

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 10, 2024**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, December 10, 2024, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

CALL TO ORDER

1. AGENDA	
2. MINUTES:	
Previous: Special Council Meeting Minutes, December 3, 2024	2
Previous: Regular Council Meeting Minutes, November 26, 2024	5
4. DELEGATION(S)	
a. Fairview Fine Arts Centre Society 10:00 a.m.	10
b. Fairview & Area Seniors Check in Line 10:15 a.m.	11
c. Carters Camp 10:50 a.m.	12
5. PUBLIC HEARING	
6. TENDER OPENING	
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3. Proceed to Tender Roadside Right-of-way Brushing	139
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**MINUTES OF CLEAR HILLS COUNTY
SPECIAL COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, DECEMBER 3, 2024**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Abe Giesbrecht	Councillor
Susan Hansen	Councillor
Jason Ruecker	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Services Manager (CSM)
Terry Shewchuk	Public Works Manager (PWM)

ABSENT

Nathan Stevenson	Councillor
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CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

S623-24(12-03-24)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the December 3, 2024 Special Council Meeting, with the additions of 3.a.6. Proposal Opening- 2024-P11 Clear Hills County Catering 3.a.7 Bylaw to have Hamlet Address signs visible on buildings and 1 closed meeting item, as presented. CARRIED.

Tender Opening
Proposal Opening-
2024-P11 Clear Hills
County Catering

Council is presented with tenders to open for the Catering of Clear Hills County meals.

S624-24(12-03-24)

RESOLUTION by Councillor Hansen to open tenders at 9:35 a.m. for the Catering of Clear Hills County catered meals, administration will analyze the results and bring back a recommendation to the December 10th, 2024, Regular Council Meeting. CARRIED.

Company	Amount
Worsley Gateway Inn	Opened

**NEW BUSINESS:
COUNCIL**

Draft 2025 Interim
Operating Budget

Council is provided with the draft 2025 Interim Operating Budget for consideration.

Reeve Bean recessed the meeting at 10:25 a.m.
Reeve Bean reconvened the meeting at 10:32 a.m.
Councillor Ruecker entered the meeting at 10:33 a.m.

Reeve Bean recessed the meeting at 11:47 a.m.
Reeve Bean reconvened the meeting at 12:15 p.m.

S625-24(12-03-24)

RESOLUTION by Councillor Walmsley to adopt the 2025 Interim Operating Budget effective January 1, 2025, as presented. CARRIED.

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SPECIAL COUNCIL MEETING
TUESDAY, DECEMBER 3, 2024

Multi Year Capital
Plan

Council is being provided with a copy of the Multi Year Capital Plan.

S626-24(12-03-24)

RESOLUTION by Deputy Reeve Janzen that Council approves the Multi Year Capital Plan, with changes to Township Road 854, as amended. CARRIED.

Policy 1134 - Clear
Hills County Council
Promotional Attire

Council is presented with draft Policy 1134 - Clear Hills County Council Promotional Attire.

S627-24(12-03-24)

RESOLUTION by Councillor Hansen to approve Policy 1134 Clear Hills County Council Promotional Attire, as presented. CARRIED.

Eureka River
Trappers Local 1053

Council is presented with a request from the Eureka River Trappers Local 1053, regarding adding a bounty on Coyotes in Clear Hills County.

S628-24(12-03-24)

RESOLUTION by Reeve Bean to table the request from the Eureka River Trappers Local 1053, regarding adding a bounty on Coyotes in Clear Hills County and bring back previous related policies and relevant information to the December 10, 2024 Regular Council Meeting. CARRIED.

Website Review

Council will be reviewing the new website before launching.

Councillor Walmsley left the meeting at 1:40 p.m.

S629-24(12-03-24)

RESOLUTION by Councillor Ruecker to receive the review of the website for information, as presented. CARRIED.

Bylaw to have Hamlet
Address signs
visible on buildings

Council requested a discussion regarding development of a Bylaw to have all Clear Hills County Hamlet Residential and Business addresses visible on the building.

S630-24(12-03-24)

RESOLUTION by Reeve Bean to bring back a draft Bylaw to have all Clear Hills County Hamlet Residential and Business addresses visible on the building. CARRIED.

CLOSED MEETING:

Legal/labour

Council has one labour item to discuss

S631-24(12-03-24)

RESOLUTION by Councillor Giesbrecht that Council closes the meeting to the public as per Section 27, of FOIP at 1:56 p.m. CARRIED.

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SPECIAL COUNCIL MEETING
TUESDAY, DECEMBER 3, 2024

S632-24(12-03-24)

**RESOLUTION by Councillor Ruecker that Council opens the meeting to the public as per Section 27, of FOIP at 2:26 p.m.
CARRIED.**

S633-24(12-03-24)

**RESOLUTION by Reeve Bean to accept the 2025 award winners and announce the winners at the 2025 Appreciation Awards Banquet.
CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the December 3, 2024 Special Council Meeting at 2:27 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, NOVEMBER 26, 2024**

PRESENT	Amber Bean David Janzen Danae Walmsley Abe Giesbrecht Susan Hansen Jason Ruecker Nathan Stevenson	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Bonnie Morgan Lori Jobson Terry Shewchuk	Chief Administrative Officer (CAO) Executive Assistant (EA) Corporate Services Manager (CSM) Public Works Manager (PWM)
ABSENT		
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C600-24(11-26-24)	RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the November 26, 2024 Regular Council Meeting, with the addition of 7.d.3. 2024 Worsley Water Well, as presented. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C601-24(11-26-24)	RESOLUTION by Councillor Hansen to adopt the minutes of the November 12, 2024, Regular Council Meeting, as presented. CARRIED.	
<u>CLOSED MEETING:</u>		
Legal/labour	Council has one labour item to discuss	
C602-24(11-12-24)	RESOLUTION by Councillor Ruecker that Council closes the meeting to the public as per Section 27, of FOIP at 9:40 a.m. CARRIED.	
C603-24(11-12-24)	RESOLUTION by Councillor Walmsley that Council opens the meeting to the public as per Section 27, of FOIP at 11:01 a.m. CARRIED.	
<u>DELEGATION:</u> STARS	Reeve Bean recessed the meeting at 11:01 a.m. Reeve Bean reconvened the meeting at 11:09 a.m. STARS will be in attendance to update Council on the 2024 year. Reeve Bean recessed the meeting at 11:40 a.m. Reeve Bean reconvened the meeting at 12:15 p.m.	

C604-24(11-26-24) **RESOLUTION by Councillor Ruecker to receive the delegation from STARS for information, as presented. CARRIED.**

NEW BUSINESS:
COUNCIL

Management Team
Activity Report

Management activity report was reviewed.

C605-24(11-26-24) **RESOLUTION by Deputy Reeve Janzen that the management activity report for November 12, 2024, be accepted, as presented. CARRIED.**

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C606-24(11-26-24) **RESOLUTION by Councillor Giesbrecht to accept the Councillor Reports for information, as presented. CARRIED.**

Cleardale Street &
Sewer Upgrade

Council is presented with an update on the Cleardale Street & Sewer Upgrade Project.

C607-24(11-26-24) **RESOLUTION by Deputy Reeve Janzen to receive the update on the Cleardale Street & Sewer Upgrade Project for information, as presented. CARRIED.**

Councillor Giesbrecht left the meeting at 12:37 p.m.

Policy 2303
Volunteer Fire Fighter
Honorariums

Council is presented with recommendations from the Clear Creek Fire Committee meeting.

C608-24(11-26-24) **RESOLUTION by Councillor Hansen that Council approves draft Policy 2303 Volunteer Fire Fighters Honorariums, as presented. CARRIED.**

CORPORATE
SERVICES

Accounts Payable
November 13, 2024
to November 26, 2024

A list of expenditures for Clear Hills County for the period of November 13, 2024 to November 26, 2024 is provided for Council's review.

C609-24(11-26-24) **RESOLUTION by Councillor Stevenson that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 13, 2024, to November 26, 2024, for a total of \$290,337.44. CARRIED.**

Councillor Stevenson left the meeting at 12:51 p.m.

C610-24(11-26-24) **RESOLUTION by Reeve Bean to schedule a Special Council meeting for December 3, 2024. CARRIED.**

Councillor Stevenson entered the meeting at 12:52 p.m.

C611-24(11-26-24) **RESOLUTION by Councillor Hansen to table the 2025 interim Operating Budget and Multi Year Capital Plan to the December 3, 2024, Special Council Meeting. CARRIED.**

Provincial Recreation
Sites Funding
Request

Council would like to ask the Alberta Minister of Forestry and Parks, Todd Loewen for reimbursement of expenses incurred since 2021 and ongoing financial support for Running Lake, Stoney Lake and Sulphur Lake provincial recreation sites.

C612-24(11-26-24) **RESOLUTION by Councillor Walmsley to approve the financial report and letter to the Alberta Minister of Forestry and Parks, Todd Loewen and Minister of Tourism and Sport, Joseph Schow. CARRIED.**

Funding Request –
Alberta Conservation
Association

The Alberta Conservation Association is requesting a funding commitment of five years for the Sulphur Lake Aeration Program.

C613-24(11-26-24) **RESOLUTION by Councillor Ruecker to enter into a five-year agreement with the Alberta Conservation Association and provide funding of \$5,000.00 per year from 2025 to 2029 for the Sulphur Lake Aeration Program. CARRIED.**

COMMUNITY

No items

PUBLIC WORKS

Proceed to Tender-
One New Mid-Size
SUV

Council is presented with information regarding proceeding to tender for the purchase of one new mid-size SUV to be used by the Water Treatment Plant Operator.

C614-24(11-26-24) **RESOLUTION by Deputy Reeve Janzen to proceed to tender for the purchase of one new mid-size SUV. CARRIED.**

Range Road 75 Road
Construction
Landowner
Correspondence

Council is presented a letter of concern regarding the amendments to Policy 3201 Road Construction from the landowner of NW 29-85-7-W6M who applied for the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854.

Councillor Ruecker left the meeting at 1:27 p.m.

C615-24(11-26-24) RESOLUTION by Deputy Reeve Janzen receive the letter of concern regarding the amendments to Policy 3201 Road Construction from the landowner of NW-29-85-7-W6M for information, as presented. CARRIED.

C616-24(11-26-24) RESOLUTION by Councillor Giesbrecht to bring back Policy 3201 Road Construction to a future meeting for further review and discussion. CARRIED.

2024 Worsley Water Well Conveyance Pipe Engineering Proposal

Council is presented with information regarding the engineering and tendering associated with the construction of the conveyance pipe from the 2024 Worsley Water Well to the Worsley Water Treatment Plant

Councillor Ruecker entered the meeting at 1:41 p.m.

C617-24(11-26-24) RESOLUTION by Reeve Bean to rescind the following motion made September 24, 2024 C494-24(9-24-24) RESOLUTION by Councillor Giesbrecht to accept WSP Canada Inc.'s proposal for the engineering and tendering associated with the construction of the conveyance pipe from the 2024 Worsley Water Well to the Worsley Water Treatment Plant, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$91,540.00, funds to be allocated from the Water Reserve. CARRIED.

C618-24(11-26-24) RESOLUTION by Councillor Walmsley to award the installation of the water line from the 2024 Worsley Water Well to the Worsley water treatment plant (WTP) to Glen Armstrong Construction Ltd. for the amount of \$96,000.00, funds to be allocated from the Water Reserve. CARRIED.

WRITTEN REPORTS

Chief Administrative Officer's Report

Chief Administrative Officer's Report

C619-24(11-12-24)

RESOLUTION by Councillor Stevenson to receive the Chief Administrative Officer report for information, as presented. CARRIED.

Corporate Services Manager's Report

Nothing to report

Public Works Manager's Report

Public Works Manager's Report

C620-24(11-12-24)

RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.

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 REGULAR COUNCIL MEETING
 TUESDAY, NOVEMBER 26, 2024

COUNCIL INFORMATION

information for Council review

C621-24(11-12-24)

RESOLUTION by Deputy Reeve Janzen to receive the Council information for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C622-24(11-12-24)

RESOLUTION by Councillor Stevenson to accept for information November, December 2024 and January 2025 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
Dec 3	Special Council Meeting	All
Nov 28	PLS Service Points	Bean
Dec 4	MPTA Exec	Bean
Nov 27	AG Grant Presentation	ALL
Nov 22/23	HC Strategic Plan	Bean
Dec 4	Mercer	Janzen
Dec 4	RCMP Town Hall	All
Jan 13	HPEC/MED	Hansen
Jan 20-22	ASB Conference	Bean, Giesbrecht
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the November 26, 2024 Regular Council Meeting at 2:45 p.m.

 DATE REEVE

 DATE CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Delegation: Fairview Fine Arts Centre 10:00 a.m.
File:	11-02-02

DESCRIPTION:

Members of the Fairview Fine Arts Centre will be in attendance to present and discuss their proposed renovation project for the Fairview Fine Arts Centre building with Council.

Details and information about the Fairview Fine Arts Centre's proposal can be found under the Corporate Services section of this agenda.

ATTACHMENT:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Delegation: Fairview & Area Seniors Check in Line 10:15 a.m.
File:	11-02-02

DESCRIPTION:

Fairview & Area Seniors Check in Line will be in attendance to discuss their program with Council

ATTACHMENT:

RESOLUTION by..... to receive the delegation from the Fairview & Area Seniors Check in Line for information, as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Delegation: Carters Camp 10:50 a.m.
File:	11-02-02

DESCRIPTION:

Members of Carters Camp will be in attendance to request funding for new playground equipment and the associated costs for placement and installation of it, as well as the completion of various campground projects.

Details and information about the Carters Camp request can be found under the Corporate Services section of this agenda.

ATTACHMENT:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Tender Opening- RFT 2024-13 Transportation of Water to Bear Canyon Water Plant
File:	41-02-20

DESCRIPTION:

Council is presented with tenders to open for the transportation of water to Bear Canyon Water Plant.

The tender closed on Friday, December 6, 2024, at 4:00 p.m.

BACKGROUND:

The number of loads of water transported to the Bear Canyon Water Plant vary per year as it is dependent on water usage. Below is a summary of the loads of water transported throughout the current contract.

2022- 13 loads for \$1,940.00

2023- 22 loads for \$8,360.00

2024 (January to November)- 29 loads for \$11,020.00

The current contract is for \$380.00 per load.

BUDGET:

\$111,500.00- total budget for Water- Other Contracted Services.

RECOMMENDED ACTION:

RESOLUTION by ... to open tenders at 9:35 a.m. for the transportation of water to Bear Canyon Water Plant, administration will analyze the results and bring back a recommendation later in the meeting.

Initials show support - Reviewed by: **Manager:**

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Tender Opening- RFP 2024-P15 2025 Appreciation Banquet Catering Services
File:	62-30-10

DESCRIPTION:

Council is presented with tenders to open for the 2025 Appreciation Banquet Catering Services.

The tender closed on Friday, December 6, 2024, at 4:00 p.m.

BUDGET:

\$20,000.00- total Awards & Appreciation Banquet budget.

RECOMMENDED ACTION:

RESOLUTION by ... to open tenders at 9:35 a.m. for the 2025 Appreciation Banquet Catering Services, administration will analyze the results and bring back a recommendation later in the meeting.

Initials show support - Reviewed by: Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for December 3, 2024.

ATTACHMENTS:

- o Management Activity Report
- o Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for December 3, 2024, be accepted, as presented.

Initials show support - Reviewed by: Manager: CAO: 



Management Team

Activity Report for December 3, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services
CC=Community, AG=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2024		
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		April 23, 2024		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award the Tender No. CA0004766.1010 for Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00, funds to be allocated from the Bridge Reserve. CARRIED.	PW	In works
		May 14, 2024, Regular Council Meeting		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/
		July 9, 2024		
C394-24	07/09/24	RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	On hold until Spring
C396-24	07/09/24	RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. to perform all the engineering associated with the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$119,977.00, funds to be allocated from the road construction reserve. CARRIED.	PW	In works
		August 27, 2024		
C463-24	08/27/24	RESOLUTION by Councillor Ruecker to bring back recommendations on potential locations for water wells in our county. CARRIED.	PW	In works



Management Team

Activity Report for December 3, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = EA-Executive Assistant/CAO, PW=Public Works, CS=Corporate Services
CC=Community, AG=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
October 1, 2024 Policy & Priority Meeting				
P512-24	10/01/24	RESOLUTION by Councillor Stevenson to recommend Council develop a policy regarding Residential Beautification Awards, having one for Rural and one for Urban. CARRIED.	EA	January
November 12, 2024				
C585-24	11/12/24	RESOLUTION by Reeve Bean to bring back information on a Strategic Planning session for Council. CARRIED.	EA	
C586-24	11/12/24	RESOLUTION by Councillor Ruecker that Clear Hills County submit a proposal to the Alberta Minister of Forestry and Parks, Todd Loewen, requesting reimbursement and ongoing operational support and capital costs for Stoney, Running, and Sulphur Lake Provincial Campgrounds. CARRIED.	CC	Dec 10
C588-24	11/12/24	RESOLUTION by Councillor Hansen to table the discussion regarding library funding until a future Council Meeting. CARRIED.	CS	January
C593-24	11/12/24	RESOLUTION by Councillor Stevenson to draft a letter, including a package of relevant information and documentation to the Minister of Transportation and Economic Corridors, Devin Dreesen addressing the history and ongoing conditions of Secondary Highway 717. CARRIED.	EA	In works
December 3, 2024				
S628-24	12/03/24	RESOLUTION by Reeve Bean to table the request from the Eureka River Trappers Local 1053, regarding adding a bounty on Coyotes in Clear Hills County and bring back previous related policies and relevant information to the December 10, 2024 Regular Council Meeting. CARRIED.	EA	Dec 10
S630-24	12/03/24	RESOLUTION by Reeve Bean to bring back a draft Bylaw to have all Clear Hills County Hamlet Residential and Business addresses visible on the building. CARRIED.	CS	Dec 10



Management Team

Activity Report for December 3, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
S633-24	12/03/24	RESOLUTION by Reeve Bean to accept the 2025 award winners and announce the winners at the 2025 Appreciation Awards Banquet. CARRIED.	EA/ CC	
		November 17, 2021		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.	CDM	2022✓ 2023✓ 2024✓ 2025
		March 21, 2024		
C150-24	03/12/24	RESOLUTION by Councillor Stevenson to approve WSP Canada Inc.'s engineering estimate of \$87,834.00 for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832, with the funds to be allocated from the Road Construction Reserve. CARRIED.	PW	Tender Not awarded due to budgetary reasons
C151-24	03/12/24	RESOLUTION by Reeve Bean to approve WSP Canada Inc.'s engineering estimate of \$86,404.00 for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840, with the funds to be allocated from the Road Construction Reserve. CARRIED.	PW	awarded
		March 27, 2024		
C134-24	03/12/24	RESOLUTION by Councillor Hansen to award Tender 2024-03 Tractor to Fosters Agri-World for \$155,000.00. This price includes a trade-in allowance of \$90,000.00 for Unit 66 Case IH L765, contingent upon its value remaining unchanged at time of delivery as per the agreement, funds to be allocated from Common Services Vehicles and Equipment Reserve. CARRIED.	AG	Spring 2025
C309-24	05/28/24	RESOLUTION by Councillor Giesbrecht to proceed with hiring Loop (Websites for Municipalities) for the design and hosting of the Clear Hills County website and set an annual budget for Website and Social Media Platforms at \$10,000.00. CARRIED.	EA	In Works



Management Team

Activity Report for December 3, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C482-23	09-12-23	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024 2025 2026
C143-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C144-24	03/12/24	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C446-24	08/13/24	RESOLUTION by Councillor Ruecker to proceed with Darel Saville for the drilling and casing of the Eight Mile Corner Water Well located at SW 18-86-6-W6M, for the estimated cost of \$100,000.00, funds to be allocated from the Water Reserve. CARRIED.	PW	
C408-24	07/23/24	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the Clear Hills County year-end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.	EA	
C435-24	08/13/24	RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00	CS	



Management Team

Activity Report for December 3, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization Reserve, and table the request for funding to replace the stage until more information. CARRIED.		
C437-24	08/13/24	RESOLUTION by Councillor Walmsley to approve a conditional grant in the amount of \$50,000.00 to the Maskwa Medical Centre for the construction of the new medical Centre, conditional of the awarding of the construction of the new medical Centre scheduled to open in 2026, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	
C490-24	09/24/24	RESOLUTION by Reeve Bean to approve a general grant to Cleardale Riders Club in the amount of \$41,000.00 to assist with the replacement of four outhouses and horse bridge and construction of a wooden boardwalk with funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	
C523-24	10/08/24	RESOLUTION by Councillor Ruecker receive the delegation from the Town of Fairview and approve a General Grant to the Town of Fairview, for the Fairview Regional Aquatic Centre refurbishing of the slide stairs and slide supports in the amount of \$15,000.00, funds to be allocated from Rate Stabilization. CARRIED.	CS	
		October 29, 2024 Special Council Meeting		
S566-24	10-29-24	RESOLUTION by Reeve Bean to approve a conditional grant up to \$4,000,000 to Mighty Peace Wireless, to assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project with funds to be allocated from the Economic Development Reserve. The grant is subject to conditions established by Clear Hills County, the acceptance of the applied-for Federal/Provincial Grant and will be disbursed equally over three years (2025, 2026, and 2027). Councillor Walmsley requested a recorded vote:		
		For	Against	



Management Team

Activity Report for December 3, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Bean	Janzen	
		Ruecker	Stevenson	
		Hansen	Walmsley	
		Giesbrecht		
		CARRIED.		

ITEMS IN WAITING

C66-15	01/13/ 15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
		February 18, 2021		
C171-23	03/28/ 23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.		
		February 2024		
C647-23	11/28/ 23	RESOLUTION by Councillor Giesbrecht to notify Mackenzie Municipal Services Agency (MMSA) in writing that Clear Hills County will be ending its contracted services with them as of December 31, 2024.CARRIED.	EA	Letter Sent
P666-23	(12-05- 23)	RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED. CARRIED.	PW	Spring 2025
C128-24	03/12/ 24	RESOLUTION by Reeve Bean to include the civic rural address to all tax notices starting in 2025.CARRIED.	CS	
C271-24	05/14/ 24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021	CS	



Management Team

Activity Report for December 3, 2024

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.		
C203-24	04/09/24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.	CS	In waiting
C361-24	06/25/24	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from the appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	In waiting
C148-24	03/12/24	RESOLUTION by Councillor Giesbrecht to proceed with the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction, as presented. CARRIED.	AG	Next local auction
C406-24	07/23/24	RESOLUTION by Councillor Ruecker to schedule a Policy & Priority meeting in November to discuss the Clear Hills County Fire Ban Bylaw. CARRIED.	EA	
C409-24	07/23/24	RESOLUTION by Councillor Walmsley to request Council attend a delegation at an upcoming Peace River School Trustee Board meeting to discuss the Trades Training Program. CARRIED.	EA	

Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL MONTHLY REPORTS
File:	11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor monthly reports for information, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Proposal Award - 2024-P11: Clear Hills County Catering
File:	11-02-02

DESCRIPTION:

Council is presented with a recommendation to award Proposal 2024-P11 Clear Hills County Catered meals.

S624-24(12-03-24) RESOLUTION by Councillor Hansen to open tenders at 9:35 a.m. for the Catering of Clear Hills County catered meals, administration will analyze the results and bring back a recommendation to the December 10th, 2024, Regular Council Meeting. CARRIED.

Company	Amount
Worsley Gateway Inn	Opened

ATTACHMENT:

RESOLUTION by..... to award Proposal 2024-P11 to Worsley Gateway Inn for Clear Hills County Catering for a three-year term, from January 1, 2025, to December 31, 2027. The awarded options, as per the submitted tender, are as follows: option "A" \$15.00/per person, option "B" \$10.00/per person, option "C" \$25.00/per person plus GST, as per the submitted tender.

Initials show support - Reviewed by:	Manager:	CAO:	
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	2025 Public Meeting
File:	11-02-02

DESCRIPTION:

Council is requested to have a discussion regarding setting a date for the 2025 Public Meeting.

BACKGROUND:

The 2024 Public Meeting was held on Tuesday, January 16, 2024, at the Eureka River Hall at 7:00 p.m.

ATTACHMENT:

January Calendar

RESOLUTION by..... to set the date for the 2025 Public Meeting for Tuesday, January 21, 2025, at the Eureka River Hall at 7:00 p.m.

Initials show support - Reviewed by:	Manager:	CAO: 
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JANUARY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1 Office Closed	2	3	4
5	6	7	8	9	10	11
12	13	14 Council	15 P&P	16	17	18
19	20	21	22	23	24	25
26	27	28 Council	29	30	31	1

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	School Bus Route Winter Road Maintenance
File:	32-06-02 & 32-15-02

DESCRIPTION:

Councillor Ruecker has requested a discussion regarding the priority of the school bus route winter road maintenance.

The school bus routes run along approximately 263 miles (420.8 km) of Clear Hills County local road.

School	Gravel Road Miles	Paved Road Miles	Miles Total Per School (km)
Worsley	61	25	86 (137.6)
Cleardale	41	1	42 (67.2)
Hines Creek	99	1	100 (160)
Fairview	36		36 (57.6)

BUDGET:

\$1,178,000.00- Road Maintenance Snow Removal

\$290,500.00- Hard Surface Snow Removal & Sand/Salt

ATTACHMENTS:

Policy 3216 Road Maintenance

Procedure 3216-01 Road Maintenance

School Bus Route Maps

RECOMMENDED ACTION:

RESOLUTION by ... accept the discussion regarding the priority of the school bus route winter road maintenance for information, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
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Clear Hills County

Effective Date: **May 22, 2007**

Policy Number: **3216**

Title: **GRAVEL ROAD MAINTENANCE POLICY**

1. Policy Statement

- 1.1. Clear Hills County will establish guidelines and procedures for a uniform Gravel Surface Maintenance Program for gravel roadways.

2. General

- 2.1. The intent of this policy is to provide basic direction for grader contractors and operators with regard to gravel road maintenance procedures.
- 2.2. Roads to be inspected as follows and any work done if required.

Class of Roads	Grading Frequency
Market Roads	Once weekly (if required)
Local Roads	Once weekly (if required)
Residential, Farmland, and Land Access Roads	Once every 3-4 weeks (as required)
Recreational, and Forestry Roads	On an "as required basis"

3. End of Policy

ADOPTED
Resolution #C190-03

Date: March 25, 2003

AMENDED
Resolution #C876-03

Date: November 25, 2003

AMENDED
Resolution #C359(5/22/07)

Date: May 22, 2007



Clear Hills County

	Procedure Number 3216-01
Title: ROAD MAINTENANCE	

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1. ROAD MAINTENANCE

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1.1. Gravel Surface Maintenance – Summer Grading

1.1.1. The Public Works Department shall direct the grader contractors in the gravel road maintenance operations, as follows.

- The goal of road maintenance is to achieve a standard that provides for a smooth driving surface, eliminating potholes, washboards and ruts. The finished surface shall be left free of ridges and other material, which may be hazardous to traffic.
- To establish the rate of blading to maintain the required level of service. Traffic volumes, weather and general road conditions will all have to be considered in setting routes.
- The Contractor shall make every effort to maintain the roadway surface and minimize the loss of gravel.
- Maintenance is to be performed in a manner that is efficient, minimizes backtracking or excessive travel time.

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1.2. Gravel Surface Maintenance – Winter

1.2.1. The Public Works Department shall direct the grader contractors and the winter road maintenance procedures, as follows:

- The goal of winter road maintenance is to achieve a standard that provides a smooth and safe surface, from shoulder to shoulder, whenever possible. Roads are to be kept free of casual snow accumulation. It is understood that a “snow-pack” driving surface will be the standard for winter conditions. However, grader operators are to expose gravel where possible during snow removal activities with the use of *scarifying* tip attachments. Caution should be taken to limit gravel loss during this process.
- Initial snowplowing is to be done in the most efficient and timely manner possible.

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1.3. Snow fall

1.3.1. It is the intent of the Public Works Department to have the County Roads clear of snow, from shoulder to shoulder, as soon as possible after each snowfall.

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- If it is apparent that falling snow will be limited to only a few centimeters, then snow removal shall wait until the snow has stopped accumulating prior to removal. If it is apparent that there will be a larger accumulation, and/or winds/drifting, then snow removal activities shall commence sooner, at the Public Works Department’s discretion.
- In the event of heavy/ongoing snow or heavy winds, Public Works Department may direct snowplow activity into areas of concern.
- If necessary, Public Works Department may ask that the snowplows open roads in a timely fashion.
 - If and when conditions allow, snowplows will make a second pass.
- Once the roads have been cleared of snow, all snow banks and side slopes must be winged back, exposing as much of the shoulder and slope as possible. Scarifying may be done at the same time to assist in exposing gravel.
- Senior driveway snowplowing will commence after all roads are clear and conditions allow.

1.4. General

- 1.4.1. Land access roads are to be plowed when deemed necessary by the Public Works Department, at a landowners request where reasonable, and /or as time permits.

1.5. Ice

- 1.5.1. The goal is to minimize icy surfaces within the general driving area of the roadway and intersections.
- 1.5.2. Icy or slippery road conditions will be treated with graders equipped with scarifying ice tips/blades as required.

1.6. Safety

- 1.6.1. Motor graders and operators must be equipped with the appropriate safety equipment and must adhere to the Clear Hills County Safety Policy.

2. End of Procedure

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Route:24

Run:24 AM

Capacity: 52

Route: 24
Driver: BEAN, DONNIE

Operator: Worsley

Vehicle: 464

Description: SOUTHEAST OF WORSLEY TO WORSLEY

Description: SOUTHEAST OF WORSLEY TO WORSLEY

End Time: 8:46 AM (52 min)

Distance: 60.09 km

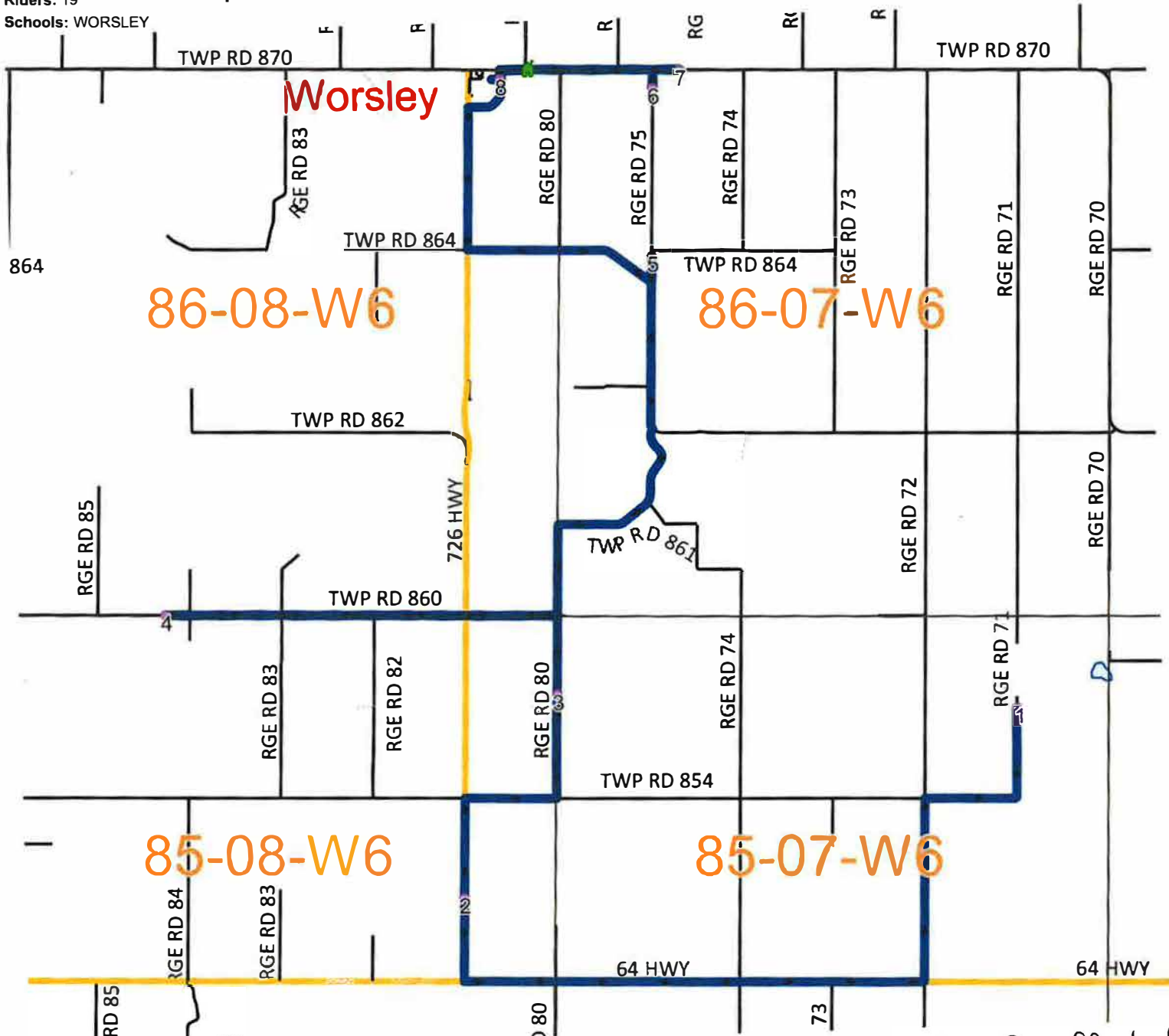
Run: 24 AM

Riders: 19

Schools: WORSLEY

Stops: 9

Start Time: 7:55 AM



Worsley

86-08-W6

86-07-W6

85-08-W6

85-07-W6

* 2 GB effected

31

- 5 Hwy 64
- 4 Hwy 726
- 3 Eureka River Rd/Hamlet of Worsley
- 19 Gravel



Run:25 AM

Capacity: 52

Route:25

Route: 25
Operator: Worsley
Driver: BASNETT, DESTINY
Description: NORTHWEST WORSLEY TO WORSLEY

Vehicle: 463

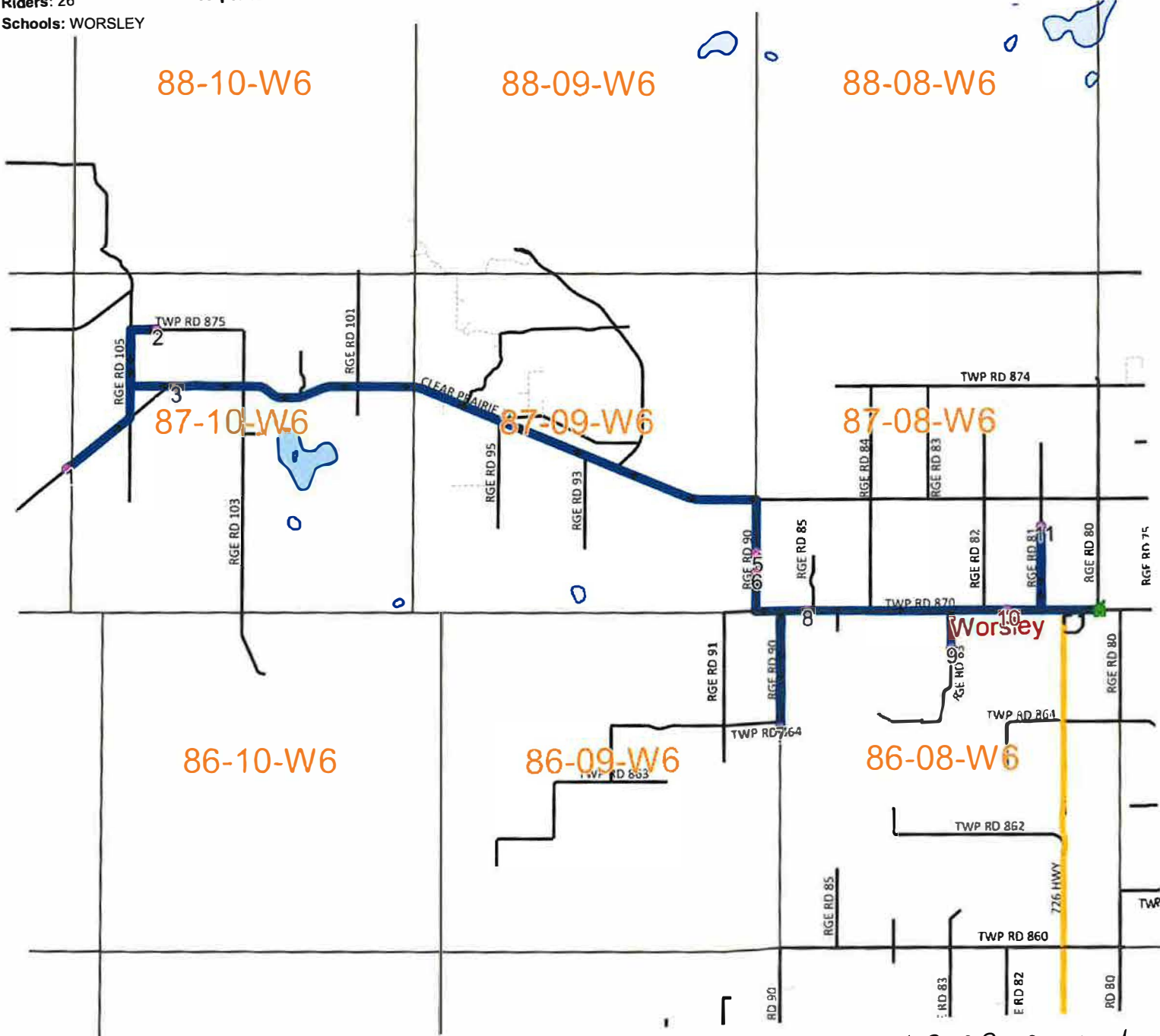
Run: 25 AM
Riders: 26
Schools: WORSLEY

Stops: 12

Start Time: 7:29 AM

Description: NORTHWEST OF WORSLEY TO WORSLEY
End Time: 8:36 AM (66 min)

Distance: 53.55 km



26

- 18 Clear Prairie Rd
- 8 Gravel

*2 GB effected

Run:28 AM

Capacity: 70

Route:28

Operator: Worsley

Vehicle: 505

Driver: JOHNSON, STACY

Description: Between Worsley & Eureka River

Description: NORTHEAST OF WORSLEY TO WORSLEY

Run: 28 AM

Stops: 9

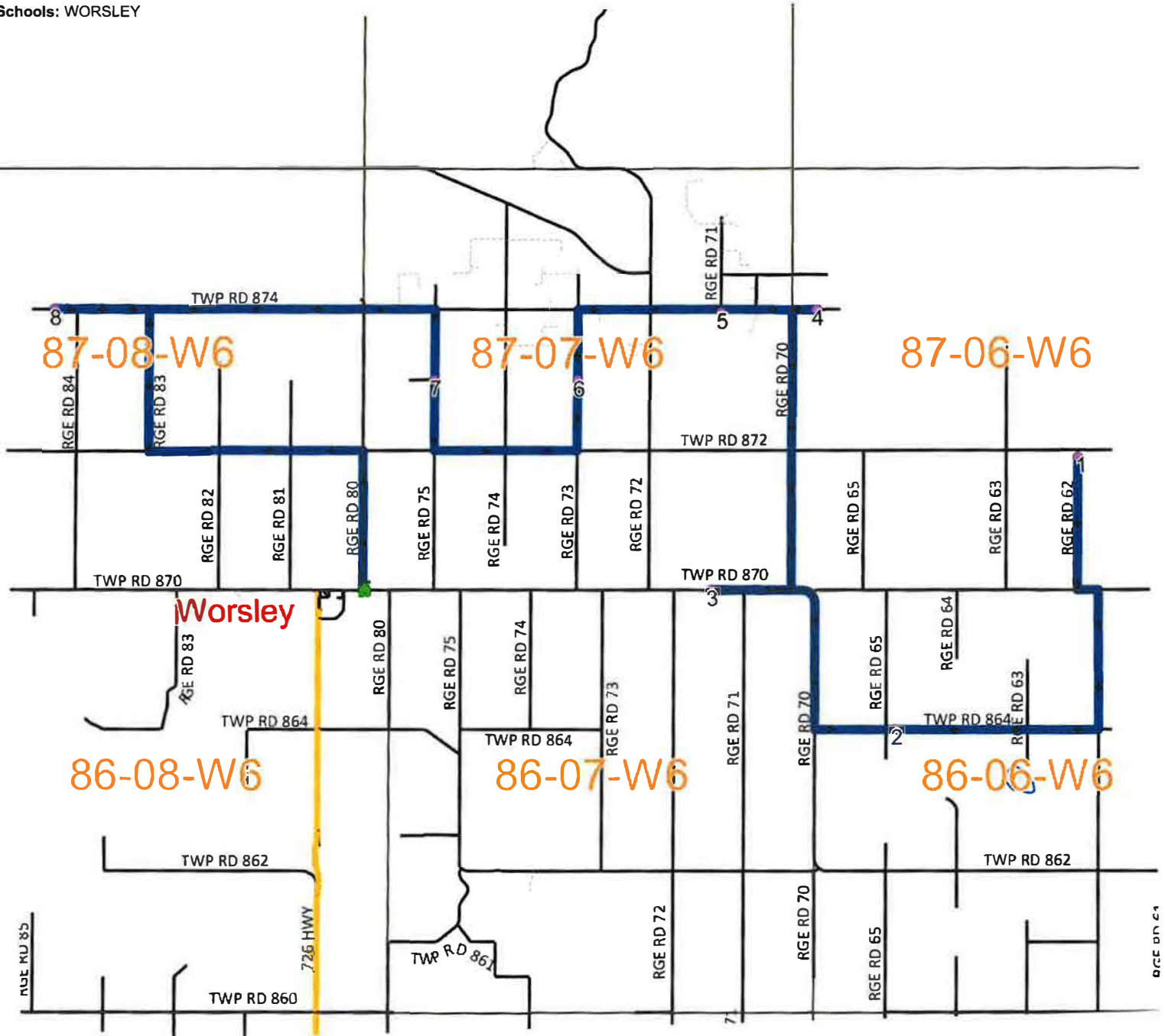
Start Time: 7:35 AM

End Time: 8:43 AM (69 min)

Distance: 65.19 km

Riders: 20

Schools: WORSLEY



87-08-W6

87-07-W6

87-06-W6

86-08-W6

86-07-W6

86-06-W6

38

- 4 Eureka River Rd
- 34 Gravel

* 2 GB effected

Run: 10 AM

Capacity: 70

Route: 10

Operator: Cleardale

Vehicle: 483

Route: 10
Driver: ROESSLER, SHEILA

Description: WEST OF THE CLEAR TO CLEARDALE

Description: WEST OF THE CLEAR TO CLEARDALE

Distance: 42.54 km

Run: 10 AM

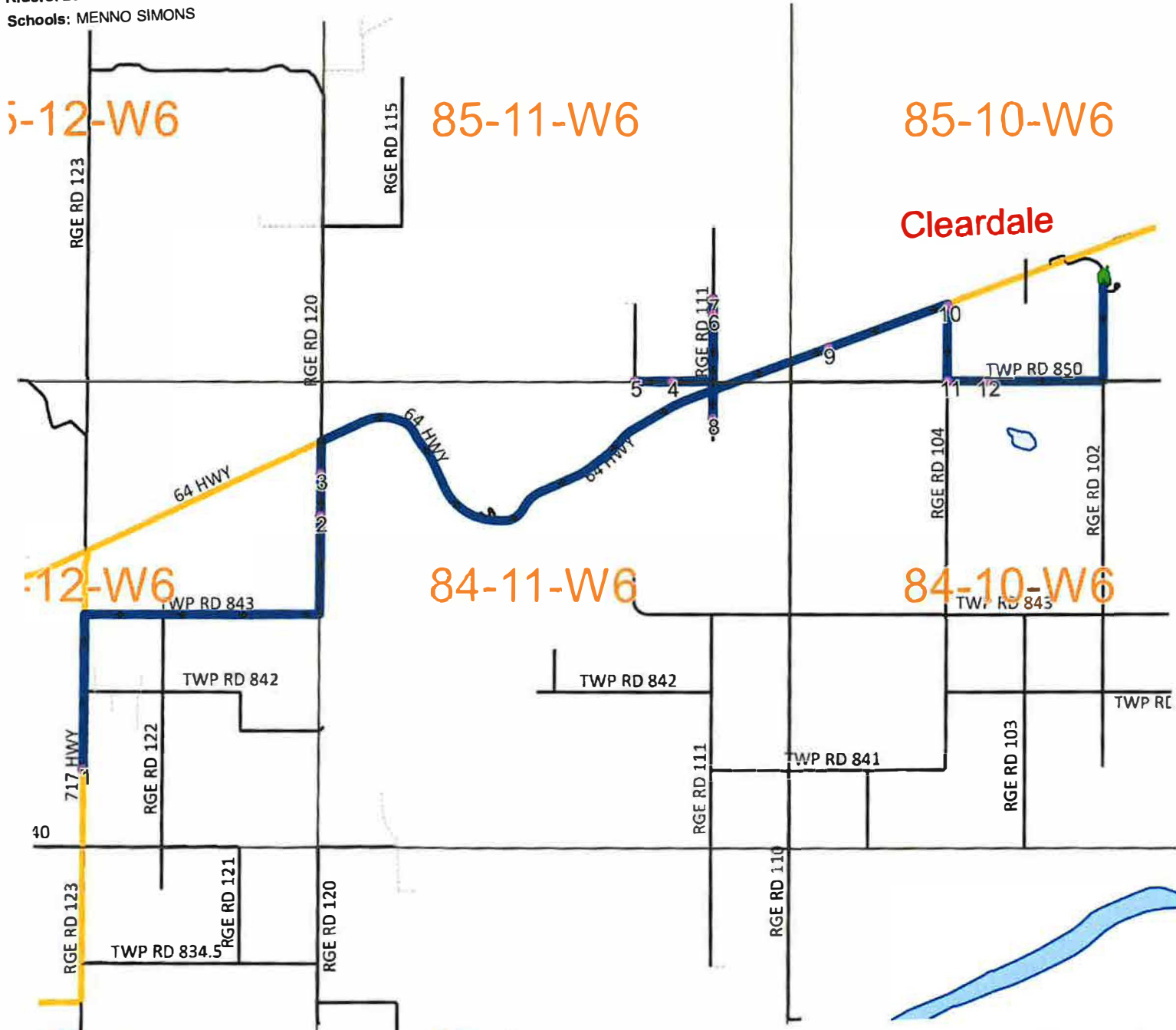
Stops: 13

Start Time: 7:35 AM

End Time: 8:41 AM (66 min)

Riders: 25

Schools: MENNO SIMONS



#2 GB effected

18

- 9 Hwy 64
- 2 Hwy 717
- 7 Gravel

Run:27 AM

Capacity: 52

Route:27

Operator: Cleardale

Vehicle: 472

Route: 27
Driver: JANZEN, MARGARET

Description: SOUTH OF CLEARDALE

Description: SOUTH OF CLEARDALE
End Time: 8:38 AM (68 min)

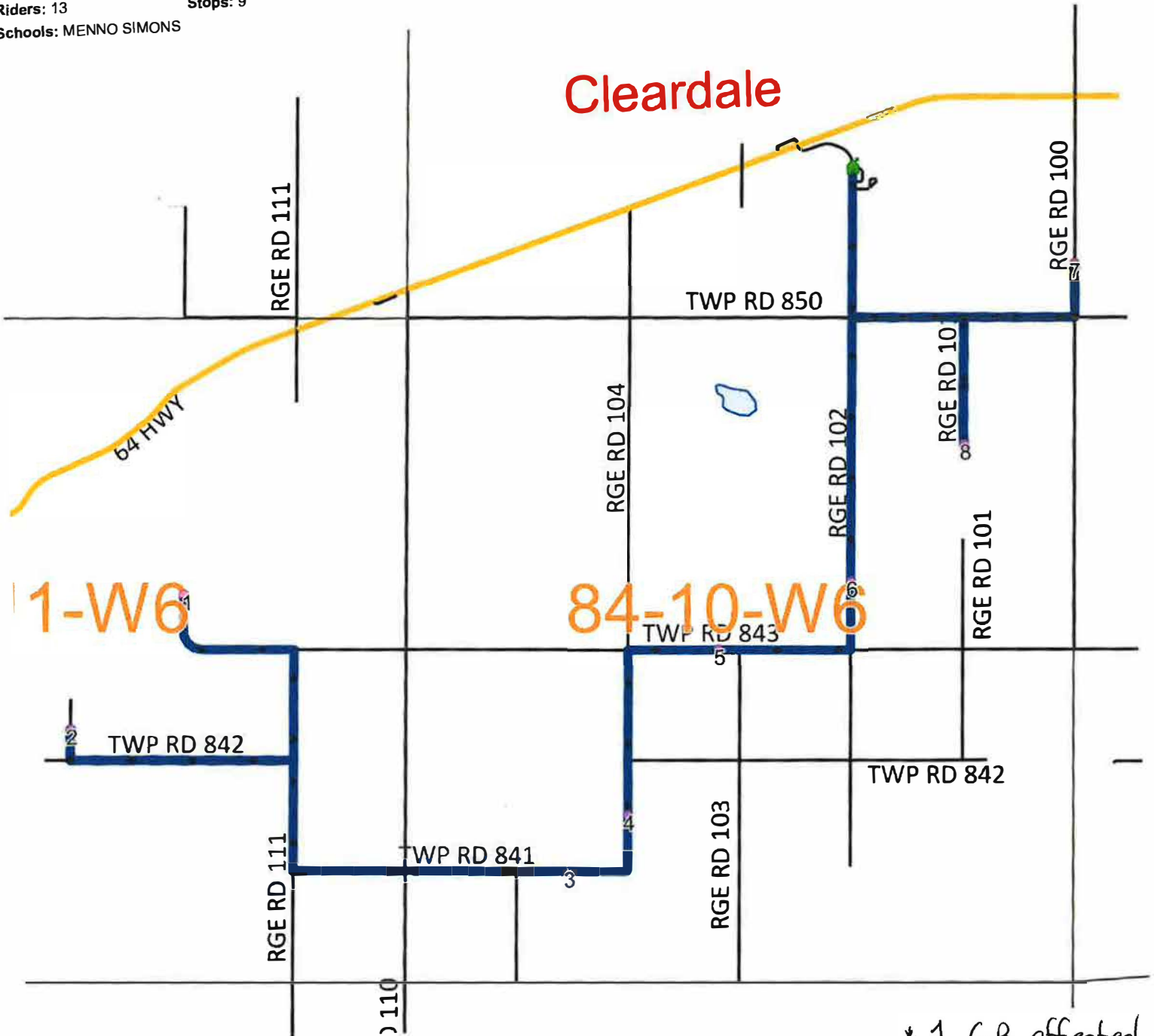
Distance: 43.27 km

Run: 27 AM
Riders: 13
Schools: MENNO SIMONS

Start Time: 7:30 AM

Stops: 9

Cleardale



1-W6

84-10-W6

19

• 19 Gravel

1 GB effected

Run:29 AM

Capacity: 70

Route:29

Operator: Cleardale

Vehicle: 477

Route: 29
Driver: KRAHN, MARIA

Description: CLEARDALE

Description: CLEARDALE

Distance: 66.27 km

Run: 29 AM

Start Time: 7:41 AM

End Time: 8:39 AM (58 min)

Riders: 23

Stops: 14

Schools: MENNO SIMONS

0-W6

86-09-W6

86-08-W6

3-W6

85-09-W6

85-08-W6

ale

84-09-W6

84-08-W6

843 W6

* 1 GB effected

31

- 15 Hwy 64
- 1 Cleardale access
- 15 Gravel



Route:42

Run:42 AM

Route: 42
Driver: WILSON, LYNNE

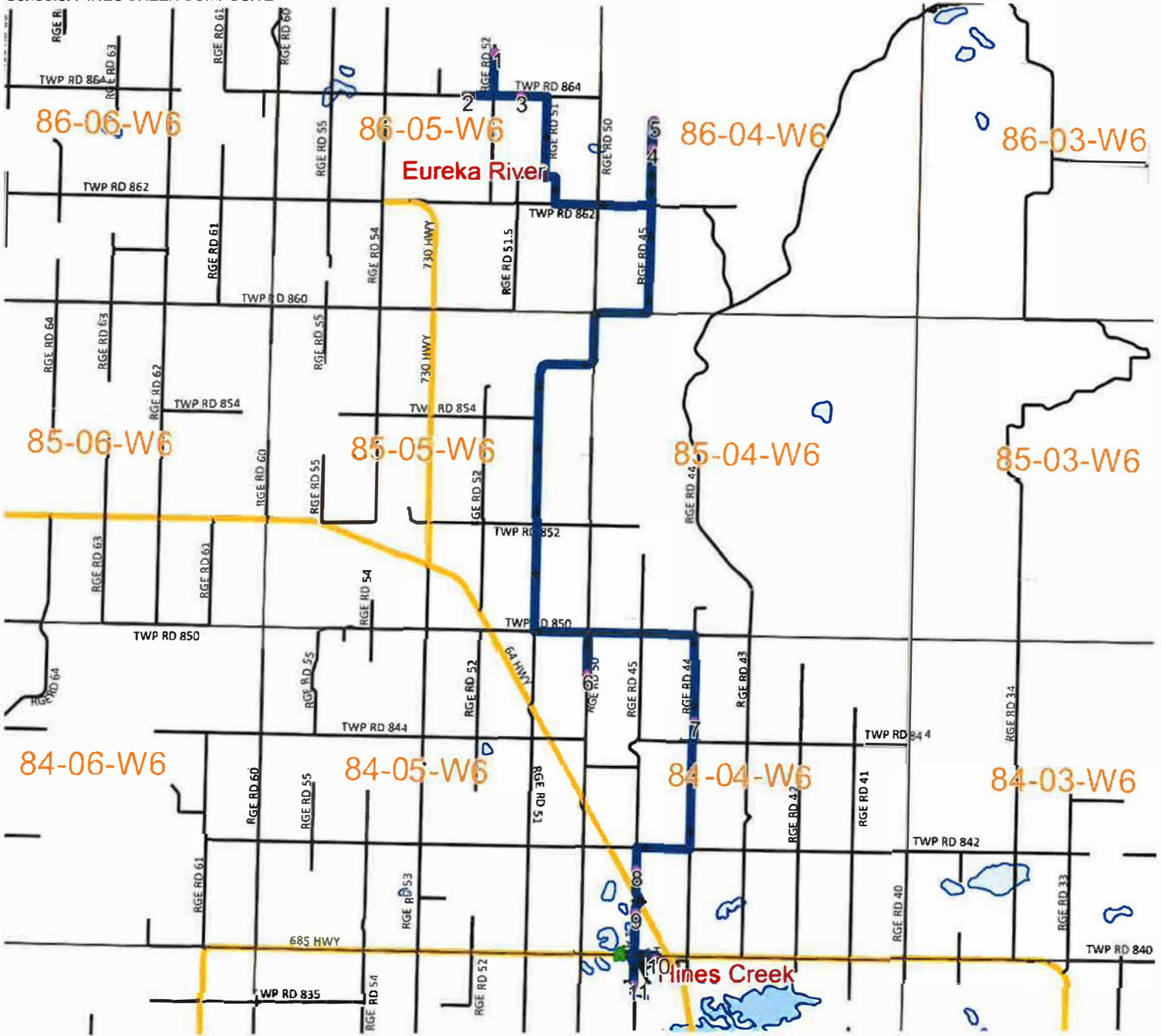
Operator: Hines Creek

Vehicle: 471

Capacity: 52

Description: EUREKA RIVER AREA TO HINES CREEK

Run: 42 AM Riders: 25 Stops: 12 Start Time: 7:25 AM Description: EUREKA RIVER AREA TO HINES CREEK End Time: 8:31 AM (67 min) Distance: 55.00 km
Schools: HINES CREEK COMPOSITE



30

- 1 Hines Creek access
- 29 Gravel

* 3 GB effected

Route:43

Run:43 AM

Route: 43
Driver: BLAKE, KAREN

Operator: Hines Creek

Vehicle: 502

Capacity: 70

Description: HINES CREEK/EAST

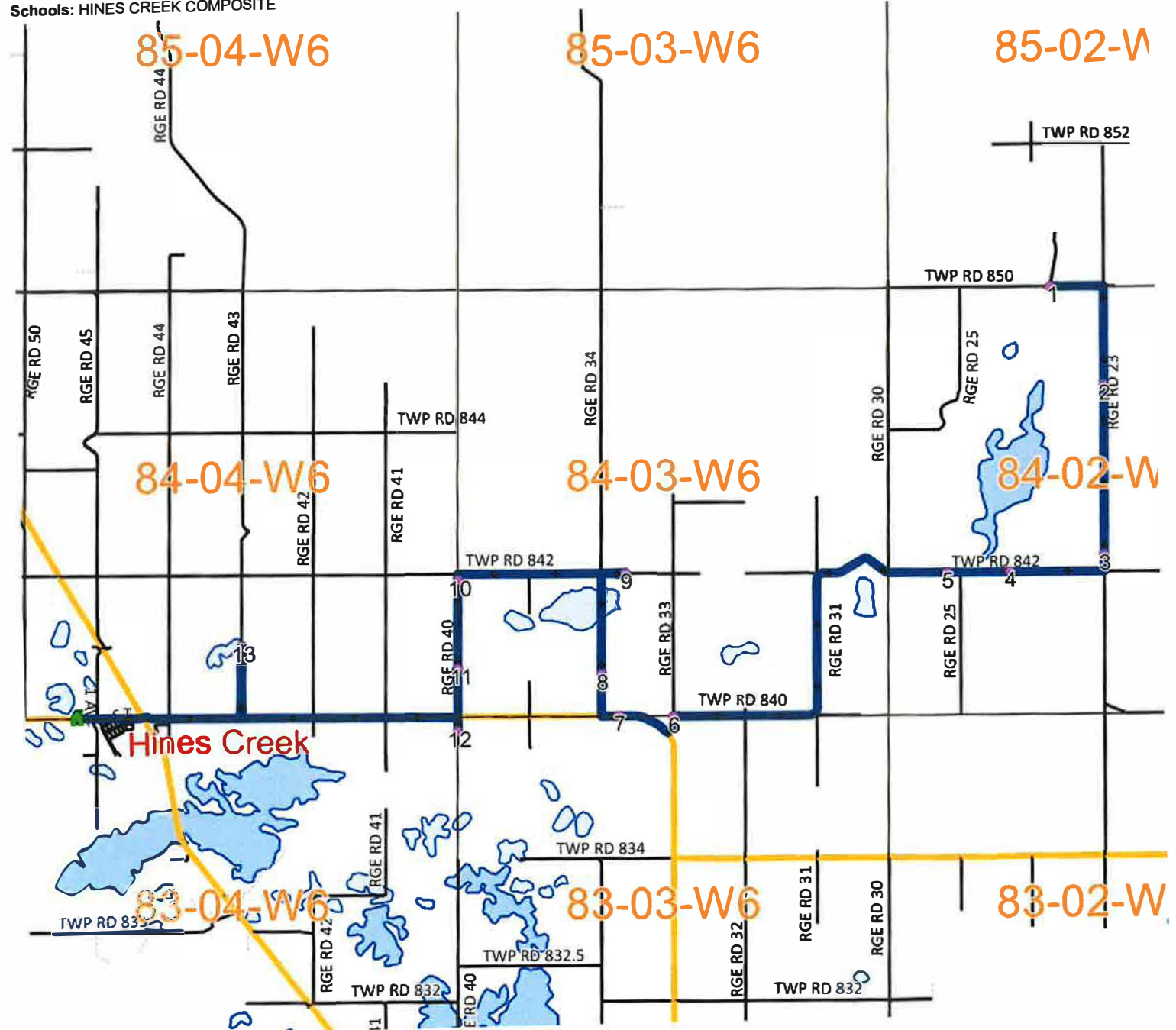
Description: HINES CREEK/EAST

Run: 43 AM
Riders: 19
Schools: HINES CREEK COMPOSITE

Start Time: 7:40 AM

End Time: 8:41 AM (61 min)

Distance: 46.38 km



85-04-W6

85-03-W6

85-02-W

84-04-W6

84-03-W6

84-02-W

83-04-W6

83-03-W6

83-02-W

26

6 Hwy 685
• 20 Gravel

* 2 GB effected

Run:45 AM

Capacity: 70

Route:45

Operator: Hines Creek

Vehicle: 527

Route: 45
Driver: BETTENSON, DEANNA

Description: EUREKA RIVER TO HINE CREEK

Description: EUREKA RIVER TO HINE CREEK

Distance: 56.27 km

Run: 45 AM

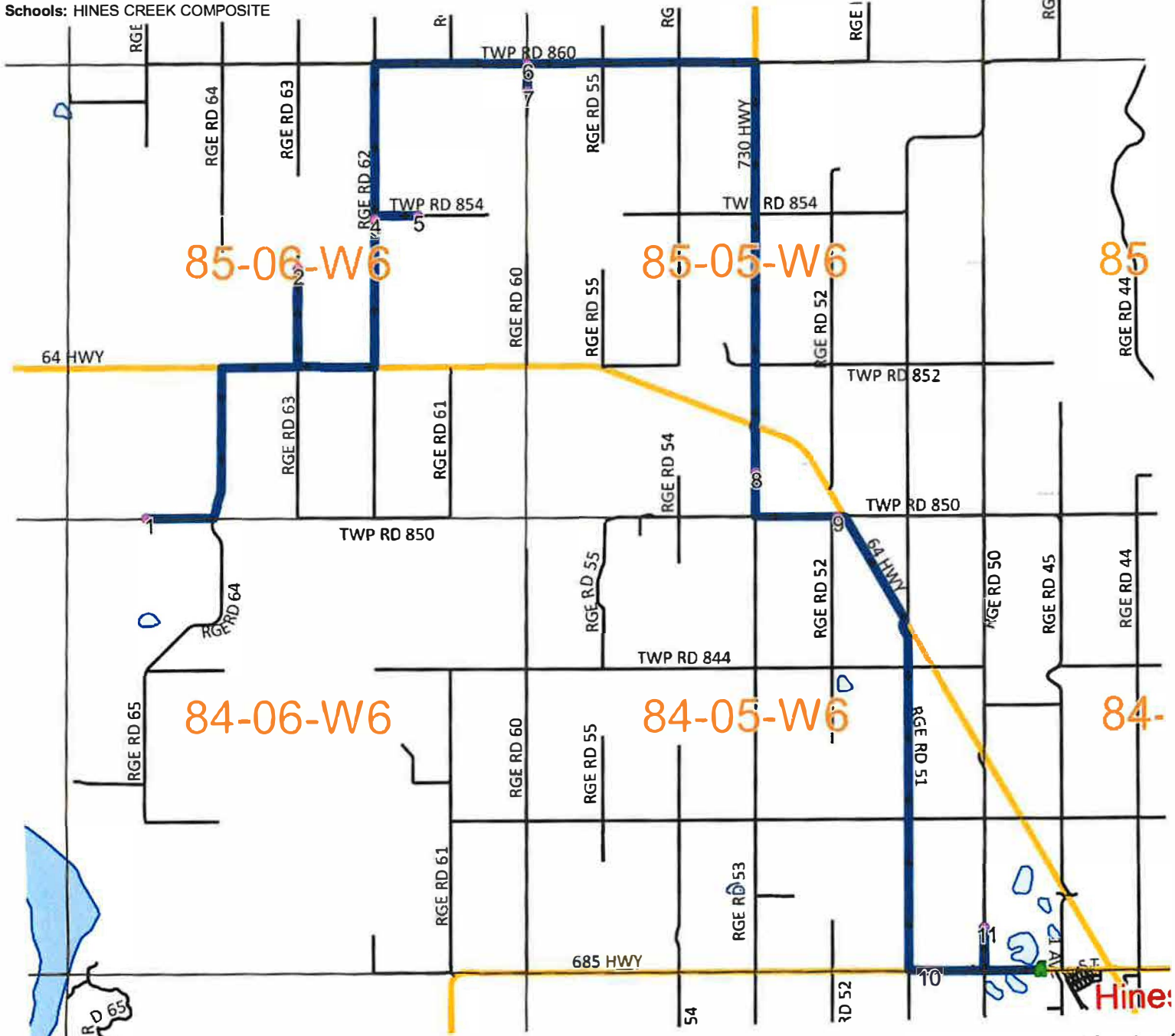
Riders: 23

Stops: 12

Start Time: 7:34 AM

End Time: 8:39 AM (66 min)

Schools: HINES CREEK COMPOSITE



Hines

* 1 GB effected

32

- 5 Hwy 730
- 2 Hwy 685
- 3 Hwy 64
- 22 Gravel

Route:46

Run:46 AM

Route: 46
Driver: KONRAD, HARRIET

Operator: Hines Creek

Vehicle: 522

Capacity: 70

Description:

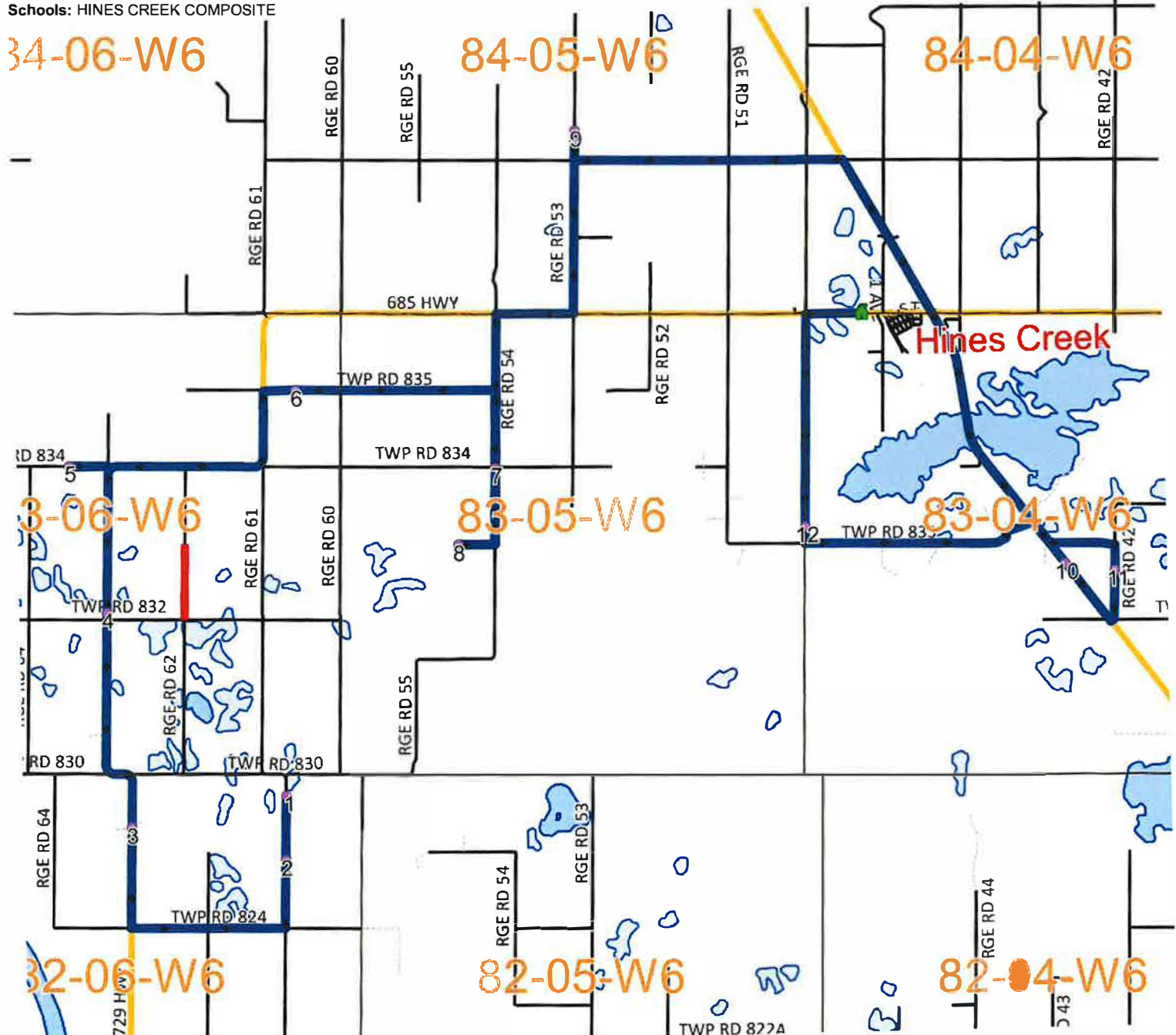
Description: Southwest of Hines Creek

Run: 46 AM
Riders: 16
Schools: HINES CREEK COMPOSITE

Start Time: 7:20 AM

End Time: 8:35 AM (76 min)

Distance: 75.31 km



45

9 Hwy 729
 6 Hwy 64
 2 Hwy 685
 • 28 Gravel

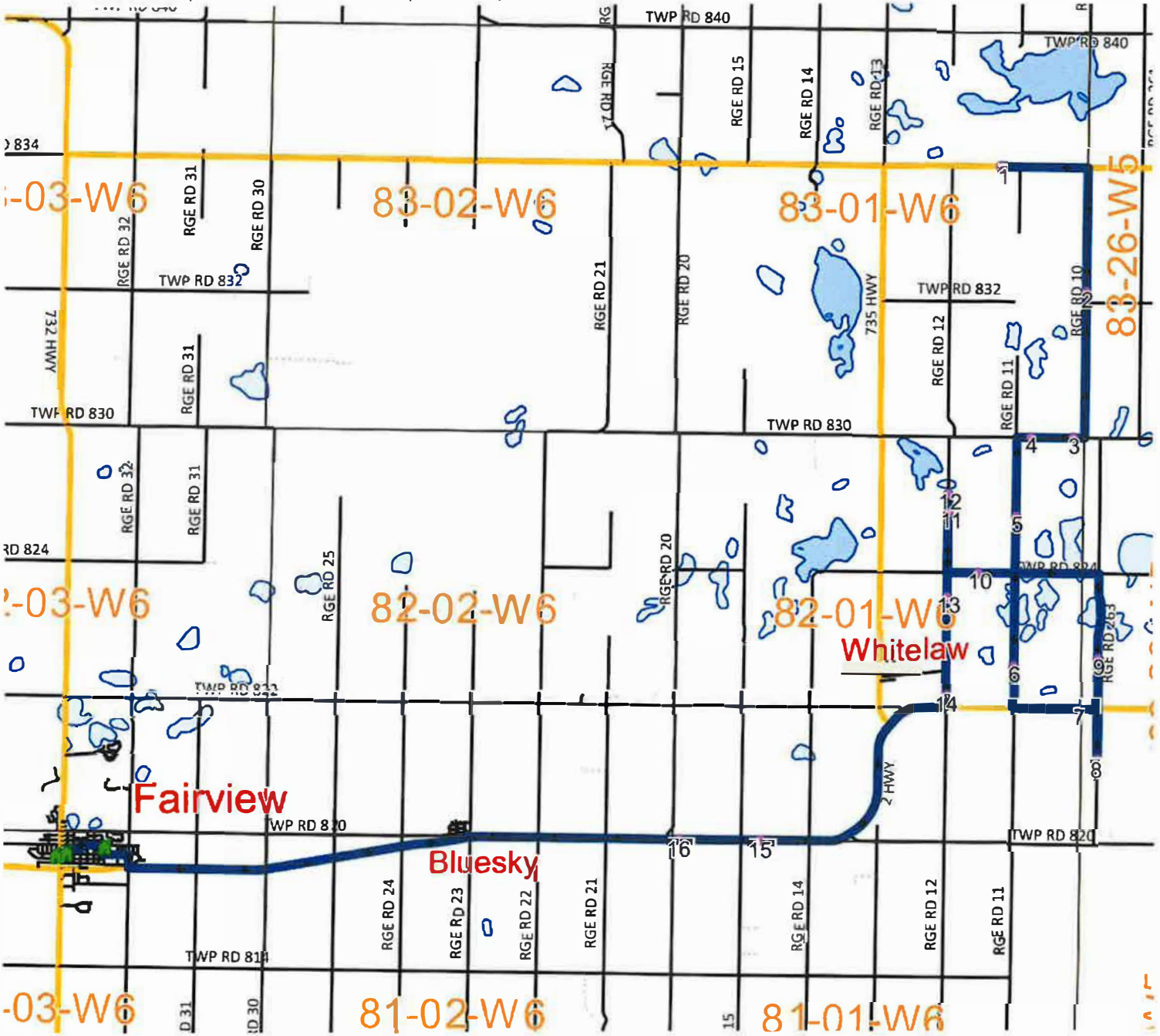
#2 GB effected

Route:55

Run:55 AM

Route: 55 Operator: Fairview Capacity: 70
 Driver: MRAK, JOE Vehicle: 474
 Description: BLUESKY, WHITELAW & FAIRVIEW

Run: 55 AM Description: Whitelaw
 Riders: 43 Stops: 20 Start Time: 7:30 AM End Time: 8:48 AM (79 min) Distance: 59.53 km
 Schools: FAIRVIEW HIGH, FAIRVIEW LEARNING STORE, EE OLIVER, ST THOMAS MORE



5

1 Hwy 685
 • 4 Gravel

* 1 GB effected

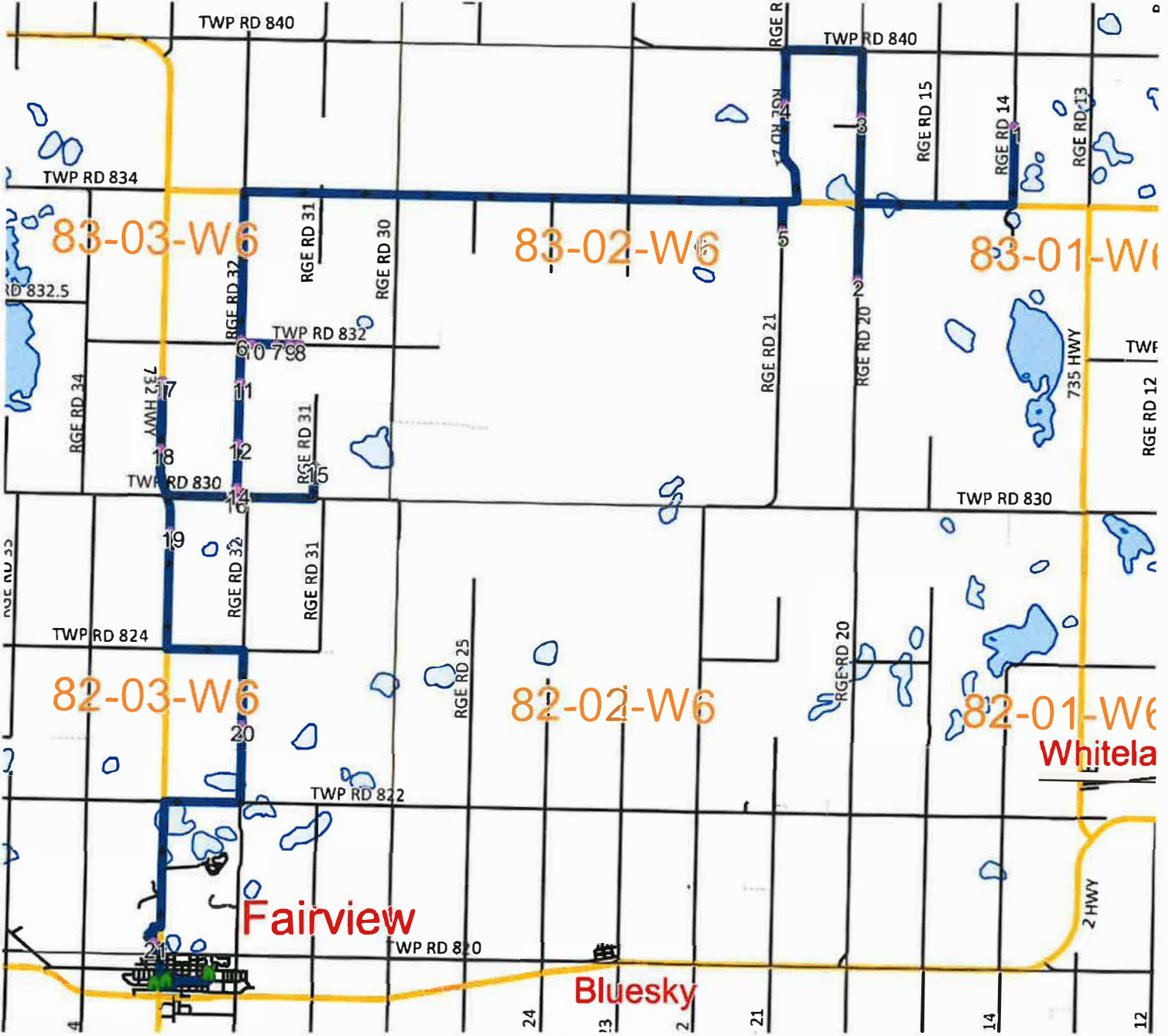
Route:81

Run:81 AM

Route: 81 Operator: Fairview
Driver: MORRISON, DEBORA
Description: NORTH OF FAIRVIEW

Vehicle: 485 Capacity: 70

Run: 81 AM Description: NORTH OF FAIRVIEW
Riders: 52 Stops: 24 Start Time: 7:25 AM End Time: 8:46 AM (82 min) Distance: 65.52 km
Schools: ST THOMAS MORE, EE OLIVER, FAIRVIEW HIGH



26

2 Hwy 732
9 Hwy 685
• 15 Gravel

1 GB effected

Route:85

Run:85 AM

Route: 85
Driver: HENRY, DONNA

Operator: Fairview

Vehicle: 532

Capacity: 70

Description: Whitelaw / Bluesky

Run: 85 AM

Riders: 61

Stops: 21

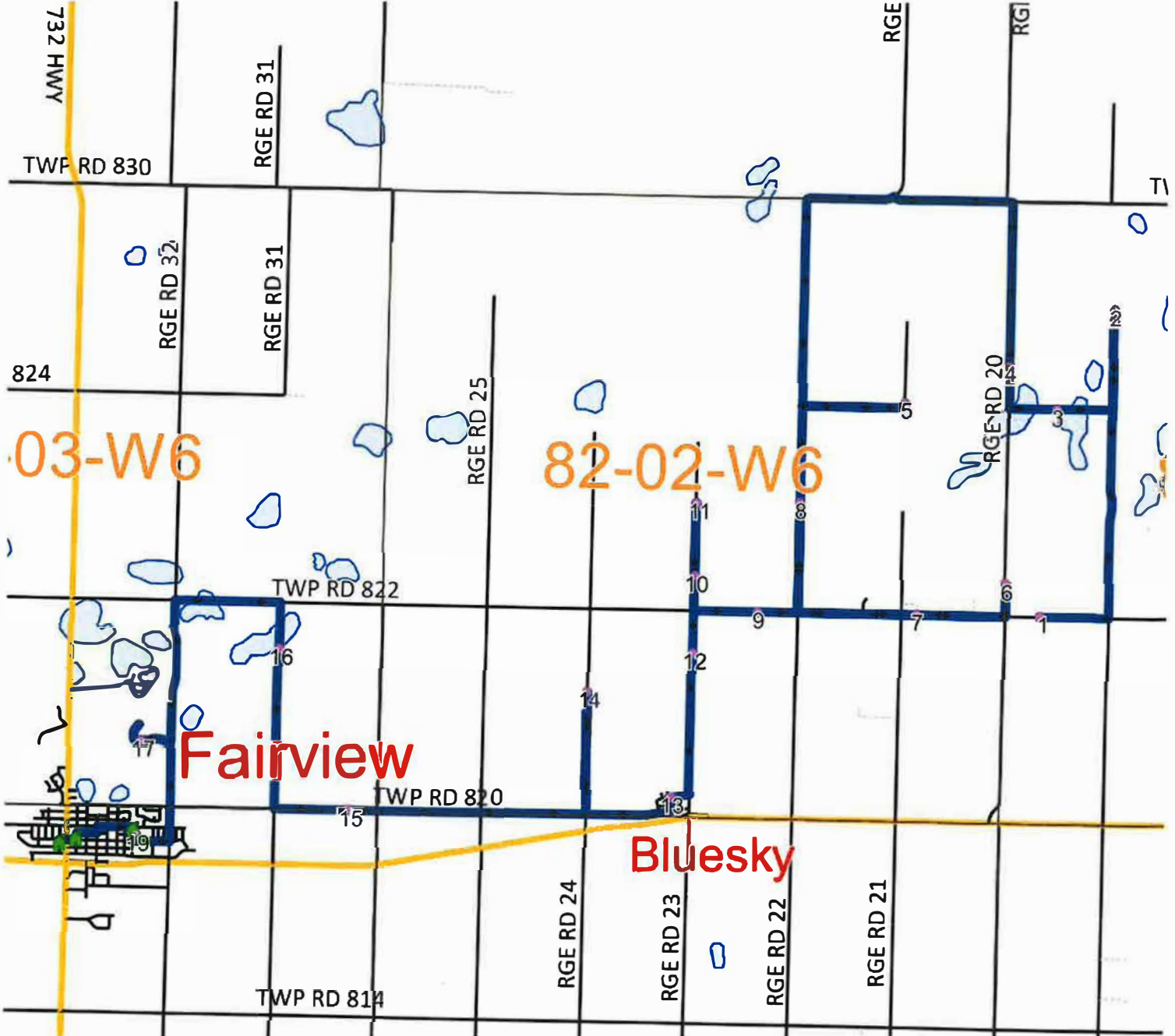
Start Time: 7:22 AM

Description: Whitelaw / Bluesky

End Time: 8:48 AM (86 min)

Distance: 67.60 km

Schools: FAIRVIEW HIGH, EE OLIVER, ST THOMAS MORE



03-W6

82-02-W6

Fairview

Bluesky

2

• 2 Gravel

1 GB effected.

Route:86

Run:86 AM

Route: 86
Driver: FURSTENWERTH, SHELLY

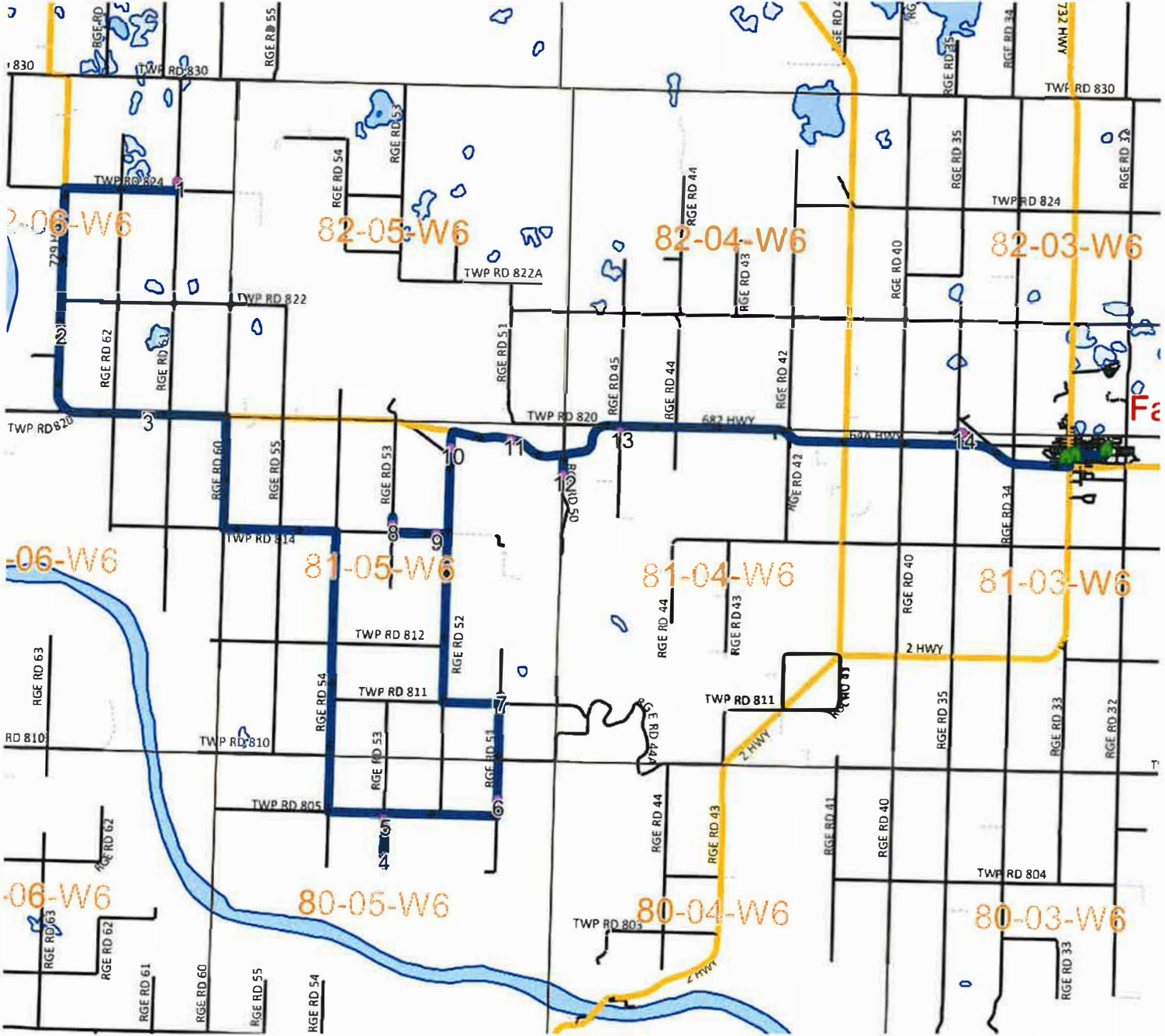
Operator: Fairview

Vehicle: 524

Capacity: 70

Description: HWY 682 TO FAIRVIEW & INTERSCHOOL FOR EEO STUDENTS

Run: 86 AM
Riders: 24
Stops: 17
Start Time: 7:22 AM
End Time: 8:46 AM (85 min)
Distance: 77.60 km
Description: West of Fairview
Schools: ST THOMAS MORE, EE OLIVER, FAIRVIEW HIGH



2

• 2 Gravel

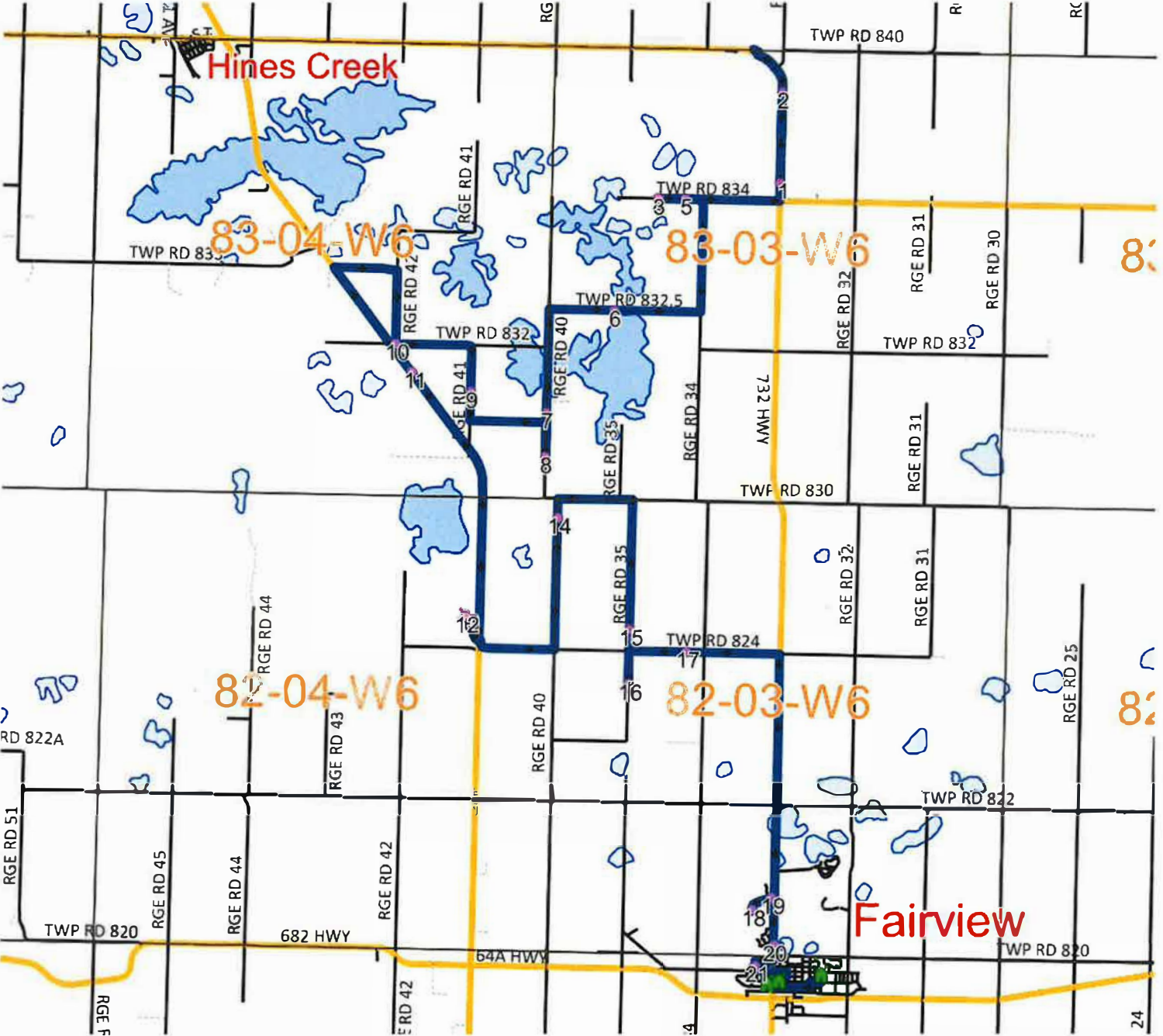
#1 GB effected

Route:88

Run:88 AM

Route: 88 Operator: Fairview Capacity: 70
 Driver: WALMSLEY, SHAWNA Vehicle: 503
 Description: NORTH OF FAIRVIEW

Run: 88 AM Description: NORTH OF FAIRVIEW
 Riders: 46 Stops: 24 Start Time: 7:25 AM End Time: 8:46 AM (82 min) Distance: 64.28 km
 Schools: EE OLIVER, ST THOMAS MORE, FAIRVIEW HIGH



18

2 Hwy 732
 3 Hwy 64
 • 13 Gravel

* 2 GB effected

Clear Hills County

Request For Decision (RFD)

Meeting: **Regular Council Meeting**
 Meeting Date: December 3, 2024
 Originated By: Allan Rowe, Chief Administrative Officer
 Title: Eureka River Trappers Local 1053
 File: 11-02-02

DESCRIPTION:

During the December 3, 2024, Special Council Meeting, Council tabled the request from the Eureka River Trappers Local 1053, regarding adding a bounty on Coyotes in Clear Hills County until today's meeting and requesting the additional information included below.

BACKGROUND:

Wolf Management Incentive Policy			
\$350.00 per carcass			
Year	Wolf Budget	Remaining Budget to Date/Used	Number of Wolves to Date
2024	\$15,000.00	\$4,200.00	15
2023	\$15,000.00	\$5,600.00	28
2022	\$15,000.00	\$5,000.00	25
2021	\$15,000.00	\$6,000.00	30
2020	\$15,000.00	\$7,550.00	22

Coyote Management Incentive Policy (Inactive as of October 9, 2018)			
2017- \$30.00 per Carcass and 2018 – \$45.00 per Carcass			
Year	Coyote Budget	Remaining Budget to Date/Used	Number of Coyotes to Date
2018	\$10,000.00	\$11,160.00	248
2017	\$10,000.00	\$16,500.00	550

C469-18(10-09-18) RESOLUTION by Councillor Croy rescind Policy 6315 Coyote Management Incentive Program. CARRIED.

C247-18(05-08-18) RESOLUTION by Councillor Wetmore to discontinue the Coyote Management Incentive Program as of May 31, 2018, due to the budget being expended and bring back for Council review at the first meeting in October 2018; over expenditure of the Coyote management incentive program to be covered with funds from the Wolf Management Incentive budget. CARRIED.

ATTACHMENT:

Correspondence from The Eureka River Trappers
 Rescinded Policy 6315 Coyote Management Incentive

RESOLUTION by..... to

Initials show support - Reviewed by: Manager: CAO:



Nov. 27/24

To Clear Hills County

We, the trappers of Eureka River Local 1053 would like to see a bounty put on Coyotes in our Clear Hills County.

There is a over abundance of coyotes, causing damage to cattle Ranchers & locals pets.

With the extreme high population of Coyotes, there is a good chance of them getting a disease & passing it on to dogs & other animals.

Coyotes are worth nothing for their fur, so if there was a bounty of \$40.00 to \$50.00 we would really go after them, helping out the community.

Thank-you

Linda Barnett Sec/Treas
Eureka River Local 1053



Clear Hills County

Effective Date: February 27, 2018	Policy Number 6315
Title: COYOTE MANAGEMENT INCENTIVE POLICY	

1. Policy Statement

1.1. In an effort to support coyote population control efforts and to further the public interest in regards to predatory wildlife Clear Hills County will implement procedures to provide for a coyote management incentive program for the purpose of promoting coyote management in the municipality. Through this program Participants will receive a monetary reward for the carcass of a coyote harvested lawfully within the Municipality.

2. Definitions:

- 2.1. Immediate Family - means the participant's spouse or adult interdependent partner, the participant's children, the parents of the participant and the parents of the participant's spouse or adult interdependent partner
- 2.2. Household – immediate family members that reside in the same dwelling with the Participant.

3. General

- 3.1. Council may annually during budget deliberations, establish a budget for the Coyote Hunt Incentive program.
- 3.2. By resolution of Council the Coyote Management Incentive program will be activated and deactivated.
- 3.3. Clear Hills County shall pay forty-five dollars (\$45.00) per eligible coyote (adult and non-adult) taken by a participant within the boundaries of Clear Hills County in accordance with the listed conditions.

4. Conditions

- 4.1 The Clear Hills County Coyote Hunt Incentive program will be in effect for private property and grazing leases within the boundaries of Clear Hills County only.
- 4.2 A maximum of thirty (30) coyote carcasses per household per calendar year may be verified for payment to a qualified Participant for carcasses harvested on private land and grazing leases within the boundaries of Clear Hills County.

4.3 Eligible Participants will:

- 4.3.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family for no less than 183 days (six months).
- 4.3.2 Provide a list of immediate family that reside in the same dwelling "household" that may participate in this coyote management incentive program.
- 4.3.3 Provide a list of land owned or grazing leases operated by the Participant in Clear Hills County.
- 4.3.4 Provide business name, if different than participant's name that land or grazing leases may be registered under.
- 4.3.5 Provide a list of private property owned and grazing leases held in the participant's name or business name within the boundaries of Clear Hills County.
- 4.3.6 Eligible Participants requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A.
- 4.3.7 Participants requesting bounty payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A.
- 4.3.8 For verification and authorization of payment the carcass, with pelt intact, from each eligible coyote harvested must be presented at the County office to a designated representative of the County during regular County office business hours.

When presenting the carcass Participants must provide the land location where the coyote was harvested.
- 4.3.9 Coyote carcasses will not be accepted from third parties.
- 4.3.10 Any carcass received by a designated representative of the County will be marked.
- 4.3.11 The Participant will handle the carcass so designated County representative can confirm that it is not already marked.
- 4.3.12 Any a carcass that has been previously marked will be rejected.
- 4.3.13 Participants will be responsible for disposal of all parts of the coyote carcass using recognized carcass disposal methods. Note: The County recommends disposal to a trapper to reduce waste of fur or other salvageable parts.

4.3.14 Participants participating in the Coyote Management Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, and Petty Trespass Act.

4.3.15 Participants shall be removed from the list of qualified Participants if found to have not adhered to the policy as set by the Council, and shall not be able to receive benefit from the said program, this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for coyotes taken either from locations within the county not included in this policy or from outside the County.

3. End of Policy

ADOPTED

DATE

Resolution C53-16(01/26/16)

January 26, 2016

AMENDED

Resolution C112-18(02/27/18)

February 27, 2017

RESCINDED

C469-18(10/09/18)

October 9, 2018

RESCINDED C469-18 10/09/18



**Appendix A (Policy 6315)
 Contract of Participation – Coyote Management Incentive Program
 Between Participants and Clear Hills County**

In an effort to support population control efforts and to further the public interest in regards to predatory wildlife, the Clear Hills County (“Municipality”) has approved a coyote management incentive program (“Program”) for the purpose of promoting coyote management within the Municipality. Through this program, coyote hunters (“Participants”) will receive a monetary reward (“Reward”) for the carcass, with the pelt intact, of a coyote hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

1. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Party Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
2. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
3. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted coyote must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked in accordance with this program will be rejected. To qualify for the Reward, a coyote must be lawfully hunted on private property that is owned by Participant or a grazing lease land operated by the Participant within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation (“Contract”) will be considered ineligible to receive the Reward. The Participant must state the location where each coyote was harvested.
4. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant, at the rate set by Council, for each eligible coyote carcass (adult and non-adult) presented.
5. **NOTICE:** Clear Hills County has the discretion to modify this program from time to time without notice to participants.

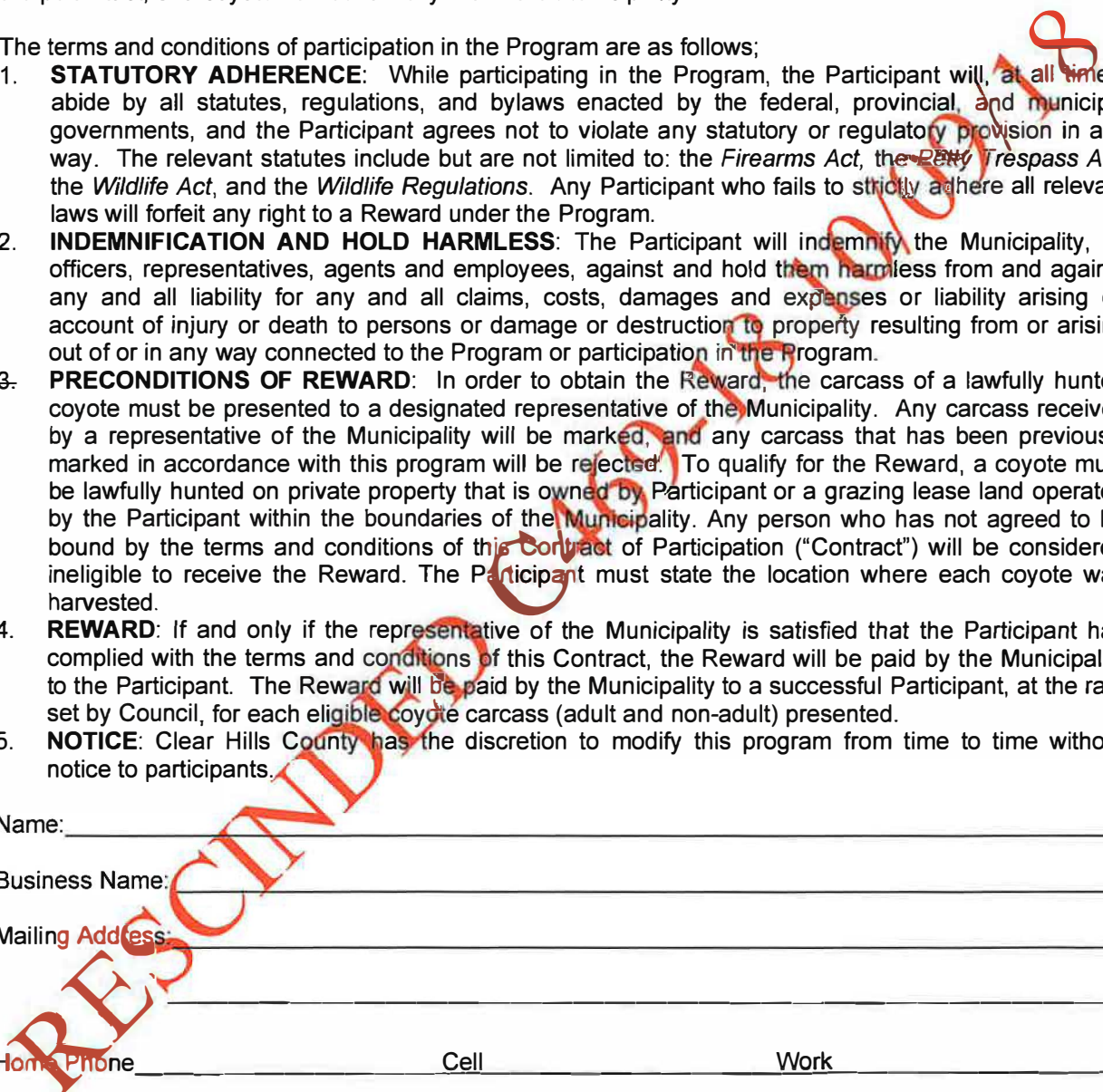
Name: _____

Business Name: _____

Mailing Address: _____

Home Phone _____ Cell _____ Work _____

Email: _____



Appendix A (Policy 6315) – Page 2

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days or six months? _____

Names of Immediate Family Members residing with Applicant (that may participate in this program)

Land Locations of private property owned and grazing leases held by Applicant in personal name or business name)

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Coyote Management Incentive Policy 6315.

SIGNED this _____ day of _____, _____

Participant (print): _____ (sign): _____

Witness (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____

RESCINDED C469-18 10/09/18

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Health Professional Enhancement Committee
File:	11-02-02

DESCRIPTION:

Council requested information be brought back with regards to the Health Professional Enhancement Committee.

BACKGROUND:

Section 8. - Finance

The committee determines the annual contribution required from each member based on a per-capita amount. The table below outlines the per-capita contributions and Clear Hills County's (CHC) corresponding annual payment amounts:

Year	Per Capita Amount	CHC Annual Payment Amount
2024	\$1.00	\$3,006.00
2023	\$1.00	\$3,023.00
2022	\$1.00	\$3,023.00
2021	\$1.00	\$3,023.00
2020	\$1.50	\$4,534.50

Section 9. - General Terms

This agreement shall be in effect until such time as any of the parties give 30 days' written notice of intention to terminate or renegotiate.

ATTACHMENT:

Health Professional Enhancement Committee Terms of Reference/Agreement

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO:	
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THIS AGREEMENT made this 17 day of February, A.D. 2020

BETWEEN

THE TOWN OF FAIRVIEW, in the Province of Alberta
(hereinafter called the "Town")

OF THE FIRST PART

AND

THE MUNICIPAL DISTRICT OF FAIRVIEW #136, in the Province of Alberta
(hereinafter called the "M.D.")

OF THE SECOND PART

AND

CLEAR HILLS COUNTY, in the Province of Alberta
(hereinafter called the "County")

OF THE THIRD PART

AND

THE VILLAGE OF HINES CREEK, in the Province of Alberta
(hereinafter called the "Village")

OF THE FOURTH PART

WHEREAS Pursuant to Part 1 Sections 3,4,5,6 of the Municipal Government Act, Chapter M-26 Revised Statutes of Alberta, 2000 and subsequent amendments thereto, which authorizes municipalities to establish a **Health Professional Enhancement Committee**, and

WHEREAS Pursuant to Motion of Councils of the Town, M.D., County and the Village have established a joint advisory committee, to be known as the **Health Professional Enhancement Committee**, to promote, expand and enhance health care professional recruitment and retention within the North Peace area.

NOW THEREFORE Councils of the Town, M.D., County and Village agree as follows:

1. Definitions

- 1.1 "Committee" shall mean the committee responsible to carry out the mandate of the Health Professional Enhancement Committee.
- 1.2 "Conflict of Interest" shall mean a situation in which a member has a duty to more than one person or organization, but cannot do justice due to the actual or potentially conflicting interests of both parties
- 1.3 "Managing Partner" shall mean the municipality appointed to the organization of meetings, agendas, minutes, correspondence, and hosting itineraries for the committee.
- 1.4 "Members-at-large" are residents of the various communities that comprise the committee and are appointed to the committee to suggest ideas and concerns from the community or communities that they are representing. Ideally, these are individuals that have knowledge about or passion for attracting or retaining health professionals in the communities.
- 1.5 "Pecuniary interest" shall mean a member has a pecuniary interest in a matter if:
 - a) The matter could monetarily affect the member or an employer of the member, or
 - b) The member knows or should know that the matter could monetarily affect the member's family.
- 1.6 "Quorum" shall mean a minimum of three elected officials.
- 1.7 "Sector" shall mean facilities and operations that provide health care services.
- 1.8 "Treasurer" shall mean the partner that is appointed by the committee to account for the finances of the committee.

2. Appointments and Terms

- 2.1 The Committee shall consist of the following:
 - a) One elected official and one alternate shall be appointed by each of the participating municipalities at the annual organizational meeting.
 - b) The annual organizational meeting shall be held every year in November to follow the Councils annual organizational meeting.
 - c) The Chairperson shall be an elected official and shall serve a one-year term. The Vice Chairperson shall be an elected official from an alternate municipality, serve a one-year term and act in the absence of the Chairperson. The Chair and Vice-chair

position may alternate between municipalities annually and appointments shall follow the municipal organizational meetings.

- d) The CAOs may attend as advisors. Health care professionals and Alberta Health Service representatives may attend as non-voting advisory members to the committee.
- e) Sector representatives are invited to regularly attend as delegates and/or provide written reports as needed to keep the committee informed.

3. Members-at-Large

- 3.1 The committee shall appoint 2 members-at-large from the participating municipalities. Ideally, this will include one from the MD and Town and one from the County and Village.
- 3.2 The elected officials on the committee shall appoint, by majority vote, the member-at-large positions.
- 3.3 Each Member-at-Large position shall have voting privileges, with the exception of motions regarding yearly municipal donations.
- 3.4 The Member-at-large positions shall have a 3-year term, with these restrictions:
 - a) Appointments for the initial term shall be staggered to promote continuity. The first appointment shall be for a 2-year term and the second shall be for a 3-year term.
 - b) Each term following the initial appointment shall be for a 3-year term.
 - c) The elected officials on the committee may remove a member-at-large by majority vote.
 - d) The elected officials may re-appoint a member-at-large at the expiry of their term.
 - e) The member-at-large shall receive no financial remuneration from the committee for attending and participating in committee meetings and activities. Approved activities will be reimbursed on a case-by-case basis by motion of the committee.
 - f) Members-at-large shall not be included in the discussion around yearly municipal donations.

4. Secretary

- 4.1 The Secretary shall be provided by the Managing Partner.
- 4.2 The Secretary shall be responsible for the administrative work of the advisory committee under the supervision of the Managing Partner
- 4.3 The secretary shall not have voting privileges

4.4 The Secretary or designate shall maintain minutes of all meetings.

5. Treasurer

5.1 The Funding allocation and required municipal contributions appropriated to the committee shall be administered by the appointed municipality.

5.2 The Treasurer shall be responsible for preparing and organizing financial records, general book-keeping, and financial reports for the committee.

6. Duties and Responsibilities of the Committee Members

6.1 Promote the objectives and implement action items as set by committee resolution.

6.2 Committee members must attend regular Committee meetings.

6.3 Attendance is required at all meetings; if attendance is not possible the committee member shall ensure an alternate is informed to attend. The chair shall be informed prior to the meeting if no municipal representative can attend the meeting.

6.4 If a committee member is absent from three (3) consecutive meetings, they shall be removed from the committee and their host organization contacted to assign another representative.

6.5 Notwithstanding Section 6.4, the committee may, by motion, authorize the absence of any individual from the committee for any length of time.

6.6 The committee shall meet monthly at the call of the Chair.

7. Duties of the Chairperson

7.1 Chair meetings of the Committee.

7.2 May call special meetings with 24-hour notice.

7.3 Keep discussion on topic during meetings.

8. Finance

8.1 A financial allocation shall be determined on a per capita basis amongst the participating municipalities.

8.2 A finance report shall be provided at every regularly scheduled meeting.

9. General Terms

9.1 This agreement shall be in effect until such time as any of the parties give 30 days written notice of intention to terminate or renegotiate.

TOWN OF FAIRVIEW


MAYOR


CAO

M.D. OF FAIRVIEW #136


REEVE


CAO

CLEAR HILLS COUNTY


REEVE


CAO

VILLAGE OF HINES CREEK


MAYOR


CAO

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Draft Bylaw No. 294-24 Hamlet Municipal Address Visibility
File:	32-09-21 & 32-09-29

DESCRIPTION:

Council is presented with draft Bylaw No.294-24 Hamlet Municipal Address Visibility, for review.

BACKGROUND:

S630-24(12-03-24) RESOLUTION by Reeve Bean to bring back a draft Bylaw to have all Clear Hills County Hamlet Residential and Business addresses visible on the building. CARRIED.

ATTACHMENT:

Draft Bylaw No.294-24

RECOMMENDED ACTION:

RESOLUTION by ... that first reading be given to Bylaw No.294-24, a Bylaw of Clearhills County, in the Province of Alberta, Hamlet Municipal Address Visibility.

RESOLUTION by ... that second reading be given to Bylaw No.294-24, a Bylaw of Clearhills County, in the Province of Alberta, Hamlet Municipal Address Visibility.

RESOLUTION by ... to proceed to a third and final reading of Bylaw No.294-24, a Bylaw of Clearhills County, in the Province of Alberta, Hamlet Municipal Address Visibility.

RESOLUTION by ... that third reading be given to Bylaw No.294-24, a Bylaw of Clearhills County, in the Province of Alberta, Hamlet Municipal Address Visibility.

Initials show support - Reviewed by:

Manager:

CAO:



DRAFT BYLAW NO. 294-24

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE REQUIREMENT OF VISIBILITY FOR RESIDENTIAL AND COMMERCIAL MUNICIPAL ADDRESS WITHIN THE HAMLETS OF CLEAR HILLS COUNTY.

WHEREAS, Council may, pursuant to Section 58 of the Municipal Government Act Revised Statutes of Alberta 2000, Chapter M-26 as amended, assign a means of identification to buildings or parcels of land to display the identification in a certain manner; and

WHEREAS, Council has deemed it desirable to implement a visibility requirement for of all Hamlet residential and commercial municipal addresses, to which then can be utilized by emergency service providers and for other reasons.

NOW THEREFORE, the Council of Clear Hills County in the Province of Alberta duly assembled, enacts as follows:

1. **THAT**, all Hamlet residential and commercial municipal addresses must be visible at all times.
2. **THAT**, the landowner shall be responsible for all costs associated with providing and maintaining the signage.
3. **THAT**, the municipal addresses displayed must be in accordance with the attached schedule, Hamlets of Cleardale and Worsley municipal address maps.
4. **THAT**, this Bylaw shall come into full force and effect upon third and final reading.

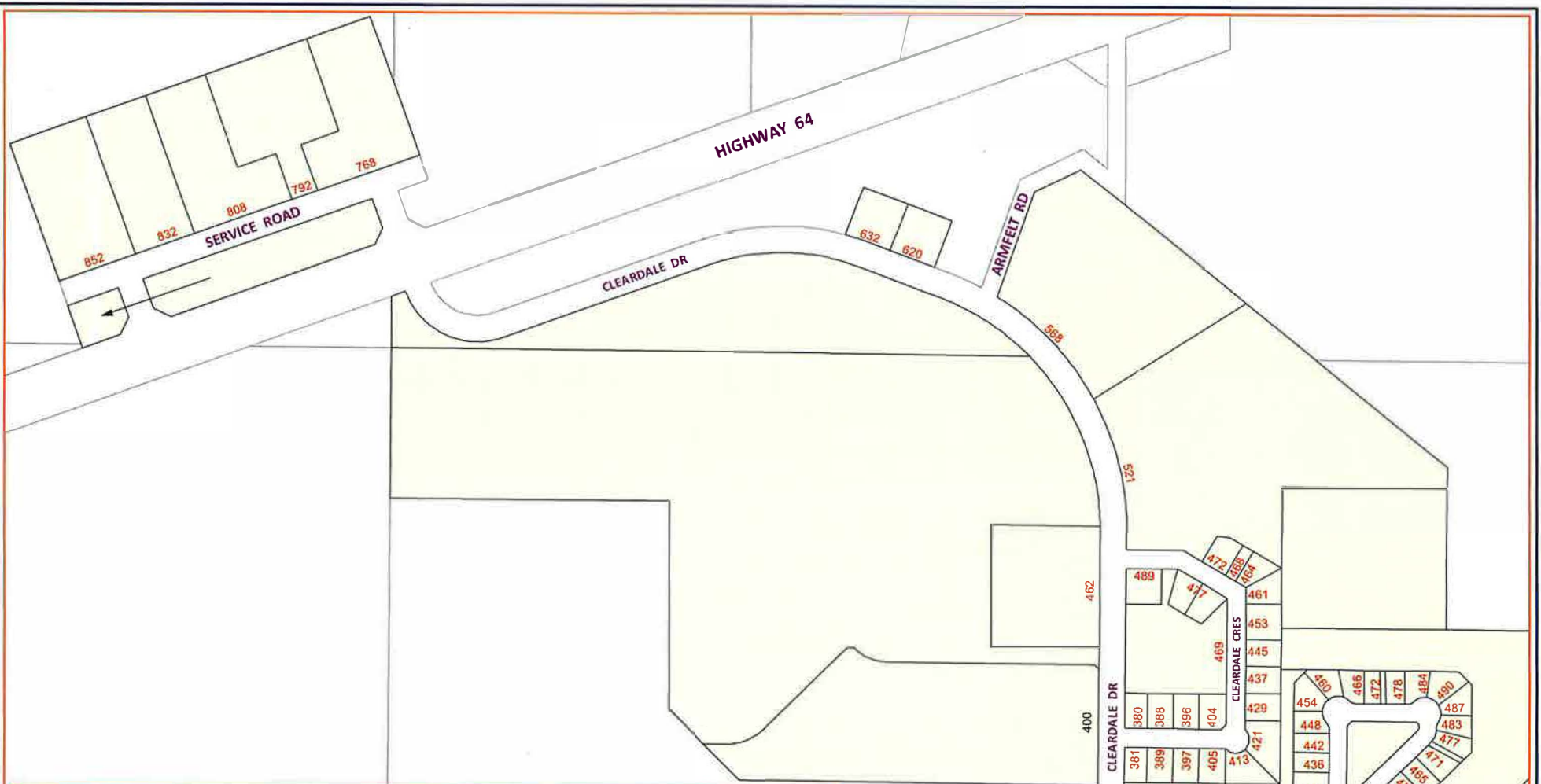
READ a first time this 10th day of December, 2024

READ a second time this 10th day of December, 2024

READ a third time this 10th day of December, 2024

Amber Bean, Reeve

Allan Rowe, Chief Administrative Officer



**Clear Hills County
Ownership
Hamlet of Cleardale**



100 50 0 100



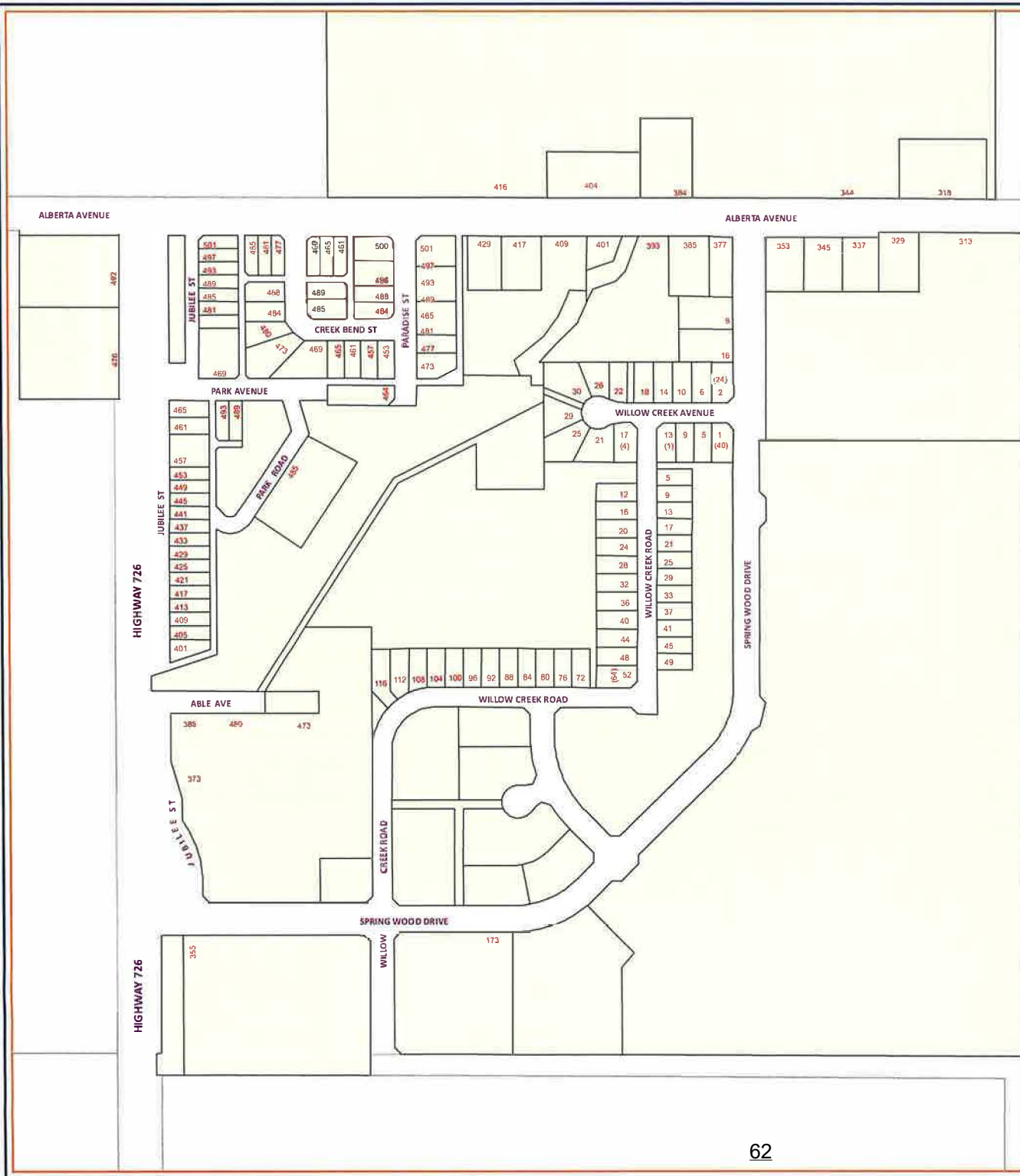
Metres

1 cm = 67 metres

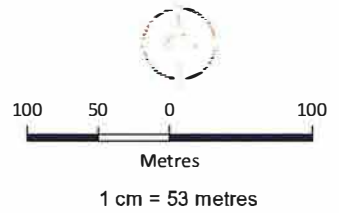


Mackenzie Municipal Services Agency
5109 - 51 St., Box 450, Oerwyn, AA T0M 0E0
Phone: 780-338-3862 Fax: 780-338-3833
www.mmsa.ca | email: info@mmsa.ca

December 2023



**Clear Hills County
Ownership
Hamlet of Worsley**



Mackenzie Municipal Services Agency
5109 - 51 St., Box 450, Berwyn, AB T0H 0E0
Phone: 780-338-3862 Fax: 780-338-3811
www.mmsa.ca | email: info@mmsa.ca

December 2023

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Cleardale Street and Sewer Upgrade - Update
File:	11-02-02

DESCRIPTION:

Council has requested ongoing updates on the Cleardale Street and Sewer Upgrade project.

ATTACHMENT:

RESOLUTION by..... to receive the update on the Cleardale Street and Sewer Upgrade, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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PROJECT UPDATE

JOB TITLE	Hamlet of Cleardale - Servicing		
PROJECT NUMBER	CA0031293.3729	DATE	December 04, 2024
SUBJECT	Hamlet of Cleardale – Servicing and Lift Station Weekly Project Update		
CLIENT	Clear Hills County		

ATTENDEES			
Name	Company	Phone	Email
Allan Rowe	Clear Hills County		Allan@clearhillscounty.ab.ca
Terry Shewchuk	Clear Hills County		terry@clearhillscounty.ab.ca
Natasha Gillett	Clear Hills County		community@clearhillscounty.ab.ca
Dhruv Patel	WSP	780.718.6483	Dhruv.patel@wsp.com
Doug Buyar	WSP		Doug.Buyar@wsp.com
Alex Zhou	WSP	825.410.4395	Jiangboyuan.Zhou@wsp.com

ADDITIONAL DISTRIBUTION			
Name	Company	Phone	Email
Gorin Gajic	WSP		Gorin.Gajic@wsp.com
Duncan Zhang	WSP		Duncan.Zhang@wsp.com

ITEMS	ACTION
1.0 GENERAL UPDATES	Info
1.1 WSP will provide a minimum of 48 hrs notice to CHC to hydrovac the manhole prior to the sewer line inspection. The subcontractor has indicated that the expected completion time is mid-January 2025 and will provide WSP with one week’s notice. Currently, there is no schedule impact on the project.	
2.0 GEOTECHNICAL UPDATES	Info
2.1 WSP is currently working on the report and on schedule for Jan 18, 2025 submission. 2.2 If possible, WSP will provide update on material discovered from proposed LS area once lab results are available.	
3.0 CIVIL AND LIFT STATION UPDATES	Info
3.1 WSP is currently working on the 30% design package, and the progress is on schedule.	
4.0 ROUNDTABLE DISCUSSION	Info
4.1 CHC confirmed that the new location of MH5 and the new manhole along the easement are acceptable.	

MEETING NOTES

- 4.2 CHC noted that WSP could proceed with the engineering standards set by the County of Grande Prairie No.1. Additionally, it was suggested to consider removing the County of Grande Prairie No.1 logo from the 90% drawing package.
- 4.3 CHC confirmed their preference to maintain the gravel access road location as shown on the 30% drawing shared during the meeting. Additionally, CHC has no objections to the placement of the manhole on the access road.
- 4.4 WSP noted that the relocation of the water line to the west side of the right-of-way is now included in the project scope. CHC mentioned that they will try to confirm the location and direction of the existing water line with the landowner.
- 4.5 WSP inquired about the connection details of the valve located north of the sanitary dump area. CHC is currently working on obtaining further information regarding that valve.
- 4.6 WSP (Dhruv) is planning to conduct an in-person meeting in mid-January. The exact date and time are to be confirmed (Tentative January 15, 2025)
- 4.7 WSP is currently preparing tender documents, and CHC noted that the tender document should not include any contingency item.
- 4.8 WSP noted that WSP is currently working on communicating with utility companies related to the project based on the information shown on the drafted site plan. A few conflicts have been identified.
- 4.9 Alex will conduct the meetings if Dhruv is not available to attend the meeting.
- 4.10 WSP to make sure future invoices are attached to the invoice statements.

These minutes are considered to be accurate recording of all items discussed. Written notice of discrepancies, errors or omission must be given within five (5) days, otherwise the minutes will be accepted as written.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of November 27, 2024 to December 10, 2024 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 27, 2024 to December 10, 2024 for a total of \$502,796.91.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	11/27/24	12/10/24		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
1359773 AB LTD	029969	12/10/24	\$1,879.50
Invoice Description Invoice Number Invoice Amount			

Worsley Sidewalk Snow Removal	2411302		\$1,879.50
1666321 ALBERTA LTD.	029970	12/10/24	\$10,447.21
Invoice Description Invoice Number Invoice Amount			

RR 64 Progress Estimate #2	112124		\$11,608.01
A-MART FAMILY VARIETY STORE	029971	12/10/24	\$55.74
Invoice Description Invoice Number Invoice Amount			

Coffee for Office	8578		\$55.74
ADVENTURE AUTOMOTIVE LTD	029972	12/10/24	\$120.55
Invoice Description Invoice Number Invoice Amount			

Parts Unit 65-56	108171		\$120.55
BJORNSON, WAYNE	029973	12/10/24	\$800.00
Invoice Description Invoice Number Invoice Amount			

Wolf Hunt Incentive Program	111824		\$800.00
BOSCHWICK CONTRACTING	029974	12/10/24	\$33,476.69
Invoice Description Invoice Number Invoice Amount			

Bear Canyon GB09	712		\$16,769.06
Worsley GB01	713		\$16,707.63
BROGAN FIRE & SAFETY	029975	12/10/24	\$6,889.25
Invoice Description Invoice Number Invoice Amount			

HCFD BA Service for Cylinders	30180420		\$603.33
WFD Replacement Cylinders	30181901		\$4,440.02
HCFD Jaws of Life Maintenance	30183418		\$472.50
HCFD Cylinder Replacement	30183956		\$1,373.40
CLEAR HILLS WASTE MANAGEMENT	029976	12/10/24	\$12,597.34
Invoice Description Invoice Number Invoice Amount			

Worsley Hamlet Garbage Hauling	232		\$210.00
Transfer Stations Contract	233		\$10,340.62
Load & Haul Oversized Material	234		\$2,046.72

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CRAGAR'S AUTOBODY LTD.	029977	12/10/24	\$4,063.50
Invoice Description	Invoice Number	Invoice Amount	
Repaint Whitelaw Fire Trailer	6512	\$4,063.50	
CUSTOM COMMUNICATIONS & SECURI	029978	12/10/24	\$445.20
Invoice Description	Invoice Number	Invoice Amount	
Repair Fire Hall Door Sensor	141135	\$445.20	
DCA PRINTING	029979	12/10/24	\$2,513.70
Invoice Description	Invoice Number	Invoice Amount	
2025 Calendars	22607	\$2,513.70	
DHL	029980	12/10/24	\$159.69
Invoice Description	Invoice Number	Invoice Amount	
Water Sample Shipping	11123187	\$159.69	
FLAMAN	029981	12/10/24	\$2,276.25
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 63-75	AA027351	\$2,276.25	
FOSTER PAT	029982	12/10/24	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	84113-111824	\$50.00	
GRADE PRO CONTRACTING LTD.	029983	12/10/24	\$41,377.35
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	1291	\$19,983.60	
Whitelaw GB15	1292	\$21,393.75	
GREEN PIPER PEST CONTROL	029984	12/10/24	\$446.25
Invoice Description	Invoice Number	Invoice Amount	
Rodent Control - Office & Shop	6397	\$446.25	
HILLVIEW FAB & WELDING	029985	12/10/24	\$787.50
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-23	1228	\$262.50	
WWTP-Attach Riser etc.	1229	\$525.00	
HINES CREEK ROMAN CATHOLIC CHU	029986	12/10/24	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2024 Cemetery Grant-HCRCC	112224	\$500.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HITECH BUSINESS SYSTEMS LTD.	029987	12/10/24	\$651.89
Invoice Description	Invoice Number	Invoice Amount	
Copier Manitenence Agreement	1776116	\$427.44	
Copier Maintenance Agreement	1776115	\$224.45	
LAPRAIRIE WORKS	029988	12/10/24	\$71,769.03
Invoice Description	Invoice Number	Invoice Amount	
Winter Pavement Maintenance	4490-0011 NOV2	\$71,769.03	
MACKENZIE MUNICIPAL SERVICES A	029989	12/10/24	\$294.00
Invoice Description	Invoice Number	Invoice Amount	
Map Printing	202455	\$294.00	
MAIN-WAY ELECTRICAL & INSTRUME	029990	12/10/24	\$8,258.44
Invoice Description	Invoice Number	Invoice Amount	
WWTP Scada Upgrade-Final	3835	\$8,258.44	
POLUKOSHKO LORRAINE	029991	12/10/24	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	111524	\$200.00	
PROGRADE SERVICES LTD.	029992	12/10/24	\$24,365.25
Invoice Description	Invoice Number	Invoice Amount	
Mont GB03	4416	\$24,365.25	
RMA INSURANCE LTD.	029993	12/10/24	\$198,419.20
Invoice Description	Invoice Number	Invoice Amount	
Liability Insurance	INS00079651	\$66,201.19	
Heavy Equipment Ins Policy	INS00080366	\$6,957.65	
Auto Insurance Policy	INS00075181	\$23,593.18	
Umbrella Liability Insurance	INS00079076	\$4,031.42	
Boiler & Machinery Insurance	INS00078427	\$649.93	
Bond & Crime Insurance Policy	INS00078062	\$2,917.99	
Avaiation Insurance Policy	INS00077556	\$190.55	
VFIS Policy	INS00077348	\$9,702.60	
Misc. Property Insurance	INS00075446	\$4,633.97	
ANI Deductible Buydown	INS00079430	\$91.67	
ANI Deductible Buydown	INS00079426	\$40.17	
ANI Deductible Buydown	INS00079427	\$23.69	
ANI Deductible Buydown	INS00079428	\$10.30	
ANI Deductible Buydown	INS00079429	\$154.50	
ANI Deductible Buydown	INS00079424	\$47.38	
ANI Deductible Buydown	INS00079425	\$71.07	
ANI Deductible Buydown	INS00079431	\$10.30	
ANI Deductible Buydown	INS00079432	\$10.30	
ANI Deductible Buydown	INS00079433	\$10.30	
ANI Deductible Buydown	INS00079434	\$10.30	
ANI Deductible Buydown	INS00079435	\$10.30	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ANI Deductible Buydown		INS00079436	\$10.30
ANI Deductible Buydown		INS00079437	\$10.30
ANI Deductible Buydown		INS00079438	\$10.30
ANI Deductible Buydown		INS00079439	\$10.30
ANI Deductible Buydown		INS00079440	\$10.30
ANI Deductible Buydown		INS00079441	\$10.30
ANI Deductible Buydown		INS00079442	\$10.30
Property Insurance Policy		INS00080366-P	\$79,025.72
ROAMING TRANSPORT	029994	12/10/24	\$19,893.83
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0537	\$14,801.85	
Worsley Hamlet Snow Removal	0538	\$5,091.98	
RUSSELL WANDA & BRIAN	029995	12/10/24	\$1,050.00
Invoice Description	Invoice Number	Invoice Amount	
Sulphur Lake Caretaker	113024	\$1,050.00	
SHINE SERVICES	029996	12/10/24	\$1,627.50
Invoice Description	Invoice Number	Invoice Amount	
Strip & Clean Tile Floor	3894	\$1,627.50	
SKERRATT, CLAYTON AND ANN	029997	12/10/24	\$3,101.50
Invoice Description	Invoice Number	Invoice Amount	
Fall Cleaning	223281	\$1,151.50	
November Janitorial Services	223282	\$1,950.00	
SORENSEN WELDING LTD.	029998	12/10/24	\$1,102.50
Invoice Description	Invoice Number	Invoice Amount	
Culvert Cleaning Sulphur Lk Rd	1699	\$1,102.50	
TOWN OF FAIRVIEW	029999	12/10/24	\$15,000.00
Invoice Description	Invoice Number	Invoice Amount	
Gen Grant - FRAC Slide Stairs	112024	\$15,000.00	
TRINUS TECHNOLOGIES INC.	030000	12/10/24	\$5,954.05
Invoice Description	Invoice Number	Invoice Amount	
Dec Service Agreement #57	9061	\$5,954.05	
TURNER VINCE	030001	12/10/24	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	84110-111524	\$350.00	
Rental Deposit Refund	84115-111824	\$50.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
URE RYAN	030002	12/10/24	\$2,100.00
Invoice Description	Invoice Number	Invoice Amount	
Running/Stoney Lake Caretaker	082946	\$2,100.00	
WASYLCIW, CORINNE	030003	12/10/24	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	84155-112524	\$100.00	
WILD ELECTRIC LTD.	030004	12/10/24	\$1,727.07
Invoice Description	Invoice Number	Invoice Amount	
Wireless Bridge Install	37330	\$1,727.07	
WSP	030005	12/10/24	\$10,703.18
Invoice Description	Invoice Number	Invoice Amount	
RR 64 Engineering Services	20184619	\$10,703.18	
WYCLIFFE ENTERPRISES LTD.	030006	12/10/24	\$17,193.75
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB13	971	\$17,193.75	
	Report Total		\$502,796.91

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 11/27/24 12/10/24
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
029969	1359773	1359773 AB LTD	12/10/24	ATB	PMCHQ00001280	\$1,879.50
029970	1666321AB	1666321 ALBERTA LTD.	12/10/24	ATB	PMCHQ00001280	\$10,447.21
029971	AMART	A-MART FAMILY VARIETY STORE	12/10/24	ATB	PMCHQ00001280	\$55.74
029972	ADVENTURE01	ADVENTURE AUTOMOTIVE LTD	12/10/24	ATB	PMCHQ00001280	\$120.55
029973	BJORNSON05	WAYNE BJORNSON	12/10/24	ATB	PMCHQ00001280	\$800.00
029974	BOSCHWICK01	BOSCHWICK CONTRACTING	12/10/24	ATB	PMCHQ00001280	\$33,476.69
029975	BROGAN01	BROGAN FIRE & SAFETY	12/10/24	ATB	PMCHQ00001280	\$6,889.25
029976	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	12/10/24	ATB	PMCHQ00001280	\$12,597.34
029977	CRAGER01	CRAGAR'S AUTOBODY LTD.	12/10/24	ATB	PMCHQ00001280	\$4,063.50
029978	CUCO06	CUSTOM COMMUNICATIONS & SECURI	12/10/24	ATB	PMCHQ00001280	\$445.20
029979	DCA01	DCA PRINTING	12/10/24	ATB	PMCHQ00001280	\$2,513.70
029980	DHL01	LOOMIS EXPRESS	12/10/24	ATB	PMCHQ00001280	\$159.69
029981	FLAMAN02	FLAMAN GROUP OF COMPANIES	12/10/24	ATB	PMCHQ00001280	\$2,276.25
029982	FOSTER06	PAT FOSTER	12/10/24	ATB	PMCHQ00001280	\$50.00
029983	GRADEPRO	GRADE PRO CONTRACTING LTD.	12/10/24	ATB	PMCHQ00001280	\$41,377.35
029984	GREEN	GREEN PIPER PEST CONTROL	12/10/24	ATB	PMCHQ00001280	\$446.25
029985	HILLVIEW	HILLVIEW FAB & WELDING	12/10/24	ATB	PMCHQ00001280	\$787.50
029986	HCROMAN01	HINES CREEK ROMAN CATHOLIC CHU	12/10/24	ATB	PMCHQ00001280	\$500.00
029987	HITECH01	HITECH BUSINESS SYSTEMS LTD.	12/10/24	ATB	PMCHQ00001280	\$651.89
029988	LAPRAIWORKS01	LAPRAIRIE WORKS	12/10/24	ATB	PMCHQ00001280	\$71,769.03
029989	MACKENZIE01	MACKENZIE MUNICIPAL	12/10/24	ATB	PMCHQ00001280	\$294.00
029990	MAINWAY	MAIN-WAY ELECTRICAL &	12/10/24	ATB	PMCHQ00001280	\$8,258.44
029991	POLUKOSHKO01	LORRAINE POLUKOSHKO	12/10/24	ATB	PMCHQ00001280	\$200.00
029992	PROGRADE01	PROGRADE SERVICES LTD.	12/10/24	ATB	PMCHQ00001280	\$24,365.25
029993	RMAINS	RMA INSURANCE LTD.	12/10/24	ATB	PMCHQ00001280	\$198,419.20
029994	ROAMING	ROAMING TRANSPORT	12/10/24	ATB	PMCHQ00001280	\$19,893.83
029995	RUSSELLB	WANDA & BRIAN RUSSELL	12/10/24	ATB	PMCHQ00001280	\$1,050.00
029996	SHINE	SHINE SERVICES	12/10/24	ATB	PMCHQ00001280	\$1,627.50
029997	SKERRATT	CLAYTON AND ANN SKERRATT	12/10/24	ATB	PMCHQ00001280	\$3,101.50
029998	SORENSEN	SORENSEN WELDING LTD.	12/10/24	ATB	PMCHQ00001280	\$1,102.50
029999	TOWNFAIRO1	TOWN OF FAIRVIEW	12/10/24	ATB	PMCHQ00001280	\$15,000.00
030000	TRINUS01	TRINUS TECHNOLOGIES INC.	12/10/24	ATB	PMCHQ00001280	\$5,954.05
030001	TURNERV	VINCE TURNER	12/10/24	ATB	PMCHQ00001280	\$400.00
030002	URER	RYAN URE	12/10/24	ATB	PMCHQ00001280	\$2,100.00
030003	WASYLCIWC	CORINNE WASYLCIW	12/10/24	ATB	PMCHQ00001280	\$100.00
030004	WILDELECT01	WILD ELECTRIC LTD.	12/10/24	ATB	PMCHQ00001280	\$1,727.07
030005	WSP01	WSP CANADA INC.	12/10/24	ATB	PMCHQ00001280	\$10,703.18
030006	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	12/10/24	ATB	PMCHQ00001280	\$17,193.75

Total Cheques: 38

Total Amount of Cheques: \$502,796.91

Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Funding Request – Carter’s Camp
File:	71-10-02

DESCRIPTION:

Carter’s Camp is requesting funding for a new playground and completion of the campground.

BACKGROUND:

Carter’s Camp is requesting \$85,941.00 for the purchase and installation of a new playground and campground completion.

ATTACHMENTS:

- Carter’s Camp Funding Request Package
- Grants History
- General Grant Policy
- Capital Grant Policy

RECOMMENDATION:

1. **RESOLUTION** by... to approve a _____ grant of \$85,941.00 to Carter’s Camp for the purchase and installation of a new playground and campground completion with funds coming from the Rate Stabilization Reserve.

OR

2. **RESOLUTION** by... to approve a _____ grant of \$_____ to Carter’s Camp for the purchase and installation of a new playground and campground completion with funds coming from the Rate Stabilization Reserve.

OR

3. **RESOLUTION** by... to deny Carter’s Camp’s funding request.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Lori Jobson

From: rob young <robfrankyoung2@gmail.com>
Sent: November 13, 2024 4:44 PM
To: Bonnie Morgan
Cc: Lori Jobson
Subject: delegation
Attachments: Carter Camp May 2024.pdf

Greetings,

I would like to book a delegation on behalf of Carters Camp before the end of year. I hope this is still possible. The meet is to request fundinding for new playground equipment/ campground completion and the necessary placement and associated cost of installation. We have a quote for the playground equipment at \$74,277.00 including GST, 240 tonnes of crushed gravel@\$24.00 a tonne, 48 tonnes of sand@\$18.00 a tonne and a track hoe for 24 hours@210 per hour.

Grand total \$85,941

Rob Young
Secretary/Treasurer

KIDNATION Playgrounds Ltd.

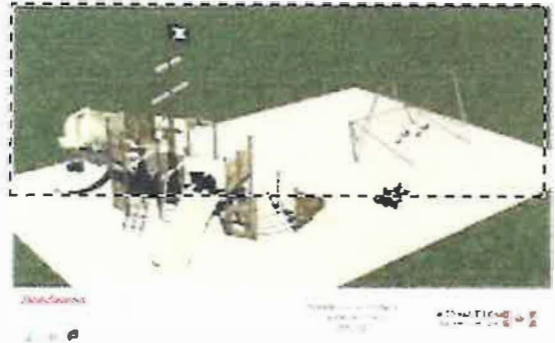
2024-05-29

RE: Three Hills County Campground – Option 1

Quote #: 052924OP1

EQUIPMENT

B311776R0	\$ 50,844.00
Freight	\$ 3,960.00
Commercial Installation	\$ 15,936.00
TOTAL	\$ 70,740.00
GST	\$ 3,537.00
TOTAL Inc. GST	\$ 74,277.00



SCOPE OF WORK:

- Supply playground equipment
- Offloading playground equipment
- Playground layout
- Auguring of holes for playground
- Installation of playground equipment
- Supply concrete for piles
- Plumb and level posts
- Cleanup packaging materials
- Tailing removal from playground installation

CUSTOMER RESPONSIBILITIES:

- Alberta One call
- Remove old playground if applicable (including concrete pilings)
- Excavate area 12" and level
- Supply and install borders
- Supply and install approved safety surface
- Site remediation
- Arrange third party safety inspection

**Carter Camp Recreation Society
Income Statement 01/06/2023 to 31/05/2024**

REVENUE

General Revenue	
Donations	1,438.95
Fundraising Revenue	6,224.25
Operating Grants	32,000.00
Capital Grants	0.00
Casino Proceeds	0.00
ROI-General Account	8.26
ROI - Casino Account	0.00
Total General Revenue	<u>39,671.46</u>
TOTAL REVENUE	<u>39,671.46</u>

EXPENSE

Expenses	
Contract Labour & Equipment	0.00
Equipment Rental	0.00
Casino Expenses	0.00
Fundraising Expenses	3,950.33
Advertising & Promotion	0.00
Office & Admin Expenses	71.22
Bookkeeping	632.50
Non Refundable GST	682.89
Insurance	1,901.38
Interest & Bank Charges	40.65
Firewood	0.00
Signage	0.00
Hardware & Supplies	460.03
Small Tools	0.00
Repairs & Maintenance	5,450.00
Campground & Road Improve...	30,018.58
Total Expenses	<u>43,207.58</u>
TOTAL EXPENSE	<u>43,207.58</u>
NET INCOME	<u><u>-3,536.12</u></u>

Barbara Lund
Ledgers & Letters Office Services

Carter Camp Recreation Society Balance Sheet As at 31/05/2024

ASSET

Current Assets

Casino Bank Account	163.59
Chequing Bank Account	35,807.14
Petty Cash	1.35
Accounts Receivable	1,978.02
Deposits	0.00
Prepaid Expenses	0.00
Total Current Assets	<u>37,950.10</u>

Capital assets

Campground Equipment	73,988.72
Total Capital Assets	<u>73,988.72</u>

TOTAL ASSET 111,938.82

LIABILITY

Current Liabilities

Accounts Payable	0.00
GST on Sales	0.00
GST on Purchases	0.00
Total Current Liabilities	<u>0.00</u>

TOTAL LIABILITY 0.00

EQUITY

Retained Earnings

Retained Earnings	115,474.94
Current Earnings	-3,536.12
Total Retained Earnings	<u>111,938.82</u>

TOTAL EQUITY 111,938.82

LIABILITIES AND EQUITY 111,938.82

Barb Lund
Ledgers & Letters Office Services

Grant History					
2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
55+ Games					\$ 100,000.00
55+ Games	Fairview 2011		2008	\$ 25,000.00	
55+ Games	Fairview 2011		2009	\$ 25,000.00	
55+ Games	Fairview 2011		2010	\$ 25,000.00	
55+ Games	Fairview 2011		2011	\$ 25,000.00	
Alberta Conservation Association					\$ 25,000.00
Alberta Conservation Association	Sulphur Lake Aeration	General	2020	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2021	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2022	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2023	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2024	\$ 5,000.00	
Alberta Winter Games					\$ 13,750.00
Alberta Winter Games	Alberta Winter Games Requisition		2004	\$ 13,750.00	
All Saints Anglican Church					\$ 28,500.00
All Saints Anglican Church	New foundation	Capital	2010	\$ 17,000.00	
All Saints Anglican Church	Repairs and landscaping for church	Capital	2013	\$ 5,000.00	
All Saints Anglican Church	Demolition of old church		2017	\$ 6,500.00	
All Saints Ukranian Catholic Parish					\$ 11,200.00
All Saints Ukranian Catholic Parish	Demolition of old church for public safety reasons	Capital	2017	\$ 6,500.00	
All Saints Ukranian Catholic Parish	lawn mower	General	2017	\$ 4,700.00	
Burnt River Recreation Association					\$ 31,800.00
Burnt River Recreation Association	Lawn Mower	Capital	2006	\$ 10,750.00	
Burnt River Recreation Association	Playground Equipment	Capital	2007	\$ 3,900.00	
Burnt River Recreation Association	Utility Trailer	Capital	2007	\$ 4,400.00	
Burnt River Recreation Association	Covered Pole Shed at Burnt Lee Park	Capital	2014	\$ 6,250.00	
Burnt River Recreation Association	Subdivide Burnt Lee Park from SW22-83-1-W6M	General	2017	\$ 6,500.00	
Carter Camp Recreational Society					\$ 104,690.00
Carter Camp Recreational Society	Campground Upgrades	Capital	2006	\$ 7,500.00	
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 1	General	2021	\$ 10,000.00	
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 2	General	2021	\$ 87,190.00	
Cherry Canyon Agricultural Society					\$ 185,014.50
Cherry Canyon Agricultural Society	Facility Improvement Project	Capital	2007	\$ 14,965.00	
Cherry Canyon Agricultural Society	Fire tank	General	2010	\$ 10,000.00	
Cherry Canyon Agricultural Society	Oles Lake Playground Enhancement project	Capital	2011	\$ 17,600.00	
Cherry Canyon Agricultural Society	water repair & cement pad Roof Repair	Capital	2010/2012	\$ 11,000.00	
Cherry Canyon Agricultural Society	Additional Fire fighting equipment	General	2013	\$ 26,300.00	
Cherry Canyon Agricultural Society	Renovations to Cherry Canyon Hall	Capital	2016	\$ 25,000.00	
Cherry Canyon Agricultural Society	Fitness Centre Equipment	Capital	2016	\$ 12,479.50	
Cherry Canyon Agricultural Society	lawn mower	General	2019	\$ 4,500.00	
Cherry Canyon Agricultural Society	Playground	Capital	2020	\$ 22,000.00	
Cherry Canyon Agricultural Society	two Ball diamond dugouts	Capital	2020	\$ 5,000.00	
Cherry Canyon Agricultural Society	Hall Renovations (replacing windows, sidewalks and re-roofing half the building)	Capital	2021	\$ 20,000.00	
Cherry Canyon Agricultural Society	fire trailer tire replacement	General	2024	\$ 16,170.00	
Cherry Point Promotion Association					\$ 15,000.00
Cherry Point Promotion Association	Cherry Point Hall	Capital	2005	\$ 7,500.00	
Cherry Point Promotion Association	Hall repairs & Improvements	Capital	2011	\$ 5,000.00	
Cherry Point Promotion Association	Renovations and repairs to the Hall	Capital	2013	\$ 2,500.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)					\$ 65,500.00
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Outdoor Arena & Motor Cross Track	Capital	2009	\$ 25,000.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Improvements to Multi-Plex grounds	Capital	2012	\$ 15,500.00	

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Equipment to groom and maintain grounds, chutes for arena and a light plant/generator	Capital	2015	\$ 25,000.00	
Clear Hills Watershed Initiative					\$ 50,000.00
Clear Hills Watershed Initiative	General Grant	General	2008	\$ 5,000.00	
Clear Hills Watershed Initiative	General Grant	General	2011	\$ 45,000.00	
Cleardale Agricultural Society					\$ 178,580.00
Cleardale Agricultural Society	OHV Park	Capital	2005	\$ 50,000.00	
Cleardale Agricultural Society	Community Facilities Upgrades	Capital	2008	\$ 22,500.00	
Cleardale Agricultural Society	Move and set up replacement Salt & Pepper Club	Capital	2010	\$ 10,000.00	
Cleardale Agricultural Society	2 Zero Turn lawn mowers	General	2013	\$ 31,920.00	
Cleardale Agricultural Society	Power & water at OHV park	General	2016	\$ 40,160.00	
Cleardale Agricultural Society	Outdoor Skating Rink Upgrades	Capital	2016	\$ 12,000.00	
Cleardale Agricultural Society	Cemetery Sign Project	General	2018	\$ 2,000.00	
Cleardale Agricultural Society	Cleardale OHV Park Bandstand Project	Capital	2020	\$ 10,000.00	
Cleardale Community Enhancement Society					\$ 2,349,675.81
Cleardale Community Enhancement Society	Construction of Seniors Housing		2016	\$ 1,967,688.42	
Cleardale Community Enhancement Society	Paving parking lot at Seniors Housing	General	2017	\$ 150,000.00	
Cleardale Community Enhancement Society	Construction of Seniors Housing		2017	\$ 209,282.00	
Cleardale Community Enhancement Society	Construction of Seniors Housing		2018	\$ 22,705.39	
Cleardale Preschool					\$ 23,000.00
Cleardale Preschool	Start up funds	General	2023	\$ 3,000.00	
Cleardale Preschool	2024 Operating Grant	CSSG	2024	\$ 20,000.00	
Cleardale Riders					\$ 41,000.00
Cleardale Riders	4 Outhouses, horse bridge & wooden boardwalk	General	2024	\$ 41,000.00	
Crossroads Resource Centre					\$ 6,000.00
Crossroads Resource Centre	Donation	FCSS	2004	\$ 6,000.00	
David Thompson Bible Camp					\$ 71,000.00
David Thompson Bible Camp	Bathroom Building Improvements	Capital	2008	\$ 21,000.00	
David Thompson Bible Camp	Construction of new kitchen/dining facility	General	2024	\$ 50,000.00	
David Thompson Hall Society					\$ 46,500.00
David Thompson Hall Society	Furnace	Capital	2006	\$ 5,000.00	
David Thompson Hall Society	Cement pad for Park Shelter	Capital	2010	\$ 4,500.00	
David Thompson Hall Society	New entrance steps and wheel chair ramp	Capital	2013	\$ 5,000.00	
David Thompson Hall Society	Fire Escape improvements	Capital	2014	\$ 11,500.00	
David Thompson Hall Society	Furnace replacements	Capital	2017	\$ 17,000.00	
David Thompson Hall Society	Geotechnical services	General	2023	\$ 3,500.00	
End of Steel Heritage Museum Society					\$ 317,038.58
End of Steel Heritage Museum Society	Taxidermy Building	Capital	2004	\$ 40,000.00	
End of Steel Heritage Museum Society	Museum Kitchen Renovations	Capital	2008	\$ 25,000.00	
End of Steel Heritage Museum Society	Blacksmith Shop	Capital	2009	\$ 25,000.00	
End of Steel Heritage Museum Society	Re-doing the inside of the Lubeck Hall Building	Capital	2011	\$ 23,400.00	
End of Steel Heritage Museum Society	Armed Forces Building Roof	Capital	2014	\$ 4,779.58	
End of Steel Heritage Museum Society	Construction of pole shed and purchase of a new lawn mower	Capital	2016	\$ 10,000.00	
End of Steel Heritage Museum Society	grant to digitize museum artifacts	General	2016	\$ 12,000.00	
End of Steel Heritage Museum Society	R&M of exterior log buildings & purchase of two tent shelters	Capital	2018	\$ 4,800.00	
End of Steel Heritage Museum Society	Upgrades to playground, floor in market shed & finishing Ukrainian Heritage house	Capital	2019	\$ 14,050.00	
End of Steel Heritage Museum Society	Lavatory trailer	General	2020	\$ 120,000.00	
End of Steel Heritage Museum Society	Museum & Park - various improvements (scope change 2021 dance floor to trappers cabin)	Capital	2020	\$ 11,009.00	
End of Steel Heritage Museum Society	General repairs	General	2023	\$ 27,000.00	
Eureka River Agricultural Society					\$ 75,000.00
Eureka River Agricultural Society	Mower	Unconditional	2013	\$ 15,000.00	

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Eureka River Agricultural Society	Playground	General	2023	\$ 60,000.00	
Eureka River Local Trappers 105					\$ 10,000.00
Eureka River Local Trappers 105	Trappers Courses	General	2015	\$ 10,000.00	
Fairview & Area Learning Store					\$ 17,000.00
Fairview & Area Learning Store	2006 Operating grant	FCSS	2006	\$ 2,000.00	
Fairview & Area Learning Store	General grant	General	2010	\$ 5,000.00	
Fairview & Area Learning Store	General grant	General	2011	\$ 5,000.00	
Fairview & Area Learning Store	General grant	General	2012	\$ 5,000.00	
Fairview & Area Senior Check-In Line Society					\$ 105,275.00
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2015	\$ 5,000.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2017	\$ 7,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2018	\$ 3,000.00	
Fairview & Area Senior Check-In Line	2018 Operating grant	General	2018	\$ 8,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2019	\$ 3,500.00	
Fairview & Area Senior Check-In Line	2019 Operating grant	General	2019	\$ 8,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2020	\$ 4,900.00	
Fairview & Area Senior Check-In Line	2020 Operating Grant	General	2020	\$ 8,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2021	\$ 5,975.00	
Fairview & Area Senior Check-In Line	2021 Operating Grant	General	2021	\$ 6,000.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2022	\$ 4,500.00	
Fairview & Area Senior Check-In Line	2022 Operating Grant	General	2022	\$ 6,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2023	\$ 5,900.00	
Fairview & Area Senior Check-In Line	2023 Operating Grant	General	2023	\$ 6,000.00	
Fairview & Area Senior Check-In Line	2023 Operating Grant	General	2023	\$ 1,000.00	
Fairview & Area Senior Check-In Line	2024 Operating Grant	General	2024	\$ 7,000.00	
Fairview & Area Senior Check-In Line	Seniors Social Connection Events	CSSG	2024	\$ 6,000.00	
Fairview & Area Senior Check-In Line	2025 Operating Grant	General	2025	\$ 7,000.00	
Fairview Community Restorative Justice					\$ 5,000.00
Fairview Community Restorative Justice	Training	General	2012	\$ 5,000.00	
Fairview Co-op Seed Cleaning Plant					\$ 369,483.81
Fairview Co-op Seed Cleaning Plant	Gravity Table Funding		2005	\$ 15,483.81	
Fairview Co-op Seed Cleaning Plant			2010	\$ 125,000.00	
Fairview Co-op Seed Cleaning Plant			2012	\$ 125,000.00	
Fairview Co-op Seed Cleaning Plant	Funds for upgrades		2015	\$ 104,000.00	
Fairview Curling Club					\$ 2,500.00
Fairview Curling Club	curling stones replacement	Beyond Borders	2017	\$ 2,500.00	
Fairview Day Care & Playschool Society					\$ 150,000.00
Fairview Day Care & Playschool Society	Construction of Day Care Facility	Beyond Borders	2016	\$ 150,000.00	
Fairview & District Victims Services					\$ 59,772.00
Fairview & District Victims Services	Program Expansion Funding		2011	\$ 5,000.00	
Fairview & District Victims Services	2013 Operations	General	2013	\$ 5,000.00	
Fairview & District Victims Services	Funding Year 1 of 3		2014	\$ 4,924.00	
Fairview & District Victims Services	Funding Year 2 of 3		2015	\$ 4,924.00	
Fairview & District Victims Services	Funding Year 3 of 3		2016	\$ 4,924.00	
Fairview & District Victims Services	2018 Operating	General	2018	\$ 5,000.00	
Fairview & District Victims Services	2019 Operating	General	2019	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2020	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2021	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2022	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2023	\$ 5,000.00	

Grant History					
2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Fairview & District Victims Services	General Operating Grant	General	2024	\$ 5,000.00	
Fairview Lions Club					\$ 2,500.00
Fairview Lions Club	Cummings Lake Music Fest	Beyond Borders	2019	\$ 2,500.00	
George Lake Aquatic Recreation Association					\$ 130,272.00
George Lake Aquatic Recreation Association	Campground Upgrade	Capital	2004	\$ 12,000.00	
George Lake Aquatic Recreation Association	Washroom/Shower Facility	Capital	2008	\$ 25,000.00	
George Lake Aquatic Recreation Association	Installation of power to the camping stalls.	Capital	2012	\$ 12,272.00	
George Lake Aquatic Recreation Association	Playground	Capital	2015	\$ 25,000.00	
George Lake Aquatic Recreation Association	Upgrading existing power grid	Capital	2017	\$ 20,000.00	
George Lake Aquatic Recreation Association	Tractor & Campground upgrades	General	2019	\$ 36,000.00	
Hines Creek & District Figure Skating Club					\$ 2,750.00
Hines Creek & District Figure Skating Club	Jumping Harness	Capital	2008	\$ 2,750.00	
Hines Creek Composite School Parent Assoc.					\$ 45,558.72
Hines Creek Composite School Parent Assoc.	Phys Ed & Music Equipment	Capital	2008	\$ 1,308.72	
Hines Creek Composite School Parent Assoc.	Playground Equipment Replacement & Outside Seating area	Capital	2010	\$ 25,000.00	
Hines Creek Composite School Parent Assoc.	Playground pea gravel and retaining timbers	Capital	2011	\$ 9,000.00	
Hines Creek Composite School Parent Assoc.	Replacement score clock & shot clocks	Capital	2015	\$ 6,250.00	
Hines Creek Composite School Parent Assoc.	Hines Creek Composite Nutrition Program	CSSG	2024	\$ 4,000.00	
Hines Creek Curling Club					\$ 21,225.00
Hines Creek Curling Club	new ceiling, lighting & ice scraper	Capital	2009	\$ 21,225.00	
Hines Creek Golf & Country Association					\$ 346,916.39
Hines Creek Golf & Country Association	Workshop	Capital	2006	\$ 15,000.00	
Hines Creek Golf & Country Association	New Fairways	Capital	2007	\$ 13,085.00	
Hines Creek Golf & Country Association	Unknown		2008	\$ 17,337.50	
Hines Creek Golf & Country Association	Equipment replacement for a tractor and mowers	Capital	2010	\$ 25,000.00	
Hines Creek Golf & Country Association	automate part of irrigation system	Capital	2010/2012	\$ 25,000.00	
Hines Creek Golf & Country Association	temporary clubhouse	General	2013	\$ 27,300.00	
Hines Creek Golf & Country Association	Purchase 313.6 acres Rec Lease 910012	General	2014	\$ 131,500.00	
Hines Creek Golf & Country Association	Complete clubhouse	Capital	2016	\$ 25,000.00	
Hines Creek Golf & Country Association	Irrigation System Completion Project	General	2020	\$ 67,693.89	
Hines Creek Homesteader Lodge					\$ 42,896.24
Hines Creek Homesteader Lodge	Handi Bus Replacement		2009	\$ 42,896.24	
Hines Creek Municipal Library					\$ 6,000.00
Hines Creek Municipal Library	Seniors, Parents & Tots Craft Supplies	CSSG	2024	\$ 6,000.00	
Hines Creek Playschool Society					\$ 26,000.00
Hines Creek Playschool Society	HC Playschool	FCSS	2014	\$ 5,000.00	
Hines Creek Playschool Society	HC Playschool	FCSS	2015	\$ 8,000.00	
Hines Creek Playschool Society	HC Playschool	FCSS	2016	\$ 10,000.00	
Hines Creek Playschool Society	HC Playschool	FCSS	2023	\$ 3,000.00	
Hinterland Cemetery Company					\$ 15,000.00
Hinterland Cemetery Company	Lawn mower, fence & storage	General	2019	\$ 15,000.00	
Immaculate Heart of Mary Parish Cemetery					\$ 3,150.00
Immaculate Heart of Mary Parish Cemetery	lawn mower	Capital	2017	\$ 3,150.00	
Many Island Recreational Development Society					\$ 188,900.00
Many Island Recreational Development Society	Campground Upgrades	Capital	2004	\$ 25,000.00	
Many Island Recreational Development Society	Playground Equipment upgrade/replacement and solar lights	Capital	2010	\$ 25,000.00	
Many Island Recreational Development Society	Upgrade the outbuildings, bring the self-dump into compliance with solar lights on the campground	Capital	2012	\$ 10,700.00	
Many Island Recreational Development Society	Unconditional Grant	Unconditional	2013	\$ 15,200.00	
Many Island Recreational Development Society	Generator	General	2015	\$ 6,000.00	
Many Island Recreational Development Society	upto 8 seasonal lots & road	Capital	2019	\$ 32,000.00	

Grant History					
2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Many Island Recreational Development Society	Boat Launch improvements	General	2019	\$ 10,000.00	
Many Island Recreational Development Society	Loop road and 10 seasonal lots	Capital	2021	\$ 10,000.00	
Many Island Recreational Development Society	Playground	General	2023	\$ 40,000.00	
Many Island Recreational Development Society	Replacement of main washrooms	General	2024	\$ 15,000.00	
Maskwa Medical Centre					\$ 50,000.00
Maskwa Medical Centre	Construction of new medical clinic	Conditional	2024	\$ 50,000.00	
Menno Simons Community School					\$ 4,000.00
Menno Simons Community School	Breakfast Program	FCSS	2007	\$ 4,000.00	
Menno Simons Community School					\$ 24,830.00
Menno Simons Community School	Menno Simons Community School Playground Improvement project	Capital	2011	\$ 24,830.00	
Montagneuse Valley Cemetery Committee					\$ 15,834.00
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #1	Capital	2009	\$ 5,667.00	
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #2	Capital	2009	\$ 6,167.00	
Montagneuse Valley Cemetery Committee	Survey to map existing and future plots	General	2022	\$ 4,000.00	
Municipal District of Fairview No. 136					\$ 231,314.64
Municipal District of Fairview No. 136	Fairview Airport Terminal	Conditional	2015	\$ 67,000.00	
Municipal District of Fairview No. 136	2017 airport contribution		2017	\$ 47,672.75	
Municipal District of Fairview No. 136	Automated Weather Observation System (AWOS) at the Fairview Airport.	BBG	2023	\$ 16,641.89	
Municipal District of Fairview No. 136	Fairview Airport runway overlay	General	2024	\$ 100,000.00	
North Peace Forage Association					\$ 5,000.00
North Peace Forage Association	Beef Value Chain Program		2004	\$ 5,000.00	
Peace Country Pork Management Group					\$ 100,000.00
Peace Country Pork Management Group	Economic Development Grant		2005	\$ 100,000.00	
Peace River School Division					\$ 4,314,765.26
Peace River School Division		FCSS	2008	\$ 45,000.00	
Peace River School Division		FCSS	2010	\$ 20,655.00	
Peace River School Division		FCSS	2011	\$ 69,200.00	
Peace River School Division	Trades Training		2012	\$ 12,528.93	
Peace River School Division		FCSS	2012	\$ 72,069.00	
Peace River School Division		FCSS	2013	\$ 72,069.00	
Peace River School Division	Trades Training		2013	\$ 45,000.00	
Peace River School Division		FCSS	2014	\$ 42,000.00	
Peace River School Division	Trades Training		2014	\$ 45,000.00	
Peace River School Division	Trades Training		2015	\$ 19,750.00	
Peace River School Division		FCSS	2016	\$ 65,000.00	
Peace River School Division	Trades Training		2016	\$ 34,906.54	
Peace River School Division	H.C. School Parking Lot Expansion		2016	\$ 143,617.57	
Peace River School Division		FCSS	2017	\$ 56,791.00	
Peace River School Division	Trades Training		2017	\$ 55,360.58	
Peace River School Division		FCSS	2018	\$ 6,500.00	
Peace River School Division	Trades Training		2018	\$ 64,525.64	
Peace River School Division	Menno Simons School		2018	\$ 2,079,664.03	
Peace River School Division		FCSS	2019	\$ 65,000.00	
Peace River School Division	Trades Training		2019	\$ 84,615.00	
Peace River School Division	Menno Simons School		2019	\$ 593,658.97	
Peace River School Division		FCSS	2020	\$ 44,530.00	
Peace River School Division	Menno Simons School		2020	\$ 15,525.00	
Peace River School Division	Worsley School Parking Lot Paving		2020	\$ 199,000.00	
Peace River School Division		FCSS	2021	\$ 92,274.00	
Peace River School Division	Trades Training		2021	\$ 45,000.00	

Grant History					
2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Peace River School Division		FCSS	2022	\$ 75,525.00	
Peace River School Division	Trades Training		2023	\$ 80,000.00	
Peace River School Division	Trades Training		2024	\$ 70,000.00	
Peace Valley Snow Riders					\$ 35,000.00
Peace Valley Snow Riders	Recreation		2013	\$ 10,000.00	
Peace Valley Snow Riders	Clean up funding		2016	\$ 5,000.00	
Peace Valley Snow Riders	Hines Creek Trail	General	2018	\$ 20,000.00	
Philip J. Currie Dinosaur Museum					\$ 5,000.00
Philip J. Currie Dinosaur Museum	2019 Operating	General	2019	\$ 5,000.00	
SHARE Radio Broadcasting Association					\$ 9,288.00
SHARE Radio Broadcasting Association	Additional transmitter and receiver site in Cleardale	Capital	2010	\$ 5,000.00	
SHARE Radio Broadcasting Association	Additional transmitter and receiver		2011	\$ 4,288.00	
STARS					\$ 1,235,000.00
STARS	Donation		2007	\$ 25,000.00	
STARS	Donation		2008	\$ 25,000.00	
STARS	Donation		2009	\$ 25,000.00	
STARS	Donation		2010	\$ 25,000.00	
STARS	Donation		2011	\$ 50,000.00	
STARS	Donation		2012	\$ 50,000.00	
STARS	Donation		2013	\$ 50,000.00	
STARS	Donation		2014	\$ 50,000.00	
STARS	Donation		2015	\$ 75,000.00	
STARS	Donation		2016	\$ 75,000.00	
STARS	Donation		2017	\$ 75,000.00	
STARS	Donation		2018	\$ 100,000.00	
STARS	Donation		2019	\$ 100,000.00	
STARS	Donation		2020	\$ 110,000.00	
STARS	Donation		2021	\$ 100,000.00	
STARS	Donation		2022	\$ 100,000.00	
STARS	Donation		2023	\$ 100,000.00	
STARS	Donation		2024	\$ 100,000.00	
Svittanok Ukrainian Dance Company					\$ 20,000.00
Svittanok Ukrainian Dance Company	Ukrainian Heritage Preservation building at the End of Steel Museum	Capital	2013	\$ 20,000.00	
Town of Fairview					\$ 320,709.94
Town of Fairview	Sirolli 3 Year Fund Agreement		2001	\$ 10,000.00	
Town of Fairview	Sirolli Deficit		2002	\$ 3,826.44	
Town of Fairview	Fairview Aquatic Center Donation		2003	\$ 150,000.00	
Town of Fairview	Cascade Bottle System		2005	\$ 4,815.00	
Town of Fairview	Fairview & District Ambulance		2007	\$ 9,901.83	
Town of Fairview	Medical clinic expansion		2010	\$ 36,666.67	
Town of Fairview	Unknown (rock wall?)	Beyond Borders	2010	\$ 20,000.00	
Town of Fairview	Economic Development - Airport		2012	\$ 8,000.00	
Town of Fairview	Pool Resurfacing		2015	\$ 15,000.00	
Town of Fairview	Pool Resurfacing Phase II		2018	\$ 7,500.00	
Town of Fairview	Waterslide Repairs	Beyond Borders	2023	\$ 40,000.00	
Town of Fairview	Refurbishing slide stairs & supports	General	2024	\$ 15,000.00	
Village of Hines Creek					\$ 48,920.00
Village of Hines Creek	HC Playground	Capital	2005	\$ 18,920.00	
Village of Hines Creek	Arena Upgrade Project	Capital	2006	\$ 25,000.00	
Village of Hines Creek	Hines Creek Fitness Centre	Capital	2006	\$ 5,000.00	

Grant History					
2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Whitelaw Ag Society					\$ 11,000.00
Whitelaw Ag Society	Hall entry & parking repairs	Beyond Borders	2019	\$ 10,000.00	
Whitelaw Ag Society	55 ft x 14 ft concrete pad	General	2024	\$ 1,000.00	
Worsley Agricultural Society					\$ 275,000.00
Worsley Agricultural Society	Arena Renovations	Capital	2006	\$ 50,000.00	
Worsley Agricultural Society	Improvements to the Worsley Arena	Capital	2011	\$ 25,000.00	
Worsley Agricultural Society	Bike & Skate Park	Capital	2012	\$ 25,000.00	
Worsley Agricultural Society	Worsley Arena upgrades & repairs	General	2015	\$ 100,000.00	
Worsley Agricultural Society	Arena Roof & other repairs	General	2019	\$ 60,000.00	
Worsley Agricultural Society	replacement arena furnace	General	2024	\$ 5,000.00	
Worsley Agricultural Society	Tobaggoning hill & skating pond project	Conditional	2024	\$ 10,000.00	
Worsely Central School					\$ 22,500.00
Worsely Central School	Breakfast Program	FCSS	2008	\$ 5,000.00	
Worsely Central School	Anti Bullying Program	FCSS	2008	\$ 3,700.00	
Worsely Central School	Healthy Choices Program	FCSS	2009	\$ 10,000.00	
Worsely Central School	Education Preventative Program	FCSS	2009	\$ 3,800.00	
Worsley Central School Parent Council					\$ 43,500.00
Worsley Central School Parent Council	Renovations to kitchen to a three (3) basin sink	Capital	2010	\$ 2,500.00	
Worsley Central School Parent Council	Capital Grant	Capital	2012	\$ 25,000.00	
Worsley Central School Parent Council	Basketball court pavement	Capital	2015	\$ 16,000.00	
Worsley Central School Parent Society					\$ 6,000.00
Worsley Central School Parent Society	Coaching for Life	CSSG	2024	\$ 6,000.00	
Worsley Chamber of Commerce					\$ 13,600.00
Worsley Chamber of Commerce	Town Center Beautification	Capital	2004	\$ 10,000.00	
Worsley Chamber of Commerce	13 x 13 ft granary gazebo	Conditional	2024	\$ 3,500.00	
Worsley Clear Hills Ski Club					\$ 300,000.00
Worsley Clear Hills Ski Club	Chair Lift Project	Capital	2007	\$ 250,000.00	
Worsley Clear Hills Ski Club	Magic Carpet Conveyor Lift	Capital	2020	\$ 50,000.00	
Worsley & District Health Promotion Society					\$ 15,000.00
Worsley & District Health Promotion Society	Grant for furniture for nurses residence		2009	\$ 15,000.00	
Worsley Early Childhood Education Foundation					\$ 188,812.50
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2012	\$ 8,875.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2013	\$ 8,875.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2014	\$ 9,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2015	\$ 10,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2016	\$ 16,000.00	
Worsley Early Childhood Education Foundation	Preschool Playground	Capital	2016	\$ 10,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2017	\$ 15,000.00	
Worsley Early Childhood Education Foundation	storage shed	Capital	2017	\$ 3,517.50	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2018	\$ 13,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2019	\$ 12,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2020	\$ 17,145.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2022	\$ 14,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2023	\$ 23,100.00	
Worsley Early Childhood Education Foundation	2024 Operating Funds	CSSG	2024	\$ 28,300.00	
Worsley Historical & Cultural Association					\$ 100,000.00
Worsley Historical & Cultural Association	Farr House Restoration	Capital	2004	\$ 12,500.00	
Worsley Historical & Cultural Association	Workshop	Capital	2005	\$ 12,500.00	
Worsley Historical & Cultural Association	Moving the Basnett store from Eureka River to the Museum's Heritage Farm Site.	Capital	2012	\$ 25,000.00	
Worsley Historical & Cultural Association	United Church building at Worsley Museum site	Capital	2017	\$ 25,000.00	

Grant History					
2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Worsley Historical & Cultural Association	Museum site improvements & upgrades	Capital	2019	\$ 25,000.00	
Worsley Mommy & Me					\$ 50,290.00
Worsley Mommy & Me	Mommy & Me Program	FCSS	2012	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2013	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2014	\$ 9,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2015	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2016	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2017	\$ 7,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2018	\$ 2,290.00	
Worsley Pioneer Club					\$ 94,975.00
Worsley Pioneer Club	Handibus Purchase	General	2019	\$ 94,975.00	
Worsley Reinland Mennonite Church					\$ 9,525.67
Worsley Reinland Mennonite Church	Construction of cement pad	Capital	2024	\$ 9,525.67	
Worsley Volunteer Fire Fighters' Society					\$ 38,650.00
Worsley Volunteer Fire Fighters' Society	Fitness Equipment	Capital	2007	\$ 13,650.00	
Worsley Volunteer Fire Fighters' Society	New Playground Equipment	Capital	2012	\$ 25,000.00	
Youth Enhancement Society of Hines Creek					\$ 732,050.00
Youth Enhancement Society of Hines Creek		FCSS	2008	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2009	\$ 24,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2009	\$ 48,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2010	\$ 85,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2011	\$ 30,800.00	
Youth Enhancement Society of Hines Creek		FCSS	2012	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2013	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2014	\$ 35,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2015	\$ 85,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2016	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2017	\$ 30,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2018	\$ 33,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2019	\$ 35,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2020	\$ 44,500.00	
Youth Enhancement Society of Hines Creek		FCSS	2021	\$ 10,250.00	
Youth Enhancement Society of Hines Creek		FCSS	2022	\$ 22,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2023	\$ 30,000.00	
Youth Enhancement Society of Hines Creek	2024 Operating Funds	CSSG	2024	\$ 39,500.00	
				Total: \$	13,608,913.06



Clear Hills County

Effective Date: **October 22, 2024**

Policy Number: **7003**

Title: **GENERAL GRANT PROGRAM**

1. Policy Statement

1.1. Clear Hills County may provide grants to community organizations and individuals and establish a system for evaluating applications and requests.

2. General

2.1. Council may annually during budget deliberations, establish a budget for general grants.

2.2. Council may maintain a reserve to assist community organizations and individuals.

2.3. General grants will be awarded at the sole discretion of Council and may be done so in whole or in part.

2.4. The maximum grant will be \$25,000 per project.

3. Applications

3.1. Applications and requests for general grants will be accepted throughout the year.

3.2. Applications and requests will be evaluated as received.

3.3. Applications and requests shall include the following information or documentation:

- A clear statement of the purpose of the proposed grant
- Current estimates of total costs (excluding GST)
- Project budget indicating all anticipated sources of revenue
- Identify target group(s) for project
- A clear statement of the benefit to project participants
- A clear statement of how the project contributes to the County and/or area

residents quality of life.

3.4. The following criteria will be used to determine eligibility of funding:

- Fund Raising Efforts
- Facility Usage – The facility must open to the general public to rent. There are no restrictions placed on the rental of the facility.
- Other Potential Funding Sources
- Urgency
- Previous General Grants Received. Applicant has met all criteria and had an unsuccessful general grant request in the past. Community involvement & enhancement.

3.5 Capital Projects: Funding for construction of, or improvements to facilities and land will require:

3.5.1 Proof of the right to be there: proof of ownership or lease or use agreement with facility/site owner.

3.5.2 A dissolution agreement with the County, unless there is an existing dissolution agreement for the facility or site with another publicly funded entity, such as a school division or another municipality.

3.6 Ineligible activities: Services provided under this grant program must not provide primarily for the recreational needs or leisure time pursuits of individuals, offer direct assistance (including money, food, clothing or shelter) to sustain an individual or family, or duplicate services that are ordinarily provided by a government or government agency.

4. Reporting

4.1. General Grant recipients will provide a written report on how the grant funds were used within 90 days of the completion of the project or program the grant was received for.

4.2. General Grant recipients that fail to provide a report on how grant funds were used will not be eligible to receive future Grant from Clear Hills County.

5. End of Policy

ADOPTED

Resolution #C193-02

Date: March 23, 2004

AMENDED

Resolution# C625(09/23/08)

Date: September 23, 2008

Resolution# C433(05/25/10)

Date: May 25, 2010

Resolution# C410-16(07/19/16)

Date: July 19, 2016

Resolution# C187-19(04/09/19)

Date: April 9, 2019

Resolution# C490-20(10/13/20)

Date: October 13, 2020

Resolution# C544-24(10/22/24)

Date: October 22, 2024



Clear Hills County

Effective Date: October 22, 2024	Policy Number: 7002
Title: CAPITAL GRANT PROGRAM	

1. Policy Statement

1.1. Clear Hills County shall provide grants to community organizations and establish a system for evaluating applications for and distributing capital funds.

1.2.

2. General

2.1. Council may annually during budget deliberations, establish a budget for capital grants.

2.2. Council may maintain a capital reserve to assist community organizations in maintaining or enhancing facilities. Emphasis will be placed on maintenance of existing facilities.

2.3. Capital Grants will be awarded at the sole discretion of Council and may be done so in whole or in part.

3. DEFINITIONS:

3.1. Capital projects and asset purchases are considered to be the following:

Major Asset Class	Minor Asset Class	Capitalization Threshold	Useful Life
Land		No minimum value	N/A
Land Improvements		\$5,000	25 years
Buildings		\$25,000	25 years
Engineered Structures	Roadways	\$50,000	25 years
	Water Systems	\$50,000	Distribution – 75 years Plant – 30 years
	Wastewater Systems	\$50,000	Distribution – 75 years Plant – 30 years
Machinery & Equipment		\$5,000	15 years
Vehicles		\$5,000	10 years

Table extracted from Clear Hills County Capitalization Policy 1207 Section 4.

3.2 Maintenance is considered to be projects and asset purchases that are below the capitalization threshold and/or useful life in 2.1, above.

4. Funding Eligibility

4.1. Eligible applicants include:

- Community not-for-profit groups (must provide Certificate of Incorporation under the Societies Act)

4.2. Eligible projects must be capital in nature and no funds can be allocated to the operation of a facility.

4.3. Clear Hills County's capital grant funds are intended to support projects in the areas of:

- Recreation, sport and community facilities
- Arts and culture
- Parks and playgrounds

5. Applications

5.1. Applications must be submitted using the application form in appendix "A".

5.2. The following criteria will be used to determine eligibility of funding:

- Fund Raising Efforts.
- Facility Usage – The facility must be open to the general public to rent. There are no restrictions placed on the rental of the facility.
- Other Potential Funding Sources.
- Urgency.
- Previous Capital Grants Received _ Applicant has met all criteria and had an unsuccessful capital grant application in the past.

Community involvement & enhancement

6. Method of Funding

6.1. A maximum of 50% of total project funding (excluding GST) may be derived from Clear Hills County.

6.1.1. Donated labour / services and material / equipment may be estimated and included in the estimate of total project costs.

7. Conditions

7.1. Clear Hills County will be advised when any approved project starts. Funds will not be disbursed until the project has been started.

7.2. The Grant recipient will install and maintain signage to acknowledge Clear Hills County for their support and contribution. Cost of signage is an eligible expense.

7.3. If a project does not start within two years of approval a new approval will be

required for that project.

- 7.4. If any project is not completed within two years of approval the organization that received the grant may request an extension in writing explaining why the extension is requested, including a current financial accounting statement, the estimated percentage of work completed and the estimated date of completion.
- 7.5. Any unexpended funds must be returned to the County with the financial accounting statement of expenditures.
- 7.6. Good and Services Tax (GST) is an ineligible expense and is to be excluded when calculating the total cost of a project.
- 7.7. Donated material and equipment may be included at a rate that can be substantiated with independent quotes.
- 7.8. Donated labour may be included at a rate of \$20.00 (twenty dollars) per hour.
 - A log of donated labour must be maintained.

8. Dissolution Agreement

- 8.1. Any organization who receives a capital grant must have a dissolution agreement in place with the county, indicating that ownership of capital assets of the organization will revert to a non-profit organization within the County with similar purposes or the area recreation board, with prior approval of the County if the organization should become defunct.
- 8.2. The dissolution agreement will include the condition that the organization will display signage, provided by the county, acknowledging the support and contribution by the County.
- 8.3. The County will provide the following types of signage:
 - Adhesive stickers for equipment
 - Exterior sign for outdoor facilities
 - Interior sign for buildings

9. End of Policy

ADOPTED

Resolution #C193-02

Date: March 25, 2003

AMENDED

Resolution #C241-04

Date: March 23, 2004

AMENDED

Resolution #C478-04

Date: May 25, 2004

Resolution #C872

Date: October 27, 2009

AMENDED

Resolution #C171(02/02/11)

Date: February 22, 2011

AMENDED

Resolution #C188-14(03/25/14)

Date: March 25, 2014

AMENDED

Resolution #C38-15(01/13/15)

Date: January 13, 2015

AMENDED

Resolution #C409-16(07/19/16)

Date: July 19, 2016

AMENDED

Resolution #C188-19(04/09/19)

Date: April 9, 2019

AMENDED

Resolution #C342-20 (08/04/20)

Date: August 4, 2020

AMENDED

Resolution #C543-24 (10/22/24)

Date: October 22, 2024

Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Funding Request – Fairview Fine Arts Society
File:	71-10-02

DESCRIPTION:

The Fairview Fine Arts Society has submitted a request for Beyond Borders Funding.

BACKGROUND:

The Fairview Fine Arts Society is requesting funding for the addition of an elevator, revamping the existing floor layout for two floors, adding a bathroom to the lower level and assessment and repair of the west cement wall.

The total project cost is \$227,990.00 and they are requesting funding in the amount of \$5,000.00 from the County.

ATTACHMENTS:

- Fairview Fine Arts Society's Funding Request Package
- Grants History
- Beyond Borders Grant Policy

RECOMMENDATION:

1. **RESOLUTION** by... to approve Beyond Borders Grant funding of \$5,000.00 to the Fairview Fine Arts Society for the addition of an elevator, revamping the existing floor layout for two floors, adding a bathroom to the lower level and assessment and repair of the west cement wall with funds coming from the Rate Stabilization Reserve.

OR

2. **RESOLUTION** by... to approve Beyond Borders Grant funding of \$_____ to the Fairview Fine Arts Society for the addition of an elevator, revamping the existing floor layout for two floors, adding a bathroom to the lower level and assessment and repair of the west cement wall with funds coming from the Rate Stabilization Reserve.

OR

3. **RESOLUTION** by... to deny the Fairview Fine Arts Society's funding request.

Initials show support - Reviewed by:	Manager: 	CAO: 
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CLEAR HILLS COUNTY
BEYOND BORDERS GRANT APPLICATION FORM

Applicant Name: Fairview Fine Arts Society
Contact Person: Kerry-Ann Schatz
Address: Box 116, Fairview, AB T0H 1L0
Phone Number: 780-835-2697
Email Address: finearts@telus.net

List of Executives:

President – Diana Kosheiff Vice President – Donna Seller Treasurer – To be filled Secretary – Vicki Atkins Directors – Kim Ruether, Chris Eakin, Maureen Fix
--

Project Cost excluding G.S.T.:

\$227,990.00

Project Budget Breakdown:

Planning & Permits - \$5,255.00 Lower-Level Improvements - \$50,462.00 Main Floor Improvements - \$130,493.00 General Conditions & Expenses - \$41,780.00
--

Provide a detailed description of the project:

The addition of an elevator to the building and revamping existing floor layout for two floors. Adding bathrooms to the lower level. Assessment and repair of west cement wall.

Describe how this project would enhance the County and benefit its residents:

The elevator would allow the older population to access the studios on the lower level. The existing classes that are held in the lower level will have easier access to new washrooms. This all allows the FFAC to offer more classes to County residents.

Has your organization completed any fundraising or received funding from other sources for this project? Please explain:

Through fundraising over the last year, the committee has raised 7% of our goal. At this stage we have not received funding from other sources. We are actively seeking funding from various sources.

Has your organization received funding from the County in the past five years? Please list.

We have not received any funding from the County of Clear Hills. We have received donations from County residents.
--



CLEAR HILLS COUNTY
BEYOND BORDERS GRANT APPLICATION FORM

Has your organization been denied funding by the County in the past? Please explain:

No, we have not asked for funding in the past to my knowledge.

Kerry-Ann Schatz

Print Name


Signature

Dec 3 / 2024

Date

Checklist:

- I have provided our prior year financial statement.
- I have provided a financial report from the current period.
- I have provided current project quotes.
- I have included pictures (if applicable).
- I have provided a copy of our Certificate of Incorporation under the Societies Act.
- I have completed the application and answered all the questions.
- The application has been signed by an authorized signatory for our organization.

Application forms that are incomplete or missing the required information and attachments will be returned.

FAIRVIEW FINE ARTS SOCIETY

October 11, 2024

The Fairview Fine Arts Society financial statements for the fiscal year ended August 31, 2024 were prepared by the Society's Treasurer. These included a Balance Sheet and profit and Loss Statement.(Income Statement)

We, the undersigned members of the Society board of directors, have reviewed these records and feel that the accounting procedures being used are sound and the financial statements correctly present the financial position of the Society as of August 31, 2024.

Please note that no external audit has been done. Readers are cautioned that these statements may not be appropriate for their purposes.

VICKI ATKINS

DIRECTOR



Name

Position

Signature

Donna Jeller

PRESIDENT



Name

Position

Signature

Janice Frykas

Treasurer



Name

Position

Signature

Fairview Fine Arts Society
Balance Sheet Prev Year Comparison
As of August 31, 2024

	Aug 31, 24	Aug 31, 23
ASSETS		
Current Assets		
Chequing/Savings		
Servus Rewards acct	94.30	84.95
1000 - FAS General Bank Account	62,622.68	61,752.00
1007 - Casino Bank account	17,205.66	40,939.57
1008 - Casino CU share account	1.90	1.80
1010 - Credit Union Shares	1.94	1.84
1015 - CU HISA - bldg enhancemnt	11,732.90	11,543.13
1025 - Petty Cash	4.10	99.99
Total Chequing/Savings	91,663.48	114,423.28
Accounts Receivable		
1200 - AR	0.00	4,061.25
Total Accounts Receivable	0.00	4,061.25
Other Current Assets		
Cash Float	130.00	202.00
12000 - Undeposited Funds	148.00	690.00
12100 - Inventory - car fabric	2,976.75	4,252.50
Total Other Current Assets	3,254.75	5,144.50
Total Current Assets	94,918.23	123,629.03
Fixed Assets		
1030 - Weavers Equipment	21,146.78	21,146.78
1031 - Potters Equipment	36,737.24	38,237.24
1032 - Quilters Equipment	6,808.40	6,808.40
1033 - Dance Studio Equipment	840.00	840.00
1034 - Painters Equipment	450.00	450.00
1035 - Office Equipment	6,693.50	5,186.75
1036 - Janitor Equipmmt	165.00	165.00
1037 - Kitchen Equipment	325.00	325.00
1038 - Gallery Equipment	5,620.14	5,620.14
1039 - Permanent Collection	105,190.00	105,190.00
1040 - Art Centre Furniture & equipmen	6,196.13	6,196.13
1050 - Facility enhancement	2,184.00	2,184.00
Total Fixed Assets	192,356.19	192,349.44
Other Assets		
1100 - Prepaid facility rental deposit	0.00	500.00
Total Other Assets	0.00	500.00
TOTAL ASSETS	287,274.42	316,478.47
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2400 - Accounts payable year end	1,364.70	4,472.45
Total Accounts Payable	1,364.70	4,472.45
Other Current Liabilities		
2150 - Unredeemed gift certificates	292.00	512.00
2155 - Unredeemed punch tickets	20.00	20.00
2310 - Building enhancement fund	15,660.11	13,430.25
2402 - Children's Art Programs liabili	0.00	3,420.86
2408 - Adult Town Subsidy	0.00	15,291.49
2409 - Generation XYZ liability	0.00	6,400.00

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10/09/24

Accrual Basis

Fairview Fine Arts Society
Balance Sheet Prev Year Comparison
As of August 31, 2024

	<u>Aug 31, 24</u>	<u>Aug 31, 23</u>
2480 - Guild accts		
2485 - Quilters Guild	0.00	1,797.70
Total 2480 - Guild accts	<u>0.00</u>	<u>1,797.70</u>
Total Other Current Liabilities	<u>15,972.11</u>	<u>40,872.30</u>
Total Current Liabilities	<u>17,336.81</u>	<u>45,344.75</u>
Total Liabilities	<u>17,336.81</u>	<u>45,344.75</u>
Equity		
3000 - Opening Bal Equity	-958.05	-958.05
3900 - Retained Earnings	299,001.82	247,646.49
Net Income	-28,106.16	24,445.28
Total Equity	<u>269,937.61</u>	<u>271,133.72</u>
TOTAL LIABILITIES & EQUITY	<u><u>287,274.42</u></u>	<u><u>316,478.47</u></u>

Fairview Fine Arts Society
Profit & Loss
September 2023 through August 2024

	Sep '23 - Aug 24	Sep '22 - Aug 23
Ordinary Income/Expenses		
Income		
4015 · FAS Courses	2,377.48	7,827.94
4030 · Donations to FAS		
Donations no charitable receipt	13.00	0.00
4038 · Donations - kids programs	362.70	0.00
4030 · Donations to FAS - Other	354.20	2,004.65
Total 4030 · Donations to FAS	729.90	2,004.65
4035 · Building enhancement Donations		
4037 · contra-building enhancement fun	-2,229.86	-2,700.00
4035 · Building enhancement Donations - Other	2,229.86	2,700.00
Total 4035 · Building enhancement Donations	0.00	0.00
4036 · Donation- Sit & Stitch	0.00	20.00
4080 · FAS Membership	4,860.00	5,280.00
4085 · Supplies Sold for Resale	965.00	1,095.00
4090 · Rent & User Fees	1,442.98	1,382.00
4093 · Casino income	0.00	36,726.80
4100 · Grants		
4095 · Grant-AFA	6,240.00	0.00
4120 · Town of Fairview - Janitor	2,160.00	2,160.00
4130 · Town of Fairview - Programing	6,000.00	6,000.00
4140 · AB Gov - Alberta Culture Days	0.00	4,525.00
4185 · Govt Canada-hearts for Seniors	0.00	9,800.00
Total 4100 · Grants	14,400.00	22,485.00
4170 · FCSS Grant		
4171 · FCSS Grant Apply to Programs	0.00	-3,000.00
4170 · FCSS Grant - Other	10,000.00	6,000.00
Total 4170 · FCSS Grant	10,000.00	3,000.00
4190 · Canada Summer Jobs	0.00	4,061.25
4400 · Event income	13,903.50	2,879.15
4405 · Home Routes Concert Income	75.00	1,275.00
4700 · Gallery Sales		
5710 · Gallery Artist Payout	-7.20	-3,852.80
4700 · Gallery Sales - Other	2,597.00	6,713.50
Total 4700 · Gallery Sales	2,589.80	2,860.70
4710 · Gift Shop Sales		
5720 · Gift Shop Artist Payout	-4,118.20	-4,743.60
4710 · Gift Shop Sales - Other	3,201.26	6,317.77
Total 4710 · Gift Shop Sales	-916.94	1,574.17
4800 · Children's Art Programs		
4810 · General Children's Art Program	180.00	3,000.00
4820 · Generation XYZ	2,935.00	4,729.00
4830 · Artist at School Program	4,022.00	0.00
Total 4800 · Children's Art Programs	7,117.00	7,729.00
4990 · Interest Earned	199.32	190.86
Total Income	57,743.04	100,391.52
Gross Profit	57,743.04	100,391.52
Expense		
4890 · Hearts for Seniors expenses	0.00	2,003.19

Fairview Fine Arts Society
Profit & Loss
September 2023 through August 2024

	<u>Sep '23 - Aug 24</u>	<u>Sep '22 - Aug 23</u>
5005 - Advertising		
5040 - Flyer Expenses	0.00	48.56
5005 - Advertising - Other	367.50	355.69
Total 5005 - Advertising	367.50	404.25
5010 - Dues, Fees, Memships,	288.75	288.75
5020 - Insurance	4,308.00	2,369.00
5035 - Salary & Deductions		
remittances	12,850.75	7,570.00
5035 - Salary & Deductions - Other	38,614.70	30,636.77
Total 5035 - Salary & Deductions	51,465.45	38,206.77
5036 - Wage subsidies	206.25	-2,006.00
5037 - Alberta Culture Days Expenses	0.00	3,523.47
5055 - office & operating supplies		
5030 - Postage	99.00	0.00
5055 - office & operating supplies - Other	590.15	1,085.02
Total 5055 - office & operating supplies	689.15	1,085.02
5056 - Bad Debts	400.00	0.00
5060 - Janitor	1,450.43	2,202.06
5062 - Utilities		
5025 - Phone	2,389.33	2,055.09
5032 - Security	588.90	557.40
5062 - Utilities - Other	7,052.01	8,076.16
Total 5062 - Utilities	10,030.24	10,688.65
5070 - Bank Service Charges		
Square fees	334.12	400.45
5070 - Bank Service Charges - Other	91.80	6.65
Total 5070 - Bank Service Charges	425.92	407.30
5085 - Supplies for Resale	1,449.41	1,549.28
5100 - FAS Courses Expenses		
5110 - Instructor Fees	1,525.06	5,477.68
5100 - FAS Courses Expenses - Other	1,060.00	768.62
Total 5100 - FAS Courses Expenses	2,585.06	6,246.30
5500 - Events/Creations, Inc -expenses	2,580.59	2,342.53
5505 - Home Routes concert expenses	58.59	720.00
5700 - Gallery & Giftshop Expenses	51.56	672.00
5800 - Children's Art Programs Expense		
5810 - Supplies	2,021.81	0.00
5820 - Instructors Fees	4,373.90	595.00
Total 5800 - Children's Art Programs Expense	6,395.71	595.00
5840 - Generation XYZ Expenses	1,279.63	1,384.25
5975 - Repairs & Maintenance	316.96	564.42
Total Expense	84,349.20	73,246.24
Net Ordinary Income	-26,606.16	27,145.28

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10/03/24

Accrual Basis

Fairview Fine Arts Society
Profit & Loss
September 2023 through August 2024

	<u>Sep '23 - Aug 24</u>	<u>Sep '22 - Aug 23</u>
Other Income/Expense		
Other Expense		
Suspense	0.00	0.00
9700 - Asset disposal	1,500.00	0.00
9900 - Year End Equity Allocation	0.00	2,700.00
Total Other Expense	<u>1,500.00</u>	<u>2,700.00</u>
Net Other Income	<u>-1,500.00</u>	<u>-2,700.00</u>
Net Income	<u><u>-28,106.18</u></u>	<u><u>24,445.28</u></u>

No. 50233020

CERTIFICATE of INCORPORATION

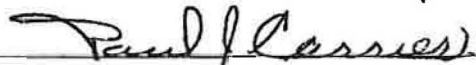
I HEREBY CERTIFY THAT

- FAIRVIEW FINE ARTS SOCIETY -

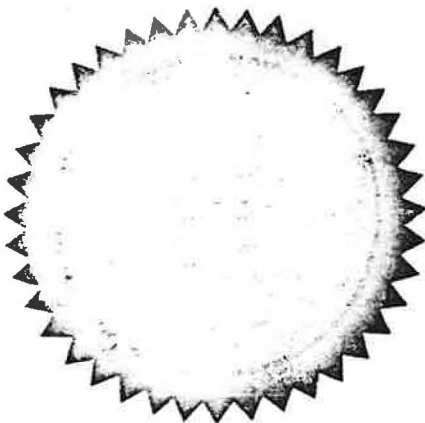
IS THIS DAY INCORPORATED UNDER THE SOCIETIES ACT OF THE PROVINCE OF ALBERTA

GIVEN UNDER MY HAND AND SEAL OF OFFICE AT EDMONTON, ALBERTA,

THIS third DAY OF October A.D. 19 79



A/ Registrar of Companies
(Paul J. Carrier)



Alberta

CONSUMER AND
CORPORATE AFFAIRS

Grant History					
2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
55+ Games					\$ 100,000.00
55+ Games	Fairview 2011		2008	\$ 25,000.00	
55+ Games	Fairview 2011		2009	\$ 25,000.00	
55+ Games	Fairview 2011		2010	\$ 25,000.00	
55+ Games	Fairview 2011		2011	\$ 25,000.00	
Alberta Conservation Association					\$ 25,000.00
Alberta Conservation Association	Sulphur Lake Aeration	General	2020	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2021	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2022	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2023	\$ 5,000.00	
Alberta Conservation Association	Sulphur Lake Aeration	General	2024	\$ 5,000.00	
Alberta Winter Games					\$ 13,750.00
Alberta Winter Games	Alberta Winter Games Requisition		2004	\$ 13,750.00	
All Saints Anglican Church					\$ 28,500.00
All Saints Anglican Church	New foundation	Capital	2010	\$ 17,000.00	
All Saints Anglican Church	Repairs and landscaping for church	Capital	2013	\$ 5,000.00	
All Saints Anglican Church	Demolition of old church		2017	\$ 6,500.00	
All Saints Ukrainian Catholic Parish					\$ 11,200.00
All Saints Ukrainian Catholic Parish	Demolition of old church for public safety reasons	Capital	2017	\$ 6,500.00	
All Saints Ukrainian Catholic Parish	lawn mower	General	2017	\$ 4,700.00	
Burnt River Recreation Association					\$ 31,800.00
Burnt River Recreation Association	Lawn Mower	Capital	2006	\$ 10,750.00	
Burnt River Recreation Association	Playground Equipment	Capital	2007	\$ 3,900.00	
Burnt River Recreation Association	Utility Trailer	Capital	2007	\$ 4,400.00	
Burnt River Recreation Association	Covered Pole Shed at Burnt Lee Park	Capital	2014	\$ 6,250.00	
Burnt River Recreation Association	Subdivide Burnt Lee Park from SW22-83-1-W6M	General	2017	\$ 6,500.00	
Carter Camp Recreational Society					\$ 104,690.00
Carters Camp Recreational Society	Campground Upgrades	Capital	2006	\$ 7,500.00	
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 1	General	2021	\$ 10,000.00	
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 2	General	2021	\$ 87,190.00	
Cherry Canyon Agricultural Society					\$ 185,014.50
Cherry Canyon Agricultural Society	Facility Improvement Project	Capital	2007	\$ 14,965.00	
Cherry Canyon Agricultural Society	Fire tank	General	2010	\$ 10,000.00	
Cherry Canyon Agricultural Society	Oles Lake Playground Enhancement project	Capital	2011	\$ 17,600.00	
Cherry Canyon Agricultural Society	water repair & cement pad Roof Repair	Capital	2010/2012	\$ 11,000.00	
Cherry Canyon Agricultural Society	Additional Fire fighting equipment	General	2013	\$ 26,300.00	
Cherry Canyon Agricultural Society	Renovations to Cherry Canyon Hall	Capital	2016	\$ 25,000.00	
Cherry Canyon Agricultural Society	Fitness Centre Equipment	Capital	2016	\$ 12,479.50	
Cherry Canyon Agricultural Society	lawn mower	General	2019	\$ 4,500.00	
Cherry Canyon Agricultural Society	Playground	Capital	2020	\$ 22,000.00	
Cherry Canyon Agricultural Society	two Ball diamond dugouts	Capital	2020	\$ 5,000.00	
Cherry Canyon Agricultural Society	Hall Renovations (replacing windows, sidewalks and re-roofing half the building)	Capital	2021	\$ 20,000.00	
Cherry Canyon Agricultural Society	fire trailer tire replacement	General	2024	\$ 16,170.00	
Cherry Point Promotion Association					\$ 15,000.00
Cherry Point Promotion Association	Cherry Point Hall	Capital	2005	\$ 7,500.00	
Cherry Point Promotion Association	Hall repairs & Improvements	Capital	2011	\$ 5,000.00	
Cherry Point Promotion Association	Renovations and repairs to the Hall	Capital	2013	\$ 2,500.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)					\$ 65,500.00
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Outdoor Arena & Motor Cross Track	Capital	2009	\$ 25,000.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Improvements to Multi-Plex grounds	Capital	2012	\$ 15,500.00	

Grant History					
2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Equipment to groom and maintain grounds, chutes for arena and a light plan/generator	Capital	2015	\$ 25,000.00	
Clear Hills Watershed Initiative					\$ 50,000.00
Clear Hills Watershed Initiative	General Grant	General	2008	\$ 5,000.00	
Clear Hills Watershed Initiative	General Grant	General	2011	\$ 45,000.00	
Cleardale Agricultural Society					\$ 178,580.00
Cleardale Agricultural Society	OHV Park	Capital	2005	\$ 50,000.00	
Cleardale Agricultural Society	Community Facilities Upgrades	Capital	2008	\$ 22,500.00	
Cleardale Agricultural Society	Move and set up replacement Salt & Pepper Club	Capital	2010	\$ 10,000.00	
Cleardale Agricultural Society	2 Zero Turn lawn mowers	General	2013	\$ 31,920.00	
Cleardale Agricultural Society	Power & water at OHV park	General	2016	\$ 40,160.00	
Cleardale Agricultural Society	Outdoor Skating Rink Upgrades	Capital	2016	\$ 12,000.00	
Cleardale Agricultural Society	Cemetery Sign Project	General	2018	\$ 2,000.00	
Cleardale Agricultural Society	Cleardale OHV Park Bandstand Project	Capital	2020	\$ 10,000.00	
Cleardale Community Enhancement Society					\$ 2,349,675.81
Cleardale Community Enhancement Society	Construction of Seniors Housing		2016	\$ 1,967,688.42	
Cleardale Community Enhancement Society	Paving parking lot at Seniors Housing	General	2017	\$ 150,000.00	
Cleardale Community Enhancement Society	Construction of Seniors Housing		2017	\$ 209,282.00	
Cleardale Community Enhancement Society	Construction of Seniors Housing		2018	\$ 22,705.39	
Cleardale Preschool					\$ 23,000.00
Cleardale Preschool	Start up funds	General	2023	\$ 3,000.00	
Cleardale Preschool	2024 Operating Grant	CSSG	2024	\$ 20,000.00	
Cleardale Riders					\$ 41,000.00
Cleardale Riders	4 Outhouses, horse bridge & wooden boardwalk	General	2024	\$ 41,000.00	
Crossroads Resource Centre					\$ 6,000.00
Crossroads Resource Centre	Donation	FCSS	2004	\$ 6,000.00	
David Thompson Bible Camp					\$ 71,000.00
David Thompson Bible Camp	Bathroom Building Improvements	Capital	2008	\$ 21,000.00	
David Thompson Bible Camp	Construction of new kitchen/dining facility	General	2024	\$ 50,000.00	
David Thompson Hall Society					\$ 46,500.00
David Thompson Hall Society	Furnace	Capital	2006	\$ 5,000.00	
David Thompson Hall Society	Cement pad for Park Shelter	Capital	2010	\$ 4,500.00	
David Thompson Hall Society	New entrance steps and wheel chair ramp	Capital	2013	\$ 5,000.00	
David Thompson Hall Society	Fire Escape improvements	Capital	2014	\$ 11,500.00	
David Thompson Hall Society	Furnace replacements	Capital	2017	\$ 17,000.00	
David Thompson Hall Society	Geotechnical services	General	2023	\$ 3,500.00	
End of Steel Heritage Museum Society					\$ 317,038.58
End of Steel Heritage Museum Society	Taxidermy Building	Capital	2004	\$ 40,000.00	
End of Steel Heritage Museum Society	Museum Kitchen Renovations	Capital	2008	\$ 25,000.00	
End of Steel Heritage Museum Society	Blacksmith Shop	Capital	2009	\$ 25,000.00	
End of Steel Heritage Museum Society	Re-doing the inside of the Lubeck Hall Building	Capital	2011	\$ 23,400.00	
End of Steel Heritage Museum Society	Armed Forces Building Roof	Capital	2014	\$ 4,779.58	
End of Steel Heritage Museum Society	Construction of pole shed and purchase of a new lawn mower	Capital	2016	\$ 10,000.00	
End of Steel Heritage Museum Society	grant to digitize museum artifacts	General	2016	\$ 12,000.00	
End of Steel Heritage Museum Society	R&M of exterior log buildings & purchase of two tent shelters	Capital	2018	\$ 4,800.00	
End of Steel Heritage Museum Society	Upgrades to playground, floor in market shed & finishing Ukrainian Heritage house	Capital	2019	\$ 14,050.00	
End of Steel Heritage Museum Society	Lavatory trailer	General	2020	\$ 120,000.00	
End of Steel Heritage Museum Society	Museum & Park - various improvements (scope change 2021 dance floor to trappers cabin)	Capital	2020	\$ 11,009.00	
End of Steel Heritage Museum Society	General repairs	General	2023	\$ 27,000.00	
Eureka River Agricultural Society					\$ 75,000.00
Eureka River Agricultural Society	Mower	Unconditional	2013	\$ 15,000.00	

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Eureka River Agricultural Society	Playground	General	2023	\$ 60,000.00	
Eureka River Local Trappers 105					\$ 10,000.00
Eureka River Local Trappers 105	Trappers Courses	General	2015	\$ 10,000.00	
Fairview & Area Learning Store					\$ 17,000.00
Fairview & Area Learning Store	2006 Operating grant	FCSS	2006	\$ 2,000.00	
Fairview & Area Learning Store	General grant	General	2010	\$ 5,000.00	
Fairview & Area Learning Store	General grant	General	2011	\$ 5,000.00	
Fairview & Area Learning Store	General grant	General	2012	\$ 5,000.00	
Fairview & Area Senior Check-In Line Society					\$ 105,275.00
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2015	\$ 5,000.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2017	\$ 7,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2018	\$ 3,000.00	
Fairview & Area Senior Check-In Line	2018 Operating grant	General	2018	\$ 8,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2019	\$ 3,500.00	
Fairview & Area Senior Check-In Line	2019 Operating grant	General	2019	\$ 8,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2020	\$ 4,900.00	
Fairview & Area Senior Check-In Line	2020 Operating Grant	General	2020	\$ 8,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2021	\$ 5,975.00	
Fairview & Area Senior Check-In Line	2021 Operating Grant	General	2021	\$ 6,000.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2022	\$ 4,500.00	
Fairview & Area Senior Check-In Line	2022 Operating Grant	General	2022	\$ 6,500.00	
Fairview & Area Senior Check-In Line	Senior Check-In Line	FCSS	2023	\$ 5,900.00	
Fairview & Area Senior Check-In Line	2023 Operating Grant	General	2023	\$ 6,000.00	
Fairview & Area Senior Check-In Line	2023 Operating Grant	General	2023	\$ 1,000.00	
Fairview & Area Senior Check-In Line	2024 Operating Grant	General	2024	\$ 7,000.00	
Fairview & Area Senior Check-In Line	Seniors Social Connection Events	CSSG	2024	\$ 6,000.00	
Fairview & Area Senior Check-In Line	2025 Operating Grant	General	2025	\$ 7,000.00	
Fairview Community Restorative Justice					\$ 5,000.00
Fairview Community Restorative Justice	Training	General	2012	\$ 5,000.00	
Fairview Co-op Seed Cleaning Plant					\$ 369,483.81
Fairview Co-op Seed Cleaning Plant	Gravity Table Funding		2005	\$ 15,483.81	
Fairview Co-op Seed Cleaning Plant			2010	\$ 125,000.00	
Fairview Co-op Seed Cleaning Plant			2012	\$ 125,000.00	
Fairview Co-op Seed Cleaning Plant	Funds for upgrades		2015	\$ 104,000.00	
Fairview Curling Club					\$ 2,500.00
Fairview Curling Club	curling stones replacement	Beyond Borders	2017	\$ 2,500.00	
Fairview Day Care & Playschool Society					\$ 150,000.00
Fairview Day Care & Playschool Society	Construction of Day Care Facility	Beyond Borders	2016	\$ 150,000.00	
Fairview & District Victims Services					\$ 59,772.00
Fairview & District Victims Services	Program Expansion Funding		2011	\$ 5,000.00	
Fairview & District Victims Services	2013 Operations	General	2013	\$ 5,000.00	
Fairview & District Victims Services	Funding Year 1 of 3		2014	\$ 4,924.00	
Fairview & District Victims Services	Funding Year 2 of 3		2015	\$ 4,924.00	
Fairview & District Victims Services	Funding Year 3 of 3		2016	\$ 4,924.00	
Fairview & District Victims Services	2018 Operating	General	2018	\$ 5,000.00	
Fairview & District Victims Services	2019 Operating	General	2019	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2020	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2021	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2022	\$ 5,000.00	
Fairview & District Victims Services	General Operating Grant	General	2023	\$ 5,000.00	

Grant History					
2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Fairview & District Victims Services	General Operating Grant	General	2024	\$ 5,000.00	
Fairview Lions Club					\$ 2,500.00
Fairview Lions Club	Cummings Lake Music Fest	Beyond Borders	2019	\$ 2,500.00	
George Lake Aquatic Recreation Association					\$ 130,272.00
George Lake Aquatic Recreation Association	Campground Upgrade	Capital	2004	\$ 12,000.00	
George Lake Aquatic Recreation Association	Washroom/Shower Facility	Capital	2008	\$ 25,000.00	
George Lake Aquatic Recreation Association	Installation of power to the camping stalls.	Capital	2012	\$ 12,272.00	
George Lake Aquatic Recreation Association	Playground	Capital	2015	\$ 25,000.00	
George Lake Aquatic Recreation Association	Upgrading existing power grid	Capital	2017	\$ 20,000.00	
George Lake Aquatic Recreation Association	Tractor & Campground upgrades	General	2019	\$ 36,000.00	
Hines Creek & District Figure Skating Club					\$ 2,750.00
Hines Creek & District Figure Skating Club	Jumping Harness	Capital	2008	\$ 2,750.00	
Hines Creek Composite School Parent Assoc.					\$ 45,558.72
Hines Creek Composite School Parent Assoc.	Phys Ed & Music Equipment	Capital	2008	\$ 1,308.72	
Hines Creek Composite School Parent Assoc.	Playground Equipment Replacement & Outside Seating area	Capital	2010	\$ 25,000.00	
Hines Creek Composite School Parent Assoc.	Playground pea gravel and retaining timbers	Capital	2011	\$ 9,000.00	
Hines Creek Composite School Parent Assoc.	Replacement score clock & shot clocks	Capital	2015	\$ 6,250.00	
Hines Creek Composite School Parent Assoc.	Hines Creek Composite Nutrition Program	CSSG	2024	\$ 4,000.00	
Hines Creek Curling Club					\$ 21,225.00
Hines Creek Curling Club	new ceiling, lighting & ice scraper	Capital	2009	\$ 21,225.00	
Hines Creek Golf & Country Association					\$ 346,916.39
Hines Creek Golf & Country Association	Workshop	Capital	2006	\$ 15,000.00	
Hines Creek Golf & Country Association	New Fairways	Capital	2007	\$ 13,085.00	
Hines Creek Golf & Country Association	Unknown		2008	\$ 17,337.50	
Hines Creek Golf & Country Association	Equipment replacement for a tractor and mowers	Capital	2010	\$ 25,000.00	
Hines Creek Golf & Country Association	automate part of irrigation system	Capital	2010/2012	\$ 25,000.00	
Hines Creek Golf & Country Association	temporary clubhouse	General	2013	\$ 27,300.00	
Hines Creek Golf & Country Association	Purchase 313.6 acres Rec Lease 910012	General	2014	\$ 131,500.00	
Hines Creek Golf & Country Association	Complete clubhouse	Capital	2016	\$ 25,000.00	
Hines Creek Golf & Country Association	Irrigation System Completion Project	General	2020	\$ 67,693.89	
Hines Creek Homesteader Lodge					\$ 42,896.24
Hines Creek Homesteader Lodge	Handi Bus Replacement		2009	\$ 42,896.24	
Hines Creek Municipal Library					\$ 6,000.00
Hines Creek Municipal Library	Seniors, Parents & Tots Craft Supplies	CSSG	2024	\$ 6,000.00	
Hines Creek Playschool Society					\$ 26,000.00
Hines Creek Playschool Society	HC Playschool	FCSS	2014	\$ 5,000.00	
Hines Creek Playschool Society	HC Playschool	FCSS	2015	\$ 8,000.00	
Hines Creek Playschool Society	HC Playschool	FCSS	2016	\$ 10,000.00	
Hines Creek Playschool Society	HC Playschool	FCSS	2023	\$ 3,000.00	
Hinterland Cemetery Company					\$ 15,000.00
Hinterland Cemetery Company	Lawn mower, fence & storage	General	2019	\$ 15,000.00	
Immaculate Heart of Mary Parish Cemetery					\$ 3,150.00
Immaculate Heart of Mary Parish Cemetery	lawn mower	Capital	2017	\$ 3,150.00	
Many Island Recreational Development Society					\$ 188,900.00
Many Island Recreational Development Society	Campground Upgrades	Capital	2004	\$ 25,000.00	
Many Island Recreational Development Society	Playground Equipment upgrade/replacement and solar lights	Capital	2010	\$ 25,000.00	
Many Island Recreational Development Society	Upgrade the bathrooms, bring the sand-trump into compliance install solar lights in the playground	Capital	2012	\$ 10,700.00	
Many Island Recreational Development Society	Unconditional Grant	Unconditional	2013	\$ 15,200.00	
Many Island Recreational Development Society	Generator	General	2015	\$ 6,000.00	
Many Island Recreational Development Society	upto 8 seasonal lots & road	Capital	2019	\$ 32,000.00	

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Many Island Recreational Development Society	Boat Launch improvements	General	2019	\$ 10,000.00	
Many Island Recreational Development Society	Loop road and 10 seasonal lots	Capital	2021	\$ 10,000.00	
Many Island Recreational Development Society	Playground	General	2023	\$ 40,000.00	
Many Island Recreational Development Society	Replacement of main washrooms	General	2024	\$ 15,000.00	
Maskwa Medical Centre					\$ 60,000.00
Maskwa Medical Centre	Construction of new medical clinic	Conditional	2024	\$ 50,000.00	
Menno Simons Community School					\$ 4,000.00
Menno Simons Community School	Breakfast Program	FCSS	2007	\$ 4,000.00	
Menno Simons Community School					\$ 24,830.00
Menno Simons Community School	Menno Simons Community School Playground Improvement project	Capital	2011	\$ 24,830.00	
Montagneuse Valley Cemetery Committee					\$ 15,834.00
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #1	Capital	2009	\$ 5,667.00	
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #2	Capital	2009	\$ 6,167.00	
Montagneuse Valley Cemetery Committee	Survey to map existing and future plots	General	2022	\$ 4,000.00	
Municipal District of Fairview No. 136					\$ 231,314.64
Municipal District of Fairview No. 136	Fairview Airport Terminal	Conditional	2015	\$ 67,000.00	
Municipal District of Fairview No. 136	2017 airport contribution		2017	\$ 47,672.75	
Municipal District of Fairview No. 136	Automated Weather Observation System (AWOS) at the Fairview Airport.	BBG	2023	\$ 16,641.89	
Municipal District of Fairview No. 136	Fairview Airport runway overlay	General	2024	\$ 100,000.00	
North Peace Forage Association					\$ 5,000.00
North Peace Forage Association	Beef Value Chain Program		2004	\$ 5,000.00	
Peace Country Pork Management Group					\$ 100,000.00
Peace Country Pork Management Group	Economic Development Grant		2005	\$ 100,000.00	
Peace River School Division					\$ 4,314,765.26
Peace River School Division		FCSS	2008	\$ 45,000.00	
Peace River School Division		FCSS	2010	\$ 20,655.00	
Peace River School Division		FCSS	2011	\$ 69,200.00	
Peace River School Division	Trades Training		2012	\$ 12,528.93	
Peace River School Division		FCSS	2012	\$ 72,069.00	
Peace River School Division		FCSS	2013	\$ 72,069.00	
Peace River School Division	Trades Training		2013	\$ 45,000.00	
Peace River School Division		FCSS	2014	\$ 42,000.00	
Peace River School Division	Trades Training		2014	\$ 45,000.00	
Peace River School Division	Trades Training		2015	\$ 19,750.00	
Peace River School Division		FCSS	2016	\$ 65,000.00	
Peace River School Division	Trades Training		2016	\$ 34,906.54	
Peace River School Division	H.C. School Parking Lot Expansion		2016	\$ 143,617.57	
Peace River School Division		FCSS	2017	\$ 56,791.00	
Peace River School Division	Trades Training		2017	\$ 55,360.58	
Peace River School Division		FCSS	2018	\$ 6,500.00	
Peace River School Division	Trades Training		2018	\$ 64,525.64	
Peace River School Division	Menno Simons School		2018	\$ 2,079,664.03	
Peace River School Division		FCSS	2019	\$ 65,000.00	
Peace River School Division	Trades Training		2019	\$ 84,615.00	
Peace River School Division	Menno Simons School		2019	\$ 593,658.97	
Peace River School Division		FCSS	2020	\$ 44,530.00	
Peace River School Division	Menno Simons School		2020	\$ 15,525.00	
Peace River School Division	Worsley School Parking Lot Paving		2020	\$ 199,000.00	
Peace River School Division		FCSS	2021	\$ 92,274.00	
Peace River School Division	Trades Training		2021	\$ 45,000.00	

Grant History 2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Peace River School Division		FCSS	2022	\$ 75,525.00	
Peace River School Division	Trades Training		2023	\$ 80,000.00	
Peace River School Division	Trades Training		2024	\$ 70,000.00	
Peace Valley Snow Riders					\$ 35,000.00
Peace Valley Snow Riders	Recreation		2013	\$ 10,000.00	
Peace Valley Snow Riders	Clean up funding		2016	\$ 5,000.00	
Peace Valley Snow Riders	Hines Creek Trail	General	2018	\$ 20,000.00	
Phillp J. Currie Dinosaur Museum					\$ 5,000.00
Philip J. Currie Dinosaur Museum	2019 Operating	General	2019	\$ 5,000.00	
SHARE Radio Broadcasting Association					\$ 9,288.00
SHARE Radio Broadcasting Association	Additional transmitter and receiver site in Cleardale	Capital	2010	\$ 5,000.00	
SHARE Radio Broadcasting Association	Additional transmitter and receiver		2011	\$ 4,288.00	
STARS					\$ 1,235,000.00
STARS	Donation		2007	\$ 25,000.00	
STARS	Donation		2008	\$ 25,000.00	
STARS	Donation		2009	\$ 25,000.00	
STARS	Donation		2010	\$ 25,000.00	
STARS	Donation		2011	\$ 50,000.00	
STARS	Donation		2012	\$ 50,000.00	
STARS	Donation		2013	\$ 50,000.00	
STARS	Donation		2014	\$ 50,000.00	
STARS	Donation		2015	\$ 75,000.00	
STARS	Donation		2016	\$ 75,000.00	
STARS	Donation		2017	\$ 75,000.00	
STARS	Donation		2018	\$ 100,000.00	
STARS	Donation		2019	\$ 100,000.00	
STARS	Donation		2020	\$ 110,000.00	
STARS	Donation		2021	\$ 100,000.00	
STARS	Donation		2022	\$ 100,000.00	
STARS	Donation		2023	\$ 100,000.00	
STARS	Donation		2024	\$ 100,000.00	
Svittanok Ukrainian Dance Company					\$ 20,000.00
Svittanok Ukrainian Dance Company	Ukrainian Heritage Preservation building at the End of Steel Museum	Capital	2013	\$ 20,000.00	
Town of Fairview					\$ 320,709.94
Town of Fairview	Sirolli 3 Year Fund Agreement		2001	\$ 10,000.00	
Town of Fairview	Sirolli Deficit		2002	\$ 3,826.44	
Town of Fairview	Fairview Aquatic Center Donation		2003	\$ 150,000.00	
Town of Fairview	Cascade Bottle System		2005	\$ 4,815.00	
Town of Fairview	Fairview & District Ambulance		2007	\$ 9,901.83	
Town of Fairview	Medical clinic expansion		2010	\$ 36,666.67	
Town of Fairview	Unknown (rock wall?)	Beyond Borders	2010	\$ 20,000.00	
Town of Fairview	Economic Development - Airport		2012	\$ 8,000.00	
Town of Fairview	Pool Resurfacing		2015	\$ 15,000.00	
Town of Fairview	Pool Resurfacing Phase II		2018	\$ 7,500.00	
Town of Fairview	Waterslide Repairs	Beyond Borders	2023	\$ 40,000.00	
Town of Fairview	Refurbishing slide stairs & supports	General	2024	\$ 15,000.00	
Village of Hines Creek					\$ 48,920.00
Village of Hines Creek	HC Playground	Capital	2005	\$ 18,920.00	
Village of Hines Creek	Arena Upgrade Project	Capital	2006	\$ 25,000.00	
Village of Hines Creek	Hines Creek Fitness Centre	Capital	2006	\$ 5,000.00	

Grant History					
2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Whitelaw Ag Society					\$ 11,000.00
Whitelaw Ag Society	Hall entry & parking repairs	Beyond Borders	2019	\$ 10,000.00	
Whitelaw Ag Society	55 ft x 14 ft concrete pad	General	2024	\$ 1,000.00	
Worsley Agricultural Society					\$ 275,000.00
Worsley Agricultural Society	Arena Renovations	Capital	2006	\$ 50,000.00	
Worsley Agricultural Society	Improvements to the Worsley Arena	Capital	2011	\$ 25,000.00	
Worsley Agricultural Society	Bike & Skate Park	Capital	2012	\$ 25,000.00	
Worsley Agricultural Society	Worsley Arena upgrades & repairs	General	2015	\$ 100,000.00	
Worsley Agricultural Society	Arena Roof & other repairs	General	2019	\$ 60,000.00	
Worsley Agricultural Society	replacement arena furnace	General	2024	\$ 5,000.00	
Worsley Agricultural Society	Tobogganing hill & skating pond project	Conditional	2024	\$ 10,000.00	
Worsely Central School					\$ 22,500.00
Worsely Central School	Breakfast Program	FCSS	2008	\$ 5,000.00	
Worsely Central School	Anti Bullying Program	FCSS	2008	\$ 3,700.00	
Worsely Central School	Healthy Choices Program	FCSS	2009	\$ 10,000.00	
Worsely Central School	Education Preventative Program	FCSS	2009	\$ 3,800.00	
Worsley Central School Parent Council					\$ 43,500.00
Worsley Central School Parent Council	Renovations to kitchen to a three (3) basin sink	Capital	2010	\$ 2,500.00	
Worsley Central School Parent Council	Capital Grant	Capital	2012	\$ 25,000.00	
Worsley Central School Parent Council	Basketball court pavement	Capital	2015	\$ 16,000.00	
Worsley Central School Parent Society					\$ 6,000.00
Worsley Central School Parent Society	Coaching for Life	CSSG	2024	\$ 6,000.00	
Worsley Chamber of Commerce					\$ 13,500.00
Worsley Chamber of Commerce	Town Center Beautification	Capital	2004	\$ 10,000.00	
Worsley Chamber of Commerce	13 x 13 ft granary gazebo	Conditional	2024	\$ 3,500.00	
Worsley Clear Hills Ski Club					\$ 300,000.00
Worsley Clear Hills Ski Club	Chair Lift Project	Capital	2007	\$ 250,000.00	
Worsley Clear Hills Ski Club	Magic Carpet Conveyor Lift	Capital	2020	\$ 50,000.00	
Worsley & District Health Promotion Society					\$ 15,000.00
Worsley & District Health Promotion Society	Grant for furniture for nurses residence		2009	\$ 15,000.00	
Worsley Early Childhood Education Foundation					\$ 188,812.50
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2012	\$ 8,875.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2013	\$ 8,875.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2014	\$ 9,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2015	\$ 10,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2016	\$ 16,000.00	
Worsley Early Childhood Education Foundation	Preschool Playground	Capital	2016	\$ 10,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2017	\$ 15,000.00	
Worsley Early Childhood Education Foundation	storage shed	Capital	2017	\$ 3,517.50	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2018	\$ 13,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2019	\$ 12,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2020	\$ 17,145.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2022	\$ 14,000.00	
Worsley Early Childhood Education Foundation	Worsley Preschool	FCSS	2023	\$ 23,100.00	
Worsley Early Childhood Education Foundation	2024 Operating Funds	CSSG	2024	\$ 28,300.00	
Worsley Historical & Cultural Association					\$ 100,000.00
Worsley Historical & Cultural Association	Farr House Restoration	Capital	2004	\$ 12,500.00	
Worsley Historical & Cultural Association	Workshop	Capital	2005	\$ 12,500.00	
Worsley Historical & Cultural Association	Moving the Basnett store from Eureka River to the Museum's Heritage Farm Site.	Capital	2012	\$ 25,000.00	
Worsley Historical & Cultural Association	United Church building at Worsley Museum site	Capital	2017	\$ 25,000.00	

Grant History					
2004 to Present					
Organization	Project	Grant Type	Year	Amount	Total by Organization
Worsley Historical & Cultural Association	Museum site improvements & upgrades	Capital	2019	\$ 25,000.00	
Worsley Mommy & Me					\$ 50,290.00
Worsley Mommy & Me	Mommy & Me Program	FCSS	2012	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2013	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2014	\$ 9,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2015	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2016	\$ 8,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2017	\$ 7,000.00	
Worsley Mommy & Me	Mommy & Me Program	FCSS	2018	\$ 2,290.00	
Worsley Pioneer Club					\$ 94,975.00
Worsley Pioneer Club	Handibus Purchase	General	2019	\$ 94,975.00	
Worsley Reinland Mennonite Church					\$ 9,626.67
Worsley Reinland Mennonite Church	Construction of cement pad	Capital	2024	\$ 9,525.67	
Worsley Volunteer Fire Fighters' Society					\$ 38,650.00
Worsley Volunteer Fire Fighters' Society	Fitness Equipment	Capital	2007	\$ 13,650.00	
Worsley Volunteer Fire Fighters' Society	New Playground Equipment	Capital	2012	\$ 25,000.00	
Youth Enhancement Society of Hines Creek					\$ 732,060.00
Youth Enhancement Society of Hines Creek		FCSS	2008	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2009	\$ 24,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2009	\$ 48,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2010	\$ 85,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2011	\$ 30,800.00	
Youth Enhancement Society of Hines Creek		FCSS	2012	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2013	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2014	\$ 35,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2015	\$ 85,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2016	\$ 45,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2017	\$ 30,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2018	\$ 33,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2019	\$ 35,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2020	\$ 44,500.00	
Youth Enhancement Society of Hines Creek		FCSS	2021	\$ 10,250.00	
Youth Enhancement Society of Hines Creek		FCSS	2022	\$ 22,000.00	
Youth Enhancement Society of Hines Creek		FCSS	2023	\$ 30,000.00	
Youth Enhancement Society of Hines Creek	2024 Operating Funds	CSSG	2024	\$ 39,500.00	
				Total: \$	13,608,913.06



Clear Hills County

Effective Date: October 22, 2024	Policy Number: 7004
Title: BEYOND BORDERS FUNDING PROGRAM	

1. Policy Statement

1.1. Clear Hills County may provide funding support to community organizations beyond the County borders and establish a system for evaluating applications and requests.

2. General

2.1. Council may annually during budget deliberations, establish a budget for funding support to community organizations beyond the County borders.

2.2. Council may maintain a reserve to assist community organizations beyond the County borders.

2.3. The Beyond Borders Funding Program assists community organizations with funding capital projects. Operating and maintenance expenses are ineligible.

3. Applications

3.1. Applications must include the following information or documentation:

- **A clear statement of the purpose of the proposed project**
- **Current estimates of total costs**
- **Project budget indicating all anticipated sources of revenue**
- **Financial statement**
- **Certificate of Incorporation under the Societies Act**

3.2. All applicants will be given the opportunity to present their proposal to Council in person.

3.3. The following criteria will be used to determine eligibility of funding:

- **Facility or program usage by County residents**

- **Contribution to County Residents Quality of Life**
- **Contribution to Regional Residents Quality of Life**
- **Fund Raising Efforts**
- **Other Potential Funding Sources**
- **Capital projects: Enhancement of existing facilities versus new facility construction**
- **Urgency**
- **Previous Beyond Border funds received.**

4. End of Policy

ADOPTED

Resolution# C203(03/10/09)

Date: March 10, 2009

AMENDED

Resolution# C411-16(07/19/16)

Date: July 19, 2016

Resolution# C545-24 (10/22/24)

Date: October 22, 2024

Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Provincial Recreation Sites Funding Request
File:	71-10-02

DESCRIPTION:

Council would like to ask the Alberta Minister of Forestry and Parks, Todd Loewen for reimbursement of expenses incurred since 2021 and ongoing financial support for Running Lake, Stoney Lake and Sulphur Lake provincial recreation sites.

BACKGROUND:

At the November 12, 2024 Regular Council Meeting Council made the following motion:

C586-24(11-12-24) RESOLUTION by Councillor Ruecker that Clear Hills County submit a proposal to the Alberta Minister of Forestry and Parks, Todd Loewen, requesting reimbursement and ongoing operational support and capital costs for Stoney, Running, and Sulphur Lake Provincial Campgrounds. CARRIED.

Administration presented the draft letter to the Minister along with the financial report to Council at the November 26, 2024 Regular Council Meeting. Administration is presenting Council with the amended draft letter for their approval.

ATTACHMENTS:

- Letter to the Alberta Minister of Forestry and Parks, Todd Loewen
- Letter to the Alberta Minister of Tourism and Sport, Joseph Schow
- Provincial Recreation Sites Financial Report

RECOMMENDATION:

1. **RESOLUTION** by... to approve the financial report and letter to the Alberta Minister of Forestry and Parks, Todd Loewen.

OR

2. **RESOLUTION** by... to...

Initials show support - Reviewed by:	Manager: 	CAO: 
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CLEAR HILLS COUNTY

File No. 71-10-02

December 3, 2024

Honorable Todd Loewen
Minister of Forestry and Parks
323 Legislature Building
10800 – 97th Ave
Edmonton, Alberta
T5K 2B6

RE: Provincial Recreation Funding Request

Dear Minister Loewen,

In 2021 the County took over the management of three provincial recreation sites: Running Lake, Stoney Lake and Sulphur Lake. These recreation sites are very important to Clear Hills County residents. They are frequented by the Junior Forest Wardens, 4-H groups, local campers and sportsmen alike. These provincial recreation sites also draw recreationists from outside of the area, which in turn brings economic benefits to the County.

Since taking over management of the three recreation sites from the Province, the County has completed various improvements such as construction of three playgrounds, refinishing a main shelter, brushing, graveling and road repairs. The total cost incurred for both capital and operating is \$694,487.00. Clear Hills County Council would like to request reimbursement of the funds we've spent and request ongoing financial support for the three provincial recreation sites.

We look forward to your response to our request. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer at 780-685-3925 or Allan@clearhillscounty.ab.ca.

Sincerely,

Amber Bean
Reeve

AB/lj

Enclosure: Provincial Recreation Financial Report

Box 240, Worsley, Alberta T0H 3W0 Telephone 780/685-3925 Fax 780/ 685-3960 Email info@clearhillscounty.ab.ca

"Clearly an Area of Opportunity"



CLEAR HILLS COUNTY

File No. 71-10-02

December 3, 2024

Honorable Joseph Schow
House Leader and Minister of Tourism and Sport
402 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

RE: Provincial Recreation Funding Request

Dear Minister Schow,

In 2021 the County took over the management of three provincial recreation sites: Running Lake, Stoney Lake and Sulphur Lake. These recreation sites are very important to Clear Hills County residents. They are frequented by the Junior Forest Wardens, 4-H groups, local campers and sportsmen alike. These provincial recreation sites also draw recreationists from outside of the area, which in turn brings economic benefits to the County.

Since taking over management of the three recreation sites from the Province, the County has completed various improvements such as construction of three playgrounds, refinishing a main shelter, brushing, graveling and road repairs. The total cost incurred for both capital and operating is \$694,487.00. Clear Hills County Council would like to request reimbursement of the funds we've spent and request ongoing financial support for the three provincial recreation sites.

We look forward to your response to our request. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer at 780-685-3925 or Allan@clearhillscounty.ab.ca.

Sincerely,

Amber Bean
Reeve

AB/lj

Enclosure: Provincial Recreation Financial Report

Box 240, Worsley, Alberta T0H 3W0 Telephone 780/685-3925 Fax 780/ 685-3960 Email info@clearhillscounty.ab.ca

"Clearly an Area of Opportunity"

**Clear Hills County
Provincial Recreation Financial Report
For The Period Ending October 31, 2024**

	2021	2022	2023	2024
Running Lake				
Salaries, Wages & Benefits	904	1,741	1,715	4,453
Contracted & General Services	23,432	26,675	31,359	42,294
General Goods & Supplies	30	-	1,790	1,783
Materials, Goods & Utilities	-	565	542	-
Capital Expenses	-	105,520	-	-
Running Lake Total Expenses	24,366	134,501	35,405	48,530
Sulphur Lake				
Salaries, Wages & Benefits	3,480	3,712	1,430	1,648
Contracted & General Services	22,870	29,645	34,600	37,350
General Goods & Supplies	-	-	-	33
Materials, Goods & Utilities	7,101	952	-	-
Sulphur Lake Aeration Program Funding	5,000	5,000	5,000	5,000
Capital Expenses	-	77,873	-	-
Sulphur Lake Total Expenses	38,451	117,182	41,030	44,031
Stoney Lake				
Salaries, Wages & Benefits	1,508	1,846	1,521	2,812
Contracted & General Services	26,982	32,294	35,736	27,250
General Goods & Supplies	45	446	1,750	1,783
Materials, Goods & Utilities	-	2,880	-	-
Capital Expenses	-	103,274	-	-
Stoney Lake Total Expenses	28,535	140,740	39,007	31,845
Provincial Recreation Expense Total	91,352	392,423	115,443	124,406
Less Revenue	9,331	7,093	7,705	5,008
Cost To Clear Hills County By Year	82,021	385,331	107,738	119,398
Total Cost To Clear Hills County				694,487

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	December 10, 2024
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Policy 1220 – Credit Cards
File:	12-05-02

DESCRIPTION:

Mail service has been disrupted due to the Canada Post strike which started on November 15, 2024.

BACKGROUND / PROPOSAL:

During the Canada Post strike, the County must find alternate ways to send cheques and pay invoices from vendors outside the County including hand delivering them or shipping them by courier. To be both efficient and cost-effective Administration is proposing the following:

- 1) Increase the limits on all County credit cards to \$20,000.00 to allow for payment of smaller invoices from vendors outside the County borders.
- 2) Send cheques with larger amounts (\$5,000.00 & up) by courier.
- 3) Hand deliver cheques to Fairview, Grande Prairie etc. when at that location for meetings or other business.

Administration has provided Council with a draft Policy 1220 – Credit Cards with the following paragraph added:

“During the Canada Post strike, the credit card limits on all credit cards shall be raised to \$20,000.00 to cover invoices from vendors outside of the County borders. Once the Canada Post strike is over the credit limits will return to the amounts set out above.”

ATTACHMENTS

- Policy 1220 – Credit Cards showing changes.
- Policy 1220 – Credit Cards final

RECOMMENDED ACTION:

RESOLUTION by ... that Council adopt Policy 1220 – Credit Cards as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Effective Date: May 14, 2024 <u>December 10, 2024</u>	Policy Number: 1220
Title: CREDIT CARDS	

1. Policy Statement

Clear Hills County shall provide guidelines for the issuance of County credit cards.

2. Cardholders

The following County employees are authorized to be issued a County card in their personal name:

- a) Chief Administrative Officer
- b) Managers
- c) Executive Assistant
- d) Accounts Payable Clerk

3. Responsibilities of Card holders

Cardholder must sign an agreement with the County that includes the following conditions:

- a) Employees may use the County card for expenditures that meet the expectations of the current tendering and purchasing policy.
- b) Cardholders must provide original invoices to support all amounts on the credit card statement.
- c) Failure to produce a receipt within 30 days will result in an automatic payroll deduction for the amount of the unsubstantiated charge.
- d) Every attempt should be made by Cardholders to ensure security and protection of the credit card.

4. Expenditure Limits

The maximum limit for any credit card shall be:

- a) Chief Administrative Officer - \$5,000.00
 - b) Managers - \$5,000.00
 - c) Executive Assistant - \$20,000.00
 - d) Accounts Payable Clerk - \$5,000.00
- d) During the Canada Post strike, the credit card limits on all credit cards shall be raised to \$20,000.00 to cover invoices from vendors outside of the County borders. Once the Canada Post strike is over the credit limits will return to the amounts set out above.

5. End of Policy

ADOPTED

Resolution #C213(04/10/07)

Date: April 10, 2007

AMENDED

Resolution #C038-08

Date: January 22, 2008

AMENDED

Resolution #C212(04/22/08)

Date: April 22, 2008

AMENDED

Resolution #C731(09/08/09)

Date: September 8, 2009

AMENDED

Resolution #C693(09/28/10)

Date: September 28, 2010

AMENDED

Resolution #C50-21(02/09/21)

Date: February 9, 2021

AMENDED

Resolution #C190-22(04-12-22)

Date: April 12, 2022

AMENDED

Resolution #C432-22(09-13-22)

Date: September 13, 2022

AMENDED

Policy No. 1220

Title: CREDIT CARDS

Approved: ~~May 14, 2024~~ December 10, 2024

Page 3

Resolution #C268-24(05-14-24)

Date: May 14, 2024

Resolution #C###-24(10-10-24)

Date: December 10, 2024



Clear Hills County

Effective Date: December 10, 2024	Policy Number: 1220
Title: CREDIT CARDS	

1. Policy Statement

Clear Hills County shall provide guidelines for the issuance of County credit cards.

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The maximum limit for any credit card shall be:

- a) Chief Administrative Officer - \$5,000.00
- b) Managers - \$5,000.00
- c) Executive Assistant - \$20,000.00
- d) Accounts Payable Clerk - \$5,000.00

During the Canada Post strike, the credit card limits on all credit cards shall be raised to \$20,000.00 to cover invoices from vendors outside of the County borders. Once the Canada Post strike is over the credit limits will return to the amounts set out above.

5. End of Policy

ADOPTED

Resolution #C213(04/10/07)

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Date: April 12, 2022

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Date: September 13, 2022

AMENDED

Resolution #C268-24(05-14-24)

Date: May 14, 2024

Policy No. 1220

Title: CREDIT CARDS

Approved: December 10, 2024

Page 3

Resolution #C###-24(10-10-24)

Date: December 10, 2024

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Tender Awarding- RFP 2024-P15 2025 Appreciation Banquet Catering Services
File:	62-30-10

DESCRIPTION:

Council is presented with the results of RFP 2024-P15 2025 Appreciation Banquet Catering Services

The tender closed on Friday, December 6, 2024, at 4:00 p.m.
The tender opened on Monday, December 10, 2024, at 9:35 a.m.

BUDGET:

\$20,000.00- total Awards & Appreciation Banquet budget.

RECOMMENDED ACTION:

RESOLUTION by ... to award RFP 2024-P15 2025 Appreciation Banquet Catering Services to.. for the amount of \$.. per plate.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	28th Annual Agricultural Trade Show Review
File:	63-10-30

DESCRIPTION:

Council is presented with information regarding the upcoming 28th Annual Agricultural Trade Show.

BACKGROUND:

The 28th Annual Agricultural Trade Show will be held on April 12, 2025.

The exhibitor and sponsorship package will be sent out to previous exhibitors and sponsors, as well as available for pickup on January 3, 2025.

Discussion Items:

- Trade Show Timeline
- Map
- Entertainment
- Booth Price (including date of early bird pricing deadline)

ATTACHMENT:

2024 Exhibitor & Sponsorship Package
2024 Finalized Map

BUDGET:

\$95,510.00

RECOMMENDED ACTION:

RESOLUTION by ... accept the discussion regarding the upcoming 28th Annual Agricultural Trade Show for information, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
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**Clear Hills County
Invites You To The
27th Annual
Agricultural Trade
Show**

Saturday, April 13, 2024

Dave Shaw Memorial Complex

Hines Creek, Alberta

Dear Sponsor and Exhibitor,

We are excited to invite you to participate in our 27th Annual Clear Hills County Agricultural Trade Show!

This one day event will take place on Saturday, April 13, 2024 at the Dave Shaw Memorial Complex in Hines Creek, Alberta.

Whether your company is large or small, this event is an excellent business opportunity and will increase your visibility among the surrounding communities.

Clear Hills County Agricultural Trade Show attracts rural families, agricultural producers and residents from surrounding areas; and supports local community groups and non-profit organizations.

Sponsors and Exhibitors are invited to promote their businesses and display their goods and services to the hundreds of people that pass through the door each year.

Please review the exhibitor options and sponsorship opportunities outlined in the enclosed package.

On behalf of the Clear Hills County Agricultural Service Board, we look forward to seeing you in April!

Regards:

Greg Coon
Agricultural Fieldman

Have any questions? Contact our team!

Greg Coon
780-685-3925 ext. 115
greg@clearhillscounty.ab.ca

Crystal Dei
780-685-3925 ext. 117
csc@clearhillscounty.ab.ca

Booth Bookings:
Natasha Gillett
780-685-3925 ext. 108
community@clearhillscounty.ab.ca

Sponsorship Opportunities

	Platinum \$2,500 & Up	Gold \$1,000—\$2,499	Silver \$500-\$999	Bronze \$100-\$499
Recognition				
Trade Show Events Handout to Visitors	Yes— Logo	Yes— Logo	Yes— Logo	Yes— Name
Listed in the County Newsletter	Yes— Logo	Yes— Logo	Yes— Logo	Yes— Name
Included in the Breakfast Placemats	Yes— Logo	Yes— Logo	Yes— Small logo	Yes— Name
Included in PowerPoint (PowerPoint is ran all day)	Yes—sole logo on screen, multiple times per cycle	Yes—2 sponsors per screen	Yes—3 sponsors per screen	Yes—by name only. All bronze sponsors on one screen
Acknowledgement on PA System during the Trade Show	Yes— Minimum once per half hour	Yes	Only for specific venue sponsorship	
Logo included in two newsletter ads prior to the trade show and on our Facebook Page	Yes	Yes		
Trade Show Flyer	Yes			

Special thank you to past, present and future sponsors!

Exhibitor Information

Booth Setup:

The following items are included for each exhibitor booth:

- ⇒ 2 Chairs
- ⇒ Table
- ⇒ Table Covering and Skirting
- ⇒ GST Included
- ⇒ Limited Additional Tables for \$25.00 each
- ⇒ Optional Electrical Outlet (110V) for \$25.00
- ⇒ Indoor booths include back wall and side wall draping

Draping colors are Blue & Silver

Indoor Machinery Booths:

400 square ft.
(approximately)

Outdoor Machinery Booths:

40x40ft
(approximately)

Payment information

Payment for the Trade Show registration shall be made to:

Clear Hills County
Box 240
Worsley, Alberta
T0H 3W0

Register before March 31, 2023 to receive early bird registration (see registration form). We do not accept credit card payments by phone or email.

E-transfers can be sent to payments@clearhillscounty.ab.ca

Cancellation Terms

Booth cancellations received after March 31st **may** be refunded up to 75% of the booth registration.

Insurance Requirements

Exhibitors are informed that injury or damage occurring to the public or employees in their leased booths may be covered by Commercial General Liability Policy. It is the responsibility of each and every exhibitor to arrange their own insurance coverage and provide a Certificate of Insurance or proof of General Liability with liability of no less than \$2,000,000.00, naming Clear Hills County as an Additional Insured. Home Owners and Tenants Insurance will not be accepted unless you have a home based business extension in which case a Certificate of Insurance as above will be required. Clear Hills County assumes no responsibility for loss or damages to exhibitors displays, materials, supplies or other items at any time.

Another option for short term exhibitor insurance may be PAL Insurance Brokers Canada Ltd. Applications can be made online at palcanada.com for exhibitor/vendor booth & Kiosk Liability Policy.

Insurance requirements must be met to finalize booth registration.

Show Schedule

	Friday	Location
Spring Fair Entries accepted by the Hines Creek Agricultural Society	11:00 a.m.—2:00 p.m.	Community Hall
Exhibitor Booth Setup	1:00 p.m.—9:00 p.m.	
	Saturday	
Exhibitor Booth Setup	7:00 a.m.—9:00 a.m.	Using Back Entrance
Sponsored Breakfast	8:00 a.m.—10:00 a.m.	Fitness Centre
Trade Show	10:00 a.m.—4:00 p.m.	Fitness Centre, Arena & Outside
Wagon Rides	10:00 a.m.—3:00 p.m.	
Hines Creek Spring Fair Exhibits	10:00 a.m.—2:00 p.m.	Community Hall
Hines Creek Arts & Crafts Club Display & Lunch	11:00 a.m.—4:00 p.m.	Upstairs above lobby
Kids Talent Show	3:00 p.m.	Community Hall
Presentation of Spring Fair Prizes	2:00 p.m.	Community Hall
Trade Show Closes & Exhibitor Clean-up	4:00 p.m.—5:00 p.m.	

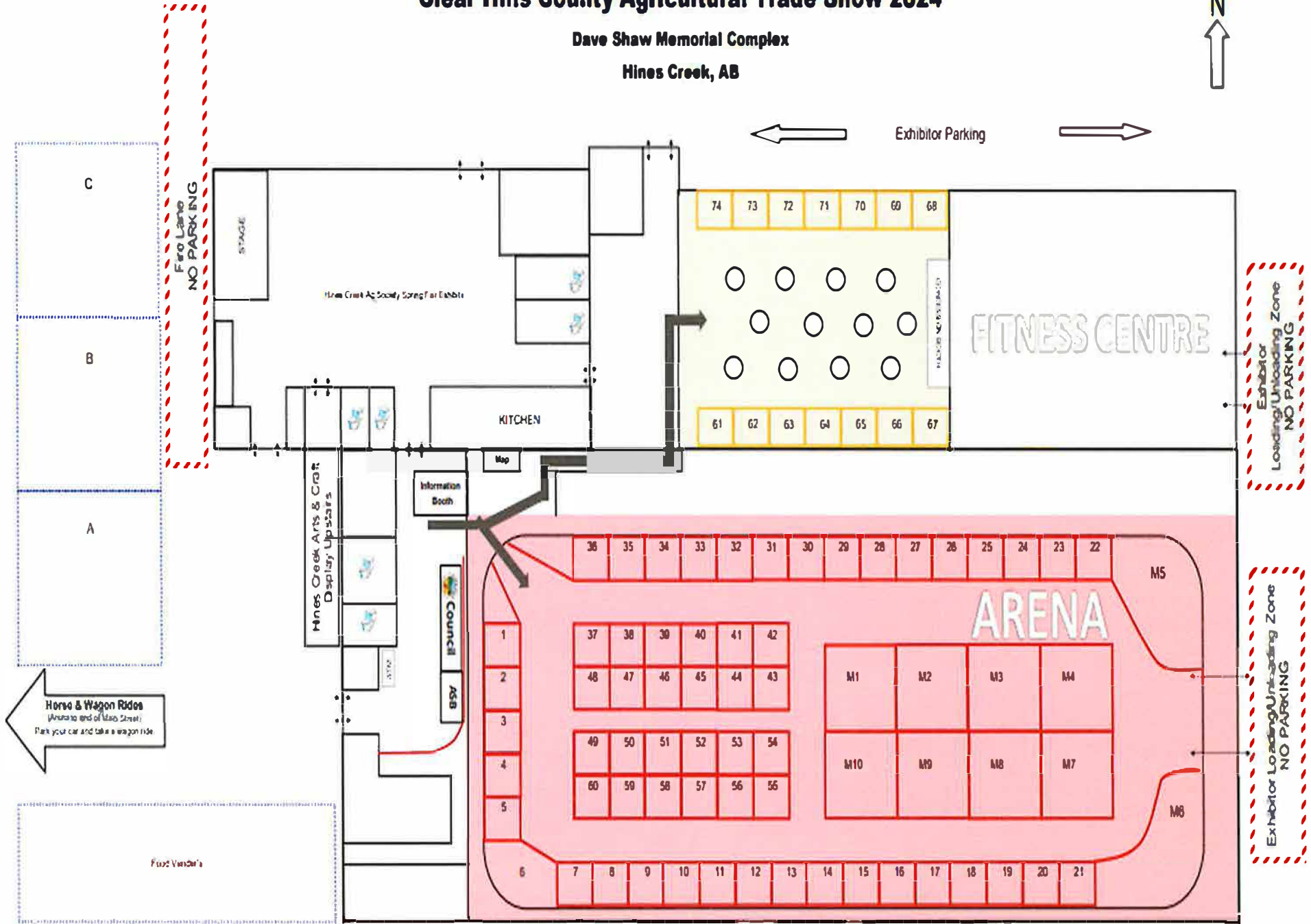
Clear Hills County Agricultural Trade Show 2024

Dave Shaw Memorial Complex

Hines Creek, AB



← Exhibitor Parking →



Registration Form

April 13, 2024 Dave Shaw Memorial Complex, Hines Creek, Alberta

Company/Organizations: _____

Contact Name: _____

Address: _____ **Postal Code:** _____

Telephone No. _____ **Cell:** _____ **Fax:** _____

Email: _____

Sponsorship

Platinum Sponsor: \$ _____ **Gold Sponsor:** \$ _____

Silver Sponsor: \$ _____ **Bronze Sponsor:** \$ _____

Exhibitors

Booth	Early Bird Price (March 31st)	Price After March 31st Deadline	Quantity	Power (\$25)	Total
Standard Booth	\$175.00	\$200.00			
Indoor Machinery Booth (20x20ft)	\$375.00	\$400.00			
Outdoor Machinery Booth (40x40ft)	\$175.00	\$200.00			
Options: Additional Table	\$25.00	\$50.00			
Options: Additional Chairs	\$0.00	\$0.00			
Sponsorship					
				Total:	

Booth No. Preferences: (List 3)

List of products or services you will be advertising/selling: _____

Check List

- Registration Form
- Exhibitor Agreement (pg. 8)
- Payment
- Certificate of Insurance

Please mail cheque or money order to:

**Clear Hills County
Box 240
Worsley, Alberta
T0H 3W0**

**E-transfers can be sent to payments@clearhillscounty.ab.ca
Please include TRADESHOW in the memo line.**

Exhibitor Agrees to the following Terms & Conditions

1. Clear Hills County, in its sole discretion, reserves the right to assign, decline, and/or change booth locations without notice.
2. Clear Hills County, in its sole discretion, reserves the right to accept or reject any request to exhibit or participate in the show at any time.
3. Clear Hills County, in its sole discretion, reserves the right to reject, move or prohibit any exhibit in whole or in part or its representative if in the opinion of Show Management the exhibit or the activities the exhibitor or its representative violates the Agreement or is detrimental to the aims, goals and purpose of the show.
4. Clear Hills County prohibits any abusive conduct and inappropriate behaviour toward Show Management, attendees, guests or any affiliated representative of the show.
5. Clear Hills County does not assume responsibility for any loss, damages and/or theft of exhibitor's displays, materials, supplies, etc. Security will be onsite during the entire show.
6. Exhibitor's will hold Clear Hills County harmless for any damage, expense, or liability arising from any injury or damage to said exhibitor, its agents, servants or employees, resulting from any acts or omissions of the exhibitor, its agents, employees or representatives, for which the exhibitor is legally responsible for.
7. Exhibitors are entirely responsible for leased space and agree to reimburse for any damage to property, facilities, furnishings, or equipment occurring on the premises of the event, providing such damage is due to negligence of the exhibitor, its servants, agents or others for whom the exhibitor is, by law, responsible for.
8. Exhibitors are required to provide a valid Certificate of Insurance for the event and booth rental.
9. Exhibitors materials, supplies, equipment, displays, materials, supplies etc. must not be extended beyond the exhibitor's designated booth space.
10. The exhibitor agrees to remove the exhibit, equipment, displays, materials, supplies, etc. from the show building by 8:00 p.m. on the day of the show, and not before 4:00 p.m.
11. Clear Hills County has the authority to establish and interpret rules and regulations necessary for the orderly conduct of exhibitors and/or agents for the mutual benefit of all parties.

I, _____ (please print) have read, understand and agree to the terms and conditions stated above.

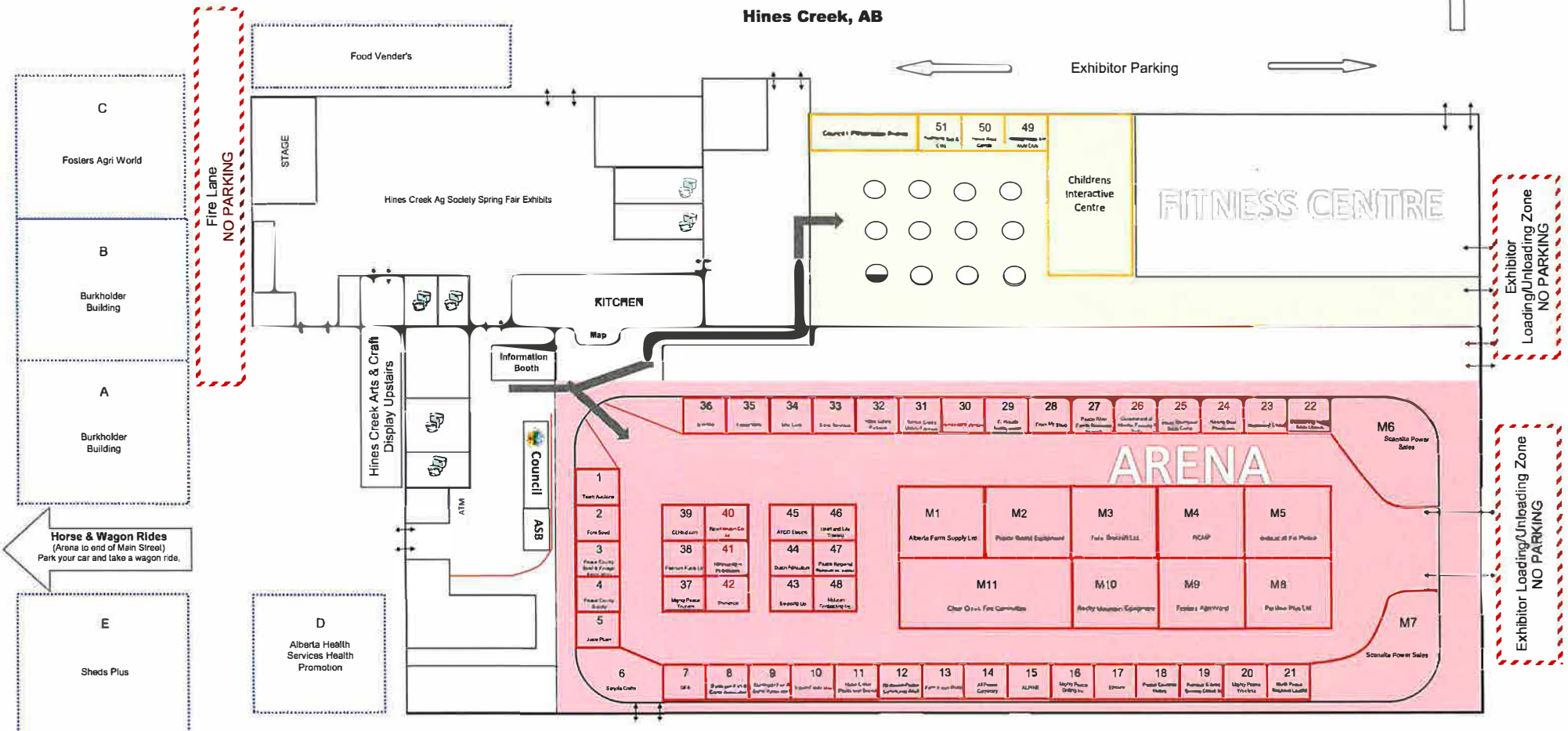
Position/Title: _____

Company/Organization: _____

Signature: _____ Date: _____

Clear Hills County Agricultural Trade Show 2024

Dave Shaw Memorial Complex
Hines Creek, AB



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Proceed to Proposal- Stoney Lake Recreation Area PML 200009 Caretaking and Operating Services
File:	71-10-36

DESCRIPTION:

Council is presented with information regarding proceeding to proposal for the Stoney Lake Recreation Area PML 200009 Caretaking and Operating Services for a three year term.

BACKGROUND:

The current agreement for the Stoney Lake Recreation Area PML 200009 Caretaking and Operating Services ends April 30, 2025.

BUDGET:

\$30,500.00- Contractors Annual Rate

RECOMMENDED ACTION:

RESOLUTION by ...to proceed to proposal for the Stoney Lake Recreation Area PML 200009 Caretaking and Operating Services for a three year term.

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Proceed to Proposal- Running Lake Recreation Area PML 200007 Caretaking and Operating Services
File:	71-10-34

DESCRIPTION:

Council is presented with information regarding proceeding to proposal for the Running Lake Recreation Area PML 200007 Caretaking and Operating Services for a three year term.

BACKGROUND:

The current agreement for the Running Lake Recreation Area PML 200007 Caretaking and Operating Services ends April 30, 2025.

BUDGET:

\$26,125.00- Contractors Annual Rate

RECOMMENDED ACTION:

RESOLUTION by ...to proceed to proposal for the Running Lake Recreation Area PML 200007 Caretaking and Operating Services for a three year term.

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Tender Awarding- RFT 2024-13 Transportation of Water to Bear Canyon Water Plant
File:	41-02-20

DESCRIPTION:

Council is presented with the results of RFT 2024-13 Transportation of Water to Bear Canyon Water Plant.

The tender closed on Friday, December 6, 2024, at 4:00 p.m.
The tender opened on Monday, December 10, 2024, at 9:35 a.m.

BACKGROUND:

The number of loads of water transported to the Bear Canyon Water Plant vary per year as it is dependent on water usage. Below is a summary of the loads of water transported throughout the current contract.

2022- 13 loads for \$1,940.00
2023- 22 loads for \$8,360.00
2024 (January to November)- 29 loads for \$11,020.00

The current contract is for \$380.00 per load.

BUDGET:

\$111,500.00- total budget for Water- Other Contracted Services.

RECOMMENDED ACTION:

RESOLUTION by ... to award RFT 2024-13 Transportation of Water to Bear Canyon Water Plant to..

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Various Bridge File Repairs
File:	32-07-02

DESCRIPTION:

Council is presented with a request to approve the work done by Griffin Contracting Ltd. for various Bridge File repairs.

BACKGROUND:

Bridge File 77740, located West of Worsley on Township Road 870, required installation of a new impact end, seven steel posts, and four new w-beams due to a motor vehicle collision.

Bridge File 72220, located in the Hamlet of Worsley on Alberta Ave, required concrete repairs to be completed due to regular wear and tear.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by... to approve Griffin Contracting Ltd. to complete the bridge repairs for Bridge File 77740, located West of Worsley on Township Road 870, for the amount of \$18,500.00. Funds to be allocated from the Bridge Reserve.

RESOLUTION by... to approve Griffin Contracting Ltd. to complete the bridge repairs for Bridge File 72220, located in the Hamlet of Worsley on Alberta Ave, for the amount of \$6,500.00. Funds to be allocated from the Bridge Reserve.

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Proceed to Tender- Roadside Right-of-Way Brushing
File:	31-65-02

DESCRIPTION:

Council is presented with information regarding proceeding to tender for the roadside right-of-way brushing of 45 ditch kilometers, in Wards 1 & 2.

BACKGROUND:

AG113-24(11/19/24) RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board Recommend Council examine roadside brushing equipment and programs that may be used to achieve clearing of existing road right-of-way.
CARRIED.

BUDGET:

\$300,000.00- 2025 Operating Budget

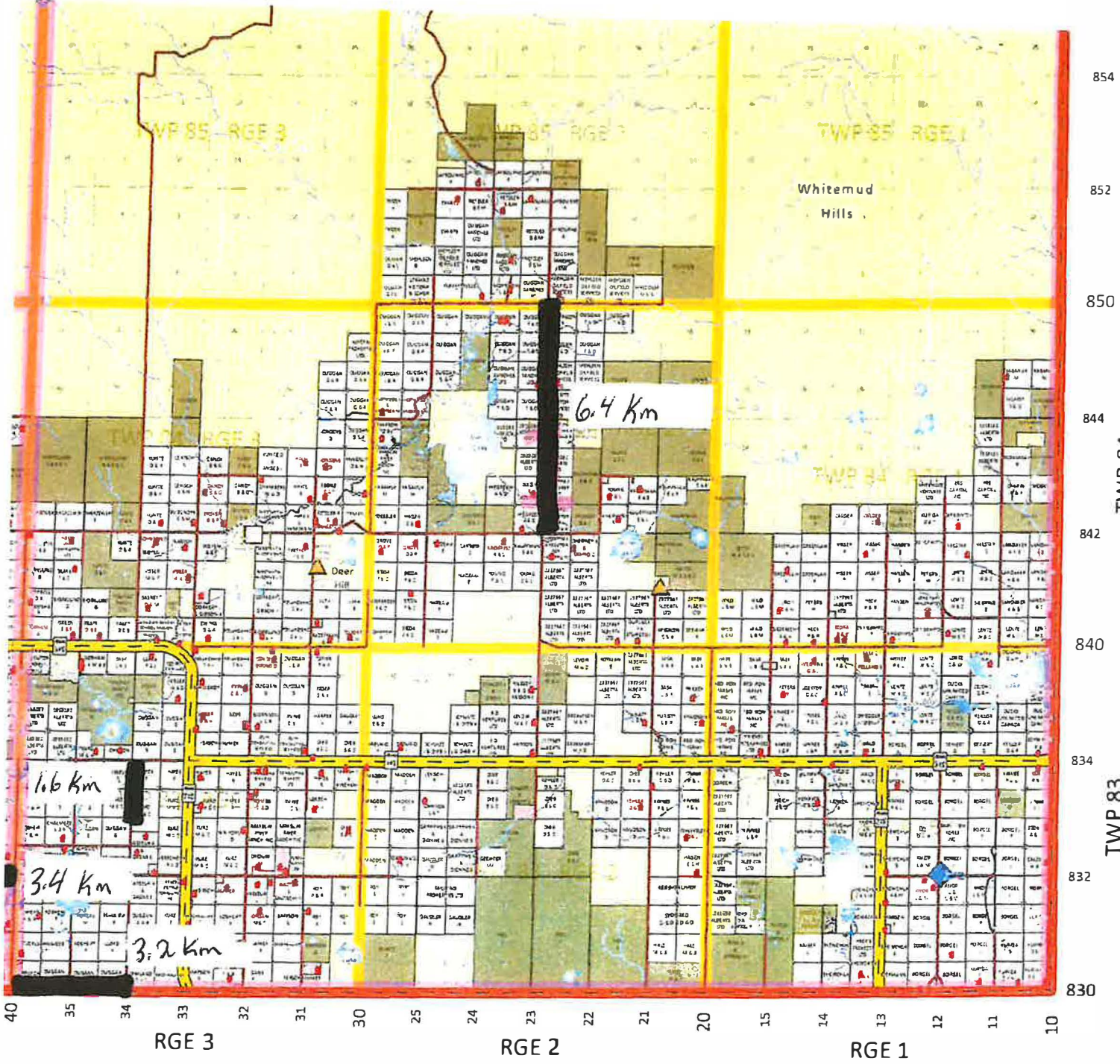
ATTACHMENTS:

Brushing Location Map

RECOMMENDED ACTION:

RESOLUTION by ...to proceed to tender for the roadside right-of-way brushing of 45 ditch kilometers in Wards 1 & 2.

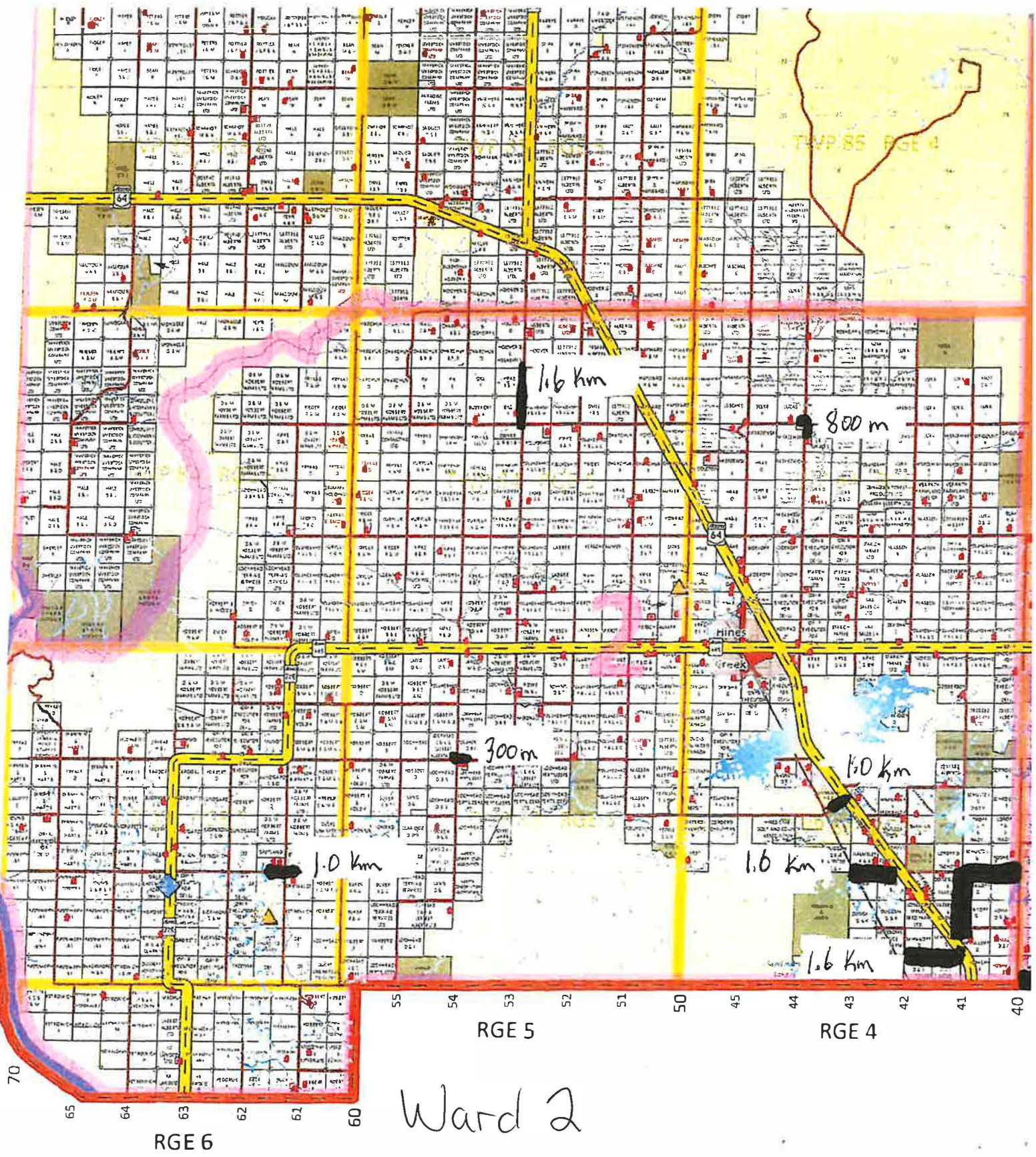
Initials show support - Reviewed by:	Manager:	CAO: 
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854 TWP 85
 852
 850
 844 TWP 84
 842
 840
 834 TWP 83
 832
 830

40 RGE 3 35 34 33 32 31 30 25 24 23 22 21 20 15 14 13 12 11 10 RGE 2 RGE 1

Ward 1



Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 26, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

- Interprovincial Meeting – Friday, November 29, 2024
- ARMAA Zone 4 Meeting – Monday, December 2, 2024
- MMSA Services Update

Attachment #1

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for December 10, 2024, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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MACKENZIE MUNICIPAL SERVICES AGENCY

5109 – 51 Street P.O. Box 450
Berwyn, Alberta T0H 0E0
Phone: 780-338-3862
www.mmsa.ca

December 3rd, 2024

Clear Hills County
BOX 240
Worsley, AB
T0H 3W0

Dear Allan,

RE: Acknowledgment of Membership Termination and Future Services

To begin, we appreciate the opportunity given to MMSA to have made a presentation to your council earlier this fall.

The MMSA Executive Committee has received your letter dated October 30, 2024, and we acknowledge your decision to terminate the membership contract with the MMSA. We would like to express our sincere gratitude for your participation and support as a valued member over the past 29 years.

Looking ahead, should the agency have the capacity, we will consider undertaking projects for non-members at an hourly rate of \$150 per hour. Please note, however, that MMSA will not support web mapping applications for non-members.

As outlined in your previous contract, upon the withdrawal of a municipal party, MMSA will make every reasonable effort to assist in the transition of services, including the timely transfer of data and records.

If you have any questions or require further clarification, please do not hesitate to reach out.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Brian Allen', is written over the 'Yours truly,' text.

Brian Allen, CLGM
Executive Director
Mackenzie Municipal Services Agency

PLANNING TODAY FOR YOUR COMMUNITY'S TOMORROW

Bonnie Morgan

From: Brian Allen <brian@mmsa.ca>
Sent: December 5, 2024 1:54 PM
To: Natasha Gillett; Finance
Cc: Allan Rowe; Bonnie Morgan; Lori Jobson
Subject: RE: Acknowledge of Membership Termination

Good Afternoon,

The executive committee discussed your letter requesting rates for non-member projects and we are happy to offer some mapping services, but the decision was made that the support of web mapping applications is only available to members as one of the core services provided for under the 5-year agreement.

Brian Allen, CLGM | Executive Director

Mackenzie Municipal Services Agency

Box 450, 5109-51 St. Berwyn, AB T0H 0E0

P: 780.338.3862 F: 780.338.3811

Facebook | Twitter | LinkedIn | Website

From: Natasha Gillett <community@clearhillscounty.ab.ca>
Sent: Wednesday, December 4, 2024 8:52 AM
To: Finance <finance@mmsa.ca>; Brian Allen <brian@mmsa.ca>
Cc: Allan Rowe <Allan@clearhillscounty.ab.ca>; Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>; Lori Jobson <Lori@clearhillscounty.ab.ca>
Subject: RE: Acknowledge of Membership Termination

Good morning,

Thank you for the letter of termination acknowledgement and future services.

Within the letter it is noted that MMSA will not support web mapping applications for non-members.

Would it be possible to arrange something so the County could continue the web mapping application? If so, what would this entail?

Regards,

Natasha Gillett
Community Clerk
Clear Hills County
780-685-3925 ext. 108

From: Allan Rowe <Allan@clearhillscounty.ab.ca>
Sent: December 4, 2024 6:18 AM
To: Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>; Natasha Gillett <community@clearhillscounty.ab.ca>; Lori Jobson <Lori@clearhillscounty.ab.ca>
Subject: FW: Acknowledge of Membership Termination

From: Finance <finance@mmsa.ca>
Sent: December 3, 2024 3:06 PM

To: Allan Rowe <Allan@clearhillscounty.ab.ca>
Cc: Brian Allen <brian@mmsa.ca>
Subject: Acknowledge of Membership Termination

Good afternoon, Allan

Please see attached the corresponded from our Executive Committee in regards to Clear Hills County's membership termination

If you have any questions or concerns, please don't hesitate to reach out.

Wishing you & your staff a warm & safe holiday season and prosperous new year!

Kind regards,

Kristy Rees

Mackenzie Municipal Services Agency

Box 450, 5109-51 St. Berwyn, AB T0H 0E0

P: 780.338.3862

[Facebook](#) | [Twitter](#) | [Website](#)

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Graders are completing a second pass of the roads and snowplowing the seniors' driveways.
- Winging of the ditches is ongoing in all the grader beats.

Roads, Culverts & Approaches

- Administration is working to put together a road right of way brushing program.
- Log haul has begun for Canfor, Zavisha Sawmills, and Mercer.

Bridge File 71273 Culvert Replacement

- A winter shut down meeting with Szmata Projects Ltd. and WSP Canada Inc. has been completed. The project will be shut down until next spring, with the road open to traffic throughout the winter.

Hamlet of Cleardale Projects

- WSP Canada Inc. has submitted the 30% drawings for the Hamlet of Cleardale lift station.

2024 Worsley Water Well

- A preconstruction meeting with Armstrong Contracting Ltd. has been set. Construction timeline to come.

Other

- The tender for a mid-size SUV for the utility operator has been posted.
- The new contractor for the operation and maintenance of the Transfer Stations begins January 1, 2025.
- The Deer Hill fire trailer has been repainted and will be taken back to site in the spring.

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

2023 Annual Library Report

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the December 10, 2024, Regular Council Meeting.

Initials show support - Reviewed by: Manager: CAO: 

2023 ANNUAL REPORT

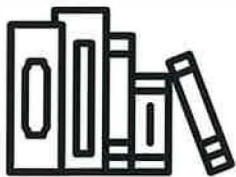
Clear Hills County

LIBRARY SERVICES TO CLEAR HILLS COUNTY

Clear Hills County provides library services to its residents, in conjunction with the Peace Library System, through five public library service points. Bear Point Community Library, Menno-Simons Community Library, and Worsley and District Library are located within the County.

Hines Creek Municipal Library and Fairview Public Library also provide a full range of library services to County residents.

2023 HIGHLIGHTS



Fairview Public Library circulated 28,767 physical and 3,556 electronic items, and borrowed an additional 4,279 physical items from across the province to meet specific patron requests.

The other four libraries combined circulated 13,205 physical 1,831 electronic items, and borrowed 1,083 items from other libraries.

PROGRAMS

The community participated in Summer Reading Programs at the Menno Simons library and Fairview library in-person or online.

Other programming highlights of the year include:

BEAR POINT

open 17.5 hours per week

- Open Mic night
- Two bingos

FAIRVIEW

open 48.5 hours per week

- Murder Mystery
- Summer Reading Program

MENNO-SIMONS

open 19 hours per week

- Summer Reading Program

Hines Creek

open 22.5 hours per week

- Craft program

Worsley

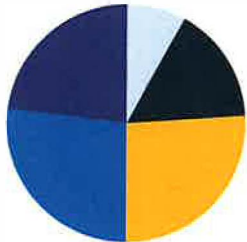
open 6 hours per week

COUNTY MEMBERSHIP FEES TO PEACE LIBRARY SYSTEM

\$31,294.02

LIBRARY MATERIALS GOING INTO LIBRARIES

\$7,123.50



● Bear Point Community Library	\$569.88
● Fairview Public Library	\$1,139.76
● Hines Creek Municipal Library	\$1,852.11
● Menno-Simons Community Library	\$1,923.35
● Worsley and District Library	\$1,638.40

CONTRIBUTION TO ERESOURCES & EBOOKS

\$1,583.09

LIBRARY SERVICES RECEIVED

\$20,167.42

- Sharing library resources in the region
- Access to digital resources – from home or library
- Ordering, processing, cataloging, and delivery of materials
- Conferences and continuing education events
- Large print books and books on CD
- eBooks
- Author reading subsidy
- Professional consultants
- Technology support—Polaris, SuperNet, wifi, websites

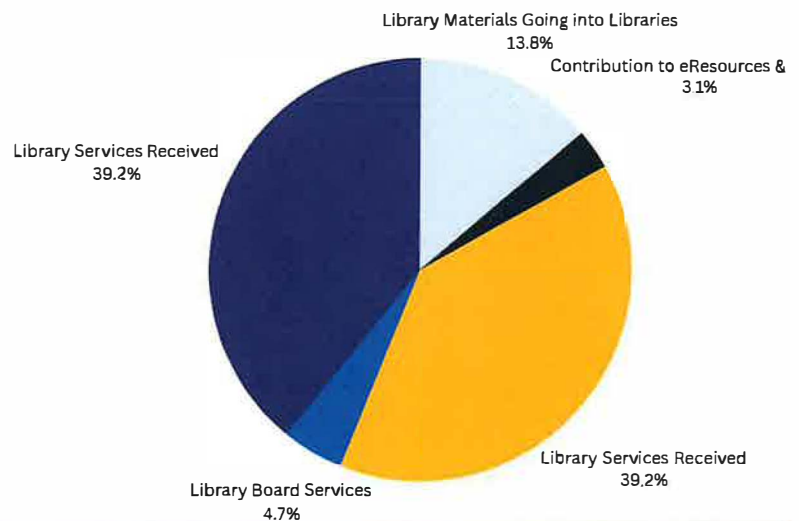
LIBRARY BOARD SERVICES

\$2,420.01

PROVINCIAL CONTRIBUTION

A Library Services Grant was provided by Alberta Municipal Affairs on behalf of the municipal population. The System distributed this operating grant to the municipal libraries based on a formula provided by the MD.

Bear Point Community Library	\$ 3,821.32
Fairview Public Library	\$ 2,856.87
Hines Creek Municipal Library	\$ 2,901.32
Menno-Simons Community Library	\$ 3,905.76
Worsley and District Library	\$ 3,887.98
	\$ 17,373.25



Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting December 10, 2024
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
ASB Conference	Jan 20-22	Edmonton	Bean, Giesbrecht
Growing the North Conference	Feb 18-20	Grande Prairie	

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information December 2024, January and February 2025 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
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DECEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 NWSAR-AB,DW	3 Special Council Meeting-ALL	4 MPTA Exec-AB Mercer-DJ RCMP Town Hall-All	5	6 PREDA-AB	7
8	9	10 Council	11	12	13 MMSA-AB	14
15	16 NPRL-JR	17 ASB-DJ, JR	18	19	20	21
22	23 Closed	24 Closed	25 Christmas	26 Boxing Day	27 Closed	28
29	30 Closed	31 Closed	1 New Years Day	2	3	4

JANUARY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1 Office Closed	2	3	4
5	6	7 P&P	8	9	10	11
12	13 HPEC/MED- SH	14 Council	15 ASB-DJ	16	17	18
19	20	21	22	23	24	25
	ASB Conference AB, AG					
26	27	28 Council	29	30	31	1

FEBRUARY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1 Appreciation Banquet HC
2	3	4 P&P	5	6	7	8
9	10	11 Council	12	13	14	15
16	17 Family Day	18	19	20	21	22
		Growing the North Conference				
23	24	25 Council	26	27	28	1

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society