

**AGENDA  
CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
TUESDAY, OCTOBER 8, 2024**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, October 8, 2024, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

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**CALL TO ORDER**

**1. AGENDA**

**2. MINUTES:**

- 3. Previous: Policy & Priority Meeting Minutes, October 1, 2024 ..... 2**
- Previous: Regular Council Meeting Minutes, September 24, 2024..... 5**

**4. DELEGATION(S)**

- Town of Fairview 11:00 a.m..... 11**

**5. PUBLIC HEARING**

**6. TENDER OPENING**

**7. NEW BUSINESS**

**a. COUNCIL**

- 1. Management Team Activity Report ..... 27**
- 2. Councillor Reports ..... 39**
- 3. Continuing Education Scholarship Awards ..... 40**
- 4. Christmas Office Hours ..... 45**
- 5. Village of Hines Creek Meeting Request..... 47**
- 6. Outstanding Youth Award Draft Policy..... 50**

**b. CORPORATE SERVICES**

- 1. Accounts Payable..... 53**

**c. COMMUNITY SERVICES**

- 1. Appreciation Banquet ..... 65**

**d. PUBLIC WORKS**

**8. WRITTEN REPORTS:**

- 1. Chief Administrative Officer's Report..... 67**
- 2. Public Works Manager's Report ..... 69**

**9. COUNCIL INFORMATION (Including Correspondence)..... 72**

**10. CALENDARS..... 75**

**11. CLOSED MEETING ITEMS**

**12. ADJOURNMENT**

**MINUTES OF CLEAR HILLS COUNTY  
POLICY & PRIORITY MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, OCTOBER 1, 2024**

**PRESENT**

Amber Bean	Reeve
David Janzen	Deputy Reeve
Danae Walmsley	Councillor (via telephone)
Susan Hansen	Councillor
Jason Ruecker	Councillor
Abe Giesbrecht	Councillor
Nathan Stevenson	Councillor

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)

**ABSENT**

**CALL TO ORDER**

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA**

**P501-24(10-01-24)**

**RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the October 1, 2024 Policy & Priority Meeting, as presented. CARRIED.**

**NEW BUSINESS:  
COUNCIL**

Policy 7002 –  
Capital Grant Program

Council is presented with Policy 7002 – Capital Grant Program.

Councillor Stevenson entered the meeting at 9:40 a.m.

**P502-24(10-01-24)**

**RESOLUTION by Councillor Giesbrecht to bring back Policy 7002 – Capital Grant Program with the recommended changes to a future Regular Council Meeting. CARRIED.**

Policy 7003 –  
General Grant  
Program

Council is presented with Policy 7003 – General Grant Program.

Councillor Walmsley entered the meeting at 10:27 a.m.

Reeve Bean Recessed the meeting at 10:49 a.m.

Reeve Bean reconvened the meeting at 10:55 a.m.

**P503-24(10-01-24)**

**RESOLUTION by Reeve Bean to bring back Policy 7003 – General Grant Program with the recommended changes to a future Regular Council Meeting. CARRIED.**

Page 2 of 3  
POLICY & PRIORITY MEETING  
TUESDAY, OCTOBER 1, 2024

Policy 7001 –  
Operating Grant for  
Recreation Boards

Council is presented with Policy 7001 – Operating Grant for Recreation Boards.

Reeve Bean Recessed the meeting at 12:08 p.m.  
Reeve Bean reconvened the meeting at 12:35 p.m.

**P504-24(10-01-24)**

**RESOLUTION by Councillor Ruecker to bring back Policy 7001 – Operating Grant for Recreation Boards with the recommended changes to a future Regular Council Meeting. CARRIED.**

Policy 7004 – Beyond  
Borders Grant  
Program

Council is presented with Policy 7004 – Beyond Borders Grant Program

**P505-24(10-01-24)**

**RESOLUTION by Councillor Hansen to bring back Policy 7004 – Beyond Borders Grant Program with the recommended changes to a future Regular Council Meeting. CARRIED.**

Organizational  
Meeting Date

Council is presented with information on the Organizational Meeting Date

**P506-24(10-01-24)**

**RESOLUTION by Reeve Bean to receive the information on the Organizational Meeting Date of October 29, 2024 for information, as presented. CARRIED.**

Appreciation Banquet  
Update

Council is presented with the Appreciation Banquet Update.

**P507-24(10-01-24)**

**RESOLUTION by Deputy Reeve Janzen to receive the information regarding the Appreciation Banquet for information as presented. CARRIED.**

Minister Letters

Council is presented Minister Letters for Alberta Minister of Municipal Affairs regarding Education Taxes and Asset Management.

**P508-24(10-01-24)**

**RESOLUTION by Councillor Walmsley to recommend Council approve and send the letter to Alberta Minister of Municipal Affairs regarding Asset Management. CARRIED.**

MLA, Todd Loewen  
Meeting Request

Council is presented with information regarding the MLA, Todd Loewen Meeting Request.

No action

Promotional Clothing  
Allowance

Council Requested a discussion regarding Promotional Clothing.

Page 3 of 3  
POLICY & PRIORITY MEETING  
TUESDAY, OCTOBER 1, 2024

**P509-24(10-01-24)**

**RESOLUTION by Reeve Bean table the promotional clothing discussion until a future Meeting. CARRIED.**

Reeve Bean Recessed the meeting at 1:44 p.m.  
Reeve Bean reconvened the meeting at 1:48 p.m.

Clear Hills County  
BBQ Backup  
Locations Policy 6201

Council is presented with Policy 6201 with regards to the Clear Hills County BBQ Backup Locations.

**P510-24(10-01-24)**

**RESOLUTION by Deputy Reeve Janzen to recommend Council approve the addition to Policy 6201- BBQ including the BBQ Backup Locations with the amendment to use Worsley Central School instead of the Eureka River Hall. CARRIED.**

Councillor Ruecker left the meeting at 1:54 p.m.

Outstanding Youth  
Awards

Council requested a discussion regarding Outstanding Youth Awards

**P511-24(10-01-24)**

**RESOLUTION by Councillor Hansen to recommend Council develop a Policy around Outstanding Youth Award for youth aged 16-18 using the same Volunteer Award Community Involvement Criteria. CARRIED.**

Beautification Awards

Council requested a discussion regarding Beautification Awards

**P512-24(10-01-24)**

**RESOLUTION by Councillor Stevenson to recommend Council develop a policy regarding Residential Beautification Awards, having one for Rural and one for Urban. CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the October 1, 2024 Policy & Priority Meeting at 2:24 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, SEPTEMBER 24, 2024**

<b>PRESENT</b>	Amber Bean Abe Giesbrecht Danae Walmsley David Janzen Susan Hansen Jason Ruecker	Reeve (via telephone) Councillor Councillor Deputy Reeve Councillor Councillor
<b>ATTENDING</b>	Allan Rowe Bonnie Morgan Terry Shewchuk	Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM)
<b>ABSENT</b>	Nathan Stevenson	Councillor
<b>CALL TO ORDER</b>	Deputy Reeve Janzen called the meeting to order at 9:30 a.m.	
<b><u>ACCEPTANCE OF AGENDA</u></b> <b>C476-24(9-24-24)</b>	<b>RESOLUTION by Councillor Giesbrecht to adopt the agenda governing the September 24, 2024 Regular Council Meeting, with the addition of 7.b.7. Asset Retirement Obligation Proposal, as presented. CARRIED.</b>	
<b><u>APPROVAL OF MINUTES</u></b> Previous Council Meeting Minutes <b>C477-24(9-24-24)</b>	<b>RESOLUTION by Councillor Hansen to adopt the minutes of the August 27, 2024, Regular Council Meeting, as presented. CARRIED.</b>	
<b><u>NEW BUSINESS: COUNCIL</u></b> Management Team Activity Report <b>C478-24(9-24-24)</b>	Management activity report was reviewed. <b>RESOLUTION by Reeve Bean that the management activity report for August 13, 2024, be accepted, as presented. CARRIED.</b>	
Councillor Reports <b>C479-24(9-24-24)</b>	Council submits the meetings attended in the previous month and a report, if applicable. <b>RESOLUTION by Councillor Ruecker to accept the Councillor Reports for information, as presented. CARRIED.</b>	
<b><u>DELEGATIONS</u></b> Ike Peters	Deputy Reeve Janzen recessed the meeting at 10:07 a.m. Deputy Reeve Janzen reconvened the meeting at 10:12 a.m. Ike Peters will be in attendance to discuss Taxation/Assessment with Council.	



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REGULAR COUNCIL MEETING  
TUESDAY, SEPTEMBER 24, 2024

Deputy Reeve Janzen recessed the meeting 11:42 a.m.  
Deputy Reeve Janzen reconvened the meeting at 12:11 p.m.

Cost of Living

**C486-24(9-24-24)** RESOLUTION by Deputy Reeve Janzen to authorize a cost-of-living increase to the salary grid of 2.0% effective January 1, 2025. CARRIED.

**C487-24(9-24-24)** RESOLUTION by Councillor Hansen to authorize a cost-of-living increase to the gravel haul rates of 2.1% effective January 1, 2025. CARRIED.

Transfer to  
Investments

The County has two investment accounts. One is long-term account which consists of several GIC's and one high interest savings account. The other is our cash management account which we draw funds from throughout the year to replenish our regular bank account to finance the day-to-day operations of the County.

**C488-24(9-24-24)** RESOLUTION by Councillor Giesbrecht that Council authorizes the deposit of \$8,500,000.00 from our cash management account into our long-term investment account. CARRIED.

Worsley Reinland  
Mennonite Church  
Funding Request

Worsley Reinland Mennonite Church (WRMC) is requesting capital grant funding in the amount of \$9,525.67.

**C489-24(9-24-24)** RESOLUTION by Councillor Hansen to approve a Capital grant to Worsley Reinland Mennonite Church in the amount of \$9,525.67 to assist with the construction of a concrete pad at the entry of their new fellowship center with funds to be allocated from the Rate Stabilization Reserve. CARRIED.

Cleardale Riders  
Club Funding  
Request

Cleardale Riders Club (CRC) is requesting grant funding in the amount of \$41,000.00.

**C490-24(9-24-24)** RESOLUTION by Reeve Bean to approve a general grant to Cleardale Riders Club in the amount of \$41,000.00 to assist with the replacement of four outhouses and horse bridge and construction of a wooden boardwalk with funds to be allocated from the Rate Stabilization Reserve. CARRIED.

Policy 1126

Policy 1126 – Per Diem Payments to Council and Board/Committee Members establishes a per diem rate to reimburse Council Members and Members at Large for attending board and committee meetings.

**C491-24(9-24-24)** **RESOLUTION by Councillor Giesbrecht that Council adopt Policy 1126 – Per Diem Payments to Council and Board/Committee Members as presented. CARRIED.**

Asset Retirement  
Obligation Proposal

Asset Retirement Obligation (ARO) is a legal obligation associated with the retirement of tangible capital assets. Pursuant to PS 3280 issued by the Public Sector Accounting Board, municipalities must conduct a financial valuation of their asset retirement obligations.

**C492-24(9-24-24)** **RESOLUTION by Councillor Ruecker to receive the information regarding the Asset Retirement Obligation for information, as presented. CARRIED.**

Deputy Reeve Janzen recessed the meeting at 1:10 a.m.  
Deputy Reeve Janzen reconvened the meeting at 1:13 p.m.

COMMUNITY  
Stoney, Sulphur &  
Running Lake  
Campgrounds

Council requested a Provincial Lake Cost Summary from 2021 to 2024.

**C493-24(9-24-24)** **RESOLUTION by Deputy Reeve Janzen to receive the information regarding Stoney, Sulphur & Running Lake Campgrounds Cost Summary from 2021 to 2024 for information, as presented. CARRIED.**

PUBLIC WORKS  
2024 Worsley Water  
Well Conveyance Pipe  
Engineering Proposal

Council is presented with a proposal from WSP Canada Inc. for the engineering and tendering associated with the construction of the conveyance pipe from the 2024 Worsley Water Well to the Worsley Water Treatment Plant.

**C494-24(9-24-24)** **RESOLUTION by Councillor Giesbrecht to accept WSP Canada Inc.'s proposal for the engineering and tendering associated with the construction of the conveyance pipe from the 2024 Worsley Water Well to the Worsley Water Treatment Plant, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$91,540.00, funds to be allocated from the Water Reserve. CARRIED.**

Log Haul Route  
Request - Canfor

Council is presented with correspondence from Canfor requesting approval to use local roads as log haul routes within Clear Hills County.

**C495-24(9-24-24)** **RESOLUTION by Deputy Reeve Janzen to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2024/2025 haul season following all related**



aspects of the Clear Hills County Road Master Use Agreement and request Canfor use their own roads whenever possible. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users. **CARRIED.**

Log Haul Route  
Request - Zavisha

Council is presented with correspondence from Zavisha Sawmills Ltd. requesting approval to use local roads as log haul routes within Clear Hills County.

**C496-24(9-24-24)**

**RESOLUTION by Councillor Ruecker to approve the request from Zavisha Sawmills Ltd. to use local roads as log haul routes within Clear Hills County for the 2024/2025 haul season following all related aspects of the Clear Hills County Master Road Use Agreement and request Zavisha Sawmills Ltd. use their own roads whenever possible. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users. CARRIED.**

Deadfall and Debris

**C497-24(9-24-24)**

**RESOLUTION by Councillor Hansen to receive the discussion regarding deadfall and debris and develop a plan for clearing deadfall and debris from local road rights-of-way in Clear Hills County. CARRIED.**

WRITTEN REPORTS

Public Works  
Manager's Report

Public Works Manager's Report

**C498-24(9-24-24)**

**RESOLUTION by Reeve Bean to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council is presented with general information of interest.

**C499-24(9-24-24)**

**RESOLUTION by Deputy Reeve Janzen to receive the Council Information for information, as presented. CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**C500-24(9-24-24)**

**RESOLUTION by Deputy Reeve Janzen to accept for information September, October and November 2024 calendar updates of Councillor meetings for information, as presented.**

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 REGULAR COUNCIL MEETING  
 TUESDAY, SEPTEMBER 24, 2024

<b>Date</b>	<b>Meeting</b>	<b>Attendee</b>
Oct 2	NPHF	Walmsley
Sept 20	NTAB	Bean
Oct 2	NWSAR	Bean, Walmsley
Oct 16	Mighty Peace exec	Bean
Oct 26	PLS	Bean
Oct 28	Mighty Peace	Bean
Oct 28	CRAA	Bean
Aug 29	Medical Clinic	Hansen
Oct 7	NPRL	Ruecker
October 29	P&P	Council
Nov 5	<del>P&amp;P</del> Cancelled	Council
Oct 30	NPHF	Walmsley

ADJOURNMENT

Deputy Reeve Janzen adjourned the September 24, 2024 Regular Council Meeting at 2:03 p.m.

\_\_\_\_\_  
 DATE REEVE

\_\_\_\_\_  
 DATE CHIEF ADMINISTRATIVE OFFICER

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	October 8, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION – Town of Fairview 11:00 a.m.
File:	11-02-02

**DESCRIPTION:**

The Town of Fairview will be in attendance to discuss the request for funding from the Town of Fairview to assist in the capital projects at the Fairview Regional Aquatic Centre.

Total Project Cost - \$105,140.20  
Amount Requested - 20% = \$21,028.04

**BACKGROUND:**

C440-24(8-13-24) RESOLUTION by Councillor Walmsley to request the Town of Fairview attend a Regular Council meeting to discuss the request for funding and provide adequate financial information on the previous and future plans for the Fairview Regional Aquatic Centre.  
CARRIED.

**ATTACHMENT:**

September 23, 2024, Correspondence  
August 13, 2024, RFD

**RESOLUTION** by..... to receive the delegation from The Town of Fairview for information, as presented.

**Initials show support - Reviewed by:**

**Manager:**

**CAO:**



September 23, 2024

Clear Hills County  
P.O. Box 240  
Worsley, AB  
T0H 1L0

Dear Reeve Bean and Council,

In response to your request for further information regarding the Aquatic Centre projects, we wish to provide the following details in advance of attending a Clear Hills County council meeting.

**Background on the Request for Funding Support for the Slide and Stairs Project:**

In December 2022, the Town of Fairview Council attended a Clear Hills County meeting to request support for the Aquatic Centre and Arena. At that time, based on preliminary information, we provided an estimate of \$200,000 for the slide/structural project, with a request for 20% of the cost from Clear Hills County, reflecting the average attendance from your area.

After receiving more detailed project information, a letter dated May 18, 2023, was sent to Clear Hills County, stating the latest project estimate had increased to \$678,500. The Town requested \$226,167 from Clear Hills County based on this updated figure. In response, Clear Hills County committed \$40,000 towards the project.

However, upon tendering, the lowest bid for the stair component of the project exceeded \$400,000, which is separate from the structural beam replacement and engineering costs. Due to the unexpectedly high cost, the stair replacement was removed and reconsidered. The final cost for the Aquatic Centre's structural project, chemical room repairs, including engineering, was \$451,445. In addition, the boilers were replaced in 2023, at a cost of \$40,800. In total, the capital replacement projects at the Aquatic Centre in 2023 amounted to \$492,245.

**Historical Context:**

Over the past 11 years, the Town of Fairview has invested \$1,166,593 in capital projects to address necessary upgrades and renovations at the Aquatic Centre. These projects have included a new roof, basin repairs, hot water heaters, boilers, a diving board, lighting upgrades, structural beam work, chemical room repairs, and required upgrades in response to regulatory changes. Clear Hills County has contributed \$62,500 towards these projects.

**Current Request:**

As per the letter dated July 4, 2024, we are requesting that Clear Hills County council provide 20% financial support of the water slide stair capital project, for \$21,028.04.

**Facility budget comparisons:**

We also wish to provide operating budget comparisons with other Aquatic Centres (pools) in our area.

<b>2022</b>	<b>Peace River</b>	<b>High Prairie</b>	<b>High Level</b>	<b>Beaverlodge</b>	<b>FAIRVIEW</b>
Non-municipal Revenue	224,860	128,900	88,000	225,000	136,200
Operating Expenses	-1,119,460	-802,400	-697,108	-1,032,194	597,658
<b>Deficit before Municipal</b>	<b>-894,600</b>	<b>-673,500</b>	<b>-609,108</b>	<b>-807,194</b>	<b>-461,458</b>
Regional Municipal Grants	465,360	336,750		367,750	60,000

<b>2023</b>	<b>Peace River</b>	<b>High Prairie</b>	<b>High Level</b>	<b>Beaverlodge</b>	<b>FAIRVIEW</b>
Non-municipal Revenue	249,950	128,900	93,000	236,250	118,863
Operating Expenses	-1,230,770	-819,243	-733,455	-1,083,804	597,800
<b>Deficit before Municipal</b>	<b>-980,820</b>	<b>-690,343</b>	<b>-640,455</b>	<b>-847,554</b>	<b>-478,937</b>
Regional Municipal Grants	521,620	345,024		386,137	163,820

**Request for Ongoing Support:**

Given the shared benefit and usage of the Aquatic Centre, the Town of Fairview Council is requesting an ongoing commitment from Clear Hills County to contribute 20% towards future capital projects at the Aquatic Centre.

We look forward to discussing this matter further during an upcoming meeting and appreciate your continued support for this important community facility.

Sincerely,



Gordon MacLeod  
Mayor, Town of Fairview

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	August 13, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Town of Fairview Funding Request-Fairview Regional Aquatic Centre
File:	11-02-02

**DESCRIPTION:**

Council is presented with a request for funding from the Town of Fairview to assist in the capital projects at the Fairview Regional Aquatic Centre.

Total Project Cost - \$105,140.20  
Amount Requested - 20% = \$21,028.04

C405-24(7-23-24) RESOLUTION by Councillor Giesbrecht to table the Town of Fairview request for funding for the Fairview Regional Aquatic Centre until we receive more information. **CARRIED.**

**ATTACHMENT:**

Information regarding request  
Town of Fairview – Request for funding Fairview Regional Aquatic Centre  
Background information

**RESOLUTION by.....**

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b>	
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## Bonnie Morgan

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**From:** Daryl Greenhill <cao@fairview.ca>  
**Sent:** August 2, 2024 1:26 PM  
**To:** Bonnie Morgan  
**Cc:** Allan Rowe  
**Subject:** RE: Town of Fairview Funding Request- Fairview Regional Aquatic Centre

Hi Bonnie

This is a different project. Last year the project was the structural beam and structural supports that hold the roof up over the slide portion of the building. This year is the refurbishing of the slide stairs and slide supports. The refurbishing includes stripping the paint then assess metal condition and replace any required metal. Repaint along with new tiles on the stairs.

Please let me know if there is any further information I can provide.

Regards,

Daryl Greenhill  
CAO, Town of Fairview

**From:** Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>  
**Sent:** Thursday, August 1, 2024 1:02 PM  
**To:** Daryl Greenhill <cao@fairview.ca>  
**Cc:** allan@clearhillscounty.ab.ca  
**Subject:** Town of Fairview Funding Request- Fairview Regional Aquatic Centre

Hi Daryl,

Council is seeking additional information regarding your request for funding for the Fairview Regional Aquatic Centre's water slide stairs and support structures. Could you please clarify if this is a separate project from the one Council funded 20% of in December 2022? If it is a different project, please provide details on what the current project entails and how it differs from the originally funded project.

Thank you.

**Bonnie Morgan | Executive Assistant to CAO and Council**

Clear Hills County Box 240 Worsley, AB T0H 3W0 | Ph: (780)-685-3925 ext. 120 | Cell: (780)-834-7171 | Fax: (780)-685-3960

[bonnie@clearhillscounty.ab.ca](mailto:bonnie@clearhillscounty.ab.ca) | [www.clearhillscounty.ab.ca](http://www.clearhillscounty.ab.ca)



"CLEARLY AN AREA OF OPPORTUNITY"

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Town of Fairview  
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Phone: 780-835-5461 Fax: 780-835-3576  
Email: [cao@fairview.ca](mailto:cao@fairview.ca) Web: [www.fairview.ca](http://www.fairview.ca)

July 4, 2024

Clear Hills County  
P.O Box 240  
Worsley, AB  
T0H 3W0

**Re: 2024 Capital project support for the Fairview Regional Aquatic Centre**

Dear Reeve Bean and Council

The Town of Fairview and Clear Hills County have benefited from several regional relationships. We feel that the Town of Fairview is an integral part of providing a variety of recreational opportunities for the region that the citizens of several municipalities have benefit from, and recreational options are an important aspect in elevating quality of life.

In the past 11 years the Aquatic Centre has required \$1,166,593 in capital projects for necessary upgrades and renovations. These capital projects have included a new roof, basin repair, Hot water heaters, boiler replacement, diving board, lighting upgrades, structural beam along with some required upgrades due to regulation changes. Clear Hills County has provided \$62,500 towards these projects.

We are doing the second phase of the two-year project, this phase includes the refurbishing of the water slide stairs and slide supporting structures. The project has been awarded for a cost of \$105,140.20. The proposed project construction timelines are from September 3 until October 25, 2024.

The Town is requesting that Clear Hills County council supports by partnering for 20% of the cost of this required project, for \$21,028.04. As a regional stakeholder, with a substantial user base, we feel this is a fair request. Clear Hills County support will benefit the timely completion of the Aquatic Centre project, ensuring the facility remains open and operating for Clear Hills County residents to enjoy.

We look forward to a continued partnership with Clear Hills County so that we can deliver quality recreational programs to your residents. If you would like further details on the project and cost breakdowns, please contact our CAO, Daryl Greenhill at 780-835-9857 or [cao@fairview.ca](mailto:cao@fairview.ca).

Sincerely,

A handwritten signature in blue ink, appearing to read "Gordon MacLeod".

Gordon MacLeod  
Mayor, Town of Fairview





## REQUEST FOR DECISION

Date: April 2, 2024

To: Mayor and Council

From: Daryl Greenhill

### **Re: Aquatic Centre Stairs and Slide Support Refurbishment**

#### **Background:**

The 2024 interim capital budget has \$150,000 allocated for the refurbishment of the Aquatic Centre stairs and slide support system. The project includes the removal of all painted services, replacement of tiles, removal of rust, repair/replacement of damaged metal and the recoat of all metal surfaces.

The Request for proposal closed on March 29, 2024 with only one proposal received. Chalex Construction Ltd. is a Spruce Grove based company with extensive experience in renovations and positive references. They have a proposed construction timeline of September 3 – October 11<sup>th</sup>.

#### **Financial:**

Chalex Construction Ltd. has provided the following proposal:

**Base Quotation** for all stair and support system paint removal and recoat **\$88,618.20**  
**With Consulting** to include engineering for review and design for metal replacement  
**\$105,140.20**

Structural steel is not included in the base price.

#### **Recommendation:**

That Council awards the proposal to Chalex Construction Ltd. with the inclusion of the consulting cost.

#### **Council Options:**

1. That Council authorizes administration to proceed with recommendation.
2. To award with only the base quotation
3. To not proceed with the project in 2024.

A handwritten signature in black ink, appearing to read "Daryl Greenhill", is written over a horizontal line.

Submitted by:  
Daryl Greenhill  
Chief Administration Officer

### **Town of Fairview Payment History**

2001-06-15 Sirolli 3 Year Fund Agreement	10,000.00
2002-02-25 Sirolli Deficit	3,826.44
2003-05-21 Fairview Aquatic Center Donation	150,000.00
2005-10-03 Cascade Bottle System	4,815.00
2007-01-10 Fairview & District Ambulance	9,901.83
2010-01-21 Beyond Borders Grant (rock wall?)	20,000.00
2010-02-28 Medical Clinic Expansion	36,666.67
2012-04-30 Medical Clinic Cost Sharing	13,960.00
2012-08-31 Economic Dev/Airport	8,000.00
2015-10-31 Pool Resurfacing Grant	15,000.00
2018-01-11 Fairview Pool Phase 2 Resurfacing	7,500.00
2023-12-31 Fairview Pool Waterslide Repair Contribution	40,000.00

Fairview Aquatic Center Total (2003-Present): 212,500.00

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	<b>March 26, 2024</b>
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Town of Fairview - Aquatic Centre Support
File:	11-02-02

**DESCRIPTION:**

Council is presented with the following letter from the Town of Fairview with regards to the Fairview Aquatic Centre.

**C648-22(12-13-22) RESOLUTION by Councillor Ruecker to approve a Beyond Borders Grant for the Town of Fairview for replacement of the waterslide stairs for the Fairview Regional Aquatic Centre for 20% of the project cost up to a maximum of \$40,000.00 funds to be allocated from the Rate Stabilization Reserve. CARRIED.**

**C689-16(12/13/16) RESOLUTION by Councillor Svederus to approve a grant of \$7,500.00 (seven thousand five hundred dollars) to the Fairview Regional Aquatic Centre to assist with phase 2 basin resurfacing, funds to be allocated from the 2017 Operating budget. CARRIED.**

**C156-15(03/24/15) RESOLUTION by Councillor Ruecker to approve a Beyond Borders Grant for the Town of Fairview for one third of the costs to a maximum of \$15,000.00 (fifteen thousand dollars) to resurface portions of the main pool and hot tub at the Fairview Aquatics Centre. CARRIED.**

**717-21(11/28/00) MOTION by Councillor Maxwell to contribute one time funding of \$150,000.00 toward construction of a water slide in conjunction with the Fairview Swimming Pool, and an agreement that the M.D. will not be requested to contribute toward the operating costs for a period of 5 years and that a representative from Council sit on the Swimming Pool Committee. CARRIED.**

CHC total contributions = **\$212,500.00**

**ATTACHMENT:**

MD of Fairview Correspondence  
Fairview Aquatic Centre Rates

**RESOLUTION by.....**

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b>
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Town of Fairview  
P.O. Box 730, Fairview, Alberta T0H 1L0  
Provincial Building, 101, 10209 – 109 Street  
Phone: 780-835-5461 Fax: 780-835-3576  
Email: [cao@fairview.ca](mailto:cao@fairview.ca) Web: [www.fairview.ca](http://www.fairview.ca)

March 22, 2024

Clear Hills County  
P.O Box 240  
Worsley, AB  
T0H 3W0

**Re: Motion of Town of Fairview Council regarding Aquatic Centre Support**

Dear Reeve Bean and Council,

This letter is to inform Clear Hills County Council of a recent motion made by the Town of Fairview Council.

*Motion: 190324 7.2 by Councillor Chris Laue*

*That council authorize administration to provide the attached information business card to Clear Hills County residents that attend the Aquatic Centre, for the next 6 months.*

Sincerely,

A handwritten signature in black ink, appearing to read "Daryl Greenhill", is written over a light blue horizontal line.

Daryl Greenhill  
CAO, Town of Fairview

**Are YOU a  
Clear Hills County  
Resident?**

### **Did you know?**

- Clear Hills County does not contribute funds towards the operating of the Aquatic Centre
- Approx. 20% usage from CHC residents
- 2024 operational deficit before municipal transfers is \$523,108
- 20% of that is \$105,000
- CHC support of \$105,000 will reduce the need to increase user rates

We recommend you  
speak with your  
local elected  
representative  
for Clear Hills County!



# Fairview Regional Aquatic Centre

## DAY RATES

Preschool (4-5)	\$1.75
Youth (6-17)	\$4.00
Adult (18-59)	\$6.00
Senior (60+)	\$4.00
Family*	\$14.00

**\*Note:** Family consists of two care provider adults & their dependent children under the age of 18 that reside in the same residence

## SEASON PASS

	1 MONTH	3 MONTHS	6 MONTHS	12 MONTHS
Preschool (4-5)	\$17.50	\$38.75	\$62.00	\$105.00
Youth (6-17)	\$40.00	\$100.00	\$160.00	\$240.00
Adult (18-59)	\$60.00	\$150.00	\$240.00	\$360.00
Senior (60+)	\$40.00	\$100.00	\$160.00	\$240.00
Family*	\$140.00	\$350.00	\$560.00	\$840.00

**Bonnie Morgan**

---

**From:** Allan Rowe  
**Sent:** May 31, 2023 6:52 AM  
**To:** Bonnie Morgan  
**Subject:** FW: Capital Support for the Fairview Regional Aquatic Center

**From:** Daryl Greenhill <cao@fairview.ca>  
**Sent:** Tuesday, May 30, 2023 1:20 PM  
**To:** Allan Rowe <Allan@clearhillscounty.ab.ca>  
**Subject:** RE: Capital Support for the Fairview Regional Aquatic Center

Hi Allan

Here is what we have put together in response to your request. If you are still looking for further information or this is not the information that was intended, please let me know.

1. What are all current funding sources for the Aquatic Center?  
Funding sources include, user fees (drop in and programming), sponsorship and transfers from municipalities. Summer student grants,
2. What grants have been applied for to assist with the operation and capital improvements to the Aquatic Center over the past 10 years?  
The Town regularly applies for small operating grants to cover summer student jobs like STEP program but it's not guaranteed and depends on many factors. For last three years we got it only once for \$2,000 for STEP and up to \$3,000 for other grants. In the past GPRC donated \$25,000 for operations but stopped in 2020 (last time in 2020). We also applied to FCSS board in the past to run additional programs like extra activities and supplies for Junior Lifeguard Club but they are not in favor of supporting due to limited funding available and high demand for funding from other community groups.

For the capital portion, since 2012 we got only one grant restricted for the Aquatic Centre from other organizations, and it was for a Chlorination System upgrade. Most of the available grants for recreation facilities are "green" grants to make upgrades for energy efficiency. The projects that have been done to the facility have been to replace aging infrastructure. Before 2012 we did get a "green" grant to upgrade the lighting system.

3. What has the total revenue been for each of the last 5 years from users?

2022	2021	2020	2019	2018
114,146	68,703	26,454	99,462	109,504

Please note that 2020 and 2021 were covid restricted years with limited operations.

4. How are building cost distributed with other users? (ie fitness center)  
Currently there are almost no shareable costs with a Fitness Centre except for the reception which are split 50/50 (receptionists wages is the biggest expense there ). Currently we are able to separate the actual costs between buildings (even insurance, utilities, maintenance, etc.).  
Depreciation expenses are not included in any operational expenses.  
Management expenses (Director's salaries, office, etc) and portion of Admin expenses are not included either.



5. Bids close June 13 and will be presented to council for consideration June 20<sup>th</sup>.

Daryl Greenhill, CLGM  
CAO  
Town of Fairview  
P: 780-835-5461 F: 780-835-3576

**From:** Allan Rowe <[Allan@clearhillscounty.ab.ca](mailto:Allan@clearhillscounty.ab.ca)>  
**Sent:** Thursday, May 25, 2023 8:05 AM  
**To:** Daryl Greenhill <[cao@fairview.ca](mailto:cao@fairview.ca)>  
**Subject:** Capital Support for the Fairview Regional Aquatic Center

Council tabled this item and are asking for additional information to assist them in making a decision. The additional information that Council is looking for is listed below

What are all current funding sources for the Aquatic Center?

What grants have been applied for to assist with the operation and capital improvements to the Aquatic Center over the past 10 years?

What has the total revenue been for each of the last 5 years from users?

How are building cost distributed with other users? (ie fitness center)

When will tender results be available for information to the public and County?

If you require any clarification on these questions feel free to give me a call

Thank you

Allan



Town of Fairview  
P.O. Box 730, Fairview, Alberta T0M 1L0  
Provincial Building, 101, 10209 – 109 Street  
Phone: 780-835-5461 Fax: 780-835-3576  
Email: [cao@fairview.ca](mailto:cao@fairview.ca) Web: [www.fairview.ca](http://www.fairview.ca)

May 18, 2023

Clear Hills County  
P.O. Box 240  
Worsley, AB  
T0H 3W0

**Re: Capital project support for the Fairview Regional Aquatic Centre**

Dear Reeve Bean and Council

The Town of Fairview and Clear Hills County have benefited from several regional relationships. We feel that the Town of Fairview is an integral part of providing a variety of recreational opportunities for the region that the citizens of several municipalities have benefit from, and recreational options are an important aspect in elevating quality of life.

In the past 10 years the Aquatic Centre has required \$733,911 in capital projects for necessary upgrades and renovations. These capital projects have included a new roof, basin repair, Hot water heaters, boiler replacement, diving board, lighting upgrades, along with some required upgrades due to regulation changes. Clear Hills County has provided \$22,500 towards these projects.

In its 20<sup>th</sup> year of operation, the Aquatic Centre is now facing its largest and most complicated project to date. This project includes the replacement of the water slide stairs, replacement of a structural roof beam and structural posts, which are linked to the Water Slide roof. As well as the replacement of the chemical room floor. The Tenders for the project are scheduled to go to Council June 20<sup>th</sup> for council consideration. The project construction timelines are from September 5 until October 31, 2023.

The initial project cost estimates for this project are \$678,500.

Fairview Town council is requesting that Clear Hills County council supports by partnering for 1/3 (one-third) of the cost of this required project, which based on initial estimates, that may be approximately \$226,167. As a regional stakeholder, with a substantial user base, we feel this is a fair request. Clear Hills County support will benefit the timely completion of the Aquatic Centre project, ensuring the facility remains open and operating for Clear Hills County residents to enjoy.

We look forward to a continued partnership with Clear Hills County so that we can deliver quality recreational programs to your residents. If you would like further details on the project and cost breakdowns, please contact our CAO, Daryl Greenhill at 780-835-9857 or [cao@fairview.ca](mailto:cao@fairview.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "Gordon MacLeod".

Gordon MacLeod  
Mayor, Town of Fairview

----- *Community of Choice in the Peace Country* -----

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	October 8, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Management Team Activity Report</b>
File:	11-02-02

DESCRIPTION:

Management activity report for August 27, 2024.

ATTACHMENTS:

- o Management Activity Report
- o Policy & Priority Activity Report

RECOMMENDED ACTION:

**RESOLUTION** by .... that the management activity report for September 24, 2024, be accepted, as presented.

Initials show support - Reviewed by:      Manager:      CAO: 



**Management Team**

**Activity Report for September 24, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		<b>March 12, 2024</b>		
C133-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to award Tender 2024-02 Two New Sidearm/Swingarm Hitches to Flaman Sales and Rentals for the cash price amount of \$32,830.76 per sidearm/swingarm with no trade. The total cash price for the two sidearm/swingarm's is \$65,661.52, funds to be allocated from Common Services Vehicles and Equipment Reserve.CARRIED.	AG	Received
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		<b>April 23, 2024</b>		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award the Tender No. CA0004766.1010 for Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00, funds to be allocated from the Bridge Reserve. CARRIED.	PW	In works
		<b>May 14, 2024, Regular Council Meeting</b>		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/
C288-24	05/14/24	RESOLUTION by Councillor Ruecker to include the access road North of Township Road 854 for approximately 1,250 meters to access NW-29-85-7 W6M in the 2025 Multi Year Capital Plan and proceed with a wetland assessment. CARRIED.	PW	In works
		<b>June 11, 2024</b>		
C342-24	06/11/24	RESOLUTION by Councillor Hansen award Tender 2024-08 Hines Creek Firefighter Turnout Gear to Brogan for the amount of \$68,250.00 plus GST, with \$56,500,00 being allocated from the 2024 Operating Budget and the balance from the Fire Reserve. CARRIED.	CC	In works



**Management Team**

**Activity Report for September 24, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services  
CC=Community Coordinator, AG=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C343-24	06/11/24	RESOLUTION by Deputy Reeve Janzen to award Tender 2024-09 Worsley Firefighter Turnout Gear to Brogan for the amount of \$63,000.00 plus GST, with \$53,000.00 being allocated from the 2024 Operating Budget and the balance from the Fire Reserve. <b>CARRIED.</b>	CC	In Works
C349-24	06/11/24	RESOLUTION by Reeve Bean to approve Deputy Reeve Janzen and the alternate to the PAC Committee attend the Alberta Forest Products Association AGM and Conference September 25-27, 2024. <b>CARRIED.</b>	EA	Deputy Reeve Janzen Registered - moved to Oct 8-11 in Banff
		<b>July 9, 2024</b>		
C394-24	07/09/24	RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. <b>CARRIED.</b>	PW	In works
C395-24	07/09/24	RESOLUTION by Councillor Stevenson to award Tender Contract No. CA0003928.8340 for the road construction of Range Road 124 to MDP Oilfield Services Ltd. for the amount of \$489,457.50, funds to be allocated from the Road Construction Reserve. <b>CARRIED.</b>	PW	In works
C396-24	07/09/24	RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. to perform all the engineering associated with the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$119,977.00, funds to be allocated from the road construction reserve. <b>CARRIED.</b>	PW	In works
		<b>July 23, 2024</b>		
C408-24	07/23/24	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent	EA	Letter Sent



**Management Team**

**Activity Report for September 24, 2024**

LEGEND:

Budget Items: ████████ Completed Items: ████████ Items in Waiting: ████████

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the Clear Hills County year-end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. <b>CARRIED.</b>		
		<b>August 13, 2024</b>		
C435-24	08/13/24	RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00 to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization Reserve, and table the request for funding to replace the stage until more information. <b>CARRIED.</b>	CS	Letter Sent
C437-24	08/13/24	RESOLUTION by Councillor Walmsley to approve a conditional grant in the amount of \$50,000.00 to the Maskwa Medical Centre for the construction of the new medical Centre, conditional of the awarding of the construction of the new medical centre scheduled to open in 2026, funds to be allocated from the Rate Stabilization Reserve. <b>CARRIED.</b>	CS	Letter Sent
		<b>August 27, 2024</b>		
C463-24	08/27/24	RESOLUTION by Councillor Ruecker to bring back recommendations on potential locations for water wells in our county. <b>CARRIED.</b>	PW	In works
C468-24	08/27/24	RESOLUTION by Councillor Hansen to award Proposal 2024-P10 Running Lake Campground Day Use Shelter Sanding and Refinishing to Lavergne Construction (1988) LTD. for \$ 17,419.00 plus GST as per the submitted Proposal with funds to come out of the Economic Development Reserve budget. <b>CARRIED.</b>	CC	Awarded
		<b>September 24, 2024</b>		



**Management Team**

**Activity Report for September 24, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C481-24	09/24/24	RESOLUTION by Councillor Hansen to receive the delegation from Fairview and Area Seniors Check in Line for information and approve a General Grant in the amount of \$7,000.00 to be included in the 2025 Operating Budget. CARRIED.	CS	Sent
C482-24	09/24/24	RESOLUTION by Councillor Ruecker to request the Fairview and Area Seniors Check in Line investigate more interaction events/meals in the west end of Clear Hills County. CARRIED.	CS	Sent
C483-24	09/24/24	RESOLUTION by Councillor Walmsley to have the section of Range Road 50 south of Township Road 833 be transferred to an official County Road. CARRIED.	PW	In works
C486-24	09/24/24	RESOLUTION by Deputy Reeve Janzen to authorize a cost-of-living increase to the salary grid of 2.0% effective January 1, 2025. CARRIED.	CS	
C487-24	09/24/24	RESOLUTION by Councillor Hansen to authorize a cost-of-living increase to the gravel haul rates of 2.1% effective January 1, 2025. CARRIED.	CS	
C488-24	09/24/24	RESOLUTION by Councillor Giesbrecht that Council authorizes the deposit of \$8,500,000.00 from our cash management account into our long-term investment account. CARRIED.	CS	
C489-24	09/24/24	RESOLUTION by Councillor Hansen to approve a Capital grant to Worsley Reinland Mennonite Church in the amount of \$9,525.67 to assist with the construction of a concrete pad at the entry of their new fellowship center with funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	Sent
C490-24	09/24/24	RESOLUTION by Reeve Bean to approve a general grant to Cleardale Riders Club in the amount of \$41,000.00 to assist with the replacement of four outhouses and horse bridge and construction of a wooden boardwalk with funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	Sent
C491-24	09/24/24	RESOLUTION by Councillor Giesbrecht that Council adopt Policy 1126 – Per Diem Payments to	CS	updated



**Management Team**

**Activity Report for September 24, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		<b>Council and Board/Committee Members as presented. CARRIED.</b>		
<b>C494-24</b>	<b>09/24/24</b>	<b>RESOLUTION by Councillor Giesbrecht to accept WSP Canada Inc.'s proposal for the engineering and tendering associated with the construction of the conveyance pipe from the 2024 Worsley Water Well to the Worsley Water Treatment Plant, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$91,540.00, funds to be allocated from the Water Reserve. CARRIED.</b>	<b>PW</b>	<b>In works</b>
<b>C495-24</b>	<b>09/24/24</b>	<b>RESOLUTION by Deputy Reeve Janzen to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2024/2025 haul season following all related aspects of the Clear Hills County Road Master Use Agreement and request Canfor use their own roads whenever possible. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt &amp; snow removal) based on the route and usage of the users. CARRIED.</b>	<b>PW</b>	
<b>C496-24</b>	<b>09/24/24</b>	<b>RESOLUTION by Councillor Ruecker to approve the request from Zavisha Sawmills Ltd. to use local roads as log haul routes within Clear Hills County for the 2024/2025 haul season following all related aspects of the Clear Hills County Master Road Use Agreement and request Zavisha Sawmills Ltd. use their own roads whenever possible. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt &amp; snow removal) based on the route and usage of the users. CARRIED.</b>	<b>PW</b>	
<b>C497-24</b>	<b>09/24/24</b>	<b>RESOLUTION by Councillor Hansen to receive the discussion regarding deadfall and debris and develop a plan for clearing deadfall and debris from local road rights-of-way in Clear Hills County. CARRIED.</b>	<b>PW/ AG</b>	<b>In Works</b>





**Management Team**

**Activity Report for September 24, 2024**

LEGEND:

Budget Items: ████████ Completed Items: ████████ Items in Waiting: ████████

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services  
CC=Community Coordinator, AG=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		<b>October 1, 2024 Policy &amp; Priority Meeting</b>		
P502-24	10/01/24	RESOLUTION by Councillor Giesbrecht to bring back Policy 7002 – Capital Grant Program with the recommended changes to a future Regular Council Meeting. <b>CARRIED.</b>	CS	
P503-24	10/01/24	RESOLUTION by Reeve Bean to bring back Policy 7003 – General Grant Program with the recommended changes to a future Regular Council Meeting. <b>CARRIED.</b>	CS	
P504-24	10/01/24	RESOLUTION by Councillor Ruecker to bring back Policy 7001 – Operating Grant for Recreation Boards with the recommended changes to a future Regular Council Meeting. <b>CARRIED.</b>	CS	
P505-24	10/01/24	RESOLUTION by Councillor Hansen to bring back Policy 7004 – Beyond Borders Grant Program with the recommended changes to a future Regular Council Meeting. <b>CARRIED.</b>	CS	
P506-24	10/01/24	RESOLUTION by Reeve Bean to receive the information on the Organizational Meeting Date of October 29, 2024 for information, as presented. <b>CARRIED.</b>	EA	Organization Meeting October 29
P508-24	10/01/24	RESOLUTION by Councillor Walmsley to recommend Council approve and send the letter to Alberta Minister of Municipal Affairs regarding Asset Management. <b>CARRIED.</b>	EA	
P509-24	10/01/24	RESOLUTION by Reeve Bean table the promotional clothing discussion until a future Meeting. <b>CARRIED.</b>	EA	
P510-24	10/01/24	RESOLUTION by Deputy Reeve Janzen to recommend Council approve the addition to Policy 6201- BBQ including the BBQ Backup Locations with the amendment to use Worsley Central School instead of the Eureka River Hall. <b>CARRIED.</b>		October 22
P511-24	10/01/24	RESOLUTION by Councillor Hansen to recommend Council develop a Policy around Outstanding Youth Award for youth aged 16-18 using the same Volunteer Award Community Involvement Criteria. <b>CARRIED.</b>	EA	October 8



**Management Team**

**Activity Report for September 24, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
P512-24	10/01/24	RESOLUTION by Councillor Stevenson to recommend Council develop a policy regarding Residential Beautification Awards, having one for Rural and one for Urban. <b>CARRIED.</b>	EA	January
		<b>November 17, 2021</b>		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. <b>CARRIED.</b>	CDM	2022✓ 2023✓ 2024✓ 2025
		<b>March 21, 2024</b>		
C150-24	03/12/24	RESOLUTION by Councillor Stevenson to approve WSP Canada Inc.'s engineering estimate of \$87,834.00 for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832, with the funds to be allocated from the Road Construction Reserve. <b>CARRIED.</b>	PW	Tender Not awarded due to budgetary reasons
C151-24	03/12/24	RESOLUTION by Reeve Bean to approve WSP Canada Inc.'s engineering estimate of \$86,404.00 for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840, with the funds to be allocated from the Road Construction Reserve. <b>CARRIED.</b>	PW	awarded
		<b>March 27, 2024</b>		
C134-24	03/12/24	RESOLUTION by Councillor Hansen to award Tender 2024-03 Tractor to Fosters Agri-World for \$155,000.00. This price includes a trade-in allowance of \$90,000.00 for Unit 66 Case IH L765, contingent upon its value remaining unchanged at time of delivery as per the agreement, funds to be allocated from Common Services Vehicles and Equipment Reserve. <b>CARRIED.</b>	AG	Spring 2025
C309-24	05/28/24	RESOLUTION by Councillor Giesbrecht to proceed with hiring Loop (Websites for Municipalities) for the design and hosting of the Clear Hills County website and set an annual budget for Website and Social Media Platforms at \$10,000.00. <b>CARRIED.</b>	EA	In Works



**Management Team**

**Activity Report for September 24, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C482-23	09-12-23	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024 2025 2026
C143-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C144-24	03/12/24	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C446-24	08/13/24	RESOLUTION by Councillor Ruecker to proceed with Darel Saville for the drilling and casing of the Eight Mile Corner Water Well located at SW 18-86-6-W6M, for the estimated cost of \$100,000.00, funds to be allocated from the Water Reserve. CARRIED.	PW	

**ITEMS IN WAITING**

C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
		<b>February 18, 2021</b>		
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of		



## Management Team

### Activity Report for September 24, 2024

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		the municipality prior to January 1, 2016. <b>CARRIED.</b>		
		<b>February 2024</b>		
C647-23	11/28/23	RESOLUTION by Councillor Giesbrecht to notify Mackenzie Municipal Services Agency (MMSA) in writing that Clear Hills County will be ending its contracted services with them as of December 31, 2024. <b>CARRIED.</b>	EA	Letter Sent
P666-23	(12-05-23)	RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. <b>CARRIED. CARRIED.</b>	PW	Spring 2025
C128-24	03/12/24	RESOLUTION by Reeve Bean to include the civic rural address to all tax notices starting in 2025. <b>CARRIED.</b>	CS	
C271-24	05/14/24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. <b>CARRIED.</b>	CS	
C203-24	04/09/24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. <b>CARRIED.</b>	CS	In waiting
C361-24	06/25/24	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate	CS	In waiting



**Management Team**

**Activity Report for September 24, 2024**

LEGEND:

Budget Items:  Completed Items:  Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. <b>CARRIED.</b>		
<b>C148-24</b>	<b>03/12/24</b>	<b>RESOLUTION by Councillor Giesbrecht to proceed with the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction, as presented. CARRIED.</b>	<b>AG</b>	Next local auction
<b>C406-24</b>	<b>07/23/24</b>	<b>RESOLUTION by Councillor Ruecker to schedule a Policy &amp; Priority meeting in November to discuss the Clear Hills County Fire Ban Bylaw. CARRIED.</b>	<b>EA</b>	
<b>C409-24</b>	<b>07/23/24</b>	<b>RESOLUTION by Councillor Walmsley to request Council attend a delegation at an upcoming Peace River School Trustee Board meeting to discuss the Trades Training Program. CARRIED.</b>	<b>EA</b>	

## Policy & Priority Update

### Activity Report for October 1, 2024

Active Items

Completed Items:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services  
**CC**=Community Coordinator, **AG**=Agricultural

Motion & Date	Dept.	Policy & Priority Items	Notes
C273-22 (05-24-22)	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.	Ag Societies are short volunteers/
P666-23(12-05-23)	PW	RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3-year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED.	March 2025
P674-23(12-05-23)	EA	RESOLUTION by Deputy Reeve Janzen to bring back the discussion regarding the nurse practitioner incentives to the December 12, 2023, Regular Council Meeting. CARRIED.	In waiting
P118-24(03-04-24)	EA	RESOLUTION by Councillor Walmsley to request a meeting with MLA, Todd Loewen to discuss county-related concerns. CARRIED.	Request sent – waiting for a date
C645-2311/28/23	Reeve Bean	RESOLUTION by Reeve Bean to draft a letter for the Peace Libraries within Clear Hills County requisition boundaries, regarding legislative requirements and funding opportunities. CARRIED.	In waiting
June 11, 2024	EA	Beautification Awards/Youth Awards	Oct P&P
June 11, 2024	EA	Hines Creek Museum	Oct P&P
July 2024	EA	Alberta Innovates	Oct P&P
July 2024	EA	Branding/logo	After website launch
July 2024	EA	Marketing Position	On going
July 2024	EA	Natural Gas Generation of power	Oct. P&P
Aug 2024	EA	County Logo promo Clothing	Oct P&P
C442-24(8-13-24)	EA	RESOLUTION by Councillor Hansen to include a section in the Clear Hills County Monthly Newsletter and website showcasing available Alberta and Federal government resources/grants for individuals and groups. CARRIED.	In works
P511-24(10-01-24)	EA	RESOLUTION by Councillor Hansen to recommend Council develop a Policy around Outstanding Youth Award for youth aged 16-18 using the same Volunteer Award Community Involvement Criteria. CARRIED.	October 8
P512-24(10-01-24)		RESOLUTION by Councillor Stevenson to recommend Council develop a policy regarding Residential Beautification Awards, having one for Rural and one for Urban. CARRIED.	January

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	October 8, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>COUNCIL MONTHLY REPORTS</b>
File:	11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

**RESOLUTION** by.... receive the written and or verbal Councillor monthly reports for information, as presented.

**Initials show support** - Reviewed by:      **Manager:**      **CAO:** 

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	October 8, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Continuing Education Scholarship Report
File:	11-02-02

DESCRIPTION:

Council is presented the Scholarship Funds Distribution report for the October 1st deadline of Continuing Education Scholarships.

BACKGROUND:

7 new applications and 7 resubmission recipients continuing in their education stream were received for October 1, 2024; of the 14 applications, 14 submitted complete applications.

An annual budget of \$50,000.00 scholarships, to be distributed based on approved scholarship applications, 50% on the first deadline and 50% on the second deadline until the budget is depleted.

1<sup>st</sup> Round Budget: = \$25,000.00

Qualifying applications for this round

14 x \$3,000 = **\$42,000.00**

14 x \$1,785.71= **\$25,000.00**

ATTACHMENT:

- Continuing Education scholarships Policy

RECOMMENDED ACTION:

**RESOLUTION** by..... by to accept for information the dispersal of a \$1,785.71 scholarship for each of the 14 October 1, 2024, Continuing Education Scholarship applications that met the program criteria, listed below:

*Recipient names will be included after the discussion.*

**Programs**

Doctor of Dental Surgery  
Apprentice Welder  
Heavy Equipment Technician  
Business Administration  
Business Administration  
Bachelor of Science  
Bachelor of Science

Bachelor of Education  
Civil Engineering Tech  
Auto Body Technician  
Office Professional Diploma  
Bachelor of Science  
Agricultural Sales Certificate  
Agriculture Technology Diploma

Initials show support - Reviewed by:	Manager:	CAO:	
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# Clear Hills County

<b>Effective Date: JANUARY 23, 2024</b>	<b>Policy Number 6801</b>
<b>Title: CONTINUING EDUCATION SCHOLARSHIPS POLICY</b>	

**1. POLICY STATEMENT**

Clear Hills County recognizes the value of continued education and trades training among its citizens and will develop a policy to provide scholarships to Clear Hills County residents to assist with the costs to obtain additional education and training. These scholarships will be known as the Clear Hills County Continuing Education Scholarships.

**2. DEFINITIONS:**

2.1.	Qualifying Year	September 1 <sup>st</sup> Current year to August 31 <sup>st</sup> of the next year
2.2.	Education Fees	Tuition, Books, Cost of Living, Transportation, Fees & Charges
2.3.	Eligible Programs	Trades (Technical School), Apprenticeship, Postsecondary Degrees (associate, bachelor's, or graduate), Professional Certification and Product-specific certifications ( <i>i.e., Continuing Education Programs &amp; Courses</i> )
2.4.	Enrolled	Has applied and been accepted to an "Eligible Program"
2.5.	Proof of Tuition payment	An official receipt showing proof of Tuition paid to the institute of the eligible program.
2.6.	CES	Continuing Education Scholarship
2.7.	Supplementary Trade year	When the individual can successfully complete 2 consecutive Trade years in the qualifying year. <i>i.e., 1<sup>st</sup> year welding and 2<sup>nd</sup> year welding within September 1<sup>st</sup> to August 31<sup>st</sup>.</i>

**3. BUDGET IMPLICATIONS:**

3.1. An annual budget of \$50,000.00 will be set for continuing education

scholarships, to be distributed based on approved scholarship applications, 50% on the first deadline and 50% on the second deadline until the budget is depleted.

3.2. Each Scholarship will be to cover education fees to a maximum of \$3,000.00.

#### **4. GENERAL**

4.1. To be eligible for a scholarship applicant must

- Be a Canadian citizen or landed immigrant, and resident of Alberta.
- Be a resident of Clear Hills County or the Village of Hines Creek when applying for the first year.
- Be actively enrolled or have applied to enroll in an eligible program.
- Include a short essay as part of the application package, describing what they are doing or have done to make the County or Village of Hines Creek a better place to live, work or relax.

4.2. The biannual application deadlines will be October 1<sup>st</sup> and February 1<sup>st</sup>.

4.3. For Trades Programs ONLY, applicants seeking to apply beyond the October 1st or February 1st deadlines may still be eligible for a scholarship. If they submit their application before or during the enrolment period for the trade program, their application will be evaluated during the next intake deadline. (to a maximum of \$4,500.00 per qualifying year).

4.4. When a scholarship recipient will be completing a second consecutive Trade year in the same program within the qualifying year, then the individual will be able to apply for a supplementary CES at a reduced amount of \$1,500.00.

4.5. Applicants completing a second consecutive Trade year in the same program within the qualifying year may apply for a retroactive CES during that same qualifying year.

4.6. A scholarship recipient will only be able to access one full scholarship and one Supplementary Trade year scholarship within the qualifying year.

4.7. Administration will review all applications and distribute the Scholarship funds to qualifying applicants in accordance with Section 3 of this policy.

4.8. A report will be made to Council after the distribution of the Scholarships.

4.9. If qualifying applications exceed the annual budget administration will present Council with the financial details for their direction prior to distribution of the Scholarship funds.

- 4.10. Applicants enrolled in multi-year education programs may submit a scholarship application annually, prior to the deadlines. Scholarships will not be approved for previous years eligible programs that have completed at the time of application.
- 4.11. **Eligibility:**
- 4.11 Eligible Programs: Trades (Technical School), Apprenticeship, Postsecondary Degrees (associate, bachelor's, or graduate), Professional Certification and Product-specific certifications.
- 4.12 Scholarship Payment: will be processed upon the Recipient providing proof that tuition or registration fee has been paid in the form of a receipt with the tuition or registration fee clearly identified, and completion of any necessary documentation or agreements. A debit or credit card slip is not considered proof of payment.
- 4.13 Proof of Completion: Recipients will provide a certificate or verification letter provided by the educating body confirming successful completion of the education the scholarship was received for. Failure to provide proof of completion will require the Recipient to repay the Scholarship in full.
- 4.14 Repayment Recipient will repay the scholarship if they do not complete the Eligible Program the scholarship was received for or fail to provide proof of completion within 8 weeks of completing the program or course.
- 4.15 Recipients that fail to fulfil the reporting requirements to the point in time that a demand for repayment invoice is issued will not be eligible to receive any further Continuing Education Scholarships.
- 4.16 All requirements for past scholarships must be fulfilled before applying for a new Continuing Education Scholarship.

## 5. FORMS AND PROCEDURES

- 5.1. Administration will develop an application form for the Scholarship.
- 5.2. Administration will develop procedures as needed to address advertising, distribution, and evaluation of applications.

## 6. END OF POLICY

### ADOPTED

Resolution C236-14(04/08/14)

Date: April 8, 2014

### AMENDED

Resolution C774-14(11/12/14)

Date: November 12, 2014

Resolution C860(12/09/14)

Date: December 9, 2014

Resolution C486-16(09/13/16)

Date: September 13, 2016

Resolution C389-18(08-14-18)

Date: August 14, 2018

Continuing Education Scholarship

Policy 6801

Resolution C14-19(01-08-19)

Date: January 8, 2019

Resolution C398-19(08/13/19)

Date: August 13, 2019

Resolution C215-20 (04-21-20)

Date: April 21, 2020

Resolution C488-20 (10/13/20)

Date: October 13, 2020

Resolution C635-22(12-13-22)

Date: December 13, 2022

Resolution C136-23 (03-14-23)

Date: March 14, 2023

Resolution C45-24 (01-23-24)

Date: January 23, 2024

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	October 8, 2024
Originated By:	Allan Rowe, CAO
Title:	<b>County Office Christmas Hours</b>
File:	12-02-02

### DESCRIPTION:

Council is presented with the following request, that Council approves replacing a Christmas gift for staff with a more flexible and inclusive approach, approving the following paid days off for each staff member.

The County office will be closed on Tuesday, December 24th for the floater stat holiday (floater holiday established in Human Resource Policy 4:03 - General Holidays) Wednesday, December 25<sup>th</sup> for (Christmas Day), Thursday, December 26<sup>th</sup> for (Boxing Day) and Wednesday, January 1, 2025, for (New Year's Day).

### BACKGROUND:

The approximate cost for Christmas gifts held in the past, have been \$8,000-\$13,000.

### ATTACHMENTS:

December Calendar

### RECOMMENDED ACTION:

**RESOLUTION by...** that Council authorizes the following paid days off, Monday, December 23<sup>rd</sup>, Friday, December 27<sup>th</sup>, Monday, December 30<sup>th</sup>, and Tuesday, December 31<sup>st</sup>, 2024, as a Christmas gift for each County employee.

**RESOLUTION by...** that Council authorizes the Clear Hills County office be closed from Monday, December 23, 2024, through Wednesday, January 1, 2025, for Christmas holidays.

Initials show support - Reviewed by:

Director:

CAO:



# DECEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Policy & Priority Meeting	4	5	6	7
8	9	10 Council	11	12	13	14
15	16	17	18	19	20	21
22	23	24 Floater	25 Christmas	26 Boxing Day	27	28
29	30	31	1 New Years Day	2	3	4

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	October 8, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Village of Hines Creek Meeting Request
File:	11-02-02

**DESCRIPTION:**

The Village of Hines Creek is requesting a meeting with Council to discuss future Amalgamation/Dissolution/Revenue and sharing.

**ATTACHMENT:**

Correspondence  
November Calendar

**RESOLUTION** by..... to schedule a meeting with the Village of Hines Creek for.....to discuss future Amalgamation/Dissolution/Revenue and sharing.

**Initials show support - Reviewed by:**

**Manager:**

**CAO:**



## **Bonnie Morgan**

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**From:** cao@hinescreek.com  
**Sent:** September 30, 2024 1:11 PM  
**To:** Allan Rowe; Bonnie Morgan  
**Subject:** Joint Council Committee

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good afternoon, Allan

Village of Hines Creek would like to set up a meeting with your representatives to begin discussions on Amalgamation/Dissolution/Revenue Sharing with you. I realize that your RM Convention will be soon coming up in November and am suggesting that Council's meet after that date.

Any discussion concerning this I'm a phone call away.

Look forward to hearing from you.

Leanne

Leanne Walmsley  
Chief Administrative Officer  
Village of Hines Creek  
Phone: 780-494-3690  
Fax: 780-494-3605  
Email: [cao@hinescreek.com](mailto:cao@hinescreek.com)





# NOVEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b>
3	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
	<div style="border: 1px solid black; background-color: #e0f0e0; padding: 5px; display: inline-block;"> <b>RMA Convention &amp; Tradeshow</b> </div>					
		<i>Policy &amp; Priority Meeting - ALL</i>				
10	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
	Remembrance Day	<b>Council</b>				
17	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
			Tri-Council Mtg-ALL			
24	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
		<b>Council</b>				

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	October 8, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Outstanding Youth Award – Draft Policy
File:	11-02-02

**DESCRIPTION:**

Council is presented with draft of the Outstanding Youth Award.

P511-24(10-01-24)      RESOLUTION by Councillor Hansen to recommend Council develop a Policy around Outstanding Youth Award for youth aged 16-18 using the same Volunteer Award Community Involvement Criteria.      CARRIED.

**ATTACHMENT:**

Outstanding Youth Award – Draft Policy

**RESOLUTION by.....**

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b>	
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# Clear Hills County

Effective Date: <b>Draft</b>	Policy Number
Title: <b>Outstanding Youth of The Year Award</b>	

## 1. POLICY STATEMENT

1.1. Clear Hills County values the exceptional contributions of youth within its borders and believes in recognizing their positive impact on the community. Council is committed to hosting an annual Outstanding Youth Award to celebrate youths who demonstrate exemplary character, leadership, and community involvement.

## 2. GENERAL

2.1. Annually, Council will allocate funds in the Operating Budget to cover the costs associated with hosting the Outstanding Youth Award.

2.2. Nominations for the Outstanding Youth Award will be accepted until December 1<sup>st</sup> annually and presented to Council at the following December Council Meeting.

## 3. GUIDELINES

3.1. **Outstanding Youth Award** – This award honors youth between the ages of 14 and 18 who have made significant contributions to the community through volunteerism, leadership, or positive impact in any field.

Eligible individuals must:

- Demonstrate outstanding commitment to the community through volunteer efforts or other meaningful contributions.
- Exhibit leadership qualities, creativity, and cooperation in their role(s) within the community or school.
- Be a positive role model for peers through their character and actions.
- Have volunteered significant unpaid hours or contributed talents and energy to benefit their community or organization.

#### **4. RECOGNITION**

**4.1.** The recognition of the award recipient(s) will include:

- An award plaque.
- A \$1,000 donation to a local charity or not-for-profit organization of their choice.
- A picture and announcement in the County Newsletter and on the County website.
- Public recognition during the County's Annual Appreciation Banquet.

#### **5. AWARDS CEREMONY**

**5.1.** The award will be presented at the Clear Hills County Annual Appreciation Banquet, held the first Saturday in February or as directed by Council.

#### **6. Attachments:**

**6.1.** Outstanding Youth of the Year Nomination Form

#### **7. End Of Policy**

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	October 8, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Finance – Accounts Payable</b>
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of September 25, 2024 to October 8, 2024 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

**RESOLUTION** by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of September 25, 2024 to October 8, 2024 for a total of \$509,501.39.

Initials show support - Reviewed by:	Manager:	CAO: 
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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	9/25/24	10/08/24		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GOVERNMENT OF ALBERTA	029689	10/01/24	\$2,447.55
Invoice Description                      Invoice Number                      Invoice Amount			
	RR64 Wetlands Replacement	DAPP0104719	\$2,447.55
A-MART FAMILY VARIETY STORE	029690	10/08/24	\$75.35
Invoice Description                      Invoice Number                      Invoice Amount			
	Fire Prevention Week Treats	7983	\$75.35
ANGELA MORALES ROSSWORM	029691	10/08/24	\$100.00
Invoice Description                      Invoice Number                      Invoice Amount			
	Biggest Veg Contest Winner	092024	\$100.00
ARMTEC	029692	10/08/24	\$226,190.61
Invoice Description                      Invoice Number                      Invoice Amount			
	BF71273 Replacement Culvert	6-345033	\$226,190.61
BOSCHWICK CONTRACTING	029693	10/08/24	\$20,700.25
Invoice Description                      Invoice Number                      Invoice Amount			
	Worsley GB01	695	\$10,012.28
	Bear Canyon GB09	696	\$10,687.97
BOUNDRY LAKE SAND & GRAVEL LTD	029694	10/08/24	\$2,816.01
Invoice Description                      Invoice Number                      Invoice Amount			
	Centerline Replacement	1757	\$2,816.01
BRAUN, JOEL	029695	10/08/24	\$2,354.58
Invoice Description                      Invoice Number                      Invoice Amount			
	Shop Drywall Replacement	104	\$2,354.58
BROGAN FIRE & SAFETY	029696	10/08/24	\$3,356.59
Invoice Description                      Invoice Number                      Invoice Amount			
	HCFD SCBA Maintenance	30158127	\$749.72
	WFD SCBA Maintenance	30158125	\$749.72
	WFD SCBA Service	30161325	\$669.92
	HCFD SCBA Service	30161327	\$697.22
	HCFD Safety Masks	30158119	\$490.01

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BUECKERT DAVID	029697	10/08/24	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83646-091624	\$300.00	
CLEAR HILLS WASTE MANAGEMENT	029698	10/08/24	\$10,550.62
Invoice Description	Invoice Number	Invoice Amount	
Transfer Stations Contract	227	\$10,340.62	
Worsley Hamlet Garbage Haul	226	\$210.00	
CLEARDALE AGRICULTURAL SOCIETY	029699	10/08/24	\$3,132.50
Invoice Description	Invoice Number	Invoice Amount	
Aug Green Area Maint Agmt 191	10207	\$3,132.50	
CLEARDALE LOGGING LP	029700	10/08/24	\$3,150.00
Invoice Description	Invoice Number	Invoice Amount	
Firewood for Running & Stoney	628	\$3,150.00	
DHL	029701	10/08/24	\$120.21
Invoice Description	Invoice Number	Invoice Amount	
Water Sample Shipping	11056161	\$120.21	
DIVINE STITCHES	029702	10/08/24	\$132.25
Invoice Description	Invoice Number	Invoice Amount	
HCFD Coveralls Alteration	943301	\$132.25	
DRIEDGER JUDITH	029703	10/08/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024	\$50.00	
DUGGAN RHONDA	029704	10/08/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83784-092624	\$100.00	
END OF STEEL MECHANICAL LTD.	029705	10/08/24	\$457.14
Invoice Description	Invoice Number	Invoice Amount	
Tire Repair Unit 63-88	202108613	\$35.26	
Tire Repair Unit 63-23	202108593	\$34.66	
R&M/Parts Unit 65-49	202108606	\$308.58	
Tire Repair Unit 63-77	202108615	\$78.64	
FLAMAN	029706	10/08/24	\$1,078.10
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Mower Blades	AA027022		\$1,078.10
FRIESEN JOHN	029707	10/08/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83708-091824	\$100.00	
GILLETT DAVE	029708	10/08/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83773-092424	\$100.00	
GRADE PRO CONTRACTING LTD.	029709	10/08/24	\$31,758.85
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	1281	\$17,977.59	
Whitelaw GB15	1282	\$13,781.26	
GRANDE PRAIRIE & DISTRICT CATH	029710	10/08/24	\$1,061.93
Invoice Description	Invoice Number	Invoice Amount	
2024 ASAF Requisition	16095	\$1,061.93	
H & G MASON HOLDINGS	029711	10/08/24	\$1,564.50
Invoice Description	Invoice Number	Invoice Amount	
Haul /Load Fill Dirt-Approach	2021	\$1,564.50	
HELGESEN OWEN	029712	10/08/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83760-092424	\$100.00	
HITECH BUSINESS SYSTEMS LTD.	029713	10/08/24	\$348.24
Invoice Description	Invoice Number	Invoice Amount	
Copier Service Agreement	1768082	\$253.66	
Copier Service Agreement	1768081	\$94.58	
HYDROGEOLOGICAL CONSULTANTS LT	029714	10/08/24	\$27,674.82
Invoice Description	Invoice Number	Invoice Amount	
Water Well Engineering	30695	\$19,027.80	
EMC Well Test Hole Exploration	30697	\$8,647.02	
JENSEN KAREN	029715	10/08/24	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83757-092324	\$300.00	
KAMPHUIS KENZ I	029716	10/08/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	



Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Biggest Veg Contest Winner	092024		\$50.00
KAUT TARA	029717	10/08/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024		\$50.00
KLASSEN HEINRICH	029718	10/08/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83752-092324		\$100.00
LAVERGNE CONSTRUCTION (1988) L 029719		10/08/24	\$18,289.95
Invoice Description	Invoice Number	Invoice Amount	
Running Lake Shelter Refinish	7923		\$18,289.95
MCLARTY, DARIN	029720	10/08/24	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	091924		\$200.00
NGTL GP LTD.	029721	10/08/24	\$52,997.60
Invoice Description	Invoice Number	Invoice Amount	
Tax Payment Refund	092024		\$52,997.60
NOBEL LEROY	029722	10/08/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024		\$100.00
NOBLE ROSIE	029723	10/08/24	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024		\$150.00
PEACE REGION ECONOMIC DEV	029724	10/08/24	\$5,681.34
Invoice Description	Invoice Number	Invoice Amount	
Muni Memberships 2024/2025	845		\$5,681.34
PETERS ANDREW	029725	10/08/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83725-091824		\$100.00
PETERS DEREK	029726	10/08/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024		\$50.00

Clear Hills County  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PETERS HERMAN	029727	10/08/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83786-092624	\$100.00	
PETERSEN KNOT	029728	10/08/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83759-092324	\$50.00	
PROGRADE SERVICES LTD.	029729	10/08/24	\$18,018.00
Invoice Description	Invoice Number	Invoice Amount	
Mont GB03	4392	\$18,018.00	
RICHARDSON, DOUG	029730	10/08/24	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024	\$250.00	
RICHARDSON, KANE	029731	10/08/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024	\$100.00	
ROAMING TRANSPORT	029732	10/08/24	\$13,068.30
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0526	\$13,068.30	
ROCKY MOUNTAIN EQUIPMENT	029733	10/08/24	\$18,675.56
Invoice Description	Invoice Number	Invoice Amount	
Diagnose Eng Fail Unit 63-67	W20574	\$12,866.10	
Unit 63-67 Engine Issues	W20533	\$5,809.46	
ROCKY MOUNTAIN PHOENIX	029734	10/08/24	\$621.08
Invoice Description	Invoice Number	Invoice Amount	
Back Up Lights Unit 63-93	IN0148020	\$621.08	
ROSSWORM ARIANNA	029735	10/08/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024	\$100.00	
ROWE JIM & DONNA	029736	10/08/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83675-091324	\$100.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SCHMIDT ANNA	029737	10/08/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024	\$50.00	
SODERQUIST KEN	029738	10/08/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024	\$50.00	
STEVENSON CANDICE	029739	10/08/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024	\$50.00	
URE RYAN	029740	10/08/24	\$8,531.25
Invoice Description	Invoice Number	Invoice Amount	
Running/Stoney Lake Caretaker	082942	\$8,531.25	
VAN HERK NANCY	029741	10/08/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024	\$50.00	
WETMORE BARB	029742	10/08/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Biggest Veg Contest Winner	092024	\$50.00	
WORSLEY GRAVEL SUPPLY LTD.	029743	10/08/24	\$976.29
Invoice Description	Invoice Number	Invoice Amount	
Approach Work-Gravel/Trucking	8049	\$976.29	
WORSLEY HISTORICAL & CULTURAL	029744	10/08/24	\$6,755.00
Invoice Description	Invoice Number	Invoice Amount	
Aug Worsley Green Area Maint	08-2024	\$6,755.00	
WORSLEY REINLAND MENNONITE CHU	029745	10/08/24	\$10,025.67
Invoice Description	Invoice Number	Invoice Amount	
2023 Cemetery Grant	010124-WRMC	\$500.00	
Capital Grant Payment	092724	\$9,525.67	
WYCLIFFE ENTERPRISES LTD.	029746	10/08/24	\$13,991.25
Invoice Description	Invoice Number	Invoice Amount	
Eureka GB13	935	\$11,681.25	
Centerline Replacement	936	\$2,310.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
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		Report Total	\$509,501.39
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Clear Hills County  
 VENDOR CHEQUE REGISTER REPORT  
 Payables Management

Ranges: From: To: From: To:  
 Cheque Number First Last Cheque Date 9/25/24 10/08/24  
 Vendor ID First Last Chequebook ID First Last  
 Vendor Name First Last

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
029689	GOVERNMENT02	GOVERNMENT OF ALBERTA	10/01/24	ATB	PMCHQ00001275	\$2,447.55
029690	AMART	A-MART FAMILY VARIETY STORE	10/08/24	ATB	PMCHQ00001276	\$75.35
029691	ROSSWORM03	ANGELA MORALES ROSSWORM	10/08/24	ATB	PMCHQ00001276	\$100.00
029692	ARMTEC01	ARMTEC	10/08/24	ATB	PMCHQ00001276	\$226,190.61
029693	BOSCHWICK01	BOSCHWICK CONTRACTING	10/08/24	ATB	PMCHQ00001276	\$20,700.25
029694	BOUNDARY	BOUNDRY LAKE SAND & GRAVEL LTD	10/08/24	ATB	PMCHQ00001276	\$2,816.01
029695	BRAUNJ	JOEL BRAUN	10/08/24	ATB	PMCHQ00001276	\$2,354.58
029696	BROGAN01	BROGAN FIRE & SAFETY	10/08/24	ATB	PMCHQ00001276	\$3,356.59
029697	BUECKERTD	DAVID BUECKERT	10/08/24	ATB	PMCHQ00001276	\$300.00
029698	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	10/08/24	ATB	PMCHQ00001276	\$10,550.62
029699	CLEARDALEAG01	CLEARDALE AGRICULTURAL SOCIETY	10/08/24	ATB	PMCHQ00001276	\$3,132.50
029700	CLEARDALELOG	CLEARDALE LOGGING LP	10/08/24	ATB	PMCHQ00001276	\$3,150.00
029701	DHL01	LOOMIS EXPRESS	10/08/24	ATB	PMCHQ00001276	\$120.21
029702	DIVINE	DIVINE STITCHES	10/08/24	ATB	PMCHQ00001276	\$132.25
029703	DRIEDGERJUD	JUDITH DRIEDGER	10/08/24	ATB	PMCHQ00001276	\$50.00
029704	DUGGAN03	RHONDA DUGGAN	10/08/24	ATB	PMCHQ00001276	\$100.00
029705	ENDMECH	END OF STEEL MECHANICAL LTD.	10/08/24	ATB	PMCHQ00001276	\$457.14
029706	FLAMAN02	FLAMAN GROUP OF COMPANIES	10/08/24	ATB	PMCHQ00001276	\$1,078.10
029707	FRIESENJ	JOHN FRIESEN	10/08/24	ATB	PMCHQ00001276	\$100.00
029708	GILLETTDA	DAVE GILLET	10/08/24	ATB	PMCHQ00001276	\$100.00
029709	GRADEPRO	GRADE PRO CONTRACTING LTD.	10/08/24	ATB	PMCHQ00001276	\$31,758.85
029710	GPCATHOLIC01	GRANDE PRAIRIE & DISTRICT CATH	10/08/24	ATB	PMCHQ00001276	\$1,061.93
029711	H&GMASON01	H & G MASON HOLDINGS	10/08/24	ATB	PMCHQ00001276	\$1,564.50
029712	HELGESENO	OWEN HELGESEN	10/08/24	ATB	PMCHQ00001276	\$100.00
029713	HITECH01	HITECH BUSINESS SYSTEMS LTD.	10/08/24	ATB	PMCHQ00001276	\$348.24
029714	HYDRO01	HYDROGEOLOGICAL CONSULTANTS	10/08/24	ATB	PMCHQ00001276	\$27,674.82
029715	JENSEN01	KAREN JENSEN	10/08/24	ATB	PMCHQ00001276	\$300.00
029716	KAMPHUISK	KENZI KAMPHUIS	10/08/24	ATB	PMCHQ00001276	\$50.00
029717	KAUTT	TARA KAUT	10/08/24	ATB	PMCHQ00001276	\$50.00
029718	KLASSENHE	HEINRICH KLASSEN	10/08/24	ATB	PMCHQ00001276	\$100.00
029719	LAVERGNE	LAVERGNE CONSTRUCTION (1988) L	10/08/24	ATB	PMCHQ00001276	\$18,289.95
029720	MCLARTY01	DARIN MCLARTY	10/08/24	ATB	PMCHQ00001276	\$200.00
029721	NGTL	NGTL GP LTD.	10/08/24	ATB	PMCHQ00001276	\$52,997.60
029722	NOBLEL	LEROY NOBEL	10/08/24	ATB	PMCHQ00001276	\$100.00
029723	NOBLER	ROSIE NOBLE	10/08/24	ATB	PMCHQ00001276	\$150.00
029724	PREDA01	PEACE REGION ECONOMIC DEVELOPM	10/08/24	ATB	PMCHQ00001276	\$5,681.34
029725	PETERS07	ANDREW PETERS	10/08/24	ATB	PMCHQ00001276	\$100.00
029726	PETERSDE	DEREK PETERS	10/08/24	ATB	PMCHQ00001276	\$50.00
029727	PETERSH01	HERMAN PETERS	10/08/24	ATB	PMCHQ00001276	\$100.00
029728	PETERSEN01	KNUT PETERSEN	10/08/24	ATB	PMCHQ00001276	\$50.00
029729	PROGRADE01	PROGRADE SERVICES LTD.	10/08/24	ATB	PMCHQ00001276	\$18,018.00
029730	RICHARDSON01	DOUG RICHARDSON	10/08/24	ATB	PMCHQ00001276	\$250.00
029731	RICHARDSONK	KANE RICHARDSON	10/08/24	ATB	PMCHQ00001276	\$100.00
029732	ROAMING	ROAMING TRANSPORT	10/08/24	ATB	PMCHQ00001276	\$13,068.30
029733	RME01	ROCKY MOUNTAIN EQUIPMENT	10/08/24	ATB	PMCHQ00001276	\$18,675.56
029734	ROMO06	ROCKY MOUNTAIN PHOENIX	10/08/24	ATB	PMCHQ00001276	\$621.08
029735	ROSSWORMA	ARIANNA ROSSWORM	10/08/24	ATB	PMCHQ00001276	\$100.00
029736	ROWE04	JIM & DONNA ROWE	10/08/24	ATB	PMCHQ00001276	\$100.00
029737	SCHMIDTA	ANNA SCHMIDT	10/08/24	ATB	PMCHQ00001276	\$50.00
029738	SODERQUIST	KEN SODERQUIST	10/08/24	ATB	PMCHQ00001276	\$50.00
029739	STEVESONC	CANDICE STEVENSON	10/08/24	ATB	PMCHQ00001276	\$50.00
029740	URER	RYAN URE	10/08/24	ATB	PMCHQ00001276	\$8,531.25
029741	VANHERK02	NANCY VAN HERK	10/08/24	ATB	PMCHQ00001276	\$50.00
029742	WETMOREB	BARB WETMORE	10/08/24	ATB	PMCHQ00001276	\$50.00

\* Voided Cheques

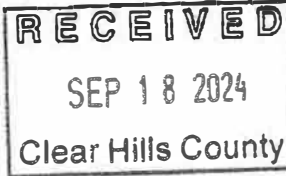
Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
029743	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	10/08/24	ATB	PMCHQ00001276	\$976.29
029744	WORSLEYHIST	WORSLEY HISTORICAL &	10/08/24	ATB	PMCHQ00001276	\$6,755.00
029745	WORSLEYRMC01	WORSLEY REINLAND MENNONITE CHU	10/08/24	ATB	PMCHQ00001276	\$10,025.67
029746	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	10/08/24	ATB	PMCHQ00001276	\$13,991.25
Total Cheques: 58						Total Amount of Cheques: \$509,501.39

<b>ATB MASTER CARD DETAILS</b>			
<b>DATE OF PURCHASE</b>	<b>PLACE OF PURCHASE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
8/08/24	La Crete Inn and Suites	Reeve Bean Zone 4 Meeting Room - EA	\$ 152.60
8/08/24	La Crete Inn and Suites	Councillor Hansen Zone 4 Meeting Room - EA	\$ 152.60
8/15/24	Alberta Municipalities	Reeve Bean 2024 Alberta Municipalities Convention - EA	\$ 803.25
8/23/24	GoTo Technologies Canada Ltd	Video Conferencing Account - EA	\$ 27.30
8/27/24	Canada Post	Newsletter Mailout - EA	\$ 127.33
8/27/24	Canada Post	Newsletter Mailout - EA	\$ 49.62
8/27/24	Canada Post	Newsletter Mailout - EA	\$ 61.79
8/27/24	Canada Post	Newsletter Mailout - EA	\$ 7.96
8/27/24	Canada Post	Newsletter Mailout - EA	\$ 9.36
8/27/24	Canada Post	Newsletter Mailout - EA	\$ 85.79
9/04/24	RMA	Reeve Bean 2024 Fall RMA Convention - EA	\$ 1,275.75
9/04/24	RMA	EA 2024 Fall RMA Convention - EA	\$ 861.00
9/04/24	RMA	Councillor Hansen 2024 Fall RMA Convention - EA	\$ 1,275.75
9/04/24	RMA	CAO 2024 Fall RMA Convention - EA	\$ 861.00
9/04/24	RMA	Councillor Walmsley 2024 Fall RMA Convention - EA	\$ 1,275.75
8/11/24	Amazon	Payroll Clerk Chair - AP	\$ 212.69
8/14/24	Canada Post	WSP Contract Mailout - AP	\$ 20.38
8/15/24	Convenience Registries	Driver's Abstracts - AP	\$ 72.00
8/17/24	Amazon	Banquet Decorations - AP	\$ 83.81
8/19/24	Amazon	Banquet Decorations & Fire Blanket - AP	\$ 154.02
8/21/24	Canada Post	Crop Disease Survey Mailout - AP	\$ 68.17
8/21/24	Ducks Unlimited Canada	PW & Community Clerk Wetlands Workshop - AP	\$ 80.00
8/21/24	HP	Reception Printer Ink - AP	\$ 137.54
8/22/24	Amazon	Banquet Decorations & Poster Holder for Trade Show - AP	\$ 195.97
8/26/24	Amazon	Payroll Clerk Computer Speakers - AP	\$ 61.23
8/30/24	Eventbrite/Peace Regional Fire Chiefs	WFD Chief 2024 Northern H.E.A.T. Registration - AP	\$ 320.83



ATB

**MONTHLY STATEMENT**  
**AUG 08 to SEP 06, 2024**



**CLEAR HILLS COUNTY \***  
Account Number:  
Alberta BusinessCard

We'd like to help you:  
 [atb.com](http://atb.com)  
 **1-800-332-8383**



**YOUR ACCOUNT SUMMARY**

Statement date: September 06, 2024

PREVIOUS CHARGES AND PAYMENTS

<b>Your previous balance</b>	<b>\$5,771.78</b>
Payments made from Aug 08 to Sep 06 - Thank you	-\$5,771.78
Credits	\$0.00
<b>Total payments and credits</b>	<b>-\$5,771.78</b>

NEW CHARGES

Purchases and returns	\$8,433.49
Cash advances and Mastercard cheques	\$0.00
Fees and adjustments	\$0.00
Interest charges	\$0.00
<b>Total new charges</b>	<b>\$8,433.49</b>
<b>Your new balance</b>	<b>\$8,433.49</b>

MINIMUM PAYMENT AND CREDIT LIMIT

<b>Minimum payment due</b>	<b>\$253.00</b>	Your credit limit	<b>\$60,000.00</b>
<b>Payment due date</b>	<b>September 27, 2024</b>	Available credit on Sep 06	<b>\$51,566.51</b>

Page 1 of 4

**ATB Financial**



**Payment Slip**

If you're paying by mail, please send this remittance slip with your cheque to:

**ATB Financial Mastercard**  
P.O. Box 21063  
Calgary, AB T2P 4H5

Account number:

Your new balance : **\$8,433.49**

Minimum payment due: **\$253.00**

Payment due date: **September 27, 2024**

Amount enclosed: \$

PFDATFXH **001792**  
**CLEAR HILLS COUNTY \***  
PO BOX 240  
WORSLEY AB T0H 3W0





**MONTHLY STATEMENT**  
**AUG 08 to SEP 06, 2024**

**CLEARHILLS COUNTY \***  
**Account Number:**  
**Alberta BusinessCard**

PURCHASES AND RETURNS (continued)

Date Charged	Date Posted	Description	Amount (\$)
Aug 11	Aug 11	AMZN MKTP CA*RM3DF7DF2 WWW.AMAZON.CA ON	212.69
Aug 14	Aug 14	CPC / SCP 577944 WORSLEY AB	20.38
Aug 15	Aug 15	SQ *CONVENIENCE REGIST HINES CREEK AB	72.00
Aug 17	Aug 17	AMZN MKTP CA*RU6G060X0 WWW.AMAZON.CA ON	83.81
Aug 19	Aug 19	AMZN MKTP CA*R442U14I2 WWW.AMAZON.CA ON	154.02
Aug 21	Aug 21	CPC / SCP 577944 WORSLEY AB	68.17
Aug 21	Aug 21	DUCKS UNLIMITED CANADA STONEWALL MB	80.00
Aug 21	Aug 21	HP *CANADA CO 877-231-4351 NS	137.54
Aug 22	Aug 22	AMZN MKTP CA*R41QN2ZE1 WWW.AMAZON.CA ON	195.97
Aug 26	Aug 26	AMAZON* RK0XK8AN2 DOWNTOWN TORO ON	61.23
Aug 30	Aug 30	EVENTBRITE/NORTHERNHEA SAINT JOHN NB	320.83
<b>Total for</b>			<b>\$1,406.64</b>
<b>Total purchases and returns</b>			<b>\$8,433.49</b>

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	8.45 (v)
Cash advances and Mastercard cheques	0.00	8.45 (v)
<b>Total interest charges</b>	<b>\$0.00</b>	

(v) - Variable (f) - Fixed

FOR YOUR BUDGETING - HOW YOU USED YOUR CREDIT CARD(S)

Category	Spent This Period (\$)
Dining and entertainment	320.83
Grocery	0.00
Professional services	0.00
Retail stores	164.84
Utilities	6,256.97
Home improvement and maintenance	0.00
Travel and lodging	305.20
Vehicle expenses (fuel, repair)	0.00
Business services	502.40
Miscellaneous	883.25
<b>Sub-total (purchases and returns)</b>	<b>\$8,433.49</b>
<b>Cash advances and Mastercard cheques</b>	<b>\$0.00</b>
<b>Grand total</b>	<b>\$8,433.49</b>

# Clear Hills County

## Request For Decision (RFD)

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	October 8, 2024
<b>Originated By:</b>	Allan Rowe, Chief Administrative Officer
<b>Title:</b>	<b>2025 APPRECIATION BANQUET</b>
<b>File:</b>	62-30-10

**DESCRIPTION:**

Council is presented with information on the 2025 Appreciation Banquet with regards to setting the price person for the event.

**BACKGROUND:**

The Clear Hills County 2025 Appreciation Banquet will be held on Saturday, February 1, 2025, at the Dave Shaw Memorial Complex in Hines Creek, AB, with a dance to follow.

Ticket prices were set in 2024 for a 2-meat meal & entertainment at the following:

- Adult (17 & up) \$20.00
- Youth (10-16) \$10.00
- 9 & under free

*\*Award winners & family members received complementary tickets.*

**BUDGET:**

<b>Banquet:</b>	<b>Cost</b>
Hall Rental	\$365.00
Supper for 200 people	\$6,500.00
Bar	\$0.00 <i>* Budget will be determined based on if a community group takes the event bar &amp; security for dance on.</i>
Awards/Donations	\$4,650.00
Door Prizes	\$1,000.00
Entertainment - BJ Smith, Cowboy Poet Extraordinaire	\$1,250.00 + 1-night accommodations
Administration Wages	\$1,500.00
<b>Total Banquet</b>	<b>\$15,265.00</b>
<b>Dance:</b>	<b>Cost</b>
Band/entertainment- Big Guitar	\$2,000.00
Administration Wages	\$500.00
<b>Total Dance</b>	<b>\$2,500.00</b>
<b>Total Event</b>	<b>\$17,765.00</b>
Annual Budget	\$20,000.00

**RECOMMENDED ACTION:**

RESOLUTION by.....to accept the information on the 2025 Appreciation Banquet and set the ticket prices for the Banquet/entertainment and Dance.

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b>
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# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>REGULAR COUNCIL MEETING</b>
Meeting Date:	October 8, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Chief Administrative Officer Report</b>
File Code:	11-02-02

- Highway 64 Clear River alignment Meeting – Thursday, October 3, 2024
- North Peace Regional Landfill Meeting – Monday, October 7, 2024
- Agricultural Fieldman Report **Attachment #1**

RECOMMENDED ACTION:

**RESOLUTION by .....** to accept the Chief Administrative Officer's report for October 8, 2024, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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**PEST CONTROL**

• **Wolves Claimed 2024 YTD:**

Total #	Total \$
14	\$2800.00

1. The mowers ran double shift until end of august and are now back to single shift.
2. The mowers have completed a shoulder cut on the whole county and a full cut on half the county. They should complete the full cut on everything by mid October weather permitting.
3. We are down to 1 weed inspector and they have completed all wheat head and canola surveys and are spraying right of ways. Should be complete by end of week.
4. Alberta Agriculture was sent a resource stream management proposal in hopes of getting an estimate of what we will be receiving for grant funding. We were given a conservative estimate of between \$24,500.00 and \$27,500.00.
5. Administration has been working on draft budget. Some capital items that will be included: \$30,000.00 for replacing office AC units, \$30,000.00 for cladding the exterior of the shop with tin, and \$60,000.00 to replace one mower.
6. Working on putting together a presentation for a set of workshops around the county highlighting ag grants that are available to producers. First presentation is targeted for first week of November.

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	September 24, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Public Works Manager's Report</b>
File:	32-02-02

### Graders

- Graders have been out grading but are currently shut down due to the rain. They will begin again when the weather conditions allow.

### Roads, Culverts & Approaches

- Culvert and centerline replacement is ongoing, weather permitting.
- MDP Oilfield Services Ltd. will be done the construction of Range Road 124 North of Township 840 located in the Bear Canyon area, by the middle of October, weather permitting. The Wetlands Compensation Fee has been paid.
- 1666321 Alberta Ltd. has been working on the construction of approximately 1000 meters of new local road on Range Road 64 North of Township 872, located in the Worsley area. Construction is shut down due to the rain but will start again when the weather conditions allow. The Wetlands Compensation Fee has been paid.

### Bridge File 71273 Culvert Replacement

- Szmata Projects Ltd. has begun the dirt work for the replacement of Bridge File 71273, located on Township Road 830 and Range Road 14 in the Whitelaw area, and are working when the weather conditions allow.
- The multi plate culvert pipe has been delivered and is on site.
- Szmata Projects Ltd. has been in contract with the pipe erector to schedule the assembly of the multi plate culvert.

### Hamlet of Cleardale Projects

- WSP Canada Inc. to working to complete the final design for the Hamlet of Cleardale street and sewer upgrade. As a lift station is required, they are also working to design one of the appropriate sizes.

### 2024 Worsley Water Well

- Saville Drilling Ltd. will be on site approximately by October 11, 2024, to install the pit less adaptor and pump.
- WSP Canada Inc. is working to design and engineer the connection of the 2024 Worsley Water Well to the Worsley Water Treatment Plant, tender package to follow.

### Other

- Sign replacement for faded signs and signs with broken posts is ongoing.

Initials show support - Reviewed by:

Manager:



CAO:



- Griffin Contracting will be coming up around the middle of October to do repairs to Bridge Files 76505 (Deer Hill Area), 71596 (Deer Hill Area), and 72225 (Worsley Area)
- The water along the Regional Water Line is clearing up.

**ATTACHMENTS:**

Public Works Action Worksheet

**RECOMMENDED ACTION:**

**RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.**

<b>Initials show support - Reviewed by:</b>	<b>Manager:</b>	<b>CAO:</b>
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**2024 Public Works**  
**Approach, Culverts and Other Maintenance Projects**

Date	Div.	Project	Requested By	Location	Range Road	New	Replace	Completed	Notes
May 8/2024	3	A-Pipe	Daniel Driedger	Eureka River	RGE63	x		x	Field App x2
May 9/2024	4	A-Pipe	Andrew Hale	Worsley	RGE82	x		x	New resident app
May 10/2024	5	A-Pipe	Murphy	Worsley	RGE80	x		x	Field App x2
May 11/2024	5	A-Pipe	Murphy	Worsley	RGE80			x	Old app lowered culvert
May 13/2024	1	A-Pipe	Clear Hills County	Whitelaw	TWP 832	x			New app for Shewchuk pit
June 27/24	4	C-Pipe	Clear Hills County	Clear Praire	Road		x	x	Old pipe failed
May 15/2024	6	C-Pipe	Clear Hills County	Worsley	RGE 74	x		x	New centerline at the end of the road
May 14/2024	5	Rip-rap	Clear Hills County	Worsley	TWP 860			x	Rip-rap at the end of the culvert
May 14/2024	5	Rip-rap	Clear Hills County	Worsley	RGE 75			x	Rip-rap at the end of the culvert close to the bridge
May 9/2024	4	trees	Clear Hills County	Worsley	Rge 80			x	Push Trees out if ditch
May 6/2024	4		Clear Hills County	Worsley				x	Cleaned out culvert ends in Worsley
May 22/2024	3	A-Pipe	Driedger	Worsley	Rge 70	x		x	New Field app
May 22/2024	3	A-Pipe	Clear Hills County	Worsley	Rge 65		x	x	Replace damaged field app pipes x2
May 24/2024	3		Clear Hills County	Eureka River	Rge 55			x	Take out abandoned oil field pipe
May 24/2024	3	A-Pipe	David Gillett	Eureka River	Rge 52		x	x	Old concrete pipe failed
May 27/2024	5	C-Pipe	Clear Hills County	Worsley	TWP 854		x	x	Old pipe failed put in new pipe
May 6/2024	4	A-Pipe	Clear Hills County	Worsley	Rge72	x		x	New Field app
June 17/24	4	A-Pipe	Benny Hale	Worsley	Rge 75		x	x	Upgrade app
June 18/24	4	C-Pipe	Clear Hills County	Worsley	Rge 90		x	x	old pipe failed
June 18/24	3	C-Pipe	Clear Hills County	Eureka River	Rge 50		x	x	old pipe failed
June 20/24	4		Baptist Church	Worsley	Worsley			x	Delivered 2 pipe to church/Council approved
June 20/24	4	C-Pipe	Clear Hills County	Worsley	Twp874			x	Clean out beaver dam in pipe
July 4/24	6	A-Pipe	Clear Hills County	cleardale	Rge 94		x	x	replaced the church and school app
July 5 /24	6	A-Pipe	Clear Hills County	cleardale	Rge 91		x	x	old pipe failed put in new pipe
July 8 /24	7	C-Pipe	Clear Hills County	Bear Canyon	TWP 840		x	x	Beavers plugged culverts / replaced 2 pipes
July 10/24	7	C-Pipe	Clear Hills County	Bear Canyon	TWP 840		x	x	old pipe to short,
July 18/24	6	A-Pipe	Clear Hills County	cleardale	Rge 91		x	x	Replace old pipe + update app
July 16 /2024	7	C-Pipe	Clear Hills County	Bear Canyon	Rge 125		x	x	Replace old pipe x3
July 16 /24	7	A-Pipe	Hutterite	Bear Canyon	Rge 124		x	x	Old pipe failed
	2	A-Pipe	Clear Hills County	Hines Creek	Rge 50		x		Old pipe plugged with sand
July 18/24	3	A-Pipe	Clear Hills County	Eureka River	TWP 862	x		x	Water well app
July 30/24	2	A-Pipe	Kobbert	Hines Creek	Rge 61		x	x	Old pipe failed on app x2
July 30/24	2	A-Pipe	Kobbert	Hines Creek	Rge 61		x	x	old pipe to short,
July 31/24	2		Clear Hills County	Hines Creek	Rge 61			x	Repaired road slide
Aug 2/24	2	A-Pipe	Peterowich	Hines Creek	TWP 834	x		x	2 new field app
Aug 2/24	2	A-Pipe	Skoyun	Hines Creek	Rge 61		x	x	Upgrade dry app
Aug 7/24	2	A-Pipe	Basnett	Hines Creek	Rge 34	x		x	New field app
Aug 8/24	1	A-Pipe	Hagen	Deer Hill	TWP 842		x	x	Old pipe failed
Aug 9/24	6	A-Pipe	Giesbrecht	Cleardale	Twp 842	x		x	New Field app
Aug 13/24	6	A-Pipe	Peters	cleardale	Rge 92	x		x	New Field app
Aug 14/24	7	A-Pipe	Hiebert	Bear Canyon	Rge 120		x	x	Old pipe failed
Sep 4/24	6	A-Pipe	Cleardale Hitt	Cleardale	Rge 94.5		x		Self install x2
Sep 12/24	7	C-Pipe	Clear Hills County	Bear Canyon	Twp 834/Rge 131		x	x	Old pipe was failing
Sep 17/24	1	A-Pipe	Marius Szachta	David Tompson	Rge 32		x	x	Old pipe failed
Sep 17/24	1	A-Pipe	Foreman	Whitelaw	Rge 10			x	Clean out culvert ends

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	October 8, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Council Information</b>
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Designation of Affordable Housing Accommodation

RECOMMENDED ACTION:

**RESOLUTION** by.... that Council receives for information the Council Information presented at the October 8, 2024, Regular Council Meeting.

**Initials show support** - Reviewed by:      **Manager:**      **CAO:**





ALBERTA

SENIORS, COMMUNITY AND SOCIAL SERVICES  
*Office of the Minister*

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## Ministerial Order No. 2024-011

WHEREAS, pursuant to section 1(a) of the *Alberta Housing Act* (the Act), "affordable housing accommodation" means a housing accommodation designated by the Minister as an affordable housing accommodation under section 31.1(1);

AND WHEREAS, pursuant to section 31.1(1) of the Act, the Minister may designate a housing accommodation as an affordable housing accommodation if the Minister is of the opinion that in the circumstances the housing accommodation is suitable for designation as an affordable housing accommodation;

AND WHEREAS, pursuant to section 3(3) of the Act, the Minister may delegate to any person any power, authority or obligation conferred or imposed on the Minister under the Act.

THEREFORE, I, JASON NIXON, Minister of Seniors, Community and Social Services, pursuant to section 31.1(1) of the *Alberta Housing Act*, hereby:

1. Establish the circumstances under which a housing accommodation is suitable for designation as an affordable housing accommodation are that it must:
  - a. be subject to an agreement between the owner or operator of the housing accommodation and the Government of Canada, Province of Alberta, or a municipality;
  - b. have rental rates which are below market rates, pursuant to the agreement referred to in subclause (a); and,
  - c. be owned or operated by a not-for-profit organization incorporated under the *Societies Act*, *Companies Act*, or *Business Corporations Act*, a management body established under the *Alberta Housing Act*, or similar organization as determined under this Ministerial Order, that has a stated mission or mandate to serve those in core housing need (as defined in section 8(2)(a) of the *Social Housing Accommodation Regulation*) or to provide housing to target population groups identified in *Stronger Foundations: Alberta's 10-year strategy to improve and expand affordable housing*.
2. Delegate to the Assistant Deputy Minister, Housing Division, the authority to designate a housing accommodation as an affordable housing accommodation, in accordance with the circumstances set out in clause 1, including the authority to determine a similar organization under clause 1(c).

3. Direct the Assistant Deputy Minister, Housing Division, to create and maintain a list of designated affordable housing accommodations to be reviewed and updated at least annually, or upon notification of the transfer of a housing accommodation designated as an affordable housing accommodation under this Ministerial Order.

DATED this 2 day of August, 2024.



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Jason Nixon  
Minister of Seniors, Community and Social Services

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	October 8, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Calendars</b>
File:	11-02-02

**DESCRIPTION:**

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**UPCOMING CONFERENCES:**

Conference	Date	Location	Attendance
Alberta Forest Products Association AGM and Conference	October 8-11, 2024	Banff, AB	Janzen
Rural Community Health Provider Attraction and Retention Conference	October 8 - 10th, 2024	Wainright, Alberta	
Alberta Recycling Conference	Oct 30-Nov 1, 2024	Banff, Alberta	
RMA Fall Convention & Tradeshow	Nov 4-7	Edmonton, Alberta	

**ATTACHMENTS:**

- Calendar of upcoming meetings and conferences

**RECOMMENDED ACTION:**

**RESOLUTION** by .... to accept for information October, November and December 2024 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
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# OCTOBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	<b>30</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
		Policy & Priority Mtg	NPHF-DW NWSAR- AB,DW			
6	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
	NPRL-JR	Alberta Forest Products Association-DJ				
	<b>Council</b>					
13	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
	Thanksgiving		MPTA-Ex-AB			
20	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
		<b>Council</b>				PLS-AB
27	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b>
	MPTA-AB CRAA-AB	<b>Council Organization al Meeting &amp; Policy &amp; Priority</b>	NPHF-DW			

# NOVEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	2
3	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	9
	RMA Convention & Tradeshow					
		<i>Policy &amp; Priority Meeting - ALL</i>				
10	<b>11</b> Remembrance Day	<b>12</b> Council	<b>13</b>	<b>14</b>	<b>15</b>	16
17	<b>18</b>	<b>19</b>	<b>20</b> Tri-Council Mtg-ALL	<b>21</b>	<b>22</b>	23
24	<b>25</b>	<b>26</b> Council	<b>27</b>	<b>28</b>	<b>29</b>	30

# DECEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Policy & Priority Meeting	4	5	6	7
8	9	10 Council	11	12	13	14
15	16	17 ASB	18	19	20	21
22	23	24 Closed	25 Christmas	26 Boxing Day	27	28
29	30	31	1 New Years Day	2	3	4

## Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society