

**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD
ORGANIZATIONAL MEETING
COUNCIL CHAMBERS, WORSLEY, ALBERTA
NOVEMBER 19, 2024**

PRESENT

David Janzen	Chairman
Jason Ruecker	Deputy Chair
Ron Jensen	Member
Garry Candy	Member
Julie Watchorn	Member
Baldur Ruecker	Member
Stacy Johnson	Member

ABSENT

IN ATTENDANCE

Greg Coon	Agricultural Fieldman
Natasha Gillett	Community Services Clerk
Allan Rowe	Chief Administrative Officer
Carter Clay	Community & Agricultural Extension Services Clerk

CALL TO ORDER

Chairman Janzen called the meeting to order at 10:00 a.m.

O104-24(11/19/24)

RESOLUTION by Member Candy that this Agricultural Service Board adopts the agenda governing the November 19, 2024 Organizational Meeting. CARRIED.

Deputy Chair Ruecker entered the meeting at 10:02 a.m.

VOTING
PROCEDURE

By resolution the Board shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.

O105-24(11/19/24)

RESOLUTION by Chairman Janzen that this Agricultural Service Board determine that the voting at the November 19, 2024 Organizational Meeting is to be done by Show of hands. CARRIED.

CHAIR & Deputy Chair

As per Bylaw 277-23 annually, the appointing of the decisions of Agriculture Service Board Chair & Deputy Chair be assigned by Council. Chair and Deputy Chair of the Agriculture Service Board be filled by a Council appointed by Council member serving on the board.

APPOINTMENT OF
VOTING MEMBERS

As per Procedure 6301-01, Agricultural Service Board Administration, the ASB members shall annually at the first meeting following the annual Council Organizational meeting, appoint signing authority for grant applications and select voting delegates to the annual Regional and Provincial ASB Conferences.

**AGRICULTURAL SERVICE BOARD
ORGANIZATIONAL MEETING
NOVEMBER 19, 2024**

O106-24(11/19/24)

RESOLUTION by Member Ruecker that this Agricultural Service Board appoint Chair Janzen and Member Watchorn as voting members and Member Jensen as the alternate voting member. CARRIED.

Signing Authorities

As per Procedure 6301-01 Agricultural Service Board Administration, The ASB members shall annually at the first meeting following the annual Council Organizational meeting, appoint signing authority for grant applications and select voting delegates to the annual Regional and Provincial ASB Conferences.

O107-24(11/19/24)

RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board appoint Chair Janzen and Member Watchorn as the Agricultural Service Board grant signing authorities for 2024/2025. CARRIED.

DATE, TIME AND PLACE OF BOARD MEETINGS

Procedure 6301-01 Agricultural Service Board Administration, states that all Agricultural Service Board meetings shall be held at regularly "pre-established" dates as is required to consider and make recommendations to Council or on matters placed before the ASB properly and adequately.

The Board will now select the day of the month and the commencement time for the monthly meetings.

O108-24(11/19/24)

RESOLUTION by Member Jensen that this Agricultural Service Board Set the 2024/2025 Agricultural Service Board meetings for the third Wednesday of each month, except for the months of May and August, with a start time of 10:00 a.m. CARRIED.

ADJOURNMENT

Chairman Janzen adjourned the Agricultural Service Board Organizational meeting at 10:14 A.M.

CHAIR

AGRICULTURAL FIELDMAN