

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, NOVEMBER 26, 2024**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Abe Giesbrecht	Councillor
Susan Hansen	Councillor
Jason Ruecker	Councillor
Nathan Stevenson	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Services Manager (CSM)
Terry Shewchuk	Public Works Manager (PWM)

ABSENT

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C600-24(11-26-24)

**RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the November 26, 2024 Regular Council Meeting, with the addition of 7.d.3. 2024 Worsley Water Well, as presented.
CARRIED.**

**APPROVAL OF
MINUTES**

Previous Council Meeting Minutes

C601-24(11-26-24)

**RESOLUTION by Councillor Hansen to adopt the minutes of the November 12, 2024, Regular Council Meeting, as presented.
CARRIED.**

CLOSED MEETING:

Legal/labour

Council has one labour item to discuss

C602-24(11-12-24)

**RESOLUTION by Councillor Ruecker that Council closes the meeting to the public as per Section 27, of FOIP at 9:40 a.m.
CARRIED.**

C603-24(11-12-24)

**RESOLUTION by Councillor Walmsley that Council opens the meeting to the public as per Section 27, of FOIP at 11:01 a.m.
CARRIED.**

Reeve Bean recessed the meeting at 11:01 a.m.
Reeve Bean reconvened the meeting at 11:09 a.m.

**DELEGATION:
STARS**

STARS will be in attendance to update Council on the 2024 year.

Reeve Bean recessed the meeting at 11:40 a.m.
Reeve Bean reconvened the meeting at 12:15 p.m.

C604-24(11-26-24)

RESOLUTION by Councillor Ruecker to receive the delegation from STARS for information, as presented. CARRIED.

NEW BUSINESS:

COUNCIL

Management Team
Activity Report

Management activity report was reviewed.

C605-24(11-26-24)

RESOLUTION by Deputy Reeve Janzen that the management activity report for November 12, 2024, be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C606-24(11-26-24)

RESOLUTION by Councillor Giesbrecht to accept the Councillor Reports for information, as presented. CARRIED.

Cleardale Street &
Sewer Upgrade

Council is presented with an update on the Cleardale Street & Sewer Upgrade Project.

C607-24(11-26-24)

RESOLUTION by Deputy Reeve Janzen to receive the update on the Cleardale Street & Sewer Upgrade Project for information, as presented. CARRIED.

Councillor Giesbrecht left the meeting at 12:37 p.m.

Policy 2303
Volunteer Fire Fighter
Honorariums

Council is presented with recommendations from the Clear Creek Fire Committee meeting.

C608-24(11-26-24)

RESOLUTION by Councillor Hansen that Council approves draft Policy 2303 Volunteer Fire Fighters Honorariums, as presented. CARRIED.

CORPORATE
SERVICES

Accounts Payable
November 13, 2024
to November 26, 2024

A list of expenditures for Clear Hills County for the period of November 13, 2024 to November 26, 2024 is provided for Council's review.

C609-24(11-26-24)

RESOLUTION by Councillor Stevenson that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 13, 2024, to November 26, 2024, for a total of \$290,337.44. CARRIED.

Councillor Stevenson left the meeting at 12:51 p.m.

C610-24(11-26-24) **RESOLUTION by Reeve Bean to schedule a Special Council meeting for December 3, 2024. CARRIED.**

Councillor Stevenson entered the meeting at 12:52 p.m.

C611-24(11-26-24) **RESOLUTION by Councillor Hansen to table the 2025 interim Operating Budget and Multi Year Capital Plan to the December 3, 2024, Special Council Meeting. CARRIED.**

Provincial Recreation Sites Funding Request

Council would like to ask the Alberta Minister of Forestry and Parks, Todd Loewen for reimbursement of expenses incurred since 2021 and ongoing financial support for Running Lake, Stoney Lake and Sulphur Lake provincial recreation sites.

C612-24(11-26-24) **RESOLUTION by Councillor Walmsley to approve the financial report and letter to the Alberta Minister of Forestry and Parks, Todd Loewen and Minister of Tourism and Sport, Joseph Schow. CARRIED.**

Funding Request – Alberta Conservation Association

The Alberta Conservation Association is requesting a funding commitment of five years for the Sulphur Lake Aeration Program.

C613-24(11-26-24) **RESOLUTION by Councillor Ruecker to enter into a five-year agreement with the Alberta Conservation Association and provide funding of \$5,000.00 per year from 2025 to 2029 for the Sulphur Lake Aeration Program. CARRIED.**

COMMUNITY

No items

PUBLIC WORKS

Proceed to Tender- One New Mid-Size SUV

Council is presented with information regarding proceeding to tender for the purchase of one new mid-size SUV to be used by the Water Treatment Plant Operator.

C614-24(11-26-24) **RESOLUTION by Deputy Reeve Janzen to proceed to tender for the purchase of one new mid-size SUV. CARRIED.**

Range Road 75 Road Construction Landowner Correspondence

Council is presented a letter of concern regarding the amendments to Policy 3201 Road Construction from the landowner of NW 29-85-7-W6M who applied for the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854.

Councillor Ruecker left the meeting at 1:27 p.m.

C615-24(11-26-24) RESOLUTION by Deputy Reeve Janzen receive the letter of concern regarding the amendments to Policy 3201 Road Construction from the landowner of NW-29-85-7-W6M for information, as presented. CARRIED.

C616-24(11-26-24) RESOLUTION by Councillor Giesbrecht to bring back Policy 3201 Road Construction to a future meeting for further review and discussion. CARRIED.

2024 Worsley Water Well Conveyance Pipe Engineering Proposal

Council is presented with information regarding the engineering and tendering associated with the construction of the conveyance pipe from the 2024 Worsley Water Well to the Worsley Water Treatment Plant

Councillor Ruecker entered the meeting at 1:41 p.m.

C617-24(11-26-24) RESOLUTION by Reeve Bean to rescind the following motion made September 24, 2024 C494-24(9-24-24) RESOLUTION by Councillor Giesbrecht to accept WSP Canada Inc.'s proposal for the engineering and tendering associated with the construction of the conveyance pipe from the 2024 Worsley Water Well to the Worsley Water Treatment Plant, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$91,540.00, funds to be allocated from the Water Reserve. CARRIED.

C618-24(11-26-24) RESOLUTION by Councillor Walmsley to award the installation of the water line from the 2024 Worsley Water Well to the Worsley water treatment plant (WTP) to Glen Armstrong Construction Ltd. for the amount of \$96,000.00, funds to be allocated from the Water Reserve. CARRIED.

WRITTEN REPORTS

Chief Administrative Officer's Report

Chief Administrative Officer's Report

C619-24(11-12-24)

RESOLUTION by Councillor Stevenson to receive the Chief Administrative Officer report for information, as presented. CARRIED.

Corporate Services Manager's Report

Nothing to report

Public Works Manager's Report

Public Works Manager's Report

C620-24(11-12-24)

RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

information for Council review

C621-24(11-12-24)

RESOLUTION by Deputy Reeve Janzen to receive the Council information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C622-24(11-12-24)

RESOLUTION by Councillor Stevenson to accept for information November, December 2024 and January 2025 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
Dec 3	Special Council Meeting	All
Nov 28	PLS Service Points	Bean
Dec 4	MPTA Exec	Bean
Nov 27	AG Grant Presentation	ALL
Nov 22/23	HC Strategic Plan	Bean
Dec 4	Mercer	Janzen
Dec 4	RCMP Town Hall	All
Jan 13	HPEC/MED	Hansen
Jan 20-22	ASB Conference	Bean, Giesbrecht
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the November 26, 2024 Regular Council Meeting at 2:45 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER