICES**
 1. Accounts Payable..... 37
 - c. COMMUNITY SERVICES**
 1. Tender Award 2024-P10 Running Lake Day Use Shelter 50
 - d. PUBLIC WORKS**
- 8. WRITTEN REPORTS:**
 1. Chief Administrative Officer’s Report..... 53
 2. Public Works Manager’s Report 55
- 9. COUNCIL INFORMATION (Including Correspondence)..... 57**
- 10. CALENDARS..... 66**
- 11. CLOSED MEETING ITEMS**
 - a. Legal
- 12. ADJOURNMENT**

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, AUGUST 13, 2024**

PRESENT	Amber Bean	Reeve
	Abe Giesbrecht	Councillor
	Danae Walmsley	Councillor
	Susan Hansen	Councillor
	Jason Ruecker	Councillor
	David Janzen	Deputy Reeve
ATTENDING	Allan Rowe	Chief Administrative Officer (CAO)
	Bonnie Morgan	Executive Assistant (EA)
	Terry Shewchuk	Public Works Manager (PWM)
ABSENT	Nathan Stevenson	Councillor
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C428-24(8-13-24)	RESOLUTION by Councillor Walmsley to adopt the agenda governing the August 13, 2024 Regular Council Meeting, as presented. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C429-24(8-13-24)	RESOLUTION by Councillor Ruecker to adopt the minutes of the July 23, 2024, Regular Council Meeting, as presented. CARRIED.	
C430-24(8-13-24)	RESOLUTION by Councillor Hansen to adopt the minutes of the August 6, 2024, Policy & Priority Meeting, as presented. CARRIED.	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report	Management activity report was reviewed.	
C431-24(8-13-24)	RESOLUTION by Councillor Giesbrecht that the management activity report for August 13, 2024, be accepted, as presented. CARRIED.	
<u>TENDER OPENING</u> Proposal 2024-P10 Running Lake Campground Day Use Shelter	Council is presented with proposals to be opened for Proposal 2024-P10 Running Lake Campground Day Use Shelter Sanding and Refinishing.	
C432-24(8-13-24)	RESOLUTION by Councillor Giesbrecht to open proposals for Proposal 2024-P10 Running Lake Campground Day Use Shelter Sanding and Refinishing, analyze results and bring back a recommendation to the next Council meeting. CARRIED.	

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REGULAR COUNCIL MEETING
TUESDAY, AUGUST 13, 2024

Company	Amount
Lavergne Construction 1988 Ltd.	\$17,419.00 + GST

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C433-24(8-13-24)

RESOLUTION by Councillor Hansen to accept the Councillor Reports for information, as presented. CARRIED.

Town of Fairview
Funding Request
Fairview Regional
Aquatic Centre

Council is presented with a request for funding from the Town of Fairview to assist in the capital projects at the Fairview Regional Aquatic Centre.

C434-24(8-13-24)

RESOLUTION by Reeve Bean to table request for funding from the Town of Fairview. CARRIED.

Reeve Bean recessed the meeting at 10:03 a.m.
Reeve Bean recessed the meeting at 10:07 a.m.

DELEGATIONS:

Many Islands
Recreational
Development Society

Many Islands Recreational Development Society will be in attendance to request funding for the replacement of some of the structures that were damaged in the July 19th, 2024, storm.

Reeve Bean recessed the meeting at 10:30 a.m.
Reeve Bean recessed the meeting at 10:34 a.m.

Maskwa Medical
Centre

Maskwa Medical Centre will be in attendance to present to Council a new Medical Centre.

Deputy Reeve Janzen entered the meeting at 10:59 a.m.

Reeve Bean recessed the meeting at 11:02 a.m.
Reeve Bean recessed the meeting at 11:04 a.m.

C435-24(8-13-24)

RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00 to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization Reserve, and table the request for funding to replace the stage until more information. CARRIED.

C436-24(8-13-24)

RESOLUTION by Reeve Bean to draft a letter of support to the Government of Alberta for the Maskwa Medical Centre and

receive the delegation from Maskwa Medical Centre for information, as presented. **CARRIED.**

C437-24(8-13-24) **RESOLUTION** by Councillor Walmsley to approve a conditional grant in the amount of \$50,000.00 to the Maskwa Medical Centre for the construction of the new medical Centre, conditional of the awarding of the construction of the new medical centre scheduled to open in 2026, funds to be allocated from the Rate Stabilization Reserve. **CARRIED.**

C438-24(8-13-24) **RESOLUTION** by Reeve Bean to raise the Town of Fairview request for funding off the table. **CARRIED.**

C439-24(8-13-24) **RESOLUTION** by Councillor Ruecker to table the Town of Fairview request for funding and request more information on where the previous grants have been allocated. **DEFEATED.**

C440-24(8-13-24) **RESOLUTION** by Councillor Walmsley to request the Town of Fairview attend a Regular Council meeting to discuss the request for funding and provide adequate financial information on the previous and future plans for the Fairview Regional Aquatic Centre. **CARRIED.**

Councillor Giesbrecht left the meeting at 11:54 a.m.
Reeve Bean recessed the meeting at 11:54 a.m.
Reeve Bean reconvened the meeting at 12:24 p.m.

Alberta & Federal
Resources/Grants

Council is presented with a follow up item from the Tuesday, August 6, 2024 Policy & Priority Meeting regarding adding a section to the Clear Hills County Newsletter and website showcasing available Alberta and Federal government resources/grants for individuals and groups.

C441-24(8-13-24) **RESOLUTION** by Councillor Hansen to include a section in the Clear Hills County Monthly Newsletter and website showcasing available Alberta and Federal government resources/grants for individuals and groups. **CARRIED.**

CORPORATE
SERVICES

Accounts Payable
July 24, 2024 to
August 13, 2024

A list of expenditures for Clear Hills County for the period of July 24, 2024 to August 13, 2024 is provided for Council's review.

C442-24(8-13-24) **RESOLUTION** by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 24, 2024 to August 13, 2024 for a total of \$375,514.26. **CARRIED.**

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REGULAR COUNCIL MEETING
TUESDAY, AUGUST 13, 2024

June Financial Report The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending June 30, 2024.

C443-24(8-13-24) **RESOLUTION by Deputy Reeve Janzen that Council accepts for information the financial report for the period ending June 30, 2024. CARRIED.**

Policy HRP 5:09
Long Term Service
Recognition

Policy HRP 5:09 – Long Term Service Recognition provides guidelines for the acknowledgement by the County of key long-term service anniversaries.

C444-24(8-13-24) **RESOLUTION by Reeve Bean that Council adopt Policy HRP 5:09 – Long Term Service Recognition as presented. CARRIED.**

COMMUNITY

Clear Hills County
Annual BBQ Analysis

Council is presented with an analysis of the 19th Annual County BBQ and administration is requesting Councils feedback of the County BBQ.

C445-24(8-13-24) **RESOLUTION by Deputy Reeve Janzen to accept Clear Hills County Annual BBQ analysis, for information. CARRIED.**

PUBLIC WORKS

Eight Mile Corner
(Eureka River) Water
Well

Council is presented with information to proceed with the drilling and casing of the Eight Mile Corner Water Well located at SW 18-86-6-W6M, for the estimated cost of \$100,000.00.

C446-24(8-13-24) **RESOLUTION by Councillor Ruecker to proceed with Darel Saville for the drilling and casing of the Eight Mile Corner Water Well located at SW 18-86-6-W6M, for the estimated cost of \$100,000.00, funds to be allocated from the Water Reserve. CARRIED.**

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C447-24(8-13-24) **RESOLUTION by Councillor Ruecker to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Public Works
Manager's Report

Public Works Manager's Report

Councillor Ruecker left the meeting at 1:16 p.m.

C448-24(8-13-24) **RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.**

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REGULAR COUNCIL MEETING
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COUNCIL
INFORMATION

Council is presented with general information of interest.

C449-24(8-13-24)

RESOLUTION by Councillor Hansen to receive the Council Information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C450-24(8-13-24)

RESOLUTION by to accept for information August, September and October 2024 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
Sept 4	NPHF	Walmsley
Sept 12	GGAMAC	Walmsley

ADJOURNMENT

Reeve Bean adjourned the August 13, 2024 Regular Council Meeting at 1:32 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	August 27, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for August 13, 2024.

ATTACHMENTS:

- o Management Activity Report
- o Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for August 13, 2024, be accepted, as presented.

Initials show support - Reviewed by: Manager: CAO: 



Management Team

Activity Report for AUGUST 13, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2024		
C133-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to award Tender 2024-02 Two New Sidearm/Swingarm Hitches to Flaman Sales and Rentals for the cash price amount of \$32,830.76 per sidearm/swingarm with no trade. The total cash price for the two sidearm/swingarm's is \$65,661.52, funds to be allocated from Common Services Vehicles and Equipment Reserve.CARRIED.	AG	Sept/Oct
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		April 23, 2024		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award the Tender No. CA0004766.1010 for Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00, funds to be allocated from the Bridge Reserve. CARRIED.	PW	August
		May 14, 2024, Regular Council Meeting		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/ Waiting on engineered drawings
C288-24	05/14/24	RESOLUTION by Councillor Ruecker to include the access road North of Township Road 854 for approximately 1,250 meters to access NW-29-85-7 W6M in the 2025 Multi Year Capital Plan and proceed with a wetland assessment. CARRIED.	PW	In works
		June 11, 2024		
C334-24	06/11/24	RESOLUTION by Deputy Reeve Janzen to approve the request for a meeting with the Village of Hines Creek. CARRIED.	EA	August 19
C342-24	06/11/24	RESOLUTION by Councillor Hansen award Tender 2024-08 Hines Creek Firefighter Turnout Gear to Brogan for the amount of \$68,250.00 plus GST, with \$56,500,00 being allocated from the 2024	CC	In works



Management Team

Activity Report for AUGUST 13, 2024

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Budget Items: Completed Items: Items in Waiting:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Operating Budget and the balance from the Fire Reserve. CARRIED.		
C343-24	06/11/24	RESOLUTION by Deputy Reeve Janzen to award Tender 2024-09 Worsley Firefighter Turnout Gear to Brogan for the amount of \$63,000.00 plus GST, with \$53,000,00 being allocated from the 2024 Operating Budget and the balance from the Fire Reserve. CARRIED.	CC	In Works
C349-24	06/11/24	RESOLUTION by Reeve Bean to approve Deputy Reeve Janzen and the alternate to the PAC Committee attend the Alberta Forest Products Association AGM and Conference September 25-27, 2024. CARRIED.	EA	Deputy Reeve Janzen Registered - moved to Oct 8-11 in Banff
		July 9, 2024		
C394-24	07/09/24	RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	In works
C395-24	07/09/24	RESOLUTION by Councillor Stevenson to award Tender Contract No. CA0003928.8340 for the road construction of Range Road 124 to MDP Oilfield Services Ltd. for the amount of \$489,457.50, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	In works
C396-24	07/09/24	RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. to perform all the engineering associated with the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$119,977.00, funds to be allocated from the road construction reserve. CARRIED.	PW	In works
		July 23, 2024		
C404-24	07/23/24	RESOLUTION by Reeve Bean to draft a resolution for RMA regarding including coyotes to the Wildlife Damage Compensation Program to be	EA	Zone 4 August 9th



Management Team

Activity Report for AUGUST 13, 2024

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MOTION	DATE	DESCRIPTION	DEPT	STATUS				
		added to the August 9, 2024, Zone 4 meeting agenda. CARRIED.						
C408-24	07/23/24	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the Clear Hills County year end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.	EA	Letter Sent				
C418-24	07/23/24	RESOLUTION by Councillor Walmsley to approve a general grant to the Whitelaw Agricultural Society in the amount of \$1,000.00 to assist with the pouring of a 55' x 14' concrete pad under the covered roof at the Whitelaw Agricultural Society Community Hall with funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS					
		August 13, 2024						
C432-24	08/13/24	RESOLUTION by Councillor Giesbrecht to open proposals for Proposal 2024-P10 Running Lake Campground Day Use Shelter Sanding and Refinishing, analyze results and bring back a recommendation to the next Council meeting. <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th>Company</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Lavergne Construction 1988 Ltd.</td> <td>\$17,419.00 + GST</td> </tr> </tbody> </table> CARRIED.	Company	Amount	Lavergne Construction 1988 Ltd.	\$17,419.00 + GST	CC	August 27
Company	Amount							
Lavergne Construction 1988 Ltd.	\$17,419.00 + GST							
C435-24	08/13/24	RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00 to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization	CS					



Management Team

Activity Report for AUGUST 13, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Reserve, and table the request for funding to replace the stage until more information. CARRIED.		
C436-24	08/13/24	RESOLUTION by Reeve Bean to draft a letter of support to the Government of Alberta for the Maskwa Medical Centre and receive the delegation from Maskwa Medical Centre for information, as presented. CARRIED.	EA	Letter drafted
C437-24	08/13/24	RESOLUTION by Councillor Walmsley to approve a conditional grant in the amount of \$50,000.00 to the Maskwa Medical Centre for the construction of the new medical Centre, conditional of the awarding of the construction of the new medical centre scheduled to open in 2026, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	
C440-24	08/13/24	RESOLUTION by Councillor Walmsley to request the Town of Fairview attend a Regular Council meeting to discuss the request for funding and provide adequate financial information on the previous and future plans for the Fairview Regional Aquatic Centre. CARRIED.	EA	Letter drafted
C444-24	08/13/24	RESOLUTION by Reeve Bean that Council adopt Policy HRP 5:09 – Long Term Service Recognition as presented. CARRIED.	CS	
C446-24	08/13/24	RESOLUTION by Councillor Ruecker to proceed with Darel Saville for the drilling and casing of the Eight Mile Corner Water Well located at SW 18-86-6-W6M, for the estimated cost of \$100,000.00, funds to be allocated from the Water Reserve. CARRIED.	PW	
		November 17, 2021		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.	CDM	2022✓ 2023✓ 2024✓ 2025
		March 21, 2024		



Management Team

Activity Report for AUGUST 13, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C150-24	03/12/24	RESOLUTION by Councillor Stevenson to approve WSP Canada Inc.'s engineering estimate of \$87,834.00 for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832, with the funds to be allocated from the Road Construction Reserve. CARRIED.	PW	Tender Not awarded due to budgetary reasons
C151-24	03/12/24	RESOLUTION by Reeve Bean to approve WSP Canada Inc.'s engineering estimate of \$86,404.00 for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840, with the funds to be allocated from the Road Construction Reserve. CARRIED.	PW	awarded
		March 27, 2024		
C134-24	03/12/24	RESOLUTION by Councillor Hansen to award Tender 2024-03 Tractor to Fosters Agri-World for \$155,000.00. This price includes a trade-in allowance of \$90,000.00 for Unit 66 Case IH L765, contingent upon its value remaining unchanged at time of delivery as per the agreement, funds to be allocated from Common Services Vehicles and Equipment Reserve. CARRIED.	AG	Spring 2025
C309-24	05/28/24	RESOLUTION by Councillor Giesbrecht to proceed with hiring Loop (Websites for Municipalities) for the design and hosting of the Clear Hills County website and set an annual budget for Website and Social Media Platforms at \$10,000.00. CARRIED.	EA	In Works
C482-23	09-12-23	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024 2025 2026
C143-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the	PW	In works



Management Team

Activity Report for AUGUST 13, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.		
C144-24	03/12/24	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
ITEMS IN WAITING				
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
		February 18, 2021		
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.		
		February 2024		
C647-23	11/28/23	RESOLUTION by Councillor Giesbrecht to notify Mackenzie Municipal Services Agency (MMSA) in writing that Clear Hills County will be ending its contracted services with them as of December 31, 2024.CARRIED.	EA	Letter Sent
P666-23	(12-05-23)	RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED. CARRIED.	PW	Spring 2025
C128-24	03/12/24	RESOLUTION by Reeve Bean to include the civic rural address to all tax notices starting in 2025.CARRIED.	CS	



Management Team

Activity Report for AUGUST 13, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C271-24	05/14/24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.	CS	
C203-24	04/09/24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.	CS	In waiting
C361-24	06/25/24	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	In waiting
C148-24	03/12/24	RESOLUTION by Councillor Giesbrecht to proceed with the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction, as presented. CARRIED.	AG	Next local auction
C406-24	07/23/24	RESOLUTION by Councillor Ruecker to schedule a Policy & Priority meeting in November to discuss the Clear Hills County Fire Ban Bylaw. CARRIED.	EA	
C409-24	07/23/24	RESOLUTION by Councillor Walmsley to request Council attend a delegation at an upcoming Peace River School Trustee Board meeting to discuss the Trades Training Program. CARRIED.	EA	

Policy & Priority Update

Activity Report for August 6, 2024

Active Items

Completed Items:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

Motion & Date	Dept.	Policy & Priority Items	Notes
C273-22 (05-24-22)	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.	Ag Societies are short volunteers/
P666-23(12-05-23)	PW	RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3-year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED.	March 2025
P674-23(12-05-23)	EA	RESOLUTION by Deputy Reeve Janzen to bring back the discussion regarding the nurse practitioner incentives to the December 12, 2023, Regular Council Meeting. CARRIED.	In waiting
P118-24(03-04-24)	EA	RESOLUTION by Councillor Walmsley to request a meeting with MLA, Todd Loewen to discuss county-related concerns. CARRIED.	Request sent – waiting for a date
C645-2311/28/23	Reeve Bean	RESOLUTION by Reeve Bean to draft a letter for the Peace Libraries within Clear Hills County requisition boundaries, regarding legislative requirements and funding opportunities. CARRIED.	In waiting
June 11, 2024	EA	Beautification Awards/Youth Awards	Oct P&P
June 11, 2024	EA	Hines Creek Museum	Oct P&P
July 2024	EA	Alberta Innovates	Oct P&P
July 2024	EA	Branding/logo	After website launch
July 2024	EA	Marketing Position	On going
July 2024	EA	Natural Gas Generation of power	Oct. P&P
Aug 2024	EA	County Logo promo Clothing	Oct P&P
C442-24(8-13-24)	EA	RESOLUTION by Councillor Hansen to include a section in the Clear Hills County Monthly Newsletter and website showcasing available Alberta and Federal government resources/grants for individuals and groups. CARRIED.	In works

Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting August 27, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL MONTHLY REPORTS
File:	11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor monthly reports for information, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:** 

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Bylaw 293-24 Subdivision Authority for Clear Hills County
File:	11-02-02

DESCRIPTION:

Council is presented with Bylaw 293-24 Subdivision Authority for Clear Hills County, authorizing the delegation of Subdivision Authority for Clear Hills County jointly to Mackenzie Municipal Services Agency and Kelsey Lund.

ATTACHMENT:

Bylaw 293-24 Subdivision Authority for Clear Hills County

RECOMMENDED ACTION:

RESOLUTION by... that first reading be given to Bylaw No. 293-24, a Bylaw of Clear Hills County, in the Province of Alberta, to establish subdivision authority and authorize the delegation of subdivision authority for Clear Hills County jointly to the Mackenzie Municipal Services Agency and Kelsey Lund.

RESOLUTION by... that second reading be given to Bylaw No. 293-24, a Bylaw of Clear Hills County, in the Province of Alberta, to establish subdivision authority and authorize the delegation of subdivision authority for Clear Hills County jointly to the Mackenzie Municipal Services Agency and Kelsey Lund.

RESOLUTION by... proceed to a third and final reading be given to Bylaw No. 293-24, a Bylaw of Clear Hills County, in the Province of Alberta, to establish subdivision authority and authorize the delegation of subdivision authority for Clear Hills County jointly to the Mackenzie Municipal Services Agency and Kelsey Lund.

RESOLUTION by... that a third reading be given to Bylaw No. 293-24, a Bylaw of Clear Hills County, in the Province of Alberta, to establish subdivision authority and authorize the delegation of subdivision authority for Clear Hills County jointly to the Mackenzie Municipal Services Agency and Kelsey Lund.

Initials show support - Reviewed by:

Manager:

CAO:



BYLAW NO. 293-24

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH SUBDIVISION AUTHORITY AND AUTHORIZE THE DELEGATION OF SUBDIVISION AUTHORITY FOR CLEAR HILLS COUNTY JOINTLY TO THE MACKENZIE MUNICIPAL SERVICES AGENCY AND KELSEY LUND.

WHEREAS Section 623 of the Municipal Government Act requires a Council to provide for a subdivision authority to exercise subdivision powers and duties on behalf of the municipality; and

WHEREAS Section 625 of the Municipal Government Act allows a municipality to delegate its subdivision authority powers, duties and functions to an inter-municipal service agency; and

WHEREAS Clear Hills County considers it beneficial to delegate the subdivision authority.

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. THAT, the subdivision authority, including accepting, processing, decisions, and endorsement of applications for subdivision, will be delegated jointly to Mackenzie Municipal Services Agency and Kelsey Lund.
2. THAT, this bylaw will repeal and replace Bylaw No.12.
3. THAT, this bylaw shall come into full force and effect upon third and final reading.

READ a first time this _____ day of _____ August 27, 2024

READ a second time this _____ day of _____ August 27, 2024

READ a third time this _____ day of _____ August 27, 2024

Amber Bean, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 13, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Appointment of a Development Officer
File:	11-02-02

DESCRIPTION:

Council is requested to appoint Kelsey Lund as a Development Officer for Clear Hills County effective August 27, 2024, to work jointly with the current Development Officer.

MGA Section 623

Subdivision authority and development authority

A council must, by bylaw, provide for

(a) a subdivision authority to exercise subdivision powers and duties on behalf of the municipality, and

(b) subject to section 641, a development authority to exercise development powers and perform duties on behalf of the municipality.

RECOMMENDED ACTION:

RESOLUTION by... to appoint Kelsey Lund as a Development Officer for Clear Hills County effective August 27, 2024.

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Tri-Council Meeting – August 24, 2024
File:	11-02-02

DESCRIPTION:

Council hosted a meeting with the MD of Fairview, MD of Peace, and Clear Hills County (Tri-Council) on August 14, 2024, at the David Thompson Hall.

ATTACHMENT:

Meeting Notes

RESOLUTION by..... to

Initials show support - Reviewed by:	Manager:	CAO:	
---------------------------------------------	-----------------	-------------	---------------------------------------------------------------------------------------

August 14, 2024

David Thompson Hall

Tri-Council Meeting Notes

(Clear Hills County, MD of Fairview, MD of Peace)

Attendees:

- **Clear Hills County:** David Janzen, Susan Hansen, Danae Walmsley, Jason Ruecker, Amber Bean, Allan Rowe (CAO), Bonnie Morgan (EA)
- **MD of Fairview:** Dalen Richardson, Josh Hostetler, Phil Kolodychuk, John Przybylski, Lyndsey Lawrence (Acting CAO)
- **MD of Peace:** Robert Willing, Sandra Eastman, Ken Herlinveaux, Theresa Johnson, Lori Kinnee, Margaret McClarty (CAO)

Regrets:

- **Clear Hills County:** Abe Giesbrecht, Nathan Stevenson
- **MD of Fairview:** Nolan Robertson

The meeting began with supper at 6:00 p.m., after which Reeve Amber Bean welcomed everyone and led the introductions. Reeve Phil Kolodychuk expressed gratitude to Clear Hills County for hosting and providing supper and the recent financial assistance for the Fairview Airport.

Reeve Bean reviewed the notes from the previous meetings held on February 28, 2024, and November 22, 2023. Dalen Richardson requested that Economic Development from the past meeting be added to the current agenda. Additionally, Robert Willing requested an update on the Nuclear Plant to be included under MD of Peace.

Agenda Items

1. MD of Fairview

a. Municipal/Non-Municipal Cemeteries

- **Phil Kolodychuk** inquired about how other municipalities manage and maintain their cemeteries.
- **Allan Rowe** shared that Clear Hills County has 25 registered cemeteries, all operated by groups or individuals. The County offers a \$500.00 annual grant per cemetery to assist with upkeep, and capital items like lawnmowers are funded by the Council as needed.
- **Lyndsey Lawrence** reported that the MD of Fairview has 3 municipally owned cemeteries, where they handle all maintenance, plot sales and plot preparation.
- **Margaret McClarty** noted that the MD of Peace operates 2 municipally owned cemeteries with similar responsibilities.

b. Regional Approach to Water/Wastewater Operations

- **Dalen Richardson** discussed the advantages of a regional approach to managing power, utilities, water, and wastewater.
- **Margaret McClarty** mentioned the Alberta Community Partnership grant, which supports regional collaboration. MD of Peace will bring more information to the next meeting.

c. Regional Economic Development

- **Dalen Richardson** suggested forming a Regional Economic Development Committee, similar to those in southern Alberta, to advocate for and streamline resources.
- **Robert Willing** shared insights into past regional committees and the challenges they faced.
- **Amber Bean** proposed engaging Honey Films to create a promotional video showcasing each municipality's resources. Clear Hills County will obtain a quote for this project.
- The group discussed the importance of streamlining land use planning to aid economic development across municipalities.

2. MD of Peace

a. Mackenzie Municipal Services Agency (MMSA) – Update

- **Sandra Eastman** provided an update on MMSA staffing, noting the hiring of four new planners, with five planners expected to be in place by fall.
- **Allan Rowe** shared that Clear Hills County will handle subdivision authority approvals in-house starting January 1, 2025, no longer be using MMSA for this service.

b. Nuclear Power – Update

- **Robert Willing** and **Sandra Eastman** provided an update on the proposed nuclear power project.

3. Clear Hills County

a. Alberta Munis Conference

- **Amber Bean** inquired if other municipalities plan to send representatives to the September 25-27, 2024 conference, noting that more rural municipalities are beginning to participate.

b. Maskwa Medical Centre

- The group discussed the recent presentation by Maskwa and shared their perspectives.
- Clear Hills County approved a \$50,000.00 conditional grant for the Maskwa Medical Centre, contingent on the awarding and start of construction.
- The MDs of Fairview and Peace will consider their financial contributions during the upcoming budget discussions.

Round Table Discussion

- **David Janzen:** Inquired about how other municipalities handle road access construction requests. MDs of Fairview and Peace do not fund access road development for landowners, whereas Clear Hills County may cover up to \$200,000.00 as per their policy.
- **Lori Kinnee:** Asked about road conditions this year, leading to a discussion on contract versus employee grading programs.
- **Ken Herlinveaux:** Discussed gravel programs. **Lyndsey Lawrence** noted that MD of Fairview adopted Clear Hills County's spring gravel haul program, finding it effective. MD of Peace is satisfied with their new contractor for the gravel haul program.
- **Robert Willing:** Brought up the Intermunicipal Collaboration Framework, questioning the need for meetings in its development. It was agreed that meetings should be scheduled as needed.
- **Susan Hansen:** Inquired about the proposed trail system for the Sand Hills area. **Lyndsey Lawrence** mentioned that she had been contacted some time ago but had little information at this time.
- **Dalen Richardson:** Discussed regional lobbying with Dan Williams
- **Lyndsey Lawrence** asked about the budgeting timelines of other municipalities. Allan Rowe explained that they prepare an interim budget in the fall and finalize it in the spring.

The next meeting is scheduled for November 20, 2024, and will be hosted by the MD of Fairview.

Meeting adjourned.

40

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Village of Hines Creek August 19, 2024, Joint Meeting
File:	11-02-02

DESCRIPTION:

Council attended a meeting with the Village of Hines Creek on August 19, 2024. Hines Creek Council requested the meeting to discuss pertinent items.

ATTACHMENT:

Joint Meeting Agenda

RESOLUTION by..... to

Initials show support - Reviewed by:	Manager:	CAO: 
---------------------------------------------	-----------------	---------------------------------------------------------------------------------------------------

**AGENDA OF THE AUGUST 19, 2024,
MEETING OF THE COUNCIL OF HINES CREEK AND
CLEAR HILLS COUNTY COUNCIL
HELD IN VILLAGE OF HINES CREEK COUNCIL CHAMBERS AT 7:00 p.m.**

1. CALL TO ORDER

2. AGENDA

3. ITEMS FOR DISCUSSION

- a. Village of Hines Creek Water Supply
- b. End of Steel Heritage Museum
- c. Joint Economic Development
- d. Equalized taxation
- e. Long Term Funding
- f. Long Term Expectations

4. ADJOURNMENT

Village of Hines Creek Funding Discussion Paper
Updated Unconditional Grant info August 19, 2024

Funding Provided by County

- Annual Unconditional Grant
 - 2025 \$300,000.00 Commitment C114-22(03-08-22)
 - 2024 \$300,000.00 Commitment C114-22(03-08-22)
 - 2024 \$70,194.48 (25% tax rebate) C696-23(12-12-23)
 - 2023 \$300,000.00 Commitment C114-22(03-08-22)
 - 2023 \$135,000 (25% tax rebate) C43-23(01-24-23)
 - 2022 \$450,000.00 C114-22(03-08-22)
 - 2021 \$425,000.00 C210-21(05-11-21)
 - 2020 \$135,000 (25% tax rebate) C471-19(01/24-19)
 - 2020 \$400,000 C470-19(09/24/19)
 - 2019 \$500,000 C631-17
 - 2018 \$500,000 C631-17
 - 2017 \$200,000 C483-16
 - 2016 \$267,000 C437-15
 - 2015 \$200,000 Motion C622-14
 - 2013 \$1,000,000
 - 2012 \$500,000
 - Ending in 2011 \$145,000 annually.
- Hines Creek & District Recreation Board Annual Operating Grant:
 - 2013 – \$107,604 for facilities in Hines Creek + \$16,005 for recreational sites outside the Village boundaries. Amended policy by allocating points to Village facilities (29,400) and removed 35% of total budget condition. Overall Operating Grant was increased to \$250,000 from \$300,000 and each board received an additional onetime \$10,000.
 - Up to 2012- \$70,000 for facilities located in Hines Creek., additional 10,000 approx. for recreational sites outside the village boundaries as per the Operating Grant Policy.
 - In lieu of a financial contribution the Village provides the administrative services for the Hines Creek and District Recreation Board.
- Public Library Funding – \$2,354.50 Annual operating funding and
 - \$4708.99 Annual book fund through Peace Library System (PLS)
 - \$ 282.54 – 12% for PLS providing the library board starting 2014
 - \$7,346.03 (26% of PLS requisition)
 - \$8,000 – Bi-annual direct-to-library funding (started in 2010)

- Hines Creek Seniors Handi-Bus – \$7,000 on average per year County assumed 100% of costs for operating and maintaining the bus effective 2008
- Recycle Bins – Bins are provided free of charge by supplier and were setup in the summer of 2010 County covers all costs related to emptying and transporting Hines Creek recycle bin contents. \$7,300 in 2012, estimate similar for 2013.

- **Current Cost Share Agreements**

Clear Creek Fire Committee – Annual total fire services operating budget of approx. \$340,000 Village contributes 5% = \$17,000

Street Sweeper– County pays \$3,000 per year for housing and administering the sweeper, plus portion of operating costs based on percentage of use. (\$23 in 2010)

Services Provided by County – Village pays

Urban Weed Control Agreement - County will administer Weed Control, Pest Control and Soil Conservation Act within the Village at cost recovery.

Development Officer Agreement –County Development Officer providing Development Officer services to the Village at cost recovery.

Village of Hines Creek - 2024

Elected Officials	Village of Hines Creek	Clear Hills County
Mayor/Reeve	Hazel Reintjes	Amber Bean
Deputy	Allison Bjornson	David Janzen
Councillor	Len Rimmer	Abe Giesbrecht
Councillor		Jason Ruecker
Councillor		Susan Hansen
Councillor		Nathan Stevenson
Councillor		Danae Walmsley

Population	Village of Hines Creek	Clear Hills County	Discussions
Total Population	335	3006	
Population by ward			
Ward 1	*The Village does not have a ward system	479	
Ward 2		469	
Ward 3		403	
Ward 4		431	
Ward 5		603	
Ward 6		432	
Ward 7		196	

Misc.	Village of Hines Creek	Clear Hills County
Full time employees	3 Full 2 part time	12
Memberships in regional Commissions	NPRL	NPRL
Total Area of Municipality (H)	289.9 H	1,468,352.0
Number of Hamlets	0	2
Length of open roads maintained (km)	12.50	1,895.60
Paved Roads (km)		67
Paved Roads in Hamlets (km)		4
Water mains length (km)	5	69.90
Waste water Mains Length (km)	5	5.80
Storm Drainage Mains Length (km)	0.49	
Number of Dwelling Units	179	1185
Regional Water line (km)		64

Legislated Organizations	Village of Hines Creek	Clear Hills County
Planning agency (MMSA)	None	Yes
Housing management body (NPHF)	Yes	Yes

Village of Hines Creek - 2024

Taxation & assessment	Village of Hines Creek	Clear Hills County	Discussions
Municipal Tax Rate 2024			
Residential	17.11	1.46491	
Farmland	17.11	6.97055	
Non-Residential	36.72	14.64590	
Machinery & Equipment	36.72	14.64590	
Assessment			
Residential	13,090,560	187,748,900	
Farmland		40,630,250	
Non-Residential, Machinery & Equipment & Linear	8,575,490	1,000,299,300	

Finance (2023)	Village of Hines Creek	Clear Hills County	Discussions
Assets	3,020,404	60,488,660	
Liabilities	308,378	1,998,320	
Net Financial Assets (Net Debt)	2,712,026	58,490,340	
Non-Financial Assets	8,639,469	68,367,785	
Accumulated Surplus	11,351,495	126,858, 125	
Outstanding Debt	242,453	0	

Item	Village Cost	County Cost	Discussions
Recreational Sites Within the Village (Rec Board Funding)	County	84,500 through Rec Board funding. HC Arena	
Hines Creek Seniors Handi Bus	County	18,550 100% of all costs for operating and maintaining	
Recycle Bins	County	6,000 annually	
Fire fighting services	5%	95%	
Fire Fighting Equipment		100%	
FCSS Funding		Application process, various programs	
Street Sweeper	County	3,000 annually to store in HC	
Weed control	County	Cost recovery	
Development Services	County	Cost recovery	
Continuing Education		100%	
Mutual Aid Emergency	Assistance when needed	Assistance when needed	

Village of Hines Creek - 2024

Services	Village of Hines Creek	Clear Hills County & Hamlets	Discussions
*Recycling (County Supplied)	County	100%	
Transfer Stations	County	9 facilities through-out County	Continue to provide
Curb Side Garbage collection	Water, Sewer, Garbage: Residential 168.00/bimonthly Commercial 176.00/bimonthly Metered Accounts - The Village has 7 metered accounts and are charged as follows: Flat Rate 27.00 for first 3000 gallons used and 6.75 for each additional 1000 gallons thereafter Water Meters: In 2015 the Village received funding through the Federal Gas Tax Program for a water meter project however, as the monies were not spent within two years, we must reallocate those monies to a different project.	0	Follow County procedure (private)
Water Meters		\$335-\$2,010 per water meter	All residents & businesses will be metered
Domestic potable water		.021 per gallon	Regional Water line tie in to Village. Cost recovery
Industrial potable water		.05 per gallon	
Industrial non-potable water		.04 per gallon	
Wastewater		.0060 per gallon	
*Raw water Supply (shortage)			
Hamlet/Village Snow removal	Public Works provides for snow removal from roadways, alleyways and sidewalks Private Snow Removal is provided at a fee of \$20.00/driveway only after essential snow removal is completed however administration recommends that residents contact privately for snow removal as the Village does not want to compete with private industry.	Contracted	Contracted

Village of Hines Creek - 2024

Services	Village of Hines Creek	Clear Hills County & Hamlets	Discussions
*Street sweeper	0	100%	Continue to provide
Fire services	5%	95%	Continue to provide
Recreations	<i>Total Arena & Fitness Center Expenses</i> \$135,443.53 <i>Total Arena & Fitness Center Revenue</i> \$158,503.93		Recreation Operating Committee? All recreation eg. Arena, spray park
Emergency management			Continue
Business licencing	yes	-	Remove from Services
Fire Permits	yes	-	Remove from Services
Seniors		Senior Driveway Snowplowing/summer grading	Continue to follow County procedure
Grading/maintenance		Contracted	Continue
Rental Equipment		100 % County owned	Continue
Subdivision & expansion	The Village does not have any subdivision plans currently.		

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2024
Originated By:	Jason Ruecker, Councillor
Title:	Water Wells
File:	11-02-02

DESCRIPTION:

Councillor Ruecker requested a discussion regarding Water Wells.

ATTACHMENT:

RESOLUTION by..... to

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Business Directory
File:	11-02-02

DESCRIPTION:

Clear Hills County publishes a Business Directory Booklet that lists local businesses within the County and Hines Creek, as well as businesses owned by individuals who live or own land in Clear Hills County.

The current booklet was last updated in 2022. At that time, Council offered free business cards to owners who signed up to be listed in the directory. Despite having new businesses join the directory over the past year, no requests for business cards have been made.

Currently we have 6 new businesses to add to the directory and 3 businesses to remove as they are no longer active.

ATTACHMENT:

RESOLUTION by..... to

Initials show support - Reviewed by:	Manager:	CAO: <i>nr</i>
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Alberta Municipalities Convention and Trade Show
File:	11-02-02

DESCRIPTION:

Reeve Bean has requested to attend the Alberta Municipalities Convention and Trade Show in Red Deer, Alberta September 25 – 27, 2024.

ATTACHMENT:

2024 Alberta Municipalities Convention & Trade Show Overview Agenda

RESOLUTION by..... to approve the attendance of Reeve Bean to the Alberta Municipalities Convention and Trade Show in Red Deer, Alberta September 25 – 27, 2024.

Initials show support - Reviewed by:	Manager:	CAO: 
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2024 Alberta Municipalities Convention & Trade Show Overview Agenda

***Please note, sessions and timing are subject to change. All Pre-Convention sessions, along with the Host City Reception, require additional fees.**

Tuesday, September 24	7:00 am – 5:00 pm	Registration open
	8:30 am – 4:00 pm	EOEP Course (Pre-Convention)
	8:30 am – 4:00 pm	EOEP Course (Pre-Convention)
	8:30 am – 4:00 pm	EOEP Course (Pre-Convention)
	8:30 am – 4:00 pm	RMRF Legal Seminar (Pre-Convention)
Wednesday, September 25	7:30 – 8:30 am	Registration & Breakfast
	8:30 am	Welcome
	9:15 – 10:30 am	Education Session (5 Concurrent)
	11:00 am – 12:15 pm	Education Session (5 Concurrent)
	12:15 – 1:30 pm	Lunch
	1:30 pm – 3:00 pm	Opening Ceremonies & Keynote Address
	3:00 – 5:30 pm	Trade Show Opening Reception
	4:00 – 5:30 pm	Women's Networking Reception
	Evening	Networking Events
Thursday, September 26	8:00 – 9:30 am	Breakfast
	8:00 – 10:00 am	Trade Show
	10:00 – 10:10 am	Welcome
	10:10 am – 11:30 am	Resolutions
	11:30 am – 12:00 pm	Premier's Address
	12:00 – 1:00 pm	Lunch
	1:00 – 2:15 pm	Education Session (5 Concurrent)
	2:30 – 2:45 pm	Address from the Leader of the Opposition
	2:45 – 4:15 pm	Resolutions Session Continued

	4:30 – 4:45 pm	Address from Municipal Affairs
	4:45 – 6:30 pm	Municipal Affairs Reception
	7:00 – 11:00 pm	Host City Reception – Red Deer Through the Eras
	Evening	Networking Events
Friday, September 27	7:00 am	Breakfast
	8:00 – 8:15 am	Welcome
	8:15 – 10:00 am	Annual General Meeting & Board elections
	10:00 am – 11:00 am	Minister Dialogue #1
	11:10 am – 12:10 pm	Minister Dialogue #2
	12:15 – 1:00 pm	Closing Entertainment
	1:00 pm	Goodbye and see you in 2025

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of August 14, 2024 to August 27, 2024 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of August 14, 2024 to August 27, 2024 for a total of \$399,071.31.

Initials show support - Reviewed by:	Manager:	CAO: 
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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	8/14/24	8/27/24		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
4 IMPRINT	029551	8/27/24	\$1,156.89
Invoice Description Invoice Number Invoice Amount			
Promo Items		12705498	\$1,156.89
ALBERTA ASSESSORS ASSOCIATION	029552	8/27/24	\$446.25
Invoice Description Invoice Number Invoice Amount			
2024 AMPTA Memberships		13599	\$446.25
ALS CANADA LTD	029553	8/27/24	\$565.53
Invoice Description Invoice Number Invoice Amount			
Worsley Water Sample		3311501873	\$565.53
AMSC INSURANCE SERVICES LTD	029554	8/27/24	\$11,649.44
Invoice Description Invoice Number Invoice Amount			
August Benefits		1754-2024-08	\$11,649.44
BOSCHWICK CONTRACTING	029555	8/27/24	\$13,820.64
Invoice Description Invoice Number Invoice Amount			
Worsley GB01		689	\$7,063.88
Bear Canyon GB09		688	\$6,756.76
BROWNLEE LLP	029556	8/27/24	\$5,932.45
Invoice Description Invoice Number Invoice Amount			
O&G Tax Collections		571042	\$1,269.45
Legal Opinion		571002	\$4,663.00
CAL-R CONTRACTING LTD.	029557	8/27/24	\$2,021.25
Invoice Description Invoice Number Invoice Amount			
Washout Repair/Trucking		13607	\$2,021.25
CLEAR HILLS WASTE MANAGEMENT	029558	8/27/24	\$13,349.58
Invoice Description Invoice Number Invoice Amount			
Transfer Stations Contract		220	\$10,340.62
Load/Haul Oversized Material		221	\$3,008.96

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																																				
CLEARDALE AGRICULTURAL SOCIETY	029559	8/27/24	\$5,705.00																																				
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>July Green Area Maint Agmt 191</td> <td>10205</td> <td>\$4,305.00</td> </tr> <tr> <td>May/June Green Maint Agmt 191</td> <td>10204</td> <td>\$1,400.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	July Green Area Maint Agmt 191	10205	\$4,305.00	May/June Green Maint Agmt 191	10204	\$1,400.00																											
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CLEARDALE CO-OPERATIVE LTD.	029560	8/27/24	\$167.86																																				
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CLEARTECH INDUSTRIES INC.	029561	8/27/24	\$4,075.85																																				
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Chemical & Freight	INV1127150	\$4,075.85																																					
COX NANCY	029562	8/27/24	\$1,000.00																																				
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COX, GERALD	029563	8/27/24	\$7,875.00																																				
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DHL	029565	8/27/24	\$155.40																																				
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FEHR TIRECRAFT LTD.	029566	8/27/24	\$5,172.00																																				
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FLAMAN	029567	8/27/24	\$3,116.40
Invoice Description Invoice Number Invoice Amount			
Parts Unit 64-33 AA026718 \$3,116.40			
FOSTER'S AGRI-WORLD	029568	8/27/24	\$4,977.94
Invoice Description Invoice Number Invoice Amount			
Parts Unit 63-75 P0754202 \$1,932.44			
Parts & Freight Unit 63-23 P0754102 \$1,186.47			
Tire & Freight Unit 63-75 P0770902 \$1,859.03			
GARNER VEGETATION CONTROL	029569	8/27/24	\$894.05
Invoice Description Invoice Number Invoice Amount			
Utility Deposit Refund 080124 \$894.05			
GLOBAL FLEET INFORMATION	029570	8/27/24	\$687.75
Invoice Description Invoice Number Invoice Amount			
Monthly Fees 221961 \$687.75			
GOVERNMENT OF ALBERTA	029571	8/27/24	\$71,879.77
Invoice Description Invoice Number Invoice Amount			
2024 DIP Requisition 0504-032824 \$71,879.77			
GRADE PRO CONTRACTING LTD.	029572	8/27/24	\$12,610.51
Invoice Description Invoice Number Invoice Amount			
Whitelaw GB15 1273 \$4,987.50			
Cleardale GB07 1272 \$7,623.01			
GRIMSHAW GRAVEL SALES	029573	8/27/24	\$3,973.73
Invoice Description Invoice Number Invoice Amount			
App & Rd Rep Gravel & Trucking 24515 \$3,973.73			
H & G MASON HOLDINGS	029574	8/27/24	\$5,139.75
Invoice Description Invoice Number Invoice Amount			
Load & Haul Dirt & Garbage 2018 \$1,869.00			
Load & Haul Dirt & Garbage 2019 \$2,803.50			
Load & Haul Dirt 2020 \$467.25			
HICKOK BRUCE	029575	8/27/24	\$498.75
Invoice Description Invoice Number Invoice Amount			
2nd Quarter Fire Honorarium BH01-081324 \$498.75			

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HINES CREEK GENERAL STORE	029576	8/27/24	\$1,171.36
Invoice Description	Invoice Number	Invoice Amount	
County BBQ Watermelon	10110055552	\$200.00	
County BBQ Groceries	10110055546	\$1,162.65	
HITECH BUSINESS SYSTEMS LTD.	029577	8/27/24	\$453.65
Invoice Description	Invoice Number	Invoice Amount	
Copier Service Agreement	1763756	\$245.11	
Copier Service Agreement	1763755	\$208.54	
HONEY FILMS	029578	8/27/24	\$1,100.00
Invoice Description	Invoice Number	Invoice Amount	
Senior's Video Final Invoice	MVCH003	\$1,100.00	
HYDROGEOLOGICAL CONSULTANTS LT	029579	8/27/24	\$27,005.32
Invoice Description	Invoice Number	Invoice Amount	
WWTP Well Engineering	30653	\$27,005.32	
JANZEN, GERHARD	029580	8/27/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83386-080624	\$100.00	
MAIN-WAY ELECTRICAL & INSTRUME	029581	8/27/24	\$35,700.00
Invoice Description	Invoice Number	Invoice Amount	
WWTP Scada Project Prog #1	3725	\$35,700.00	
MILLER JADE	029582	8/27/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83383-080624	\$50.00	
NORTH PEACE GAS COOP LTD.	029583	8/27/24	\$1,216.10
Invoice Description	Invoice Number	Invoice Amount	
WWTP Heat	927018	\$1,459.35	
CWP Heat	928033	\$170.73	
PARTLINE PLUS	029584	8/27/24	\$1,168.42
Invoice Description	Invoice Number	Invoice Amount	
Culvert Guard Parts	001-039570	\$8.57	
Chainsaw Chain & File	001-040126	\$36.73	
Cord Reel - Worsley Fire Hall	001-039712	\$71.40	
Culvert Guard Parts	001-039569	\$50.24	
Supplies Units 63-07 & 63-29	001-039677	\$1,001.48	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PEACE COUNTRY SUPPLY	029585	8/27/24	\$301.42
Invoice Description	Invoice Number	Invoice Amount	
Sign Bolts	002-125307	\$33.89	
Oil Unit 63-66	002-125849	\$85.95	
Mowing Supplies	002-125851	\$16.58	
Sprayer Wiring	002-125736	\$108.78	
Filter for Emergency Pump	002-126115	\$56.22	
PROGRADE SERVICES LTD.	029586	8/27/24	\$8,736.00
Invoice Description	Invoice Number	Invoice Amount	
Mont GB03	4382	\$8,736.00	
RMA INSURANCE LTD.	029587	8/27/24	\$170.98
Invoice Description	Invoice Number	Invoice Amount	
ANI Insurance Additions	INS00073766	\$67.98	
ANI Insurance Additions	INS00073725	\$20.60	
ANI Insurance Addition	INS00073667	\$82.40	
ROADATA SERVICES LTD	029588	8/27/24	\$235.20
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services - July	00084303	\$235.20	
ROCKY MOUNTAIN EQUIPMENT	029589	8/27/24	\$7,254.44
Invoice Description	Invoice Number	Invoice Amount	
Repair Cab Mounts Unit 63-67	W20411	\$7,254.44	
RUSSELL WANDA & BRIAN	029590	8/27/24	\$7,140.00
Invoice Description	Invoice Number	Invoice Amount	
Sulphur Lake Caretaker	073124	\$7,140.00	
SAVILLE DRILLING LTD.	029591	8/27/24	\$98,074.20
Invoice Description	Invoice Number	Invoice Amount	
WWTP Water Well Pump Test	5641	\$37,905.00	
WWTP Water Well Installation	5640	\$60,169.20	
TRINUS TECHNOLOGIES INC.	029592	8/27/24	\$2,967.03
Invoice Description	Invoice Number	Invoice Amount	
HCFD Laptop & Shipping	8169	\$2,967.03	
VILLAGE OF HINES CREEK	029593	8/27/24	\$346.50
Invoice Description	Invoice Number	Invoice Amount	
County BBQ Hall Rental	20240148	\$346.50	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																		
WORSLEY GENERAL STORE	029594	8/27/24	\$730.30																		
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Grocery Order</td> <td>84513</td> <td>\$730.30</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Grocery Order	84513	\$730.30												
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WYCLIFFE ENTERPRISES LTD.	029596	8/27/24	\$14,411.25																		
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Spreading Gravel	899	\$157.50																			
Eureka River GB14	900	\$1,312.50																			
Report Total			\$399,071.31																		

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 8/14/24 8/27/24
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
029551	4IMPRINT	4 IMPRINT, INC.	8/27/24	ATB	PMCHQ00001270	\$1,156.89
029552	ABASSESSORS01	ALBERTA ASSESSORS ASSOCIATION	8/27/24	ATB	PMCHQ00001270	\$446.25
029553	ALSE01	ALS CANADA LTD	8/27/24	ATB	PMCHQ00001270	\$565.53
029554	AMSC05	AMSC INSURANCE SERVICES LTD	8/27/24	ATB	PMCHQ00001270	\$11,649.44
029555	BOSCHWICK01	BOSCHWICK CONTRACTING	8/27/24	ATB	PMCHQ00001270	\$13,820.64
029556	BROWNLEE01	BROWNLEE LLP	8/27/24	ATB	PMCHQ00001270	\$5,932.45
029557	CALR01	CAL-R CONTRACTING LTD.	8/27/24	ATB	PMCHQ00001270	\$2,021.25
029558	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	8/27/24	ATB	PMCHQ00001270	\$13,349.58
029559	CLEARDALEAG01	CLEARDALE AGRICULTURAL SOCIETY	8/27/24	ATB	PMCHQ00001270	\$5,705.00
029560	CLECO06	CLEARDALE CO-OPERATIVE LTD.	8/27/24	ATB	PMCHQ00001270	\$167.86
029561	CLEARTECH01	CLEARTECH INDUSTRIES INC.	8/27/24	ATB	PMCHQ00001270	\$4,075.85
029562	COXNANCY01	NANCY COX	8/27/24	ATB	PMCHQ00001270	\$1,000.00
029563	COXGERALD01	GERALD COX	8/27/24	ATB	PMCHQ00001270	\$7,875.00
029564	DEERHILL	DEERHILL ROCK AND GRAVEL	8/27/24	ATB	PMCHQ00001270	\$1,512.00
029565	DHL01	LOOMIS EXPRESS	8/27/24	ATB	PMCHQ00001270	\$155.40
029566	FEHR14	FEHR TIRECRAFT LTD.	8/27/24	ATB	PMCHQ00001270	\$5,172.00
029567	FLAMAN02	FLAMAN GROUP OF COMPANIES	8/27/24	ATB	PMCHQ00001270	\$3,116.40
029568	FOSTERS	FOSTER'S AGRI-WORLD	8/27/24	ATB	PMCHQ00001270	\$4,977.94
029569	TEMPO00139	GARNER VEGETATION CONTROL	8/27/24	ATB	PMCHQ00001270	\$894.05
029570	GFI01	GFI SYSTEMS INC..	8/27/24	ATB	PMCHQ00001270	\$687.75
029571	GOVERNMENT02	GOVERNMENT OF ALBERTA	8/27/24	ATB	PMCHQ00001270	\$71,879.77
029572	GRADEPRO	GRADE PRO CONTRACTING LTD.	8/27/24	ATB	PMCHQ00001270	\$12,610.51
029573	GRIMSHAW02	GRIMSHAW GRAVEL SALES	8/27/24	ATB	PMCHQ00001270	\$3,973.73
029574	H&GMASON01	H & G MASON HOLDINGS	8/27/24	ATB	PMCHQ00001270	\$5,139.75
029575	HICKOK02	BRUCE HICKOK	8/27/24	ATB	PMCHQ00001270	\$498.75
029576	HCGENERAL01	HINES CREEK GENERAL STORE	8/27/24	ATB	PMCHQ00001270	\$1,171.36
029577	HITECH01	HITECH BUSINESS SYSTEMS LTD.	8/27/24	ATB	PMCHQ00001270	\$453.65
029578	HONEY	HONEY FILMS	8/27/24	ATB	PMCHQ00001270	\$1,100.00
029579	HYDRO01	HYDROGEOLOGICAL CONSULTANTS	8/27/24	ATB	PMCHQ00001270	\$27,005.32
029580	JANZENG	GERHARD JANZEN	8/27/24	ATB	PMCHQ00001270	\$100.00
029581	MAINWAY	MAIN-WAY ELECTRICAL &	8/27/24	ATB	PMCHQ00001270	\$35,700.00
029582	MILLERJ	JADE MILLER	8/27/24	ATB	PMCHQ00001270	\$50.00
029583	NPGAS01	NORTH PEACE GAS CO-OP LTD.	8/27/24	ATB	PMCHQ00001270	\$1,216.10
029584	PARTLINE	PARTLINE PLUS	8/27/24	ATB	PMCHQ00001270	\$1,168.42
029585	PEACECOUNTRYSUP	PEACE COUNTRY SUPPLY	8/27/24	ATB	PMCHQ00001270	\$301.42
029586	PROGRADE01	PROGRADE SERVICES LTD.	8/27/24	ATB	PMCHQ00001270	\$8,736.00
029587	RMAINS	RMA INSURANCE LTD.	8/27/24	ATB	PMCHQ00001270	\$170.98
029588	ROADATA	ROADATA SERVICES LTD	8/27/24	ATB	PMCHQ00001270	\$235.20
029589	RME01	ROCKY MOUNTAIN EQUIPMENT	8/27/24	ATB	PMCHQ00001270	\$7,254.44
029590	RUSSELLB	WANDA & BRIAN RUSSELL	8/27/24	ATB	PMCHQ00001270	\$7,140.00
029591	SAVILLE01	SAVILLE DRILLING SERVICES LTD.	8/27/24	ATB	PMCHQ00001270	\$98,074.20
029592	TRINUS01	TRINUS TECHNOLOGIES INC.	8/27/24	ATB	PMCHQ00001270	\$2,967.03
029593	VILLAGE01	VILLAGE OF HINES CREEK	8/27/24	ATB	PMCHQ00001270	\$346.50
029594	WGENERAL01	4D HOLDINGS LTD.	8/27/24	ATB	PMCHQ00001270	\$730.30
029595	WSP01	WSP CANADA INC.	8/27/24	ATB	PMCHQ00001270	\$12,355.35
029596	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	8/27/24	ATB	PMCHQ00001270	\$14,411.25

Total Cheques: 46

Total Amount of Cheques: \$399,071.31

ATB MASTER CARD DETAILS			
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION	AMOUNT
6/06/24	Amazon	Lobby Area Furniture - EA	\$ 119.69
6/06/24	Amazon	Lobby Area Furniture - EA	\$ 99.74
6/10/24	Sheraton Suites	Deposit Refund for CAO's FCM Room - EA	\$ (1,229.36)
6/10/24	Sheraton Suites	Councillor Walmsley FCM Room Credit - EA	\$ (245.88)
6/23/24	GoTo Technologies Canada Ltd	Video Conferencing Account - EA	\$ 27.30
6/25/24	Eventbrite	Deputy Reeve Janzen AFPA Registration - EA	\$ 551.25
6/27/24	Canada Post	Newsletter Mailout - EA	\$ 49.62
6/27/24	Canada Post	Newsletter Mailout - EA	\$ 61.79
6/27/24	Canada Post	Newsletter Mailout - EA	\$ 9.36
6/27/24	Canada Post	Newsletter Mailout - EA	\$ 7.96
6/27/24	Canada Post	Newsletter Mailout - EA	\$ 87.75
6/27/24	Canada Post	Newsletter Mailout - EA	\$ 127.33
7/04/24	Amazon	Lobby Area Furniture - EA	\$ 566.98
6/07/24	Amazon	CSM Mouse - AP	\$ 32.65
6/07/24	Amazon	Event Supplies, Batteries, Coffee - AP	\$ 82.66
6/12/24	HP	Reception Printer Ink - AP	\$ 275.08
6/13/24	Peavey Mart	Tools for Mowers - AP	\$ 682.49
6/13/24	Convenience Registries	Drivers Abstracts - AP	\$ 168.00
6/24/24	Amazon	Coffee for Office - AP	\$ 77.34
6/27/24	Amazon	Cooler Bags for BBQ - AP	\$ 115.67
6/27/24	Amazon	Knives for BBQ - AP	\$ 75.03
6/27/24	Amazon	Confetti Poppers for Parade - AP	\$ 17.84
6/27/24	Amazon	Knife Sharpener for BBQ - AP	\$ 31.49
6/28/24	Amazon	Confetti Poppers for Parade - AP	\$ 51.20
6/28/24	Amazon	Coffee for Office - AP	\$ 63.12
7/03/24	Canadian Standards Association	CSA Playground Manual - AP	\$ 89.25
7/03/24	Mastercard	Mastercard Annual Fee	\$ 35.00



ATB

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

MONTHLY STATEMENT
JUN 07 to JUL 05, 2024

We'd like to help you:

atb.com

1-800-332-8383

YOUR ACCOUNT SUMMARY

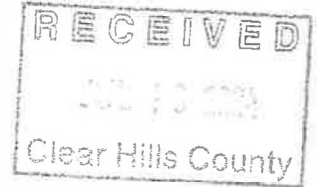
Statement date: July 05, 2024

PREVIOUS CHARGES AND PAYMENTS

Your previous balance	\$13,224.66
Payments made from Jun 07 to Jul 05 - Thank you	-\$13,224.66
Credits	\$0.00
Total payments and credits	-\$13,224.66

NEW CHARGES

Purchases and returns	\$1,995.35
Cash advances and Mastercard cheques	\$0.00
Fees and adjustments	\$35.00
Interest charges	\$0.00
Total new charges	\$2,030.35
Your new balance	\$2,030.35



MINIMUM PAYMENT AND CREDIT LIMIT

Minimum payment due	\$61.00	Your credit limit	\$60,000.00
Payment due date	July 26, 2024	Available credit on Jul 05	\$57,969.65

Page 1 of 6

ATB Financial



Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5

311-4311

Your new balance : **\$2,030.35**

Minimum payment due: **\$61.00**

Payment due date: **July 26, 2024**


Amount enclosed: \$

PFDATFXH **004341**
CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

PAYMENTS AND CREDITS

Any payments you made that we received after July 05, 2024 will appear on your next statement.

Date Posted	Description	Amount (\$)
Jun 27	AUTOMATIC PAYMENT-THANKS	-13,224.66
Total payments and credits		-\$13,224.66

 **\$2,030.35 will be debited from your account and credited as your automatic payment on Jul 26, 2024.**

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Jun 06	Jun 07	AMZN MKTP CA*DK0E78KM3 WWW.AMAZON.CA ON	119.69
Jun 06	Jun 07	AMZN MKTP CA*3I3513IV3 WWW.AMAZON.CA ON	99.74
Jun 10	Jun 10	SHERATON EAU CLAIRE SU CALGARY A CREDIT	-1,229.36
Jun 10	Jun 10	SHERATON EAU CLAIRE SU CALGARY A CREDIT	-245.88
Jun 23	Jun 23	GOTOCOM*GOTOMEETING GOTO.COM QC	27.30
Jun 25	Jun 25	EVENTBRITE/AFPA82NDAGM SAINT JOHN NB	551.25
Jun 27	Jun 27	CPC SCP/C176889818 OTTAWA ON	49.62
Jun 27	Jun 27	CPC SCP/C176889858 OTTAWA ON	61.79
Jun 27	Jun 27	CPC SCP/C176889686 OTTAWA ON	9.36
Jun 27	Jun 27	CPC SCP/C176889534 OTTAWA ON	7.96
Jun 27	Jun 27	CPC SCP/C176890180 OTTAWA ON	87.75
Jun 27	Jun 27	CPC SCP/C176890144 OTTAWA ON	127.33
Jul 04	Jul 04	AMZN MKTP CA*R70LY0DH0 WWW.AMAZON.CA ON	566.98
Total for			\$233.53


Date Charged	Date Posted	Description	Amount (\$)
Jun 07	Jun 07	AMZN MKTP CA*7T7486LM3 WWW.AMAZON.CA ON	32.65
Jun 07	Jun 07	AMZN MKTP CA*R84IX2VT3 WWW.AMAZON.CA ON	82.66
Jun 12	Jun 12	HP *CANADA CO 877-231-4351 NS	275.08
Jun 13	Jun 13	PEAVEY MART #140 PEACE RIVER AB	682.49

(continued on next page)

Page 2 of 6

You can make your payment by:

- Autopay (**pre-authorized debit**)
- **ABM**
- **Telephone** banking
- **Internet** banking
- **Mail**, to the address alongside
- at any **ATB branch**.

 Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5



MONTHLY STATEMENT
JUN 07 to JUL 05, 2024



PURCHASES AND RETURNS (continued)

Date Charged	Date Posted	Description	Amount (\$)
Jun 13	Jun 13	SQ *CONVENIENCE REGIST HINES CREEK AB	168.00
Jun 24	Jun 24	AMZN MKTP CA*RG7F56KR2 WWW.AMAZON.CA ON	77.34
Jun 27	Jun 27	AMZN MKTP CA*RC4PJ9N51 WWW.AMAZON.CA ON	115.67
Jun 27	Jun 27	AMZN MKTP CA*RC4BY1TB2 WWW.AMAZON.CA ON	75.03
Jun 27	Jun 27	AMZN MKTP CA*RC8LQ7260 WWW.AMAZON.CA ON	17.84
Jun 27	Jun 27	AMZN MKTP CA*RC9R06TL1 WWW.AMAZON.CA ON	31.49
Jun 28	Jun 28	AMZN MKTP CA*RC1985GF1 WWW.AMAZON.CA ON	51.20
Jun 28	Jun 28	AMAZON.CA*RC7YR9X52 AMAZON.CA ON	63.12
Jul 03	Jul 03	CANADIAN STANDARDS ASS ETOBICOKE ON	89.25
Total for			\$1,761.82
Total purchases and returns			\$1,995.35

FEES AND ADJUSTMENTS

Date Posted	Description	Amount (\$)
Jul 03	ANNUAL FEE	35.00
Total fees and adjustments		\$35.00

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	8.95 (v)
Cash advances and Mastercard cheques	0.00	8.95 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

FOR YOUR BUDGETING - HOW YOU USED YOUR CREDIT CARD(S)

Category	Spent This Period (\$)
Dining and entertainment	551.25
Grocery	0.00
Professional services	89.25
Retail stores	984.87
Utilities	1,333.41
Home improvement and maintenance	0.00
Travel and lodging	-1,475.24
Vehicle expenses (fuel, repair)	0.00
Business services	511.81
Miscellaneous	0.00
Sub-total (purchases and returns)	\$1,995.35
Cash advances and Mastercard cheques	\$0.00
Grand total	\$1,995.35

Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2024
Originated By:	Crystal Dei, Community Services Coordinator
Title:	AWARD TENDER 2024-P10 Running Lake Campground Day Use Shelter Sanding and Refinishing
File:	71-10-34

DESCRIPTION:

Tenders were opened for Proposal 2024-P10 Running Lake Campground Day Use Shelter Sanding and Refinishing Tuesday, August 16, 2024 at 9:35 a.m. Council is presented with the analysis of the results.

BACKGROUND:

C433-24(8-13-24) RESOLUTION by Councillor Giesbrecht to open proposals for Proposal 2024-P10 Running Lake Campground Day Use Shelter Sanding and Refinishing, analyze results and bring back a recommendation to the next Council meeting.
CARRIED.

ATTACHMENT:

- Running Lake Campground Day Use Shelter Sanding & Refinishing analysis
- Pictures of Running Lake Shelter

BUDGET:

\$15,000.00 to come out of the Economic Development Reserve budget.

OPTIONS:

1. To award Proposal 2024-P10 Running Lake Campground Day Use Shelter Sanding and Refinishing to Lavergne Construction (1988) LTD. for \$ 17,419.00 plus GST as per the submitted Proposal with funds to come out of the Economic Development Reserve budget.
2. To reject all Proposals received.

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Tender 2024-P10 Running Lake Campground Day Use Shelter Sanding and Refinishing		
	Bidder	Lavergne Construction (1988) LTD.
1	Name and Address	✓
2	Prices	17,419.00 + 870.95 = 18,289.95
3	Reference Related experience	✓
4	Proof of Valid Insurance	✓
5	Alberta WCB Clearance	✓
6	Product	✓
7	Days to finish project	12
	Budget \$15,000.00	

Running Lake Day Use Shelter



Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	August 27, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

- Subdivision Authority Update
- Agricultural Fieldman Report **Attachment #1**
- Vacation Days

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for August 27, 2024, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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PEST CONTROL

• **Wolves Claimed 2024 YTD:**

Total #	Total \$
11	\$2200.00

1. The Board had a tour of the two Colony feedlots planned for Aug 7th but was cancelled due to wet conditions. Colonies would like to reschedule after Harvest.
2. Administration is looking into the cost of hosting a livestock handling workshop in the future.
3. Right of Way spraying is progressing nicely, with approximately 50% of problem areas complete.
4. Wheat Head surveys for Alberta Agriculture were completed August 20. We survey 3 wheat fields for the province.
5. Now that some canola is being swathed, we will be starting the clubroot and blackleg surveys. We survey 25 fields for ourselves and 4 fields for the province.
6. Weed inspectors have been replacing missing culvert marker posts while they are spraying.
7. The mowers will have completed a shoulder cut on the full county by end of august and have a full cut done on over a third of the county. They have been running 2 mowers on double shift (6:00am-10:00pm), however, with the days getting shorter, they will go to 10 hour single shifts after the end of August.
8. Administration has sent out a resource stream grant proposal to Alberta Agriculture to try and get an estimate of what the County could receive for funding in order to do extension and education work in house. Expecting an answer by end of August.
9. Factsheets and contact links have been submitted for publishing in the newsletter on CAP grants available to producers for dugouts and wells and also one for on farm efficiency grants.
10. Acquired estimates for replacing the 4 AC units in the office, as they are reaching end of life. Will include \$30,000.00 in next years budget to do this.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Graders are grading on an as needed basis.

Roads, Culverts & Approaches

- Spot graveling will be done on an as needed basis.
- Installation of new approaches is ongoing.
- Culvert and centerline replacement is ongoing.
- MDP Oilfield Services Ltd. is scheduled to begin the construction of approximately 1000 meters of new local road on Range Road 124 North of Township 840, located in the Bear Canyon area, at the end of August. The preconstruction meeting has been completed.
- Szmata Projects Ltd. is scheduled to begin the replacement of Bridge File 71273, located in the Whitelaw area, the first week of September. The preconstruction meeting has been completed.
- Griffin Contracting Ltd. has been contacted to provide a cost estimate for the repair of Bridge File 71596, located North of the David Thompson Hall, and Bridge File 72220, located beside the Worsley Health Centre.

Hamlet of Cleardale Projects

- WSP Canada Inc. is working to complete the final design for the Hamlet of Cleardale street and sewer upgrade.

2024 Worsley Water Well

- The pump flow recovery test has been completed, and reports are good.
- Saville Drilling Ltd. has ordered the required pump and will be installing the pump when it arrives. Approximately 5 weeks.
- WSP Canada Inc. is working to provide a cost estimate to design and engineer the connection of the 2024 Worsley Water Well to the Worsley Water Treatment Plant.

Eight Mile Corner Water Well

- The Eight Mile Corner Water Well has been drilled to a dept of 500 feet and was unfortunately all clay. The well has been plugged and abandoned.

Other

- Sign replacement for faded signs and signs with broken posts is ongoing.
- Richmond Steel Recycling is scheduled to collect the recyclable steels at the Transfer Stations at the end of October.

ATTACHMENTS:

Public Works Action Worksheet

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:



CAO:



2024 Public Works Approach, Culverts and Other Maintenance Projects

Date	Div.	Project	Requested By	Location	Range Road	New	Replace	Completed	Notes
May 8/2024	3	A-Pipe	Daniel Driedger	Eureka River	RGE63	x		x	Field App x2
May 9/2024	4	A-Pipe	Andrew Hale	Worsley	RGE82	x		x	New resident app
May 10/2024	5	A-Pipe	Murphy	Worsley	RGE80	x		x	Field App x2
May 11/2024	5	A-Pipe	Murphy	Worsley	RGE80			x	Old app lowered culvert
May 13/2024	1	A-Pipe	Clear Hills County	Whitelaw	TWP 832	x			New app for Shewchuk pit
June 27/24	4	C-Pipe	Clear Hills County	Clear Praire	Road		x	x	Old pipe failed
May 15/2024	6	C-Pipe	Clear Hills County	Worsley	RGE 74	x		x	New centerline at the end of the road
May 14/2024	5	Rip-rap	Clear Hills County	Worsley	TWP 860			x	Rip-rap at the end of the culvert
May 14/2024	5	Rip-rap	Clear Hills County	Worsley	RGE 75			x	Rip-rap at the end of the culvert close to the bridge
May 9/2024	4	trees	Clear Hills County	Worsley	Rge 80			x	Push Trees out if ditch
May 6/2024	4		Clear Hills County	Worsley				x	Cleaned out culvert ends in Worsley
May 22/2024	3	A-Pipe	Driedger	Worsley	Rge 70	x		x	New Field app
May 22/2024	3	A-Pipe	Clear Hills County	Worsley	Rge 65		x	x	Replace damaged field app pipes x2
May 24/2024	3		Clear Hills County	Eureka River	Rge 55			x	Take out abandoned oil field pipe
May 24/2024	3	A-Pipe	David Gillett	Eureka River	Rge 52		x	x	Old concrete pipe failed
May 27/2024	5	C-Pipe	Clear Hills County	Worsley	TWP 854		x	x	Old pipe failed put in new pipe
May 6/2024	4	A-Pipe	Clear Hills County	Worsley	Rge72	x		x	New Field app
June 17/24	4	A-Pipe	Benny Hale	Worsley	Rge 75		x	x	Upgrade app
June 18/24	4	C-Pipe	Clear Hills County	Worsley	Rge 90		x	x	old pipe failed
June 18/24	3	C-Pipe	Clear Hills County	Eureka River	Rge 50		x	x	old pipe failed
June 20/24	4		Baptist Church	Worsley	Worsley			x	Delivered 2 pipe to church/Council approved
June 20/24	4	C-Pipe	Clear Hills County	Worsley	Twp 874			x	Clean out beaver dam in pipe
July 4/24	6	A-Pipe	Clear Hills County	cleardale	Rge 94		x	x	replaced the church and school app
July 5 /24	6	A-Pipe	Clear Hills County	cleardale	Rge 91		x	x	old pipe failed put in new pipe
July 8 /24	7	C-Pipe	Clear Hills County	Bear Canyon	TWP 840		x	x	Beavers plugged culverts / replaced 2 pipes
July 10/24	7	C-Pipe	Clear Hills County	Bear Canyon	TWP 840		x	x	old pipe to short,
July 18/24	6	A-Pipe	Clear Hills County	cleardale	Rge 91		x	x	Replace old pipe + update app
July 16 /2024	7	C-Pipe	Clear Hills County	Bear Canyon	Rge 125		x	x	Replace old pipe x3
July 16 /24	7	A-Pipe	Hutterite	Bear Canyon	Rge 124		x	x	Old pipe failed
	2	A-Pipe	Clear Hills County	Hines Creek	Rge 50		x		Old pipe plugged with sand
July 18/24	3	A-Pipe	Clear Hills County	Eureka River	TWP 862	x		x	Water well app
July 30/24	2	A-Pipe	Kobbert	Hines Creek	Rge 61		x	x	Old pipe failed on app x2
July 30/24	2	A-Pipe	Kobbert	Hines Creek	Rge 61		x	x	old pipe to short,
July 31/24	2		Clear Hills County	Hines Creek	Rge 61			x	Repaired road slide
Aug 2/24	2	A-Pipe	Peterowich	Hines Creek	TWP 834	x		x	2 new field app
Aug 2/24	2	A-Pipe	Skoyun	Hines Creek	Rge 61		x	x	Upgrade dry app
Aug 7/24	2	A-Pipe	Basnett	Hines Creek	Rge 34	x		x	New field app
Aug 8/24	1	A-Pipe	Hagen	Deer Hill	TWP 842		x	x	Old pipe failed

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	August 27, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Energy Industry and Municipalities - RMA

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the August 27, 2024, Regular Council Meeting.

Initials show support - Reviewed by: **Manager:** **CAO:** 



RMA
RURAL MUNICIPALITIES
of ALBERTA

Energy Industry and Municipalities

Briefing for RMA Members

August 2024

Introduction

RMA hosted a member townhall on August 13, 2024 to share information with members on several provincial government initiatives related to the oil and gas industry that could impact the financial health of rural municipalities. The topics discussed include:

- ◆ Ministerial Order 43/2023;
- ◆ Mature Asset Strategy;
- ◆ Assessment Model Review;
- ◆ Premier’s review of the AER; and
- ◆ Subsidization of the energy industry from municipal revenues.

Each of these policies on their own present risks to rural municipalities, although it is likely most municipalities could make adjustments to adapt. However, as these issues are evolving simultaneously, the cumulative impacts represent significant challenges for rural municipalities.

This briefing will provide an overview of each of the topics and provide information on what RMA is doing along with actions RMA members can take.

Ministerial Order 43/2023

What it is

[Ministerial Order 43/2023](#) (MO) was issued by the Minister of Energy and Minerals and directs the Alberta Energy Regulator (AER) to block the transfer of assets between two energy companies where one of them has property tax arrears in excess of \$20,000. This MO was in response to RMA's advocacy on unpaid municipal taxes. When it was implemented in 2023, RMA viewed it as a partial solution to the issue. After roughly a year of implementation, it is clear that the MO does not address "zombie companies" who continue to operate and not pay taxes, but are also not transferring assets.

Why we're talking about it

The Government of Alberta (GOA) is currently considering whether to amend the MO. The Orphan Well Association (OWA) and industry stakeholders have argued that the application of the MA on assets under control of the OWA is preventing those assets from being purchased by operating companies, and sending producing wells into the OWA's inventory. When most oil and gas companies enter bankruptcy, they own a mix of profitable and non-viable assets. If that company had outstanding municipal taxes, the MO will block the OWA from selling those assets unless the receiving company pays all of the insolvent company's unpaid municipal taxes. RMA is concerned that any weakening of the MO will create a "slippery slope" effect where assets at risk of entering the OWA are allowed to become exempt from the transfer requirements. It also could result in marginally profitable assets being transferred from the OWA to companies with existing viability risks that are likely to continue to ignore tax payment obligations in order to minimize the OWA inventory and therefore keep the industry's OWA levy costs as low as possible. In other words, there is a risk that allowing assets to more easily be transferred out of the OWA could result in assets being transferred to companies that are not well-positioned to operate them responsibly.

What RMA is doing

RMA is engaged with the GOA and other stakeholders to share concerns about how changes to the MO may impact the effectiveness of the Order. Additionally, RMA continues to seek policy changes that will require municipal taxes to be paid as a condition of operating oil and gas facilities.

Mature Asset Strategy

What it is

The Premier's office is beginning work on a Mature Asset Strategy to support the continued operation of older, less profitable oil and gas assets, primarily in southern Alberta. The Strategy is driven by a concern on the part of government and industry that economic forces and fixed operating costs linked to property taxes, regulatory and reclamation requirements, and other factors are impacting the profitability of mature assets, resulting in untapped oil and gas resources because the economic case for extraction no longer exists. Six stakeholder working groups are being created to develop the Strategy, including a municipal working group to explore municipal assessment and taxation through a lens of whether the current assessment and taxation model is appropriate to support the continued operation of mature assets.

Why we're talking about it

The strategy assumes that exploitation of mature assets is stalled due to regulatory costs and taxes. RMA is concerned as the strategy working groups are likely to be comprised mainly of industry representatives, and could focus on "solutions" such as:

- ◆ Reduced regulatory oversight for liability management;
- ◆ Shifting liability management from industry to public;
- ◆ Reduced expectations for environmental monitoring and reclamations;
- ◆ Changes to the assessment model through Schedule D depreciation or a fundamental restructuring of how mature assets are assessed; and
- ◆ Pressure on municipalities to apply property tax breaks/incentives.

What RMA is doing

RMA is engaged with the Premier's office to bring the rural municipal perspective to the table, emphasizing the role municipal taxes play in funding infrastructure maintenance. The Strategy development process is expected to get underway in September. RMA will provide members with more information as it becomes available.

What RMA members can do

RMA members can meet with local MLAs to counter the narrative that mature assets are uneconomical due to municipal taxes. The simple matter is that these assets no longer produce significant revenue as a result of decreased production and lower natural gas prices. Additionally, RMA members can share with their MLAs the role of municipal revenue in funding infrastructure maintenance, and how the energy industry relies on municipal infrastructure to access natural resources.

Assessment Model Review

What it is

The [Assessment Model Review](#) (AMR) will provide recommendations to the Minister of Municipal Affairs on changes to how regulated assets (such as oil and gas, telecommunications, and railways) are assessed for property tax purposes. The AMR is intended to “modernize” assessment methodology and ensure assessments are based on current technology, construction costs, and other parameters. The current AMR began earlier this year and is scheduled to conclude in 2028.

Why we’re talking about it

The regulated assessment model is highly complex, and any changes to the methodology will impact property tax outcomes. As a result, the AMR process is very important for both municipal and industry stakeholders. Over the past decade, multiple attempts to review and amend the overall regulated assessment model, or specific components of the model, have been unsuccessful as stakeholder positions became entrenched. While RMA is dedicating significant time and capacity to participating constructively and thoughtfully in the current AMR, there are already challenges related to the review scope and process.

What RMA is doing

RMA is actively participating in the AMR, although the process is currently paused to review how engagement moves forward constructively. The GOA has confirmed that the scope is limited to updating the rates and methodology used in the existing model as opposed to re-building the assessment model from scratch. RMA will continue to emphasize that tax policy, including industry incentives, must be developed in a transparent manner outside of the AMR.

RMA provides members regular AMR updates by email. Expect the next update in early September.

Premier's Review of the AER

What it is

In January 2023, the Premier of Alberta formed an advisory council to develop a long-term vision of Alberta's energy future. This work was completed in June 2023, and included significant focus on the Alberta Energy Regulator (AER). While the panel's work was underway, the AER independently engaged with industry to evaluate its own performance. The results of the initial advisory council report and the in-house AER review were not released publicly, but were shared with the Premier. In response, the Premier tasked the Minister of Energy and Minerals to review the two AER-related reports and provide recommendations on how the AER should respond. The Minister subsequently formed an independent panel comprised of those with experience in the energy industry to conduct the review and develop a report and recommendations. The [report was recently released](#).

Why we're talking about it

The final report recommends that the AER's scope be narrowed to focus strictly on technical issues and risk-based decision making. The report is written from the perspective of "the regulated" (the companies under the AER's purview) and frames its recommendations and criticisms in terms of how AER's processes and responsibilities should be modified to enhance efficiency and certainty for industry, with virtually no consideration of other stakeholders impacted by the industry, aside from vague references to environmental protection and the confusing approach to Indigenous engagement/partnership. This is significant for the RMA, as engaging with municipalities and considering municipal concerns in the AER approval process is viewed by the report's authors as out of scope from their view of the AER's appropriate scope. This perspective contradicts the RMA's position on the AER's role, as well as much of the academic literature on effective industry regulation, which typically argues that the role of an industry regulator is to understand and represent the concerns and perspectives of the public in relation to the industry and ensure that risks to impacted stakeholders are minimized. Much of RMA's criticisms of the AER for taking no action to address unpaid taxes is framed around the idea that the regulator's role is to represent and protect the public interest, which this report refutes completely.

What RMA is doing

RMA has shared concerns with the report with the Premier and is monitoring for possible next steps in terms of further discussion or implementation of the recommendations.

Subsidization of the Oil and Gas Industry

What it is

Since 2021, the GOA has made several policy decisions to subsidize the oil and gas industry using municipal revenue. While the issue of unpaid oil and gas property taxes, which has been a priority area for many years, is an example of policy *inaction* that has allowed an informal industry subsidy to persist, several other deliberate decisions have had major impacts on municipal revenues with unclear benefits for industry. These include the zero-ing of the Well Drilling Equipment Tax (WDET) rate, a three-year property tax holiday on newly drilled wells, and a 30% assessment reduction on shallow gas wells. Based on RMA's analysis, from 2021 to 2023, these four GOA policy decisions have cost RMA members \$332 million in lost revenue:

- ◆ \$91.74 million from the elimination of the Well Drilling Equipment Tax;
- ◆ \$52.59 million from the holiday on assessment on newly drilled wells;
- ◆ \$25.44 million as a result of the 35% reduction in assessment on shallow gas wells; and
- ◆ \$162.46 million in unpaid taxes during this three-year period.

While the current government narrative is most focused on mature assets, the majority of the subsidization since 2021 (WDET and new drill holiday) has focused on reducing costs for drilling new, immediately profitable wells.

Why we're talking about it

RMA members have already been the source of significant subsidies to the oil and gas industry, as reflected in the numbers above. Other elements, such as the AMR, shrinking the AER's scope, or the Mature Asset Strategy all have the potential to further decrease municipal revenues or increase local risks associated with the industry. It is important for RMA and RMA members to inform the GOA that they have already been the source of subsidy to the energy industry, and additional efforts to reduce municipal revenues will place municipalities in significant financial distress. RMA plans to use this subsidization data to inform our involvement and position development in all of the issues outlined in this briefing in the coming months.

The Big Picture

RMA is engaged on each of these separate issues directly. This includes participating in working groups, preparing submissions for formal consultations, and responding to relevant reports outside of the consultation process. To counter the overarching narrative, RMA is looking for opportunities to encourage local advocacy. The information in this briefing is intended to both inform members on RMA's recent work as well as give members tools to use when meeting with local MLAs. Stay tuned for more detailed information on some or all of these issues as they develop in the coming months.

Questions?

Contact Policy Advisor Warren Noga at warren@RMAAlberta.com or GM of Policy and Advocacy Wyatt Skovron at wyatt@RMAAlberta.com.

Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting August 27, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
2024 Alberta Municipalities Convention & Trade Show	September 25 – 27, 2024	Red Deer, Alberta	Bean
Alberta Forest Products Association AGM and Conference	October 8-11, 2024	Banff, AB	Janzen
Rural Community Health Provider Attraction and Retention Conference	October 8 - 10th, 2024	Wainright, Alberta	
Alberta Recycling Conference	Oct 30-Nov 1, 2024	Banff, Alberta	

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information August, September, and October 2024 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
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AUGUST 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5	6 Policy & Priority	7	8	9 Zone 4-ALL	10 <i>Worsley Parade-ASB</i>
11	12	13 Council	14 Joint Muni Mtg-ALL	15	16	17
18	19 Village of HC Joint Mtg-All	20 ASB-DJ, JR	21	22	23	24
25	26 MPTA Board- AB	27 Council	28	29	30	31

SEPTEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labor Day	3 Policy & Priority-All	4 NPHF-DW	5	6	7
8	9	10 Council	11	12 GGAMAC-DW	13 MMSA=AB	14
15	16 Biggest Vegetable Contest	17 ASB-DJ, JR	18	19	20	21 PLS-AB
22	23	24 Council	25 Alberta Muni Conference - AB	26	27	28
29	30 National Day for Truth and Reconciliation Day	1	2	3	4	5

OCTOBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
		Policy & Priority Mtg				
6	7	8	9	10	11	12
		Alberta Forest Products Association-DJ				
		Council				
13	14	15	16	17	18	19
	Thanksgiving					
20	21	22	23	24	25	26
		Council				
27	28	29	30	31	1	2

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society