

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JULY 09, 2024**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor
Susan Hansen	Councillor
Nathan Stevenson	Councillor
Jason Ruecker	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)

ABSENT

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C373-24(7-09-24)

RESOLUTION by Councillor Giesbrecht to adopt the agenda governing the July 09, 2024 Regular Council Meeting, as presented. CARRIED.

**APPROVAL OF
MINUTES**

Previous Council Meeting Minutes

C374-24(7-09-24)

RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the June 25, 2024, Regular Council Meeting, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management Team Activity Report

Management activity report was reviewed.

C375-24(7-09-24)

RESOLUTION by Councillor Ruecker that the management activity report for June 25, 2024, be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Councillor Stevenson entered the meeting at 9:34 a.m.

C376-24(7-09-24)

RESOLUTION by Councillor Hansen to accept the Councillor Reports for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 9:57 a.m.
Reeve Bean reconvened the meeting at 10:04 a.m.

DELEGATIONS:

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Peace River School
Division – Trades
Training

Peace River School Division Superintendent, Adam Murray will be in attendance to give Council an update on the Trades Training Program.

C377-24(7-09-24)

RESOLUTION by Reeve Bean to receive the delegation and update on the Trades Training Program from Adam Murray, Superintendent of the Peace River School Division, for information, and to request the estimated cost breakdown for the Trades Training Program at Worsley, Hines Creek, and Menno Simons Schools. CARRIED.

CORPORATE
SERVICES

Accounts Payable
June 26, 2024 to
July 9, 2024

A list of expenditures for Clear Hills County for the period of June 26, 2024 to July 9, 2024 is provided for Council's review.

C378-24(7-09-24)

RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of June 26, 2024 to July 9, 2024 for a total of \$156,711.86. CARRIED.

Bylaw No. 292-24 –
Penalties on Unpaid
Taxes

Bylaw No. 292-24 authorizes the rates of penalties to be levied against unpaid taxes as well as the dates they are applied.

C379-24(7-09-24)

RESOLUTION by Councillor Walmsley that first reading be given to Bylaw No. 292-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of imposing penalties on unpaid taxes. CARRIED.

C380-24(7-09-24)

RESOLUTION by Councillor Ruecker that second reading be given to Bylaw No. 292-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of imposing penalties on unpaid taxes. CARRIED.

C381-24(7-09-24)

RESOLUTION by Councillor Stevenson to proceed to third and final reading of Bylaw No. 292-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of imposing penalties on unpaid taxes. CARRIED UNANIMOUSLY.

C382-24(7-09-24)

RESOLUTION by Councillor Giesbrecht that third reading be given to Bylaw No. 292-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of imposing penalties on unpaid taxes. CARRIED.

Uncollectable Tax
Write-offs

Alberta municipalities continue to struggle to collect property taxes from the oil and gas sector.

C383-24(7-09-24)

RESOLUTION by Reeve Bean to write off the outstanding balances of the property taxes from the oil and gas sector rolls listed for a total of \$188,279.63.

<u>Roll #</u>	<u>Total Write Off</u>
314605	\$10,204.65
314907	\$86,377.96
315076	\$29,644.91
316039	\$ 4,752.20
316237	\$ 9,459.29
316399	\$27,653.95
316417	\$ 9,042.61
316564	\$10,261.29
315377	\$ 882.77

CARRIED.

Funding Request
MD of Fairview

The Municipal District of Fairview is requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway.

C384-24(7-09-24)

RESOLUTION by Councillor Ruecker to approve a general grant to the MD of Fairview in the amount of \$100,000.00 for a cost share of the Fairview Airport runway overlay with funds to be allocated from the Economic Development Reserve. Councillor Hansen requested a recorded vote:

For	Against
Bean	Walmsley
Giesbrecht	Hansen
Stevenson	
Janzen	
Ruecker	CARRIED.

COMMUNITY
Bylaw No. 245-19
Emergency
Management

Council is presented with updates to Bylaw No. 245-19 following Bill 21 updates that have been made to the Emergency Management Act.

C385-24(7-09-24)

RESOLUTION by Deputy Reeve Janzen that first reading be given to Bylaw No. 290-24, a Bylaw of Clear Hills County, in the Province of Alberta, Municipal Emergency Management.

CARRIED.

C386-24(7-09-24)

RESOLUTION by Councillor Giesbrecht that second reading be given to Bylaw No. 290-24, a Bylaw of Clear Hills County, in the Province of Alberta, Municipal Emergency Management.

CARRIED.

C387-24(7-09-24) RESOLUTION by Councillor Walmsley proceed to a third and final reading be given to Bylaw No. 290-24, a Bylaw of Clear Hills County, in the Province of Alberta, Municipal Emergency Management. **CARRIED UNANIMOUSLY.**

C388-24(7-09-24) RESOLUTION by Councillor Hansen that a third reading be given to Bylaw No. 290-24, a Bylaw of Clear Hills County, in the Province of Alberta, Municipal Emergency Management. **CARRIED.**

Bylaw No .259-20
Regional Fire Service
Bylaw

Council is presented with updates to Bylaw No. 259-20 following Bill 21 updates that have been made to the Emergency Management Act.

C389-24(7-09-24) RESOLUTION by Councillor Ruecker that first reading be given to Bylaw No. 289-24, a Bylaw of Clear Hills County, in the Province of Alberta, Regional Fire Service. **CARRIED.**

C390-24(7-09-24) RESOLUTION by Reeve Bean that second reading be given to Bylaw No. 289-24, a Bylaw of Clear Hills County, in the Province of Alberta, Regional Fire Service. **CARRIED.**

C391-24(7-09-24) RESOLUTION by Councillor Giesbrecht proceed to a third and final reading be given to Bylaw No. 289-24, a Bylaw of Clear Hills County, in the Province of Alberta, Regional Fire Service. **CARRIED UNANIMOUSLY.**

C392-24(7-09-24) RESOLUTION by Councillor Hansen that a third reading be given to Bylaw No. 289-24, a Bylaw of Clear Hills County, in the Province of Alberta, Regional Fire Service. **CARRIED.**

PUBLIC WORKS

Tender Award- Range
Road 25

Council is presented with the analysis and recommendation from WSP Canada Inc. for the road construction of Range Road 25 Contract No. CA0003927-8338. The tender was opened on Tuesday, June 23, 2024, at 9:35 a.m.

Reeve Bean recessed the meeting at 11:58 a.m.
Reeve Bean reconvened the meeting at 12:17 p.m.

C393-24(7-09-24) RESOLUTION by Councillor Giesbrecht to award Tender Contract No. CA0003927-8338 for the road construction of Range Road 25 to Green Acre Ventures Ltd. for the amount of \$475,380.00, funds to be allocated from the Road Construction Reserve. **DEFEATED.**

Councillor Walmsley declared pecuniary interest at 12:35 a.m.

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Tender Award- Range
Road 64

Council is presented with the analysis and recommendation from WSP Canada Inc. for the road construction of Range Road 64 Contract No. CA0017315.7623. The tender was opened on Tuesday, June 23, 2024, at 9:35 a.m.

Councillor Giesbrecht left the meeting at 12:36 p.m.

C394-24(7-09-24)

RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. CARRIED.

Councillor Walmsley entered the meeting at 12:38 p.m.

Tender Award- Range
Road 124

Council is presented with the analysis and recommendation from WSP Canada Inc. for the road construction of Range Road 124 Contract No. CA0003928.8340. The tender was opened on Tuesday, June 23, 2024, at 9:35 a.m.

Councillor Giesbrecht entered the meeting at 12:39 p.m.

C395-24(7-09-24)

RESOLUTION by Councillor Stevenson to award Tender Contract No. CA0003928.8340 for the road construction of Range Road 124 to MDP Oilfield Services Ltd. for the amount of \$489,457.50, funds to be allocated from the Road Construction Reserve. CARRIED.

Range Road 75
Engineering Estimate

Council is presented with an estimate from WSP Canada Inc. for the engineering associated with the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854.

C396-24(7-09-24)

RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. to perform all the engineering associated with the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$119,977.00, funds to be allocated from the road construction reserve. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C397-24(7-09-24)

RESOLUTION by Councillor Ruecker to receive the Chief Administrative Officer's report for information, as presented. CARRIED.

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Public Works
Manager's Report

Public Works Manager's Report

C398-24(7-09-24)

RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented.

CARRIED.

COUNCIL
INFORMATION

Nothing to report

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C399-24(7-09-24)

RESOLUTION by Deputy Reeve Janzen to accept for information July, August and September 2024 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
Aug 26	MPTA Board	Bean
July 31	NPRL	Ruecker
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the July 9, 2024 Regular Council Meeting at 1:24 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER