

**AGENDA
CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD MEETING
JULY 16, 2024**

The Agricultural Service Board meeting of Clear Hills County will be held on Tuesday, July 16, 2024, at 10:00 a.m. in the Council Chambers of the County Administration Office, 313 Alberta Avenue, Worsley, Alberta.

- 1. CALL TO ORDER**
- 2. AGENDA**
- 3. ADOPTION OF PREVIOUS MINUTES**
 - June 18, 2024 Regular Meeting Minutes2
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- 4. BUSINESS ARISING**
- 5. OLD BUSINESS**
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- 7. REPORTS**
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- 9. ROUND TABLE DISCUSSION**
- 10. ADJOURNMENT**

**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD MEETING
COUNCIL CHAMBERS, WORSLEY, AB
TUESDAY, JUNE 18, 2024**

PRESENT

David Janzen	Chairman
Jason Ruecker	Deputy Chair
Baldur Ruecker	Member
Ron Jensen	Member
Julie Lemoine	Member
Garry Candy	Member

ABSENT

Julie Watchorn	Member
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ATTENDING

Greg Coon	Agricultural Fieldman
Natasha Gillett	Community Services Clerk
Allan Rowe	Chief Administrative Officer

CALL TO ORDER

Chairman Janzen called the meeting to order at 10:01 a.m.

AGENDA

AG40-24(06/18/24)

RESOLUTION by Member Ruecker that this Board adopts the agenda governing the June 18, 2024, Agricultural Service Board meeting, as presented. CARRIED.

MINUTES

Previous Meeting Minutes

Agricultural Service Board is presented with previous meeting minutes.

AG41-24(06/18/24)

RESOLUTION by Member Candy that this Board adopts the minutes of the May 21, 2024, Agricultural Service Board Meeting. CARRIED.

OLD BUSINESS

Activity Report

The Board is presented with the Agricultural Service Board Activity Report.

AG42-24(06/18/24)

RESOLUTION by Chairman Janzen that this Board accepts the June 18, 2024, Agricultural Service Board Activity Report, as presented. CARRIED.

Board Reports

At this time the Board members will have an opportunity to present their reports on meetings attended and other agricultural related topics.

AG43-24(06/18/24)

RESOLUTION by Member Lemoine that this Board accepts the Agricultural Service Board members' verbal reports of June 18, 2024, for information. CARRIED.

NEW BUSINESS

ASB Member Orientation Review

The Board is presented with the most recently updated orientation manual for Agricultural Service Board (ASB) members for review.

**AGRICULTURAL SERVICE BOARD
TUESDAY, JUNE 18, 2024**

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AG44-24(06/18/24)

RESOLUTION by Member Candy to accept the review of the Agricultural Service Board Members Orientation Manual for information, as presented. CARRIED.

Chairman Janzen recessed the meeting at 10:52 a.m.
Chairman Janzen reconvened the meeting at 10:56 a.m.

Events

The Board is presented with a list of upcoming agricultural related events for their information.

AG45-24(06/18/24)

RESOLUTION by Chairman Janzen to authorize the attendance of all Agricultural Service Board members to the Peace Acres Farm Summer Farm Tour on June 26, 2024. CARRIED.

AG46-24(06/18/24)

RESOLUTION by Deputy Chair Ruecker to authorize the attendance of all Agricultural Service Board members to the Peace County Beef and Forage Association (PCBFA) Field Day July 25, 2024. CARRIED.

2025-2029 ASB
Business Plan

The Board is presented with the 2025-2029 draft Agricultural Service Board (ASB) business plan, for discussion.

AG47-24(06/18/24)

RESOLUTION by Member Jensen to accept the discussion regarding the 2025-2029 draft Agricultural Service Board business plan, as presented, and to bring the draft business plan back to a future Agricultural Service Board Meeting. CARRIED.

Provincial ASB
Program Team Site
Visit Preparation

The Provincial ASB Program team will be meeting with the Clear Hills County Agricultural Service Board at 10:00 a.m. on June 26, 2024. After the meeting the team will then spend the rest of the day with the Agricultural Fieldman for an office and field tour.

AG48-24(06/18/24)

RESOLUTION by Member Ruecker to accept the discussion regarding the Provincial Agricultural Service Board Program Teams frequently asked questions, for information. CARRIED.

Chairman Janzen recessed the meeting at 11:57 a.m.
Chairman Janzen reconvened the meeting at 12:28 p.m.

Summer Local
Business Tour

The Board is presented with an update regarding the summer local business tour.

AG49-24(06/18/24)

RESOLUTION by Chairman Janzen to accept the update regarding the Summer Local Business Tour for information, as presented. CARRIED.

REPORTS
Agricultural Fieldman
Report

At this time the Agricultural Fieldman will have an opportunity to present his report.

**AGRICULTURAL SERVICE BOARD
TUESDAY, JUNE 18, 2024**

AG50-24(06/18/24)

RESOLUTION by Member Ruecker that this Board accepts the June 18, 2024, Agricultural Fieldman's Report for information, as presented. CARRIED.

INFORMATION &
CORRESPONDENCE

The Board is presented with correspondence for review.

AG51-24(06/18/24)

RESOLUTION by Member Lemoine that this Agricultural Service Board accepts the June 18, 2024, information and correspondence, as presented. CARRIED.

ROUND TABLE:

Members had a chance to have a round table discussion regarding topics of interest.

ADJOURNMENT

Chairman Janzen adjourned the meeting at 12:54 p.m.

DATE

CHAIR

DATE

AGRICULTURAL FIELDMAN

**AGRICULTURAL SERVICE BOARD
WEDNESDAY, JUNE 26, 2024**

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DATE

CHAIR

DATE

AGRICULTURAL FIELDMAN

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	July 16, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	ACTIVITY REPORT
File:	63-10-02

DESCRIPTION:

The Board is presented with the Agricultural Service Board Activity Report.

BACKGROUND:

The Activity report is helpful to administration and the board for tracking the status of resolutions and directions from the board. Items will stay on the report until they are completed. Items that are shaded indicate that they are completed and will be removed from the list once presented at the current Agricultural Service Board meeting.

ATTACHMENTS:

Agricultural Service Board Activity Report

RECOMMENDED ACTION:

RESOLUTION by.. that this Agricultural Service Board accepts the July 16, 2024, Board Activity Report, as presented.

Initials show support - Reviewed by: Manager:



AgFieldman:





Senior Management Team Agricultural Service Board

Activity Report for June 26, 2024 Page 1 of 2

Budget Items:

Completed Items:

CAO = Chief Administrative Officer

AF = Ag. Fieldman

CSC = Community Services Coordinator

MOTION DATE DESCRIPTION DEPT STATUS

REGULAR AGRICULTURAL SERVICE BOARD MEETINGS				
		February 6, 2024		
AG06-24	(02/06/24)	RESOLUTION by Member Lemoine that this Agricultural Service Board provide a summary of Agricultural Service Board events and reports to be showcased in the Clear Hills County monthly newsletter. CARRIED.	CC	Continuous
		May 21, 2024		
AG31-24	(05/21/24)	RESOLUTION by Deputy Chair Ruecker to authorize the attendance of all Board members to meet with the Provincial Agricultural Service Board (ASB) Program Team at 10:00 a.m. on June 26, 2024. CARRIED.		June 26
AG33-24	(05/21/24)	RESOLUTION by Member Watchorn to authorize the attendance of all Agricultural Service Board members to the 22 nd Annual Worsley Pioneer Days parade that is being held Saturday, August 10, 2024. CARRIED.		August 10
AG35-24	(05/21/24)	RESOLUTION by Member Lemoine to advertise the 2025 Alberta Open Farm Days on the County Facebook page, website, and newsletter. CARRIED.		Advertise in Fall 2024
AG38-24	(05/21/24)	RESOLUTION by Member Jensen to bring back a tour schedule and possible dates for the summer ASB tour to the June 18, 2024 Agricultural Service Board Meeting. CARRIED.		July 16 ASB Meeting
		June 18, 2024		
AG45-24	(06/18/24)	RESOLUTION by Chairman Janzen to authorize the attendance of all Agricultural Service Board members to the Peace Acres Farm Summer Farm Tour on June 26, 2024. CARRIED.		June 26
AG46-24	(06/18/24)	RESOLUTION by Deputy Chair Ruecker to authorize the attendance of all Agricultural Service Board members to the Peace County Beef and Forage Association (PCBFA) Field Day July 25, 2024. CARRIED.		July 25
AG47-24	(06/18/24)	RESOLUTION by Member Jensen to accept the discussion regarding the 2025-2029 draft Agricultural Service Board business plan, as presented, and to bring the draft business plan back to a future Agricultural Service Board Meeting. CARRIED.		September ASB Meeting
		June 26, 2024		



Senior Management Team Agricultural Service Board

Activity Report for June 26, 2024 Page 2 of 2

Budget Items:

Completed Items:

CAO = Chief Administrative Officer

AF = Ag. Fieldman

CSC = Community Services Coordinator

MOTION	DATE	DESCRIPTION	DEPT	STATUS
AG54-24	(06/26/24)	RESOLUTION by Member Jensen to authorize the attendance of all Agricultural Service Board members to the Peace County Field Day-Woking, Saddle Hills County on July 10, 2024. CARRIED.		July 10

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board Meeting
Meeting Date:	July 16, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	BOARD REPORTS
File No:	63-10-02

DESCRIPTION:

At this time the Board members will have an opportunity to present their reports on meetings attended and other agricultural related topics.

BACKGROUND:

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.. that this Agricultural Service Board accepts the Board members' verbal and written reports of July 16, 2024, for information.

Initials show support - Reviewed by: **Manager:**

AgFieldman:

GC

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	July 16, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Agricultural Services Policy Review
File:	63-10-02

DESCRIPTION:

The Board is presented with the Agricultural Services Policies for review.

BACKGROUND:

The Board is to review each Agricultural Service Policy once per year.

ATTACHMENTS:

Policy 6302 Agricultural Improvement Policy
Policy 6303 Pest Control
Policy 6304 Roadside Vegetation Control
Policy 6306 Clubroot of Canola
Policy 6307 Wolf Management Incentive
Policy 6309 Property Line Spray Program
Policy 6310 Rental Equipment Policy
Policy 6311 VSI Program
Policy 6312 Trade Show Exhibitors
Policy 6313 Trade Show Groceries and Door Prizes
Policy 6314 Bovine Spongiform Encephalopathy Testing Incentive Program
Policy 6316 Surface Discharge of Collected Surface Run-on/Runoff Waters
Policy 6317 Biggest Vegetable Contest

OPTIONS:

1. Accepts for information the review of the following Agricultural Services Policies: 6302-Agricultural Improvement Policy, 6303-Pest Control, 6304- Roadside Vegetation Control, 6306- Clubroot of Canola, 6307-Wolf Management Incentive, 6309-Property Line Spraying, 6310-Rental Equipment, 6311-Veterinary Service Incorporated (VSI) Ltd Program, 6312-Tradeshaw Exhibitors, 6313-Tradeshaw Groceries and Door Prizes, 6314-Bovine Spongiform Encephalopathy (BSE)Testing Incentive Program, 6316-Surface Discharge of Collected Surface Run-on/Runoff Waters, and 6317- Biggest Vegetable Contest.
2. Recommend to Council the following amendments to Policy_____.
 - a. And then accept for info the annual review of any not amended.

RECOMMENDED ACTION:

RESOLUTION by... that this Agricultural Service Board..

Initials show support - Reviewed by: Manager:

PC

AgFieldman:

GC



Clear Hills County

Effective Date: January 11, 2022	Policy Number 6302
Title: AGRICULTURE IMPROVEMENT POLICY	

1. Policy Statement

- 1.1. Clear Hills County will actively encourage the adoption of innovative, appropriate technologies and practices that may be of economic benefit to County agricultural producers.

2. Responsibilities

- 2.1. Agricultural Services under direction of the Agricultural Service Board will encourage agricultural producers to adopt innovative and appropriate technologies and practices by:
 - 2.1.1. purchasing and offering rental equipment,
 - 2.1.2. establishing demonstration plots,
 - 2.1.3. hosting or organizing seminars, informational meetings, and tour days,
 - 2.1.4. organizing an Agricultural Trade Show,
 - 2.1.5. supporting Veterinarian Services Incorporated (VSI), and
 - 2.1.6. offering innovative and informative programs and services.

3. End of Policy

ADOPTED
Resolution C192-03

DATE:
March 25, 2003

AMENDED
Resolution C460-03
Resolution C876-03
Resolution C461(06/26/07
Resolution C164(02/22/11)
Resolution C190-13(04/12/16)
Resolution C285-16(05/10/16)
Resolution C009-22 (01-11-22)

DATE:
June 24, 2003
November 25, 2003
June 26, 2007
February 22, 2011
April 12, 2016
May 10, 2016
January 11, 2022



Clear Hills County

Effective Date: February 22, 2011	Policy Number 6303
Title: PEST CONTROL POLICY	

1. Definitions:

- 1.1. Pest - pest or nuisance as defined in the Agricultural Pest Act, Pest and Nuisance Control Regulations

2. Purpose:

- 2.1. To manage currently established pest populations and reduce widespread infestations and damage.
- 2.2. To prevent establishment of pests that are not currently established within the county.

3. Policy Statement

- 3.1. Clear Hills County recognizes the need to assist agricultural producers with managing pest populations and preventing introduction of foreign pests that negatively affect livestock production and/or crop production.

4. Responsibilities

4.1. Education

- 4.1.1. Agricultural Services will make available educational materials and information for agricultural producers regarding animal husbandry, livestock pest and disease management and crop pest and disease management.
- 4.1.2. Agricultural Services will make available resources and tools for managing pest populations and for preventing establishment and spread of introduced pests.
- 4.1.3. Agricultural Services will provide awareness and education to the general public regarding identification of agricultural pests, expected response of public, and potential impact of pest outbreaks.

4.2. Monitoring

- 4.2.1. Inspectors, or designates, may conduct surveys as requested by Alberta Agriculture.

- 4.2.2. Administration may inform the public of the general results of any surveys conducted by county inspectors or designates.
- 4.2.3. Inspectors may conduct other surveys as determined by the Agricultural Service Board.
- 4.2.4. Clear Hills County may contract pest surveys to third party agencies.

4.3. Inspectors

- 4.3.1. Inspectors will be trained in pest identification, management techniques, and control measures.
- 4.3.2. Appointed inspectors will hold valid Form 7s for the use of Compound 1080 tablets and/or Sodium Cyanide M-44 Control Devices.
- 4.3.3. Inspectors will investigate all pest related complaints.
- 4.3.4. Inspectors will not issue control material or devices if such measures will endanger public safety, domestic animals or wildlife (as defined in the Wildlife Act).
- 4.3.5. Inspectors may issue Compound 1080 tablets or set Sodium Cyanide M-44 devices for coyote control to stop coyote harassment of domestic livestock.

4.4. Public Property

- 4.4.1. Clear Hills County will control nuisances on public land only if the Agricultural Fieldman determines that;
 - 4.4.1.1. the population of the nuisance organism or disease meets or exceeds economic thresholds and,
 - 4.4.1.2. the nuisance organism is a threat to agricultural production of adjacent agricultural producers and,
 - 4.4.1.3. affected producers will also control those nuisances on their adjacent land in the affected area.

5. Reference to Legislation

- 5.1. Agricultural Pests Act
- 5.2. Pest and Nuisance Control Regulations of Alberta
- 5.3. Weed Control Act

5.4. Animal Health Act

6. End of Policy

ADOPTED

Resolution #C192-03

Date: March 25, 2003

AMENDED

Resolution #C462-03

Date: June 24, 2003

Resolution #C876-03

Date: November 25, 2003

Resolution #C461(06/26/07

Date: June 26, 2007

Resolution #C166(02/22/11)

Date: February 22, 2011



Clear Hills County

Effective Date: June 27, 2023	Policy Number 6304
Title: ROADSIDE VEGETATION CONTROL	

1. Policy Statement

- *Clear Hills County strives to maintain roadsides that have a high level of visibility, support adequate drainage, prevent weeds from spreading and are aesthetically acceptable.*

2. Definitions

- *Roadside - that portion of the road allowance that extends from the edge of the driving surface to the adjacent property line.*

3. Purpose

- *To provide direction to administration for the control of roadside vegetation in an environmentally safe, publicly acceptable and cost effective manner.*

4. Responsibilities

a. Brushing

Public Works Manager will:

- Provide council with an annual project plan to remove all brush from County roadsides.
- Contract and/or operate equipment for clearing and mulching of trees and brush.
- Provide follow up inspections to ensure roads and roadsides are clear of brushing debris, stumps and mounds.
- Obtain any necessary warranty work from contractors following the
- inspection of the completed job.
- Seed suitable pasture seed mix, as required, to prevent erosion and weed.

- vii. competition.
- viii. Notify in writing landowners with property adjacent to the roadsides.
- ix. included in the annual brushing program plan prior to work commencing.

The County will:

- x. provide a Brushing Request agreement (Form B) to landowners, whereby:
- xi. The landowner agrees to allow the municipality to enter their land to brush outwards into the road ditches.
- xii. When landowners are requesting private land brushing or have brushed approximately 5 meters beyond the right of way and the brushing extends onto private land adjacent to road ditches, the vegetation will be controlled by spraying or mowing to control regrowth of brush and included as part of the agreement.
- xiii. The County will be responsible for all surveying costs and staking of the work area which extends approximately 5 meters beyond the right of way.

b. Do Not Brush Backslope program

- i. The Do Not Brush Backslope program is available for persons who want to retain the trees and brush on the backslope of the road allowance in front of their residence.
- ii. Landowners must request in writing for the County Brushing Program to leave the trees and brush on the backslope of the road allowance in front of their residence.

c. Spraying

- i. The program will focus on brush control to prevent regrowth and vegetation as listed in the Weed Control Act of Alberta and/or plants designated by County by-law and are the same as the Agricultural Service Board expects the public to control.
- ii. Spraying will not occur adjacent to yard sites or known herbicide sensitive vegetation such as gardens or shelterbelts or within the legislated setback from water bodies and water sources.

- iii. Agricultural Fieldman will:
- iv. Contract for and/or apply herbicide to kill brush regrowth in the year following the brushing program.
- v. Contractor for and/or apply herbicide to Noxious & Prohibited Noxious weeds to prevent weed spread & weed seed propagation.
- vi. Select herbicide based on the following criteria:
 - 1. Registered for use in Alberta
 - 2. Registered for control of the target vegetation
 - 3. Cost effectiveness
 - 4. Suitability for site, application conditions and will not increase environmental footprint

d. Do Not Spray Program:

- i. The Do Not Spray program is available for persons who do not want the roadside adjacent to their property sprayed.
- ii. Landowners must complete and sign a Roadside Spraying form (Form A) stating that they do not wish to have the road allowance adjacent to specific land locations sprayed,
- iii. Landowners accept full responsibility for weed and brush control within the stated road allowance.
- iv. Failure to control the weeds and brush in the current growing season will result in the County controlling the weeds and brush in accordance with this policy.

e. Mowing

- i. Mowing operations will rotate throughout the County on an annual basis, as per the project plan approved by council, to ensure all roads are maintained as efficiently as possible.
- ii. Agricultural Fieldman will:
- iii. Provide council with an annual project plan to mow County owned roadside ditches.
- iv. Contract and/or operate equipment to mow County owned roadside ditches.

f. Mowing for Community Organizations

- i. Clear Hills County offers to mow outfields and large grassed-in areas that are beyond the reasonable scope of riding and push lawn mowers for community not-for-profit organizations within the County, once annually in conjunction with the roadside mowing program.
- ii. Organizations requesting this service are required to sign a waiver annually protecting Clear Hills County, see attachment Form C.
- iii. Mowing of outfields and large grassed in areas that are beyond the reasonable scope of riding and push lawn mowers shall be completed subject to the conditions set out in Form C. In the event that the Agricultural Fieldman or his representative determines that the area requested is too hazardous difficult to mow the Organization will be notified that the area cannot be mowed.

g. Alternative Weed Control Methods

- i. In Environmentally sensitive areas due to soil structure, native species sensitivity or where legislated setback from water bodies and water sources prevent the application of herbicides, mowing or brushing, Agricultural Services staff will implement alternative weed control methods such as hand picking or use of biological controls.

5. Fencing

Replacement fences will be constructed to the standard currently in place as per Fencing Policy 3206.

6. Reference to Legislation

Weed Control Act

7. Related Policies

- *Property Line Spraying Policy 6309*
- *Policy 3206 Fencing*
- *Current Bylaw - Schedule of Fees - Purchase of goods and services*

8. End of Policy

ADOPTED:

Resolution C262 (03/29/11)

DATE:

March 29, 2011

AMENDED:

Resolution C408 (05/10/11)

Resolution C445 (07/23/13)

Resolution C190-14 (03/25/14)

Resolution C231-15 (04/28/15)

Resolution C466-16 (08/17/16)

Resolution C010-22 (01-11-22)

Resolution C359-23 (06-27-23)

DATE:

May 10, 2011

June 23, 2013

March 25, 2014

April 28, 2015

August 17, 2016

January 11, 2022

June 27, 2023

Form B - Policy 6304

PROPERTY BRUSHING REQUEST

Clear Hills County

I/We, the undersigned, hereby authorize the staff or agents of Clear Hills County to enter the listed locations on their land for brush control along the road allowance boundary and into my private land.

I/We understand:

- the County will attempt to keep brushing machinery no further than 5 meters (16.5 feet) onto private land.
- The County will continually control regrowth by means of spray and/or mechanical methods.

I/We agree:

- to authorize Clear Hills County Staff to carry out vegetation control by means of mowing or spraying up to 5 meters (16.5 feet) beyond the right of way.
- that this agreement remain in effect for 1 year from date of signing, or until cancelled, in writing, by the undersigned or by the County,
- to notify the County of changes to ownership or occupancy of the lands listed on this agreement,
- to identify areas in writing where I do not wish to have brushing take place,
- to hold indemnify and hold harmless the County, their agents and employees, from any claims, demands, actions and costs that may arise as a result of an act of omission in regards to this request,

PLEASE PROVIDE A MAP OR LIST LEGAL LAND DESCRIPTIONS TO INCLUDE IN THIS AGREEMENT ON THE REVERSE SIDE OF THIS FORM.

Signed this _____ day of _____, 20__.

Landowner/manager (Please Print): _____ Signature: _____

County Representative (Please Print): _____ Signature: _____

I/We agree that brushing/spraying will encroach on to my private property. By signing this document I am giving County staff or contractor's authorization to proceed with the requested brushing on the listed legal land location.

List legal land descriptions, owned or occupied, where the Brushing Request is to take effect:

Form B - Policy 6304

PROPERTY BRUSHING REQUEST

Clear Hills County

Use area below for diagram (if necessary):

Comments or Concerns:

Mowing for Community Not-for-Profit Organizations Waiver Agreement

BETWEEN: Clear Hills County, a Municipal Corporation
(hereinafter referred to as the "County")
OF THE FIRST PART
-and-

Name: _____

Address: _____

Phone: _____

(hereinafter referred to as the "Organization")
OF THE SECOND PART

WHEREAS, the "Organization is the owner, or lessee of the following lands:

LAND LOCATION: _____

WHEREAS, the Organization desires the County to mow outlying fields and large grassed-in areas that are beyond the reasonable scope of riding and push lawn mowers.

NOW, THEREFORE, the County and the Organization agree as follows:

1. The County agrees to mow outlying fields and large grassed-in areas that are beyond the reasonable scope of riding and push lawn mowers; however it shall be understood that such mowing shall only be undertaken at the discretion of the County and only as part of the annual roadside mowing program when the Tractors and Mowers are operating in that area.
2. Either party may terminate this waiver by serving Notice of Intent to terminate. Five (5) days notice will be required.
3. The Organization hereby covenants and agrees that he will at all times indemnify and save harmless the County, his servants, contractors, and employees from and against all loss, damage or injury however caused, which may at any time during the continuance of this Waiver occur to any person or the property of any person including the Organization members.
4. The Organization shall not assign or transfer his interest under this Waiver.
5. The County shall have the right to refuse to mow any area that in the opinion of the operator or County representative too hazardous or difficult to mow.

IN WITNESS WHEREOF, this Waiver has been duly executed by the parties hereto on:

_____ A.D., 20____.

SIGNED in the presence of:

ORGANIZATION REPRESENTATIVE: Print name _____

CLEAR HILLS COUNTY

COUNTY REPRESENTATIVE



Clear Hills County

Effective Date: January 11, 2022	Policy Number 6306
Title: CLUBROOT OF CANOLA POLICY	

1. Policy Statement

- 1.1. Clear Hills County will implement procedures to reduce the possibility of introduction, limit the spread, and minimize yield losses of Clubroot in Canola in the County.

2. Responsibilities

- 2.1. Agricultural Services staff will conduct a minimum of 25 field inspections, as per Clubroot in Canola Procedure 6306-01, for Clubroot on Canola grown in the County. Fields will be selected according to the following criteria:
 - 2.1.1. Fields surrounding an infected field; or fields associated with an infected field through equipment, geography, ownership, etc.
 - 2.1.2. Canola fields displaying symptoms similar to those infected with Clubroot
 - 2.1.3. Fields with a short or no crop rotation. (ie. canola on canola)
 - 2.1.4. Random fields throughout the County for adequate surveying coverage.
- 2.2. Agricultural Services staff will educate producers, general public and other industry about Clubroot of Canola, through newsletters, publications, workshops and one-on-one communications.
- 2.3. Any Canola crops displaying symptoms of Clubroot infection will be sampled and samples will be sent to a credible laboratory for confirming or denying the presence of Clubroot.
- 2.4. Agricultural Service Board will work cooperatively with neighboring municipalities and primary producers.

3. Enforcement

- 3.1. Upon confirmation of a Clubroot infected Canola field in the County:
 - 3.1.1. The landowner and registered occupant will be notified in writing with a legal notice in accordance with the Alberta Agricultural Pests Act.
 - 3.1.2. All landowners and registered occupants within a 5 mile radius of the field where Clubroot was confirmed, will be sent written notice that Clubroot was confirmed within 5 miles of their property. Additional information including the *Alberta Clubroot Management Plan*, Clubroot of Canola Policy 6306, Clubroot identification information, equipment cleaning procedures and information on minimizing the spread of Clubroot.
 - 3.1.3. A County wide public notice will be issued, informing the general public, contractors, stakeholders, industry and all County landowners that Clubroot of Canola has been confirmed in the County. This will be posted in the County newsletter and the local newspaper.
- 3.2. A Notice given for Clubroot will require for the infected field:
 - 3.2.1. That no canola crop or any host crop shall be grown in that field for a minimum of 3 years, beginning with the year following the discovery of Clubroot infection

- in that field. In the 4th year a Clubroot resistant canola variety may be grown.
- 3.2.2. That all volunteer host plants (cultivars or weeds) must be destroyed to prevent more than 3 weeks growth.
 - 3.2.3. That straw, chaff, feed, dirt, and debris must not be removed from the field for 4 years following the year of detecting Clubroot in the field.
 - 3.2.4. That access areas to the infected field be seeded and maintained with non-susceptible grasses (for cleaning equipment).
 - 3.2.5. That all equipment leaving that field must be cleaned by removing all dirt, plant material, and debris.
- 3.3. Infected fields will be monitored for compliance for 4 years following the issuance of the Notice.
 - 3.4. Crops growing in non-compliance will be destroyed at the landowner's expense.
 - 3.5. Should enforcement be required, additional administrative fees will be charged at 15% of the cost of enforcement.

4. Guidelines

- 4.1. Alberta Clubroot Management Plan <https://open.alberta.ca/publications/7089438>
- 4.2. Peace Regional Clubroot Guideline 2.1 <F:\Agriculture\63-30 Pest Control\63-30-10 Crop Diseases\63-30-10 Clubroot\Peace Regional Clubroot Guideline 2.1 PRASB signed.docx>

5. Reference to Legislation

- 5.1. Agricultural Pests Act <http://www.qp.alberta.ca/documents/Acts/a08.pdf>
- 5.2. Pest and Nuisance Control Regulations of Alberta http://www.qp.alberta.ca/documents/Regs/2001_184.pdf
- 5.3. Clear Hills County Pest Control Policy (6303) <http://clearhillscounty.ab.ca/wp-content/uploads/2017/02/6303-Pest-Control.pdf>

6. End of Policy

ADOPTED

Resolution C344(06/10/08)

Date: June 10, 2008

AMENDED

Resolution C165(02/22/11)

Date: February 22, 2011

Resolution C192-16(4/12/16)

Date: April 12, 2016

Resolution C011-22 (01-11-22)

Date: January 11, 2022



Clear Hills County

Effective Date: December 8, 2020	Policy Number 6307
Title: WOLF MANAGEMENT INCENTIVE POLICY	

1. Policy Statement

In an effort to support wolf population control within Clear Hills County, the County will implement procedures to provide for a wolf management incentive program for the purpose of promoting wolf management in the municipality. Through this program Participants will receive a monetary reward for the carcass of a wolf harvested lawfully within the Municipality, assisting in the protection of residents' livestock and the protection of the Boreal Caribou species.

2. Definitions:

- 2.1. Immediate Family - means the participant's spouse or adult interdependent partner, the participant's children, the parents of the participant and the parents of the participant's spouse or adult interdependent partner;
- 2.2. Household – immediate family members that reside in the same dwelling with the Participant.

3. General

- 3.1. Council may annually during budget deliberations, establish a budget for the Wolf Management Incentive program.
- 3.2. By resolution of Council the Wolf Hunt Management Incentive program will be activated and deactivated.
- 3.3. By resolution of Council the payment amount will be established for each eligible wolf (adult and non-adult) taken within the boundaries of Clear Hills in accordance with the listed conditions.

4. Private property and Grazing Leases

- 4.1 A maximum of two wolf carcasses per month per household may be verified for payment to a qualified Participant, with a maximum of seven wolf carcasses per calendar year for wolves harvested on private property and grazing leases within the boundaries of Clear Hills County.
- 4.2 Eligible Participants will:

- 4.2.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family and reside in a dwelling on that property for no less than 183 days (six months)
- 4.2.2 Provide a list of immediate family that reside in the same dwelling "household" that may participate in this wolf management incentive program.
- 4.2.3 Provide business name, if different than participant's name that land or grazing leases may be registered under.
- 4.2.4 Provide a list of private property owned and grazing leases held in the participant's name or business name within the boundaries of Clear Hills County.
- 4.2.5 Eligible Participants requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A .
- 4.2.6 For verification and authorization of payment the carcass, with pelt intact, from each eligible wolf harvested must be presented at the County office to a designated representative of the County.
- 4.2.7 When presenting the carcass Participants must produce the land location where the wolf was harvested.
- 4.2.8 Wolf carcasses will not be accepted from third parties.
- 4.2.9 Any carcass received by a designated representative of the County will be marked.
- 4.2.10 The Participant will handle the carcass so the designated County representative can confirm there are no markings similar to what other jurisdictions or the County use to identify carcasses presented for payment under a wolf management incentive program.
- 4.2.11 The Participant will make the identification mark on the carcass as directed.
- 4.2.12 Any carcass that has been previously marked will be rejected.
- 4.2.13 Participants will be responsible for disposal of all parts of the wolf carcasses using recognized carcass disposal methods. Note: The County recommends disposal to a trapper to reduce waste of fur or other salvageable parts.
- 4.2.14 Participants participating in the Wolf Hunt Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, Petty Trespass Act.

4.2.15 Participants shall be removed from the list of qualified registrants if found to have not adhered to the policy as set by the Council, and shall not be eligible to receive benefit from this program; this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for wolves taken either from locations within the county not included in this policy or from outside the County.

5. Registered Trapline Trappers

5.1 A maximum of fifteen wolf carcasses per calendar year, be verified for payment for wolves harvested on a qualifying registered trap line within the boundaries of Clear Hills County. Further, while eligible registered trappers may participate in the Private Property and Grazing Lease portion of this policy, the maximum of fifteen wolf carcasses per calendar year remains at fifteen.

Eligible Participants will:

- 5.2.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family and reside in a dwelling on that property for no less than 183 days (six months)
- 5.2.2 Provide their trapline number and a map of their registered trapline within Clear Hills County.
- 5.2.3 Provide the names of any trap line partners that may participate in this wolf hunt incentive program.
- 5.2.4 Eligible trappers requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix B.
- 5.2.5 For verification and authorization of payment the carcass, with pelt intact, from each eligible wolf harvested must be presented at the County office to a designated representative of the County.
- 5.2.6 When presenting the carcass Participants must produce the approximate land location where the wolf was harvested on the trapline.
- 5.2.7 Wolf carcasses will not be accepted from third parties.
- 5.2.8 Any carcass received by a designated representative of the County will be marked.
- 5.2.9 The Participant will handle the carcass so the designated County representative can confirm there are no markings similar to what other jurisdictions or the County use to identify carcasses presented for payment under a hunting incentive program.
- 5.2.10 The Participant will make the identification mark on the carcass as directed.

- 5.2.11 Any carcass that has been previously marked will be rejected.
- 5.2.12 Participants will be responsible for disposal of all parts of the wolf carcasses using recognized carcass disposal methods.
- 5.2.13 Participants participating in the Wolf Hunt Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, Petty Trespass Act.
- 5.2.14 Participants shall be removed from the list of qualified registrants if found to have not adhered to the policy as set by the Council, and shall not be eligible to receive benefit from this program; this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for wolves taken either from locations within the county not included in this policy or from outside the County.

3. End of Policy

ADOPTED:

Resolution C494(06/22/10) Date: June 22, 2010

AMENDED:

Resolution C167(02/22/11) Date: February 22, 2011
Resolution C147-12(03/13/12) Date: March 13, 2012
Resolution C776-12(11/27/12) Date: November 27, 2012
Resolution C195-13(03/26/13) Date: March 26, 2013
Resolution C492-15(10/13/15) Date: October 13, 2015
Resolution C52-16(01/26/16) Date: January 26, 2016
Resolution C113-18 (02/27/18) Date: February 27, 2018
Resolution C643-20 (12/08/20) Date: December 8, 2020



Appendix A (Policy 6307)
Contract of Participation
Private Property and Grazing Leases
Wolf Management Incentive Program
Between Participants and Clear Hills County

In an effort to support wolf population control efforts and to further the public interest in regards to predatory wildlife and the protection of residents livestock and the protection of the Boreal Caribou species, the Clear Hills County ("Municipality") has approved a wolf management incentive program ("Program") for the purpose of promoting wolf hunting within the Municipality. Through this program, wolf hunters ("Participants") will receive a monetary reward ("Reward") for the carcass, with pelt intact, of a wolf hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

1. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
2. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
3. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted wolf must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked by in accordance with this program or similar to other municipal jurisdictions wolf management programs will be rejected. To qualify for the Reward, a wolf must be lawfully hunted on private property owned by the Participant or a grazing lease land operated by the Participant within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each wolf was harvested.
4. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant at the rate set by Council for each wolf (adult and non-adult) carcass presented.

Name: _____

Business Name: _____

Mailing Address: _____

Appendix A (Policy 6307) – Page 2

Home Phone _____ Cell _____ Work _____

Email: _____

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days (six months)? _____

Are you also participating in this program as a registered trapline trapper? If yes complete Appendix B

Names of Immediate Family Members residing with Applicant (that may participate in this program)

Land Locations of private property owned and grazing leases held by Applicant in personal name or business name)

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Wolf Management Incentive Policy 6307.

SIGNED this _____ day of _____, _____.

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____



**Appendix B (Policy 6307)
Contract of Participation
Registered Trap line Trappers
Wolf Hunt Management Incentive Program
Between Participants and Clear Hills County**

In an effort to support wolf population control efforts and to further the public interest in regards to predatory wildlife and the protection of residents livestock and the protection of the Boreal Caribou species, the Clear Hills County ("Municipality") has approved a wolf management incentive program ("Program") for the purpose of promoting wolf hunting within the Municipality. Through this program, wolf hunters ("Participants") will receive a monetary reward ("Reward") for the carcass, with pelt intact, of a wolf hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

5. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
6. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
7. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted wolf must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked by in accordance with this program or similar to other municipal jurisdictions wolf management programs will be rejected. To qualify for the Reward, a wolf must be lawfully harvested on the Participants registered trap line within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each wolf was harvested.
8. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant at the rate set by Council for each wolf (adult and non-adult) carcass presented.

Name: _____

Registered Trap line Number: _____

Mailing Address: _____

Appendix B (Policy 6307) – Page 2

Home Phone _____ Cell _____ Work _____

Email: _____

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days (six months)? _____

Are you also participating in the Private Property/Grazing Lease portion of this program? If yes complete Appendix A

Names of trap line partners that may participate in this program: _____

Map of trap line attached: _____

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Wolf Management Incentive Policy 6307.

SIGNED this _____ day of _____, _____.

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____



Clear Hills County

Effective Date: February 22, 2011	Policy Number 6309
Title: PROPERTY LINE SPRAY PROGRAM	

1. Policy Statement:

1.1. Clear Hills County recognizes the need to have better management of weeds and brush in road right-of-way ditches that cannot be effectively controlled from the roadway, that are adjacent to private land and whereby vegetation control methods may cause crop or tree damage on private land.

2. Purpose:

2.1. To provide complete control of Prohibited Noxious and Noxious weeds and brush along right-of-ways adjacent to private land.

3. Responsibilities

3.1. Agricultural Services will provide a *Property Line Spray Request* agreement (form A) to landowners, whereby:

3.1.1. The landowner agrees to:

3.1.1.1. allow the municipality to spray herbicide onto their land that is adjacent to a road ditch;

3.1.1.2. allow the municipality to enter their land to spray herbicides outwards into the road ditches, if necessary;

3.1.1.3. allow the municipality to spray brush up to 1.5 meters in height when adjacent to a road ditch.

3.2. Spray crew will extend spray width by approximately 2 meters onto private land adjacent to road ditches, as needed.

3.3. Spray crew will utilize the spray truck and/or ATV at the appropriate time of the season, either from the roadside, in the ditch or from the field for effective weed control and minimal crop damage.

3.4. Agricultural Services will make available information for land managers regarding the property line spray program.

3.5. Inspectors/employees will be trained in property line spraying and safety precautions.

4. Related Legislation

4.1. Environmental Protection and Enhancement Act

4.2. Weed Control Act

4.3. Pest Control Products Act

5. End of Policy

ADOPTED

Resolution C169(02/22/11)

Date: February 22, 2011

PROPERTY LINE SPRAY REQUEST

Clear Hills County

I/We, the undersigned, hereby authorize the staff or agents of Clear Hills County to apply herbicides for the control of weeds and brush along the road allowance boundary and into my cropland.

I/We understand:

- the County will attempt to keep herbicide applications from encroaching further than 2 meters (6.5 feet) onto private land,
- broadleaved vegetation will die and some grassy plants may be harmed,
- applications may take place by means of a boom equipped spray truck, boomless spray truck, all terrain vehicle boomless spray or hand gun spot spray unit,
- applications will be made on selected weeds, primarily Canada Thistle, Perennial Sow Thistle, Ox-Eye Daisy, Scentless Chamomile, Toadflax, and Tansy
- brush less than 1.5 meters(5 feet) in height may be sprayed during operations
- herbicide applications will be avoided within 30 meters(100 feet) of domestic dugouts, residences and shelterbelts, unless pre-authorized,
- selective broadleaf herbicides such as, Tordon 101, Escort, 2,4-D, Lontrel, Garlon, and Milestone may be used and spraying will be undertaken only during favorable spraying conditions

I/We agree:

- that this agreement remain in effect for 5 years from date of signing, or until cancelled, in writing, by the undersigned or by the County,
- to notify the County of changes to ownership or occupancy of the lands listed on this agreement,
- to identify areas in writing where I do not wish to have spraying take place,
- to hold indemnify and hold harmless the County, their agents and employees, from any claims, demands, actions and costs that may arise as a result of an act of omission in regards to this request.

PLEASE PROVIDE A MAP OR LIST LEGAL LAND DESCRIPTIONS TO INCLUDE IN THIS AGREEMENT ON THE REVERSE SIDE OF THIS FORM.

Signed this _____ day of _____, 20__.

Landowner/manager (Please Print): _____ Signature: _____

County Representative (Please Print): _____ Signature: _____

I/We agree that following harvest or the swathing of crops, if applying the herbicides would be best achieved by driving on my property along the field edge, County staff or contractors are authorized to do so.

PROPERTY LINE SPRAY REQUEST

Clear Hills County

List legal land descriptions, owned or occupied, where the Roadside Spray Request is to take effect:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Use area below for diagram (if necessary):

Comments or Concerns:



Clear Hills County

Effective Date: October 13, 2020	Policy Number 6310
Title: RENTAL EQUIPMENT POLICY	

1. Policy Statement:

1.1. Clear Hills County recognizes the value of utilizing tax dollars to provide equipment available for rent to County residents, land managers and agricultural producers.

2. Purpose:

2.1. To supply equipment for rent that are only required occasionally or would not be economically feasible for individual agricultural producers or land managers to purchase.

2.2. To provide innovative tools and equipment for local agricultural producers and land managers that promotes innovative agricultural management practices.

2.3. To provide tools and equipment that assist agricultural producers and land managers to comply with their legislative requirements under Alberta's Weed Control Act, Soil Conservation Act and Agricultural Pests Act.

3. Responsibilities

3.1. The Agricultural Service Board will recommend to Council a list of rental equipment and a schedule of fees for equipment deposits and rental rates.

3.2. The Agricultural Service Board may recommend to Council to purchase, replace, or liquidate rental equipment based on the three purposes in section 2.

3.3. Agricultural Services will provide the Agricultural Service Board with a list of rental rates and deposits based on the following structure:

3.3.1. Equipment purchased to fulfil subsection 2.1 and 2.2 will have a rental rate to recover maintenance costs only;

3.3.2. Equipment purchased to fulfil subsection 2.3 will have a minimal rental rate to maximize the equipment use;

3.3.3. Deposits greater than the designated minimum amount will be double the rental rate of that equipment.

3.4. County staff will have knowledge of each piece of equipment and will inform the renter of proper operating procedures and safety precautions.

- 3.5. Agriculture Services will conduct pre- and post-rental inspections of all equipment to ensure equipment is in good condition, will operate properly and is safe to use.
- 3.6. Renters will sign a rental agreement form and assume responsibility for all costs associated with equipment returned damaged or not properly cleaned.
- 3.7. County staff will consider rental of equipment to other municipalities on a case by case basis.
- 3.8. County staff will refuse to rent out equipment that is unfit and/or unsafe for use.
- 3.9. Agricultural Services will provide an annual report to the Agricultural Service Board for a program review in February of each year.

4. Reference to Legislation

- 4.1. Weed Control Act
- 4.2. Soil Conservation Act
- 4.3. Agricultural Pests Act

5. End of Policy

ADOPTED:

Resolution C170(02/22/10)	Date: February 22, 2011
Resolution C422-18 (09/11/18)	Date; September 18, 2018
Resolution C433-19 (09/10/19)	Date: September 10, 2019
Resolution C487-20 (10/13/19)	Date: October 13, 2020



Clear Hills County

Effective Date: February 27, 2024	Policy Number 6311
Title: Veterinary Service Incorporated (1980) Ltd. Program (VSI)	

1. Policy Statement:

1.1. Clear Hills County recognizes the value of aiding in the development of livestock expansion with a long term goal of livestock producer and veterinarian service sustainability.

2. Purpose:

- 2.1. To provide assistance to County livestock producers with veterinarian costs.
- 2.2. To retain local large animal veterinarians through the Veterinary Services Incorporated (VSI) program.
- 2.3. To establish guidelines for Clear Hills County's involvement in the VSI program.

3. Responsibilities

- 3.1. Council will allocate an annual VSI budget in accordance with the VSI agreement.
- 3.2. The Agricultural Service Board will recommend to Council amendments to the VSI program and level of service as necessary.
- 3.3. The Agricultural Service Board will recommend to Council the membership fee for participation in the program and this fee may from time to time be reviewed and amended.
 - 3.3.1. The membership fee will be included in the County Schedule of Fees Bylaw.
 - 3.3.2. Memberships will be valid for five years from the time of membership renewal or entry into the program.
- 3.4. Eligible participants must own livestock and be a resident of Clear Hills County.
 - 3.4.1. Individuals who hold an active VSI membership with another municipality are ineligible.

3.5. Participants in the VSI program will:

- 3.5.1. sign and complete an application form and enter into a Clear Hills County Veterinarian Services Incorporated (1980) Letter of Understanding and Agreement. Attached as Schedule A.

3.6. VSI Services will:

- 3.6.1. Provide a schedule of fees for eligible veterinarian services on an annual basis;
- 3.6.2. Provide quarterly summaries of program users and claims.

3.7. Service Limitations:

- 3.7.1. Effective January 12, 2021 there will be an annual cap on the county's 50% portion of service costs at \$1,500.00 (One thousand five hundred dollars) per membership.
- 3.7.2. Administration will invoice any users who exceed any service limitations in the amount of the County's contribution to the service that has been exceeded.

4. End of Policy

ADOPTED:

Resolution C438 (05/24/11)

Date: May 24, 2011

AMENDED:

Resolution C28-16 (10/12/16)

Date: January 12, 2016

Resolution C404-17 (08/22/17)

Date: August 22, 2017

Resolution C14-21 (01/12/21)

Date: January 12, 2021

Resolution C115-23 (02/28/23)

Date: February 28, 2023

Resolution C90-24 (02/27/24)

Date: February 27, 2024



Clear Hills County

Effective Date: November 12, 2014	Policy Number 6312
Title: TRADESHOW EXHIBITORS	

1. Policy Statement:

- 1.1. The Clear Hills County Agricultural Tradeshow is a rural family oriented show that allows exhibitors from the public and private sectors.
- 1.2. Clear Hills County recognizes the importance of providing guidelines and establishing basic requirements for exhibitors to adhere to when participating in the County Agricultural Tradeshow.
- 1.3. Clear Hills County requires that vendors and exhibitors at the annual Tradeshow conducted by the Clear Hills County Agricultural Service Board have and provide proof of insurance coverage deemed appropriate to protect Clear Hills County from claims by any stakeholders to such events including vendors, exhibitors, volunteers, staff and visitors for the following reasons:
 - The active control and reduction of our insurance and other risk-related costs;
 - The protection of the interests of the stakeholders in such events;
 - The prevention of losses arising from damage to community or other's assets and liability claims; and
 - When losses cannot be prevented, to ensure that the impact of losses on the organization and our community stakeholders is a minimal as possible.

2. Exhibitor Responsibilities

- 2.1. All exhibitors will enter into an agreement, *Schedule A* that establishes the terms and conditions to be eligible to reserve a booth at the County Agricultural Tradeshow.
- 2.2. All exhibitors will provide proof of general liability, home owner, farm, tenant or personal liability insurance prior to setting up at the specific Tradeshow. Failure to do so will result in the exhibitor being denied permission to set up for the Tradeshow and forfeiture of any fees paid to the Clear Hills County.
 - 2.2.1. Where permitted by the Clear Hills County insurance provider, insurance coverage may be requested and obtained by the vendor and/or exhibitor through the Clear Hills County Insurance policy on a cost recoverable basis.

3. Procedure:

- 3.1. Council delegates to the Chief Administrative Officer authority and responsibility to designate an employee of Clear Hills County to implement and supervise the requirements of this policy.

4. **Attachments:**

4.1 Schedule A - Exhibitor Agreement

5. **End of Policy**

ADOPTED
Resolution #C770-14

Date: November 12, 2014

Schedule A

EXHIBITOR AGREES TO THE FOLLOWING TERMS & CONDITIONS:

1. Clear Hills County, in its sole discretion, reserves the right to assign, decline, and/or change booth locations without prior notice. The exhibitor may be entitled to a full refund, if they choose to withdraw their reservation due to changes to booth locations.
2. Clear Hills County, in its sole discretion, reserves the right to accept or reject any request to exhibit or participate in the show at any time.
3. Clear Hills County, in its sole discretion, reserves the right to reject, remove or prohibit any exhibit in whole or in part, or any Exhibitor or its representative if in the opinion of Show Management the exhibit or the activities of the Exhibitor or its representatives violates the Agreement or is detrimental to the aims, goals and purposes of the show.
4. Clear Hills County prohibits abusive conduct and inappropriate behavior toward Show Management, attendees, guests or any affiliated representative of the show.
5. Clear Hills County will not assume any responsibility for loss, damages, theft, and/or pilferage of Exhibitor's displays, materials, supplies, etc. Security will be on site during the entire show.
6. Exhibitors will hold Clear Hills County harmless for any damage, expense, or liability arising from any injury or damage to said Exhibitor, its agents, servants or employees, resulting from any acts or omissions of the Exhibitor, its agents, employees or representatives, for which the Exhibitor is legally responsible.
7. Exhibitors are entirely responsible for leased space and agree to reimburse for any damage to property, facilities, furnishings, or equipment occurring on the premises of the event, providing such damage is due to negligence of the Exhibitor, its servants, agents or others for whom the Exhibitor is, by law, responsible for.
8. Exhibitors are required to provide a valid certificate of insurance for the event and booth rental.
9. Exhibitor materials, supplies, equipment, displays, etc. must not extended beyond the Exhibitor's designated booth space.
10. The Exhibitor agrees to remove the exhibit equipment, displays, materials, supplies, etc. from the show building by 6:30 p.m. on the day of the Show, and not before 4:30 p.m.
11. Clear Hills County has the authority to establish and interpret rules and regulations necessary for the orderly conduct of Exhibitors and/or their agents for the mutual benefit of all parties.

I, _____ (please print) have read, understand and agree to the terms and conditions stated above.

Position/Title: _____

Company/Organization: _____

Signature: _____ Date: _____



Clear Hills County

Effective Date: May 28, 2024	Policy Number 6313
Title: TRADESHOW GROCERIES & DOORPRIZES	

1. POLICY STATEMENT

- 1.1. Clear Hills County has committed to offer a pancake breakfast and sponsor door prizes for the annual County Agricultural Tradeshow.

2. GENERAL

- 2.1. Annually Council will include funds in the Operating Budget to cover costs for groceries for the pancake breakfast and the door prizes.
- 2.2. The County will purchase groceries for the pancake breakfast from the following businesses on a rotational basis:
 - A-Mart (2025, 2029, 2033)
 - Cleardale Co-op (2026, 2030, 2034)
 - Hines Creek General Store (2023, 2027, 2031)
 - Worsley General Store (2024, 2028, 2032)
- 2.3. The County will purchase a \$300.00 gift card from the following businesses on a rotational basis if available.
 - A-Mart (2025, 2029, 2033)
 - Cleardale Co-op (2026, 2030, 2034)
 - Hines Creek General Store (2023, 2027, 2031)
 - Worsley General Store (2024, 2028, 2032)

This door prize will be drawn from the entries in the “Adult Door Prize” draw box at the Council Tradeshow booth.

- 2.4. The County will purchase a children’s bicycle from B&E Home Hardware. This door prize will be drawn from the entries in the “Children Door Prize” draw box at the Council Tradeshow booth.
 - 2.4.1. B&E Home Hardware provides a bicycle for display at the Council booth during the tradeshow.
 - 2.4.2. The door prize recipient can accept the bicycle that is on display or can go to B & E Home Hardware and select a bicycle from B&E Home Hardware’s inventory during regular business hours. The customer is responsible for any additional costs when the bicycle selected is more than that the County has committed for this door prize.

3. END OF POLICY

ADOPTED

Resolution C91-15(02/10/15)

DATE:

February 10, 2015

AMENDED

Resolution C133-16(03/08/16)

DATE:

March 8, 2016

Resolution C012-22(01-11-22)

January 11, 2022

Resolution C060-23(01-24-23)

January 24, 2023

Resolution C514-23(09-12-23)

September 26, 2023

Resolution C316-24(05-28-24)

May 28, 2024



Clear Hills County

Effective Date: January 26, 2016	Policy Number 6314
Title: Bovine Spongiform Encephalopathy Testing Incentive Program	

1. Policy Statement:

Clear Hills County recognizes the value of Bovine Spongiform Encephalopathy (BSE) testing. Canada may be at the risk of losing its status as a controlled BSE risk country due to tested numbers not meeting the 30,000 animal annual requirements.

In September of 2011 the province discontinued the \$150.00 per animal incentive given to producers for sampling their animals and maintaining control of the carcass pending BSE test results.

By providing a municipal BSE testing incentive, it will encourage producers to participate in the BSE testing program and assist in realizing the target of keeping the Country's status as a controlled BSE risk country.

2. Purpose:

2.1. To establish guidelines for Clear Hills County's BSE Testing Incentive Program.

3. General:

3.1. Council may annually during budget deliberations, establish a budget for the BSE Testing Incentive Program.

3.2. By resolution of Council the BSE Testing Incentive Program will be activated and deactivated.

3.3. Council will establish the amount of compensation per animal to be paid as an incentive payment for eligible beef cattle that have been BSE tested.

4. Responsibilities

4.1. Only beef cattle are eligible for BSE testing and incentive payments.

4.2. The Agricultural Service Board will be provided with an annual report on the number of users of the BSE testing incentive program and recommend to Council amendments to the BSE testing incentive program as necessary.

4.3. Eligible participants must be Veterinary Services (1980) Ltd. (VSI) members and a resident in Clear Hills County for three consecutive months or a landowner in Clear Hills County with livestock.

4.4. V.S.I. Services will provide a list of Clear Hills County VSI members that had animals tested for BSE in the quarterly reports.

4.5. Clear Hills County will pay VSI members that have been identified as having animals tested for BSE.

4.6. Only Veterinary Clinics will have access to the results of the BSE tests.

Policy No. **6311**

Title: **VETERINARY SERVICES INCORPORATED**

Effective Date: May 24, 2011

Page 2

5. End of Policy

ADOPTED:
C55-16(01/26/16)

DATE:
January 26, 2016



Clear Hills County

Effective Date: June 13, 2017	Policy Number 6316
Title: Surface Discharge of Collected Surface Run-on/Runoff Waters	

1. Policy Statement

1.1. Individuals or organizations seeking to pump surface water off industrial sites within Clear Hills County, will follow all criteria for the surface discharge of collected surface run-on or runoff Waters in compliance with Provincial and Federal regulations.

2. End of Policy

ADOPTED:

C306-17(06/13/17)

June 13, 2017

AMENDED:

Resolution #



Clear Hills County

Effective Date: November 28, 2023	Policy Number 6317
Title: BIGGEST VEGETABLE CONTEST	

1. POLICY STATEMENT

1.1. Clear Hills County Agricultural Service Board will host an annual Biggest Vegetable Contest.

2. DEFINITIONS

2.1. Vegetable: A plant or part of a plant used as food.

3. RESPONSIBILITIES:

3.1. Council will include funds in the Operating Budget for cash prizes for this contest.

4. GENERAL

4.1. Eligible contestants will live in Clear Hills County or the Village of Hines Creek.

4.2. The Contest will have the following vegetable categories:

Beets	Carrots	Corn	Cucumber
Onions	Potatoes	Pumpkins	
Tomatoes	Turnip	Zucchini	
Other Squash	Most Unique	Cabbage	

The Biggest Vegetable Contest will have two entry groups:

- Adults: 13 and over
- Kids: 12 and under

4.3. Prizes will be \$50.00 (fifty dollars) for first place in each of the eleven vegetable categories for each entry group (Adults & Kids)

4.4. The Biggest Vegetable Contest will be held annually and weighing stations will be set up at each of the following locations over a one-week period in September. Photos will be taken of each contestant and/or their entries.

- Bear Canyon
- Cleardale
- Hines Creek
- Worsley

4.7. Winners will be announced at the end of the contest, and the names of the winners and their winning entry will be published in the November County newsletter and the following April at the Agricultural Trade Show.

5. END OF POLICY

ADOPTED

Resolution: C639-17

AMENDED

Resolution C506-18 (10-23-18)

Resolution C552-19 (10/22/19)

Resolution C360-23 (06/27/23)

Resolution C650-23 (11/28/23)

DATE

December 12, 2017

October 23, 2018

October 22, 2019

June 27, 2023

November 28, 2023

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	July 16, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	ALBERTA SLAUGHTERING LICENCES
File:	63-10-02

DESCRIPTION:

The Board is presented with information on Alberta's slaughtering licences.

ATTACHMENTS:

Alberta's slaughtering licences
On-farm slaughter operation technical guide

RECOMMENDED ACTION:

RESOLUTION by.. accept the information on Alberta's slaughtering licences for information, as presented.

Initials show support - Reviewed by:

Manager:



AgFieldman:



Alberta's slaughter licences

A summary of the types of slaughter licences issued by the Government of Alberta

Overview

Slaughter and meat processing is a diverse industry in Alberta and there are a number of ways you can licence your business. The licence that you need for your operation is dependent on the disposition of the final product.

To sell meat in Alberta, a series of inspections is required. An approved inspector must do an ante-mortem inspection on the live animal to monitor the general health of the animal. The inspector must do a post-mortem inspection after the evisceration of the animal to monitor the internal organs for disease. If the inspections are passed and the inspector deems the meat fit for human consumption, it may be processed in an inspected facility and sold.

Abattoir licence

Under this licence, animals are slaughtered in a building that meets the regulatory requirements; processing of the resulting meat may be included in the licence's scope. This is the only slaughter licence offered by the government of Alberta that provides inspection services, which means it is the only one that enables the sale of the resulting meat products.

Inspected carcasses can be processed or sold whole through retail, wholesale, foodservice or custom orders throughout Alberta, but cannot be sold outside of Alberta.

Mobile butcher licence

This licence enables you to conduct custom uninspected slaughter for another person who owns both the animal and the land where it is slaughtered.

The meat resulting from the carcasses is uninspected and is only for consumption by the household of the producer who owned the live animal.

Mobile butcher facility licence

This license is for a processing facility owned or operated by a licensed mobile butcher. Processing of uninspected meat is permitted from mobile butcher services, on-farm slaughter operation, wild game or purchased inspected meat. Regulatory inspections are conducted on a risk-based frequency to ensure that the premise and processing activities meet regulatory requirements.

Meat processed from animals slaughtered without inspection cannot be distributed beyond the household of the owner of the live animal. Inspected meat that is purchased for processing at a mobile butcher facility may be sold through retail, wholesale, foodservice or custom orders within Alberta.

On-farm slaughter operation licence

This licence allows you, or someone you designate, to slaughter animals on land that you own, lease or otherwise control. You may process the carcass on the same land as the slaughter site if you have the skill and equipment to ensure the safety of the product. The slaughter must occur outdoors and cannot be done inside a building. Your customers can buy a live animal from you, or bring a live animal sourced elsewhere, for your slaughter and/or processing services.

The meat from the carcasses is uninspected and is for consumption by the household(s) of the owner(s) of the live animal only. The slaughter is not inspected and no inspected meat can be processed at the facility.

Comparison of the activities enabled by each licence

This chart compares the scope of the various licences

To determine which licence is appropriate for your business, ensure that the licence that you have or are planning to apply for supports the activities that you wish to conduct. Please note that you can have more than one licence and this might be necessary in order for you to meet the objectives of your business plan.

NOTE: A producer who slaughters **their** animals **themselves**, on **their** land, for consumption by **their** household, does not need a licence.

Licence type	Slaughter is inspected	Processing facility is inspected	Processing of inspected meat is allowed	Processing of uninspected meat is allowed (including wild game)	Meat from the slaughter can be sold	The processed inspected meat can be sold	The meat can be sold at farmers markets or farm gates	A carcass can be shared by more than one owner
Abattoir licence	Yes	Yes Processing is optional	Yes	Yes	Yes	Yes	Yes	Yes The meat can be shared by unlimited customers
Mobile butcher licence	No	N/A This is not a processing licence	N/A This is not a processing licence	N/A This is not a processing licence	No	N/A This is not a processing licence	No	No
Mobile butcher facility licence	N/A This is not a slaughter licence	Yes	Yes Inspected meat can be purchased, processed, and sold	Yes	Yes and No Only meat from an inspected slaughter can be sold	Yes If the slaughter was inspected	Yes If the slaughter was inspected	Yes and No Only inspected meat or a large animal from an OFSO can be shared
On-farm slaughter operation licence	No	No	No	Yes	No	No Inspected meat cannot be purchased or processed under this licence	No	Yes A carcass (>227 kg live weight) can be shared by up to four owners' households

On-farm slaughter operation technical guide

Meat Inspection Regulation

DECEMBER 2021

Alberta 

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(2) Subject to subsection (3), a person who purchases or sells livestock or livestock products on one occasion is considered to be dealing in livestock or livestock products for the purposes of subsection (1).

(3) Where a person purchases livestock, maintains the livestock for at least 30 days and then sells the livestock, that person is not considered to be dealing in livestock for the purposes of subsection (1).

Outcome: The OFSO licensee who purchases a live animal to sell to an individual customer ensures they meet all applicable obligations under the *Livestock Identification and Commerce Act*. The livestock dealer licence protects the OFSO licensee in case there are issues receiving payment from the individual customer who bought the animal from the OFSO licensee or if the live animal purchased by the OFSO licensee was not owned by the original seller of the animal.

The OFSO licensee is responsible for the following:

- 1) The OFSO licensee obtains a Livestock Dealer Licence if they sell live animals (e.g., cattle, sheep, pigs, and horses) to an individual customer when the OFSO licensee has not owned the animal for a minimum of 30 days prior to the sale.
- 2) The OFSO licensee does not require a Livestock Dealer Licence if:
 - a) Animals the OFSO licensee sells to an individual customer for slaughter were born and raised on the same land as the OFSO.
 - b) Animals that were purchased by the OFSO licensee have lived on the licensee's land for a minimum of 30 days before they were sold to an individual customer.
 - c) An individual customer brings their live animal to the OFSO for slaughter and processing.

1.3 LOCATION OF SLAUGHTER AND PROCESSING

Objective The OFSO licensee ensures that the land (i.e., land that is owned, leased, or otherwise controlled by the OFSO licensee) where the slaughter and processing will occur meets the requirements set out in the Meat Inspection Regulation (MIR) as well as any applicable municipal/regional/local zoning rules and by-laws.

Regulatory Reference: [Meat Inspection Regulation](#)

Location of Slaughter and Processing

- 5) For the OFSO licence, animals cannot be slaughtered in a building (e.g., shed, garage, barn, etc.) or an inspected provincially licensed meat facility (e.g., abattoir, mobile butcher facility) because the building/structure is considered an abattoir. The *Meat Inspection Act* definition of “abattoir” refers to a building or structure where an animal is slaughtered. To slaughter an animal inside of a building, the building needs to be built and equipped as per Part 3 of the MIR, and all slaughter that occurs inside the building takes place with an inspector present.
- 6) The processing of a carcass at an OFSO can be done in a building or structure. The building or structure and the equipment used to process the carcass needs to be made of materials that can be cleaned and sanitized/disinfected regularly. For example, the flooring in the carcass processing room should be a material that can be cleaned and sanitized/disinfected easily and effectively such as sealed concrete whereas a dirt floor may contaminate the carcass and is not easily or effectively cleaned and sanitized/disinfected.

2.0 ON-FARM SLAUGHTER

2.1 HUMANE SLAUGHTER

Objective: The OFSO licensee or any individual designated by the OFSO licensee to conduct slaughter has the knowledge, skills, and equipment to do so safely and humanely. This means the OFSO licensee, the individual who owns the animal, or any other skilled person may conduct the slaughter so long as they do so safely and humanely. Safe and humane slaughter means the individual minimizes pain and distress to the animal while it is being prepared for slaughter and during the slaughter process.

Regulatory reference: [Meat Inspection Regulation](#)

Humane Slaughtering

21(1) A person shall minimize pain and distress of any animal; that is being prepared for slaughter or slaughtered.

Method of Slaughter

22.1(1) A person shall restrain an animal and render it unconscious immediately before the animal is slaughtered.

- (2)** The method of rendering the animal unconscious must
 - (a) produce rapid unconsciousness,

An OFSO licensee that is the operator of a domestic moose, elk, deer or reindeer farm is the only individual who may perform slaughter activities on that farm. The [Livestock Industry Diversification Act](#) does not enable the OFSO licensee to designate someone other than the OFSO licensee to perform the on-farm slaughter activities. For more information contact the Ag-Info Centre at 310-FARM (3276) or aginfocentre@gov.ab.ca

The OFSO licensee is responsible for the following:

- 1) Minimize the pain and distress of any animal being prepared for slaughter and during slaughter.
- 2) The animal is calm and controlled so that the stunning process can be carried out safely, accurately, and humanely thus minimizing the pain and distress of the animal. An example of a calm and controlled animal would be a beef cow standing or grazing in a field. Chasing an animal will cause the animal distress and is not acceptable before stunning. A pen can also be used for red meat animals (e.g., bison, beef, elk, goats, sheep, pigs) to keep the animals calm and controlled. Small animals may be held or supported by manual or mechanical means (e.g., slaughter cone) to ensure they are calm and controlled before stunning.
- 3) The stunning of the animal is effective and rapid and renders the animal insensible or unconscious before being bled out.
 - a) Signs of insensibility in red meat animals include: loss of posture (going limp), no blinking of the eyes, pupils are wide open and relaxed (far away look), and breathing is irregular or absent.
 - b) Signs of insensibility in poultry and birds include: loss of posture (going limp), absence of eye movement, and breathing is irregular or absent.
- 4) The animal does not regain sensibility or consciousness before it has bled out. An animal will be in distress and feel pain if it regains sensibility before the point of death. The animal is bled out to the point of death before the animal is hoisted, skinned and/or gutted.
- 5) The equipment used in the slaughter process is effective, clean, and in good working condition.

(a) if it is transported, shall only be transported in accordance with the requirements in [Part 5](#), and

(b) if it is stored, shall be stored in accordance with the requirements for sanitary storage and handling of meat as set out in section 18(1)(b) and any other requirements set out by the Director.

Transportation of carcasses

33(1) If a mobile butcher or the operator of an uninspected slaughter operation, or a person authorized by that operator, is transporting one or more carcasses for further processing, the carcass or carcasses shall be transported forthwith after the animal or animals are slaughtered.

(2) A carcass shall be transported in a manner that prevents contamination or spoilage, including, but not limited to,

(a) being completely covered, and (b) being isolated from removed hides and inedible parts.

Guideline: The OFSO licensee is responsible for hygienic slaughter, including maintaining a clean slaughter area. A clean area is important because it will help prevent bacteria from contaminating the meat. A hygienic or clean operation is critical to protect customers, the individual conducting slaughter and others working at the OFSO from getting sick. Foodborne pathogens are bacteria that make people sick when they are consumed or eaten. Common foodborne pathogens associated with meat products include *E.coli*, *Salmonella*, *Campylobacter* and *Listeria*. Foodborne pathogens cause a range of symptoms and vary in severity of illness. They can cause mild symptoms such as upset stomach and diarrhea or can have very severe results such as kidney failure or even death.

Bacteria can be transferred to carcasses from hands, clothing, the environment, slaughter equipment, and from the animal, which is why it is important to wash hands frequently, wear clean clothing, clean and sanitize equipment and only do one activity at a time. For example, when gutting an animal it is important to wash hands, wear a clean slaughter apron, and clean and sanitize knives with a food industry bleach solution before beginning to process the carcass. This will help prevent the transfer of bacteria found in the guts of the animal to the carcass.

slaughter waste (including Specified Risk Materials [SRMs]) and other sources of contamination.

- 7) An animal carcass stored at the OFSO is kept clean and free from contamination. The carcass shall be protected from potential contamination such as dust, dirt, feces, manure, pesticides, pests, feathers, hide, fur, bone dust, bone shards, slaughter waste (including SRMs) and stored at a temperature that limits bacterial growth (coolers and refrigerators at 4°C (40°F) or less, and freezers at -18°C (0°F) or less).
- 8) Any animal carcass stored for ageing purposes is aged only as long as it can be kept in a wholesome, unspoiled state (including the absence of mould growth).

2.3 SLAUGHTER LIMITS PER PERSON, REPORTING, AND TRACEABILITY

Objective: There is an annual, per-person limit on the number of animals that can be purchased and slaughtered for an individual customer. For example, an individual customer can purchase and slaughter a total maximum of six large animals (e.g., six cattle or two bison plus four cattle) per year at an OFSO. The limits are considered to be a reasonable amount that one household could consume in a year. The limit serves as a mechanism to prevent the illegal sale of uninspected meat. If, for example, an individual customer was purchasing and slaughtering 60 large red meat animals per year, it would be a signal that they are distributing the meat to others outside of their household (e.g., retail or food service). This is illegal under the *Meat Inspection Act* and MIR.

The annual limits for each animal category per individual customer are a total of:

- Six large red meat animals (cattle, farmed elk/deer, bison),
- Twelve hogs,
- Twelve sheep,
- Twelve goats, and
- One hundred and fifty poultry or small animals such as rabbit (e.g., 150 chickens, or 120 chickens and 30 turkeys, or 100 chickens and 30 ducks and 20 rabbits).

Regulatory reference: [Meat Inspection Regulation](#)

Maximum allowable number of animals

34.1 A mobile butcher and the operator of an uninspected slaughter operation shall ensure that the number of animals slaughtered for a single producer by that mobile butcher or at that operation does not exceed the maximum allowable number prescribed by the Director.

- 5) Monitoring services provided to customers, an individual customer should not exceed the annual, per-person slaughter limits.
- 6) The live animal is sold to an individual customer before it is slaughtered. An animal cannot be slaughtered prior to purchase of the live animal.
- 7) Carcasses and meat products processed by the OFSO are not sold, donated, gifted, bartered or distributed to other customers, retail, or food establishments.
- 8) Submitting samples for chronic wasting disease testing for all elk, deer, and reindeer that are over one year of age. Information on how to collect and submit samples is outlined in the [Mandatory Chronic Wasting Disease Surveillance Program](#).

Not more than four people can own a single animal and split the meat between their households. Only one owner of a small animal is permitted and consumption is limited to their household. This minimizes the risk of a foodborne illness outbreak if the meat is contaminated with a bacteria that causes illness.

3.0 CARCASS PROCESSING

3.1 LABELLING

Objective: Carcasses and meat from an animal slaughtered and processed at an OFSO is clearly labelled and identified as uninspected so that the customer is aware that a meat inspector has not inspected the meat.

Regulatory reference: [Meat Inspection Regulation](#)

Location of operations, and identification of meat

32(3) A mobile butcher or the operator of an uninspected slaughter operation shall identify the carcass, all other edible portions of the animal, and any by-products of that carcass by affixing tags on them stating “UNINSPECTED - NOT FOR SALE” and include the OFSO name and date of processing.

31.7(4) The operator of an uninspected slaughter operation shall identify all portions of a carcass offered for sale, sold or otherwise provided for use as bait by affixing tags on them stating “UNINSPECTED – FOR USE AS BAIT, ONLY”

31.5 The operator of an uninspected slaughter operation shall ensure that

(b) if a carcass is processed and the processing is not done at a meat facility other than an uninspected slaughter operation or by a mobile butcher, anyone processing the carcass has the knowledge, skill, and equipment to do so safely, and

(c) every carcass and every part of a carcass that is slaughtered or processed at that operation is kept in a safe and sanitary manner at a temperature that ensures that meat will be free of spoilage or contamination.

Presence of Live Fauna

25 An operator shall not allow any live fauna to be present in a meat facility other than an animal that is to be slaughtered there.

Guideline: The OFSO licensee is responsible for the oversight of hygienic processing of an animal carcass and maintaining a clean meat processing/cutting/wrapping site. A clean area is important because it will help prevent bacteria from contaminating the meat that is provided to the individual customer who purchased the animal for slaughter and processing. Proper cleaning and hygiene also protects the individuals handling the meat from getting sick. Bacteria that are ingested (consumed/eaten) and make people sick are called foodborne pathogens. Common foodborne pathogens associated with meat products include *E.coli*, *Salmonella*, *Campylobacter* and *Listeria*. Foodborne pathogens cause a range of symptoms and vary in severity of illness. They can cause mild symptoms such as upset stomach and diarrhea or can very severe results such as kidney failure or even death.

Bacteria can be transferred on hands, clothing, and processing equipment, this is why it is important to wash hands regularly, wear clean clothing, clean and sanitize equipment and only do one activity at a time. For example, when you are cutting and processing an animal carcass, you should wash your hands, change your processing apron and sanitize knives and cutting tables before you begin to process the carcass. This will help prevent the transfer of bacteria that may be present on your hands, clothing and equipment if they were not properly cleaned and sanitized before use.

The OFSO licensee is responsible for the following:

Regulatory reference: [Meat Inspection Regulation](#)

Meat for household consumption

31.4(1) Meat harvested from an animal slaughtered as a part of an uninspected slaughter operation

- (a) is for consumption only by persons who form part of the producer's household, and
- (b) shall not be sold.

31.4 (2) The operator of an uninspected slaughter operation shall not slaughter, purchase, store, process or sell inspected meat as part of that operation.

Guideline: The OFSO licensee can process an animal carcass for their customer(s) (purchaser(s) of the animal); this includes cutting, grinding, curing, and preparing meat products such as jerky.

The OFSO licensee is responsible for the following:

- 1) Processed meat products stored at the OFSO are kept clean and stored at a temperature that ensures the meat is protected from potential contamination and bacterial growth (coolers and refrigerators at 4°C (40°F) or less, and freezers at -18°C (0°F) or less).
- 4) The owner or co-owners of the animal understand that a meat inspector has not inspected the meat and the locations where the animal carcass and meat was processed.
- 5) Inspected meat cannot be purchased by an OFSO operator to be incorporated into uninspected meat products that the OFSO operator prepares for their customers.

An OFSO processor cannot purchase and use inspected meat in the preparation of uninspected processed meat products. For example, an OFSO processor cannot buy inspected pork or fat to combine with uninspected meat when making sausage for their OFSO customers. If the carcass processing occurs in an inspected facility, inspected meat may be combined with the uninspected meat in products.

If you plan to send an animal carcass to a meat processing facility (abattoir, mobile butcher facility, another OFSO, butcher shop) for processing, make arrangements with the meat processing facility before transporting the carcass.

3.5 DISPOSAL OF SLAUGHTER AND PROCESSING WASTE

Objective: A disposal plan for wastewater, guts, in-edible meat by-products and specified risk material (SRM) is required to dispose of slaughter and processing waste. Proper disposal of waste will help prevent the spread of livestock diseases to other animals and prevent water, soil, and air contamination.

Regulatory reference: [Meat Inspection Regulation](#)

Disposal

31.7 (1) Except as provided in this section, the operator of an uninspected slaughter operation shall dispose of any carcass or portion of a carcass that is not provided to a producer in accordance with the [Disposal of Dead Animals Regulation \(AR 132/2014\)](#).

(2) The operator of an uninspected slaughter operation may, in accordance with this section, dispose of portions of a carcass that are not provided to a producer by offering them for sale, selling them or otherwise providing them for use as bait in accordance with this section.

(3) The following portions of a carcass may not be offered for sale, sold or otherwise provided for use as bait:

(a) the skull, brain, trigeminal ganglia eyes, palatine tonsils, spinal cord or dorsal root ganglia of cattle aged 30 months or older;

(b) the distal ileum of cattle of all ages;

not enter livestock feed, pet food or fertilizer. Further information can be found on the CFIA's website: [Enhanced Animal Health Protection From BSE - Specified Risk Material \(SRM\)](#)

5.0 OTHER RESOURCES

- 1) If you are starting a new business and would like more information on Ministry programs and services, contact the Ag-Info Centre at 310-FARM (3276) or email aginfocentre@gov.ab.ca.
- 2) Online courses specific to meat processors are available through [Alberta Health Services](#) at: <https://www.albertahealthservices.ca/eph/page3151.aspx>, scroll halfway down the page to the section “Online Courses” and you will see a link to the “Alberta Food Safety for Meat Processors”

- [Domestic Cervid Industry Regulation](#) Outlines the licensing process, registration, identification methods, import, export, and stray killing permitting processes. Requirements for record retention of acquisition, disposition, transportation records, and specific provisions for removal and tagging of velvet antlers are described.
- [Mandatory Chronic Wasting Disease Surveillance Program](#) Provides information on mandatory testing of farmed cervids that are slaughtered in Alberta.

Do you know what you are agreeing to when you click on the three boxes in the application form? This is a legal agreement that you understand and agree with the statement provided. When you click on the box and submit the application, you are declaring that you understand that you are held accountable for the information within. If you do not click on the three boxes or check them on the hard copy, your application and licence cannot be processed. In summary, you are agreeing to the following three statements:

- 1) All of the information provided in the application form is correct.
- 2) That you understand all of the pertinent legislation, including the items outlined in the application form.
- 3) That you understand the consequences and penalties that may result if you are found to be in violation of the legislation.

APPENDIX 3. SLAUGHTER WITHOUT STUNNING - ON-FARM GUIDANCE CHECKLIST

Section 8 of the Alberta [Meat Inspection Regulation](#) allows a licensed On Farm Slaughter Operation to request an exemption from the requirements of section 22.1 of the Meat Inspection Regulation that requires a person to render an animal unconscious immediately before the animal is slaughtered on religious grounds.

The allowance for slaughter without stunning requires the OFSO applicant to submit a written program that includes the following information:

- Evidence of religious grounds (e.g., customer requirement)
- Method of restraint
- Equipment used to minimize pain and distress
- How insensibility is assessed
- Outline back-up equipment to ensure insensibility of the animal

A template will be provided to an OFSO applicant that requests an allowance on religious grounds under the Meat Inspection Regulation.

The following checklist outlines the information required in a written program submitted to the Meat and Dairy Inspection Section for review.

RESTRAINT

Objective:

Restraint is intended to assure the stability and control of the animal so that an animal can be euthanized safely, accurately, and humanely.

Each animal must be restrained either manually or with the use of equipment.

- Manual restraint – limited to livestock up to 60 kg
- Mechanical restraint – for livestock greater than 60 kg

The mechanical restrainer is designed to:

- Suit the size, species, and type of animal.
- Enable animals to enter readily without coercion (for example, no use of nose tongs or excessive use of electric prods).
- Hold animals tight enough to make it feel held, but does not cause struggling or vocalization.
- Provides adequate access to the head and neck for cutting, stunning, and monitoring sensibility.

Note: Cattle should be cut close to the jawline (at the position of the first cervical [neck] vertebrae) while ensuring the knife does not contact the jaw bone and that the larynx remains with the head. Cutting at this position will eliminate the transmission of potentially unpleasant sensory signals associated with blood contaminating the upper and lower respiratory tract. It will also help prevent prolonged periods of sensibility caused by sealing off the artery ends, which occurs more commonly when the cut is further from the jawline.

POST-CUT MANAGEMENT

Objective: To assess that the animal was effectively euthanized and to take follow-up action in a timely manner if the euthanizing was ineffective and the animal must be stunned.

- Animal welfare and loss of sensibility are monitored for every animal
- Back up stunning equipment is readily available and in good working order. The equipment and methods suit the size, species, and type of animal, and are properly maintained and applied correctly.
- All animals must be insensible before they are moved or manipulated.

Poultry must be stunned immediately or rapidly decapitated when they:

- Fail to lose sensibility within 15 seconds of the cut.
- Show signs of a possible return of sensibility more than 15 seconds after the cut.
- Exhibit symptoms of suffering, such as trying to vocalize.

Sheep and goats must be stunned immediately when they:

- Do not collapse within 10 seconds of the cut.
- Show signs of sensibility after 15 seconds of the cut.
- Exhibit symptoms of suffering, such as opening their mouths and curling their tongue as if vocalizing.

Large livestock must be stunned immediately when they:

- Do not collapse or lose signs of sensibility within 30 sec of the cut.
- Show signs of possible return of sensibility greater than 30 seconds after the cut.
- Exhibit symptoms of suffering, such as opening their mouths and curling their tongues as if vocalizing.

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	July 16, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	SUMMER LOCAL BUSINESS TOUR
File:	63-10-02

DESCRIPTION:

The Board is presented with dates for the summer local business tour at the Bear Canyon Colony and Cleardale Colony feedlots.

The available dates are August 1-9, 2024.

BACKGROUND:

AG49-24(06/18/24) RESOLUTION by Chairman Janzen to accept the update regarding the Summer Local Business Tour for information, as presented. **CARRIED.**

AG38-24(05/21/24) RESOLUTION by Member Jensen to bring back a tour schedule and possible dates for the summer ASB tour to the June 18, 2024 Agricultural Service Board Meeting. **CARRIED.**

RECOMMENDED ACTION:

RESOLUTION by.. approve the summer local business tour of the Bear Canyon Colony and Cleardale Colony feedlots for August, ..., 2024.

Initials show support - Reviewed by:

Manager:



AgFieldman:



Clear Hills County Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	July 16, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	EVENTS
File:	63-10-02

DESCRIPTION:

The Board is presented with a list of upcoming agricultural related events for their information.

BACKGROUND:

Upcoming Events:

- Coffee & Crops- High Prairie Tour on July 22, 2024 in High Prairie, AB.
- Alberta Crop Diagnostic Days July 24, 2024 at SARDA Ag Research in Donnelly, AB.
- Summer Research Plot Tour August 9, 2024 in Saddle Hills County.
- Holistic Management Ranch Tour August 15, 2024 at Rafter H Anchor Cattle Co in the MD if Greenview.
- August Grazing Management Series on August 6th, 13th, 20th, and 27th in a variety of locations in BC.
- PCBFA Cattle Market Evening September 6, 2024 at the Rycroft Ag Society Hall.
- Low-Stress Livestock Handling Workshop September 13, 2024 at the Teepee Creek Ag Event Centre.

ATTACHMENTS:

Coffee & Crops- High Prairie Tour Poster
Alberta Crop Diagnostic Days Poster
Summer Research Plot Tour Poster
Holistic Management Ranch Tour Poster
August Grazing Management Series
PCBFA Cattle Market Evening Poster
Low-Stress Livestock Handling Workshop
Calanders: July, August, September

RECOMMENDED ACTION:

RESOLUTION by... to authorize the attendance of all Agricultural Service Board members to the Coffee & Crops- High Prairie Tour on July 22, 2024 in High Prairie, AB.

RESOLUTION by... to authorize the attendance of all Agricultural Service Board members to the Alberta Crop Diagnostic Days on July 24, 2024 at SARDA Ag Research in Donnelly, AB.

RESOLUTION by... to authorize the attendance of all Agricultural Service Board members to the Summer Research Plot Tour on August 9, 2024 in Saddle Hills County.

RESOLUTION by... to authorize the attendance of all Agricultural Service Board members to the Holistic Management Ranch Tour on August 15, 2024 at Rafter H Anchor Cattle Co in the MD if Greenview.

RESOLUTION by... to authorize the attendance of all Agricultural Service Board members to the August Grazing Management Series on August 6th, 13th, 20th, and 27th in a variety of locations in British Columbia.

RESOLUTION by... to authorize the attendance of all Agricultural Service Board members to the PCBFA Cattle Market Evening on September 6, 2024 at the Rycroft Ag Society Hall.

RESOLUTION by... to authorize the attendance of all Agricultural Service Board members to the Low-Stress Livestock Handling Workshop on September 13, 2024 at the Teepee Creek Ag Event Centre.

Initials show support - Reviewed by: Manager:



AgFieldman:



COFFEE & CROPS

With Sarda Ag Research



JULY 22, 2024



9:00am-12:00pm



**NW 22-74-17 W5
High Prairie, AB**

Parking on Range Road 173

Event Highlights

- ▶ 2024 Local Crop Agronomy
with Tanner Pollack
- ▶ Canola Agronomy
with Jason Casselman
- ▶ Lupin Agronomy
with Surendra Bhattarai
- ▶ Field Pea Varieties
with Megan Allard
- ▶ Wheat Fertility & Seeding Rate
with Shelleen Gerbig



FOR MORE INFORMATION:

www.sarda.ca

780-837-2900

**SCAN
ME!**





Alberta Crop Diagnostics Days



Lakeland College
July 23,
Vermillion, Alberta

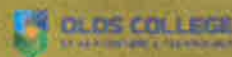
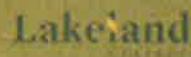


SARDA Ag Research
July 24,
Donnelly, Alberta



Olds College at AgSmart
July 31,
Olds, Alberta

In partnership with:



Summer

RESEARCH PLOT TOUR

AUGUST
9



Saddle Hills Hayland & Variety Trials

Join PCBFA as we tour our Hayland & Variety Trials in the Saddle Hills County, analyzing common varieties of Wheat, Peas, Oats and Barley in Peace Region soils, as well as various seeding methods for hayland.



This is a FREE EVENT! Please RSVP.
2:00 PM - 7:00 PM | Supper Provided
Contact us for directions



HOLISTIC MANAGEMENT RANCH TOUR

JOIN US FOR A TOUR GUIDED BY
BLUESETTE CAMPBELL AS WE
DISCUSS AND ANALYZE VARIOUS
GRAZING AND RANCH
MANAGEMENT TECHNIQUES AT
RAFTER H ANCHOR CATTLE CO IN
THE MD OF GREENVIEW.

AUGUST 15, 2024 | 1:00 PM

Tickets Available Online or through a PCBFA
Representative; Pre-Registry Preferred.
www.peacecountrybeef.ca | alaina@pcbfa.ca





*Peace River Forage Association
of British Columbia*



PEACE REGION
LIVING LAB

August Grazing

**Pasture Walk & Talks
Plus Supper & Social**

Learn about soil, pasture and
plant health and other tidbits

Series

Tue, Aug 6 - 7pm

- **Glenn Hogburg**, Progress area
- Suppressing aspen regrowth
- Pasture watering system

Tue, Aug 13 - 7pm

- **Jack Thiessen**, Buick area
- Prescribed fire to control brush
- When can fire benefit your pasture

Tue, Aug 20 - 7pm

- **Ben Harrington & Tara Holmes**, Cecil Lake area
- Timed grazing based on grass growth
- Continuous forage rejuvenation

Tue, Aug 27 - 6pm

- **South Peace Grain**, Dawson Creek
- Supper & Social
- Cover-crops - how can they fit into livestock operations



\$20 for non-members/evening
FREE for Members

To register: peaceforage.bc.ca/events

For more info: coordinator@peaceforage.bc.ca

The Annual Peace Country Beef & Forage Association **CATTLE MARKET EVENING**

Are you passionate about cattle farming? Whether you're new to the field or a seasoned pro, our Annual Cattle Market Evening is the perfect opportunity to learn the market trends and maximize your profits.




Brenna Grant serves as the Executive Director of Canfax, a role she has held since 2007. Raised in southwestern Saskatchewan on a cow/calf and yearling grasser operation, her family continues to run the farm. Brenna earned a BA in Agricultural Economics from the University of Saskatchewan and completed her Masters in Applied Economics at Montana State University.



with Keynote Speaker
Brenna Grant

 **SEPTEMBER 6, 2024**

 **RYCROFT AG SOCIETY HALL**

 **DOORS OPEN @ 4:30 - SUPPER @ 6:00**
CASH BAR ON SITE

Tickets Available Online or through a PCBFA Representative
Pre Registration Strongly Preferred

info@pcbfa.ca | 780-835-7256 | peacecountrybeef.com



Follow us!





Low-Stress LIVESTOCK HANDLING

Workshop with

Kobe Fehr
of RCK COWDOGS



Join the **Peace Country Beef & Forage** for an informative day with **Kobe Fehr** of **RCK Cowdogs** to discuss & learn about **Low-Stress Livestock Handling** in a **hands-on workshop**. Kobe is a former BC Peace Region resident, now living with his family as a working cowboy in southern Alberta. Kobe enjoys training and competing in working cowdog competitions when he isn't working on feedlots and pastures and is gaining a Tiktok and Social Media following.

This **full day event** will begin with a classroom presentation followed by a **demonstration with live animals** before we break for lunch. Following lunch, willing participants will have the **opportunity to work animals** on on foot as well as **with their own dogs** or horses if they would like, while others observe.

Limited space available - Pre-Registry is required.



Teepee Creek Ag Events Centre



September 13, 2024

10:00 AM - 4:00 PM

www.peacecountrybeef.ca

Tickets Available online or through a PCBFA Representative.





August Grazing Series

Save the Dates

Every Tuesday in August
7-9pm

AUG 6, 2024

AUG 13, 2024

AUG 20, 2024

AUG 27, 2024

Stay tuned:

<https://peaceforage.bc.ca/events/>



Grazing Field Day – East Central Alberta

10:00 a.m. – 4:00 p.m.

[Google Calendar](#) · [ICS](#)

Save the Date!

Join Us and our partners for a Grazing Field Day on August 14th in East Central Alberta. Visit with other producers and meet some of our producer partners working on rotational grazing, pasture rejuvenation, and returning annual crop land back into forage production. Learn more from speakers on emerging wildlife challenges, wetland management and water systems.



JULY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1 Canada Day	2	3	4	5	6
7	8	9	10	11	12	13
	Council		Peace Country Field Day			
14	15	16	17	18	19	20
	ASB					
21	22	23	24	25	26	27
	Council			County BBQ- George Lake		
				PCBFA Field Day		
28	29	30	31	1	2	3

AUGUST 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5	6	7	8	9	10
		Policy & Priority				Worsley Parade
11	12	13	14	15	16	17
		Council				
18	19	20	21	22	23	24
25	26	27	28	29	30	31
		Council				

SEPTEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labor Day	3 Policy & Priority	4	5	6	7
8	9	10 Council	11	12	13	14
15	16	17 ASB	18	19	20	21
22	23	24 Council	25	26	27	28
29	30	1	2	3	4	5

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board Meeting
Meeting Date:	July 16, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	AGRICULTURAL FIELDMAN REPORT
File No:	63-10-02

DESCRIPTION:

At this time the Agricultural Fieldman will have an opportunity to present his report.



BACKGROUND:

ATTACHMENTS:

Agricultural Fieldman Report – July 16, 2024
Rental Equipment Summary

RECOMMENDED ACTION:

RESOLUTION by.. that the Agricultural Service Board accepts the July 16, 2024, Agricultural Fieldman report for information.

Initials show support - Reviewed by: **Manager:**  **AgFieldman:** 

JULY 16, 2024

PEST CONTROL

• **Wolves Claimed 2024 YTD:**

Total #	Total \$
11	\$2200.00

OTHER TOPICS

1. The new mower tractor is in service.
2. The weed inspectors are inspecting fields and right of ways.
3. Bertha Army Worm traps have been up since June 1st. No high numbers are being reported as of yet.
4. The grasshopper survey will be done the last week of July.
5. ASB grant reporting is complete.
6. Mowers have completed full cut west of Worsley, Clear Prairie, Bear Canyon, and most of Cleardale.
7. Preparation for BBQ is underway.
8. Working on a draft proposal for the resource stream management funding.

January 1 - June 30, 2024

Rental Equipment	Rental Deposit	Rental Rates	Total Users	Total Days	Total	Equipment Expense
Backpack Sprayer	\$ 50.00	\$ -	0	0	\$ -	
Bale Scale	\$ 100.00	\$ 30.00	0	0	\$ -	
BBQ Trailer	\$ 150.00	\$ 75.00	3	3	\$ 225.00	
Chairs	\$ 50.00	\$0.50/chair	9	9	\$ 307.00	
Community Centre	\$ 50.00	\$ 50.00	2	3	\$ 100.00	
Corral Panels	\$ 50.00	\$ 50.00	2	2	\$ -	
Eco-Bran Applicator	\$ 50.00	\$ -	0	0	\$ -	
Exta Hoses	\$ 50.00	\$1.000/hose	0	0	\$ -	
Grain Bagger	\$ 350.00	\$ 350.00	0	0	\$ -	
Grain Bag Roller	\$ 50.00	\$ -	6	17	\$ -	\$ 213.04
Grain Bag Extractor	\$ 350.00	\$ 350.00	2	5	\$ 1,750.00	\$ 95.11
Grain Vac	\$ 400.00	\$ 200.00	10	10	\$ 2,758.00	
Grill	\$ 50.00	\$ 5.00	3	7	\$ 35.00	
Land Leveller	\$ 300.00	\$ 150.00	0	0	\$ -	
Loading Chute	\$ 50.00	\$ 25.00	3	3	\$ 50.00	
Manure Spreader	\$ 400.00	\$ 200.00	0	0	\$ -	
Mulch Applicator	\$ 50.00	\$ 25.00	0	0	\$ -	
Post Pounder	\$ 300.00	\$ 150.00	6	8	\$ 1,200.00	
Pull/Push Roller Applicator	\$ 50.00	\$ -	2	7	\$ -	
Quad Mount Rope Wick	\$ 50.00	\$ -	0	0	\$ -	
Quad Mounted Sprayer	\$ 50.00	\$ -	0	0	\$ -	
Quad Pull Type Sprayer	\$ 50.00	\$ -	1	2	\$ -	
Roller Mill	\$ 50.00	\$ 20.00	1	1	\$ 20.00	
Rotowiper	\$ 150.00	\$ -	0	0	\$ -	
Skidmount Sprayer	\$ 50.00	\$ -	1	8	\$ -	
Smoke Signs	\$ 60.00	\$ -	3	32	\$ -	
Scare Cannon	\$ 50.00	\$ -	1	10	\$ -	
Tables	\$ 50.00	\$1.00/table	9	9	\$ 114.00	
Toilets	\$ 100.00	\$ 40.00	2	2	\$ 40.00	
Truck Mount Sprayer	\$ 200.00	\$ -	2	3	\$ -	
Wash Station	\$ 50.00	\$ 10.00	0	0	\$ -	
	\$100 (summer)	\$75 (summer)				
Water Pumps	\$1000 (winter)	\$200 (winter)	12	16	\$ 2,237.56	\$ 3,252.19
Wire Roller	\$ 50.00	\$ 25.00	4	9	\$ 225.00	
			84	166	\$ 9,061.56	\$ 3,560.34

Revenue	\$ 9,061.56
Equipment Expense	\$ 3,560.34
Insurance	\$ 1,607.63
Chargeback	\$ 10,139.54
Profit/Loss	-\$6,245.95

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board Meeting
Meeting Date:	July 16, 2024
Originated By:	Greg Coon, Agricultural Fieldman
Title:	INFORMATION & CORRESPONDENCE
File No:	63-10-02

DESCRIPTION:


The Board is presented with correspondence for review.

BACKGROUND:

ATTACHEMENTS:

RECOMMENDED ACTION:

RESOLUTION by.. that this Agricultural Service Board receives the information & correspondence of July 16, 2024, as presented.

Initials show support - Reviewed by: **Manager:**  **AgFieldman:** 