

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 22, 2024**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, October 22, 2024, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

CALL TO ORDER

- 1. AGENDA**
- 2. MINUTES:**
Previous: Regular Council Meeting Minutes, October 8, 2024 2
- 4. DELEGATION(S)**
Mighty Peace Wireless 11:20 a.m. 6
- 5. PUBLIC HEARING**
- 6. TENDER OPENING**
- 7. NEW BUSINESS**
 - a. COUNCIL**
 1. Management Team Activity Report..... 12
 2. Councillor Reports..... 22
 3. Hines Creek Composite Annual Awards Ceremony 23
 4. Northwestern Polytechnic Agriculture Operations Presentation 25
 5. Policy 6206 Outstanding Youth Award..... 27
 - b. CORPORATE SERVICES**
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 2. Policy 7001 Operating Grant for Recreation Boards 42
 3. Policy 7002 Capital Grant Program..... 56
 4. Policy 7003 General Grant Program 68
 5. Policy 7004 Beyond Borders Grant Program 77
 6. FCSS Grant Allocation..... 84
 - c. COMMUNITY SERVICES**
 1. Policy 6201 Annual Community Barbeque..... 85
 - d. PUBLIC WORKS**
- 8. WRITTEN REPORTS:**
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- 11. CLOSED MEETING ITEMS**
- 12. ADJOURNMENT**

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, OCTOBER 8, 2024**

PRESENT	Amber Bean Abe Giesbrecht Danae Walmsley Susan Hansen Jason Ruecker	Reeve Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Bonnie Morgan Terry Shewchuk	Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM)
ABSENT	David Janzen Nathan Stevenson	Deputy Reeve Councillor
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C513-24(10-08-24)	RESOLUTION by Councillor Walmsley to adopt the agenda governing the October 8, 2024 Regular Council Meeting, as presented. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C514-24(10-08-24)	RESOLUTION by Councillor Giesbrecht to adopt the minutes of the October 1, 2024, Policy & Priority Meeting, as presented. CARRIED.	
C515-24(10-08-24)	RESOLUTION by Councillor Hansen to adopt the minutes of the September 24, 2024, Regular Council Meeting, as presented. CARRIED.	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report C516-24(10-08-24)	Management activity report was reviewed. RESOLUTION by Councillor Walmsley that the management activity report for September 24, 2024, be accepted, as presented. CARRIED.	
Councillor Reports C517-24(10-08-24)	Council submits the meetings attended in the previous month and a report, if applicable. RESOLUTION by Councillor Ruecker to accept the Councillor Reports for information, as presented. CARRIED.	
<u>DELEGATION:</u>	Reeve Bean recessed the meeting at 10:44 a.m. Reeve Bean reconvened the meeting at 10:51 a.m.	

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 REGULAR COUNCIL MEETING
 TUESDAY, OCTOBER 08, 2024

Town of Fairview

Representatives from the Town of Fairview will be in attendance at 11:00 a.m. to discuss a funding request for the Fairview Aquatic Centre.

Reeve Bean recessed the meeting at 11:44 a.m.
 Reeve Bean reconvened the meeting at 12:22 p.m.

Continuing Education Scholarships

Council is presented the Scholarship Funds Distribution report for the October 1st deadline of Continuing Education Scholarships.

C518-24(10-08-24)

RESOLUTION by Reeve Bean to accept for information the dispersal of a \$3,000.00 scholarship for each of the 14 (fourteen) October 1, 2024, Continuing Education Scholarship applications that met the program criteria, for a total of \$42,000.00 with \$10,000.00 being allocated from the Rate Stabilization. CARRIED.

Tessa Chalmers	Doctor of Dental Surgery
Lachlan Karry	Apprentice Welder
Thomas Driedger	Heavy Equipment Technician
Amie Hoffman	Business Administration
Mansi Peats	Business Administration
Declan Crossey	Bachelor of Science
Kiera Johnson	Bachelor of Science
Jade Langdon	Bachelor of Education
Tanner Dei	Civil Engineering Tech
Nolan Bjornson	Auto Body Technician
Mykenzie Lund	Office Professional Diploma
Zoe Lund	Bachelor of Science
Brenna Carlstad	Agricultural Sales Certificate
Ethan Rossworm	Agriculture Technology Diploma

Reeve Bean recessed the meeting at 12:48 p.m.
 Reeve Bean reconvened the meeting at 12:52 p.m.

Christmas Office Hours

Council is presented with the following request, that Council approves replacing a Christmas gift for staff with a more flexible and inclusive approach, approving the following paid days off for each staff member.

C519-24(10-08-24)

RESOLUTION by Councillor Giesbrecht that Council authorizes the following paid days off, Monday, December 23rd, Friday, December 27th, Monday, December 30th, and Tuesday, December 31st, 2024, as a Christmas gift for each County employee. CARRIED.

C520-24(10-08-24)

RESOLUTION by Reeve Bean that Council authorizes the Clear Hills County office be closed from Monday, December 23, 2024, through Wednesday, January 1, 2025, for Christmas holidays. CARRIED.

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REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 08, 2024

Village of Hines
Creek

The Village of Hines Creek is requesting a meeting with Council to discuss future Amalgamation/Dissolution/Revenue and sharing.

C521-24(10-08-24)

RESOLUTION by Councillor Hansen to approve the meeting request with the Village of Hines Creek. CARRIED.

Outstanding Youth
Award Draft
Policy

Council is presented with the draft policy of the Outstanding Youth Award.

C522-24(10-08-24)

RESOLUTION by Reeve Bean to bring back the draft policy Outstanding Youth Award to the October 22, 2024, Regular Council meeting for review and approval. CARRIED.

C523-24(10-08-24)

RESOLUTION by Councillor Ruecker receive the delegation from the Town of Fairview and approve a General Grant to the Town of Fairview, for the Fairview Regional Aquatic Centre refurbishing of the slide stairs and slide supports in the amount of \$15,000.00, funds to be allocated from Rate Stabilization. CARRIED.

CORPORATE
SERVICES

Accounts Payable
September 25, 2024
to October 8, 2024

A list of expenditures for Clear Hills County for the period of September 25, 2024 to October 8, 2024 is provided for Council's review.

C524-24(10-08-24)

RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of September 25, 2024, to October 8, 2024, for a total of \$509,501.39. CARRIED.

Reeve Bean recessed the meeting at 1:20 p.m.
Reeve Bean reconvened the meeting at 1:26 p.m.

COMMUNITY

Appreciation
Banquet Information

Council is presented with information on the 2025 Appreciation Banquet with regards to setting the price person for the event.

C525-24(10-08-24)

RESOLUTION by Councillor Hansen to accept the information on the 2025 Appreciation Banquet. CARRIED.

PUBLIC WORKS

nothing

WRITTEN REPORTS

Chief Administrative

Page 4 of 4
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 08, 2024

Officer's Report

Chief Administrative Officer's Report

C526-24(10-08-24)

RESOLUTION by Councillor Walmsley to receive the Chief Administrative Officer report for information, as presented.
CARRIED.

Public Works
Manager's Report

Public Works Manager's Report

C527-24(10-08-24)

RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented.
CARRIED.

COUNCIL
INFORMATION

Council is presented with general information of interest.

C528-24(10-08-24)

RESOLUTION by Councillor Ruecker to receive the Council Information for information, as presented.
CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C529-24(10-08-24)

RESOLUTION by Councillor Walmsley to accept for information October, November and December 2024 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
Oct 28	NPRL	Ruecker
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the October 8, 2024 Regular Council Meeting at 1:47 p.m.

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Delegation – Mighty Peace Wireless 11:20 a.m.
File:	11-02-02

DESCRIPTION:

Mighty Peace Wireless will be in attendance to discuss Fiber Optic possibilities in Clear Hills County.

ATTACHMENT:

Presentation

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Mighty Peace Wireless



Clear Hills County/Hines Creek
Community Infrastructure Build Out
October 11, 2024

Mighty Peace Wireless

Understanding The Project- Mighty Peace Wireless will build a fiber backbone that will connect Clear Hills County and Hines Creek to a Point of Presence that Mighty Peace currently operates within the town of Fairview. This project would also establish multiple POPs along the way to facilitate future growth and an opportunity to connect underserved communities either directly to the fiber backbone or feed wireless towers directly with fiber to serve even the hardest to connect houses. This project will be multifaceted and will include the following

-Running a 144-count fiber line from the main data center in Fairview to connect Hines Creek and Worsley, Alberta. This will improve the bandwidth in the area immediately to 10Gbps. The build of the fiber will easily allow future scalability to 100Gbps.

-The fiber line will be run-in two-inch conduit with vaults at each crossing. The vaults will have splice containers within them that will allow the fiber to be branched to additional areas in the future. This will be done to allow multiple POPs to be established throughout Clear Hills County. POPs will allow anyone to connect to wholesale data that is near the area. This also allows the expansion of wireless to be established with a direct connection to fiber.

-Fiber will be ran from a POP (Point of Presence) within the village of Hines Creek at 56.249016°, -118.607799° throughout the town and surrounding areas. Please refer to the figure below for general idea of fiber run within the town.



Mighty Peace Wireless



-The project will run fiber to the home within Worsley, Alberta. This would involve running fiber from an established POP within the village to the homes and surrounding businesses.



Construction Details- Conduit will be ran from Fairview up HWY 732. Once on HWY 732 the conduit will travel north past the David Thompson Hall all the way to Hines Creek. This main line will be plowed to

Mighty Peace Wireless

the POP location within the village of Hines Creek referred to in the picture above. Vaults will be placed at each crossroad along that path to ensure the line can be branched off into the future in other directions. Strands will specifically be left at each major crossroads to ensure easy transition to other areas such as Deer Hill. After terminating strands at the POP within the village of Hines Creek the fiber will then be ran north to the Eureka River turn off and follow that road until it reaches Worsley. Fiber to the home will then be ran to each of the homes within both Hines Creek and Worsley. Since vaults will be placed at each crossroads this will allow easy access to establish new towers to provide internet to hard-to-reach customers. Having fiber directly to the towers will make the bandwidth available to serve much higher than what is has been in the past. Below is a rough idea of the coverage and the line detailing where the fiber will run. The Red Line is the main fiber line and the white is all the branch areas that are estimated to be served based on placing POPs within the area.



How this project comes about: Mighty Peace Wireless is working directly with ISED as well as GOA to obtain funding for this project. The project is in the negotiation phase and is on its way to approval. Mighty Peace will be able to provide around **\$9,894,220.30** for this project. The total cost of the project is estimated to be **\$13,192,293.75**. We are asking if Clear Hills County would be able to help make up the difference to help make this project a reality. We would be offering free installs to everyone within the towns of Hines Creek and Worsley for fiber to the dwelling. We would also do free equipment swaps and connections for people who would be able to be influenced by the towers that we could connect to the fiber.

The project will run from current day until March of 2027. If we had the cooperation of Clear Hills, we would begin immediately to source all the equipment as well as get the engineering, permits and environmental studies in place. We would ideally be doing construction of the project in the

Mighty Peace Wireless

spring/summer of 2025 and 2026 and have everything operational at the end of 2026. Since the project is running until 2027, the financial support could be spread over the two build years that the project is running for. The financial number we would need to complete the project from Clear Hills is **\$3,298,073.45.**

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	October 22, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for October 8, 2024.

ATTACHMENTS:

- Management Activity Report
- Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for October 8, 2024, be accepted, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:** 



Management Team

Activity Report for October 8, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2024		
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		April 23, 2024		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award the Tender No. CA0004766.1010 for Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00, funds to be allocated from the Bridge Reserve. CARRIED.	PW	In works
		May 14, 2024, Regular Council Meeting		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/
C288-24	05/14/24	RESOLUTION by Councillor Ruecker to include the access road North of Township Road 854 for approximately 1,250 meters to access NW-29-85-7 W6M in the 2025 Multi Year Capital Plan and proceed with a wetland assessment. CARRIED.	PW	In works
		June 11, 2024		
C342-24	06/11/24	RESOLUTION by Councillor Hansen award Tender 2024-08 Hines Creek Firefighter Turnout Gear to Brogan for the amount of \$68,250.00 plus GST, with \$56,500,00 being allocated from the 2024 Operating Budget and the balance from the Fire Reserve. CARRIED.	CC	In works
C343-24	06/11/24	RESOLUTION by Deputy Reeve Janzen to award Tender 2024-09 Worsley Firefighter Turnout Gear to Brogan for the amount of \$63,000.00 plus GST, with \$53,000,00 being allocated from the 2024 Operating Budget and the balance from the Fire Reserve. CARRIED.	CC	In Works
		July 9, 2024		
C394-24	07/09/24	RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road	PW	In works



Management Team

Activity Report for October 8, 2024

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. CARRIED.		
C395-24	07/09/24	RESOLUTION by Councillor Stevenson to award Tender Contract No. CA0003928.8340 for the road construction of Range Road 124 to MDP Oilfield Services Ltd. for the amount of \$489,457.50, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	In works
C396-24	07/09/24	RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. to perform all the engineering associated with the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$119,977.00, funds to be allocated from the road construction reserve. CARRIED.	PW	In works
		July 23, 2024		
C408-24	07/23/24	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the Clear Hills County year-end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.	EA	Letter Sent
		August 13, 2024		
C435-24	08/13/24	RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00 to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization	CS	Letter Sent



Management Team

Activity Report for October 8, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Reserve, and table the request for funding to replace the stage until more information. CARRIED.		
C437-24	08/13/24	RESOLUTION by Councillor Walmsley to approve a conditional grant in the amount of \$50,000.00 to the Maskwa Medical Centre for the construction of the new medical Centre, conditional of the awarding of the construction of the new medical centre scheduled to open in 2026, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	Letter Sent
		August 27, 2024		
C463-24	08/27/24	RESOLUTION by Councillor Ruecker to bring back recommendations on potential locations for water wells in our county. CARRIED.	PW	In works
		September 24, 2024		
C483-24	09/24/24	RESOLUTION by Councillor Walmsley to have the section of Range Road 50 south of Township Road 833 be transferred to an official County Road. CARRIED.	PW	In works
C489-24	09/24/24	RESOLUTION by Councillor Hansen to approve a Capital grant to Worsley Reinland Mennonite Church in the amount of \$9,525.67 to assist with the construction of a concrete pad at the entry of their new fellowship center with funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	Sent
C490-24	09/24/24	RESOLUTION by Reeve Bean to approve a general grant to Cleardale Riders Club in the amount of \$41,000.00 to assist with the replacement of four outhouses and horse bridge and construction of a wooden boardwalk with funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	Sent
C494-24	09/24/24	RESOLUTION by Councillor Giesbrecht to accept WSP Canada Inc.'s proposal for the engineering and tendering associated with the construction of the conveyance pipe from the 2024 Worsley Water Well to the Worsley Water Treatment Plant, with having the tendered project include a 50% material	PW	In works



Management Team

Activity Report for October 8, 2024

LEGEND:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		and 50% performance bond, for the engineering estimate of \$91,540.00, funds to be allocated from the Water Reserve. CARRIED.		
C497-24	09/24/24	RESOLUTION by Councillor Hansen to receive the discussion regarding deadfall and debris and develop a plan for clearing deadfall and debris from local road rights-of-way in Clear Hills County. CARRIED.	PW/ AG	Oct 29 RFD
		October 1, 2024 Policy & Priority Meeting		
P502-24	10/01/24	RESOLUTION by Councillor Giesbrecht to bring back Policy 7002 – Capital Grant Program with the recommended changes to a future Regular Council Meeting. CARRIED.	CS	Oct 22
P503-24	10/01/24	RESOLUTION by Reeve Bean to bring back Policy 7003 – General Grant Program with the recommended changes to a future Regular Council Meeting. CARRIED.	CS	Oct 22
P504-24	10/01/24	RESOLUTION by Councillor Ruecker to bring back Policy 7001 – Operating Grant for Recreation Boards with the recommended changes to a future Regular Council Meeting. CARRIED.	CS	Oct 22
P505-24	10/01/24	RESOLUTION by Councillor Hansen to bring back Policy 7004 – Beyond Borders Grant Program with the recommended changes to a future Regular Council Meeting. CARRIED.	CS	Oct 22
P506-24	10/01/24	RESOLUTION by Reeve Bean to receive the information on the Organizational Meeting Date of October 29, 2024 for information, as presented. CARRIED.	EA	Organization Meeting October 29
P508-24	10/01/24	RESOLUTION by Councillor Walmsley to recommend Council approve and send the letter to Alberta Minister of Municipal Affairs regarding Asset Management. CARRIED.	EA	Sent
P509-24	10/01/24	RESOLUTION by Reeve Bean table the promotional clothing discussion until a future Meeting. CARRIED.	EA	Oct 29
P510-24	10/01/24	RESOLUTION by Deputy Reeve Janzen to recommend Council approve the addition to Policy 6201- BBQ including the BBQ Backup		October 22



Management Team

Activity Report for October 8, 2024

LEGEND:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Locations with the amendment to use Worsley Central School instead of the Eureka River Hall. CARRIED.		
P512-24	10/01/24	RESOLUTION by Councillor Stevenson to recommend Council develop a policy regarding Residential Beautification Awards, having one for Rural and one for Urban. CARRIED.	EA	January
		October 8, 2024		
C518-24	10/08/24	RESOLUTION by Reeve Bean to accept for information the dispersal of a \$3,000.00 scholarship for each of the 14 (fourteen) October 1, 2024, Continuing Education Scholarship applications that met the program criteria, for a total of \$42,000.00 with \$10,000.00 being allocated from the Rate Stabilization. CARRIED.	EA	In works
C521-24	10/08/24	RESOLUTION by Councillor Hansen to approve the meeting request with the Village of Hines Creek. CARRIED.	EA	Dates sent in waiting
C522-24	10/08/24	RESOLUTION by Reeve Bean to bring back the draft policy Outstanding Youth Award to the October 22, 2024, Regular Council meeting for review and approval. CARRIED.	EA	Oct 22
C523-24	10/08/24	RESOLUTION by Councillor Ruecker receive the delegation from the Town of Fairview and approve a General Grant to the Town of Fairview, for the Fairview Regional Aquatic Centre refurbishing of the slide stairs and slide supports in the amount of \$15,000.00, funds to be allocated from Rate Stabilization. CARRIED.	CS	
		November 17, 2021		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.	CDM	2022✓ 2023✓ 2024✓ 2025
		March 21, 2024		
C150-24	03/12/24	RESOLUTION by Councillor Stevenson to approve WSP Canada Inc.'s engineering estimate of \$87,834.00 for the construction of approximately	PW	Tender Not awarded due to



Management Team

Activity Report for October 8, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		1000 meters of a new local road on Range Road 25 South of Township 832, with the funds to be allocated from the Road Construction Reserve. CARRIED.		budgetary reasons
C151-24	03/12/24	RESOLUTION by Reeve Bean to approve WSP Canada Inc.'s engineering estimate of \$86,404.00 for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840, with the funds to be allocated from the Road Construction Reserve. CARRIED.	PW	awarded
		March 27, 2024		
C134-24	03/12/24	RESOLUTION by Councillor Hansen to award Tender 2024-03 Tractor to Fosters Agri-World for \$155,000.00. This price includes a trade-in allowance of \$90,000.00 for Unit 66 Case IH L765, contingent upon its value remaining unchanged at time of delivery as per the agreement, funds to be allocated from Common Services Vehicles and Equipment Reserve.CARRIED.	AG	Spring 2025
C309-24	05/28/24	RESOLUTION by Councillor Giesbrecht to proceed with hiring Loop (Websites for Municipalities) for the design and hosting of the Clear Hills County website and set an annual budget for Website and Social Media Platforms at \$10,000.00. CARRIED.	EA	In Works
C482-23	09-12-23	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024 2025 2026
C143-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C144-24	03/12/24	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the	PW	In works



Management Team

Activity Report for October 8, 2024

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.		
C446-24	08/13/24	RESOLUTION by Councillor Ruecker to proceed with Darel Saville for the drilling and casing of the Eight Mile Corner Water Well located at SW 18-86-6-W6M, for the estimated cost of \$100,000.00, funds to be allocated from the Water Reserve. CARRIED.	PW	

ITEMS IN WAITING

C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
		February 18, 2021		
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.		
		February 2024		
C647-23	11/28/23	RESOLUTION by Councillor Giesbrecht to notify Mackenzie Municipal Services Agency (MMSA) in writing that Clear Hills County will be ending its contracted services with them as of December 31, 2024.CARRIED.	EA	Letter Sent
P666-23	(12-05-23)	RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED. CARRIED.	PW	Spring 2025



Management Team

Activity Report for October 8, 2024

LEGEND:

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Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural




MOTION	DATE	DESCRIPTION	DEPT	STATUS
C128-24	03/12/24	RESOLUTION by Reeve Bean to include the civic rural address to all tax notices starting in 2025.CARRIED.	CS	
C271-24	05/14/24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.	CS	
C203-24	04/09/24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.	CS	In waiting
C361-24	06/25/24	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	In waiting
C148-24	03/12/24	RESOLUTION by Councillor Giesbrecht to proceed with the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction, as presented. CARRIED.	AG	Next local auction
C406-24	07/23/24	RESOLUTION by Councillor Ruecker to schedule a Policy & Priority meeting in November to discuss the Clear Hills County Fire Ban Bylaw. CARRIED.	EA	
C409-24	07/23/24	RESOLUTION by Councillor Walmsley to request Council attend a delegation at an upcoming Peace	EA	



Management Team

Activity Report for October 8, 2024

LEGEND:

Budget Items:  Completed Items:  Items in Waiting: 

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		River School Trustee Board meeting to discuss the Trades Training Program. CARRIED.		

Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting October 22, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL MONTHLY REPORTS
File:	11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor monthly reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Hines Creek Composite Annual Awards Ceremony
File:	11-02-02

DESCRIPTION:

Council is presented with a letter from the Hines Creek Composite informing Council that Clear Hills County will be receiving the Partnership Award at the Annual Awards Ceremony on Thursday, October 24, 2024 at 7:00 p.m. at the Hines Creek Composite Gym.

ATTACHMENT:

Correspondence from Hines Creek Composite

RECOMMENDED ACTION:

RESOLUTION by... to approve the attendance of to attend the Annual Awards Ceremony on Thursday, October 24, 2024 at 7:00 p.m. at the Hines Creek Composite Gym.

Initials show support - Reviewed by:

Manager:

CAO:





Hines Creek Composite

Box 450
Hines Creek, Alberta T0H 2A0
Phone: 780-494-3510
Fax: 780-494-3616
Email: HinesCreekHS@prsd.ab.ca



Clear Hills County
PO Box 240
Worsley, AB T0H 3W0



October 10, 2024

Dear Clear Hills County:

We would like to thank you for your dedication to the education of our students. By providing funds for instruction and materials for our CTS programs, our students have the opportunity to gain hands-on experience and explore careers in a way that they wouldn't have without the county's support. In addition we would like to thank you for providing scholarships that can benefit our students past graduation into post secondary education.

In recognition, we are pleased to inform you that Clear Hills County will be receiving the Partnership Award at our Annual Awards Ceremony.

Presentation of awards will take place on Thursday, October 24, 2024, at 7:00 p.m. at the Hines Creek Composite Gym.

Please let us know who will attend to receive the award on behalf of Clear Hills County.

Yours truly,

Mrs. Janice Charchuk
Principal

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Northwestern Polytechnic Agriculture Operations Diploma Program Presentation
File:	11-02-02

DESCRIPTION:

Council is presented with an invitation to attend the Northwestern Polytechnic Agriculture Operations Diploma Program Presentation on October 22, 2024, at the Menno Simons Community School from 1:00 p.m. – 2:30 p.m.

ATTACHMENT:

Northwestern Polytechnic Agriculture Operations Diploma Program Presentation Poster

RECOMMENDED ACTION:

RESOLUTION by..... to approve the attendance of to attend the Northwestern Polytechnic Agriculture Operations Diploma Program Presentation on October 22, 2024, at the Menno Simons Community School from 1:00 p.m. – 2:30 p.m.

Initials show support - Reviewed by:	Manager:	CAO:
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Join staff from **Northwestern Polytechnic** who will present and answer questions about the ****NEW****

AGRICULTURE OPERATIONS



Diploma program at Northwestern Polytechnic, Fairview

OCTOBER 22, 2024

1-2:30 P.M.

Menno Simons
Community
School

JOIN US!



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Outstanding Youth Award – Draft Policy 6206
File:	11-02-02

DESCRIPTION:

Council is presented with a draft of the Outstanding Youth Award Policy.

C522-24(10-08-24) RESOLUTION by Reeve Bean to bring back the draft policy Outstanding Youth Award to the October 22, 2024, Regular Council meeting for review and approval. CARRIED.

P511-24(10-01-24) RESOLUTION by Councillor Hansen to recommend Council develop a Policy around Outstanding Youth Award for youth aged 16-18 using the same Volunteer Award Community Involvement Criteria. CARRIED.

ATTACHMENT:

Outstanding Youth Award – Draft Policy & Nomination Form

RESOLUTION by.....to approve Policy 6206 Outstanding Youth Award, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Effective Date: October 22, 2024	Policy Number 6206
Title: Outstanding Youth of The Year Award	



1. POLICY STATEMENT

1.1. Clear Hills County values the exceptional contributions of youth within its borders and believes in recognizing their positive impact on the community. Council is committed to hosting an annual Outstanding Youth Award to celebrate youths who demonstrate exemplary character, leadership, and community involvement.

2. GENERAL

2.1. Annually, Council will allocate funds in the Operating Budget to cover the costs associated with hosting the Outstanding Youth Award.

2.2. Nominations for the Outstanding Youth Award will be accepted until December 1st annually and presented to Council at the following December Council Meeting.

3. GUIDELINES

3.1. **Outstanding Youth Award** – This award honors youth between the ages of 14 and 18 who have made significant contributions to the community through volunteerism, leadership, or positive impact in any field.

Eligible individuals must:

- Demonstrate outstanding commitment to the community through volunteer efforts or other meaningful contributions.
- Exhibit leadership qualities, creativity, and cooperation in their role(s) within the community.
- Be a positive role model for peers through their character and actions.
- Have volunteered significant unpaid hours or contributed talents and energy to benefit their community or organization.

4. RECOGNITION

4.1. The recognition of the award recipient(s) will include:

- An award plaque.
- A \$1,000 donation to a local charity or not-for-profit organization of their choice.
- A letter of recommendation from Clear Hills County.
- A picture and announcement in the County Newsletter and on the County website.
- Public recognition during the County's Annual Appreciation Banquet.

5. AWARDS CEREMONY

5.1. The award will be presented at the Clear Hills County Annual Appreciation Banquet, held the first Saturday in February or as directed by Council.

6. Attachments:

6.1. Outstanding Youth of the Year Nomination Form

7. End Of Policy



Clear Hills County Outstanding Youth Award Nomination Form

NOMINEE INFORMATION

- Full Name of Nominee: _____
 - Age: _____
 - Address: _____
 - City/Province/Postal Code: _____
 - Phone Number: _____
 - Email Address: _____
-

NOMINATOR INFORMATION

- Full Name of Nominator: _____
 - Relationship to Nominee: _____
 - Phone Number: _____
 - Email Address: _____
-

NOMINATION CRITERIA

Please provide detailed responses to the following questions regarding the nominee's contributions and impact on the community. Use additional pages if necessary.

1. **Describe the nominee's volunteer efforts and community contributions:**
(Explain the activities they are involved in, the time committed, and the impact on the community.)

2. **Outline the nominee's leadership qualities and any roles they have held:**
(Include specific examples of leadership, creativity, and cooperation.)

3. **How does the nominee serve as a positive role model for their peers?**
(Provide examples of character and actions that demonstrate this.)

4. **Please provide any additional information that supports this nomination:**
(This could include awards, testimonials, or specific achievements.)

NOMINATOR'S SIGNATURE

I hereby confirm that the information provided in this nomination is accurate and that I have obtained the nominee's consent to submit this nomination.

- **Signature:**
- **Date:**

SUBMISSION INSTRUCTIONS

Please submit the completed nomination form by December 1st annually to:

Clear Hills County

Box 240, Worsley, AB T0H 3W0
bonnie@clearhillscounty.ab.ca
780-685-3925 Ext: 120

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of October 9, 2024 to October 22, 2024 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 9, 2024 to October 22, 2024 for a total of \$424,438.33.

Initials show support - Reviewed by:	Manager:		CAO:	
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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	10/09/24	10/22/24		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount															
ALL SAINTS UKRAINIAN CATHOLIC	029747	10/22/24	\$500.00															
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>2024 Cemetery Grant-All Saints</td> <td>100724</td> <td>\$500.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	2024 Cemetery Grant-All Saints	100724	\$500.00									
Invoice Description	Invoice Number	Invoice Amount																
2024 Cemetery Grant-All Saints	100724	\$500.00																
ALS CANADA LTD	029748	10/22/24	\$422.10															
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Cleardale Water Sample</td> <td>3311527053</td> <td>\$211.05</td> </tr> <tr> <td></td> <td>3311527052</td> <td>\$211.05</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Cleardale Water Sample	3311527053	\$211.05		3311527052	\$211.05						
Invoice Description	Invoice Number	Invoice Amount																
Cleardale Water Sample	3311527053	\$211.05																
	3311527052	\$211.05																
AMSC INSURANCE SERVICES LTD	029749	10/22/24	\$11,649.44															
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>October Benefits</td> <td>1754-2024-10</td> <td>\$11,649.44</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	October Benefits	1754-2024-10	\$11,649.44									
Invoice Description	Invoice Number	Invoice Amount																
October Benefits	1754-2024-10	\$11,649.44																
B & E HOME HARDWARE	029750	10/22/24	\$205.84															
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Staples To Fix Fence</td> <td>101-185256</td> <td>\$5.24</td> </tr> <tr> <td>Sign Bolts</td> <td>101-184456</td> <td>\$21.19</td> </tr> <tr> <td>Sprayer Supplies</td> <td>101-183707</td> <td>\$179.41</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Staples To Fix Fence	101-185256	\$5.24	Sign Bolts	101-184456	\$21.19	Sprayer Supplies	101-183707	\$179.41			
Invoice Description	Invoice Number	Invoice Amount																
Staples To Fix Fence	101-185256	\$5.24																
Sign Bolts	101-184456	\$21.19																
Sprayer Supplies	101-183707	\$179.41																
BOSCHWICK CONTRACTING	029751	10/22/24	\$14,373.48															
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Bear Canyon GB09</td> <td>698</td> <td>\$6,326.79</td> </tr> <tr> <td>Worsley GB01</td> <td>699</td> <td>\$8,046.69</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Bear Canyon GB09	698	\$6,326.79	Worsley GB01	699	\$8,046.69						
Invoice Description	Invoice Number	Invoice Amount																
Bear Canyon GB09	698	\$6,326.79																
Worsley GB01	699	\$8,046.69																
BROGAN FIRE & SAFETY	029752	10/22/24	\$6,137.18															
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Replacement Cylinders FD's</td> <td>30165091</td> <td>\$4,120.20</td> </tr> <tr> <td>WFD SCBA Service</td> <td>30165115</td> <td>\$749.72</td> </tr> <tr> <td>HCFD SCBA Service</td> <td>30165114</td> <td>\$562.29</td> </tr> <tr> <td>HCFD Flares & Pike Poles</td> <td>30158120</td> <td>\$704.97</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Replacement Cylinders FD's	30165091	\$4,120.20	WFD SCBA Service	30165115	\$749.72	HCFD SCBA Service	30165114	\$562.29	HCFD Flares & Pike Poles	30158120	\$704.97
Invoice Description	Invoice Number	Invoice Amount																
Replacement Cylinders FD's	30165091	\$4,120.20																
WFD SCBA Service	30165115	\$749.72																
HCFD SCBA Service	30165114	\$562.29																
HCFD Flares & Pike Poles	30158120	\$704.97																
BROWNLEE LLP	029753	10/22/24	\$4,340.70															
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>O&G Tax Collections</td> <td>573125</td> <td>\$2,611.35</td> </tr> <tr> <td>Legal Opinion</td> <td>573596</td> <td>\$281.14</td> </tr> <tr> <td>Legal Opinion</td> <td>573591</td> <td>\$1,448.21</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	O&G Tax Collections	573125	\$2,611.35	Legal Opinion	573596	\$281.14	Legal Opinion	573591	\$1,448.21			
Invoice Description	Invoice Number	Invoice Amount																
O&G Tax Collections	573125	\$2,611.35																
Legal Opinion	573596	\$281.14																
Legal Opinion	573591	\$1,448.21																

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CHALMERS TESSA	029754	10/22/24	\$3,000.00
Invoice Description Invoice Number Invoice Amount			
Continuing Ed Scholarship 101024 \$3,000.00			
CLEAR HILLS WASTE MANAGEMENT	029755	10/22/24	\$10,340.62
Invoice Description Invoice Number Invoice Amount			
Transfer Stations Contract 228 \$10,340.62			
CLEARDALE CO-OPERATIVE LTD.	029756	10/22/24	\$104.26
Invoice Description Invoice Number Invoice Amount			
Fuel - Unit 65-35 50702 \$104.26			
COLIN FOSTER	029757	10/22/24	\$1,000.00
Invoice Description Invoice Number Invoice Amount			
Rental Deposit Refund 83865-101024 \$1,000.00			
COX, GERALD	029758	10/22/24	\$8,235.00
Invoice Description Invoice Number Invoice Amount			
WWTP Operator Contract 0173191 \$5,775.00			
Vac Truck Services 0173187 \$1,700.00			
Haul Water to BCWP 0173192 \$760.00			
DHL	029759	10/22/24	\$262.14
Invoice Description Invoice Number Invoice Amount			
Water Sample/Lock Shipping 11073333 \$135.82			
Water Sample/Light Shipping 11064759 \$126.32			
DRIEDGER THOMAS	029760	10/22/24	\$3,000.00
Invoice Description Invoice Number Invoice Amount			
Continuing Ed Scholarship 101024 \$3,000.00			
END OF STEEL MECHANICAL LTD.	029761	10/22/24	\$63.86
Invoice Description Invoice Number Invoice Amount			
Tire Repair Unit 63-76 202108616 \$63.86			
FEHR TIRECRAFT LTD.	029762	10/22/24	\$1,469.48
Invoice Description Invoice Number Invoice Amount			
Tires Unit 65-61 65905 \$730.80			
R&M Unit 65-56 66097 \$173.25			
R&M Unit 65-54 66537 \$197.93			
R&M Unit 65-58 66441 \$173.25			
R&M Unit 65-55 66082 \$194.25			

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FLAMAN	029763	10/22/24	\$68,944.60
	Invoice Description	Invoice Number	Invoice Amount
	New Flex Arm	AA027060	\$34,472.30
	New Flex Arm	AA026957	\$34,472.30
FLOWPOINT ENVIRONMENTAL SYSTEM	029764	10/22/24	\$1,149.75
	Invoice Description	Invoice Number	Invoice Amount
	Ann Water + Software Maint Agt	SU10207	\$1,149.75
GIESBRECHT, HERMAN	029765	10/22/24	\$150.00
	Invoice Description	Invoice Number	Invoice Amount
	Rental Deposit Refund	83811-100124	\$150.00
GLOBAL FLEET INFORMATION	029766	10/22/24	\$687.75
	Invoice Description	Invoice Number	Invoice Amount
	Monthly Fees	222119	\$687.75
GOVERNMENT OF ALBERTA	029767	10/22/24	\$2,947.00
	Invoice Description	Invoice Number	Invoice Amount
	HR Gravel Pit Annual Rent	0006067401	\$371.00
	BC Gravel Pit Annual Rent	0006068309	\$1,666.00
	Worsley Gravel Pit Ann Rent	0006067456	\$910.00
GREAT WEST MEDIA	029768	10/22/24	\$1,402.15
	Invoice Description	Invoice Number	Invoice Amount
	Newsletter Printing	GWM14959	\$1,402.15
GREGG DISTRIBUTORS CO. LTD(FAI	029769	10/22/24	\$232.54
	Invoice Description	Invoice Number	Invoice Amount
	Parts for Water Pumps	036-354707	\$161.70
	R&M Unit 64-12	036-354907	\$70.84
GRIFFIN CONTRACTING LIMITED	029770	10/22/24	\$6,825.00
	Invoice Description	Invoice Number	Invoice Amount
	BF 80666 R&M	79075	\$6,825.00
H.K.P. TRUCKING	029771	10/22/24	\$117.38
	Invoice Description	Invoice Number	Invoice Amount
	Parts Unit 64-33	53521998	\$17.49
	Parts Unit 64-19	53522032	\$99.89

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HOOVER GARRY	029772	10/22/24	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83839-100424	\$1,000.00	
KARRY LACHLAN	029773	10/22/24	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	101024	\$3,000.00	
LANG LOCKS & SECURITY SOLUTION	029774	10/22/24	\$362.25
Invoice Description	Invoice Number	Invoice Amount	
Transfer Station Locks & Keys	GP508826	\$362.25	
LANGDON JADE	029775	10/22/24	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	101024	\$3,000.00	
LEMOINE RONALD	029776	10/22/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83881-101024	\$50.00	
LUND MYKENZI	029777	10/22/24	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	101024	\$3,000.00	
LUND ZOE	029778	10/22/24	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	101024	\$3,000.00	
MAD DOG CRESTING	029779	10/22/24	\$119.55
Invoice Description	Invoice Number	Invoice Amount	
Retirement Plaque for Mario	9674	\$39.85	
Lori & Allan Long Serv Plaques	9463	\$79.70	
MAIN-WAY ELECTRICAL & INSTRUME	029780	10/22/24	\$3,570.00
Invoice Description	Invoice Number	Invoice Amount	
Fix Flow Meter-Cldl Truck Fill	3790	\$787.50	
Fix MCP Trip at WWTP	3791	\$2,782.50	
MDP OILFIELD SERVICES LTD.	029781	10/22/24	\$201,078.99
Invoice Description	Invoice Number	Invoice Amount	
RR 124 Consturction Prog Est 1	100324	\$223,421.10	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
NEUDORF, KEVIN	029782	10/22/24	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	092724	\$200.00	
NIKKA CUSTOM DESIGNS LTD.	029783	10/22/24	\$31.70
Invoice Description	Invoice Number	Invoice Amount	
Councillor & Reeve Name Pins	3324	\$31.70	
NORTH PEACE GAS COOP LTD.	029784	10/22/24	\$780.70
Invoice Description	Invoice Number	Invoice Amount	
Cldl Reg Water Pumphouse Heat	936483	\$51.83	
BCWP Heat	936074	\$58.60	
CWP Heat	935135	\$106.96	
WWTP Heat	935776	\$563.31	
PEATS MANSI	029785	10/22/24	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	100924	\$3,000.00	
PENNER JOHN	029786	10/22/24	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	83822-100224	\$1,000.00	
PRAIRIE DISPOSAL LTD.	029787	10/22/24	\$11,089.32
Invoice Description	Invoice Number	Invoice Amount	
Recyle Bin Maintenance	0000737379	\$4,690.88	
Additional Hauling	0000737201	\$6,398.44	
RELIANCE ASSESSMENT CONSULTANT	029788	10/22/24	\$6,835.50
Invoice Description	Invoice Number	Invoice Amount	
October Assessment Services	119	\$6,835.50	
REYNOLDS MIRTH RICHARDS & FARM	029789	10/22/24	\$651.52
Invoice Description	Invoice Number	Invoice Amount	
O&G Tax Collections	267347	\$651.52	
ROADATA SERVICES LTD	029790	10/22/24	\$420.00
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services-September	00084752	\$420.00	
ROSSWORM ETHAN	029791	10/22/24	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Continuing Ed Scholarship	101024		\$3,000.00
RUSSELL WANDA & BRIAN	029792	10/22/24	\$6,825.00
Invoice Description	Invoice Number	Invoice Amount	
Sulphur Lake Caretaker	093024	\$6,825.00	
SIGNS BY LORI	029793	10/22/24	\$21.00
Invoice Description	Invoice Number	Invoice Amount	
Rural Address Sign Customizing	14085	\$21.00	
SKERRATT, CLAYTON AND ANN	029794	10/22/24	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
Sept. Janitorial Services	223279	\$1,950.00	
TRINUS TECHNOLOGIES INC.	029795	10/22/24	\$8,038.99
Invoice Description	Invoice Number	Invoice Amount	
Server Warranty Renewal	8728	\$976.90	
Adobe Renewal	8726	\$1,177.43	
Oct Service Agreement #57	8569	\$5,884.66	
UNITED FARMERS OF ALBERTA	029796	10/22/24	\$1,866.35
Invoice Description	Invoice Number	Invoice Amount	
Grease & DEF	SOINV6592581	\$338.84	
Hydraulic Oil	SOINV6615517	\$291.92	
Sign Posts & Bolts	SOINV6653989	\$1,277.50	
WOLFE SIMON & ANNA	029797	10/22/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Utility Deposit Refund	092724	\$100.00	
WORSLEY FIRE FIGHTER SOCIETY	029798	10/22/24	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Clear Fitness Account	093024	\$200.00	
WORSLEY GATEWAY INN	029799	10/22/24	\$199.50
Invoice Description	Invoice Number	Invoice Amount	
WFD Call Out Meal	844	\$199.50	
WORSLEY GENERAL STORE	029800	10/22/24	\$827.61
Invoice Description	Invoice Number	Invoice Amount	
Laundry Soap for Office	90670	\$18.89	
Fire Prevention Week Snacks	90685	\$114.83	
Grocery Order	91626	\$693.89	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount						
WORSLEY GRAVEL SUPPLY LTD.	029801	10/22/24	\$2,358.83						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Gravel/Trucking Worsley Lagoon</td> <td>8266</td> <td>\$2,358.83</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Gravel/Trucking Worsley Lagoon	8266	\$2,358.83
Invoice Description	Invoice Number	Invoice Amount							
Gravel/Trucking Worsley Lagoon	8266	\$2,358.83							
WORSLEY HISTORICAL & CULTURAL	029802	10/22/24	\$4,445.00						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Sept Worsley Green Area Maint</td> <td>09-2024</td> <td>\$4,445.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Sept Worsley Green Area Maint	09-2024	\$4,445.00
Invoice Description	Invoice Number	Invoice Amount							
Sept Worsley Green Area Maint	09-2024	\$4,445.00							
WYCLIFFE ENTERPRISES LTD.	029803	10/22/24	\$4,856.25						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Eureka River GB13</td> <td>953</td> <td>\$4,856.25</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Eureka River GB13	953	\$4,856.25
Invoice Description	Invoice Number	Invoice Amount							
Eureka River GB13	953	\$4,856.25							
Report Total			\$424,438.33						

Clear Hills County
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 10/09/24 10/22/24
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
029747	ALSA06	ALL SAINTS UKRANIAN CATHOLIC C	10/22/24	ATB	PMCHQ00001277	\$500.00
029748	ALSE01	ALS CANADA LTD	10/22/24	ATB	PMCHQ00001277	\$422.10
029749	AMSC05	AMSC INSURANCE SERVICES LTD	10/22/24	ATB	PMCHQ00001277	\$11,649.44
029750	B&EHOME01	B & E HOME HARDWARE	10/22/24	ATB	PMCHQ00001277	\$205.84
029751	BOSCHWICK01	BOSCHWICK CONTRACTING	10/22/24	ATB	PMCHQ00001277	\$14,373.48
029752	BROGAN01	BROGAN FIRE & SAFETY	10/22/24	ATB	PMCHQ00001277	\$6,137.18
029753	BROWNLEE01	BROWNLEE LLP	10/22/24	ATB	PMCHQ00001277	\$4,340.70
029754	CHALMERST	TESSA CHALMERS	10/22/24	ATB	PMCHQ00001277	\$3,000.00
029755	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	10/22/24	ATB	PMCHQ00001277	\$10,340.62
029756	CLECO06	CLEARDALE CO-OPERATIVE LTD.	10/22/24	ATB	PMCHQ00001277	\$104.26
029757	FOSTER07	COLIN FOSTER	10/22/24	ATB	PMCHQ00001277	\$1,000.00
029758	COXGERALD01	GERALD COX	10/22/24	ATB	PMCHQ00001277	\$8,235.00
029759	DHL01	LOOMIS EXPRESS	10/22/24	ATB	PMCHQ00001277	\$262.14
029760	DRIEDGERT	THOMAS DRIEDGER	10/22/24	ATB	PMCHQ00001277	\$3,000.00
029761	ENDMECH	END OF STEEL MECHANICAL LTD.	10/22/24	ATB	PMCHQ00001277	\$63.86
029762	FEHR14	FEHR TIRECRAFT LTD.	10/22/24	ATB	PMCHQ00001277	\$1,469.48
029763	FLAMAN02	FLAMAN GROUP OF COMPANIES	10/22/24	ATB	PMCHQ00001277	\$68,944.60
029764	FLOWPOINT01	FLOWPOINT ENVIRONMENTAL SYSTEM	10/22/24	ATB	PMCHQ00001277	\$1,149.75
029765	GIESBRECHTHE	HERMAN GIESBRECHT	10/22/24	ATB	PMCHQ00001277	\$150.00
029766	GFI01	GFI SYSTEMS INC..	10/22/24	ATB	PMCHQ00001277	\$687.75
029767	GOVERNMENT02	GOVERNMENT OF ALBERTA	10/22/24	ATB	PMCHQ00001277	\$2,947.00
029768	GREATWEST	GREAT WEST MEDIA, LP	10/22/24	ATB	PMCHQ00001277	\$1,402.15
029769	GREGG01	GREGG DISTRIBUTORS CO. LTD.	10/22/24	ATB	PMCHQ00001277	\$232.54
029770	GRIFFIN02	GRIFFIN CONTRACTING LIMITED	10/22/24	ATB	PMCHQ00001277	\$6,825.00
029771	HKPTRUCK01	H.K.P. TRUCKING	10/22/24	ATB	PMCHQ00001277	\$117.38
029772	HOOVER04	GARRY HOOVER	10/22/24	ATB	PMCHQ00001277	\$1,000.00
029773	KARRYL	LACHLAN KARRY	10/22/24	ATB	PMCHQ00001277	\$3,000.00
029774	LANG01	LANG LOCKS & SECURITY SOLUTION	10/22/24	ATB	PMCHQ00001277	\$362.25
029775	LANGDONJ	JADE LANGDON	10/22/24	ATB	PMCHQ00001277	\$3,000.00
029776	LERO06	RONALD LEMOINE	10/22/24	ATB	PMCHQ00001277	\$50.00
029777	LUNDM	LUND MYKENZI	10/22/24	ATB	PMCHQ00001277	\$3,000.00
029778	LUNDZ	ZOE LUND	10/22/24	ATB	PMCHQ00001277	\$3,000.00
029779	MADDOG01	MAD DOG CRESTING	10/22/24	ATB	PMCHQ00001277	\$119.55
029780	MAINWAY	MAIN-WAY ELECTRICAL &	10/22/24	ATB	PMCHQ00001277	\$3,570.00
029781	MDP	MDP OILFIELD SERVICES LTD.	10/22/24	ATB	PMCHQ00001277	\$201,078.99
029782	NEUDORFK	KEVIN NEUDORF	10/22/24	ATB	PMCHQ00001277	\$200.00
029783	NIKKA01	NIKKA CUSTOM DESIGNS LTD.	10/22/24	ATB	PMCHQ00001277	\$31.70
029784	NPGAS01	NORTH PEACE GAS CO-OP LTD.	10/22/24	ATB	PMCHQ00001277	\$780.70
029785	PEATSM	MANSI PEATS	10/22/24	ATB	PMCHQ00001277	\$3,000.00
029786	PENNERJ	JOHN PENNER	10/22/24	ATB	PMCHQ00001277	\$1,000.00
029787	PRAIRIE03	PRAIRIE DISPOSAL LTD.	10/22/24	ATB	PMCHQ00001277	\$11,089.32
029788	RELIANCE	RELIANCE ASSESSMENT	10/22/24	ATB	PMCHQ00001277	\$6,835.50
029789	REYNOLDS02	REYNOLDS MIRTH	10/22/24	ATB	PMCHQ00001277	\$651.52
029790	ROADATA	ROADATA SERVICES LTD	10/22/24	ATB	PMCHQ00001277	\$420.00
029791	ROSSWORME	ETHAN ROSSWORM	10/22/24	ATB	PMCHQ00001277	\$3,000.00
029792	RUSSELLB	WANDA & BRIAN RUSSELL	10/22/24	ATB	PMCHQ00001277	\$6,825.00
029793	SIGNS02	SIGNS BY LORI	10/22/24	ATB	PMCHQ00001277	\$21.00
029794	SKERRATT	CLAYTON AND ANN SKERRATT	10/22/24	ATB	PMCHQ00001277	\$1,950.00
029795	TRINUS01	TRINUS TECHNOLOGIES INC.	10/22/24	ATB	PMCHQ00001277	\$8,038.99
029796	UFA01	UNITED FARMERS OF ALBERTA	10/22/24	ATB	PMCHQ00001277	\$1,866.35
029797	WOLFEEA01	SIMON & ANNA WOLFE	10/22/24	ATB	PMCHQ00001277	\$100.00
029798	WORSLEY05	WORSLEY FIRE FIGHTER SOCIETY	10/22/24	ATB	PMCHQ00001277	\$200.00
029799	WGATEWAY	WORSLEY GATEWAY INN	10/22/24	ATB	PMCHQ00001277	\$199.50
029800	WGENERAL01	4D HOLDINGS LTD.	10/22/24	ATB	PMCHQ00001277	\$827.61

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
029801	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	10/22/24	ATB	PMCHQ00001277	\$2,358.83
029802	WORSLEYHIST	WORSLEY HISTORICAL &	10/22/24	ATB	PMCHQ00001277	\$4,445.00
029803	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	10/22/24	ATB	PMCHQ00001277	\$4,856.25
Total Cheques: 57						Total Amount of Cheques: \$424,438.33

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	October 22, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Policy 7001 – Operating Grant for Recreation Boards
File:	71-10-02

DESCRIPTION:

Policy 7001 – Operating Grant for Recreation Boards establishes a system for allocating annual recreation operating funds to the County Recreation Boards.

BACKGROUND / PROPOSAL:

At the October 1, 2024 Policies & Priorities Meeting, Council made the following motion:

P504-24(10-01-24) RESOLUTION by Councillor Ruecker to bring back Policy 7001 – Operating Grant for Recreation Boards with the recommended changes to a future Regular Council Meeting. CARRIED.

ATTACHMENTS

- Policy 7001 – Operating Grant for Recreation Boards Draft
- Policy 7001 – Operating Grant for Recreation Boards Final
- Draft Application for Operating Grant for Recreation Boards
- 2024 Recreation Boards Point Distribution Summary

RECOMMENDED ACTION:

RESOLUTION by ... that Council ...

Initials show support - Reviewed by:	Manager: 	CAO: 
--------------------------------------	--	--



Clear Hills County

Effective ~~November 1, 2022~~ October 22, 2024

Policy Number 7001

Title **OPERATIONAL GRANT FOR RECREATION BOARDS**

1. Policy Statement

- 1.1. Clear Hills County will develop a system for allocating annual recreation operating funds to County Recreation Boards.
- 1.2. Clear Hills County shall annually, in the interim and final budget, allocate recreation operating funding for the County.

2. DEFINITIONS

~~2.1.1.3. Capital projects and asset purchases are considered to be the following~~

Major Asset Class	Minor Asset Class	Capitalization Threshold	Useful Life
Land		No minimum value	N/A
Land Improvements		\$5,000	25 years
Buildings		\$25,000	25 years
Engineered Structures	Roadways	\$50,000	25 years
	Water Systems	\$50,000	Distribution — 75 years Plant — 30 years
	Wastewater Systems	\$50,000	Distribution — 75 years Plant — 30 years
Machinery & Equipment		\$5,000	15 years
Vehicles		\$5,000	10 years

~~Table extracted from Clear Hills County Capitalization Policy 1207-Section 4.~~

~~2.2. Maintenance is considered to be projects and asset purchases that are below the capitalization threshold and/or useful life in 2.1, above.~~

3.2. Responsibilities

~~3.1.2.1. The Recreation Board and Clear Hills County shall enter into an agreement outlining rights and responsibilities.~~

~~3.2.2.2. The Recreation Board shall use the following guideline to distribute money based on the following priorities~~

- 1st Maintenance of existing facilities
- 2nd Existing recreation / cultural programs
- 3rd Intent to access matching grants

4th New recreation / cultural programs

4.3. Funding Based on

- 3.1. Facilities located within the Village of Hines Creek will be included in the calculation of funding for the Hines Creek and District Recreation Board.
- 3.2. In recognition of the fact that there are very few recreation facilities located within the Burnt River Recreation Board area, and the fact that the community is active in terms of recreation programs, and the fact that the community mainly utilizes other recreation facilities located outside of Clear Hills County, an additional 2000 points will be allocated to the Burnt River Recreation Board to secure additional funding under the facility point system.
- 3.3. In recognition of the fact that there are few recreation facilities located within the Cleardale Recreation Board area, and the community is active in terms of recreation programs with approximately 40% of the total County population \$10,000 annually will be allocated to the Cleardale Recreation Board to secure additional funding under this operating grant.

5.4. Funding Point System

- 4.1. Recreation Boards must submit a facilities list, the most recent financial statement and name and contact information for the Executive to Clear Hills County by January 15 annually in order to receive grant funding.
- 4.2. Each Recreation Board shall prioritize distribution of funds using this policy as a guideline, and will have the power to disperse the grant funds within the parameters of the Board's annual budget, unless otherwise directed from time to time by the County.
- 4.3. Facilities must have been active in the past year, to qualify for points.

6.5. Funding Distribution Based on Points

- 5.1. The following points will be assigned to each facility.

Arena (artificial ice)	16,000
Arena (natural ice)	2,500
Bible Camp (semi-private)	500
Outdoor rink	500
Outdoor rink w/heated change rooms, ice cleaning equipment, etc.	1,500
Curling Rink (artificial ice)	1,750 per sheet
Curling Rink (natural ice)	500 per sheet

Resolution #C241-04	March 23, 2004
Resolution# C626-04	September 23, 2008
Resolution #C707-11	August 23, 2011
Resolution C326-12(05/22/12)	May 22, 2012
AMENDED-CONTINUED	
Resolution C060-13(01/22/13)	January 22, 2013
Resolution C091-14(02/11/14)	February 11, 2014
Resolution C45-19(01/22/19)	January 22, 2019
Resolution C46-19(01/22/19)	January 22, 2019
Resolution C283-20(06/09/20)	June 9, 2020
Resolution C583-22(11-01-22)	November 1, 2022
<u>Resolution C###-24(10-22-24)</u>	<u>October 22, 2024</u>



Clear Hills County

Effective **October 22, 2024**

Policy Number **7001**

Title **OPERATIONAL GRANT FOR RECREATION BOARDS**

1. Policy Statement

- 1.1. Clear Hills County will develop a system for allocating annual recreation operating funds to County Recreation Boards.
- 1.2. Clear Hills County shall annually, in the interim and final budget, allocate recreation operating funding for the County.
- 1.3.

2. Responsibilities

- 2.1. The Recreation Board and Clear Hills County shall enter into an agreement outlining rights and responsibilities.
- 2.2. The Recreation Board shall use the following guideline to distribute money based on the following priorities
 - 1st Maintenance of existing facilities
 - 2nd Existing recreation / cultural programs
 - 3rd Intent to access matching grants
 - 4th New recreation / cultural programs

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- 4.1. Recreation Boards must submit a facilities list, the most recent financial statement and name and contact information for the Executive to Clear Hills County by January 15 annually in order to receive grant funding.
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Arena (natural ice)	2,500	
Bible Camp (semi-private)	500	
Outdoor rink	500	
Outdoor rink w/heated change rooms, ice cleaning equipment, etc.	1,500	
Curling Rink (artificial ice)	1,750	per sheet
Curling Rink (natural ice)	500	per sheet
Community Hall	2,000	
Community Hall (Minor Use)	100	
Senior's Hall	100	
Campground		
1 - 14 stalls	400	
15 + stalls	1,000	
c/w boat dock or beach regardless of number of stalls	1,000	
Swimming Pool	6,000	
Swimming Pool, semi-private	1,500	
Rodeo Grounds	1,500	
Ball Diamond	100	
Playground	100	
Tennis Court	100	
Golf Course (grass greens)	1,200	

Golf Course (sand greens)	700
Museum/Historical Site	100
Craft Room	100
Ski Hill	6,000
Picnic Ground (No camp stalls)	100
Gymnasium	1,000
Cross Country Ski Trail	100
Camp Shelter (Not located in a campground)	100
Community Library	1,200
Community Fitness Centre	200
Washrooms	100
Stage	150

6. End of Policy

ADOPTED	DATE
Resolution #C193-02	March 25, 2003
AMENDED	DATE
Resolution #C876-03	November 25, 2003
Resolution #C241-04	March 23, 2004
Resolution# C626-04	September 23, 2008
Resolution #C707-11	August 23, 2011
Resolution C326-12(05/22/12)	May 22, 2012
Resolution C060-13(01/22/13)	January 22, 2013
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Resolution C283-20(06/09/20)	June 9, 2020
Resolution C583-22(11-01-22)	November 1, 2022
Resolution C###-24(10-22-24)	October 22, 2024

**CLEAR HILLS COUNTY
2025 RECREATION BOARDS OPERATING GRANT APPLICATION**

Applicant Name: Burnt River Recreation Board

Contact Person:

Mailing Address:

Telephone Number:

Email Address:

List all current board members. Add lines as required.

Board Members

Name	Position	Contact Information

Completed by: _____

Date: _____

**CLEAR HILLS COUNTY
2025 RECREATION BOARDS OPERATING GRANT APPLICATION**

Applicant Name:	Burnt River Recreation Board
Contact Person:	
Mailing Address:	
Telephone Number:	
Email Address:	

Prior Year's List of Recreational Facilities Within the Recreation Board Boundaries:

Check (<input checked="" type="checkbox"/>) if still applicable	
	David Thompson Bible Camp (semi-private)
	Community Hall (David Thompson Hall) (includes Craft/Meeting room, Senior & Minor Use Hall)
	Campground (1-14 stalls) (David Thompson Hall & Burnt Lee)
	Ball Diamond x 2 (David Thompson Hall & Burnt Lee Park)
	Playground (2) Burnt Lee & David Thompson Hall
	Camp Shelter (2) (Burnt Lee park & David Thompson Hall)
	Community Message Centre no points
	Horse shoe pits (2) no points

Facility Additions:

List all facilities not included above. Add lines as required.			
Facility Name	Details	Date Added	Notes

Completed by: _____

Date: _____

**CLEAR HILLS COUNTY
2024 RECREATION BOARDS FINANCIAL REPORT**

Applicant:	Burnt River Recreation Board	
Opening Balance as of January 1, 2024:		
Add lines as required		
Income:	Amount	Notes:
Bank Interest		
Grants:		
Donations:		
Other Income:		
Total Revenue	-	
Expenses & Disbursements:	Amount	Notes:
Bank Fees		
Grant Distributions		
Insurance		
Office Expenses		
Honorariums		
Other Expenses:		
Total Expenses	-	
Closing Balance as of December 31, 2024	-	

Completed by: _____

Date: _____

**CLEAR HILLS COUNTY
2024 OPERATIONAL GRANT FOR RECREATION BOARDS**

	<u>Points</u>	<u>Dollars</u>
BURNT RIVER RECREATION BOARD		
AUTOMATIC ADDITIONAL POINTS (Policy 7001 3.2)	2,000	\$ 9,824
David Thompson Bible Camp (semi-private)	500	\$ 2,456
Community Hall (David Thompson Hall) (includes Craft/Meeting room, Senior & Minor Use Hall)	2,000	\$ 9,824
Campground (1-14 stalls) (David Thompson Hall & Burnt Lee)	800	\$ 3,929
Ball Diamond x 2 (David Thompson Hall & Burnt Lee Park)	200	\$ 982
Playground (2) Burnt Lee & David Thompson Hall	200	\$ 982
Camp Shelter (2) (Burnt Lee park & David Thompson Hall)	200	\$ 982
Community Message Centre no points	-	\$ -
Horse shoe pits (2) no points	-	\$ -
Points	<u>5,900</u>	<u>\$ 28,980</u>

HINES CREEK AND DISTRICT RECREATION BOARD		
George Lake Recreation Area	1000	\$ 4,912
Cross Country ski trail (maintained)	100	\$ 491
Hines Creek Golf Course and Country Club (grass greens)	1200	\$ 5,894
Golf Course Campground	400	\$ 1,965
Minor Use Hall - Club House	100	\$ 491
Ball Diamond (1-Royce, 1 George Lake, 2 HC)	400	\$ 1,965
Carter's Camp (15+stall)	1000	\$ 4,912
Arena Artificial Ice	16000	\$ 78,589
Arts & Crafts Room (Upstairs at Dave Shaw Arena Side)	100	\$ 491
Playschool Room (upstairs at Dave Shaw curling rink/fitness centre side)	100	\$ 491
Museums/Historical Sites	100	\$ 491
Hall, Minor Use (Seniors Drop In Centre) (includes Community room & kitchenette)	100	\$ 491
Playgrounds 2-HC 1 G.Lake 2 C Camp 1 Museum	600	\$ 2,947
Splash park considered part of playground	0	\$ -
Community Library	1200	\$ 5,894
Gymnasium	1000	\$ 4,912
Fitness Centre	200	\$ 982
Out Door Basketball Court (School) (same points as tennis court)	100	\$ 491
Community Hall (Dave Shaw Memorial Complex)	2000	\$ 9,824
Picnic Grounds (museum, playgrnd, E.cabin)	300	\$ 1,474
Walking Trail, maintained, same points as Cross County trail	100	\$ 491
picnic area located along walking trail	100	\$ 491
Playschool no points in policy	0	\$ -
Snowmobile trail no points in policy	0	\$ -
Tobogganing Hill & Outdoor Rink	500	\$ 2,456
Points	<u>26,700</u>	<u>\$ 131,146</u>

WORSLEY RECREATION BOARD		
Skating Rink (natural ice) (Worsley Ag Society Grounds)	2,500	\$ 12,280
Ball Diamond (6) (ER & School x3, Worsley & C.P.)	600	\$ 2,947
Playgrounds (5) (Wrslly 3, ER & Clr Pr)	500	\$ 2,456
Skateboard park considered part of Playground	-	\$ -
Gymnasium	1,000	\$ 4,912
Outdoor Basketball Court (2)	200	\$ 982
Community Hall (Seniors Club)	2,000	\$ 9,824
Community Room & Kitchen (School)	2,000	\$ 9,824
Camp Grounds	-	\$ -
Many Islands (15+ stalls)	1,000	\$ 4,912
Running Lake (15+ stalls)	1,000	\$ 4,912
Worsley (1-14 stalls)	400	\$ 1,965
picnic grounds (Clear Prairie & Worsley)	200	\$ 982
Eureka River Community Hall	2,000	\$ 9,824

Eureka River Rodeo Grounds	1,500	\$	7,368
Swimming Pool (semi-private)	1,500	\$	7,368
JFW Camp Shelter	100	\$	491
Ski Hill	6,000	\$	29,471
Cross country ski trail (maintained)	100	\$	491
Worsley Museum	100	\$	491
Community Room (minor use)2(fire hall & nurse station)	200	\$	982
Fitness Centre	200	\$	982
Community Library	1,200	\$	5,894
CHAMPS riding arena grounds (same points as Rodeo)	1,500	\$	7,368
Picnic Grounds (no camping stalls) (Town Centre Park)	100	\$	491
Points	25,900	\$	127,217

CLEARDALE RECREATION BOARD

AUTOMATIC ADDITIONAL FUNDS (Policy 7001 3.3)		\$	10,000
Skating Rink (outdoor, heated change room)	1,500	\$	7,368
Campgrounds			
Clear River 15+ stalls	1,000	\$	4,912
Cleardale (aka OHV park) 15 + stalls (have 20)	1,000	\$	4,912
Golf Course 1-14 stalls 8 powered, 3 long term rent & 1 group	400	\$	1,965
Rodeo Grounds 1-14 stalls (10 & 2 group sites)	400	\$	1,965
Gymnasium	1,000	\$	4,912
Golf Course (sand greens)	700	\$	3,438
Rodeo Grounds	1,500	\$	7,368
Community Room / Kitchen (School)	2,000	\$	9,824
Picnic Grounds (no camp stalls) (1 @ ball diamonds)	400	\$	1,965
2 Ball diamonds	200	\$	982
Playground (OHV park, Clear River, Cleardale, School)	400	\$	1,965
Tennis Court	100	\$	491
Outdoor Basket ball court	100	\$	491
Community Hall (Minor Use) Seniors complex	-	\$	-
Community Library	1,200	\$	5,894
Points	11,900	\$	68,451

CHERRY CANYON REREATION BOARD

Community Room / Kitchen	2,000	\$	9,824
Gymnasium	1,000	\$	4,912
Fitness centre	200	\$	982
Cardio room included with fitness centre	-		
Community Hall/Kitchen (Cherry Point)	2,000	\$	9,824
Moms& Tots playroom	100	\$	491
Curling Rink/Skating rink	500	\$	2,456
Playground (2-School & Hall), one with gazebo	200	\$	982
Picnic Area (no camp stalls) 3 church, hall, school	300	\$	1,474
Ball Diamonds (3)	300	\$	1,474
Outdoor Basket ball court	100	\$	491
Soccer Field w goal posts (same points as ball diamonds)	100	\$	491
Community Library	1,200	\$	5,894
Campground (Ole's Lake) 15+ stalls (have 22) w/dock	1,000	\$	4,912
Horseshoe Pits (3) no points in Policy 7001	-	\$	-
Garage no points in Policy	-	\$	-
Storage Shed no point in policy	-	\$	-
Health & Wellness Room no points in Policy 7001	-	\$	-
Points	9,000	\$	44,207

TOTAL POINTS

79,400 \$ 400,001

TOTAL BUDGET

	\$	400,000.00
Less Cleardale \$10,000	\$	10,000.00
	\$	390,000.00
Funding per point	\$	4.912

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	October 22, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Policy 7002 – Capital Grant Program
File:	71-20-02

DESCRIPTION:

Policy 7002 – Capital Grant Program provides guidelines for providing grants to community organizations and establishes a system for evaluating applications for and distribution of capital funds.

BACKGROUND / PROPOSAL:

At the October 1, 2024 Policies & Priorities Meeting, Council made the following motion:



P502-24(10-01-24) RESOLUTION by Councillor Giesbrecht to bring back Policy 7002 – Capital Grant Program with the recommended changes to a future Regular Council Meeting. CARRIED.

ATTACHMENTS

- Policy 7002 – Capital Grants Program Draft
- Policy 7002 – Capital Grants Program Final

RECOMMENDED ACTION:

RESOLUTION by ... that Council ...

Initials show support - Reviewed by:	Manager: 	CAO: 
---	---	---



Clear Hills County

Effective Date: August 4, 2020 <u>October 22, 2024</u>	Policy Number: 7002
Title: CAPITAL GRANTS	

1. Policy Statement

1.1. Clear Hills County shall provide grants to community organizations, and establish a system for evaluating applications for and distributing capital funds.

1.2.

2. General

2.1. Council may annually during budget deliberations, establish a budget for capital grants.

2.2. Council may maintain a capital reserve to assist community organizations in maintaining or enhancing facilities. Emphasis will be placed on maintenance of existing facilities.

2.2.2.3. Capital Grants will be awarded at the sole discretion of Council and may be done so in whole or in part.

3. DEFINITIONS:

3.1. Capital projects and asset purchases are considered to be the following:

Major Asset Class	Minor Asset Class	Capitalization Threshold	Useful Life
Land		No minimum value	N/A
Land Improvements		\$5,000	25 years
Buildings		\$25,000	25 years
Engineered Structures	Roadways	\$50,000	25 years
	Water Systems	\$50,000	Distribution – 75 years Plant – 30 years
	Wastewater Systems	\$50,000	Distribution – 75 years Plant – 30 years
Machinery & Equipment		\$5,000	15 years
Vehicles		\$5,000	10 years

Table extracted from Clear Hills County Capitalization Policy 1207 Section 4.

3.2 Maintenance is considered to be projects and asset purchases that are below the capitalization threshold and/or useful life in 2.1, above.

4. Funding Eligibility

4.1. Eligible applicants include:

- Community not-for-profit groups (must provide Certificate of Incorporation under the Societies Act)

4.2. Eligible projects must be capital in nature and no funds can be allocated to the operation of a facility.

4.3. Clear Hills County's capital grant funds are intended to support projects in the areas of:

- Recreation, sport and community facilities
- Arts and culture
- Parks and playgrounds

5. Applications

~~5.1. Applications for capital grants must be received by the County prior to September 1 of each year. Funds for approved capital grant applications will be included in the County's budget for the next fiscal year.~~

~~5.2.5.1.~~ Applications must be submitted using the application form in appendix "A".

~~5.3.5.2.~~ The following criteria will be used to determine eligibility of funding:

- Fund Raising Efforts.
- Facility Usage: - is the facility open to the general public to rent? Are there restrictions placed on the rental of the facility?
- Other Potential Funding Sources.
- Urgency.
- Previous Capital Grants Received Applicant has met all criteria and had an unsuccessful capital grant application in the past.
- Community involvement & enhancement

6. Method of Funding

~~6.1. The maximum grant will be \$25,000 per project. Council may by resolution authorize a larger grant.~~

~~6.2.6.1.~~ A maximum of 50% of total project funding (excluding GST) may be derived from Clear Hills County.

~~6.2.1.6.1.1.~~ Donated labour / services and material / equipment may be estimated and included in the estimate of total project costs.

7. Conditions

7.1. Clear Hills County will be advised when any approved project starts. Funds will

Deadline September 1

ORGANIZATION

Legal Name: _____

Incorporation/Act Registered Under: _____ Registration No: _____

Contact Person: _____ Phone No: (day) _____ (evening) _____ (fax) _____

Attach Certificate of Incorporation under the Societies Act _____

List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers) _____

Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.) _____

PROJECT

Project Description/Details: (On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, how the project will enhance the County and why you believe it should be funded.) The information you provide is very important and helps Council determine the eligibility of the project. _____

Total Project Cost \$ _____ (Attach a detailed breakdown of cost estimated for your project, do not include GST) _____

FUNDING

Capital Grant Requested \$ _____ (Maximum request is the lesser of 50% of total project (excluding GST) **and \$25,000. Larger grants may be authorized by Council resolution**) _____

Donated Labour / Services _____ (Attach a detailed break down) _____

Donated Material / Equipment _____ (Attach a detailed break down) _____

Other funding: _____ (Attach a detailed break down) _____

Total Project Funding (excluding GST) \$ _____ (This figure should be the sum of above figures and equal to the total Project cost) _____

Have you received other grants from the County in the past **53** years? ___ Yes ___ No

If yes: Year _____ Amount _____ Project _____

Year _____ Amount _____ Project _____

(attach additional piece of paper if needed) _____

DECLARATION

- I declare that:
- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
 - The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
 - A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
 - Clear Hills County will be advised when the project starts should funding be approved.
 - As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

TITLE: _____

ADDRESS: _____

POSTAL CODE: _____

PHONE NO. (work) _____ (home) _____

DATE _____

SIGNATURE: _____

PRINT NAME: _____

Clear Hills County

Box 240, Worsley, AB, T0H 3W0

Phone: (780) 685-3925 Fax: (780) 685-3960

**CAPITAL GRANT
APPLICATION FORM**

Deadline September 1

ORGANIZATION

Legal Name: _____

Incorporation/Act Registered Under: _____

Registration No: _____

Contact Person: _____

Phone No: (day) _____

(evening) _____

(fax) _____

Attach Certificate of Incorporation under the Societies Act

List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers)

Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.)

PROJECT

Project Description/Details: (On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, **how the project will enhance the County** and why you believe it should be funded.) **The information you provide is very important and helps Council determine the eligibility of the project.**

Total Project Cost \$ _____

(Attach a detailed breakdown of cost estimated for your project, do not include GST)

FUNDING

Capital Grant Requested

\$ _____ (Maximum request is the lesser of 50% of total project (excluding GST) **and \$25,000 Larger grants may be authorized by Council resolution**)

Donated Labour / Services

_____ (Attach a detailed break down)

Donated Material / Equipment

_____ (Attach a detailed break down)

Other funding: _____

_____ (Attach a detailed break down)

Total Project Funding (excluding GST)

\$ _____ (This figure should be the sum of above figures and equal to the total Project cost)

Have you received other grants from the County in the past **53** years? ___ Yes ___ No

If yes: Year _____ Amount _____ Project _____

Year _____ Amount _____ Project _____

(attach additional piece of paper if needed)

DECLARATION

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
- A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
- Clear Hills County will be advised when the project starts should funding be approved.
- As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

TITLE: _____

ADDRESS: _____

POSTAL CODE: _____

PHONE NO. (work) _____ (home) _____

DATE _____

SIGNATURE: _____

PRINT NAME: _____



Clear Hills County

Effective Date: October 22, 2024	Policy Number: 7002
Title: CAPITAL GRANTS	

1. Policy Statement

1.1. Clear Hills County shall provide grants to community organizations, and establish a system for evaluating applications for and distributing capital funds.

1.2.

2. General

2.1. Council may annually during budget deliberations, establish a budget for capital grants.

2.2. Council may maintain a capital reserve to assist community organizations in maintaining or enhancing facilities. Emphasis will be placed on maintenance of existing facilities.

2.3. Capital Grants will be awarded at the sole discretion of Council and may be done so in whole or in part.

3. DEFINITIONS:

3.1. Capital projects and asset purchases are considered to be the following:

Major Asset Class	Minor Asset Class	Capitalization Threshold	Useful Life
Land		No minimum value	N/A
Land Improvements		\$5,000	25 years
Buildings		\$25,000	25 years
Engineered Structures	Roadways	\$50,000	25 years
	Water Systems	\$50,000	Distribution – 75 years Plant – 30 years
	Wastewater Systems	\$50,000	Distribution – 75 years Plant – 30 years
Machinery & Equipment		\$5,000	15 years
Vehicles		\$5,000	10 years

Table extracted from Clear Hills County Capitalization Policy 1207 Section 4.

3.2 Maintenance is considered to be projects and asset purchases that are below the capitalization threshold and/or useful life in 2.1, above.

4. Funding Eligibility

4.1. Eligible applicants include:

- Community not-for-profit groups (must provide Certificate of Incorporation under the Societies Act)

4.2. Eligible projects must be capital in nature and no funds can be allocated to the operation of a facility.

4.3. Clear Hills County's capital grant funds are intended to support projects in the areas of:

- Recreation, sport and community facilities
- Arts and culture
- Parks and playgrounds

5. Applications

5.1. Applications must be submitted using the application form in appendix "A".

5.2. The following criteria will be used to determine eligibility of funding:

- Fund Raising Efforts.
- Facility Usage – is the facility open to the general public to rent? Are there restrictions placed on the rental of the facility?
- Other Potential Funding Sources.
- Urgency.
- Previous Capital Grants Received _ Applicant has met all criteria and had an unsuccessful capital grant application in the past.

Community involvement & enhancement

6. Method of Funding

6.1. A maximum of 50% of total project funding (excluding GST) may be derived from Clear Hills County.

6.1.1. Donated labour / services and material / equipment may be estimated and included in the estimate of total project costs.

7. Conditions

7.1. Clear Hills County will be advised when any approved project starts. Funds will not be disbursed until the project has been started.

7.2. The Grant recipient will install and maintain signage to acknowledge Clear Hills County for their support and contribution. Cost of signage is an eligible expense.

7.3. If a project does not start within two years of approval a new approval will be

AMENDED

Resolution #C38-15(01/13/15)

Date: January 13, 2015

AMENDED

Resolution #C409-16(07/19/16)

Date: July 19, 2016

AMENDED

Resolution #C188-19(04/09/19)

Date: April 9, 2019

AMENDED

Resolution #C342-20 (08/04/20)

Date: August 4, 2020

AMENDED

Resolution #C###-24 (10/22/24)

Date: October 22, 2024

Clear Hills County

Box 240, Worsley, AB, T0H 3W0

Phone: (780) 685-3925 Fax: (780) 685-3960

**CAPITAL GRANT
APPLICATION FORM**

ORGANIZATION

Legal Name: _____

Incorporation/Act Registered Under: _____

Registration No: _____

Contact Person: _____

Phone No: (day) _____

(evening) _____

(fax) _____

Attach Certificate of Incorporation under the Societies Act _____

List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers) _____

Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.) _____

PROJECT

Project Description/Details On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, how the project will enhance the County and why you believe it should be funded. The information you provide is very important and helps Council determine the eligibility of the project. _____

Total Project Cost \$ _____
include GST)

(Attach a detailed breakdown of cost estimated for your project, do not

FUNDING

Capital Grant Requested _____

\$ _____

(Maximum request is the lesser of 50% of total project

(excluding GST) _____

Donated Labour / Services _____

(Attach a detailed break down) _____

Donated Material / Equipment _____

(Attach a detailed break down) _____

Other funding: _____

(Attach a detailed break down) _____

Total Project Funding (excluding GST) _____

\$ _____

(This figure should be the sum of above figures and equal to the total Project cost)

Have you received other grants from the County in the past 3 years? _____

Yes ___ No ___

If yes: Year _____

Amount _____

Project _____

Year _____

Amount _____

Project _____

(attach additional piece of paper if needed) _____

DECLARATION

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
- A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
- Clear Hills County will be advised when the project starts should funding be approved.
- As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

TITLE: _____

ADDRESS: _____

POSTAL CODE: _____

PHONE NO. (work) _____

(home) _____

DATE _____

SIGNATURE: _____

PRINT NAME: _____

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	October 22, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Policy 7003 – General Grant Program
File:	71-10-02

DESCRIPTION:

Policy 7003 – General Grant Program provides guidelines for providing grants to community organizations and establishes a system for evaluating applications and requests.

BACKGROUND / PROPOSAL:

At the October 1, 2024 Policies & Priorities Meeting, Council made the following motion:

P503-24(10-01-24) RESOLUTION by Reeve Bean to bring back Policy 7003 – General Grant Program with the recommended changes to a future Regular Council Meeting. CARRIED.

ATTACHMENTS

- Policy 7003 – General Grants Program Draft
- Policy 7003 – General Grants Program Final
- Draft General Grants Program Application Form

RECOMMENDED ACTION:

RESOLUTION by ... that Council ...

Initials show support - Reviewed by:	Manager: 	CAO: 
---	---	---



Clear Hills County

Effective Date: ~~OCTOBER 13, 2020~~ October 22, 2024

Policy Number: **7003**

Title: **GENERAL GRANTS**

1. Policy Statement

1.1. Clear Hills County may provide grants to community organizations and individuals, and establish a system for evaluating applications and requests.

2. General

2.1. Council may annually during budget deliberations, establish a budget for general grants.

2.2. Council may maintain a reserve to assist community organizations and individuals.

2.3. General grants will be awarded at the sole discretion of Council and may be done so in whole or in part.

2-2-2.4. The maximum grant will be \$25,000 per project.

3. Applications

3.1. Applications and requests for general grants will be accepted throughout the year.

3.2. Applications and requests will be evaluated as received.

3.3. Applications and requests shall include the following information or documentation:

- A clear statement of the purpose of the proposed grant
- Current estimates of total costs (excluding GST)
- Project budget indicating all anticipated sources of revenue
- Identify target group(s) for project
- A clear statement of the benefit to project participants
- A clear statement of how the project contributes to the County and/or area

residents quality of life.

3.4. The following criteria will be used to determine eligibility of funding:

- Fund Raising Efforts
- Facility Usage – is the facility open to the general public to rent? Are there restrictions placed on the rental of the facility?
- Other Potential Funding Sources
- Urgency
- ~~Contribution to Area Residents Quality of Life~~ Previous General Grants Received. Applicant has met all criteria and had an unsuccessful general grant request in the past.
- Community involvement & enhancement.

3.5-Capital Projects: Funding for construction of, or improvements to facilities and land will require:

3.5.1 Proof of the right to be there: proof of ownership or lease, or use agreement with facility/site owner.

3.5.2 A dissolution agreement with the County, unless there is an existing dissolution agreement for the facility or site with another publicly funded entity, such as a school division or another municipality.

3.6 Ineligible activities: Services provided under this grant program must not provide primarily for the recreational needs or leisure time pursuits of individuals, offer direct assistance (including money, food, clothing or shelter) to sustain an individual or family, or duplicate services that are ordinarily provided by a government or government agency.

4. Reporting

- 4.1. General Grant recipients will provide a written report on how the grant funds were used within 90 days of the completion of the project or program the grant was received for.
- 4.2. General Grant recipients that fail to provide a report on how grant funds were used will not be eligible to receive future Grant from Clear Hills County.

5. End of Policy

Approved: ~~OCTOBER 13, 2020~~ October 22, 2024

ADOPTED

Resolution #C193-02

Date: March 23, 2004

AMENDED

Resolution# C625(09/23/08)

Date: September 23, 2008

Resolution# C433(05/25/10)

Date: May 25, 2010

Resolution# C410-16(07/19/16)

Date: July 19, 2016

Resolution# C187-19(04/09/19)

Date: April 9, 2019

Resolution# C490-20(10/13/20)

Date: October 13, 2020

Resolution# C###-24(10/22/24)

Date: October 22, 2024



Clear Hills County

Effective Date: **October 22, 2024**

Policy Number: **7003**

Title: **GENERAL GRANTS**

1. Policy Statement

1.1. Clear Hills County may provide grants to community organizations and individuals, and establish a system for evaluating applications and requests.

2. General

2.1. Council may annually during budget deliberations, establish a budget for general grants.

2.2. Council may maintain a reserve to assist community organizations and individuals.

2.3. General grants will be awarded at the sole discretion of Council and may be done so in whole or in part.

2.4. The maximum grant will be \$25,000 per project.

3. Applications

3.1. Applications and requests for general grants will be accepted throughout the year.

3.2. Applications and requests will be evaluated as received.

3.3. Applications and requests shall include the following information or documentation:

- A clear statement of the purpose of the proposed grant
- Current estimates of total costs (excluding GST)
- Project budget indicating all anticipated sources of revenue
- Identify target group(s) for project
- A clear statement of the benefit to project participants
- A clear statement of how the project contributes to the County and/or area

residents quality of life.

3.4. The following criteria will be used to determine eligibility of funding:

- Fund Raising Efforts
- Facility Usage – is the facility open to the general public to rent? Are there restrictions placed on the rental of the facility?
- Other Potential Funding Sources
- Urgency
- Previous General Grants Received. Applicant has met all criteria and had an unsuccessful general grant request in the past. Community involvement & enhancement.

3.5 Capital Projects: Funding for construction of, or improvements to facilities and land will require:

3.5.1 Proof of the right to be there: proof of ownership or lease, or use agreement with facility/site owner.

3.5.2 A dissolution agreement with the County, unless there is an existing dissolution agreement for the facility or site with another publicly funded entity, such as a school division or another municipality.

3.6 Ineligible activities: Services provided under this grant program must not provide primarily for the recreational needs or leisure time pursuits of individuals, offer direct assistance (including money, food, clothing or shelter) to sustain an individual or family, or duplicate services that are ordinarily provided by a government or government agency.

4. Reporting

4.1. General Grant recipients will provide a written report on how the grant funds were used within 90 days of the completion of the project or program the grant was received for.

4.2. General Grant recipients that fail to provide a report on how grant funds were used will not be eligible to receive future Grant from Clear Hills County.

5. End of Policy

ADOPTED

Resolution #C193-02

Date: March 23, 2004

AMENDED

Resolution# C625(09/23/08)	Date: September 23, 2008
Resolution# C433(05/25/10)	Date: May 25, 2010
Resolution# C410-16(07/19/16)	Date: July 19, 2016
Resolution# C187-19(04/09/19)	Date: April 9, 2019
Resolution# C490-20(10/13/20)	Date: October 13, 2020
Resolution# C###-24(10/22/24)	Date: October 22, 2024



CLEAR HILLS COUNTY
GENERAL GRANT APPLICATION FORM

Applicant Name:
Contact Person:
Address:
Phone Number:
Email Address:

List of Executives:

--

Project Cost excluding G.S.T.:

\$

Project Budget Breakdown:

--

Provide a detailed description of the project:

--

Describe how this project would enhance the County and benefit its residents:

--

Has your organization completed any fundraising or received funding from other sources for this project? Please explain:

--

Has your organization received funding from the County in the past five years? Please list.

--

Has your organization been denied funding by the County in the past? Please explain:

--



CLEAR HILLS COUNTY
GENERAL GRANT APPLICATION FORM

Print Name

Signature

Date

Checklist:

- I have provided our prior year financial statement.
- I have provided a financial report from the current period.
- I have provided project quotes.
- I have included pictures (if applicable).
- I have provided a copy of our Certificate of Incorporation under the Societies Act.
- I have completed the application and answered all the questions.
- The application has been signed by an authorized signatory for our organization.

Application forms that are incomplete or missing the required information and attachments will be returned.

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	October 22, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Policy 7004 – Beyond Borders Grant Program
File:	71-10-02

DESCRIPTION:

Policy 7004 – Beyond Borders Grant Program establishes guidelines for providing funding support to community organizations beyond the County borders and a system for evaluating applications.

BACKGROUND / PROPOSAL:

At the October 1, 2024 Policies & Priorities Meeting Council made the following motion:

P505-24(10-01-24) RESOLUTION by Councillor Hansen to bring back Policy 7004 – Beyond Borders Grant Program with the recommended changes to a future Regular Council Meeting. CARRIED.

ATTACHMENTS

- Policy 7004 – Beyond Borders Grant Program Draft
- Policy 7004 – Beyond Borders Grant Program Final
- Draft Beyond Borders Grant Program Application Form

RECOMMENDED ACTION:

RESOLUTION by ... that Council ...

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date: ~~July 19, 2016~~ October 22, 2024

Policy Number: **7004**

Title: **BEYOND BORDERS FUNDING**

1. Policy Statement

1.1. Clear Hills County may provide funding support to community organizations beyond the County borders, and establish a system for evaluating applications and requests.

2. General

2.1. Council may annually during budget deliberations, establish a budget for funding support to community organizations beyond the County borders.

2.2. Council may maintain a reserve to assist community organizations beyond the County borders.

2.2.2.3. The Beyond Borders Funding Program assists community organizations with funding capital projects. Operating and maintenance expenses are ineligible.

3. Applications

~~3.1. Applications for Beyond Border funding must be received by the County prior to September 1st of each year.~~

3.2.3.1. Applications must include the following information or documentation:

- **A clear statement of the purpose of the proposed project**
- **Current estimates of total costs**
- **Project budget indicating all anticipated sources of revenue**
- **Financial statement**
- **Certificate of Incorporation under the Societies Act**

3.3.3.2. All applicants will be given the opportunity to present their proposal to Council in person.

3.4.3.3. The following criteria will be used to determine eligibility of funding:

- **Facility or program usage by County residents**
- **Contribution to County Residents Quality of Life**
- **Contribution to Regional Residents Quality of Life**
- **Fund Raising Efforts**
- **Other Potential Funding Sources**
- **Capital projects: Enhancement of existing facilities versus new facility construction**
- **Urgency**
- **Previous Beyond Border funds received.**

4. End of Policy

ADOPTED

Resolution# C203(03/10/09)

Date: March 10, 2009

AMENDED

Resolution# C411-16(07/19/16)

Date: July 19, 2016

Resolution# C###-24 (10/22/24) Date: October 22, 2024



Clear Hills County

Effective Date: October 22, 2024	Policy Number: 7004
Title: BEYOND BORDERS FUNDING	

1. Policy Statement

- 1.1. Clear Hills County may provide funding support to community organizations beyond the County borders, and establish a system for evaluating applications and requests.

2. General

- 2.1. Council may annually during budget deliberations, establish a budget for funding support to community organizations beyond the County borders.
- 2.2. Council may maintain a reserve to assist community organizations beyond the County borders.
- 2.3. The Beyond Borders Funding Program assists community organizations with funding capital projects. Operating and maintenance expenses are ineligible.

3. Applications

- 3.1. Applications must include the following information or documentation:
 - **A clear statement of the purpose of the proposed project**
 - **Current estimates of total costs**
 - **Project budget indicating all anticipated sources of revenue**
 - **Financial statement**
 - **Certificate of Incorporation under the Societies Act**
- 3.2. All applicants will be given the opportunity to present their proposal to Council in person.
- 3.3. The following criteria will be used to determine eligibility of funding:
 - **Facility or program usage by County residents**

- **Contribution to County Residents Quality of Life**
- **Contribution to Regional Residents Quality of Life**
- **Fund Raising Efforts**
- **Other Potential Funding Sources**
- **Capital projects: Enhancement of existing facilities versus new facility construction**
- **Urgency**
- **Previous Beyond Border funds received.**

4. End of Policy

ADOPTED

Resolution# C203(03/10/09)

Date: March 10, 2009

AMENDED

Resolution# C411-16(07/19/16)

Date: July 19, 2016

Resolution# C###-24 (10/22/24)

Date: October 22, 2024



CLEAR HILLS COUNTY
BEYOND BORDERS GRANT APPLICATION FORM

Applicant Name:
Contact Person:
Address:
Phone Number:
Email Address:

List of Executives:

--

Project Cost excluding G.S.T.:

\$

Project Budget Breakdown:

--

Provide a detailed description of the project:

--

Describe how this project would enhance the County and benefit its residents:

--

Has your organization completed any fundraising or received funding from other sources for this project? Please explain:

--

Has your organization received funding from the County in the past five years? Please list.

--

Has your organization been denied funding by the County in the past? Please explain:

--



CLEAR HILLS COUNTY
BEYOND BORDERS GRANT APPLICATION FORM

Print Name

Signature

Date

Checklist:

- I have provided our prior year financial statement.
- I have provided a financial report from the current period.
- I have provided current project quotes.
- I have included pictures (if applicable).
- I have provided a copy of our Certificate of Incorporation under the Societies Act.
- I have completed the application and answered all the questions.
- The application has been signed by an authorized signatory for our organization.

Application forms that are incomplete or missing the required information and attachments will be returned.

Clear Hills County Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	October 22, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	FCSS Grant Allocation
File:	51-02-02

DESCRIPTION:

The County receives Family and Community Support Services (FCSS) grant funding from the province and the Village of Hines Creek.

BACKGROUND:

In 2024 Council allocated the FCSS grant funds to the County's Helping Hands Snowplow Program for Seniors & People with Disabilities and created the Community Support Services Grant Program (CSSG) to assist community groups in place of the FCSS grant program.

C694-23(12-12-23) RESOLUTION by Deputy Reeve Janzen to apply the funds received for the 2024 Family and Community Support Services (FCSS) to the Clear Hills County Driveway snow plowing program policy. CARRIED.

Community groups have started contacting Administration about the 2025 FCSS grant program and would like to apply for both the FCSS and CSSG programs. Administration is requesting that Council allocate the 2025 to 2030 FCSS grant funds to the County's Helping Hands Snowplow Program for Seniors & People with Disabilities. This will assist in guiding the community groups to apply for only the CSSG program.

BUDGET:

CHC Annual FCSS Funding	\$ 98,097.29
CHC 20% Matching FCSS dollars	19,619.46
Village of Hines Creek Annual FCSS Funding (includes V of HC 20%)	17,538.00
Total Annual FCSS Grant Funds Budget	\$135,254.75

RECOMMENDATION:

RESOLUTION by ... that Council allocates the 2025 to 2030 Family and Community Support Services Grant funds to the County's Helping Hands Snowplow Program for Seniors & People with Disabilities.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Policy 6201 Annual County Community Barbeque
File:	11-02-02

DESCRIPTION:

Council is presented with Policy 6201 Annual County Community Barbeque for review and approval.

BACKGROUND:

P510-24(10-01-24) RESOLUTION by Deputy Reeve Janzen to recommend Council approve the addition to Policy 6201- BBQ including the BBQ Backup Locations with the amendment to use Worsley Central School instead of the Eureka River Hall.
CARRIED.

ATTACHMENT:

Draft Policy 6201 Annual County Community Barbeque
Policy 6201 Annual County Community Barbeque

RECCOMENDED ACTION:

RESOLUTION by..... to accept the changes to Policy 6201 Annual County Community Barbeque with the addition of section 3. Backup locations, as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Effective Date: DRAFT	Policy Number 6201
Title: Annual Community Barbeque	

1. POLICY STATEMENT

1.1 Clear Hills County is committed to hosting an Annual Community Barbecue.

2. GENERAL

2.1 Annually, Council will allocate funds in the Operating Budget to cover the costs of hosting the Annual Community Barbecue.

2.2. Each year, the County will purchase a 4-H beef. The beef will be made into burgers, steaks, and roasts. The burgers will be served at the barbecue, and all remaining meat will be given away as door prize freezer packs at the conclusion of the event.

2.3. Effective 2015, the Annual Community Barbecue will be held on the first Thursday following the July 15th tax deadline.

2.4. The Annual Community Barbecue location will rotate among the following locations as they have the capacity to accommodate the anticipated number of attendees:

- Cleardale Rodeo Grounds
- Many Islands Campground
- George Lake Campground

2.5. Each year, the selected location will receive a \$500.00 donation in appreciation for the use of its facilities. (The selected location will still receive the \$500 donation if a backup location is used)

2.6. The County will purchase groceries for the Annual Community Barbecue from the following stores within the County on a rotational basis, selecting the store nearest to that year's barbecue location:

- A-Mart (2025, 2029, 2033)
- Cleardale Co-op (2026, 2030, 2034)
- Worsley General Store (2027, 2031, 2035)
- Hines Creek General Store (2028, 2032, 2036)

3. BACKUP LOCATION

3.1 In the event that the weather is unsuitable to host the Annual Community Barbecue outdoors, the Chief Administrative Officer (CAO) may make the decision to move the event to the corresponding backup location. This decision must be made by 10:00 a.m. on the day of.

- Cleardale Rodeo Grounds: Menno Simons Community School
- Many Islands Campground: Worsley Central School
- George Lake Campground: Dave Shaw Arena Ice Surface

3.2 The change in location will be announced on all social media platforms as well as the County's website. Additionally, signs directing attendees to the backup location will be placed at the entrance to original location.

4. END OF POLICY

ADOPTED

DATE

Resolution C36-15 (01/13/15)

Date: January 13, 2015

AMENDED

Resolution C514-23(09/26/23)

Date: September 26, 2023



Clear Hills County

Effective Date: September 26, 2023	Policy Number 6201
Title: COUNTY COMMUNITY BARBEQUE	

1. POLICY STATEMENT

1.1. Clear Hills County has committed to host an annual community barbecue.

2. GENERAL

2.1. Annually Council will include funds in the Operating Budget to cover costs for hosting the barbecue.

2.2. Annually the County will purchase a 4-H beef. Burgers from the beef will be used for the barbecue. Remaining meat will be distributed as door prize freezer packs at the conclusion of the barbecue.

2.3. Effective 2015 the barbecue will be held the Thursday following the July 15 tax deadline.

2.4. The barbecue will be held annually on a rotational basis at the following locations.

- Cleardale Rodeo Grounds
- Many Islands Campground
- George Lake Campground

These locations have been selected because there is sufficient space to accommodate the number of attendees.

2.5. Annually the chosen location will receive a \$500.00 donation in appreciation for using the facilities.

2.6. The County will purchase groceries for the barbecue from the following stores within the County on a rotational basis from the store that is closest to that year's barbecue location.

- A-Mart (2025,2029,2033)
- Cleardale Co-op (2026,2030,2034)
- Worsley General Store (2027,2031,2035)
- Hines Creek General Store (2028,2032,2036)

3. END OF POLICY

ADOPTED

Resolution C36-15 (01/13/15)

Date: January 13, 2015

Resolution C514-23(09/26/23)

Date: September 26,2023

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	October 22, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

- Medical Training for Volunteer Fire Fighters.
- October 15, 2024 Agricultural Service Board Meeting Report
- Cleardale Servicing Update.

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for October 22, 2024, as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
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OCT 22, 2024

PEST CONTROL

• **Wolves Claimed 2024 YTD:**

Total #	Total \$
15	\$3000.00

OCTOBER 15TH ASB MEETING

1. The Peace Regional ASB Conference is being held in LaCrete on Oct. 21st. There are 9 resolutions that will be brought to the floor. If passed, they will be brought to the floor at the Provincial ASB Conference in January.
2. ASB passed resolutions to recommend Council make some amendments to the rental equipment schedule of fees. These will be brought to a future Council meeting.
3. The board accepted the draft 2025 operating budget with discussed addition of \$5000.00 for extension and research.
4. The Board asked administration to bring back information on roadside brushing equipment to achieve right of way widening to the November 19th ASB meeting.

OTHER TOPICS

1. The mowers have completed a shoulder cut on the whole county and a full cut on more than ¾ of the county. They should complete the full cut on everything by end of October.
2. Weed inspectors finished up October 4th.
3. Carter Clay will be staying with the County to work on grant program information for individuals.
4. The water pumps have been and continue to be very busy.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Graders are out grading in order to get the roads ready for winter.

Roads, Culverts & Approaches

- Culvert and centerline replacement is ongoing, weather permitting.
- MDP Oilfield Services Ltd. has completed the construction of Range Road 124 North of Township 840 located in the Bear Canyon area. Final inspection with WSP Canada Inc., MDP Oilfield Services Ltd., and the County will be completed by the end of next week.
- The construction of approximately 1000 meters of new local road on Range Road 64 North of Township 872, located in the Worsley area has been put on hold due to waiting on approval to resume construction from Alberta Environment.

Bridge File 71273 Culvert Replacement

- Szmata Projects Ltd. is finishing compacting the clay for the replacement of Bridge File 71273, located on Township Road 830 and Range Road 14 in the Whitelaw area. The pipe erector is scheduled to begin the assembly of the multi plate culvert early next week.

Hamlet of Cleardale Projects

- WSP Canada Inc. is working to complete the final design for the Hamlet of Cleardale street and sewer upgrade.

2024 Worsley Water Well

- Saville Drilling Ltd. will be on site in approximately mid-October to install the pit less adaptor and pump.
- WSP Canada Inc. is working to design and engineer the connection of the 2024 Worsley Water Well to the Worsley Water Treatment Plant, tender package to follow.

Other

- Sign replacement for faded signs and signs with broken posts is ongoing.

ATTACHMENTS:

Public Works Action Worksheet

RECOMMENDED ACTION:

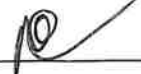
RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:



CAO:



2024 Public Works

Approach, Culverts and Other Maintenance Projects

Date	Div.	Project	Requested By	Location	Range Road	New	Replace	Completed	Notes
May 8/2024	3	A-Pipe	Daniel Driedger	Eureka River	RGE63	x		x	Field App x2
May 9/2024	4	A-Pipe	Andrew Hale	Worsley	RGE82	x		x	New resident app
May 10/2024	5	A-Pipe	Murphy	Worsley	RGE80	x		x	Field App x2
May 11/2024	5	A-Pipe	Murphy	Worsley	RGE80			x	Old app lowered culvert
May 13/2024	1	A-Pipe	Clear Hills County	Whitelaw	TWP 832	x			New app for Shewchuk pit
June 27/24	4	C-Pipe	Clear Hills County	Clear Prairie	Road		x		Old pipe failed
May 15/2024	6	C-Pipe	Clear Hills County	Worsley	RGE 74	x		x	New centerline at the end of the road
May 14/2024	5	Rip-rap	Clear Hills County	Worsley	TWP 860			x	Rip-rap at the end of the culvert
May 14/2024	5	Rip-rap	Clear Hills County	Worsley	RGE 75			x	Rip-rap at the end of the culvert close to the bridge
May 9/2024	4	trees	Clear Hills County	Worsley	Rge 80			x	Push Trees out if ditch
May 6/2024	4		Clear Hills County	Worsley				x	Cleaned out culvert ends in Worsley
May 22/2024	3	A-Pipe	Driedger	Worsley	Rge 70	x		x	New Field app
May 22/2024	3	A-Pipe	Clear Hills County	Worsley	Rge 65		x	x	Replace damaged field app pipes x2
May 24/2024	3		Clear Hills County	Eureka River	Rge 55			x	Take out abandoned oil field pipe
May 24/2024	3	A-Pipe	David Gillett	Eureka River	Rge 52		x	x	Old concrete pipe failed
May 27/2024	5	C-Pipe	Clear Hills County	Worsley	TWP 854		x	x	Old pipe failed put in new pipe
May 6/2024	4	A-Pipe	Clear Hills County	Worsley	Rge72	x		x	New Field app
June 17/24	4	A-Pipe	Benny Hale	Worsley	Rge 75		x	x	Upgrade app
June 18/24	4	C-Pipe	Clear Hills County	Worsley	Rge 90		x	x	old pipe failed
June 18/24	3	C-Pipe	Clear Hills County	Worsley	Rge 50		x	x	old pipe failed
June 20/24	4	C-Pipe	Baptist Church	Eureka River	Worsley			x	Delivered 2 pipe to church/Council approved
June 20/24	4	C-Pipe	Clear Hills County	Worsley	Twp 874			x	Clean out beaver dam in pipe
July 4/24	6	A-Pipe	Clear Hills County	cleardale	Rge 94		x	x	replaced the church and school app
July 5 /24	6	A-Pipe	Clear Hills County	cleardale	Rge 91		x	x	old pipe failed put in new pipe
July 8 /24	7	C-Pipe	Clear Hills County	Bear Canyon	TWP 840		x	x	Beavers plugged culverts / replaced 2 pipes
July 10/24	7	C-Pipe	Clear Hills County	Bear Canyon	TWP 840		x	x	old pipe to short,
July 18/24	6	A-Pipe	Clear Hills County	cleardale	Rge 91		x	x	Replace old pipe + update app
July 16/2024	7	C-Pipe	Clear Hills County	Bear Canyon	Rge 125		x	x	Replace old pipe x3
July 16 /24	7	A-Pipe	Hutterite	Bear Canyon	Rge 124		x	x	Old pipe failed
July 18/24	2	A-Pipe	Clear Hills County	Hines Creek	Rge 50		x	x	Old pipe plugged with sand
July 30/24	3	A-Pipe	Clear Hills County	Eureka River	TWP 862	x			Water well app
July 30/24	2	A-Pipe	Kobbert	Hines Creek	Rge 61		x	x	Old pipe failed on app x2
July 30/24	2	A-Pipe	Kobbert	Hines Creek	Rge 61		x	x	old pipe to short,
July 31/24	2	A-Pipe	Clear Hills County	Hines Creek	Rge 61			x	Repaired road slide
Aug 2/24	2	A-Pipe	Peterowich	Hines Creek	TWP 834	x		x	2 new field app
Aug 2/24	2	A-Pipe	Skoyun	Hines Creek	Rge 61			x	Upgrade dry app
Aug 7/24	2	A-Pipe	Basnett	Hines Creek	Rge 34		x	x	New field app
Aug 8/24	1	A-Pipe	Hagen	Deer Hill	TWP 842		x	x	Old pipe failed
Aug 9/24	6	A-Pipe	Giesbrecht	Cleardale	Twp 842	x		x	New Field app
Aug 13/24	6	A-Pipe	Peters	cleardale	Rge 92	x		x	New Field app
Aug 14/24	7	A-Pipe	Hiebert	Bear Canyon	Rge 120		x	x	Old pipe failed
Sep 4/24	6	A-Pipe	Cleardale Hitt	Cleardale	Rge 94.5		x	x	Self install x2
Sep 12/24	7	C-Pipe	Clear Hills County	Bear Canyon	Twp 834/Rge 131		x	x	Old pipe was failing
Sep 17/24	1	A-Pipe	Marius Szachta	David Tompson	Rge 32		x	x	Old pipe failed
Sep 17/24	1	A-Pipe	Foreman	Whitelaw	Rge 10			x	Clean out culvert ends

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	October 22, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the October 22, 2024, Regular Council Meeting.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting October 22, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
Alberta Recycling Conference	Oct 30-Nov 1, 2024	Banff, Alberta	
RMA Fall Convention & Tradeshow	Nov 4-7	Edmonton, Alberta	Bean, Janzen, Ruecker, Giesbrecht, Walmsley, Hansen

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information October, November and December 2024 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
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OCTOBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1 Policy & Priority Mtg	2 NPHF-DW NWSAR- AB,DW	3	4	5
6	7 NPRL-JR	8 Council	9 Alberta Forest Products Association-DJ	10	11	12
13	14 Thanksgiving	15	16	17 MPTA-Ex-AB	18	19
20	21	22 Council	23	24	25	26 PLS-AB
27	28 MPTA-AB CRAA-AB NPRL-JR	29 Council Organization at Meeting & Policy & Priority	30 NPHF-DW	31	1	2

NOVEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
	RMA Convention & Tradeshow					
		Policy & Priority Meeting - ALL				
10	11	12	13	14	15	16
	Remembrance Day	Council				
17	18	19	20	21	22	23
			Tri-Council Mtg-ALL			
24	25	26	27	28	29	30
		Council				

DECEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Policy & Priority Meeting	4	5	6	7
8	9	10 Council	11	12	13	14
15	16	17 ASB	18	19	20	21
22	23	24 Closed	25 Christmas	26 Boxing Day	27	28
29	30	31	1 New Years Day	2	3	4

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society