

**AGENDA
CLEAR HILLS COUNTY
POLICY & PRIORITY COUNCIL MEETING
TUESDAY, JANUARY 7, 2025**

The Policy & Priority meeting of the Council for Clear Hills County will be held on Tuesday, January 7, 2025, commencing at 9:30 a.m. in the Clear Hills County Council Chambers, 313 Alberta Ave, Worsley Alberta.

1. CALL TO ORDER

2. AGENDA

3. DELEGATIONS:

4. NEW BUSINESS

a. COUNCIL

1. Livestock Predation Information.....	2
2. Policy 3201 Road Construction Policy	17
3. Fire Prevention Review	23
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5. Beautification Awards	55
6. Canadian Government Prohibited Assault-Style Firearms.....	60

4. ADJOURNMENT

Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	January 7, 2025
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Livestock Predation Information
File:	32-02-02

DESCRIPTION:

Council is presented with livestock predation information for review.

BACKGROUND:

C646-24(12-10-24) RESOLUTION by Reeve Bean to bring back the discussion regarding a Coyote Bounty to the January Policy & Priority Meeting. CARRIED.

- According to Alberta Fish & Wildlife, there were 2 confirmed coyote predations of beef calves in Clear Hills County in 2024.
- There were none reported for the previous 3 years, however, because the province does not pay for losses to coyote kills, producers are less likely to report.
- Livestock predation numbers in Clear Hills County by wolves for the past 4 years are as follows:
2021- 4 confirmed kills, 2022- 6 confirmed kills, 2023- 10 confirmed kills, and 2024- 13 confirmed kills.
- There were no confirmed cases of predation by bears, cougars, or eagles.
- There are 2 municipalities in the province with Coyote incentive programs. These being the MD of Bonnyville and the County of Newell.
- The wolf incentive program has been underspent over the last 4 years by between \$9000.00 and \$10,400.00 yearly.

ATTACHMENTS:

6315 Coyote Management Incentive Jan 7 2025 DRAFT
MD of Bonnyville Coyote & Wolf Incentive Program
County of Newell Coyote Incentive Program

RECOMMENDATION:

RESOLUTION by... to accept the discussion regarding livestock predation for information.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Effective Date: January 7, 2025	Policy Number 6315
Title: COYOTE MANAGEMENT INCENTIVE POLICY	

1. Policy Statement

- 1.1. In an effort to support coyote population control efforts and to further the public interest in regards to predatory wildlife Clear Hills County will implement procedures to provide for a coyote management incentive program for the purpose of promoting coyote management in the municipality. Through this program participants will receive a monetary reward for the carcass of a coyote harvested lawfully within the Municipality.

2. Definitions:

- 2.1. Immediate Family - means the participant's spouse or adult interdependent partner, the participant's children, the parents of the participant and the parents of the participant's spouse or adult interdependent partner
- 2.2. Household – immediate family members that reside in the same dwelling with the Participant.
- 2.3. Farm Unit – means a cooperative, colony, partnership or corporate farm.

3. General

- 3.1. **The current years budget for the Coyote Management Incentive Program will be based on the surplus funds from the prior years Wolf Management Incentive Program budget.**
- 3.2. By resolution of Council the Coyote Management Incentive program will be activated and deactivated.
- 3.3. Clear Hills County shall pay **(to be determined by Council)** per eligible coyote (adult and non-adult) taken by a participant within the boundaries of Clear Hills County in accordance with the listed conditions.

4. Conditions

- 4.1 The Clear Hills County Coyote Hunt Incentive program will be in effect for private property and grazing leases within the boundaries of Clear Hills County only.
- 4.2 **The program will run from January 1st to May 31st of each year.**

- 4.3 A maximum of (to be determined by Council) coyote carcasses per household per calendar year may be verified for payment to a qualified Participant for carcasses harvested on private land and grazing leases within the boundaries of Clear Hills County.
- 4.4 In an effort to ensure all landowners are equally able to participate in the Program, while remaining within the budget set by Council for the program, Farm Units will be limited to one participant.
- 4.5 Eligible Participants will:
- 4.5.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family, and any farm unit they are a partner in or member of, for no less than 183 days (six months).
 - 4.5.2 Provide a list of immediate family that reside in the same dwelling "household" that may participate in this coyote management incentive program.
 - 4.5.3 Provide a list of land owned or grazing leases operated by the Participant in Clear Hills County.
 - 4.5.4 Provide business name, if different than participant's name that land or grazing leases may be registered under.
 - 4.5.5 Provide a list of private property owned and grazing leases held in the participant's name or business name within the boundaries of Clear Hills County.
 - 4.5.6 Eligible Participants requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A.
 - 4.5.7 Participants requesting bounty payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A.
 - 4.5.8 For verification and authorization of payment the carcass, with pelt intact, from each eligible coyote harvested must be presented at the County office to a designated representative of the County during regular County office business hours.

When presenting the carcass Participants must provide the land location where the coyote was harvested.
 - 4.5.9 Rotting Coyote carcasses will not be accepted.
 - 4.5.10 Coyote carcasses will not be accepted from third parties.
 - 4.5.11 Any carcass received by a designated representative of the County will be marked.

- 4.5.12 The Participant will handle the carcass so designated County representative can confirm that it is not already marked.
- 4.5.13 Any carcass that has been previously marked will be rejected.
- 4.5.14 Participants will be responsible for disposal of all parts of the coyote carcass using recognized carcass disposal methods. Note: The County recommends disposal to a trapper to reduce waste of fur or other salvageable parts.
- 4.5.15 Participants participating in the Coyote Management Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, and Petty Trespass Act.
- 4.5.16 Participants shall be removed from the list of qualified Participants if found to have not adhered to the policy as set by the Council, and shall not be able to receive benefit from the said program, this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for coyotes taken either from locations within the county not included in this policy or from outside the County.

3. End of Policy

ADOPTED	DATE
Resolution C53-16(01/26/16)	January 26, 2016
AMENDED	
Resolution C112-18(02/27/18)	February 27, 2017
RESCINDED	
Resolution C469-18(10/09/18)	October 9, 2018



Appendix A (Policy 6315)
Contract of Participation – Coyote Management Incentive Program
Between Participants and Clear Hills County

In an effort to support population control efforts and to further the public interest in regards to predatory wildlife, the Clear Hills County (“Municipality”) has approved a coyote management incentive program (“Program”) for the purpose of promoting coyote management within the Municipality. Through this program, coyote hunters (“Participants”) will receive a monetary reward (“Reward”) for the carcass, with the pelt intact, of a coyote hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

1. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
2. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
3. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted coyote must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked in accordance with this program will be rejected. To qualify for the Reward, a coyote must be lawfully hunted on private property that is owned by Participant or a grazing lease land operated by the Participant within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation (“Contract”) will be considered ineligible to receive the Reward. The Participant must state the location where each coyote was harvested.
4. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant, at the rate set by Council, for each eligible coyote carcass (adult and non-adult) presented.
5. **NOTICE:** Clear Hills County has the discretion to modify this program from time to time without notice to participants.

Name: _____

Business Name: _____

Mailing Address: _____

Home Phone _____ Cell _____ Work _____

Email: _____

Appendix A (Policy 6315) – Page 2

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days or six months? _____

Name of Farm Unit, if any _____

Names of Immediate Family Members residing with Applicant (that may participate in this program)

Land Locations of private property owned and grazing leases held by Applicant in personal name or business name)

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Coyote Management Incentive Policy 6315.

SIGNED this _____ day of _____, _____

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____



Coyotes & Wolves

Coyote & Wolf Reduction Incentive Program

The Municipal District of Bonnyville No. 87 will implement a Coyote & Wolf Reduction Incentive Program for the 2024-2025 winter season.

The following are the details of this Program:

1. The M.D. will pay an incentive of \$15 per coyote and \$150 per wolf killed during the six months from November 1, 2024 to March 31, 2025, subject to budget approval.
2. To qualify for the incentive payment, the coyote and/or wolf carcasses must be taken to the Environmental Services Shop (117-61501 Hwy 41).
3. The ASB will only accept carcasses Monday to Thursday, 7:30 to 8 a.m. and 3 to 4 p.m., and Fridays 7:30 to 8 a.m. and 2 to 4 p.m. If you cannot make these hours, please phone the ASB office at 780-826-3901 to make an appointment.
4. **Only whole, unskinned animals are accepted for payment; pelts are not eligible for payment.**

5. Animals must be covered by a tarp or by other means when bringing them in for incentive payment.
6. Wolves may be hunted (but not trapped) without a license during all seasons, as follows:
 - a. On privately owned land by the owner or occupant of the land, or by a resident with permission from the owner or occupant
 - b. On public land by a person authorized to keep livestock on the land, or by a resident who has written permission from that authorized person.

The above authorities to hunt wolves extend to lands within eight kilometres (five miles) of the land described above, provided the authorized person or resident has the right of access.

7. Coyotes may be hunted (but not trapped), without a license, at all times of the year throughout the province:
 - a. By a resident who has the right of access to hunting on lands that are not public lands within the Green area
 - b. By the owner or occupant of privately owned land, on the privately owned land
 - c. By a person maintaining livestock on public land, on that public, or
 - d. *On lands described in c) that are in the Green Area, by a resident who is authorized in writing by the person described in c).

** These pelts must be salvaged.*

8. Trappers will be asked to provide their Registered or Resident Fur Management License number when bringing carcasses to claim the incentive payment.
9. Residents living within the M.D. of Bonnyville boundaries will be eligible to participate in this program and will be asked to provide the legal land location where the animals were trapped or shot. This includes the Town of Bonnyville, City of Cold Lake, and Village of Glendon.

10. Residents are advised that it is illegal to sell whole or unskinned carcasses to anyone other than a fur buyer.
11. The ASB staff will cut the left front foot off the carcass of the coyote to identify it as having been paid the incentive. Wolves brought in for incentive will be identified by ASB taking a picture.
12. The carcass will be returned to the owner who will be responsible to dispose of it properly.
13. Animals that originate from outside the M.D. boundaries or are brought in by a non-resident of the above-noted areas will not be accepted for payment under this program.

This program may terminate at an earlier date than the March 31, 2025, deadline subject to budget limitations.

The ASB staff has the right to disqualify carcasses if they suspect they do not meet the criteria.

For information on regulations governing the use of snares for coyotes, please contact the Fish & Wildlife office at 780-826-3142 or 780-594-7876.

Coyote and Wolf Reduction Incentive Program

Adopted by Council – November 6, 2019 Resolution No. 19.646

The Municipal District of Bonnyville (M.D.) will implement a Coyote & Wolf Reduction Incentive Program before each year during trapping season when deemed necessary by the General Manager of Environmental and Protective Services or his/her designate.

The details of this program are as follows:

- (1) The M.D. will pay an incentive of \$15.00 per coyote killed and \$75.00 per wolf killed during the duration of the incentive program.
- (2) To qualify for the incentive program payment, the intact coyote and wolf carcasses must be taken to the M.D. Agricultural Service Board building at 61330 Range Road 455. Prior to arrival, contact (780) 826-3951 to ensure there is someone available to verify the animals. When bringing the animals in for verification, please cover them (i.e. with a tarp or box cover) to avoid displaying them to the general public.

Note: Only whole, unskinned animals are accepted for payment; pelts are not eligible for payment.

- (3) Wolves may be hunted, but not trapped, without a license year-round, as follows:
 - (a) On privately owned land by the owner or occupant of the land, or by a resident with permission from the landowner or occupant;
 - (b) On public land by a person authorized to keep livestock on the land, or by a resident who has written permission from said authorized person.

Note: The above authorities to hunt wolves extend to lands within 8 km (5 miles) of the land described above, provided the authorized person or resident has right of access.

- (4) Coyotes may be hunted, but not trapped, without a license year-round throughout the province, as follows:
 - (a) By a resident who has right of access to hunt on lands that are not public lands within the Green area (i.e. government grazing land);
 - (b) By the owner or occupant of privately-owned land, on said privately owned land;
 - (c) By a person maintaining livestock on public land, on said public land; or
 - (d) On lands described in (c) that are in the Green Area, by a resident who is authorized in writing by the person described in (c). *

*** These pelts must be salvaged.**

- (5) Trappers will be asked to provide their Registered or Resident Fur Management License number when bringing carcasses to claim the incentive program payment.

- (6) Residents living within M.D. boundaries only are eligible to participate in this program and will be asked to provide the legal land location where the animals were trapped or hunted.
- (7) M.D. residents are advised that it is illegal to sell whole or unskinned carcasses to anyone other than a fur buyer.
- (8) The ASB staff will cut the left front foot off each coyote carcass and take a photo of each wolf carcass to identify it as having been processed through the incentive program.
- (9) The coyote and/or wolf carcass(es) will be returned to the owner who will be responsible to dispose of it properly.
- (10) Coyotes and/or wolves that originate from outside M.D. boundaries or are brought in by a non-resident of the above noted areas will not be accepted for payment under this program.

This program may terminate at an earlier date than set by the M.D. ASB subject to budget limitations.

The ASB will only accept coyote and wolf carcasses from:

- Monday to Thursday between the times of 7:30 am - 8:00 am and 3:00 pm - 4:00 pm
- Friday between the times of 7:30 am - 8:00 am and 2:00 pm - 4:00 pm.

If you cannot make it to the ASB building during these hours, please contact (780) 826-3951 to schedule a special appointment.

The M.D. ASB staff reserves the right to disqualify coyote and wolf carcasses at their discretion if they do not appear to meet the required criteria.

For information on regulations governing the use of snares for coyotes, please contact the Fish & Wildlife office at (780) 826-3142 or (780) 594-7876.



COUNTY OF NEWELL - POLICY HANDBOOK

POLICY NO: 2017-PAG-024

TITLE: COYOTE CONTROL INCENTIVE PROGRAM (CCIP)	
ADOPTED: October 26, 2017 (C-322/17)	SUPERCEDES NO: 2017-PAG-024 (2017-01-19)
TO BE REVIEWED:	PAGE NO: 1 of 4

POLICY PURPOSE:

The County of Newell recognizes the fact that coyotes are a part of the natural environment and therefore play a critical role in wildlife dynamics. Problems occur when the population dynamics become unbalanced. When this occurs as in the case of coyotes, not only are other wildlife populations affected, but also agricultural livestock and even humans. The County of Newell Agricultural Services Department is taking a proactive approach to not only protect agricultural livestock, but also wildlife and in extreme cases human life.

POLICY GUIDELINES:

1. Program to be evaluated annually for effectiveness.
2. Annual program implementation will be based on current coyote populations and potential threat to livestock within the County of Newell.
3. Dollar value per coyote will be set annually. All coyotes submitted under the program in the 2018 year will be paid for at a rate of 15 dollars each.
4. Program will run from December 1 to March 31 or as otherwise specified by the A.S.B. The program dates can be modified at any given time as determined by the A.S.B.
5. Persons eligible to participate in the program will be restricted to County residents, all urban residents within the County of Newell boundaries and those that own and/or manage land within County boundaries.
6. Only coyotes killed within the County of Newell boundaries will be eligible for the incentive payment.
7. Eligible persons participating in the program shall deliver coyote carcasses to the Agricultural Services shop or directly to the base where the designated contract service provider operates from to qualify for payment unless otherwise specified by the Agricultural Services Department.
8. Whole, unskinned coyote carcasses only will be accepted for payment.



COUNTY OF NEWELL - POLICY HANDBOOK

POLICY NO: 2017-PAG-024

TITLE: COYOTE CONTROL INCENTIVE PROGRAM (CCIP)	
ADOPTED: October 26, 2017 (C-322/17)	SUPERCEDES NO: 2017-PAG-024 (2017-01-19)
TO BE REVIEWED:	PAGE NO: 2 of 4

9. Snared coyotes must be accompanied by a copy of a registered fur management license for trapping in order to receive payment.
10. The Director of Agricultural Services or designate will inspect coyote carcasses for compliance under the program.
11. One third of the left ear will be docked for identification purposes with the remainder of the carcass returned to the eligible person unless other arrangements are made.
12. The person delivering the carcass for inspection is responsible for proper disposal of the coyote unless otherwise specified by the inspector.
13. All participants in the program are responsible for obtaining proper licensing and permission as well as following all established regulations with respect to hunting of coyotes. Participation in this program does not afford any person special privileges or exemptions from any regulations.
14. Coyote control services provided under the authority of the Agricultural Pests Act will be made available through the Agricultural Services Department. Any ratepayers with harassments or kills may obtain the necessary control devices to prevent repeat predation.



COUNTY OF NEWELL - POLICY HANDBOOK

POLICY NO: 2017-PAG-024

TITLE: COYOTE CONTROL INCENTIVE PROGRAM (CCIP)	
ADOPTED: October 26, 2017 (C-322/17)	SUPERCEDES NO: 2017-PAG-024 (2017-01-19)
TO BE REVIEWED:	PAGE NO: 3 of 4

Note: This Form is a Sample Only and Not A Formal Part of the Policy

**COUNTY OF NEWELL
AGRICULTURAL SERVICE BOARD
COYOTE CONTROL INCENTIVE PROGRAM (CCIP) FORM**

NAME: _____ **DATE:** _____

MAILING ADDRESS: _____

RESIDENT RURAL: _____ **URBAN:** _____ **Phone:** _____

LAND LOCATION OF APPLICANT: _____

NO. COYOTES REGISTERED: _____ @ \$ _____ = \$ _____

COYOTES CONTROLLED
(# controlled in each category)

LOCATION OF CONTROL
(# controlled in each division)

_____ SHOT

_____ DIV 1 _____ DIV 7

_____ SNARED

_____ DIV 2 _____ DIV 8

_____ OTHER

_____ DIV 3 _____ DIV 9

OTHER COMMENTS (i.e. Mange, Sex, etc.)

_____ DIV 4 _____ DIV 10

_____ DIV 5 _____ OTHER

_____ DIV 6

GUIDELINES

1. Program to be evaluated annually for effectiveness.
2. Annual program implementation will be based on current coyote populations and potential threat.



COUNTY OF NEWELL - POLICY HANDBOOK

POLICY NO: 2017-PAG-024

TITLE: COYOTE CONTROL INCENTIVE PROGRAM (CCIP)	
ADOPTED: October 26, 2017 (C-322/17)	SUPERCEDES NO: 2017-PAG-024 (2017-01-19)
TO BE REVIEWED:	PAGE NO: 4 of 4

3. Dollar value per coyote will be set annually by the A.S.B.
4. Program will run from December 1 to March 31 or as otherwise specified by the A.S.B.
5. Persons eligible to participate in the program will be restricted to County residents, all urban residents within the County of Newell boundaries and those that own or manage land within county boundaries.
6. Only coyotes killed within the County of Newell boundaries will be eligible for the incentive payment.
7. Eligible persons participating in the program shall deliver coyote carcasses to the A.S.B. shop or directly to the base where the designated contract service provider operates from to qualify for payment unless otherwise specified by the A.S.B.
8. Whole, unskinned coyote carcasses only will be accepted for payment. Coyote parts including pelts will not qualify.
9. The Ag Fieldman or designate will inspect coyote carcasses for compliance under the program.
10. One third of the left ear will be docked for identification purposes with the remainder of the carcass returned to the eligible person unless other arrangements are made.
11. The person delivering the carcass for inspection is responsible for proper disposal of the coyote.
12. All participants of the program are responsible for obtaining proper licensing and permission as well as following all established regulations with respect to hunting of coyotes. Participation in this program does not afford any person special privileges or exemptions from any regulations.
13. Coyote control under the Pest Control Act will still be available through the A.S.B. Any ratepayers with harassments or kills may still obtain the necessary control devices to prevent repeat predation.

Registrant

Agricultural Services Rep

Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	January 7, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Policy 3201 Road Construction
File:	32-02-02

DESCRIPTION:

Council is presented with Policy 3201 Road Construction for review.

BACKGROUND:

C616-24(11-26-24) RESOLUTION by Councillor Giesbrecht to bring back Policy 3201 Road Construction to a future meeting for further review and discussion. CARRIED.

ATTACHMENTS:

Policy 3201 Road Construction

RECOMMENDATION:

RESOLUTION by... to accept the discussion regarding Policy 3201 Road Construction for information.

Initials show support - Reviewed by:

Manager:



CAO:





Clear Hills County

Effective Date: **April 9, 2024**

Policy Number: **3201**

Title: **ROAD CONSTRUCTION**

1. POLICY STATEMENT

Clear Hills County will develop and enhance the vital road network system within the County for the safe transportation of passengers, tourists, industry, and goods.

2. ROAD CONSTRUCTION INFORMATION

- 2.1 The County will evaluate and prioritize road construction.
- 2.2 All road requests will be on a first come basis.
- 2.3 Council will allocate an annual budget of \$1,000,000.00 for new road construction.
- 2.4 All Road Construction requests will require a completed road request application form to be filled out and submitted to the Clear Hills County office by March 1st to be considered for construction in the following year.
- 2.5 The CAO shall present to Council the new road construction applications with the estimated project cost for Councils review and initial approval annually in March of each year.
- 2.6 Prior to the final approval of new road construction requests, the County will proceed with the required assessment standards set out by Alberta Environments within the MSSC. The Master Schedule of Standards and Conditions (MSSC) identifies conditions that apply to formal disposition applications approved under the Public Land Act. Conditions in this document are part of multiple approval systems and processes.
- 2.7 Following the MCCS assessment, a full report will be brought back to Council to present compensation costs and requirements that will need to be met as per Alberta Environment standards prior to proceeding with construction.

3. APPLICANT LANDOWNER RESPONSIBILITY

3.1 MSSC Assessment Study

The County will cover ninety percent (90%) of the costs associated with the initial mandatory MSSC Assessments studies that will determine the compensation and requirements as per Alberta Environment standards. The applicant is required to pay the remaining ten percent (10%) of the costs.

3.2 Study Outcome Compensation

The County will pay up to a maximum of \$10,000.00 (ten thousand dollars) of the Compensation Costs, per road construction application. All compensation costs will be required to be paid in full by the applicant prior to the commencement of construction.

3.3 Fill Material

3.3.1 Road Construction Projects that do not exceed 950 meters.

- a) The responsibility for supplying fill material lies with the applying landowner of the designated land where the road is being constructed with the following rules:

Effective Date: April 9, 2024

- I. Fill material must be suitable for the project.
- II. Fill material must be accessible as close to the project as possible.
- III. Follow all engineered environmental plans outlined.

- b) Should the construction of the road require fill material from the designated land, the landowner is required to provide the required dirt at no cost to the contractor or Clear Hills County.
- c) The landowner shall not accept any financial compensation or profit, apart from the potential benefit of establishing a borrow pit or landscape borrow, if required, for the road construction project.

3.3.2 Road Construction Projects that exceed 950 meters, to a maximum of 3,200 meters.

- a) The responsibility for supplying fill material for the closest 950 meters to the project, lies with the applying landowner of the designated land where the road is being constructed with the following rules:
 - I. Fill material must be suitable for the project.
 - II. Fill material must be accessible as close to the project as possible.
 - III. Follow all engineered environmental plans outlined.
- b) Should the road construction of the 950 meters closest to the project require fill material from the applying landowners designated land, the landowner is required to provide the required dirt at no cost to the contractor or Clear Hills County.
- c) The remainder of fill material needed to complete the road project will be purchased by the County at a cost per cubic meter or a lump sum as directed by Council motion.
- d) The landowner shall not accept any financial compensation or profit, apart from the potential benefit of establishing a borrow pit or landscape borrow, if required, for the road construction project.

3.4 Construction

The County will pay up to a maximum of \$200,000.00 (two hundred thousand dollars), per ½ mile, for the engineering and construction cost on approved road construction applications.

4. RELATED AGREEMENTS

- The Master of Standards and Conditions (MSCC) Assessment Study Agreement
- The Master of Standards and Conditions (MSCC) Assessment Study Outcome Environmental Compensation Agreement
- Access Road Fill Material- Projects Under 950 Meters Agreement
- Access Road Fill Material- Projects Over 950 Meters Agreement
- Engineering & Construction Cost Contribution Agreement

5. RELATED POLICIES

- Policy 3202 Road Construction Specifications
- Policy 3203 Approach Construction
- Policy 3205 Land Need and Acquisition

Effective Date: April 9, 2024

6. SCHEDULE A- SCORING GRID

Road Scoring Grid:

The following Road Scoring Grid will be used to evaluate road construction requests.

Priority	Scoring Criteria	Points
1. a	No Access – To a Quarter Section with Residence	95
1. b	No Access – To a Quarter Section with a Residence on a School Bus Route	90
1. c	No Access – To a Quarter Section of Farmland or titled fenced pasture	85
2	Miles school bus route is reduced	5/mile
	Anticipated school bus years	Years
3	Reduced distance by existing roads	5/mile
	Miles reduced	
4	Number of groups/households served	5/group
	Basic access	minus 20
	Limited Access	minus 10
	Wet Years -No Access	50
	Wet Years- Limited Access	25
	Water Crossing Required: Bridge File	minus 50
	Water Crossing Required: 36-48"	minus 25
	Muskeg/Coulee	minus 20
	Distance	minus 5 per ½ mile over 1 mile
	Total Points	
	Minimum Points to qualify	60

Notes:

*Applicants for roads that do not achieve minimum points will be notified in writing that the requested project is denied.

Effective Date: April 9, 2024

7. TO BE COMPLETED BY APPLICANT LANDOWNER

7.1 Proof of ownership by applicant.

Name of applicant: _____ Date: _____

Phone Number: _____ Email Address: _____

Legal Land Location: _____ Mailing Address: _____

7.2 Purpose for requesting new or upgraded road:

- New Yard Site
- Existing Yard Site
- Upgrading Access
- Crop/Grazing
- Timber Salvage
- Subdivision
- Other Explanation: _____

7.2.1 If for farmland, do you have:

- a. At least 1/2 (minimum 80 acres) in seedbed condition
- b. The property is fenced for pasture

7.2.2 If for residential purpose, do you:

- a. Currently live on the land? Yes No
- b. Where is your primary residence? _____ N/A
- c. When will you reside on the land and will be claiming it as your primary residence? _____ N/A
- d. Have you applied for utilities? Power Gas N/A
- e. Have you submitted a subdivision or development application? Yes No N/A

7.2.3 How have you been getting to this land previously?

7.2.4 What is the condition of the present access? Good Fair Poor None

7.2.5 Date the land was acquired? _____

7.2.6 Have you received and reviewed the County's policy for Road Construction requests, and will you provide the required compensation costs? Yes No

7.2.7 Will supply fill material? Yes No
a) If yes, borrow pit or land scrape

7.3 Landowner will be contacted by the County to set up a meeting to review Policy 3201 and the related agreements.

Landowners Name _____ Signature _____

Witness Name _____ Signature _____

8. END OF POLICY

ADOPTED

Resolution #C190-03

Date: March 25, 2003

AMENDED

Resolution #C876-03

Date: November 25, 2003

AMENDED

Resolution #C153(03/13/07)

Date: March 13, 2007

AMENDED

Resolution #C180(02/23/10)

Date: February 23, 2010

AMENDED

Resolution #C393-12

Date: July 10, 2012

AMENDED

Resolution # C398-12(07/24/12)

Date: July 24, 2012

AMENDED

Resolution # C405-14(06/24/14)

Date: June 24, 2014

AMENDED

Resolution # C413-17 08/22/17

Date: August 22, 2017

AMENDED

Resolution #C463-20(10-13-20)

Date: October 13, 2020

AMENDED

Resolution #C357-22(07-12-22)

Date: July 12, 2022

AMENDED

Resolution #C426-23(08-15-23)

Date: August 15, 2023

AMENDED

Resolution #C205-24(04-09-23)

Date: April 9, 2024

Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	January 7, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Fire Prevention Review
File:	23-02-02

DESCRIPTION:

Council is presented with the current fire prevention Policies and Bylaws for review.

ATTACHMENT:

Policy 2301 Fire Protection Fees
Policy 2302 Fire Protection Services
Bylaw No. 285-24 Fire Ban
Bylaw No. 286-24 Fees for Extinguishing Fires
Bylaw No. 289-24 Regional Fire Service
Bylaw No. 290-24 Municipal Emergency Management

RECOMMENDED ACTION:

RESOLUTION by... to accept the discussion regarding the review of the current fire prevention Policies and Bylaws.

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date: September 26, 2023

Policy Number: **2301**

Title: **FIRE PROTECTION FEES**

1. Policy Statement

- 1.1. Clear Hills County will establish guidelines for implementation of fees for services provided for the extinguishing of fires or preserving of life or property from injury or destruction by fire.
- 1.2. Clear Hills County will charge no fees for residential fires, building structure fires, medical aid responses and Motor Vehicle Accidents when there is a fatality or fatalities involved in the County. Other fires will be charged at the current rate, as established by Council.

2. General

- 2.1. A procedure will be developed to ensure that all fire department response revenues related to clause 1.2 are included in the county revenue accounting records for the purpose of accurately administering the Clear Creek Fire Committee cost share agreement.

3. End of Policy

ADOPTED

Resolution #C189-03

Date: March 23, 2003

AMENDED

Resolution #C876-03

Date: November 25, 2003

Resolution #C214(04/10/07)

Date: April 10, 2007

Resolution #C419(05/26/09)

Dated May 26, 2009

Resolution #C073(01/26/10)

Date: January 26, 2010

Resolution #C161(02/22/11)

Date: February 22, 2011

Resolution #C712(08/23/11)

Date: August 23, 2011

Resolution #C511-23(09/12/23)

Date: September 26, 2023



Clear Hills County

Effective Date: February 22, 2011	Policy Number: 2302
Title: FIRE PROTECTION SERVICES	

1. Policy Statement

- 1.1. Clear Hills County will establish guidelines for the provision of, and authority over, fire protection in Clear Hills County. Heavy reliance will be placed on the community to provide volunteer support to the program. At the present time County fire protection services consist of two volunteer fire departments located in the Village of Hines Creek and the Hamlet of Worsley. Fire protection services also consist of nine fire trailers strategically located throughout the developed areas of the county. The prime objective of county fire protection services is to provide fire containment services. Fire protection throughout the Green Zone shall continue to rely on Alberta Environmental Protection Land & Forest Service.
- 1.2. Clear Hills County approves Medical Co-Responder (MCR) Training for the Worsley Volunteer Fire Department members.

2. Organization and Boundaries

- 2.1. Fire Department response boundaries shall be established by Agreement and shall from time to time be amended to provide for the quickest fire service response times.
- 2.2. Changes to boundaries will only be considered following consultation with the Clear Creek Fire Commission and the departments involved.
- 2.3. Each department established shall have a Fire Chief at its head, and such other operational positions as shall from time to time be adopted by the individual departments.
- 2.4. The Fire Chief shall be appointed by Bylaw by the municipal council in which the fire hall is situated, unless this responsibility has been appointed to another municipality's council or agency.
- 2.5. The municipality may request recommendations from the Fire Department and/or Clear Creek Fire Commission for candidates to fill the position of Fire Chief.
- 2.6. Following the appointment of the Fire Chief the fire department shall hold an annual organizational meeting to select a deputy fire chief and other operational positions required to effectively operate the department.

3. End of Policy

ADOPTED

Resolution #C189-03

Date: March 23, 2003

ADOPTED

Resolution #C362(05/22/07)

Date: May 22, 2007

Resolution #C161(02/22/11)

Date: February 22, 2011

BYLAW NO. 285-24

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS Sections 7 and 8 of the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1* authorizes the County to pass bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and protection of people and property; and

WHEREAS, the *Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19* grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the *Municipal Government Act*, Council may pass bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the *Forest and Prairie Protection Act* in that behalf; and

WHEREAS the Council of Clear Hills County considers it desirable to provide for the prevention, regulation, and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1: DEFINITIONS

1.1 The following definitions will apply to this bylaw:

- a. COUNCIL shall mean the Council of Clear Hills County.
- b. CHIEF ADMINISTRATIVE OFFICER shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c. FIRE CHIEF(S) shall mean the Fire Chief(s) of Clear Hills County.
- d. COUNTY shall mean Clear Hills County.
- e. FIRE means a process or state of combustion where a flame may or may not be produced.
- f. FIRE BAN shall mean a provincial ministerial order, or a Fire Ban motion made by Council, to extinguish open fires or other fires deemed to be hazardous in the County.
- g. BURN shall mean any fires ignited in Clear Hills County.
- h. FIRE CONTROL ZONE refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
- i. FOREST PROTECTION AREA means an area, or the area designated under section 41 (c) of the Forest and Prairie Protection Act.
- j. NON-PERMIT AREA means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.

- k. OHV means off-highway vehicle, and has the same meaning assigned to it in the Traffic Safety Act.
- l. Safe wood Campfires parameters are defined as:
 - Any fire no larger than 0.5 metres high by 0.5 metres wide
 - Must be within a metal, brick, or rock fire ring
 - Be on rock, gravel, sand, or other non-combustible surface that extends at least one metre around the fire
 - Have enough Fire Suppression available to fully extinguish a safe wood campfire
 - Safe Wood campfires must be always supervised and completely extinguished (soaked with Fire Suppressant, stirred, and soaked again until cold) before leaving.
 - Safe wood campfires on privately owned land include private land campgrounds and private land recreation areas. Municipalities, campgrounds, and parks (federal and provincial) may have additional fire safety requirements.
 - Extreme caution shall be exercised in windy or gusty conditions.

SECTION 2: STATEMENT

- 2.1 Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the Forest and Prairie Protection Act, see map in Schedule A. Clear Hills County Council will authorize the Chief Administrative Officer or designate to issue a Fire Ban in the County when the County environmental conditions are at a high risk of fires running out of control.

SECTION 3: FIRE BANS

- 3.1 The Clear Hills County Council, the Chief Administrative Officer, or the designate may from time to time, prohibit all fires in the County from the East border of County to the West border of the County and from the South border of the County to North Township 890 of the County when, in the opinion of the Council, the Chief Administrative Officer, or the Fire Chief(s), the environmental conditions create an increased risk of a fire running out of control. See map in Schedule A.1.
- 3.2 A Fire Ban imposed pursuant to Section 1 of this bylaw shall remain in force until either the date provided in the notice of the Fire Ban, or until such time as the Council, the Chief Administrative Officer, or the Fire Chief, provides notice to the public that the Fire Ban is no longer in effect.
- 3.3 A Clear Hills County Fire Ban will:
 - a. REQUIRE all outdoor fires presently burning in the County to be extinguished; and
 - b. PROHIBIT the lighting of outdoor fires in the County; and
 - c. REQUIRE all landowners of the County to have extinguished all burning.

SECTION 4: FIRE BAN ORDERS

- 4.1 By motion of Council when a Fire Ban is in effect Council MAY direct the Chief Administration Officer to apply any or all of the following when deemed necessary:
- a. By Motion of Council- Council MAY Prohibit the operation of Off Highway Vehicles (OHV).
 - b. By Motion of Council- Council MAY Permit small, supervised Safe Wood campfires in designated camping grounds and designated day use area following Safe Wood Campfire parameters.
 - c. By Motion of Council- Council MAY Permit small, supervised Safe Wood campfires on privately owned land following Safe wood Campfire parameters. (See Definitions)
- 4.2 A Fire Ban Order made pursuant to this section shall be broadcast by Alberta Emergency Alert or other electronic media outlets which, in the opinion of the Chief Administration Officer or the Fire Chief(s), are likely to bring the matter to the attention of the public.
Fire Ban Signage will be posted on all Provincial Highways entering Clear Hills County.
1. HWY 64 Bordering MD of Fairview
 2. HWY 729 Bordering MD Fairview
 3. HWY732 Bordering MD Fairview
 4. HWY 735 Bordering MD of Fairview
 5. Hwy 685 Bordering MD of Peace
 6. HWY 64 Bordering B.C
 7. HWY 717 Bordering B.C
 8. TWP 880 (Silver Creek Road) Bordering County of Northern Lights
- 4.3 Without limiting Section 3, a County Fire Ban expressly prohibits the use of each of the following:
- a. Burn Barrels
 - b. Wood fires in the backcountry;
 - c. Wood fires in random camping areas;
 - d. Wood fires in engineered facilities in campgrounds;
 - e. Wood fires on residential properties;
 - f. Fires using charcoal briquettes;
 - g. Turkey fryers; and
 - h. Tiki torches
 - i. Fireworks
 - j. Exploding targets
- 4.4 The County Fire Bans do not apply to:
- a. Portable propane fire pits, which are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land;
 - b. Gas or propane stoves and barbeques that are, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land;
 - c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land;

SECTION 5: OFFENCES

- 5.1 Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.
- 5.2 Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B as well as additional charges as described in Bylaw No.286-24 Fees for Extinguishing Fires.
- 5.3 Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
- 5.4 Nothing in this bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 6: VIOLATION LETTER

- 6.1 The Chief Administrative Officer or a County authorized enforcement officer is authorized and empowered to issue a Violation Letter pursuant of the Provincial Offences Procedure Act.
- 6.2 A Violation Letter shall be issued for each single offence of this Bylaw as per Section 4 of this Bylaw.
- 6.3 Landowners who have Burning that has not been extinguished within 1-day of the Fire Ban will be given a 1-day notice by the Chief Administrative Officer or designate to have all Burns extinguished. After that 1-day notice if Burns are still active, the Chief Administrative Officer or designate will have the existing fires extinguished. Landowners will be liable for all direct and indirect costs incurred by the County in extinguishing that Burn on that parcel of land.

SECTION 7: SEVERABILITY

- 7.1 Should any section or part of this bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this bylaw and this bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this bylaw.


This Bylaw shall come into force and take effect on the date of final reading hereof.

READ a first time this 14 day of May 2024.

READ a second time this 14 day of May 2024

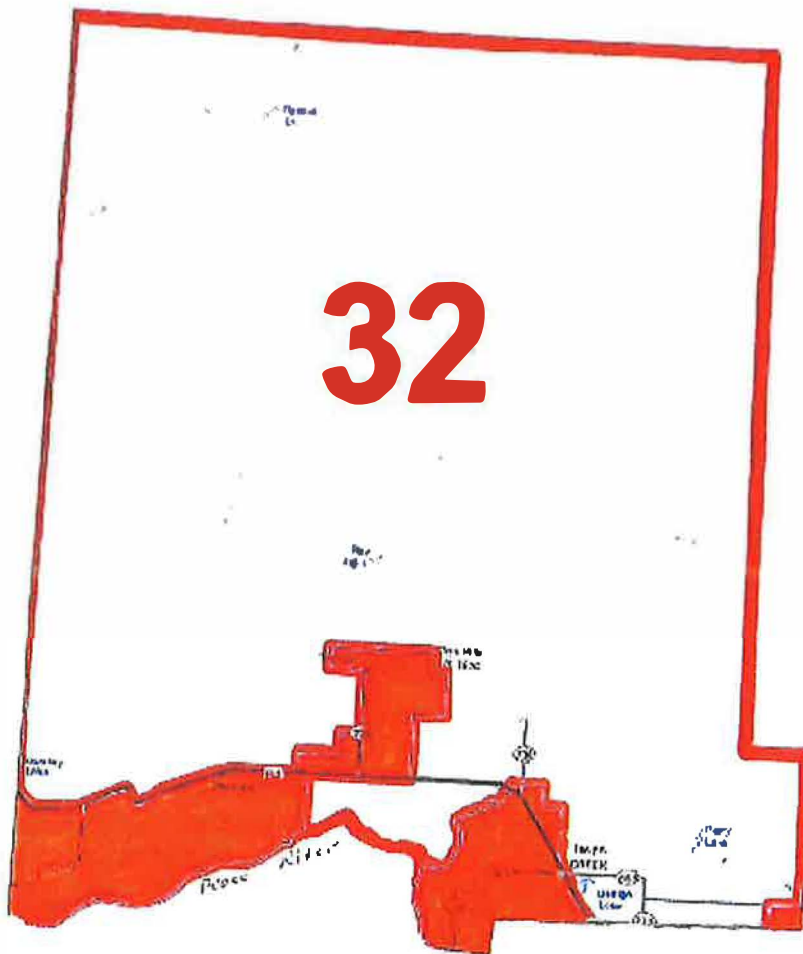
READ a third time this 14 day of May 2024


Amber Bean, Reeve


Allan Rowe, Chief Administrative Officer

Bylaw 285-24 Schedule A Fire
Control Zone Map Clear Hills
County

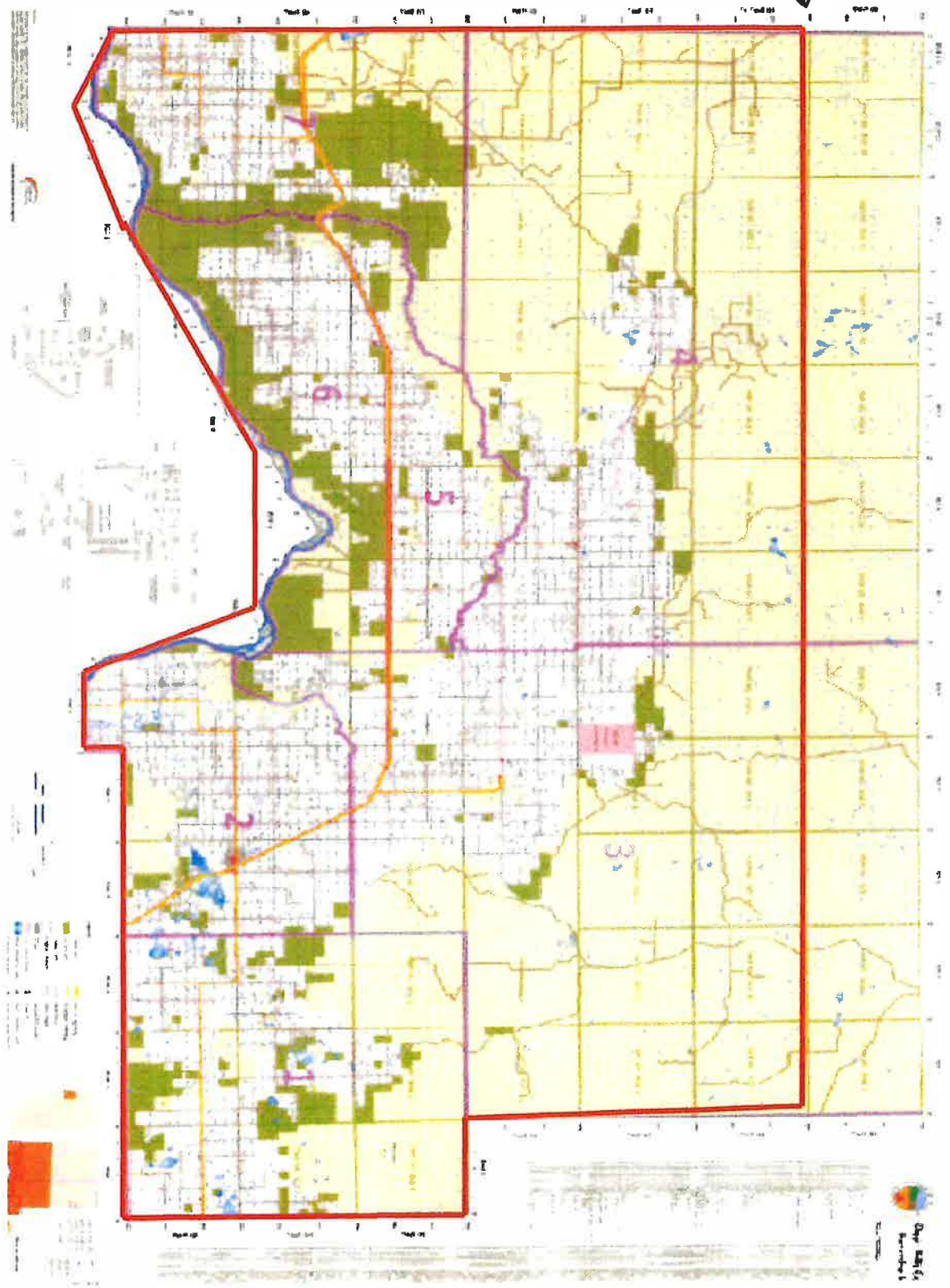
-  Forest Protection Area
-  Non Permit Area



Excerpt from Government of Alberta April 25, 2017 Fire Control Zones Map

Schedule A.1

ownship Rd 890 →



Schedule B

First Offence:	\$ 500.00
Second Offence:	\$2,500.00
Third Offence:	\$5,000.00

All costs of managing, controlling, or extinguishing the fire incurred by the County shall be charged back to the landowner. All unpaid costs shall be added to the landowner's tax roll.

BYLAW NO. 286-24

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, REGARDING THE EXTINGUISHING OF FIRES AND THE PRESERVING OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS, the Council of Clear Hills County wishes to establish fees for services provided by volunteer fire departments for the extinguishing of fires or preserving of life or property from injury or destruction by fire and for the collection of the said fees from the occupant or owner of the property when a fire ban is in effect; and

WHEREAS, the Council of Clear Hills County has determined it is in the best interests of the municipality to pass such a bylaw.

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. THAT, where equipment is operated by or on behalf of Clear Hills County in the extinguishing of fires or preserving of life or property from injury or destruction by fire when a fire ban is in effect, the costs incurred therein may be charged to the owner or occupant of the land.
2. THAT, if the owner or occupant of the land on which the service was performed refuses to pay the account incurred or if the account is in arrears for sixty (60) days or more, the account will be charged against the land as taxes due and owing in the respect of that land.
3. THAT, the fees for Emergency Services provided under this bylaw shall be as per the attached Emergency Service Schedule of Fees.
4. THAT, the Emergency Service Schedule of Fees may be amended from time to time by a resolution of Council passed at a duly constituted meeting of the Council of Clear Hills County
5. THAT, the Council of Clear Hills County shall adopt a policy to provide staff with clear guidelines for implementation of this bylaw.
6. THAT, this bylaw shall come into effect upon the date of final passing hereof.

Schedule A - Emergency Service Schedule of Fees

READ a first time this 14 Day of May 2024.

READ a second time this 14 Day of May 2024.

READ a Third time this 14 Day of May 2024.


Amber Bean, Reeve


Allan Rowe, CAO

BYLAW No.286-24
Extinguishing of Fires and Preserving of Life
& Property From Injury or Destruction by Fire & Schedule of Fees

BYLAW No. 286-24
Emergency Services Schedule of Fees
Schedule “A”

Clear Hills County will NOT charge any fees for the following:

- a) Residential fires
- b) Building structure fires
- c) Medical aid responses
- d) Motor vehicle accidents (MVs) involving fatalities.

Other Fires will be charged at the current rate, as established by Council.

Emergency Call out-Flat Rate	\$100.00
-------------------------------------	-----------------

Clear Hills County may, regarding any costs incurred by Fire Services in responding to an incident, charge these costs to:

- a) The person who caused the incident.
- b) The owner of the property or vehicle involved; or
- c) The owner or person in possession of the land where the incident occurred.

Note: This includes situations where Fire Services extinguishes a fire during a fire ban or responds to an incident inside or outside the County under mutual aid agreements. Charges apply for actions taken to preserve life or property, including responses to false alarms.

Equipment rates include firefighter fees, and all supplies used will be charged at cost. Any other disbursements or expenses incurred by the Municipality in providing Fire Protection, such as Mutual Aid charges from other fire departments or the hiring of independent contractors for services, equipment, or air attack, will also be charged back at cost.

Emergency Services Schedule of Fees			
Pumper	\$350.00	/hour	no GST
Tender	\$350.00	/hour	no GST
First response Unit	\$350.00	/hour	no GST
MCR Unit	\$350.00	/hour	no GST
Squad Vehicle for Transport	\$50.00	/hour	no GST
Grass Fire Fighting Unit	\$200.00	/hour	no GST
SxS Unit	\$200.00	/hour	no GST
Command Vehicle	\$100.00	/hour	no GST
Sprinkler Protection Unit (SPU)	\$400.00	/day	no GST
Response to Numbered Highway Callouts: Invoice Alberta Transportation, As per Alberta Transportation Current Rates			
Fire Containment (HazMat)	Cost recovery		
Additional equipment/resources	Cost recovery		

Date Adopted: May 14, 2024

**BYLAW NO. 289-24
REGIONAL FIRE SERVICE**

A BY-LAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF PROVIDING FOR THE ESTABLISHMENT AND OPERATION OF A REGIONAL FIRE SERVICES COMMITTEE.

WHEREAS, the Municipal Government Act, provides that a Council may pass a by-law respecting the safety, health and welfare of people and the protection of people and property, and

WHEREAS, the Municipal Government Act provides that a Council may pass a by-law respecting services provided by or on behalf of the Municipality, and

WHEREAS, the Council of Clear Hills County wishes to enter into an agreement with the Village of Hines Creek for the establishment and operation of a Regional Fire Service Committee.

NOW THEREFORE, THE COUNCIL OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED HEREBY ENACTS AS FOLLOWS:

1. Clear Hills County will enter into an agreement with the Village of Hines Creek for the establishment and operation of a Regional Fire Services Committee.
2. Bylaw 259-20 be repealed upon effective date of Bylaw 289-24.
3. This bylaw shall take effect on the day of its final passing.

Read a first time this 9 day of ~~June~~^{July}, 2024.

Read a second time this 9 day of ~~June~~^{July}, 2024.

Read a third time and finally passed this 9 day of ~~June~~^{July}, 2024.


Amber Bean, Reeve


Allan Rowe, CAO

BYLAW NO. 290-24

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, BEING THE MUNICIPAL EMERGENCY MANAGEMENT BYLAW.

WHEREAS the Council of Clear Hills County, in the Province of Alberta is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act*, , to appoint an Emergency Advisory Committee and to establish and maintain a Municipal Emergency Management Agency; and

WHEREAS it is desirable and in the public interest and in the interests of public safety, that such a committee be appointed, and such an agency be established and maintained to carry out Council's statutory powers and obligations under the *Emergency Management Act*.

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw may be cited as the Municipal Emergency Management Bylaw.

2. In this bylaw:

- a) "Act" means the *Emergency Management Act*,
- b) "Chief Administrative Officer" or "CAO" means the person appointed by Council under the *Municipal Government Act* to be chief administrative officer for the County.
- c) "Council" shall mean the Council of Clear Hills County.
- d) "Deputy Director" means a person appointed by the CAO under section 9 of this bylaw to be a Deputy Director of Emergency Management.
- e) "Director" means the person appointed by Council under section 5 of this bylaw to be Director of Emergency Management.
- f) "Disaster" means an event that results in serious harm to the safety, health, and welfare of people or in widespread damage to property or the environment.
- g) "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health, or welfare of people or to limit damage to property or the environment.
- h) "Emergency Advisory Committee" or "Committee" means the Council committee established under this Bylaw.
- i) "Emergency Management" means the management of Emergencies including all activities and risk management measures related to the phases of prevention, mitigation, preparedness, response, and recovery.
- j) "Incident Command System" or "ICS: a command, control & coordination system prescribed by the Managing Director of the AEMA (Alberta Emergency Management Agency)

-
- k) "Minister" means the Minister responsible for the *Emergency Management Act*,
 - l) "Municipal Emergency Advisory Agency" or "Agency" means the agency established under this bylaw.
3. There is hereby established an Emergency Advisory Committee to advise Council on the development of emergency plans and programs.
 4. There is hereby established a Municipal Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew or terminate a state of local emergency, or the powers contained in Section 13 of this Bylaw.
 5. The Chief Administrative Officer of Clear Hills County is hereby appointed as the Director of Emergency Management.
 6. Council shall:
 - a. provide for the payment of expenses of the members of the Municipal Emergency Advisory Committee;
 - b. ensure that an emergency management program and related plans are developed to address potential emergencies or disasters in the County;
 - c. approve the County's Municipal Emergency management plan; and
 - d. review the status of the Municipal Emergency Management Program and related plans at least once a year.
 7. Council may:
 - a. by bylaw, borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Municipal Emergency Management Agency; and
 - b. enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency management plans or programs, including mutual aid agreements.
 8. The Emergency Advisory Committee shall:
 - a. consist of the Reeve and the Deputy Reeve who are appointed by council at the annual organization meeting.
 - b. review the Municipal Emergency Management Plan and related plans and program at least once annually.

- c. advise Council on the status of the Municipal Emergency Management Program and related plans at least once annually.
 - d. shall evaluate the Municipal Emergency Management plan when activated and make suggestions that will enhance the Municipal Emergency Management Plan and overall program.
9. The Municipal Emergency Management Agency shall:
- a. be comprised of one or more of the following:
 - i. the Director of Emergency Management;
 - ii. the Deputy Director of Emergency Management;
 - iii. the Chief Administrative Officer, managers, or other administrative staff member(s) of Clear Hills County;
 - iv. the RCMP detachment commander or designate;
 - v. The Fire Chiefs or designates from both fire departments;
 - vi. the Public Information Officer or designate;
 - vii. the Public Works Manager or designate;
 - viii. the Ambulance Service Director or designate;
 - ix. the Health Unit Director or designate;
 - x. The School Board Chairman or designate;
 - xi. representatives from adjacent communities which have entered into mutual aid agreements;
 - xii. representatives from local business or business associations (i.e., Chamber of Commerce);
 - xiii. representatives from local industry or industrial associations;
 - xiv. representatives from local utility companies (i.e., Telus, Atco)
 - xv. representatives from Alberta Agriculture and Forestry
 - xvi. representatives from Alberta Environment and Parks;
 - xvii. representatives from Alberta Infrastructure
 - xviii. anybody else who might serve a useful purpose in the preparation or implementation of the Emergency Management Plan.
 - b. be responsible for carrying out the Emergency Management Plan during a state of local emergency;
 - c. use the Incident Command System for emergency response and recovery activities.

- d. review the plan, participate in exercises, and make recommendations to the Emergency Advisory Committee that would enhance the plan;
- e. meet at least once per year to review the Emergency Management Plan.

10. The Director of Emergency Management shall:

- a. prepare and coordinate the Municipal Emergency Management Program and related plans for Clear Hills County;
- b. act as Director of Emergency Management, or ensure that someone is designated under the Municipal Emergency Management Plan to so act, on behalf of the Municipal Emergency management Agency;
- c. authorize and coordinate all emergency services and other resources used in an emergency; and/or
- d. ensure that someone is designated to discharge the responsibilities specified in paragraphs a., b., and c.
- e. appoint a Deputy Director of Emergency Management who shall do those things required of the Director of Emergency Management in that person's absence.

11. Method of Declaring a State of Local Emergency

- a. The power to declare, terminate or renew a state of local emergency under the Act, the powers specified in Section 13 of this Bylaw and the requirements specified in Section 12 of this Bylaw are hereby delegated to the Emergency Management Committee.
 - i. The Emergency Management Committee may, at any time when it is satisfied that an emergency exists or may exist, be resolution make a declaration of a State of Local Emergency.
 - ii. If the Reeve is available and not incapacitated by the Emergency, then the Reeve, acting alone constitutes a quorum of the Emergency Management Committee for the purpose of making a decision to declare a State of Local Emergency, renew a State of Local Emergency, terminate a State of Local Emergency or expand or reduce the part of the Municipality to which a State of Local Emergency applies.
 - iii. If the Reeve is unavailable or incapacitated, then the Deputy Reeve shall act alone for the purpose of making a decision to declare a State of Local Emergency, renew a State of Local Emergency, terminate a State of Local Emergency, or expand or reduce the part of the Municipality to which a State of Local Emergency applies.
 - iv. If both the Reeve and Deputy Reeve are unavailable or incapacitated then a member of the Committee has the authority

to act as a quorum of one to declare a State of Local Emergency, renew a State of Local Emergency, terminate a State of Local Emergency or expand or reduce the part of the Municipality to which a State of Local Emergency applies on the recommendation of the Chief Administrative Officer and/or Director of Emergency Management, in accordance with that recommendation.

- v. If the Reeve, Deputy Reeve, and Committee members are unavailable or incapacitated then the Chief Administrative Officer has the authority to declare a State of Local Emergency, renew a State of Local Emergency, terminate a State of Local Emergency, or expand or reduce the part of the Municipality to which a State of Local Emergency applies.

12. When a State of Local Emergency is declared, the person(s) making the declaration shall:

- a. ensure that the declaration identifies the nature of the emergency and the area of the County in which it exists;
- b. cause the details of the declaration to be published immediately by any means of communication considered most likely to notify the population of the area of the area affected; and
- c. notify Alberta Emergency Management Agency, as soon as is reasonably practicable; and
- d. forward a copy of the declaration to the Minister forthwith.

13. Subject to Section 12 of this Bylaw(, when a State of Local Emergency is declared the persons(s) making the declaration MAY:

- a. cause the Emergency Management Plan to be put into operation;
- b. acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
- c. authorize or require any qualified person to render aid of a type he or she is qualified to provide;
- d. control or prohibit travel to or from any area of the County;
- e. provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain, and coordinate emergency medical, welfare and other essential services in any part of the County;
- f. cause the evacuation of persons and the removal of livestock and personal property from any area of the County that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;

- g. authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
 - h. cause the demolition or removal of any trees, structures, or crops if the demotion or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - i. procure or fix prices for food, clothing, fuel, equipment, medical supplies or other essential supplies and the use of any property, services, resources, or equipment within the County for the duration of the state of emergency.
 - j. authorize the conscription of persons needed to meet an emergency; and
 - k. authorize any persons at any time to exercise, in the operation of the Municipal Emergency Plan and related plans or programs, any power specified in paragraphs (b) through (j) in relation to any part of the County affected by a declaration of a state of local emergency.
14. No action lies against Council, the Emergency Advisory Committee, the Municipal Emergency Management Agency, and their respective members, nor any other person acting under Council's direction or authority for anything done or omitted to be done in good faith while carrying out a power or duty under the *Act*, or this Bylaw during a state of local emergency.
15. Notwithstanding Section 13 of this Bylaw, Council and any member of Council and any person acting under the direction or authorization of Council is liable for gross negligence in carrying out their duties under this bylaw.
16. In the event that the state of local emergency no longer exists in relation to which the declaration was made, a motion by Council will be made to terminate the declaration.
17. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when:
- a. A motion by council is passed.
 - b. A period of seven days has lapsed since it was declared, unless it is renewed by a motion of council;
 - c. The Lieutenant Governor makes an order for a state of emergency under the *Act* relating to the same area; or
 - d. The Minister cancels the state of local emergency.
18. When a declaration of a state of local emergency has been terminated, the local authority who made the declaration shall:
- a. cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.

b. notify Alberta Emergency management Agency as soon as is reasonably practicable.

19. Bylaw 245-19 is hereby repealed upon effective date of Bylaw 290-24.

20. This Bylaw shall come into force and take effect on the date of final reading hereof.

READ a first time this 9 day of ^{July}~~June~~ 2024.

READ a second time this 9 day of ^{July}~~June~~ 2024.

READ a third time this 9 day of ^{June}~~June~~ 2024.



Amber Bean, Reeve



Allan Rowe, CAO

Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	January 7, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Fire Fighter Mental Health
File:	23-02-02

DESCRIPTION:

Council has requested information the availability of mental health resources for fire fighters.

The volunteer fire departments do not have a select company they use for mental health. They have a variety of different mental health resources available if needed.

-The fire chiefs are always willing to help each other and all members. After intense calls, they have a debrief meeting to talk about the incident, additionally, this gives the chiefs an idea on if anyone is struggling.

-GP911 has agreed to lend their trained resources if needed and will provide any information that may be of help.

-Currently researching getting a member from each department trained on CISM Peer Support to eventually have trained personnel of our own.

ATTACHMENT:

CISM Peer Support Overview

RECOMMENDED ACTION:

RESOLUTION by... to accept the discussion regarding fire fighter mental health resources for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





CISM OVERVIEW: THE WHAT

Peer Support is a frontline service that provides a safety net, using all six core components of the ICISF model of CISM Peer Support.



This safety net can improve the system by increasing **resistance** to the psychological effects of trauma and **resiliency** by equipping personnel with the skills to rebound from these effects and restore adaptive functioning. More public safety personnel will remain healthy, resulting in a reduction of lost time. A case example of an established peer support program demonstrates the cost savings in the first year (SCES, 2017).

A CISM peer support program positioned on the full continuum of care, linked to other supports and services, ensures that multiple access points can meet needs. CISM can complement the different forms of support and resources offered within an organization. CISM can also be an effective conduit for facilitating referrals to continued care for some individuals who otherwise would never accept treatment (Parad & Parad, 1968; 2016). Peer support can address social isolation and break down the stigma that interferes with the **recovery** process (PSACC, 2016).

CISM is a term that refers to a comprehensive, integrative, strategic planning system complete with a multitude of crisis intervention tactics. A wide array of crisis intervention techniques assures that the continuum of supports will address and meet the needs of most public safety personnel and limit any “falling through the cracks.” Organizations can tailor a CISM Peer Support Program to provide acute crisis intervention with individuals, interventions with small groups of those directly affected, or interventions with large groups of those indirectly affected.

The board of directors has set out a mandate of ICISF-Canada to provide advice on the development, training, maintenance, and sustainability of ICISF-CISM peer support programs specific to Public Safety Personnel in Canada, that adhere to the evidence informed model authored by George Everly and Jeff Mitchell. 1



Effective CISM systems require:

1. Delivery of **resiliency** training to proactively boost psychological immunity.
2. Ongoing **assessment**, surveillance, and psychological triage.
3. Ongoing **strategic planning**.
4. Proficiency in using various interventions (**individual, informational groups, and interactive groups**).

Peers support people in crisis as they search for their inner coping strategies through simple tasks, quick contacts, innovative techniques, practical suggestions, and comfortable environments. Peers provide proximal peer-to-peer interactions, the immediacy of access to support, and the **expectancy** of reasonable positive outcomes (Everly & Mitchell, 2016).

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CISM OVERVIEW: THE HOW

CISM Peer Support is **Comprehensive**. It covers the entire scope of a psychological crisis, from pre-incident education during the time of impact to post-incident intervention and education to the recovery/referral process. CISM **Integrates** within the overall continuum of care. It is not a stand-alone program or resource but rather works in concert with other existing supports and resources. Interventions are integrated within one another and are not used as stand-alone techniques since they all build on one another. CISM is **Systematic**. Each intervention is phase-sensitive and works with the timing of the incident and the effects of the exposure. CISM is a **Multi-Component** (Components 1-6) approach. It involves surveillance and assessment techniques to inform the peer team what interventions may be useful for the peer group. Some interventions can reach individuals affected. Other interventions can reach larger mixed groups, and other interventions can cover smaller groups like teams, crews, platoons, or task forces.

1. Peers start by building resistance through pre-incident education. They teach their colleagues how to recognize the signs and symptoms of distress, develop their own proactive coping plan, and access available support if needed.
2. When their colleagues experience a critical incident, the first thing peers do in response is to use their **surveillance** skills to assess the critical incident's impact on those involved. We are looking for signs and symptoms of distress and any change in the individual or group's usual activities, performance, or communication.
3. Once we have made a full **assessment**, we can formulate a **strategic plan**. The strategic plan will answer who, what, where and when of crisis intervention tactics.
4. **Individual interventions**, such as the SAFER-R model, are the most frequently used. Individual interventions can be provided **immediately** to support those showing signs of need and assist with assessing the level of **impact** the event has had on those involved. The ongoing assessment will inform peers of the appropriate next steps. An informational group intervention, such as a CMB, may be required to fill in the information gaps about the incident and remind personnel how to recognize the signs and symptoms of stress and how to cope with that stress effectively. A CMB aims to control the spread of rumours and mitigate stress reactions. Peers can always continue with more individual interventions. An **interactive group intervention** such as a **Defusing** or **CISD** can be provided to reduce stress reactions and restore the group cohesion of a team or unit that has experienced a shared traumatic event.
5. Finally, peers **follow up** with everyone they provide interventions to and assess whether those individuals have **recovered** adaptive functioning or require a **referral** to the most appropriate form of continued care.

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Canadian Institute of Public Safety Research and Treatment (CIPSRT)

Canadian Institute for Public Safety Research and Treatment (CIPSRT) Blue Paper, 2016

- CIPSRT is Canada's leading unbiased expert in the field of Public Safety Research and Evidence-Based Treatments for Public Safety Personnel <http://cipsrt-icrtsp.ca>
- Read Full publication: https://www.justiceandsafety.ca/rsu_docs/blue_paper_full_web_final_production_aug_16_2016.pdf
- Published in 2016: Recommendations to the Federal Government to inform the drafting of BILL C-211
 - Consistent, coordinated model of Peer Support.
 - Warns against variations to the model.
 - ICISF CISM contains the required recommended criteria that Psychosocial Support Programs for PSP should include.
 - Researchers found that most departments that report using the ICISF CISM model do not include all 6 core components required of the CISM model.

CIPSRT's Mental Disorders in PSP Prevalence Study, 2018

- Public Safety Personnel (PSP) are defined as those who work in a field that, due to the nature of their operational duties, exposes them to critical incidents daily to protect the safety of others (Carleton, 2018).
- PSP are at increased risk for developing a psychological injury due to the nature of the work they do
 - 44.5% meet the criteria for one or more mental disorders (Carleton, 2018).
- **Read Full Publication:** <https://journals.sagepub.com/doi/pdf/10.1177/0706743717723825>

CIPSRT's Suicide Behaviours in PSP Study, 2018

- PSP rates are 3 times the general population
 - Municipal/Provincial Police reported lowest lifetime suicidal planning
 - EMS reported the highest overall lifetime suicidal behaviour.
 - **Read Full Publication:** <https://psycnet.apa.org/fulltext/2018-05339-001.pdf>

CIPSRT's 2019 Study: Mental health training, attitudes toward support, and screening positive for mental disorders

- PSP report their first line of support is their spouse.
- PSP report their second line of support is their friends and colleagues (peers).

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- PSP report to least likely, if ever, access support through leadership or professional support including mental health professionals and Employee Assistance Programs.
- Therefore, PSP programs that leverage the natural peer-to-peer relationships within PSP work environments are most likely to be utilized by frontline personnel, supported by current research, and result in the best outcomes.
- Psychosocial support training programs may also increase PSP's willingness to access professional supports when appropriate to do so, including mental health professionals and Employee Assistance Programs.
- **Read Full Publication:**
<https://www.tandfonline.com/doi/full/10.1080/16506073.2019.1575900>

CIPSRT's 2022 Study: Assessing the Perceptions and Impact of Critical Incident Stress Management Peer Support among Firefighters and Paramedics in Canada

- PSP perceived CISM as offering valuable and beneficial tools such as developing skills and coping strategies.
- High-fidelity CISM programs offer mental health benefits to individuals.
- Compared to the national average mental disorder prevalence rate of their cohort, they are 10% less likely to screen positive for 1 or more mental health disorders.
- **Read Full Publication:** <https://www.mdpi.com/1660-4601/19/9/4976>

Support For Crisis Intervention as a Gold Standard

- Reduces the need for more intensive psychiatric services (Langsley et al., 1971; Decker & Stubblebine, 1972).
- Mitigates acute distress (Bordow & Porritt, 1979; Bunn & Clarke, 1979; Campfield & Hills, 2001; Everly & Mitchell, 1999; Flannery et al., 2007; United Nations, 2010).
- Reduces the surge in alcohol use post-crisis (Deahl et al., 2000; Boscarino et al., 2005).
- ASAP-CISM reduces violence in healthcare settings (Flannery, 2001, 2008).
- CISM is superior to psychotherapy post-disaster (Boscarino et al., 2005; 2011).
- Post-Disaster (9/11), CISM is associated with reduced risk for alcohol dependence, anxiety disorders, major depression, and PTSD symptoms (Boscarino et al., 2005; Everly et al., 2006)

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The International Critical Incident Stress Foundation (ICISF)

The International Critical Incident Stress Foundation (ICISF) is a not-for-profit organization founded by two of the leading experts in Resiliency, Disaster Mental Health, and Crisis Intervention for Public Safety Personnel (PSP): Dr. Jeff T. Mitchell and Dr. George Everly (www.icisf.org), for which ICISF-Canada is the sole Canadian partner representing best practices in this model and developing regional peer support networks across Canada.

The ICISF is a certifying body for training PSPs in evidence-informed interventions for supporting their PSP colleagues who may become psychologically impacted by exposure to potentially psychologically traumatic events throughout their daily operational duties.

The type of crisis intervention that has been purported to be most effective for PSP is peer support. A recent study out of CIPSRT in 2019 revealed that PSPs are most likely to access support through their spouses and friends and least likely to access support through leadership or Employee Assistance Programs (Carleton et al., 2019). Training frontline first responders on how to recognize the signs and symptoms of distress and what to do when they recognize these signs is the first step to equipping PSPs with the tools to start preventing the life-altering effects that the nature of their work has on their lives. The model of peer support the Founders of ICISF have developed is called Critical Incident Stress Management (CISM) and has a track record of over 30 years, used worldwide for many public safety agencies, institutions, organizations, governmental departments, healthcare, and UN even has their own department of CISM Peer Support.

ICISF-CISM Peer Support Training

ICISF CISM Peer Support Basic Training includes two courses and is the bare minimum requirements for any peer to be able to provide peer support services to their colleagues:

1. "Assisting Individuals in Crisis"
2. "Group Crisis Intervention"

Core Courses:

ASSISTING INDIVIDUALS IN CRISIS

COURSE DESCRIPTION:

Crisis Intervention is NOT psychotherapy; rather, it is a specialized acute emergency mental health intervention which requires specialized training. As physical first aid is to surgery, crisis intervention is to psychotherapy. Thus, crisis intervention is sometimes called "emotional first aid." This program is designed to teach participants the fundamentals of, and a specific protocol for, individual crisis intervention. This course is designed for anyone who desires to increase

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their knowledge of individual (one-on-one) crisis intervention techniques in the fields of Business & Industry, Crisis Intervention, Disaster Response, Education, Emergency Services, Employee Assistance, Healthcare, Homeland Security, Mental Health, Military, Spiritual Care, and Traumatic Stress.

PROGRAM HIGHLIGHTS:

- Psychological crisis and psychological crisis intervention
- Resistance, resiliency, and recovery continuum
- Critical incident stress management
- Evidence-based practice
- Basic crisis communication techniques
- Common psychological and behavioural crisis reactions
- Putative and empirically derived mechanisms
- SAFER-Revised Model
- Suicide Intervention
- Risks of iatrogenic “harm”

GROUP CRISIS INTERVENTION

COURSE DESCRIPTION:

Designed to present the core elements of a comprehensive, systematic and multi-component crisis intervention curriculum, the Group Crisis Intervention course will prepare participants to understand various crisis intervention services. Fundamentals of Critical Incident Stress Management (CISM) will be outlined, and participants will leave with the knowledge and tools to provide several group crisis interventions, especially Crisis Management Briefings (CMB), Rest Information Transition Services (RITS) for disaster response, as well as Defusings and Critical Incident Stress Debriefings (CISD). The need for appropriate follow-up services and referrals when necessary will also be discussed.

This course is designed for anyone working in Business and Industry, Crisis Intervention, Disaster Response, Education, Emergency Services, Employee Assistance, Healthcare, Homeland Security, Mental Health, Military, Spiritual Care, or Traumatic Stress.

PROGRAM HIGHLIGHTS:

- Relevant research findings
- Relevant recommendations for practice

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- Incident assessment
- Strategic intervention planning
- “Resistance, resilience, and recovery” continuum
- Informational group crisis interventions
- Interactional group crisis interventions
- Adverse outcomes associated with crisis intervention
- Reducing risks
- Critical Incident Stress Debriefing (CISD)

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ICISF-CISM Approved Instructor Biographies



Jeff Sych is a registered psychologist who has dedicated his private practice to the wellbeing and recovery of public safety personnel.

Jeff is trained in the assessment and evidence-based treatment of mental health conditions that arise from the service of public safety and healthcare personnel but prefers to present on building resistance and resilience so that public safety and healthcare personnel stay psychologically healthy and put him out of business by not needing his services any longer.

Jeff is an ICISF Approved Instructor for CISM peer support courses; “Assisting Individuals in Crisis,” “Group Crisis Intervention,” “Advanced Assisting Individuals in Crisis,” “Psychological Body Armor™ for Emergency Services and Healthcare,” and “Resilient Leadership for Emergency Services and Healthcare.” Jeff has a current Certificate in Critical Incident Stress Management (CCISM) from the University of Marilyn Baltimore County. He is the Clinical Director of ICISF-Canada and the Alberta Critical Incident Peer Network, as well as nine other integrated CISM teams: first responder, hospital, indigenous and corporate-based. He provides expert consultation on mental wellness initiatives, CISM team development, and functioning and has participated directly in CISM interventions. In 2018, Jeff was awarded the ICISF Co-Founders Award of Excellence in Crisis Intervention for his CISM response to the Wildland Fires in Fort McMurray in 2016 and the development of the provincial peer support network ACIPN in 2017-2018. Jeff also received the 2022 Queen Elizabeth II’s Jubilee Platinum medal nominated by the Government of Alberta, recognizing his significant contributions to the mental health and wellbeing of public safety personnel.



Malcolm McNeill is a psychological assistant and CISM Coordinator who has dedicated his focus of study to the wellbeing and resilience training of public safety personnel.

Malcolm holds a B.Sc. (Hon) in Psychology from the University of Toronto. He is an ICISF Approved Instructor for courses; “Assisting Individuals in Crisis,” “Group Crisis Intervention,” and “Psychological Body Armor™ for Emergency Services and Healthcare.”

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Malcolm has a current Certificate in Critical Incident Stress Management (CCISM) from The University of Marilyn Baltimore County. He is the Network Coordinator for ICISF-Canada and a CISM Coordinator for the Alberta Critical Incident Peer Network. He supports nine CISM teams in the areas of first responder, hospital, indigenous and corporate based. Malcolm provides consultation to organizations interested in developing CISM peer support programs, has extensive experience coordinating peer support activations and has directly participated in crisis interventions.

Jeff & Malcolm are co-authors of a 2022 published peer-reviewed research study showing high-fidelity CISM programs' positive effects on the mental health of first responders in Canada. They are currently engaged in three other research projects, funded through government grants, in collaboration with the University of Regina and CIPSRT, as well as one research project in partnership with the University of Calgary and another in collaboration with McMaster University. The research focuses on different aspects of delivering public safety mental wellness programs and their effectiveness.

Over the past 7+ years, Jeff & Malcolm have trained over 3000 front-line and 300 leaders in public safety and healthcare in the CISM Peer Support model across Canada.

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Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	January 7, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Beautification Awards
File:	11-02-03

DESCRIPTION:

Council has requested information and discussion on establishing a policy for Beautification Awards for residents/businesses of Clear Hills County. This initiative aims to encourage efforts to enhance the aesthetic appeal of both rural areas and Hamlets within the County. Recognizing and celebrating individuals who contribute to maintaining outstanding properties.

BACKGROUND:

ATTACHMENTS:

Lamont County Beautification Program
Moose Jaw Beautification Awards
City of Cold Lake Community Beautification

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO:
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Policy Number:	6081.22
Policy Title:	Yard Site Beautification Awards
Related Policy Numbers:	
Related Policy Name:	
Approval Date:	March 22, 2022
Responsible Department:	Agricultural Services

Policy Statement:

The Agricultural Service Board will promote Yard Site and Acreage Beautification and development through an annual Yard Site Beautification Program.

Purpose:

To encourage the improvement and maintenance of yard sites and their facilities, shelterbelts, landscaping, overall land management design and rural beautification.

Duties & Responsibilities:

Yard Sites and acreages will be nominated by the Agricultural Service Board on criteria relevant to rural beautification and conservation.

Five Yard sites (one per division) will be recognized each year.

The criteria for consideration shall be as follows:

- a) Shelterbelts
- b) Landscaping
- c) Buildings and Facilities
- d) General Overview
- e) Management
- f) Vegetables/Flowers/Trees (fruit/ornamental)
- g) Limited noxious species and no prohibited noxious species as listed under the Weed Control Act.

Prior to being awarded, the yard site will be inspected for weed species listed under the *Weed Control Act* by the Agricultural Fieldman, Assistant Agricultural Fieldman or designated inspector. The landowner will be notified if species are identified and control must be done prior to the tour.

Awards shall be presented to recipients.

Yard sites that have been honored as award recipients may, after a period of ten years and where a title transfer has taken place, be again considered for an award.

All nominations and program organization is to be administered by the Agricultural Service Board.

Beautification Awards Rules and Criteria

Rules

Properties may be entered by the owner/resident or nominated by a third party. Properties may only compete in one category per year. All owners/residents will be contacted prior to judging to confirm that they would like to participate in the Beautification Awards. By participating in the Beautification Awards, you agree to allow the judges to visit your property and photograph it for the purposes of promoting the Beautification Awards. You also agree that if you win a Beautification Award, your name and address may be released to the public for the purpose of publicly recognizing the winners. The owners/residents of winning properties will be contacted after judging is complete and invited to the awards presentation, which will occur during a regularly scheduled City Council meeting. Properties may only win a Beautification Award once every five years.

Criteria

Award winners are selected based on the following criteria:

- **Free from pests and diseases**
- **Free from weeds and litter**
- **Effective use of trees and shrubs** - Trees and/or shrubs are well maintained and used effectively to define space or shade homes/patios. *(Will not be considered for properties with no yard space.)*
- **Site challenges** - Wind and sun exposure will be accounted for, with more challenging properties scoring higher.
- **Difficulty of species** – More difficult species will result in a higher rating.
- **Variety of species** – A variety of species will rate higher than a monoculture.
- **Use of colour** – Colour highlights areas and the palette is pleasing.
- **Use of texture and form** – Plants with a variety of shapes and leaf or flower sizes are grouped to create pleasing contrast.
- **Hardscaping and incorporation of decorations** – Elements such as walkways, furniture, statues, and pots are incorporated in a pleasing way.
- **Ability to show well in all seasons**
- **Overall design and creativity**
- **Front yard only** – only the portion of the yard visible from the street will be evaluated.



Community Beautification Award Policy

POLICY NUMBER: 227-RC-23

Approval Date: January 24, 2023

Revise Date:

Motion Number: CRM20230124.1011

Repeal Date:

Supersedes: New

Review Date:

1.0 Policy Intent

The Community Beautification Award Policy is an initiative of Council to encourage residents to make efforts that beautify their residential and commercial properties – specifically related to “Curbside Improvements” that improve the frontage of the property. The City of Cold Lake recognizes that well-kept neighborhoods contribute to the overall esthetic of a healthy community. In this regard, the City provides financial awards to property owners or renters that maintain a residential or a commercial property within the City’s jurisdiction. The intent of this policy is to ensure that awards are distributed amongst the award winners according to the guidelines provided in this policy.

2.0 Purpose

The purpose of this policy is to establish guidelines for the distribution of awards to individuals that own/rent a residential or commercial property within the jurisdiction of the City, make curbside improvements to their property, and participate in the City’s Community Beautification Award Program.

3.0 Policy Statement

The City of Cold Lake shall establish a Community Beautification Award program to encourage residents who own or rent residential or commercial properties to beautify their properties.

4.0 Managerial Guidelines

Eligibility Criteria

- 4.1 To be deemed eligible to receive the community beautification award, individuals must meet the following criteria:
 - 4.1.1 own or rent a residential or commercial property within the City of Cold Lake
 - 4.1.2 participate in the Community Beautification Award program by submitting a complete application, including supporting documentation to the City on or before the due date;
 - 4.1.3 have proof (before and after photos) or improvement to the curb side appeal of a qualifying property;

City of Cold Lake staff
Participants of the Community Beautification Award program

7.0 Revision/Review History

Jan 31, 2023
Date

Feb 6 2023
Date

[Signature]
Chief Administrative Officer

[Signature]
Mayor

The seal is circular with a double-line border. The outer ring contains the text "CITY OF COLD LAKE" at the top and "CORPORATE SEAL" at the bottom, separated by two stars. The center of the seal is partially obscured by the signature of the Mayor.

Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	January 7, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Canadian Government Prohibited Assault-Style Firearms
File:	11-02-03

DESCRIPTION:

Council has requested information and discussion on the Government of Canada extending the list of prohibited assault-style firearms.

BACKGROUND:

ATTACHMENTS:

December 5, 2024 – Government of Canada Publication

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO:
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Government of Canada extends list of prohibited assault-style firearms and moves forward on regulatory changes to strengthen gun control

From: [Public Safety Canada](#)

Background

The Government of Canada has taken further strong steps to tackle gun crime and to uphold its commitment to keep cities and communities safe.

Extended prohibition of assault-style firearms

As part of its comprehensive approach, on December 5, 2024, the Government announced the prohibition of more military style assault-style firearms. Accompanying the prohibition is an amnesty order, which expires on October 30, 2025, that protects businesses and owners while they come into compliance with the law.

The amnesty also provides a temporary exception for Indigenous peoples' exercising a right under section 35 of the Constitution Act, as well as those who use firearms for sustenance hunting, which enables them to continue to use their newly prohibited firearms to hunt (if previously non-restricted) until a suitable replacement can be found.

Amendments to the Classification Regulations have resulted in the prohibition of 104 families of firearms, encompassing 324 unique makes and models. The full list appears below.

Over 19,000 non-restricted makes and models, equating to over 127,000 variations of firearms, remain available for hunting and sport shooting in Canada.

New regulations

The Government intends to table regulatory amendments in Parliament on December 13, following through on commitments to make sure that all makes and models of firearms are accounted for prior to entering the Canadian market

The Government also continues to act to fully implement former Bill C-21, with remaining provisions to come into force early in the new year. In particular, no later than January 2025, the Government intends to table measures in Parliament to address the rates of gun violence in situations of gender-based and intimate partner violence. Regulations to implement the new yellow flag laws will also be introduced this Spring.

In addition, the Government will also introduce regulations concerning large-capacity magazines in March 2025.

New Red Flag laws – already in force – allow anyone to apply to the court to temporarily remove a firearm from an individual who may pose risks to themselves or others. An awareness campaign will be launched this Spring.

Assault-Style Firearms Compensation Program

The Government will provide fair compensation for businesses and owners affected by this prohibition, as well as the prohibition announced in May 2020. All firearms will be included in the Assault Style Firearms Compensation Program (ASFCP). The first phase of the ASFCP process has already begun with a few businesses for testing and will be open to all firearms businesses across the country in the next few days. Firearms businesses will be notified on how and when to participate in the program.