

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 14, 2025**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, January 14, 2025, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

CALL TO ORDER

- 1. AGENDA**
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- 7. NEW BUSINESS**
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**MINUTES OF CLEAR HILLS COUNTY
POLICY & PRIORITY MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JANUARY 7, 2025**

PRESENT	<table border="0"> <tr> <td>Amber Bean</td> <td>Reeve</td> </tr> <tr> <td>David Janzen</td> <td>Deputy Reeve</td> </tr> <tr> <td>Danae Walmsley</td> <td>Councillor</td> </tr> <tr> <td>Abe Giesbrecht</td> <td>Councillor</td> </tr> <tr> <td>Susan Hansen</td> <td>Councillor</td> </tr> <tr> <td>Jason Ruecker</td> <td>Councillor</td> </tr> <tr> <td>Nathan Stevenson</td> <td>Councillor</td> </tr> </table>	Amber Bean	Reeve	David Janzen	Deputy Reeve	Danae Walmsley	Councillor	Abe Giesbrecht	Councillor	Susan Hansen	Councillor	Jason Ruecker	Councillor	Nathan Stevenson	Councillor
Amber Bean	Reeve														
David Janzen	Deputy Reeve														
Danae Walmsley	Councillor														
Abe Giesbrecht	Councillor														
Susan Hansen	Councillor														
Jason Ruecker	Councillor														
Nathan Stevenson	Councillor														
ATTENDING	<table border="0"> <tr> <td>Allan Rowe</td> <td>Chief Administrative Officer (CAO)</td> </tr> <tr> <td>Bonnie Morgan</td> <td>Executive Assistant (EA)</td> </tr> <tr> <td>Lori Jobson</td> <td>Corporate Services Manager (CSM)</td> </tr> <tr> <td>Terry Shewchuk</td> <td>Public Works Manager (PWM)</td> </tr> </table>	Allan Rowe	Chief Administrative Officer (CAO)	Bonnie Morgan	Executive Assistant (EA)	Lori Jobson	Corporate Services Manager (CSM)	Terry Shewchuk	Public Works Manager (PWM)						
Allan Rowe	Chief Administrative Officer (CAO)														
Bonnie Morgan	Executive Assistant (EA)														
Lori Jobson	Corporate Services Manager (CSM)														
Terry Shewchuk	Public Works Manager (PWM)														
ABSENT															
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.														
<u>ACCEPTANCE OF AGENDA</u> P01-25(01-07-25)	RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the January 7, 2025 Policy & Priority Meeting, as presented. CARRIED.														
Livestock Predation Information	<p>Council is presented with livestock predation information for review.</p> <p>Councillor Ruecker entered the meeting at 9:35 a.m. Councillor Stevenson entered the meeting at 9:37 a.m.</p>														
P02-25(01-07-25)	RESOLUTION by Councillor Ruecker to bring back Policy 6315: Coyote Management Incentive to the January 14, 2025, Regular Council meeting. Include a provision for a payment of \$30.00 per carcass, with a maximum of 20 carcasses permitted per household. Policy will be in effect until the budget has been depleted. Carcasses may only be brought to the County by appointment on scheduled days. CARRIED.														
Policy 3201 Road Construction	Council is presented with Policy 3201 Road Construction for review.														
P03-25(01-07-25)	RESOLUTION by Deputy Reeve Janzen to bring back Policy 3201 Road Construction to a future Regular Council Meeting, amending section 3.4 by increasing the maximum per ½ mile to \$500,000.00, for the engineering and construction cost on approved road construction applications. CARRIED.														
Fire Prevention Review	<p>Reeve Bean recessed the meeting at 10:54 a.m. Reeve Bean reconvened the meeting at 11:01 a.m.</p> <p>Council is presented with the current fire prevention Policies and Bylaws for review.</p>														
P04-25(01-07-25)	RESOLUTION by Councillor Walmsley to receive the discussion														

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TUESDAY, JANUARY 7, 2025

regarding fire prevention for information, as presented. **CARRIED.**

Reeve Bean recessed the meeting at 11:51 a.m.
Reeve Bean reconvened the meeting at 12:19 p.m.

Fire Fighter Mental
Health Resources

Council has requested information the availability of mental health resources for fire fighters.

P05-25(01-07-25)

RESOLUTION by Councillor Hansen to accept the discussion regarding fire fighter mental health resources for information, as presented. CARRIED.

Beautification
Awards

Council has requested information and discussion on establishing a policy for Beautification Awards for residents/businesses of Clear Hills County. This initiative aims to encourage efforts to enhance the aesthetic appeal of both rural areas and Hamlets within the County. Recognizing and celebrating individuals who contribute to maintaining outstanding properties.

P06-25(01-07-25)

RESOLUTION by Deputy Reeve Janzen to receive the discussion regarding Beautification Awards for residents/businesses and take no action at this time. CARRIED.

Canadian Government
Prohibited Assault
Style Firearms

Council has requested information and discussion on the Government of Canada extending the list of prohibited assault-style firearms.

P07-25(01-07-25)

RESOLUTION by Councillor Giesbrecht to bring back the letter regarding prohibited firearms to a future Council meeting. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the January 7, 2025 Special Council Meeting at 12:53 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, DECEMBER 10, 2024**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Abe Giesbrecht	Councillor
Susan Hansen	Councillor
Nathan Stevenson	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Services Manager (CSM)
Terry Shewchuk	Public Works Manager (PWM)

ABSENT

Jason Ruecker	Councillor
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CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C634-24(12-10-24)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the December 10, 2024 Regular Council Meeting, as presented. CARRIED.

**APPROVAL OF
MINUTES**

Previous Council Meeting Minutes

C635-24(12-10-24)

RESOLUTION by Councillor Hansen to adopt the minutes of the December 3, 2024, Special Council Meeting, as presented. CARRIED.

C636-24(12-10-24)

RESOLUTION by Councillor Giesbrecht to adopt the minutes of the November 26, 2024, Regular Council Meeting, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management Team Activity Report

Management activity report was reviewed.

C637-24(12-10-24)

RESOLUTION by Councillor Walmsley that the management activity report for December 3, 2024, be accepted, as presented. CARRIED.

TENDER OPENING:

Tender 2024-13
Transportation of Water to Bear Canyon

Council is presented with tenders to open for the transportation of water to Bear Canyon Water Plant.

C638-24(12-10-24)

RESOLUTION by Councillor Stevenson to open tenders at 9:35 a.m. for the transportation of water to Bear Canyon Water Plant, administration will analyze the results and bring back a recommendation later in the meeting. CARRIED.

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Company	2025	2026	2027
Gerald Cox	\$420.00/load	450.00/load	475.00/load

Proposal 2024-P15
Appreciation Banquet
Catering

Council is presented with tenders to open for the 2025 Appreciation Banquet Catering Services.

C639-24(12-10-24)

RESOLUTION by Deputy Reeve Janzen to open tenders at 9:35 a.m. for the 2025 Appreciation Banquet Catering Services, administration will analyze the results and bring back a recommendation later in the meeting. CARRIED.

Company	Amount
Nancy Cox	\$35.00/per plate

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C640-24(12-10-24)

RESOLUTION by Reeve Bean to table the Councillor Reports until later in the meeting. CARRIED.

DELEGATION:

Fairview Fine Arts
Centre

Members of the Fairview Fine Arts Centre will be in attendance to present and discuss their proposed renovation project for the Fairview Fine Arts Centre building with Council.

Fairview & Area
Seniors Check in Line

Fairview & Area Seniors Check in Line will be in attendance to discuss their program with Council.

Reeve Bean recessed the meeting at 10:25 a.m.
Reeve Bean reconvened the meeting at 10:32 a.m.

C641-24(12-10-24)

RESOLUTION by Reeve Bean to raise off the table the Councillor Reports. CARRIED.

C642-24(12-10-24)

RESOLUTION by Councillor Giesbrecht to table the Councillor Reports until later in the meeting. CARRIED.

C643-24(12-10-24)

RESOLUTION by Councillor Stevenson to receive the delegation from the Fairview & Area Seniors Check in Line for information, as presented. CARRIED.

Carters Camp

Carters Camp members was in attendance to request funding for a playground and other campground improvements.

Eureka River
Trappers Local 1053

During the December 3, 2024, Special Council Meeting, Council tabled the request from the Eureka River Trappers Local 1053, regarding adding a bounty on Coyotes in Clear Hills County until

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today's meeting and requesting the additional information included below.

Reeve Bean recessed the meeting at 11:45 a.m.

Fairview RCMP, Acting Detachment Commander Kurt Fink was in attendance to meet with Council.

Deputy Reeve Janzen left the meeting at 12:38 p.m.
Reeve Bean reconvened the meeting at 12:49 p.m.

C644-24(12-10-24) **RESOLUTION by Councillor Walmsley to raise the Councillor Reports off the table.** **CARRIED.**

C645-24(12-10-24) **RESOLUTION by Councillor Giesbrecht to receive the Councillor Reports for information, as presented.** **CARRIED.**

Proposal Award
2024-P11 CHC
Catering

Council is presented with a recommendation to award Proposal 2024-P11 Clear Hills County Catered meals.

C646-24(12-10-24) **RESOLUTION by Councillor Hansen to award Proposal 2024-P11 to Worsley Gateway Inn for Clear Hills County Catering for a three-year term, from January 1, 2025, to December 31, 2027. The awarded options, as per the submitted tender, are as follows: option "A" \$35.00/per person, option "B" \$10.00/per person, option "C" \$25.00/per person plus GST, as per the submitted tender.** **CARRIED.**

2025 Public Meeting Council is requested to have a discussion regarding setting a date for the 2025 Public Meeting.

Councillor Giesbrecht left the meeting at 1:15 p.m.

C647-24(12-10-24) **RESOLUTION by Reeve Bean to set the date for the 2025 Public Meeting for Wednesday, January 29, 2025, at the Eureka River Hall at 7:00 p.m. CARRIED.**

Councillor Giesbrecht entered the meeting at 1:17 p.m.

School Bus Route
Winter Snow
Maintenance

Councillor Ruecker has requested a discussion regarding the priority of the school bus route winter road maintenance.

C648-24(12-10-24) **RESOLUTION by Councillor Giesbrecht to receive the discussion regarding the priority of the school bus route winter road maintenance for information, as presented.** **CARRIED.**

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C649-24(12-10-24)

RESOLUTION by Reeve Bean to bring back the discussion regarding a Coyote Bounty to the January Policy & Priority Meeting. CARRIED.

Health Professional
Enhancement
Committee

Council requested information be brought back with regards to the Health Professional Enhancement Committee.

C650-24(12-10-24)

RESOLUTION by Councillor Hansen to receive the information regarding the Health Professional Enhancement Committee for information, as presented. CARRIED.

Bylaw No.294-24
Hamlet Municipal
Address Visibility

Council is presented with draft Bylaw No.294-24 Hamlet Municipal Address Visibility, for review.

C651-24(12-10-24)

RESOLUTION by Councillor Giesbrecht that first reading be given to Bylaw No. 294-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Hamlet Municipal Address Visibility. CARRIED

C652-24(12-10-24)

RESOLUTION by Reeve Bean that second reading be given to Bylaw No. 294-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Hamlet Municipal Address Visibility. CARRIED.

Cleardale Street &
Sewer Upgrade

Council is presented with an update on the Cleardale Street & Sewer Upgrade Project.

C653-24(12-10-24)

RESOLUTION by Councillor Giesbrecht to receive the update on the Cleardale Street & Sewer Upgrade Project for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 1:50 p.m.
Reeve Bean recessed the meeting at 1:54 p.m.

CORPORATE
SERVICES

Accounts Payable
November 27, 2024
to December 10, 2024

A list of expenditures for Clear Hills County for the period of November 27, 2024 to December 10, 2024 is provided for Council's review.

C654-24(12-10-24)

RESOLUTION by Councillor Walmsley that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 27, 2024, to December 10, 2024 for a total of \$502,796.91. CARRIED.

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Funding Request
Carter's Camp

Carter's Camp is requesting funding for a new playground and completion of the campground.

C655-24(12-10-24)

RESOLUTION by Councillor Hansen to approve a General Grant of \$65,000.00 to Carter's Camp for the purchase and installation of a new playground and campground completion with funds coming from the Rate Stabilization Reserve. CARRIED.

Funding Request –
Fairview Fine Arts
Society

The Fairview Fine Arts Society has submitted a request for Beyond Borders Funding.

C656-24(12-10-24)

RESOLUTION by Councillor Stevenson to deny the Fairview Fine Arts Society's funding request. CARRIED.

Provincial Recreation
Sites Funding
Request

Council would like to ask the Alberta Minister of Forestry and Parks, Todd Loewen for reimbursement of expenses incurred since 2021 and ongoing financial support for Running Lake, Stoney Lake and Sulphur Lake provincial recreation sites.

C657-24(12-10-24)

RESOLUTION by Councillor Walmsley to approve the financial report and letter to the Alberta Minister of Forestry and Parks, Todd Loewen. CARRIED.

Policy 1220
Credit Cards

Mail service has been disrupted due to the Canada Post strike which started on November 15, 2024.

C658-24(12-10-24)

RESOLUTION by Councillor Giesbrecht that Council adopt Policy 1220 – Credit Cards as presented. CARRIED.

COMMUNITY

Proposal Award
2024-P15 2025
Appreciation Banquet
Catering Services

Council is presented with the results of RFP 2024-P15 2025 Appreciation Banquet Catering Services

C659-24(12-10-24)

RESOLUTION by Councillor Hansen to award RFP 2024-P15 2025 Appreciation Banquet Catering Services to Nancy Cox for \$35.00 per plate. CARRIED.

28th Annual
Agricultural Trade
Show

Council is presented with information regarding the upcoming 28th Annual Agricultural Trade Show.

C660-24(12-10-24)

RESOLUTION by Reeve Bean to accept the discussion regarding the upcoming 28th Annual Agricultural Trade Show for information, as presented. CARRIED.

Proceed to Proposal-
Stoney Lake
Recreation Area
PML 200009
Caretaking and
Operating Services

Council is presented with information regarding proceeding to proposal for the Stoney Lake Recreation Area PML 200009 Caretaking and Operating Services for a three-year term.

C661-24(12-10-24)

RESOLUTION by Councillor Giesbrecht to proceed to proposal for the Stoney Lake Recreation Area PML 200009 Caretaking and Operating Services for a three-year term. CARRIED.

Proceed to Proposal-
Running Lake
Recreation Area
PML 200007
Caretaking and
Operating Services

Council is presented with information regarding proceeding to proposal for the Running Lake Recreation Area PML 200007 Caretaking and Operating Services for a three-year term.

C662-24(12-10-24)

RESOLUTION by Councillor Walmsley to proceed to proposal for the Running Lake Recreation Area PML 200007 Caretaking and Operating Services for a three-year term. CARRIED.

PUBLIC WORKS

Tender Award
2024-13
Transportation of
Water to Bear
Canyon Water Plant

Council is presented with the results of RFT 2024-13 Transportation of Water to Bear Canyon Water Plant.

C663-24(12-10-24)

RESOLUTION by Councillor Stevenson to award Tender 2024-13 Transportation of Water to Bear Canyon Water Plant to Gerald Cox for the tendered amount of \$420.00/load for 2025, \$450.00/load for 2026, \$475.00/load for 2027 excluding GST. CARRIED.

Various Bridge File
Repairs

Council is presented with a request to approve the work done by Griffin Contracting Ltd. for various Bridge File repairs.

C664-24(12-10-24) RESOLUTION by Councillor Hansen to approve Griffin Contracting Ltd. to complete the bridge repairs for Bridge File 77740, located West of Worsley on Township Road 870, for the amount of \$18,500.00. Funds to be allocated from the Bridge Reserve. **CARRIED.**

C665-24(12-10-24) RESOLUTION by Councillor Giesbrecht to approve Griffin Contracting Ltd. to complete the bridge repairs for Bridge File 72220, located in the Hamlet of Worsley on Alberta Ave, for the amount of \$6,500.00. Funds to be allocated from the Bridge Reserve. **CARRIED.**

Proceed to Tender-Roadside Right-of-Way Brushing

Council is presented with information regarding proceeding to tender for the roadside right-of-way brushing of 45 ditch kilometers, in Wards 1 & 2.

C666-24(12-10-24) RESOLUTION by Councillor Hansen to proceed to tender for the roadside right-of-way brushing of 45 ditch kilometers in Wards 1 & 2. **CARRIED.**

WRITTEN REPORTS

Chief Administrative Officer's Report

Chief Administrative Officer's Report

C667-24(12-10-24) RESOLUTION by Councillor Walmsley to receive the Chief Administrative Officer report for information, as presented. **CARRIED.**

Corporate Services Manager's Report

Nothing to report

Public Works Manager's Report

Public Works Manager's Report

C668-24(12-10-24) RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. **CARRIED.**

COUNCIL INFORMATION

Information for Councils review

Councillor Stevensen left the meeting at 3:10 p.m.

C669-24(12-10-24) RESOLUTION by Councillor Hansen to receive the Council information for information, as presented. **CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

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 TUESDAY, DECEMBER 10, 2024

C670-24(12-10-24)

RESOLUTION by Councillor Walmsley to approve the attendance of Reeve Bean and Councillor Giesbrecht to the January 20-22, 2025 ASB Conference. CARRIED.

C671-24(12-10-24)

RESOLUTION by Councillor Stevenson to accept for information December 2024, January and February 2025 calendar updates of Councillor meetings for information, as presented.

Councillor Stevenson entered the meeting at 3: 14p.m.

Date	Meeting	Attendee
Dec 2	WOHP	Hansen
Dec 4	NPHF	Wamsley
Dec 9	BR Rec	Wamsley
Dec 11	HC Rec	Hansen
Dec 16	Med Clinic	Hansen
Jan 13	NWSAR	Bean/Walmsley
Jan 25	PLS exec	Bean
Jan 27	MPTA Board	Bean
Jan 29	Public Meeting	All
Feb 5	PRSD Joint Meeting	All
Feb 5	NPHF	Wamsley
Feb 14	Zone 4	All
Feb 22	PLS Board	Bean
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the December 10, 2024 Regular Council Meeting at 3: 18p.m.

 DATE REEVE

 DATE CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Tender Opening- RFT 2024-16 Mid-Size SUV
File:	31-65-02

DESCRIPTION:

Council is presented with tenders to open for RFT 2024-16 Mid-Size SUV.

BACKGROUND:

C614-24(11-26-24) RESOLUTION by Deputy Reeve Janzen to proceed to tender for the purchase of one new mid-size SUV. CARRIED.

The tender closed on Friday, January 10, 2025, at 4:00 p.m.

BUDGET:

\$60,000.00- Multi Year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by ... to open tenders at 9:35 a.m. for RFT 2024-16 Mid-Size SUV, administration will analyze the results and bring back a recommendation later in the meeting.

Initials show support - Reviewed by:

Manager:

T. Shewchuk CAO:

[Signature]

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for December 10, 2024.

ATTACHMENTS:

- o Management Activity Report
- o Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by ... that the management activity report for December 10, 2024, be accepted, as presented.

Initials show support - Reviewed by: Manager: CAO: 



Management Team

Activity Report for January 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2024		
C158-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.	PW	In works
		April 23, 2024		
C234-23	04/23/24	RESOLUTION by Councillor Walmsley to award the Tender No. CA0004766.1010 for Bridge File No. 71273 to Szmata Projects Ltd. for the amount of \$571,265.00, funds to be allocated from the Bridge Reserve. CARRIED.	PW	On hold until spring
		May 14, 2024, Regular Council Meeting		
C287-24	05/14/24	RESOLUTION by Deputy Reeve Janzen to award Goodon Industries Ltd.'s quote of \$126,500.00 for the Cleardale Firehall building material supply and construction, funds to be allocated from the Fire Reserve. CARRIED.	PW	Building Ordered/
		July 9, 2024		
C394-24	07/09/24	RESOLUTION by Councillor Ruecker to award Tender Contract No. CA0017315.7623 for the road construction of Range Road 64 to 1666321 AB Ltd. for the amount of \$338,018.80, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	On hold until Spring
C396-24	07/09/24	RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc. to perform all the engineering associated with the construction of approximately 1,250 meters of new local road on Range Road 75 North of Township Road 854, with having the tendered project include a 50% material and 50% performance bond, for the engineering estimate of \$119,977.00, funds to be allocated from the road construction reserve. CARRIED.	PW	In works
		August 27, 2024		
C463-24	08/27/24	RESOLUTION by Councillor Ruecker to bring back recommendations on potential locations for water wells in our county. CARRIED.	PW	In works



Management Team

Activity Report for January 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		November 12, 2024		
C588-24	11/12/24	RESOLUTION by Councillor Hansen to table the discussion regarding library funding until a future Council Meeting. CARRIED.	CS	January 28
		December 10, 2024		
C644-24	12/10/24	RESOLUTION by Reeve Bean to set the date for the 2025 Public Meeting for Wednesday, January 29, 2025, at the Eureka River Hall at 7:00 p.m. CARRIED.	EA	
C649-24	12/10/24	RESOLUTION by Reeve Bean that second reading be given to Bylaw No. 294-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Hamlet Municipal Address Visibility. CARRIED.		Advertise
C656-24	12/10/24	RESOLUTION by Councillor Hansen to award RFP 2024-P15 2025 Appreciation Banquet Catering Services to Nancy Cox for \$35.00 per plate. CARRIED.	CC	
C658-24	12/10/24	RESOLUTION by Councillor Giesbrecht to proceed to proposal for the Stoney Lake Recreation Area PML 200009 Caretaking and Operating Services for a three-year term. CARRIED.	CC	
C659-24	12/10/24	RESOLUTION by Councillor Walmsley to proceed to proposal for the Running Lake Recreation Area PML 200007 Caretaking and Operating Services for a three-year term. CARRIED.	CC	
C662-24	12/10/24	RESOLUTION by Councillor Hansen to proceed to tender for the roadside right-of-way brushing of 45 ditch kilometers in Wards 1 & 2. CARRIED.	PW	Closes Jan 24, 2025
		November 17, 2021		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.	CDM	2022✓ 2023✓ 2024✓ 2025
		March 21, 2024		
C150-24	03/12/24	RESOLUTION by Councillor Stevenson to approve WSP Canada Inc.'s engineering estimate of \$87,834.00 for the construction of approximately	PW	Tender Not awarded due to



Management Team

Activity Report for January 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		1000 meters of a new local road on Range Road 25 South of Township 832, with the funds to be allocated from the Road Construction Reserve. CARRIED.		budgetary reasons
C151-24	03/12/24	RESOLUTION by Reeve Bean to approve WSP Canada Inc.'s engineering estimate of \$86,404.00 for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840, with the funds to be allocated from the Road Construction Reserve. CARRIED.	PW	awarded
		March 27, 2024		
C134-24	03/12/24	RESOLUTION by Councillor Hansen to award Tender 2024-03 Tractor to Fosters Agri-World for \$155,000.00. This price includes a trade-in allowance of \$90,000.00 for Unit 66 Case IH L765, contingent upon its value remaining unchanged at time of delivery as per the agreement, funds to be allocated from Common Services Vehicles and Equipment Reserve. CARRIED.	AG	Spring 2025
C309-24	05/28/24	RESOLUTION by Councillor Giesbrecht to proceed with hiring Loop (Websites for Municipalities) for the design and hosting of the Clear Hills County website and set an annual budget for Website and Social Media Platforms at \$10,000.00. CARRIED.	EA	In Works
C482-23	09-12-23	RESOLUTION by Reeve Bean to receive the delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2024, 2025 and 2026. CARRIED.		2024 2025 2026
C143-24	03/12/24	RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.	PW	In works
C144-24	03/12/24	RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the	PW	In works



Management Team

Activity Report for January 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.		
C446-24	08/13/24	RESOLUTION by Councillor Ruecker to proceed with Darel Saville for the drilling and casing of the Eight Mile Corner Water Well located at SW 18-86-6-W6M, for the estimated cost of \$100,000.00, funds to be allocated from the Water Reserve. CARRIED.	PW	
C408-24	07/23/24	RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the Clear Hills County year-end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.	EA	
C435-24	08/13/24	RESOLUTION by Councillor Hansen to approve a general grant to Many Islands Recreational Development Society in the amount of \$15,000.00 to assist with the replacement of their main washrooms due to the storm damage with funds to be allocated from the Rate Stabilization Reserve, and table the request for funding to replace the stage until more information. CARRIED.	CS	
C437-24	08/13/24	RESOLUTION by Councillor Walmsley to approve a conditional grant in the amount of \$50,000.00 to the Maskwa Medical Centre for the construction of the new medical Centre, conditional of the awarding of the construction of the new medical Centre scheduled to open in 2026, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CS	
C490-24	09/24/24	RESOLUTION by Reeve Bean to approve a general grant to Cleardale Riders Club in the amount of	CS	



Management Team

Activity Report for January 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS												
		\$41,000.00 to assist with the replacement of four outhouses and horse bridge and construction of a wooden boardwalk with funds to be allocated from the Rate Stabilization Reserve. CARRIED.														
C523-24	10/08/24	RESOLUTION by Councillor Ruecker receive the delegation from the Town of Fairview and approve a General Grant to the Town of Fairview, for the Fairview Regional Aquatic Centre refurbishing of the slide stairs and slide supports in the amount of \$15,000.00, funds to be allocated from Rate Stabilization. CARRIED.	CS													
		October 29, 2024 Special Council Meeting														
S566-24	10-29-24	<p>RESOLUTION by Reeve Bean to approve a conditional grant up to \$4,000,000 to Mighty Peace Wireless, to assist with the Clear Hills County/Hines Creek Community Infrastructure Fiber Optic Build-Out Project with funds to be allocated from the Economic Development Reserve. The grant is subject to conditions established by Clear Hills County, the acceptance of the applied-for Federal/Provincial Grant and will be disbursed equally over three years (2025, 2026, and 2027). Councillor Walmsley requested a recorded vote:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">For</td> <td style="width: 50%;">Against</td> </tr> <tr> <td>Bean</td> <td>Janzen</td> </tr> <tr> <td>Ruecker</td> <td>Stevenson</td> </tr> <tr> <td>Hansen</td> <td>Walmsley</td> </tr> <tr> <td>Giesbrecht</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">CARRIED.</td> </tr> </table>	For	Against	Bean	Janzen	Ruecker	Stevenson	Hansen	Walmsley	Giesbrecht			CARRIED.		
For	Against															
Bean	Janzen															
Ruecker	Stevenson															
Hansen	Walmsley															
Giesbrecht																
	CARRIED.															
ITEMS IN WAITING																
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030												



Management Team

Activity Report for January 7, 2025

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		February 18, 2021		
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.		
		February 2024		
P666-23	(12-05-23)	RESOLUTION by Councillor Ruecker to recommend Council change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3 year life cycle extension to be granted by Council motion when in a consecutive term. CARRIED. CARRIED.	PW	Spring 2025
C128-24	03/12/24	RESOLUTION by Reeve Bean to include the civic rural address to all tax notices starting in 2025.CARRIED.	CS	
C271-24	05/14/24	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2021 monthly reconciliation reports, 2016 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2017. CARRIED.	CS	
C203-24	04/09/24	RESOLUTION by Deputy Reeve Janzen to approve a conditional grant to the Worsley Chamber of Commerce of \$3,500.00 for a 13x13 ft granary gazebo on Lot P Plan 802KS with the requirements as follows: All Alberta Transportation and required permits completed, A maintenance agreement entered with Clear Hills County, including a report with the complete design & specifications of the gazebo and all Municipal Planning Development obligations fulfilled. Funds to be allocated from the Economic Development Reserve. CARRIED.	CS	In waiting
C361-24	06/25/24	RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and	CS	In waiting



Management Team

Activity Report for January 7, 2025

LEGEND:

Budget Items:  Completed Items:  Items in Waiting: 

Department = **EA**-Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		obtaining clearance from the appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve. CARRIED.		
C148-24	03/12/24	RESOLUTION by Councillor Giesbrecht to proceed with the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction, as presented. CARRIED.	AG	Next local auction
C409-24	07/23/24	RESOLUTION by Councillor Walmsley to request Council attend a delegation at an upcoming Peace River School Trustee Board meeting to discuss the Trades Training Program. CARRIED.	EA	Meeting requested

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL MONTHLY REPORTS
File:	11-02-02

DESCRIPTION:

Council reviews meetings attended and monthly reports.

BACKGROUND / PROPOSAL:

A chance to update all of Council and administration on any Council appointed Meetings attended, additional meetings, and Council Monthly Reports.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor monthly reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Town of Fairview – Upcoming Capital Projects
File:	11-02-02

DESCRIPTION:
Council is presented with correspondence from the Town of Fairview Council regarding upcoming funding for updates and maintenance for the Fairview Aquatic Centre.

ATTACHMENT:
Town of Fairview – Correspondence

RESOLUTION by..... to receive the correspondence from the Town of Fairview Council regarding upcoming funding for repairs and maintenance for the Fairview Aquatic Centre for information, as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
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January 14, 2025

Clear Hills County
P.O. Box 240
Worsley, AB
T0H 1L0

Dear Reeve Bean and Council,

On behalf of the Town of Fairview (Fairview) Council, I extend our gratitude to Clear Hills County for its ongoing support of the Fairview Regional Aquatic Centre (Aquatic Centre). Your continued collaboration ensures this vital facility remains a resource for both our municipalities.

At the October 8th Clear Hills County Council meeting, Fairview was asked to provide timely updates regarding upcoming capital projects for the Aquatic Centre. Following the recent adoption of Fairview's updated five-year capital plan, we are pleased to provide details of two anticipated capital projects.

2025: Replacement of the Main Roof-Top HVAC Unit

The primary HVAC unit, now 22 years old, has exceeded its expected lifespan of 15-20 years. Based on recommendations from the service provider and the findings of a recent Level II Energy Audit, replacing this unit is critical. The preliminary budget for this project is estimated at \$300,000 - \$500,000 and Fairview will apply for the Community Energy Conservation (CEC) program, which may provide a rebate of 20%-50% of the project cost. The timeline for completion is planned for September/October 2025 during the annual maintenance shutdown.

2026: Resurfacing of Pool Basins

Resurfacing pool basins, including the main pool and hot tub basins is necessary maintenance typically required every 10 years. The preliminary budget is estimated at \$200,000.

No additional major capital projects are planned for the Aquatic Centre over the next five years.

Since 2013, Fairview has invested \$1,336,593 in critical upgrades and renovations, including roof replacement, basin repairs, boiler and lighting improvements, structural enhancements including beam and slide and stair, and compliance-driven regulatory updates.

Request for Support

Given the shared benefits and regional usage of the Aquatic Centre, Fairview respectfully requests Clear Hills County's capital funding support for the planned 2025 and 2026 projects.

While detailed cost and scope information will be available after design and tendering, we seek your support in principle at this time. Fairview would like to attend a future Clear Hills County Council meeting to discuss this request in greater detail.

Thank you for your consideration and for your continued commitment to supporting the Fairview Regional Aquatic Centre.

Sincerely,



Gordon MacLeod
Mayor, Town of Fairview

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Prohibited Assault Style Firearms
File:	11-02-02

DESCRIPTION:

Council is presented with the letter that was sent by Council on December 14, 2022, regarding Bill C-21 Federal Governments ban on all semiautomatic hunting and sporting rifles.

BACKGROUND:

P07-25(01-07-25) RESOLUTION by Councillor Giesbrecht to bring back the letter regarding prohibited firearms to a future Council meeting.

CARRIED.

ATTACHMENT:

December 14, 2022 – Bill C-21 Letter

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:





CLEAR HILLS COUNTY

December 14, 2022

Honourable, Smith, Danielle
Premier
307 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Honourable Smith,

On behalf of the Clear Hills County Council, we would like to express our concerns on the Federal government's announcement and its intention to ban all semiautomatic hunting and sporting rifles, and many semiautomatic shotguns with this proposed amendment to Bill C-21.

Clear Hills County is a rural agricultural municipality, the current amendments would be unfavorable to our residents. Several legally registered firearms listed in this proposed Bill are presently being used daily as predation control on our farms, as well as being used as a means of harvesting food for our families.

We would request that our government lobby to have Bill C-21 reconsidered, and amendments made to allow the use of the firearms that are used for the purpose of hunting and predation control and as well consider that many of these firearms are heirlooms that have been passed down for generations preserving our heritage.

If you have any questions or concerns, please contact Allan Rowe 780-685-3925 ext. 121.

Sincerely,

A handwritten signature in cursive script that reads "Amber Bean".

Amber Bean
Reeve

cc: MLA Todd Loewen, MP Chris Warkentin

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Coyote Management Incentive – Draft Policy 6315
File:	11-02-02

DESCRIPTION:

Council is presented with a draft of the Coyote Management Incentive Policy.

P02-25(01-07-25) RESOLUTION by Councillor Ruecker to bring back Policy 6315: Coyote Management Incentive to the January 14, 2025, Regular Council meeting. Include a provision for a payment of \$30.00 per carcass, with a maximum of 20 carcasses permitted per household. Policy will be in effect until the budget has been depleted. Carcasses may only be brought to the County by appointment on scheduled days. CARRIED.

ATTACHMENT:

6315 - Coyote Management Incentive Jan 14 2025 DRAFT
6315 – Rescinded Coyote Management Incentive Policy

RESOLUTION by.....to approve Policy 6315 Coyote Management Incentive, as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Effective Date: January 14, 2025	Policy Number 6315
Title: COYOTE MANAGEMENT INCENTIVE POLICY	

1. Policy Statement

- 1.1. In an effort to support coyote population control efforts ~~and to further the public interest in regards to predatory wildlife~~ **within** Clear Hills County, **the County** will implement procedures to provide for a coyote management incentive program, for the purpose of promoting coyote management in the municipality. Through this program participants will receive a monetary reward for the carcass of a coyote harvested lawfully within the Municipality.

2. Definitions:

- 2.1. Immediate Family - means the participant's spouse or adult interdependent partner, the participant's children, the parents of the participant and the parents of the participant's spouse or adult interdependent partner
- 2.2. Household – immediate family members that reside in the same dwelling with the Participant.
- 2.3. Farm Unit – means a cooperative, colony, partnership or corporate farm.

3. General

- 3.1. **The current years budget for the Coyote Management Incentive Program will be based on the surplus funds from the prior years Wolf Management Incentive Program budget.**
- 3.2. Clear Hills County shall pay **thirty dollars (\$30.00)** per eligible coyote (adult and non-adult) taken by a participant within the boundaries of Clear Hills County in accordance with the listed conditions.

4. Conditions

- 4.1 The Clear Hills County Coyote Hunt Incentive program will be in effect for private property and grazing leases within the boundaries of Clear Hills County only.
- 4.2 **The program will run from January 1st to May 31st annually and will be suspended at any time if the allocated budget is depleted.**
- 4.3 A maximum of **twenty (20)** coyote carcasses per household per calendar year may be verified for payment to a qualified Participant for carcasses harvested on private land and grazing leases within the boundaries of Clear Hills County.

4.4 In an effort to ensure all landowners are equally able to participate in the Program, while remaining within the budget set by Council for the program, Farm Units will be limited to one participant.

4.5 Eligible Participants will:

4.5.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family, and any farm unit they are a partner in or member of, for no less than 183 days (six months).

4.5.2 Provide a list of immediate family that reside in the same dwelling "household" that may participate in this coyote management incentive program.

4.5.3 Provide a list of land owned or grazing leases operated by the Participant in Clear Hills County.

4.5.4 Provide business name, if different than participant's name that land or grazing leases may be registered under.

4.5.5 Provide a list of private property owned and grazing leases held in the participant's name or business name within the boundaries of Clear Hills County.

4.5.6 Eligible Participants requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A.

4.5.7 Participants requesting bounty payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A.

4.5.8 For verification and authorization of payment the carcass, with pelt intact, from each eligible coyote harvested must be presented at the County office to a designated representative of the County during **specified** business hours.

4.5.9 **Rotting Coyote carcasses will not be accepted.**

4.5.10 **Coyote carcasses will only be accepted for marking on Mondays from 8:30 am to 11:30 am and on Thursdays from 1:00 pm to 4:00 pm.**

4.5.11 Coyote carcasses will not be accepted from third parties.

4.5.12 Any carcass received by a designated representative of the County will be marked.

4.5.13 The Participant will handle the carcass so designated County representative can confirm that it is not already marked.

- 4.5.14 Any carcass that has been previously marked will be rejected.
- 4.5.15 Participants will be responsible for disposal of all parts of the coyote carcass using recognized carcass disposal methods. Note: The County recommends disposal to a trapper to reduce waste of fur or other salvageable parts.
- 4.5.16 Participants participating in the Coyote Management Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, and Petty Trespass Act.
- 4.5.17 Participants shall be removed from the list of qualified Participants if found to have not adhered to the policy as set by the Council, and shall not be able to receive benefit from the said program, this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for coyotes taken either from locations within the county not included in this policy or from outside the County.

3. End of Policy

ADOPTED	DATE
Resolution C53-16(01/26/16)	January 26, 2016
AMENDED	
Resolution C112-18(02/27/18)	February 27, 2017
RESCINDED	
Resolution C469-18(10/09/18)	October 9, 2018
AMENDED	
Resolution	January 14, 2025



Appendix A (Policy 6315)
Contract of Participation – Coyote Management Incentive Program
Between Participants and Clear Hills County

In an effort to support population control efforts and to further the public interest in regards to predatory wildlife, the Clear Hills County (“Municipality”) has approved a coyote management incentive program (“Program”) for the purpose of promoting coyote management within the Municipality. Through this program, (“Participants”) will receive a monetary reward (“Reward”) for the carcass, with the pelt intact, of a coyote hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

1. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
2. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
3. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted coyote must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked in accordance with this program will be rejected. To qualify for the Reward, a coyote must be lawfully hunted on private property that is owned by Participant or a grazing lease land operated by the Participant within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation (“Contract”) will be considered ineligible to receive the Reward. The Participant must state the location where each coyote was harvested.
4. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant, at the rate set by Council, for each eligible coyote carcass (adult and non-adult) presented.
5. **NOTICE:** Clear Hills County has the discretion to modify this program from time to time without notice to participants.

Name: _____

Business Name: _____

Mailing Address: _____

Home Phone _____ Cell _____ Work _____

Email: _____

Appendix A (Policy 6315) – Page 2

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days or six months? _____

Name of Farm Unit, if any _____

Names of Immediate Family Members residing with Applicant (that may participate in this program)

Land Locations of private property owned and grazing leases held by Applicant in personal name or business name)

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Coyote Management Incentive Policy 6315.

SIGNED this _____ day of _____, _____.

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____



Clear Hills County

Effective Date: February 27, 2018	Policy Number 6315
Title: Coyote Management Incentive Policy	

1. Policy Statement

1.1. In an effort to support coyote population control efforts and to further the public interest in regards to predatory wildlife Clear Hills County will implement procedures to provide for a coyote management incentive program for the purpose of promoting coyote management in the municipality. Through this program Participants will receive a monetary reward for the carcass of a coyote harvested lawfully within the Municipality.

2. Definitions:

- 2.1. Immediate Family - means the participant's spouse or adult interdependent partner, the participant's children, the parents of the participant and the parents of the participant's spouse or adult interdependent partner
- 2.2. Household – immediate family members that reside in the same dwelling with the Participant.

3. General

- 3.1. Council may annually during budget deliberations, establish a budget for the Coyote Hunt Incentive program.
- 3.2. By resolution of Council the Coyote Management Incentive program will be activated and deactivated.
- 3.3. Clear Hills County shall pay forty-five dollars (\$45.00) per eligible coyote (adult and non-adult) taken by a participant within the boundaries of Clear Hills County in accordance with the listed conditions.

4. Conditions

- 4.1 The Clear Hills County Coyote Hunt Incentive program will be in effect for private property and grazing leases within the boundaries of Clear Hills County only.
- 4.2 A maximum of thirty (30) coyote carcasses per household per calendar year may be verified for payment to a qualified Participant for carcasses harvested on private land and grazing leases within the boundaries of Clear Hills County.

4.3 Eligible Participants will:

- 4.3.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family for no less than 183 days (six months).
- 4.3.2 Provide a list of immediate family that reside in the same dwelling "household" that may participate in this coyote management incentive program.
- 4.3.3 Provide a list of land owned or grazing leases operated by the Participant in Clear Hills County.
- 4.3.4 Provide business name, if different than participant's name that land or grazing leases may be registered under.
- 4.3.5 Provide a list of private property owned and grazing leases held in the participant's name or business name within the boundaries of Clear Hills County.
- 4.3.6 Eligible Participants requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A.
- 4.3.7 Participants requesting bounty payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A.
- 4.3.8 For verification and authorization of payment the carcass, with pelt intact, from each eligible coyote harvested must be presented at the County office to a designated representative of the County during regular County office business hours.

When presenting the carcass Participants must provide the land location where the coyote was harvested.
- 4.3.9 Coyote carcasses will not be accepted from third parties.
- 4.3.10 Any carcass received by a designated representative of the County will be marked.
- 4.3.11 The Participant will handle the carcass so designated County representative can confirm that it is not already marked.
- 4.3.12 Any a carcass that has been previously marked will be rejected.
- 4.3.13 Participants will be responsible for disposal of all parts of the coyote carcass using recognized carcass disposal methods. Note: The County recommends disposal to a trapper to reduce waste of fur or other salvageable parts.

4.3.14 Participants participating in the Coyote Management Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, and Petty Trespass Act.

4.3.15 Participants shall be removed from the list of qualified Participants if found to have not adhered to the policy as set by the Council, and shall not be able to receive benefit from the said program, this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for coyotes taken either from locations within the county not included in this policy or from outside the County.

3. End of Policy

ADOPTED

DATE

Resolution C53-16(01/26/16)

January 26, 2016

AMENDED

Resolution C112-18(02/27/18)

February 27, 2017

RESCINDED

C469-18(10/09/18)

October 9, 2018

RESCINDED C469-18 10/09/18



Appendix A (Policy 6315)
Contract of Participation – Coyote Management Incentive Program
Between Participants and Clear Hills County

In an effort to support population control efforts and to further the public interest in regards to predatory wildlife, the Clear Hills County ("Municipality") has approved a coyote management incentive program ("Program") for the purpose of promoting coyote management within the Municipality. Through this program, coyote hunters ("Participants") will receive a monetary reward ("Reward") for the carcass, with the pelt intact, of a coyote hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

1. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
2. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
3. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted coyote must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked in accordance with this program will be rejected. To qualify for the Reward, a coyote must be lawfully hunted on private property that is owned by Participant or a grazing lease land operated by the Participant within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each coyote was harvested.
4. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant, at the rate set by Council, for each eligible coyote carcass (adult and non-adult) presented.
5. **NOTICE:** Clear Hills County has the discretion to modify this program from time to time without notice to participants.

Name: _____

Business Name: _____

Mailing Address: _____

Home Phone _____ Cell _____ Work _____

Email: _____

Appendix A (Policy 6315) – Page 2

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days or six months? _____

Names of Immediate Family Members residing with Applicant (that may participate in this program)

Land Locations of private property owned and grazing leases held by Applicant in personal name or business name)

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Coyote Management Incentive Policy 6315.

SIGNED this _____ day of _____, _____.

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____



Clear Hills County

Effective Date: January 14, 2025	Policy Number 6315
Title: COYOTE MANAGEMENT INCENTIVE POLICY	

1. Policy Statement

1.1. In an effort to support coyote population control within Clear Hills County, the County will implement procedures to provide for a coyote management incentive program for the purpose of promoting coyote management in the municipality. Through this program participants will receive a monetary reward for the carcass of a coyote harvested lawfully within the Municipality.

2. Definitions:

- 2.1. Immediate Family - means the participant's spouse or adult interdependent partner, the participant's children, the parents of the participant and the parents of the participant's spouse or adult interdependent partner
- 2.2. Household – immediate family members that reside in the same dwelling with the Participant.
- 2.3. Farm Unit – means a cooperative, colony, partnership or corporate farm.

3. General

- 3.1. The current years budget for the Coyote Management Incentive Program will be based on the surplus funds from the prior years Wolf Management Incentive Program budget.
- 3.2. Clear Hills County shall pay thirty dollars (\$30.00) per eligible coyote (adult and non-adult) taken by a participant within the boundaries of Clear Hills County in accordance with the listed conditions.

4. Conditions

- 4.1 The Clear Hills County Coyote Hunt Incentive program will be in effect for private property and grazing leases within the boundaries of Clear Hills County only.
- 4.2 The program will run from January 1st to May 31st annually and will be suspended at any time if the allocated budget is depleted.
- 4.3 A maximum of twenty (20) coyote carcasses per household per calendar year may be verified for payment to a qualified Participant for carcasses harvested on private land and grazing leases within the boundaries of Clear Hills County.

4.4 In an effort to ensure all landowners are equally able to participate in the Program, while remaining within the budget set by Council for the program, Farm Units will be limited to one participant.

4.5 Eligible Participants will:

- 4.5.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family, and any farm unit they are a partner in or member of, for no less than 183 days (six months).
- 4.5.2 Provide a list of immediate family that reside in the same dwelling "household" that may participate in this coyote management incentive program.
- 4.5.3 Provide a list of land owned or grazing leases operated by the Participant in Clear Hills County.
- 4.5.4 Provide business name, if different than participant's name that land or grazing leases may be registered under.
- 4.5.5 Provide a list of private property owned and grazing leases held in the participant's name or business name within the boundaries of Clear Hills County.
- 4.5.6 Eligible Participants requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A.
- 4.5.7 Participants requesting bounty payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A.
- 4.5.8 For verification and authorization of payment the carcass, with pelt intact, from each eligible coyote harvested must be presented at the County office to a designated representative of the County during specified business hours.
- 4.5.9 Rotting Coyote carcasses will not be accepted.
- 4.5.10 Coyote carcasses will only be accepted for marking on Mondays from 8:30 am to 11:30 am and on Thursdays from 1:00 pm to 4:00 pm.
- 4.5.11 Coyote carcasses will not be accepted from third parties.
- 4.5.12 Any carcass received by a designated representative of the County will be marked.

-
- 4.5.13 The Participant will handle the carcass so designated County representative can confirm that it is not already marked.
 - 4.5.14 Any carcass that has been previously marked will be rejected.
 - 4.5.15 Participants will be responsible for disposal of all parts of the coyote carcass using recognized carcass disposal methods. Note: The County recommends disposal to a trapper to reduce waste of fur or other salvageable parts.
 - 4.5.16 Participants participating in the Coyote Management Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, and Petty Trespass Act.
 - 4.5.17 Participants shall be removed from the list of qualified Participants if found to have not adhered to the policy as set by the Council, and shall not be able to receive benefit from the said program, this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for coyotes taken either from locations within the county not included in this policy or from outside the County.

3. End of Policy

ADOPTED	DATE
Resolution C53-16(01/26/16)	January 26, 2016
AMENDED	
Resolution C112-18(02/27/18)	February 27, 2017
RESCINDED	
Resolution C469-18(10/09/18)	October 9, 2018
AMENDED	
Resolution	January 14, 2025



Appendix A (Policy 6315)
Contract of Participation – Coyote Management Incentive Program
Between Participants and Clear Hills County

In an effort to support population control efforts and to further the public interest in regards to predatory wildlife, the Clear Hills County ("Municipality") has approved a coyote management incentive program ("Program") for the purpose of promoting coyote management within the Municipality. Through this program, ("Participants") will receive a monetary reward ("Reward") for the carcass, with the pelt intact, of a coyote hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

1. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
2. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
3. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted coyote must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked in accordance with this program will be rejected. To qualify for the Reward, a coyote must be lawfully hunted on private property that is owned by Participant or a grazing lease land operated by the Participant within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each coyote was harvested.
4. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant, at the rate set by Council, for each eligible coyote carcass (adult and non-adult) presented.
5. **NOTICE:** Clear Hills County has the discretion to modify this program from time to time without notice to participants.

Name: _____

Business Name: _____

Mailing Address: _____

Home Phone _____ Cell _____ Work _____

Email: _____

Appendix A (Policy 6315) – Page 2

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days or six months? _____

Name of Farm Unit, if any _____

Names of Immediate Family Members residing with Applicant (that may participate in this program)

Land Locations of private property owned and grazing leases held by Applicant in personal name or business name)

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Coyote Management Incentive Policy 6315.

SIGNED this _____ day of _____, _____.

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Wolf Management Incentive – Draft Policy 6315
File:	11-02-02

DESCRIPTION:

Council is presented with a draft of the Wolf Management Incentive Policy. This draft reflects the specified days and times that carcasses can be brought in for marking.

P02-25(01-07-25) RESOLUTION by Councillor Ruecker to bring back Policy 6315: Coyote Management Incentive to the January 14, 2025, Regular Council meeting. Include a provision for a payment of \$30.00 per carcass, with a maximum of 20 carcasses permitted per household. Policy will be in effect until the budget has been depleted. Carcasses may only be brought to the County by appointment on scheduled days. CARRIED.

ATTACHMENT:

6307 - Wolf Management Incentive Jan 14 2025 DRAFT
6307 - Wolf Management Incentive Policy

RESOLUTION by.....to approve Policy 6307 Wolf Management Incentive, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date: January 14, 2025	Policy Number 6307
Title: WOLF MANAGEMENT INCENTIVE POLICY	

1. Policy Statement

In an effort to support wolf population control within Clear Hills County, the County will implement procedures to provide for a wolf management incentive program for the purpose of promoting wolf management in the municipality. Through this program Participants will receive a monetary reward for the carcass of a wolf harvested lawfully within the Municipality, assisting in the protection of residents' livestock and the protection of the Boreal Caribou species.

2. Definitions:

- 2.1. Immediate Family - means the participant's spouse or adult interdependent partner, the participant's children, the parents of the participant and the parents of the participant's spouse or adult interdependent partner;
- 2.2. Household – immediate family members that reside in the same dwelling with the Participant.

3. General

- 3.1. Council may annually during budget deliberations, establish a budget for the Wolf Management Incentive program.
- 3.2. By resolution of Council the Wolf Hunt Management Incentive program will be activated and deactivated.
- 3.3 By resolution of Council the payment amount will be established for each eligible wolf (adult and non-adult) taken within the boundaries of Clear Hills in accordance with the listed conditions.

4. Private property and Grazing Leases

- 4.1 A maximum of two wolf carcasses per month per household may be verified for payment to a qualified Participant, with a maximum of seven wolf carcasses per calendar year for wolves harvested on private property and grazing leases within the boundaries of Clear Hills County.
- 4.2 Eligible Participants will:

- 4.2.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family and reside in a dwelling on that property for no less than 183 days (six months)
- 4.2.2 Provide a list of immediate family that reside in the same dwelling "household" that may participate in this wolf management incentive program.
- 4.2.3 Provide business name, if different than participant's name that land or grazing leases may be registered under.
- 4.2.4 Provide a list of private property owned and grazing leases held in the participant's name or business name within the boundaries of Clear Hills County.
- 4.2.5 Eligible Participants requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A .
- 4.2.6 For verification and authorization of payment the carcass, with pelt intact, from each eligible wolf harvested must be presented at the County office to a designated representative of the County.
- 4.2.7 When presenting the carcass Participants must produce the land location where the wolf was harvested.
- 4.2.8 Wolf carcasses will not be accepted from third parties.
- 4.2.9 Any carcass received by a designated representative of the County will be marked.
- 4.2.10 The Participant will handle the carcass so the designated County representative can confirm there are no markings similar to what other jurisdictions or the County use to identify carcasses presented for payment under a wolf management incentive program.
- 4.2.11 The Participant will make the identification mark on the carcass as directed.
- 4.2.12 Any carcass that has been previously marked will be rejected.
- 4.2.13 Participants will be responsible for disposal of all parts of the wolf carcasses using recognized carcass disposal methods. Note: The County recommends disposal to a trapper to reduce waste of fur or other salvageable parts.
- 4.2.14 Participants participating in the Wolf Hunt Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, Petty Trespass Act.

4.2.15 Participants shall be removed from the list of qualified registrants if found to have not adhered to the policy as set by the Council, and shall not be eligible to receive benefit from this program; this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for wolves taken either from locations within the county not included in this policy or from outside the County.

5. Registered Trapline Trappers

5.1 A maximum of fifteen wolf carcasses per calendar year, be verified for payment for wolves harvested on a qualifying registered trap line within the boundaries of Clear Hills County. Further, while eligible registered trappers may participate in the Private Property and Grazing Lease portion of this policy, the maximum of fifteen wolf carcasses per calendar year remains at fifteen.

Eligible Participants will:

5.2.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family and reside in a dwelling on that property for no less than 183 days (six months)

5.2.2 Provide their trapline number and a map of their registered trapline within Clear Hills County.

5.2.3 Provide the names of any trap line partners that may participate in this wolf hunt incentive program.

5.2.4 Eligible trappers requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix B.

5.2.5 For verification and authorization of payment the carcass, with pelt intact, from each eligible wolf harvested must be presented at the County office to a designated representative of the County.

5.2.6 **Wolf carcasses will only be accepted for marking on Mondays from 8:30 am to 11:30 am and on Thursdays from 1:00 pm to 4:00 pm.**

5.2.7 When presenting the carcass Participants must produce the approximate land location where the wolf was harvested on the trapline.

5.2.8 Wolf carcasses will not be accepted from third parties.

5.2.9 Any carcass received by a designated representative of the County will be marked.

5.2.10 The Participant will handle the carcass so the designated County representative can confirm there are no markings similar to what other jurisdictions or the County use to identify carcasses presented for payment under a hunting incentive program.

- 5.2.11 The Participant will make the identification mark on the carcass as directed.
- 5.2.12 Any carcass that has been previously marked will be rejected.
- 5.2.13 Participants will be responsible for disposal of all parts of the wolf carcasses using recognized carcass disposal methods.
- 5.2.14 Participants participating in the Wolf Hunt Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, Petty Trespass Act.
- 5.2.15 Participants shall be removed from the list of qualified registrants if found to have not adhered to the policy as set by the Council, and shall not be eligible to receive benefit from this program; this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for wolves taken either from locations within the county not included in this policy or from outside the County.

3. End of Policy

ADOPTED:

Resolution C494(06/22/10) Date: June 22, 2010

AMENDED:

Resolution C167(02/22/11) Date: February 22, 2011

Resolution C147-12(03/13/12) Date: March 13, 2012

Resolution C776-12(11/27/12) Date: November 27, 2012

Resolution C195-13(03/26/13) Date: March 26, 2013

Resolution C492-15(10/13/15) Date: October 13, 2015

Resolution C52-16(01/26/16) Date: January 26, 2016

Resolution C113-18 (02/27/18) Date: February 27, 2018

Resolution C643-20 (12/08/20) Date: December 8, 2020

Resolution **Date: January 14, 2025**



Appendix A (Policy 6307)
Contract of Participation
Private Property and Grazing Leases
Wolf Management Incentive Program
Between Participants and Clear Hills County

In an effort to support wolf population control efforts and to further the public interest in regards to predatory wildlife and the protection of residents livestock and the protection of the Boreal Caribou species, the Clear Hills County ("Municipality") has approved a wolf management incentive program ("Program") for the purpose of promoting wolf hunting within the Municipality. Through this program, wolf hunters ("Participants") will receive a monetary reward ("Reward") for the carcass, with pelt intact, of a wolf hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

1. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
2. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
3. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted wolf must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked by in accordance with this program or similar to other municipal jurisdictions wolf management programs will be rejected. To qualify for the Reward, a wolf must be lawfully hunted on private property owned by the Participant or a grazing lease land operated by the Participant within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each wolf was harvested.
4. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant at the rate set by Council for each wolf (adult and non-adult) carcass presented.

Name: _____

Business Name: _____

Mailing Address: _____

Appendix A (Policy 6307) – Page 2

Home Phone _____ Cell _____ Work _____

Email: _____

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days (six months)? _____

Are you also participating in this program as a registered trapline trapper? If yes complete Appendix B

Names of Immediate Family Members residing with Applicant (that may participate in this program)

Land Locations of private property owned and grazing leases held by Applicant in personal name or business name)

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Wolf Management Incentive Policy 6307.

SIGNED this _____ day of _____, _____

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____



**Appendix B (Policy 6307)
Contract of Participation
Registered Trap line Trappers
Wolf Hunt Management Incentive Program
Between Participants and Clear Hills County**

In an effort to support wolf population control efforts and to further the public interest in regards to predatory wildlife and the protection of residents livestock and the protection of the Boreal Caribou species, the Clear Hills County ("Municipality") has approved a wolf management incentive program ("Program") for the purpose of promoting wolf hunting within the Municipality. Through this program, wolf hunters ("Participants") will receive a monetary reward ("Reward") for the carcass, with pelt intact, of a wolf hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

5. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
6. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
7. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted wolf must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked by in accordance with this program or similar to other municipal jurisdictions wolf management programs will be rejected. To qualify for the Reward, a wolf must be lawfully harvested on the Participants registered trap line within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each wolf was harvested.
8. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant at the rate set by Council for each wolf (adult and non-adult) carcass presented.

Name: _____

Registered Trap line Number: _____

Mailing Address: _____

Appendix B (Policy 6307) – Page 2

Home Phone _____ Cell _____ Work _____

Email: _____

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days (six months)? _____

Are you also participating in the Private Property/Grazing Lease portion of this program? If yes complete Appendix A

Names of trap line partners that may participate in this program: _____

Map of trap line attached: _____

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Wolf Management Incentive Policy 6307.

SIGNED this _____ day of _____, _____

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____



Clear Hills County

Effective Date: December 8, 2020	Policy Number 6307
Title: WOLF MANAGEMENT INCENTIVE POLICY	

1. Policy Statement

In an effort to support wolf population control within Clear Hills County, the County will implement procedures to provide for a wolf management incentive program for the purpose of promoting wolf management in the municipality. Through this program Participants will receive a monetary reward for the carcass of a wolf harvested lawfully within the Municipality, assisting in the protection of residents' livestock and the protection of the Boreal Caribou species.

2. Definitions:

- 2.1. Immediate Family - means the participant's spouse or adult interdependent partner, the participant's children, the parents of the participant and the parents of the participant's spouse or adult interdependent partner;
- 2.2. Household – immediate family members that reside in the same dwelling with the Participant.

3. General

- 3.1. Council may annually during budget deliberations, establish a budget for the Wolf Management Incentive program.
- 3.2. By resolution of Council the Wolf Hunt Management Incentive program will be activated and deactivated.
- 3.3. By resolution of Council the payment amount will be established for each eligible wolf (adult and non-adult) taken within the boundaries of Clear Hills in accordance with the listed conditions.

4. Private property and Grazing Leases

- 4.1 A maximum of two wolf carcasses per month per household may be verified for payment to a qualified Participant, with a maximum of seven wolf carcasses per calendar year for wolves harvested on private property and grazing leases within the boundaries of Clear Hills County.
- 4.2 Eligible Participants will:

- 4.2.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family and reside in a dwelling on that property for no less than 183 days (six months)
- 4.2.2 Provide a list of immediate family that reside in the same dwelling "household" that may participate in this wolf management incentive program.
- 4.2.3 Provide business name, if different than participant's name that land or grazing leases may be registered under.
- 4.2.4 Provide a list of private property owned and grazing leases held in the participant's name or business name within the boundaries of Clear Hills County.
- 4.2.5 Eligible Participants requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A .
- 4.2.6 For verification and authorization of payment the carcass, with pelt intact, from each eligible wolf harvested must be presented at the County office to a designated representative of the County.
- 4.2.7 When presenting the carcass Participants must produce the land location where the wolf was harvested.
- 4.2.8 Wolf carcasses will not be accepted from third parties.
- 4.2.9 Any carcass received by a designated representative of the County will be marked.
- 4.2.10 The Participant will handle the carcass so the designated County representative can confirm there are no markings similar to what other jurisdictions or the County use to identify carcasses presented for payment under a wolf management incentive program.
- 4.2.11 The Participant will make the identification mark on the carcass as directed.
- 4.2.12 Any carcass that has been previously marked will be rejected.
- 4.2.13 Participants will be responsible for disposal of all parts of the wolf carcasses using recognized carcass disposal methods. Note: The County recommends disposal to a trapper to reduce waste of fur or other salvageable parts.
- 4.2.14 Participants participating in the Wolf Hunt Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, Petty Trespass Act.

4.2.15 Participants shall be removed from the list of qualified registrants if found to have not adhered to the policy as set by the Council, and shall not be eligible to receive benefit from this program; this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for wolves taken either from locations within the county not included in this policy or from outside the County.

5. Registered Trapline Trappers

5.1 A maximum of fifteen wolf carcasses per calendar year, be verified for payment for wolves harvested on a qualifying registered trap line within the boundaries of Clear Hills County. Further, while eligible registered trappers may participate in the Private Property and Grazing Lease portion of this policy, the maximum of fifteen wolf carcasses per calendar year remains at fifteen.

Eligible Participants will:

- 5.2.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family and reside in a dwelling on that property for no less than 183 days (six months)
- 5.2.2 Provide their trapline number and a map of their registered trapline within Clear Hills County.
- 5.2.3 Provide the names of any trap line partners that may participate in this wolf hunt incentive program.
- 5.2.4 Eligible trappers requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix B.
- 5.2.5 For verification and authorization of payment the carcass, with pelt intact, from each eligible wolf harvested must be presented at the County office to a designated representative of the County.
- 5.2.6 When presenting the carcass Participants must produce the approximate land location where the wolf was harvested on the trapline.
- 5.2.7 Wolf carcasses will not be accepted from third parties.
- 5.2.8 Any carcass received by a designated representative of the County will be marked.
- 5.2.9 The Participant will handle the carcass so the designated County representative can confirm there are no markings similar to what other jurisdictions or the County use to identify carcasses presented for payment under a hunting incentive program.
- 5.2.10 The Participant will make the identification mark on the carcass as directed.

- 5.2.11 Any carcass that has been previously marked will be rejected.
- 5.2.12 Participants will be responsible for disposal of all parts of the wolf carcasses using recognized carcass disposal methods.
- 5.2.13 Participants participating in the Wolf Hunt Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, Petty Trespass Act.
- 5.2.14 Participants shall be removed from the list of qualified registrants if found to have not adhered to the policy as set by the Council, and shall not be eligible to receive benefit from this program; this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for wolves taken either from locations within the county not included in this policy or from outside the County.

3. End of Policy

ADOPTED:

Resolution C494(06/22/10) Date: June 22, 2010

AMENDED:

Resolution C167(02/22/11) Date: February 22, 2011
Resolution C147-12(03/13/12) Date: March 13, 2012
Resolution C776-12(11/27/12) Date: November 27, 2012
Resolution C195-13(03/26/13) Date: March 26, 2013
Resolution C492-15(10/13/15) Date: October 13, 2015
Resolution C52-16(01/26/16) Date: January 26, 2016
Resolution C113-18 (02/27/18) Date: February 27, 2018
Resolution C643-20 (12/08/20) Date: December 8, 2020



Appendix A (Policy 6307)
Contract of Participation
Private Property and Grazing Leases
Wolf Management Incentive Program
Between Participants and Clear Hills County

In an effort to support wolf population control efforts and to further the public interest in regards to predatory wildlife and the protection of residents livestock and the protection of the Boreal Caribou species, the Clear Hills County ("Municipality") has approved a wolf management incentive program ("Program") for the purpose of promoting wolf hunting within the Municipality. Through this program, wolf hunters ("Participants") will receive a monetary reward ("Reward") for the carcass, with pelt intact, of a wolf hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

1. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
2. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
3. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted wolf must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked by in accordance with this program or similar to other municipal jurisdictions wolf management programs will be rejected. To qualify for the Reward, a wolf must be lawfully hunted on private property owned by the Participant or a grazing lease land operated by the Participant within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each wolf was harvested.
4. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant at the rate set by Council for each wolf (adult and non-adult) carcass presented.

Name: _____

Business Name: _____

Mailing Address: _____

Appendix A (Policy 6307) – Page 2

Home Phone _____ Cell _____ Work _____

Email: _____

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days (six months)? _____

Are you also participating in this program as a registered trapline trapper? If yes complete Appendix B

Names of Immediate Family Members residing with Applicant (that may participate in this program)

Land Locations of private property owned and grazing leases held by Applicant in personal name or business name)

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Wolf Management Incentive Policy 6307.

SIGNED this _____ day of _____, _____.

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____



**Appendix B (Policy 6307)
Contract of Participation
Registered Trap line Trappers
Wolf Hunt Management Incentive Program
Between Participants and Clear Hills County**

In an effort to support wolf population control efforts and to further the public interest in regards to predatory wildlife and the protection of residents livestock and the protection of the Boreal Caribou species, the Clear Hills County ("Municipality") has approved a wolf management incentive program ("Program") for the purpose of promoting wolf hunting within the Municipality. Through this program, wolf hunters ("Participants") will receive a monetary reward ("Reward") for the carcass, with pelt intact, of a wolf hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

5. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
6. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
7. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted wolf must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked by in accordance with this program or similar to other municipal jurisdictions wolf management programs will be rejected. To qualify for the Reward, a wolf must be lawfully harvested on the Participants registered trap line within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each wolf was harvested.
8. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant at the rate set by Council for each wolf (adult and non-adult) carcass presented.

Name: _____

Registered Trap line Number: _____

Mailing Address: _____

Appendix B (Policy 6307) – Page 2

Home Phone _____ Cell _____ Work _____

Email: _____

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days (six months)? _____

Are you also participating in the Private Property/Grazing Lease portion of this program? If yes complete Appendix A

Names of trap line partners that may participate in this program: _____

Map of trap line attached: _____

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Wolf Management Incentive Policy 6307.

SIGNED this _____ day of _____

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____



Clear Hills County

Effective Date: January 14, 2025	Policy Number 6307
Title: WOLF MANAGEMENT INCENTIVE POLICY	

1. Policy Statement

In an effort to support wolf population control within Clear Hills County, the County will implement procedures to provide for a wolf management incentive program for the purpose of promoting wolf management in the municipality. Through this program Participants will receive a monetary reward for the carcass of a wolf harvested lawfully within the Municipality, assisting in the protection of residents' livestock and the protection of the Boreal Caribou species.

2. Definitions:

- 2.1. Immediate Family - means the participant's spouse or adult interdependent partner, the participant's children, the parents of the participant and the parents of the participant's spouse or adult interdependent partner;
- 2.2. Household – immediate family members that reside in the same dwelling with the Participant.

3. General

- 3.1. Council may annually during budget deliberations, establish a budget for the Wolf Management Incentive program.
- 3.2. By resolution of Council the Wolf Hunt Management Incentive program will be activated and deactivated.
- 3.3 By resolution of Council the payment amount will be established for each eligible wolf (adult and non-adult) taken within the boundaries of Clear Hills in accordance with the listed conditions.

4. Private property and Grazing Leases

- 4.1 A maximum of two wolf carcasses per month per household may be verified for payment to a qualified Participant, with a maximum of seven wolf carcasses per calendar year for wolves harvested on private property and grazing leases within the boundaries of Clear Hills County.
- 4.2 Eligible Participants will:

- 4.2.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family and reside in a dwelling on that property for no less than 183 days (six months)
- 4.2.2 Provide a list of immediate family that reside in the same dwelling “household” that may participate in this wolf management incentive program.
- 4.2.3 Provide business name, if different than participant’s name that land or grazing leases may be registered under.
- 4.2.4 Provide a list of private property owned and grazing leases held in the participant’s name or business name within the boundaries of Clear Hills County.
- 4.2.5 Eligible Participants requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A .
- 4.2.6 For verification and authorization of payment the carcass, with pelt intact, from each eligible wolf harvested must be presented at the County office to a designated representative of the County.
- 4.2.7 When presenting the carcass Participants must produce the land location where the wolf was harvested.
- 4.2.8 Wolf carcasses will not be accepted from third parties.
- 4.2.9 Any carcass received by a designated representative of the County will be marked.
- 4.2.10 The Participant will handle the carcass so the designated County representative can confirm there are no markings similar to what other jurisdictions or the County use to identify carcasses presented for payment under a wolf management incentive program.
- 4.2.11 The Participant will make the identification mark on the carcass as directed.
- 4.2.12 Any carcass that has been previously marked will be rejected.
- 4.2.13 Participants will be responsible for disposal of all parts of the wolf carcasses using recognized carcass disposal methods. Note: The County recommends disposal to a trapper to reduce waste of fur or other salvageable parts.
- 4.2.14 Participants participating in the Wolf Hunt Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, Petty Trespass Act.

4.2.15 Participants shall be removed from the list of qualified registrants if found to have not adhered to the policy as set by the Council, and shall not be eligible to receive benefit from this program; this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for wolves taken either from locations within the county not included in this policy or from outside the County.

5. Registered Trapline Trappers

5.1 A maximum of fifteen wolf carcasses per calendar year, be verified for payment for wolves harvested on a qualifying registered trap line within the boundaries of Clear Hills County. Further, while eligible registered trappers may participate in the Private Property and Grazing Lease portion of this policy, the maximum of fifteen wolf carcasses per calendar year remains at fifteen.

Eligible Participants will:

5.2.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family and reside in a dwelling on that property for no less than 183 days (six months)

5.2.2 Provide their trapline number and a map of their registered trapline within Clear Hills County.

5.2.3 Provide the names of any trap line partners that may participate in this wolf hunt incentive program.

5.2.4 Eligible trappers requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix B.

5.2.5 For verification and authorization of payment the carcass, with pelt intact, from each eligible wolf harvested must be presented at the County office to a designated representative of the County.

5.2.6 Wolf carcasses will only be accepted for marking on Mondays from 8:30 am to 11:30 am and on Thursdays from 1:00 pm to 4:00 pm.

5.2.7 When presenting the carcass Participants must produce the approximate land location where the wolf was harvested on the trapline.

5.2.8 Wolf carcasses will not be accepted from third parties.

5.2.9 Any carcass received by a designated representative of the County will be marked.

5.2.10 The Participant will handle the carcass so the designated County representative can confirm there are no markings similar to what other jurisdictions or the County use to identify carcasses presented for payment under a hunting incentive program.

- 5.2.11 The Participant will make the identification mark on the carcass as directed.
- 5.2.12 Any carcass that has been previously marked will be rejected.
- 5.2.13 Participants will be responsible for disposal of all parts of the wolf carcasses using recognized carcass disposal methods.
- 5.2.14 Participants participating in the Wolf Hunt Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, Petty Trespass Act.
- 5.2.15 Participants shall be removed from the list of qualified registrants if found to have not adhered to the policy as set by the Council, and shall not be eligible to receive benefit from this program; this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for wolves taken either from locations within the county not included in this policy or from outside the County.

3. End of Policy

ADOPTED:

Resolution C494(06/22/10) Date: June 22, 2010

AMENDED:

Resolution C167(02/22/11) Date: February 22, 2011
Resolution C147-12(03/13/12) Date: March 13, 2012
Resolution C776-12(11/27/12) Date: November 27, 2012
Resolution C195-13(03/26/13) Date: March 26, 2013
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Resolution C52-16(01/26/16) Date: January 26, 2016
Resolution C113-18 (02/27/18) Date: February 27, 2018
Resolution C643-20 (12/08/20) Date: December 8, 2020
Resolution Date: January 14, 2025



Appendix A (Policy 6307)
Contract of Participation
Private Property and Grazing Leases
Wolf Management Incentive Program
Between Participants and Clear Hills County

In an effort to support wolf population control efforts and to further the public interest in regards to predatory wildlife and the protection of residents livestock and the protection of the Boreal Caribou species, the Clear Hills County ("Municipality") has approved a wolf management incentive program ("Program") for the purpose of promoting wolf hunting within the Municipality. Through this program, wolf hunters ("Participants") will receive a monetary reward ("Reward") for the carcass, with pelt intact, of a wolf hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

1. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
2. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
3. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted wolf must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked by in accordance with this program or similar to other municipal jurisdictions wolf management programs will be rejected. To qualify for the Reward, a wolf must be lawfully hunted on private property owned by the Participant or a grazing lease land operated by the Participant within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each wolf was harvested.
4. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant at the rate set by Council for each wolf (adult and non-adult) carcass presented.

Name: _____

Business Name: _____

Mailing Address: _____

Appendix A (Policy 6307) – Page 2

Home Phone _____ Cell _____ Work _____

Email: _____

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days (six months)? _____

Are you also participating in this program as a registered trapline trapper? If yes complete Appendix B

Names of Immediate Family Members residing with Applicant (that may participate in this program)

Land Locations of private property owned and grazing leases held by Applicant in personal name or business name)

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Wolf Management Incentive Policy 6307.

SIGNED this _____ day of _____

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____



**Appendix B (Policy 6307)
Contract of Participation
Registered Trap line Trappers
Wolf Hunt Management Incentive Program
Between Participants and Clear Hills County**

In an effort to support wolf population control efforts and to further the public interest in regards to predatory wildlife and the protection of residents livestock and the protection of the Boreal Caribou species, the Clear Hills County ("Municipality") has approved a wolf management incentive program ("Program") for the purpose of promoting wolf hunting within the Municipality. Through this program, wolf hunters ("Participants") will receive a monetary reward ("Reward") for the carcass, with pelt intact, of a wolf hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

5. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
6. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
7. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted wolf must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked by in accordance with this program or similar to other municipal jurisdictions wolf management programs will be rejected. To qualify for the Reward, a wolf must be lawfully harvested on the Participants registered trap line within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each wolf was harvested.
8. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant at the rate set by Council for each wolf (adult and non-adult) carcass presented.

Name: _____

Registered Trap line Number: _____

Mailing Address: _____

Appendix B (Policy 6307) – Page 2

Home Phone _____ Cell _____ Work _____

Email: _____

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days (six months)? _____

Are you also participating in the Private Property/Grazing Lease portion of this program? If yes complete Appendix A

Names of trap line partners that may participate in this program: _____

Map of trap line attached: _____

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Wolf Management Incentive Policy 6307.

SIGNED this _____ day of _____

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Draft Bylaw No. 294-24 Hamlet Municipal Address Visibility
File:	32-09-21 & 32-09-29

DESCRIPTION:

Council is presented with an update on the public awareness of draft Bylaw No. 294-24 Hamlet Municipal Address Visibility.

Letters have been sent to all resident and commercial property owners within the Hamlets of Cleardale and Worsley, advising them of draft Bylaw No. 294-24 as well as setting a deadline of June 1, 2025 to have all municipal addresses visible.

BACKGROUND:

- S630-24(12-03-24)** RESOLUTION by Reeve Bean to bring back a draft Bylaw to have all Clear Hills County Hamlet Residential and Business addresses visible on the building. **CARRIED.**
- C651-24(12-10-24)** RESOLUTION by Councillor Giesbrecht that first reading be given to Bylaw No. 294-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Hamlet Municipal Address Visibility. **CARRIED.**
- C652-24(12-10-24)** RESOLUTION by Reeve Bean that second reading be given to Bylaw No. 294-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Hamlet Municipal Address Visibility. **CARRIED.**

ATTACHMENT:

Draft Bylaw No.294-24

RECOMMENDED ACTION:

RESOLUTION by... that third reading be given to Bylaw No. 294-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Hamlet Municipal Address Visibility.

Initials show support - Reviewed by:

Manager:

CAO:



DRAFT BYLAW NO. 294-24

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE REQUIREMENT OF VISIBILITY FOR RESIDENTIAL AND COMMERCIAL MUNICIPAL ADDRESS WITHIN THE HAMLETS OF CLEAR HILLS COUNTY.

WHEREAS, Council may, pursuant to Section 58 of the Municipal Government Act Revised Statutes of Alberta 2000, Chapter M-26 as amended, assign a means of identification to buildings or parcels of land to display the identification in a certain manner; and

WHEREAS, Council has deemed it desirous to implement a visibility requirement for of all Hamlet residential and commercial municipal addresses, to which then can be utilized by emergency service providers and for other reasons.

NOW THEREFORE, the Council of Clear Hills County in the Province of Alberta duly assembled, enacts as follows:

1. **THAT**, all Hamlet residential and commercial municipal addresses must be visible at all times.
2. **THAT**, the landowner shall be responsible for all costs associated with providing and maintaining the signage.
3. **THAT**, the municipal addresses displayed must be in accordance with the attached schedule, Hamlets of Cleardale and Worsley municipal address maps.
4. **THAT**, this Bylaw shall come into full force and effect upon third and final reading.

READ a first time this 10th day of December, 2024

READ a second time this 10th day of December, 2024

READ a third time this 14th day of January, 2025

Amber Bean, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of December 11, 2024 to January 14, 2025 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of December 11, 2024 to January 14, 2025 for a total of \$1,063,644.77.

Initials show support - Reviewed by: Manager:  CAO: 

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	12/11/24	1/14/25		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ADVENTURE AUTOMOTIVE LTD	030008	12/20/24	\$294.35
Invoice Description Invoice Number Invoice Amount			

Alternator Unit 65-56	108272		\$294.35
AIR LIQUIDE CANADA INC.	030009	12/20/24	\$764.19
Invoice Description Invoice Number Invoice Amount			

Cylinder Rent	77305874		\$285.87
Acetylene Refill for Shop	77623096		\$230.53
Small Cylinder Rent	77664511		\$12.15
Small Cylinder Rent	77798613		\$28.98
Small Cylinder Rent	77919530		\$28.04
Oxygen Refill for Shop	77985676		\$120.03
Small Cylinder Rent	78035562		\$28.98
Small Cylinder Rent	78161287		\$29.61
AMSC INSURANCE SERVICES LTD	030010	12/20/24	\$10,187.84
Invoice Description Invoice Number Invoice Amount			

December Benefits	1754-2024-12		\$10,187.84
B & E HOME HARDWARE	030011	12/20/24	\$572.83
Invoice Description Invoice Number Invoice Amount			

Parts Unit 64-41	101-189830		\$53.20
Office Light Bulbs/Cloths	101-190585		\$281.19
Washer Fluid Unit 65-56	101-190438		\$9.43
Lath & Ice Melt	101-189980		\$216.24
HCFD Shop Supplies	101-189717		\$44.90
BOSCHWICK CONTRACTING	030012	12/20/24	\$35,135.20
Invoice Description Invoice Number Invoice Amount			

Bear Canyon GB09	714		\$17,751.87
Worsley GB01	715		\$17,383.33
BROWNLEE LLP	030013	12/20/24	\$2,535.70
Invoice Description Invoice Number Invoice Amount			

O&G Tax Collections	577129		\$415.80
O&G Tax Collections	577186		\$368.55
Legal Opinion	577125		\$1,751.35
CAMPBELL DODGE CHRYSLER LTD.	030014	12/20/24	\$4,121.27
Invoice Description Invoice Number Invoice Amount			

Parts/R&M Unit 65-51	402624		\$730.01

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parts/R&M Unit 65-60	402743		\$1,845.30
Parts/R&M Unit 65-59	402720		\$1,545.96
CLEAR HILLS WASTE MANAGEMENT	030015	12/20/24	\$10,340.62
Invoice Description	Invoice Number	Invoice Amount	
Transfer Stations Contract	235		\$10,340.62
CLEARDALE CO-OPERATIVE LTD.	030016	12/20/24	\$34.60
Invoice Description	Invoice Number	Invoice Amount	
Fuel for Unit 65-35	68573		\$34.60
CLEARTECH INDUSTRIES INC.	030017	12/20/24	\$3,912.89
Invoice Description	Invoice Number	Invoice Amount	
Chemical/Freight	INV1142887		\$3,912.89
CUSTOM COMMUNICATIONS & SECURI	030018	12/20/24	\$756.00
Invoice Description	Invoice Number	Invoice Amount	
Firehall Contract Base Rate	141260		\$756.00
DHL	030019	12/20/24	\$162.99
Invoice Description	Invoice Number	Invoice Amount	
Water Sample Shipping	11140274		\$54.01
Water Sample Shipping	11148850		\$108.98
DODDS DAVID	030020	12/20/24	\$60.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	84019-121124		\$60.00
EUREKA RIVER AG SOCIETY	030021	12/20/24	\$175.00
Invoice Description	Invoice Number	Invoice Amount	
Hall Rent-Clubroot Workshop	330		\$175.00
GLOBAL FLEET INFORMATION	030022	12/20/24	\$687.75
Invoice Description	Invoice Number	Invoice Amount	
Monthly Fees	20241215		\$687.75
GRADE PRO CONTRACTING LTD.	030023	12/20/24	\$33,313.89
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	1296		\$16,973.25
Whitelaw GB15	1297		\$16,340.64
GREGG DISTRIBUTORS CO. LTD(FAI	030024	12/20/24	\$3,356.42
Invoice Description	Invoice Number	Invoice Amount	
Water Pump Hose	036-356706		\$3,124.80

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Regular for E.R. Well	036-356372		\$81.45
Pressure Washer Floats	036-356466		\$116.05
Back Up Heater Propane Hose	036-356467		\$34.12
H.K.P. TRUCKING	030025	12/20/24	\$3,963.41
Invoice Description	Invoice Number	Invoice Amount	
CVIP/R&M Worsley Sr Bus	53522537	\$947.14	
CVIP/R&M Unit 63-01	53522536	\$3,016.27	
M.D. OF FAIRVIEW NO. 136	030026	12/20/24	\$102,500.00
Invoice Description	Invoice Number	Invoice Amount	
Annual Fire Service Agmt # 155	IVC00000000017	\$2,500.00	
Fv Airport Runway Overlay Fund	IVC00000000017	\$100,000.00	
NORTH PEACE HOUSING FOUNDATION	030027	12/20/24	\$157,761.48
Invoice Description	Invoice Number	Invoice Amount	
2024 NPHF Requisition	011624	\$631,045.98	
PARTLINE PLUS	030028	12/20/24	\$377.28
Invoice Description	Invoice Number	Invoice Amount	
Compound Gate/Shop Grease	001-044091	\$30.98	
Battery Replacement Unit 65-35	001-044564	\$168.91	
Parts Unit 63-23	001-043712	\$113.95	
Electrical Parts Unit 63-23	001-043713	\$39.29	
Winshield Fluid for Signs	001-044365	\$24.15	
PEACE COUNTRY SUPPLY	030029	12/20/24	\$128.39
Invoice Description	Invoice Number	Invoice Amount	
Parts/Mowing Supplies	002-127990	\$128.39	
PETROWICH JANET	030030	12/20/24	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2024 Cem Grant-St. Peter/Paul	121224	\$500.00	
PRAIRIE DISPOSAL LTD.	030031	12/20/24	\$9,093.01
Invoice Description	Invoice Number	Invoice Amount	
Additional Hauling	0000747001	\$4,790.63	
Recycle Bin Maintenance	0000747172	\$4,302.38	
PROGRADE SERVICES LTD.	030032	12/20/24	\$17,267.25
Invoice Description	Invoice Number	Invoice Amount	
Mont. GB03	4424	\$17,267.25	
R&R ROAD LTD.	030033	12/20/24	\$1,260.00
Invoice Description	Invoice Number	Invoice Amount	
SL/SC GB16	4895	\$1,260.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RICHARDSON, TROY	030034	12/20/24	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	121324	\$200.00	
ROADATA SERVICES LTD	030035	12/20/24	\$436.80
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services	00085165	\$436.80	
ROAMING TRANSPORT	030036	12/20/24	\$18,273.68
Invoice Description	Invoice Number	Invoice Amount	
Worsley Hamlet Snow Removal	0542	\$3,005.10	
Hines Creek GB14	0544	\$15,268.58	
ROSSWORM FARMS LTD.	030037	12/20/24	\$776.90
Invoice Description	Invoice Number	Invoice Amount	
Refund for Dbl Pymt on Ut Acct	120324	\$776.90	
RUCO ENTERPRISES	030038	12/20/24	\$7,590.45
Invoice Description	Invoice Number	Invoice Amount	
Cleardale Hamlet Snow Removal	1864	\$6,645.45	
Replace Culvert/Rebuild App	1866	\$945.00	
SHINE SERVICES	030039	12/20/24	\$1,285.62
Invoice Description	Invoice Number	Invoice Amount	
Comm Center Duct Cleaning	3907	\$1,285.62	
SZMATA PROJECTS LTD.	030040	12/20/24	\$185,104.24
Invoice Description	Invoice Number	Invoice Amount	
BF71273 Prog Estimate #3	120424	\$205,671.38	
WILD ELECTRIC LTD.	030041	12/20/24	\$1,416.73
Invoice Description	Invoice Number	Invoice Amount	
Hang Christmas Lights	37400	\$1,416.73	
WOLSELEY CANADA INC.	030042	12/20/24	\$3,882.44
Invoice Description	Invoice Number	Invoice Amount	
Fire Hydrant Repair Parts	9555759	\$3,882.44	
WORSLEY GENERAL STORE	030043	12/20/24	\$487.68
Invoice Description	Invoice Number	Invoice Amount	
EFP Workshop Supplies	98444	\$9.30	
WFD Supplies	98883	\$478.38	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WYCLIFFE ENTERPRISES LTD.	030044	12/20/24	\$15,028.13
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB13	996	\$15,028.13	
795496 ALBERTA LTD. O/A HAYWAR	030045	1/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	84215-121724	\$50.00	
ALS CANADA LTD	030046	1/14/25	\$590.10
Invoice Description	Invoice Number	Invoice Amount	
Worsley Water Sample	3311559251	\$295.05	
Cleardale Water Sample	3311559250	\$295.05	
AMSC INSURANCE SERVICES LTD	030047	1/14/25	\$10,531.49
Invoice Description	Invoice Number	Invoice Amount	
Jan Benefits	1754-2025-01	\$10,531.49	
ASSOCIATED FIRE SAFETY GROUP	030048	1/14/25	\$1,409.03
Invoice Description	Invoice Number	Invoice Amount	
WFD Jaws of Life Service	00014642	\$1,409.03	
B & E HOME HARDWARE	030049	1/14/25	\$978.77
Invoice Description	Invoice Number	Invoice Amount	
Heater for CP Truckfill	101-193193	\$57.74	
Janitorial Supplies	101-192953	\$721.74	
Light Bulbs for Office	101-192819	\$199.29	
BOSCHWICK CONTRACTING	030050	1/14/25	\$28,071.27
Invoice Description	Invoice Number	Invoice Amount	
Worsley GB01	725	\$14,987.72	
Bear Canyon GB09	726	\$13,083.55	
BROWNLEE LLP	030051	1/14/25	\$1,078.09
Invoice Description	Invoice Number	Invoice Amount	
Legal Opinion	577726	\$1,078.09	
CLEAR HILLS WASTE MANAGEMENT	030052	1/14/25	\$10,550.62
Invoice Description	Invoice Number	Invoice Amount	
Worsley Hamlet Garbage Hauling	237	\$210.00	
Transfer Stations Contract	236	\$10,340.62	
CLEARDALE AGRICULTURAL SOCIETY	030053	1/14/25	\$85.00
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Ag Presentation Room Rental	10218		\$85.00
COUNTY OF WETASKIWIN	030054	1/14/25	\$4,047.50
Invoice Description	Invoice Number	Invoice Amount	
2025 Provincial ASB Conf Reg	01032025	\$3,281.25	
2025 Provincial ASB Conf Reg	010325	\$766.25	
CUSTOM COMMUNICATIONS & SECURI	030055	1/14/25	\$36.75
Invoice Description	Invoice Number	Invoice Amount	
Fit Centre Fobs Service	141779	\$36.75	
DHL	030056	1/14/25	\$869.29
Invoice Description	Invoice Number	Invoice Amount	
Wat Samp/Cheque Shipping	11166163	\$869.29	
DIAMOND SOFTWARE SOLUTIONS INC	030057	1/14/25	\$257.25
Invoice Description	Invoice Number	Invoice Amount	
Diamond Webinar	427502	\$257.25	
EASTMAN ENTERPRISES INC.	030058	1/14/25	\$4,269.43
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-65	1300	\$4,269.43	
FAIRVIEW & AREA SENIORS CHECK	030059	1/14/25	\$7,000.00
Invoice Description	Invoice Number	Invoice Amount	
General Grant Payment	010225	\$7,000.00	
FEDERATION OF CAN MUNICIPALITI	030060	1/14/25	\$945.27
Invoice Description	Invoice Number	Invoice Amount	
Annual FCM Membership	INV-42813-W7V9	\$945.27	
GLOBAL FLEET INFORMATION	030061	1/14/25	\$792.75
Invoice Description	Invoice Number	Invoice Amount	
Monthly Fees	20250116	\$792.75	
GOVERNMENT OF ALBERTA	030062	1/14/25	\$103.65
Invoice Description	Invoice Number	Invoice Amount	
BC TS Annual Rent DML-790069	0006110360	\$51.15	
Carter Camp Rd Annual Rent	0006110424	\$52.50	
GRADE PRO CONTRACTING LTD.	030063	1/14/25	\$32,801.48
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	1298	\$16,460.85	
Whitelaw GB15	1299	\$16,340.63	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GREEN PIPER PEST CONTROL	030064	1/14/25	\$446.25
Invoice Description	Invoice Number	Invoice Amount	
Rodent Control - Office & Shop	6545	\$446.25	
GREGG DISTRIBUTORS CO. LTD(FAI	030065	1/14/25	\$3,124.80
Invoice Description	Invoice Number	Invoice Amount	
4" Lay Flat Hose Unit 64-11	036-358032	\$3,124.80	
HINES CREEK & DISTRICT AGRICUL	030066	1/14/25	\$210.00
Invoice Description	Invoice Number	Invoice Amount	
HCFD Christmas Party	676932	\$210.00	
HITECH BUSINESS SYSTEMS LTD.	030067	1/14/25	\$679.10
Invoice Description	Invoice Number	Invoice Amount	
Copier Manitenance Agreement	1780696	\$589.39	
Copier Maintenance Agreement	1780695	\$89.71	
LAPRAIRIE WORKS	030068	1/14/25	\$74,007.43
Invoice Description	Invoice Number	Invoice Amount	
Pavement Maintenance	4490-0011 DEC	\$74,007.43	
MAVERICK LIVESTOCK COMPANY LTD	030069	1/14/25	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	010325	\$200.00	
MIGHTY PEACE TOURIST ASSOCIATI	030070	1/14/25	\$9,121.71
Invoice Description	Invoice Number	Invoice Amount	
2025 MPTA Membership	2025008	\$9,121.71	
NORTH PEACE GAS COOP LTD.	030071	1/14/25	\$1,524.66
Invoice Description	Invoice Number	Invoice Amount	
CWP Heat	941898	\$303.29	
BCWP Heat	942568	\$95.91	
WWTP Heat	941369	\$973.54	
Cldl Reg Water Pumphouse Heat	944454	\$151.92	
PRAIRIE DISPOSAL LTD.	030072	1/14/25	\$10,649.63
Invoice Description	Invoice Number	Invoice Amount	
Recycle Bin Maintenance	0000751953	\$5,399.63	
Additional Hauling	0000751776	\$5,250.00	
PROGRADE SERVICES LTD.	030073	1/14/25	\$14,332.50
Invoice Description	Invoice Number	Invoice Amount	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Mont GB03		4426	\$14,332.50
QUINTEL COMMUNICATIONS	030074	1/14/25	\$254.09
Invoice Description	Invoice Number	Invoice Amount	
HCFD Radio Base	688422	\$254.09	
ROADATA SERVICES LTD	030075	1/14/25	\$588.00
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services	00085463	\$588.00	
ROAMING TRANSPORT	030076	1/14/25	\$13,735.05
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0546	\$13,735.05	
RUCO ENTERPRISES	030077	1/14/25	\$4,103.41
Invoice Description	Invoice Number	Invoice Amount	
Cleardale Hamlet Snow Removal	1867	\$4,103.41	
RUSSELL WANDA & BRIAN	030078	1/14/25	\$1,050.00
Invoice Description	Invoice Number	Invoice Amount	
Sulphur Lake Caretaker	123124	\$1,050.00	
SAVILLE DRILLING LTD.	030079	1/14/25	\$62,947.50
Invoice Description	Invoice Number	Invoice Amount	
2024 Worsley Water Well Const	5655	\$62,947.50	
SKERRATT, CLAYTON AND ANN	030080	1/14/25	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
December Janitorial Services	223283	\$1,950.00	
TRINUS TECHNOLOGIES INC.	030081	1/14/25	\$5,966.65
Invoice Description	Invoice Number	Invoice Amount	
Jan Service Agreement #57	9306	\$5,966.65	
UNITED FARMERS OF ALBERTA	030082	1/14/25	\$70.33
Invoice Description	Invoice Number	Invoice Amount	
WWTP & Royce Trkfil Parts/Tool	SOINV6985162	\$70.33	
URE RYAN	030083	1/14/25	\$2,100.00
Invoice Description	Invoice Number	Invoice Amount	
Running/Stoney Lake Caretaker	082947	\$2,100.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Jan Service Agreement #57	9306		\$5,966.65
UNITED FARMERS OF ALBERTA	030082	1/14/25	\$70.33
Invoice Description	Invoice Number	Invoice Amount	
WWTP & Royce Trkfil Parts/Tool	SOINV6985162	\$70.33	
URE RYAN	030083	1/14/25	\$2,100.00
Invoice Description	Invoice Number	Invoice Amount	
Running/Stoney Lake Caretaker	082947	\$2,100.00	
VILLAGE OF HINES CREEK	030084	1/14/25	\$5,036.51
Invoice Description	Invoice Number	Invoice Amount	
Awards & App Banq Hall Rental	010225	\$943.00	
2024 Street Sweeper Expenses	20240231	\$4,093.51	
WORSLEY FIRE FIGHTER SOCIETY	030085	1/14/25	\$370.00
Invoice Description	Invoice Number	Invoice Amount	
Clear Fitness Account	123124	\$370.00	
WORSLEY HISTORICAL & CULTURAL	030086	1/14/25	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
2025 Community Calendar Ad	010125	\$50.00	
WSP	030087	1/14/25	\$29,933.13
Invoice Description	Invoice Number	Invoice Amount	
RR 64 Engineering Services	20196740	\$1,888.42	
RR 124 Engineering Services	20196733	\$28,044.71	
WYCLIFFE ENTERPRISES LTD.	030088	1/14/25	\$17,981.25
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB13	997	\$17,981.25	
CARTER CAMP RECREATION SOCIETY	030089	1/14/25	\$65,000.00
Invoice Description	Invoice Number	Invoice Amount	
General Grant Payment	010925	\$65,000.00	
Report Total		\$1,063,644.77	

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 12/11/24 1/14/25
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
030008	ADVENTURE01	ADVENTURE AUTOMOTIVE LTD	12/20/24	ATB	PMCHQ00001282	\$294.35
030009	AIR01	AIR LIQUIDE CANADA INC.	12/20/24	ATB	PMCHQ00001282	\$764.19
030010	AMSC05	AMSC INSURANCE SERVICES LTD	12/20/24	ATB	PMCHQ00001282	\$10,187.84
030011	B&EHOME01	B & E HOME HARDWARE	12/20/24	ATB	PMCHQ00001282	\$572.83
030012	BOSCHWICK01	BOSCHWICK CONTRACTING	12/20/24	ATB	PMCHQ00001282	\$35,135.20
030013	BROWNLEE01	BROWNLEE LLP	12/20/24	ATB	PMCHQ00001282	\$2,535.70
030014	CAMPBELL01	CAMPBELL DODGE CHRYSLER LTD.	12/20/24	ATB	PMCHQ00001282	\$4,121.27
030015	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	12/20/24	ATB	PMCHQ00001282	\$10,340.62
030016	CLECO06	CLEARDALE CO-OPERATIVE LTD.	12/20/24	ATB	PMCHQ00001282	\$34.60
030017	CLEARTECH01	CLEARTECH INDUSTRIES INC.	12/20/24	ATB	PMCHQ00001282	\$3,912.89
030018	CUCO06	CUSTOM COMMUNICATIONS & SECURI	12/20/24	ATB	PMCHQ00001282	\$756.00
030019	DHL01	LOOMIS EXPRESS	12/20/24	ATB	PMCHQ00001282	\$162.99
030020	DODDSD	DAVID DODDS	12/20/24	ATB	PMCHQ00001282	\$60.00
030021	EUREKA01	EUREKA RIVER AG SOCIETY	12/20/24	ATB	PMCHQ00001282	\$175.00
030022	GFI01	GFI SYSTEMS INC..	12/20/24	ATB	PMCHQ00001282	\$687.75
030023	GRADEPRO	GRADE PRO CONTRACTING LTD.	12/20/24	ATB	PMCHQ00001282	\$33,313.89
030024	GREGG01	GREGG DISTRIBUTORS CO. LTD.	12/20/24	ATB	PMCHQ00001282	\$3,356.42
030025	HKPTRUCK01	H.K.P. TRUCKING	12/20/24	ATB	PMCHQ00001282	\$3,963.41
030026	MDFAIR01	M.D. OF FAIRVIEW NO. 136	12/20/24	ATB	PMCHQ00001282	\$102,500.00
030027	NPHOUSE01	NORTH PEACE HOUSING FOUNDATION	12/20/24	ATB	PMCHQ00001282	\$157,761.48
030028	PARTLINE	PARTLINE PLUS	12/20/24	ATB	PMCHQ00001282	\$377.28
030029	PEACECOUNTRYSUP	PEACE COUNTRY SUPPLY	12/20/24	ATB	PMCHQ00001282	\$128.39
030030	PETROWICH03	JANET PETROWICH	12/20/24	ATB	PMCHQ00001282	\$500.00
030031	PRAIRIE03	PRAIRIE DISPOSAL LTD.	12/20/24	ATB	PMCHQ00001282	\$9,093.01
030032	PROGRADE01	PROGRADE SERVICES LTD.	12/20/24	ATB	PMCHQ00001282	\$17,267.25
030033	R&R01	R&R ROAD LTD.	12/20/24	ATB	PMCHQ00001282	\$1,260.00
030034	RICHARDSONT	TROY RICHARDSON	12/20/24	ATB	PMCHQ00001282	\$200.00
030035	ROADATA	ROADATA SERVICES LTD	12/20/24	ATB	PMCHQ00001282	\$436.80
030036	ROAMING	ROAMING TRANSPORT	12/20/24	ATB	PMCHQ00001282	\$18,273.68
030037	ROSSWORM02	ROSSWORM FARMS LTD.	12/20/24	ATB	PMCHQ00001282	\$776.90
030038	RUCO01	RUCO ENTERPRISES LTD.	12/20/24	ATB	PMCHQ00001282	\$7,590.45
030039	SHINE	SHINE SERVICES	12/20/24	ATB	PMCHQ00001282	\$1,285.62
030040	SZMATA	SZMATA PROJECTS LTD.	12/20/24	ATB	PMCHQ00001282	\$185,104.24
030041	WILDELECT01	WILD ELECTRIC LTD.	12/20/24	ATB	PMCHQ00001282	\$1,416.73
030042	WOLSE01	WOLSELEY CANADA INC.	12/20/24	ATB	PMCHQ00001282	\$3,882.44
030043	WGENERAL01	4D HOLDINGS LTD.	12/20/24	ATB	PMCHQ00001282	\$487.68
030044	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	12/20/24	ATB	PMCHQ00001282	\$15,028.13
030045	795496AB	795496 ALBERTA LTD. O/A HAYWAR	1/14/25	ATB	PMCHQ00001283	\$50.00
030046	ALSE01	ALS CANADA LTD	1/14/25	ATB	PMCHQ00001283	\$590.10
030047	AMSC05	AMSC INSURANCE SERVICES LTD	1/14/25	ATB	PMCHQ00001283	\$10,531.49
030048	ASSOCIATED	ASSOCIATED FIRE SAFETY GROUP	1/14/25	ATB	PMCHQ00001283	\$1,409.03
030049	B&EHOME01	B & E HOME HARDWARE	1/14/25	ATB	PMCHQ00001283	\$978.77
030050	BOSCHWICK01	BOSCHWICK CONTRACTING	1/14/25	ATB	PMCHQ00001283	\$28,071.27
030051	BROWNLEE01	BROWNLEE LLP	1/14/25	ATB	PMCHQ00001283	\$1,078.09
030052	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	1/14/25	ATB	PMCHQ00001283	\$10,550.62
030053	CLEARDALEAG01	CLEARDALE AGRICULTURAL SOCIETY	1/14/25	ATB	PMCHQ00001283	\$85.00
030054	COUNTYWET01	2025 PROVINCIAL ASB CONFERENCE	1/14/25	ATB	PMCHQ00001283	\$4,047.50
030055	CUCO06	CUSTOM COMMUNICATIONS & SECURI	1/14/25	ATB	PMCHQ00001283	\$36.75
030056	DHL01	LOOMIS EXPRESS	1/14/25	ATB	PMCHQ00001283	\$869.29
030057	DIAMOND01	CENTRALSQUARE CANADA SOFTWARE	1/14/25	ATB	PMCHQ00001283	\$257.25
030058	EASTMAN	EASTMAN ENTERPRISES INC.	1/14/25	ATB	PMCHQ00001283	\$4,269.43
030059	FAIRVIEWSR5	FAIRVIEW & AREA SENIORS CHECK	1/14/25	ATB	PMCHQ00001283	\$7,000.00
030060	FCM01	FEDERATION OF CANADIAN	1/14/25	ATB	PMCHQ00001283	\$945.27
030061	GFI01	GFI SYSTEMS INC..	1/14/25	ATB	PMCHQ00001283	\$792.75
030062	GOVERNMENT02	GOVERNMENT OF ALBERTA	1/14/25	ATB	PMCHQ00001283	\$103.65
030063	GRADEPRO	GRADE PRO CONTRACTING LTD.	1/14/25	ATB	PMCHQ00001283	\$32,801.48

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
030062	GOVERNMENT02	GOVERNMENT OF ALBERTA	1/14/25	ATB	PMCHQ00001283	\$103.65
030063	GRADEPRO	GRADE PRO CONTRACTING LTD.	1/14/25	ATB	PMCHQ00001283	\$32,801.48
030064	GREEN	GREEN PIPER PEST CONTROL	1/14/25	ATB	PMCHQ00001283	\$446.25
030065	GREGG01	GREGG DISTRIBUTORS CO. LTD.	1/14/25	ATB	PMCHQ00001283	\$3,124.80
030066	HCAGRIC01	HINES CREEK & DISTRICT	1/14/25	ATB	PMCHQ00001283	\$210.00
030067	HITECH01	HITECH BUSINESS SYSTEMS LTD.	1/14/25	ATB	PMCHQ00001283	\$679.10
030068	LAPRAIWORKS01	LAPRAIRIE WORKS	1/14/25	ATB	PMCHQ00001283	\$74,007.43
030069	MAVERICK02	MAVERICK LIVESTOCK COMPANY LTD	1/14/25	ATB	PMCHQ00001283	\$200.00
030070	MIGHTY01	MIGHTY PEACE TOURIST ASSOCIATI	1/14/25	ATB	PMCHQ00001283	\$9,121.71
030071	NPGAS01	NORTH PEACE GAS CO-OP LTD.	1/14/25	ATB	PMCHQ00001283	\$1,524.66
030072	PRAIRIE03	PRAIRIE DISPOSAL LTD.	1/14/25	ATB	PMCHQ00001283	\$10,649.63
030073	PROGRADE01	PROGRADE SERVICES LTD.	1/14/25	ATB	PMCHQ00001283	\$14,332.50
030074	QUINTEL01	QUINTEL COMMUNICATIONS LTD.	1/14/25	ATB	PMCHQ00001283	\$254.09
030075	ROADATA	ROADATA SERVICES LTD	1/14/25	ATB	PMCHQ00001283	\$588.00
030076	ROAMING	ROAMING TRANSPORT	1/14/25	ATB	PMCHQ00001283	\$13,735.05
030077	RUCO01	RUCO ENTERPRISES LTD.	1/14/25	ATB	PMCHQ00001283	\$4,103.41
030078	RUSSELLB	WANDA & BRIAN RUSSELL	1/14/25	ATB	PMCHQ00001283	\$1,050.00
030079	SAVILLE01	SAVILLE DRILLING SERVICES LTD.	1/14/25	ATB	PMCHQ00001283	\$62,947.50
030080	SKERRATT	CLAYTON AND ANN SKERRATT	1/14/25	ATB	PMCHQ00001283	\$1,950.00
030081	TRINUS01	TRINUS TECHNOLOGIES INC.	1/14/25	ATB	PMCHQ00001283	\$5,966.65
030082	UFA01	UNITED FARMERS OF ALBERTA	1/14/25	ATB	PMCHQ00001283	\$70.33
030083	URER	RYAN URE	1/14/25	ATB	PMCHQ00001283	\$2,100.00
030084	VILLAGE01	VILLAGE OF HINES CREEK	1/14/25	ATB	PMCHQ00001283	\$5,036.51
030085	WORSLEY05	WORSLEY FIRE FIGHTER SOCIETY	1/14/25	ATB	PMCHQ00001283	\$370.00
030086	WORSLEYHIST	WORSLEY HISTORICAL &	1/14/25	ATB	PMCHQ00001283	\$50.00
030087	WSP01	WSP CANADA INC.	1/14/25	ATB	PMCHQ00001283	\$29,933.13
030088	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	1/14/25	ATB	PMCHQ00001283	\$17,981.25
030089	CARTER01	CARTER CAMP RECREATION SOCIETY	1/14/25	ATB	PMCHQ00001284	\$65,000.00

Total Cheques: 82

Total Amount of Cheques: \$1,063,644.77

ATB MASTER CARD DETAILS			
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION	AMOUNT
10/03/24	Shopify	Accidentally Charged on County Card - EA	\$ 12.60
10/07/24	RMA	Councillor Ruecker 2024 Fall RMA Convention Registration - EA	\$ 861.00
10/12/24	Fairmont Banff Springs	Deputy Reeve Janzen Hotel - EA	\$ 260.40
10/23/24	GoTo Technologies Canada Ltd	Video Conferencing Account - EA	\$ 27.30
10/31/24	Canada Post	Newsletter Mailout - EA	\$ 9.36
10/31/24	Canada Post	Newsletter Mailout - EA	\$ 127.33
10/31/24	Canada Post	Newsletter Mailout - EA	\$ 49.62
10/31/24	Canada Post	Newsletter Mailout - EA	\$ 61.79
10/31/24	Canada Post	Newsletter Mailout - EA	\$ 87.75
10/31/24	Canada Post	Newsletter Mailout - EA	\$ 7.96
10/16/24	Canada Post	PCBFA Presentation Mailout - CSM	\$ 227.14
10/08/24	Amazon	New Bank Deposit Book - AP	\$ 29.34
10/09/24	Amazon	Strap for New Bank Deposit Book - AP	\$ 17.02
10/10/24	Eventbrite	2024 Peace Region ASB Conference - AP	\$ 393.75
10/21/24	Best Western Plus	2024 Peace Region ASB Conference Hotel Room - AP	\$ 235.77
10/21/24	Best Western Plus	2024 Peace Region ASB Conference Hotel Room - AP	\$ 235.77
10/21/24	Best Western Plus	2024 Peace Region ASB Conference Hotel Room - AP	\$ 235.77
10/31/24	Amazon	Coffee & ASB Agendas	\$ 103.87
10/31/24	Edmonton Workwear	HCFD Coveralls	\$ 1,210.51



ATB

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

MONTHLY STATEMENT
OCT 05 to NOV 06, 2024

We'd like to help you:
 atb.com
 1-800-332-8383

YOUR ACCOUNT SUMMARY

Statement date: November 06, 2024

PREVIOUS CHARGES AND PAYMENTS

Your previous balance		\$9,466.96
Payments made from Oct 05 to Nov 06 - Thank you	-\$9,466.96	
Credits	\$0.00	
Total payments and credits		-\$9,466.96

NEW CHARGES

Purchases and returns	\$4,194.05	
Cash advances and Mastercard cheques	\$0.00	
Fees and adjustments	\$0.00	
Interest charges	\$0.00	
Total new charges		\$4,194.05
Your new balance		\$4,194.05

MINIMUM PAYMENT AND CREDIT LIMIT

Minimum payment due	\$126.00	Your credit limit	\$60,000.00
Payment due date	November 27, 2024	Available credit on Nov 06	\$55,805.95

ATB Financial



Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5

Account number:

Your new balance: **\$4,194.05**

Minimum payment due: **\$126.00**

Payment due date: **November 27, 2024**

Amount enclosed: \$

FDATPM 003685
CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

003685
10 1271 1140 BP20
PAGE 1 of 6
001 25 6 261106 0
6075 0008 PMH

PAYMENTS AND CREDITS

Any payments you made that we received after November 06, 2024 will appear on your next statement.

Date Posted	Description	Amount (\$)
Oct 25	AUTOMATIC PAYMENT-THANKS	-9,466.96
Total payments and credits		-\$9,466.96

! \$4,194.05 will be debited from your account and credited as your automatic payment on Nov 27, 2024.

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Oct 03	Oct 05	PAYPAL *SHOPIFY 4029357733 ON	12.60
Oct 07	Oct 07	RMA/CANCE/INSURANCE NISKU AB	861.00
Oct 12	Oct 12	BANFF SPRINGS HOTEL BANFF AB	260.40
Oct 23	Oct 23	GOTOCOM*GOTOMEETING GOTQ.COM QC	27.30
Oct 31	Oct 31	CPC SCP/C177545048 OTTAWA ON	9.36
Oct 31	Oct 31	CPC SCP/C177545237 OTTAWA ON	127.33
Oct 31	Oct 31	CPC SCP/C177545054 OTTAWA ON	49.62
Oct 31	Oct 31	CPC SCP/C177545072 OTTAWA ON	61.79
Oct 31	Oct 31	CPC SCP/C177545085 OTTAWA ON	87.75
Oct 31	Oct 31	CPC SCP/C177545206 OTTAWA ON	7.96
Total for:			\$1,505.11

Date Charged	Date Posted	Description	Amount (\$)
Oct 16	Oct 16	CPC / SCP 577944 WORSLEY AB	227.14
Total for:			\$227.14

Date Charged	Date Posted	Description	Amount (\$)
Oct 08	Oct 08	AMZN MKTP CA*AM0KJSMN3 WWW.AMAZON.CA ON	29.34
Oct 09	Oct 09	AMZN MKTP CA*4919898L3 WWW.AMAZON.CA ON	17.02

(continued on next page)

Making payments

You can make your payment by:

- Autopay (pre-authorized debit)
- **ABM**
- **Telephone** banking
- **Internet** banking
- **Mail**, to the address alongside
- at any **ATB branch**.

! Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5



ATB

MONTHLY STATEMENT OCT 05 to NOV 06, 2024

CLEAR HILLS COUNTY •
Account Number:
Alberta BusinessCard

PURCHASES AND RETURNS (continued)

Date Charged	Date Posted	Description	Amount (\$)
Oct 10	Oct 10	EVENTBRITE/2024PEACERE SAINT JOHN NB	393.75
Oct 21	Oct 21	BIST WESTERN MIRAGE HO HIGH LEVEL AB	235.77
Oct 21	Oct 21	BIST WESTERN MIRAGE HO HIGH LEVEL AB	235.77
Oct 21	Oct 21	BIST WESTERN MIRAGE HO HIGH LEVEL AB	235.77
Oct 31	Oct 31	AMAZON® ESSX44PY3 VANCOUVER BC	103.87
Oct 31	Oct 31	SP ALSCO EDM PPE ST. ALBERT AB	1,210.51
Total for			\$2,461.80
Total purchases and returns			\$4,194.05

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	7.95 M
Cash advances and Mastercard cheques	0.00	7.95 M
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

FOR YOUR BUDGETING - HOW YOU USED YOUR CREDIT CARD(S)

Category	Spent This Period (\$)
Dining and entertainment	393.75
Grocery	0.00
Professional services	0.00
Retail stores	1,250.41
Utilities	150.23
Home improvement and maintenance	0.00
Travel and lodging	967.71
Vehicle expenses (fuel, repair)	0.00
Business services	570.95
Miscellaneous	861.00
Sub-total (purchases and returns)	\$4,194.05
Cash advances and Mastercard cheques	\$0.00
Grand total	\$4,194.05

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Primary Fire Apparatus (Fire Truck) Replacement
File:	23-02-02

DESCRIPTION:

Council has requested information on the requirement to replace the primary fire apparatus (fire truck) at both the Hines Creek and Worsley Fire Departments.

The primary fire apparatus replacement is scheduled for 2029 & 2030, with tendering taking place two years prior.

BACKGROUND:

The National Fire Protection Association (NFPA) standards recommend that apparatus that are over 25 years old be replaced. This is to maximize fire fighter's capabilities and minimize risk of injuries, it is also important that fire apparatus be equipped with the latest safety features and operating capabilities.

Insurance grading recognition states that if replacement does not occur, fire insurance grading may be revoked for the apparatus which may affect the fire insurance grades for the community and surrounding property owners within an approximate 8-15 km radius.

For rural centers and small communities fire apparatus are classified as follows:

0-20 years: First line duty

20-25 years: Second line duty

26-29 years: Reserve

BUDGET:

2029 Multi-Year Capital Plan- \$1,000,000.00 Hines Creek Fire Department

2030 Multi-Year Capital Plan- \$1,000,000.00 Worsley Fire Department

RECOMMENDED ACTION:

RESOLUTION by...

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Tender Awarding- RFT 2024-16 Mid-Size SUV
File:	31-65-02

DESCRIPTION:

Council is presented with the results of RFT 2024-16 Mid-Size SUV.

BACKGROUND:

C614-24(11-26-24) RESOLUTION by Deputy Reeve Janzen to proceed to tender for the purchase of one new mid-size SUV. CARRIED.

The tender closed on Friday, January 10, 2025, at 4:00 p.m.

The tender opened on Monday, January 14, 2025, at 9:35 a.m.

BUDGET:

\$60,000.00- Multi Year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by ... to award RFT 2024-16 Mid-Size SUV to.. for the amount of \$..

Initials show support - Reviewed by:

Manager:



CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Bridge File Repairs
File:	32-07-02

DESCRIPTION:

Council is presented with a request to approve the work done by Griffin Contracting Ltd. for the repairs to Bridge File 71596.

BACKGROUND:

Bridge File 71596, located in David Thompson, required repairs to the ship deck and wheel guard.

RECOMMENDED ACTION:

RESOLUTION by... to approve Griffin Contracting Ltd. to complete the bridge repairs for Bridge File 71596, located in David Thompson, for the amount of \$13,600.00. Funds to be allocated from the Bridge Reserve.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Policy & Priority Meeting
Meeting Date:	January 14, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Draft Policy 3201 Road Construction
File:	32-02-02

DESCRIPTION:

Council is presented with Draft Policy 3201 Road Construction for review.

BACKGROUND:

P03-25(01-07-25) RESOLUTION by Deputy Reeve Janzen to bring back Policy 3201 Road Construction to a future Regular Council Meeting, amending section 3.4 by increasing the maximum per ½ mile to \$500,000.00, for the engineering and construction cost on approved road construction applications. **CARRIED.**

C616-24(11-26-24) RESOLUTION by Councillor Giesbrecht to bring back Policy 3201 Road Construction to a future meeting for further review and discussion. **CARRIED.**

ATTACHMENTS:

Draft Policy 3201 Road Construction
Policy 3201 Road Construction

RECOMMENDATION:

RESOLUTION by... to approve Policy 3201 Road Construction section 3.4 amendment increasing the maximum the County will pay to \$500,000.00, per ½ mile, for the engineering and construction cost on approved road construction applications.

Initials show support - Reviewed by:	Manager:
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CAO:





Clear Hills County

Effective Date: DRAFT	Policy Number: 3201
Title: ROAD CONSTRUCTION	

1. POLICY STATEMENT

Clear Hills County will develop and enhance the vital road network system within the County for the safe transportation of passengers, tourists, industry, and goods.

2. ROAD CONSTRUCTION INFORMATION

- 2.1 The County will evaluate and prioritize road construction.
- 2.2 All road requests will be on a first come basis.
- 2.3 Council will allocate an annual budget of \$1,000,000.00 for new road construction.
- 2.4 All Road Construction requests will require a completed road request application form to be filled out and submitted to the Clear Hills County office by March 1st to be considered for construction in the following year.
- 2.5 The CAO shall present to Council the new road construction applications with the estimated project cost for Councils review and initial approval annually in March of each year.
- 2.6 Prior to the final approval of new road construction requests, the County will proceed with the required assessment standards set out by Alberta Environments within the MSSC. The Master Schedule of Standards and Conditions (MSSC) identifies conditions that apply to formal disposition applications approved under the Public Land Act. Conditions in this document are part of multiple approval systems and processes.
- 2.7 Following the MCCA assessment, a full report will be brought back to Council to present compensation costs and requirements that will need to be met as per Alberta Environment standards prior to proceeding with construction.

3. APPLICANT LANDOWNER RESPONSIBILITY

3.1 MSSC Assessment Study

The County will cover ninety percent (90%) of the costs associated with the initial mandatory MSSC Assessments studies that will determine the compensation and requirements as per Alberta Environment standards. The applicant is required to pay the remaining ten percent (10%) of the costs.

3.2 Study Outcome Compensation

The County will pay up to a maximum of \$10,000.00 (ten thousand dollars) of the Compensation Costs, per road construction application. All compensation costs will be required to be paid in full by the applicant prior to the commencement of construction.

3.3 Fill Material

3.3.1 Road Construction Projects that do not exceed 950 meters.

- a) The responsibility for supplying fill material lies with the applying landowner of the designated land where the road is being constructed with the following rules:

Effective Date: **April 9, 2024**

- I. Fill material must be suitable for the project.
- II. Fill material must be accessible as close to the project as possible.
- III. Follow all engineered environmental plans outlined.

- b) Should the construction of the road require fill material from the designated land, the landowner is required to provide the required dirt at no cost to the contractor or Clear Hills County.
- c) The landowner shall not accept any financial compensation or profit, apart from the potential benefit of establishing a borrow pit or landscape borrow, if required, for the road construction project.

3.3.2 Road Construction Projects that exceed 950 meters, to a maximum of 3,200 meters.

- a) The responsibility for supplying fill material for the closest 950 meters to the project, lies with the applying landowner of the designated land where the road is being constructed with the following rules:
 - I. Fill material must be suitable for the project.
 - II. Fill material must be accessible as close to the project as possible.
 - III. Follow all engineered environmental plans outlined.
- b) Should the road construction of the 950 meters closest to the project require fill material from the applying landowners designated land, the landowner is required to provide the required dirt at no cost to the contractor or Clear Hills County.
- c) The remainder of fill material needed to complete the road project will be purchased by the County at a cost per cubic meter or a lump sum as directed by Council motion.
- d) The landowner shall not accept any financial compensation or profit, apart from the potential benefit of establishing a borrow pit or landscape borrow, if required, for the road construction project.

3.4 Construction

The County will pay up to a maximum of ~~\$500,000.00~~ ~~\$200,000.00~~ (five ~~two~~ hundred thousand dollars), per ½ mile, for the engineering and construction cost on approved road construction applications.

4. RELATED AGREEMENTS

- The Master of Standards and Conditions (MSCC) Assessment Study Agreement
- The Master of Standards and Conditions (MSCC) Assessment Study Outcome Environmental Compensation Agreement
- Access Road Fill Material- Projects Under 950 Meters Agreement
- Access Road Fill Material- Projects Over 950 Meters Agreement
- Engineering & Construction Cost Contribution Agreement

5. RELATED POLICIES

- Policy 3202 Road Construction Specifications
- Policy 3203 Approach Construction
- Policy 3205 Land Need and Acquisition

Effective Date: April 9, 2024

6. SCHEDULE A- SCORING GRID

Road Scoring Grid:

The following Road Scoring Grid will be used to evaluate road construction requests.

Priority	Scoring Criteria	Points
1. a	No Access – To a Quarter Section with Residence	95
1. b	No Access – To a Quarter Section with a Residence on a School Bus Route	90
1. c	No Access – To a Quarter Section of Farmland or titled fenced pasture	85
2	Miles school bus route is reduced	5/mile
	Anticipated school bus years	Years
3	Reduced distance by existing roads	5/mile
	Miles reduced	
4	Number of groups/households served	5/group
	Basic access	minus 20
	Limited Access	minus 10
	Wet Years -No Access	50
	Wet Years- Limited Access	25
	Water Crossing Required: Bridge File	minus 50
	Water Crossing Required: 36-48"	minus 25
	Muskeg/Coulee	minus 20
	Distance	minus 5 per ½ mile over 1 mile
	Total Points	
	Minimum Points to qualify	60

Notes:

*Applicants for roads that do not achieve minimum points will be notified in writing that the requested project is denied.

Effective Date: April 9, 2024

7. TO BE COMPLETED BY APPLICANT LANDOWNER

7.1 Proof of ownership by applicant.

Name of applicant: _____ Date: _____

Phone Number: _____ Email Address: _____

Legal Land Location: _____ Mailing Address: _____

7.2 Purpose for requesting new or upgraded road:

New Yard Site

Existing Yard Site

Upgrading Access

Crop/Grazing

Timber Salvage

Subdivision

Other Explanation: _____

7.2.1 If for farmland, do you have:

a. At least 1/2 (minimum 80 acres) in seedbed condition

b. The property is fenced for pasture

7.2.2 If for residential purpose, do you:

a. Currently live on the land? Yes No

b. Where is your primary residence? _____ N/A

c. When will you reside on the land and will be claiming it as your primary residence? _____ N/A

d. Have you applied for utilities? Power Gas N/A

e. Have you submitted a subdivision or development application? Yes No N/A

7.2.3 How have you been getting to this land previously?

7.2.4 What is the condition of the present access? Good Fair Poor None

7.2.5 Date the land was acquired? _____

7.2.6 Have you received and reviewed the County's policy for Road Construction requests, and will you provide the required compensation costs? Yes No

7.2.7 Will supply fill material? Yes No

a) If yes, borrow pit or land scrape

7.3 Landowner will be contacted by the County to set up a meeting to review Policy 3201 and the related agreements.

Landowners Name _____ Signature _____

Witness Name _____ Signature _____

Effective Date: April 9, 2024

8. END OF POLICY

ADOPTED

Resolution #C190-03

Date: March 25, 2003

AMENDED

Resolution #C876-03

Date: November 25, 2003

AMENDED

Resolution #C153(03/13/07)

Date: March 13, 2007

AMENDED

Resolution #C180(02/23/10)

Date: February 23, 2010

AMENDED

Resolution #C393-12

Date: July 10, 2012

AMENDED

Resolution # C398-12(07/24/12)

Date: July 24, 2012

AMENDED

Resolution # C405-14(06/24/14)

Date: June 24, 2014

AMENDED

Resolution # C413-17 08/22/17

Date: August 22, 2017

AMENDED

Resolution #C463-20(10-13-20)

Date: October 13, 2020

AMENDED

Resolution #C357-22(07-12-22)

Date: July 12, 2022

AMENDED

Resolution #C426-23(08-15-23)

Date: August 15, 2023

AMENDED

Resolution #C205-24(04-09-23)

Date: April 9, 2024



Clear Hills County

Effective Date: April 9, 2024	Policy Number: 3201
Title: ROAD CONSTRUCTION	

1. POLICY STATEMENT

Clear Hills County will develop and enhance the vital road network system within the County for the safe transportation of passengers, tourists, industry, and goods.

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- 2.1 The County will evaluate and prioritize road construction.
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- 2.3 Council will allocate an annual budget of \$1,000,000.00 for new road construction.
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- 2.5 The CAO shall present to Council the new road construction applications with the estimated project cost for Councils review and initial approval annually in March of each year.
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3.2 Study Outcome Compensation

The County will pay up to a maximum of \$10,000.00 (ten thousand dollars) of the Compensation Costs, per road construction application. All compensation costs will be required to be paid in full by the applicant prior to the commencement of construction.

3.3 Fill Material

3.3.1 Road Construction Projects that do not exceed 950 meters.

- a) The responsibility for supplying fill material lies with the applying landowner of the designated land where the road is being constructed with the following rules:

Effective Date: **April 9, 2024**

- I. Fill material must be suitable for the project.
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b) Should the construction of the road require fill material from the designated land, the landowner is required to provide the required dirt at no cost to the contractor or Clear Hills County.

c) The landowner shall not accept any financial compensation or profit, apart from the potential benefit of establishing a borrow pit or landscape borrow, if required, for the road construction project.

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a) The responsibility for supplying fill material for the closest 950 meters to the project, lies with the applying landowner of the designated land where the road is being constructed with the following rules:

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The County will pay up to a maximum of \$200,000.00 (two hundred thousand dollars), per ½ mile, for the engineering and construction cost on approved road construction applications.

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Effective Date: April 9, 2024

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1. c	No Access – To a Quarter Section of Farmland or titled fenced pasture	85
2	Miles school bus route is reduced	5/mile
	Anticipated school bus years	Years
3	Reduced distance by existing roads	5/mile
	Miles reduced	
4	Number of groups/households served	5/group
	Basic access	minus 20
	Limited Access	minus 10
	Wet Years -No Access	50
	Wet Years- Limited Access	25
	Water Crossing Required: Bridge File	minus 50
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	Total Points	
	Minimum Points to qualify	60

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Effective Date: April 9, 2024

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Phone Number: _____ Email Address: _____

Legal Land Location: _____ Mailing Address: _____

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Timber Salvage

Subdivision

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b. Where is your primary residence? _____ N/A

c. When will you reside on the land and will be claiming it as your primary residence? _____ N/A

d. Have you applied for utilities? Power Gas N/A

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7.2.4 What is the condition of the present access? Good Fair Poor None

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a) If yes, borrow pit or land scrape

7.3 Landowner will be contacted by the County to set up a meeting to review Policy 3201 and the related agreements.

Landowners Name _____ Signature _____

Witness Name _____ Signature _____

Effective Date: April 9, 2024

8. END OF POLICY

ADOPTED

Resolution #C190-03

Date: March 25, 2003

AMENDED

Resolution #C876-03

Date: November 25, 2003

AMENDED

Resolution #C153(03/13/07)

Date: March 13, 2007

AMENDED

Resolution #C180(02/23/10)

Date: February 23, 2010

AMENDED

Resolution #C393-12

Date: July 10, 2012

AMENDED

Resolution # C398-12(07/24/12)

Date: July 24, 2012

AMENDED

Resolution # C405-14(06/24/14)

Date: June 24, 2014

AMENDED

Resolution # C413-17 08/22/17

Date: August 22, 2017

AMENDED

Resolution #C463-20(10-13-20)

Date: October 13, 2020

AMENDED

Resolution #C357-22(07-12-22)

Date: July 12, 2022

AMENDED

Resolution #C426-23(08-15-23)

Date: August 15, 2023

AMENDED

Resolution #C205-24(04-09-23)

Date: April 9, 2024

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	January 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

- Village of Hines Creek Joint Meeting – Tuesday, January 21, 2025, at 5:30 p.m. in Hines Creek
 - Public Meeting Presentation
 - Allan Vacation Days
 - Ag Fieldman Report
- Attachment #1

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for January 14, 2025, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
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JAN 14, 2025

PEST CONTROL

• **Wolves Claimed 2025 YTD:**

Total #	Total \$
0	\$0.00

OTHER TOPICS

1. The CAP grant and OFCAF grant presentation was held on November 27th in Cleardale. There were 31 producers that attended. One producer has got back to me since that he had completed his Environmental Farm Plan and was planning on applying for a fencing grant. We are working on a second presentation in Hines Creek in January or February.
2. A pest notice for clubroot was delivered to a producer on Dec 2,24. Letters to all landowners within a 5-mile radius of the infected field have been sent notification and a public notice has been posted on our Facebook Page, on the County Website and The County Stay Connected Text line.
3. We hosted a clubroot information session on December 19th at 10:00am at the Eureka River Hall. I presented on the Provincial Pest Act and the County's Clubroot policy and Jason Casselman, an Agronomy Specialist with the Canola Council of Canada presented on how clubroot spreads and the best management practices for limiting the spread of the disease. It was attended by 17 producers and was well received.
4. We are planning another Clubroot information session in the spring before seeding.
5. I am working on Applying for the ASB Legislative Stream and Resource Funding Stream Grants. These Applications are due into the Province by January 30th 2025.
6. 5 ASB members and I will be attending the provincial ASB conference January 20-22 in Edmonton. There are 13 resolutions to come to the floor at the conference.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Graders are grading the roads and winging the ditches.

Roads, Culverts & Approaches

- Gravel crushing at the East end gravel pit is scheduled to begin soon.
- The Roadside Right of Way Brushing Tender has been posted and will be closing on January 24, 2025.
- The 2025 spring gravel haul will consist of approximately 350 km's of local gravel road.

Hamlet of Cleardale Projects

- WSP Canada Inc. has submitted the 90% drawings for the Hamlet of Cleardale street and sewer upgrade as well as the draft tender.
- Two employees with WSP Canada Inc. will be at the County office on January 15, 2025 to meet with administration to review the 90% drawings and draft tender.
- The affected landowners have been notified to schedule an appointment at the County office to sign the required paperwork to proceed with the subdivisions.

2024 Worsley Water Well

- Wild Electric has run a temporary powerline from the Worsley Water Treatment Plant to the new well.
- A preconstruction meeting with Armstrong Contracting Ltd. has been set. Construction timeline to come.

Other

- Budgell's Contracting Ltd. began the operation and maintenance of the Transfer Stations contract as of January 1, 2025.
- A water treatment plant operator has been hired and started on January 13, 2025.
- The 2025 Annual Equipment Registry closed on January 3, 2025 with 38 submissions.
- The supplies to repair the fire hydrant South of the Worsley Central School have all arrived. Administration is working to schedule the repair.

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	January 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

County of Stettler - Non-Renewal of Membership for 2025

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Council Information presented at the January 14, 2025, Regular Council Meeting.

Initials show support - Reviewed by: Manager: CAO: 



County of Stettler No. 6

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December 16, 2024

Ms. Rebecca Bligh, President
Federation of Canadian Municipalities (FCM)
24 Clarence Street
Ottawa, ON K1N 5P3

Dear Ms. Bligh,

RE: Non-Renewal of Membership for 2025

The County of Stettler No. 6 wishes to formally notify the Federation of Canadian Municipalities (FCM) of our decision to not renew our membership for the 2025 fiscal year. This decision has been made following careful consideration, and echoes concerns raised by other rural member municipalities.

We believe the FCM has increasingly moved away from adequately representing the unique challenges and priorities of rural municipalities. While we recognize the importance and possibilities of a national body advocating for all municipalities across Canada, we feel the needs and voices of rural communities like ours are being overshadowed by those of larger urban centers. The FCM's mandates and activities appear to prioritize urban issues, leaving rural concerns marginalized and our voice effectively silenced.

The recent annual conference held in Calgary only reinforced these concerns. Many of the topics and discussions were predominantly urban-focused, providing limited value to rural members. Additionally, several members were unable to be accommodated at information sessions that were relevant, as these were oversubscribed and facilities lacked sufficient accommodation. For smaller municipalities with a constrained budget, the significant expense incurred to participate in such conferences is difficult to justify when the outcomes are so unsatisfactory. To face logistical barriers on top of an urban-centric agenda is disappointing and feels like a disregard for the rural members who make the effort to inform and engage.

Our Council believes it is essential membership investments yield tangible benefits and foster inclusivity. Unfortunately, we no longer see these outcomes from our continued participation in the FCM.

We hope the FCM will take these concerns into account to better serve rural municipalities in the future. As always, we are open to engage and for further discussion on the issues and barriers we are experiencing.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Clarke". The signature is fluid and cursive, with the first name "Larry" and the last name "Clarke" clearly distinguishable.

Larry Clarke, REEVE
County of Stettler No. 6

CC

Rural Municipalities of Alberta
Saskatchewan Association of Rural Municipalities
Association of Manitoba Municipalities
Rural Ontario Municipal Association
Union of British Columbia Municipalities
Fédération Québécoise des Municipalités
Nova Scotia Federation of Municipalities
Union of the Municipalities of New Brunswick
Federation of PEI Municipalities
Municipalities Newfoundland and Labrador

Clear Hills County

Request For Decision (RFD)

Regular Council Meeting	
Meeting Date:	January 14, 2025
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
ASB Conference	Jan 20-22	Edmonton	Bean, Giesbrecht
Growing the North Conference	Feb 18-20	Grande Prairie	Bean, Janzen, Walmsley, Ruecker
RMA	March 17-19	Edmonton	
FCM	May 29-June 1	Ottawa	

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by ... to accept for information January, February and March 2025 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
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JANUARY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1 Office Closed	2	3	4
5	6	7 P&P	8	9	10	11
12	13 HPEC/MED-SH NWSAR-AB, DW	14 Council	15 ASB-DJ	16	17	18
19	20 ASB Conference AB, AG	21 VOHC Joint Meeting-ALL	22	23	24	25 PLS-EXEC-AB
26	27 MPTA-AB	28 Council	29 Public Meeting Eureka River 7:00 p.m.	30	31	1

FEBRUARY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1 Appreciation Banquet HC
2	3	4 P&P	5 PRSD Joint Meeting – All NPHF-DW	6	7	8
9	10	11 Council	12	13	14 Zone 4- All	15
16	17 Family Day	18 Growing the North Conference	19	20	21	22 PLS-AB
23	24	25 Council	26	27	28	1

MARCH 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
23	24	25	26	27	28	1
2	3	4 P&P	5	6	7	8
9	10	11 Council	12	13	14	15
16	17	18	19	20	21	22
	RMA Spring Convention					
			ASB-DJ, JR			
23	24	25 Council	26	27	28	29
30	31	1	2	3	4	5

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society