

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, NOVEMBER 12, 2024**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Susan Hansen	Councillor
Jason Ruecker	Councillor
Nathan Stevenson	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Services Manager (CSM)
Terry Shewchuk	Public Works Manager (PWM)

ABSENT

Abe Giesbrecht	Councillor
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CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C574-24(11-12-24)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the November 12, 2024 Regular Council Meeting, as presented. CARRIED.

**APPROVAL OF
MINUTES**

Previous Council Meeting Minutes

C575-24(11-12-24)

RESOLUTION by Councillor Hansen to adopt the minutes of the October 29, 2024, Organizational Meeting, as presented. CARRIED.

C576-24(11-12-24)

RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the October 29, 2024, Special Council Meeting, as presented. CARRIED.

C577-24(11-12-24)

RESOLUTION by Reeve Bean to approve the absence of Councillor Walmsley due to her attending a North Peace Housing Foundation meeting. CARRIED.

TENDER OPENING:

RFP 2024-P12
Utilities Contract Operator

Council is presented with tenders to open for the Utilities Contract Operator.

C578-24(11-12-24)

RESOLUTION by Councillor Ruecker to open tenders at 9:35 a.m. for the Utilities Contract Operator, administration will analyze the results and bring back a recommendation to a future council meeting. CARRIED.

Company	Amount
Justin King Contracting Ltd.	Opened
Tyrell Bean	Opened

NEW BUSINESS:
COUNCIL

Management Team
 Activity Report

Management activity report was reviewed.

C579-24(11-12-24)

RESOLUTION by Councillor Stevenson that the management activity report for October 29, 2024, be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C580-24(11-12-24)

RESOLUTION by Councillor Hansen to accept the Councillor Reports for information, as presented. CARRIED.

Village of Hines Creek

Council is presented information from the Village of Hines Creek regarding forming a joint committee.

C581-24(11-12-24)

RESOLUTION by Deputy Reeve Janzen to receive the information from the Village of Hines Creek for information, as presented. CARRIED.

Cleardale Street &
 Sewer Upgrade

Council is presented with an update on the Cleardale Street & Sewer Upgrade Project.

C582-24(11-12-24)

RESOLUTION by Deputy Reeve Janzen to receive the update on the Cleardale Street & Sewer Upgrade Project for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 10:38 a.m.
 Reeve Bean reconvened the meeting at 10:45 a.m.

Promotional Clothing

Council requested promotional Clothing be brought back to this meeting.

C583-24(11-12-24)

RESOLUTION by Reeve Bean to develop a policy around Promotional Attire, allocating up to \$500.00 per Councillor during their four-year term for the purchase of promotional clothing. The attire must prominently display the Clear Hills County logo or the County's name in writing. All items must be sourced from Mad Dog Cresting. This allowance is non-transferable, holds no cash value, and is exclusively for clothing purchases. CARRIED.

Municipal Election

Council is presented with information regarding the upcoming Municipal Election.

C584-24(11-12-24) **RESOLUTION by Councillor Hansen to receive the discussion regarding the upcoming municipal election for information, as presented. CARRIED.**

RMA Convention
Review

Council attended the November 4-7, 2024, RMA Fall Convention.

C585-24(11-12-24) **RESOLUTION by Reeve Bean to bring back information on a Strategic Planning session for Council. CARRIED.**

C586-24(11-12-24) **RESOLUTION by Councillor Ruecker that Clear Hills County submit a proposal to the Alberta Minister of Forestry and Parks, Todd Loewen, requesting reimbursement and ongoing operational support and capital costs for Stoney, Running, and Sulphur Lake Provincial Campgrounds. CARRIED.**

Reeve Bean recessed the meeting at 11:47 a.m.
Reeve Bean reconvened the meeting at 12:13 p.m.

CORPORATE
SERVICES

Accounts Payable
October 23, 2024
to November 12, 2024

A list of expenditures for Clear Hills County for the period of October 23, 2024 to November 12, 2024 is provided for Council's review.

C587-24(11-12-24) **RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 23, 2024 to November 12, 2024 for a total of \$689,485.32. CARRIED.**

library funding

During the grant review at the October 22, 2024, Regular Council Meeting, Council asked to have library funding brought back to a future Council meeting.

C588-24(11-12-24) **RESOLUTION by Councillor Hansen to table the discussion regarding library funding until a future Council Meeting. CARRIED.**

COMMUNITY

No items

PUBLIC WORKS

No items

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's Report

Councillor Walmsley joined the meeting via telephone at 12:41 p.m.

C589-24(11-12-24) **RESOLUTION by Councillor Stevenson to receive the Chief Administrative Officer report for information, as presented.**
CARRIED.

C590-24(11-12-24) **RESOLUTION by Deputy Reeve Janzen to approve a Council and Staff Christmas supper on December 20th, 2024.**
CARRIED.

Corporate Services
 Manager's Report Corporate Services Manager's Report

C591-24(11-12-24) **RESOLUTION by Councillor Hansen to receive the Corporate Services Manager's report for information, as presented.**
CARRIED.

Public Works
 Manager's Report Public Works Manager's Report

C592-24(11-12-24) **RESOLUTION by Councillor Walmsley to receive the Public Works Manager's report for information, as presented.** **CARRIED.**

C593-24(11-12-24) **RESOLUTION by Councillor Stevenson to draft a letter, including a package of relevant information and documentation to the Minister of Transportation and Economic Corridors, Devin Dreesen addressing the history and ongoing conditions of Secondary Highway 717.**
CARRIED.

COUNCIL INFORMATION No information

CALENDARS Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C594-24(11-12-24) **RESOLUTION by Deputy Reeve Janzen to accept for information November, December 2024 and January 2025 calendar updates of Councillor meetings for information, as presented.**

Date	Meeting	Attendee
Dec 16	NPRL	Ruecker
Nov 15	VSI	Janzen
Nov 18	FV Med	Hansen
Oct 30	PLS-Exec	Bean
Nov 14	CHC Library Advisory	Bean
Nov 30	PLS AGM	Bean
Dec 2	NWSAR	Bean Walmsley
Dec 6	PREDAS	Bean
Dec 13	MMSA	Bean
		CARRIED.

CLOSED MEETING:
 Reeve Bean recessed the meeting at 1:06 p.m.
 Reeve Bean reconvened the meeting at 1:12 p.m.

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Legal/labour

Council has one legal and one labour item to discuss

C595-24(11-12-24)

**RESOLUTION by Councillor Hansen that Council closes the meeting to the public as per Section 27, of FOIP at 1:13 p.m.
CARRIED.**

C596-24(11-12-24)

**RESOLUTION by Deputy Reeve Janzen that Council opens the meeting to the public as per Section 27, of FOIP at 2:12 p.m.
CARRIED.**

C597-24(11-12-24)

**RESOLUTION by Councillor Ruecker appointed Stacey Johnson as member at large for the Agricultural Service Board for the remainder of the 4-year term.
CARRIED.**

C598-24(11-12-24)

**RESOLUTION by Reeve Bean to receive the Chief Administrative Officer Performance review for information.
CARRIED.**

C599-24(11-12-24)

**RESOLUTION by Reeve Bean to receive the discussion regarding the closed meeting items for information, as presented.
CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the November 12, 2024 Regular Council Meeting at 2:14 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER