

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, DECEMBER 10, 2024**

PRESENT

| | |
|------------------|--------------|
| Amber Bean | Reeve |
| David Janzen | Deputy Reeve |
| Danae Walmsley | Councillor |
| Abe Giesbrecht | Councillor |
| Susan Hansen | Councillor |
| Nathan Stevenson | Councillor |

ATTENDING

| | |
|----------------|------------------------------------|
| Allan Rowe | Chief Administrative Officer (CAO) |
| Bonnie Morgan | Executive Assistant (EA) |
| Lori Jobson | Corporate Services Manager (CSM) |
| Terry Shewchuk | Public Works Manager (PWM) |

ABSENT

| | |
|---------------|------------|
| Jason Ruecker | Councillor |
|---------------|------------|

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA
C634-24(12-10-24)**

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the December 10, 2024 Regular Council Meeting, as presented. CARRIED.

**APPROVAL OF
MINUTES**

Previous Council Meeting Minutes

C635-24(12-10-24)

RESOLUTION by Councillor Hansen to adopt the minutes of the December 3, 2024, Special Council Meeting, as presented. CARRIED.

C636-24(12-10-24)

RESOLUTION by Councillor Giesbrecht to adopt the minutes of the November 26, 2024, Regular Council Meeting, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management Team Activity Report

Management activity report was reviewed.

C637-24(12-10-24)

RESOLUTION by Councillor Walmsley that the management activity report for December 3, 2024, be accepted, as presented. CARRIED.

TENDER OPENING:

Tender 2024-13
Transportation of Water to Bear Canyon

Council is presented with tenders to open for the transportation of water to Bear Canyon Water Plant.

C638-24(12-10-24)

RESOLUTION by Councillor Stevenson to open tenders at 9:35 a.m. for the transportation of water to Bear Canyon Water Plant,

administration will analyze the results and bring back a recommendation later in the meeting. CARRIED.

| Company | 2025 | 2026 | 2027 |
|------------|---------------|-------------|-------------|
| Gerald Cox | \$420.00/load | 450.00/load | 475.00/load |

Proposal 2024-P15
Appreciation Banquet
Catering

Council is presented with tenders to open for the 2025 Appreciation Banquet Catering Services.

C639-24(12-10-24)

RESOLUTION by Deputy Reeve Janzen to open tenders at 9:35 a.m. for the 2025 Appreciation Banquet Catering Services, administration will analyze the results and bring back a recommendation later in the meeting. CARRIED.

| Company | Amount |
|-----------|-------------------|
| Nancy Cox | \$35.00/per plate |

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C640-24(12-10-24)

RESOLUTION by Reeve Bean to table the Councillor Reports until later in the meeting. CARRIED.

DELEGATION:
Fairview Fine Arts
Centre

Members of the Fairview Fine Arts Centre will be in attendance to present and discuss their proposed renovation project for the Fairview Fine Arts Centre building with Council.

Fairview & Area
Seniors Check in Line

Fairview & Area Seniors Check in Line will be in attendance to discuss their program with Council.

Reeve Bean recessed the meeting at 10:25 a.m.
Reeve Bean reconvened the meeting at 10:32 a.m.

C641-24(12-10-24)

RESOLUTION by Reeve Bean to raise off the table the Councillor Reports. CARRIED.

C642-24(12-10-24)

RESOLUTION by Councillor Giesbrecht to table the Councillor Reports until later in the meeting. CARRIED.

C643-24(12-10-24)

RESOLUTION by Councillor Stevenson to receive the delegation from the Fairview & Area Seniors Check in Line for information, as presented. CARRIED.

Carters Camp

Carters Camp members was in attendance to request funding for a playground and other campground improvements.

Page 3 of 8
REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 10, 2024

Eureka River
Trappers Local 1053

During the December 3, 2024, Special Council Meeting, Council tabled the request from the Eureka River Trappers Local 1053, regarding adding a bounty on Coyotes in Clear Hills County until today's meeting and requesting the additional information included below.

Reeve Bean recessed the meeting at 11:45 a.m.

Fairview RCMP, Acting Detachment Commander Kurt Fink was in attendance to meet with Council.

Deputy Reeve Janzen left the meeting at 12:38 p.m.
Reeve Bean reconvened the meeting at 12:49 p.m.

C6-24(12-10-24)

RESOLUTION by Councillor Walmsley to raise the Councillor Reports off the table. CARRIED.

C642-24(12-10-24)

RESOLUTION by Councillor Giesbrecht to receive the Councillor Reports for information, as presented. CARRIED.

Proposal Award
2024-P11 CHC
Catering

Council is presented with a recommendation to award Proposal 2024-P11 Clear Hills County Catered meals.

C643-24(12-10-24)

RESOLUTION by Councillor Hansen to award Proposal 2024-P11 to Worsley Gateway Inn for Clear Hills County Catering for a three-year term, from January 1, 2025, to December 31, 2027. The awarded options, as per the submitted tender, are as follows: option "A" \$35.00/per person, option "B" \$10.00/per person, option "C" \$25.00/per person plus GST, as per the submitted tender. CARRIED.

2025 Public Meeting

Council is requested to have a discussion regarding setting a date for the 2025 Public Meeting.

Councillor Giesbrecht left the meeting at 1:15 p.m.

C644-24(12-10-24)

RESOLUTION by Reeve Bean to set the date for the 2025 Public Meeting for Wednesday, January 29, 2025, at the Eureka River Hall at 7:00 p.m. CARRIED.

Councillor Giesbrecht entered the meeting at 1:17 p.m.

Page 4 of 8
REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 10, 2024

School Bus Route
Winter Snow
Maintenance

Councillor Ruecker has requested a discussion regarding the priority of the school bus route winter road maintenance.

C645-24(12-10-24)

RESOLUTION by Councillor Giesbrecht to receive the discussion regarding the priority of the school bus route winter road maintenance for information, as presented. CARRIED.

C646-24(12-10-24)

RESOLUTION by Reeve Bean to bring back the discussion regarding a Coyote Bounty to the January Policy & Priority Meeting. CARRIED.

Health Professional
Enhancement
Committee

Council requested information be brought back with regards to the Health Professional Enhancement Committee.

C647-24(12-10-24)

RESOLUTION by Councillor Hansen to receive the information regarding the Health Professional Enhancement Committee for information, as presented. CARRIED.

Bylaw No.294-24
Hamlet Municipal
Address Visibility

Council is presented with draft Bylaw No.294-24 Hamlet Municipal Address Visibility, for review.

C648-24(12-10-24)

RESOLUTION by Councillor Giesbrecht that first reading be given to Bylaw No. 294-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Hamlet Municipal Address Visibility. CARRIED

C649-24(12-10-24)

RESOLUTION by Reeve Bean that second reading be given to Bylaw No. 294-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Hamlet Municipal Address Visibility. CARRIED.

Cleardale Street &
Sewer Upgrade

Council is presented with an update on the Cleardale Street & Sewer Upgrade Project.

C650-24(12-10-24)

RESOLUTION by Councillor Giesbrecht to receive the update on the Cleardale Street & Sewer Upgrade Project for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 1:50 p.m.
Reeve Bean recessed the meeting at 1:54 p.m.

CORPORATE
SERVICES

Accounts Payable
November 27, 2024
to December 10, 2024

A list of expenditures for Clear Hills County for the period of November 27, 2024 to December 10, 2024 is provided for Council's review.

C651-24(12-10-24)

RESOLUTION by Councillor Walmsley that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 27, 2024, to December 10, 2024 for a total of \$502,796.91. CARRIED.

Funding Request
Carters Camp

Carter's Camp is requesting funding for a new playground and completion of the campground.

C652-24(12-10-24)

RESOLUTION by Councillor Hansen to approve a General Grant of \$65,000.00 to Carter's Camp for the purchase and installation of a new playground and campground completion with funds coming from the Rate Stabilization Reserve. CARRIED.

Funding Request –
Fairview Fine Arts
Society

The Fairview Fine Arts Society has submitted a request for Beyond Borders Funding.

C653-24(12-10-24)

RESOLUTION by Councillor Stevenson to deny the Fairview Fine Arts Society's funding request. CARRIED.

Provincial Recreation
Sites Funding
Request

Council would like to ask the Alberta Minister of Forestry and Parks, Todd Loewen for reimbursement of expenses incurred since 2021 and ongoing financial support for Running Lake, Stoney Lake and Sulphur Lake provincial recreation sites.

C654-24(12-10-24)

RESOLUTION by Councillor Walmsley to approve the financial report and letter to the Alberta Minister of Forestry and Parks, Todd Loewen. CARRIED.

Policy 1220
Credit Cards

Mail service has been disrupted due to the Canada Post strike which started on November 15, 2024.

C655-24(12-10-24)

RESOLUTION by Councillor Giesbrecht that Council adopt Policy 1220 – Credit Cards as presented. CARRIED.

COMMUNITY

Proposal Award
2024-P15 2025
Appreciation Banquet
Catering Services

Council is presented with the results of RFP 2024-P15 2025
Appreciation Banquet Catering Services

C656-24(12-10-24)

**RESOLUTION by Councillor Hansen to award RFP 2024-P15 2025
Appreciation Banquet Catering Services to Nancy Cox for \$35.00
per plate. CARRIED.**

28th Annual
Agricultural Trade
Show

Council is presented with information regarding the upcoming 28th
Annual Agricultural Trade Show.

C657-24(12-10-24)

**RESOLUTION by Reeve Bean to accept the discussion regarding
the upcoming 28th Annual Agricultural Trade Show for
information, as presented. CARRIED.**

Proceed to Proposal-
Stoney Lake
Recreation Area
PML 200009
Caretaking and
Operating Services

Council is presented with information regarding proceeding to proposal
for the Stoney Lake Recreation Area PML 200009 Caretaking and
Operating Services for a three-year term.

C658-24(12-10-24)

**RESOLUTION by Councillor Giesbrecht to proceed to proposal
for the Stoney Lake Recreation Area PML 200009 Caretaking and
Operating Services for a three-year term. CARRIED.**

Proceed to Proposal-
Running Lake
Recreation Area
PML 200007
Caretaking and
Operating Services

Council is presented with information regarding proceeding to proposal
for the Running Lake Recreation Area PML 200007 Caretaking and
Operating Services for a three-year term.

C659-24(12-10-24)

**RESOLUTION by Councillor Walmsley to proceed to proposal for
the Running Lake Recreation Area PML 200007 Caretaking and
Operating Services for a three-year term. CARRIED.**

PUBLIC WORKS

Tender Award
2024-13
Transportation of
Water to Bear

Canyon Water Plant Council is presented with the results of RFT 2024-13 Transportation of Water to Bear Canyon Water Plant.

**C660-24(12-10-24) RESOLUTION by Councillor Stevenson to award Tender 2024-13 Transportation of Water to Bear Canyon Water Plant to Gerald Cox for the tendered amount of \$420.00/load for 2025, \$450.00/load for 2026, \$475.00/load for 2027 excluding GST.
CARRIED.**

Various Bridge File Repairs Council is presented with a request to approve the work done by Griffin Contracting Ltd. for various Bridge File repairs.

**C661-24(12-10-24) RESOLUTION by Councillor Hansen to approve Griffin Contracting Ltd. to complete the bridge repairs for Bridge File 77740, located West of Worsley on Township Road 870, for the amount of \$18,500.00. Funds to be allocated from the Bridge Reserve.
CARRIED.**

**C662-24(12-10-24) RESOLUTION by Councillor Giesbrecht to approve Griffin Contracting Ltd. to complete the bridge repairs for Bridge File 72220, located in the Hamlet of Worsley on Alberta Ave, for the amount of \$6,500.00. Funds to be allocated from the Bridge Reserve.
CARRIED.**

Proceed to Tender-Roadside Right-of-Way Brushing Council is presented with information regarding proceeding to tender for the roadside right-of-way brushing of 45 ditch kilometers, in Wards 1 & 2.

**C663-24(12-10-24) RESOLUTION by Councillor Hansen to proceed to tender for the roadside right-of-way brushing of 45 ditch kilometers in Wards 1 & 2.
CARRIED.**

WRITTEN REPORTS

Chief Administrative Officer's Report Chief Administrative Officer's Report

**C664-24(12-10-24) RESOLUTION by Councillor Walmsley to receive the Chief Administrative Officer report for information, as presented.
CARRIED.**

Corporate Services Manager's Report Nothing to report

Public Works Manager's Report Public Works Manager's Report

C665-24(12-10-24)

RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager’s report for information, as presented. CARRIED.

COUNCIL INFORMATION

Information for Councils review

Councillor Stevensen left the meeting at 3:10 p.m.

C666-24(12-10-24)

RESOLUTION by Councillor Hansen to receive the Council information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C667-24(12-10-24)

RESOLUTION by Councillor Walmsley to approve the attendance of Reeve Bean and Councillor Giesbrecht to the January 20-22, 2025 ASB Confenence.CARRIED.

C668-24(12-10-24)

RESOLUTION by Councillor Stevenson to accept for information December 2024, January and February 2025 calendar updates of Councillor meetings for information, as presented.

Councillor Stevenson entered the meeting at 3:14 p.m.

| Date | Meeting | Attendee |
|--------|--------------------|-----------------|
| Dec 2 | WOHP | Hansen |
| Dec 4 | NPHF | Wamsley |
| Dec 9 | BR Rec | Wamsley |
| Dec 11 | HC Rec | Hansen |
| Dec 16 | Med Clinic | Hansen |
| Jan 13 | NWSAR | Bean/Walmsley |
| Jan 25 | PLS exec | Bean |
| Jan 27 | MPTA Board | Bean |
| Jan 29 | Public Meeting | All |
| Feb 5 | PRSD Joint Meeting | All |
| Feb 5 | NPHF | Wamsley |
| Feb 14 | Zone 4 | All |
| Feb 22 | PLS Board | Bean |
| | | CARRIED. |

ADJOURNMENT

Reeve Bean adjourned the December 10, 2024 Regular Council Meeting at 3:18 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER