

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, FEBRUARY 11, 2025**

PRESENT	<p>Amber Bean David Janzen Danae Walmsley Susan Hansen Jason Ruecker Abe Giesbrecht</p>	<p>Reeve Deputy Reeve Councillor Councillor Councillor Councillor</p>
ATTENDING	<p>Allan Rowe Bonnie Morgan Terry Shewchuk</p>	<p>Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM)</p>
ABSENT	<p>Nathan Stevenson</p>	<p>Councillor</p>
CALL TO ORDER	<p>Reeve Bean called the meeting to order at 9:30 a.m.</p>	
<p><u>ACCEPTANCE OF AGENDA</u> C67-25(2-11-25)</p>	<p>RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the February 11, 2025 Regular Council Meeting, with the addition of 7.b.3. GSSG Application-Village of Hines Creek ,7.b.4. Tax Sale Reserve Bid, and 7.a.11. Mighty Peace Wireless, as amended. CARRIED.</p>	
<p><u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C68-25(2-11-25)</p>	<p>RESOLUTION by Councillor Hansen to adopt the minutes of the January 28, 2025, Regular Council Meeting, as presented. CARRIED.</p>	
<p><u>TENDER OPENING:</u></p>		
<p><u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report C69-25(2-11-25)</p>	<p>Management activity report was reviewed. RESOLUTION by Councillor Giesbrecht that the management activity report for January 28, 2025, be accepted, as presented. CARRIED.</p>	
<p>Councillor Reports</p>	<p>Council submits the meetings attended in the previous month and a report, if applicable.</p>	
<p>C70-25(2-11-25)</p>	<p>RESOLUTION by Councillor Giesbrecht to receive the Councillor Reports for information, as presented. CARRIED.</p>	
<p>Recreation Boards Operating Grant Program</p>	<p>Council is presented with the Draft 2025 Recreation Boards Operating (RBO) Grant disbursement information.</p>	

Page 2 of 6
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 11, 2025

C71-25(2-11-25)

RESOLUTION by Reeve Bean to receive the discussion regarding the Recreation Board Operating grant for information and bring back to a future Policy & Priority Meeting for further discussion. CARRIED.

Peace River School
Division Trades
Training Funding

Council is presented with information regarding the Clear Hills County Trades Training Program with Peace River School Division.

C72-25(2-11-25)

RESOLUTION by Deputy Reeve Janzen to receive the information regarding the Clear Hills County Trades training program with the Peace River School Division for information, as presented. CARRIED.

Councillor Stevenson joined the meeting at 10:47 a.m. via telephone.

Reeve Bean recessed the meeting at 10:52 a.m.
Councillor Stevenson left the meeting via telephone at 10:53 a.m.
Reeve Bean reconvened the meeting at 10:58 a.m.

Policy 1221 Tendering
& Purchasing

Council is presented with draft Policy 1221 Tendering and Purchasing.

C73-25(2-11-25)

RESOLUTION by Councillor Walmsley to approve draft Policy 1221 Tendering and Purchasing, with the amendment to section 7. Increasing the maximum number of grader beat contracts awarded to a single contractor from two (2) to three (3). CARRIED.

Grader Beat Contracts

Council has requested a discussion regarding the Grader Beat contracts.

C74-25(2-11-25)

RESOLUTION by Reeve Bean to proceed to tender for the following 3 grader beats in Clear Hills County, Bear Canyon Grader Beat 09, Montagneuse Grader Beat 03 and the Worsley Grader Beat 01 for a five-year term. CARRIED.

C75-25(2-11-25)

RESOLUTION by Councillor Ruecker to change the contracted grader life cycle to 12 years and adopt a clause in the grader contracts that offers an up to 3-year life cycle extension to be granted by Council motion when in a consecutive term. DEFEATED.

Draft Policy 3220
Community Facility
Grader Services

Council has requested Policy 3220 - Community Facility Grader Service Policy be brought back with the addition of Cemetery Access. Council also requested the Policy 5601 Cemetery Grant be brought back for further discussion.

C76-25(2-11-25)

RESOLUTION by Councillor Hansen to approve the draft Policy 3220 - Community Facility Grader Service Policy section 1.4. as amended. CARRIED.

Page 3 of 6
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 11, 2025

Library Funding
Discussions

The Library Funding Discussion was tabled at the January 28, 2025 Regular Council Meeting. Reeve Bean asked to have it included in the February 11, 2025 Regular Council Meeting agenda.

Reeve Bean recessed the meeting at 12:04 p.m.
Reeve Bean reconvened the meeting at 12:34 p.m.

C77-25(2-11-25)

RESOLUTION by Councillor Ruecker to table the discussion regarding the Library Funding discussion until a future meeting.
DEFEATED.

C78-25(2-11-25)

RESOLUTION by Reeve Bean to draft a policy for Library Funding including a \$12,000.00 annual grant for each of the local Public Libraries with the following conditions, each library must be open for a minimum of 10 hours per week as per legislated hours defined in the Peace Library System Policy and the Libraries Act, \$2,000.00 of the library grant will be allocated to go towards programing and bring back to a future Regular Council Meeting.

CARRIED.

Clear Hills County
Continuing Education
Scholarships

Council is presented the Scholarship Funds Distribution report for the February 1st deadline of Continuing Education Scholarships.

C79-25(2-11-25)

RESOLUTION by Deputy Reeve Janzen that Council closes the meeting to the public as per Section 27, of FOIP at 1:04 p.m.
CARRIED.

C80-25(2-11-25)

RESOLUTION by Councillor Hansen that Council opens the meeting to the public as per Section 27, of FOIP at 1:17 p.m.
CARRIED.

C81-25(2-11-25)

RESOLUTION by Councillor Walmsley to accept for information the dispersal of a \$3,000.00 scholarship for each of the 7 recipients and \$1,500.00 to the 1 Supplementary Trade year recipient for a total of \$22,500.00 for the February 1, 2025, Continuing Education Scholarship applications that met the program criteria, listed below:
CARRIED.

Programs	Recipients
Apprentice Welder	Matthew Janzen
Heavy Equipment Technician	Benjamin Zacharias
Bachelor of Science Nursing	Madyson Sather
Bachelor of Education	Cynder Duggan
Heavy Equipment Technician	Thomas Driedger
Practical Nursing	Jorja Dei
Doctor of Pharmacy	Takara Dei
Agriculture Operations Diploma	Karson Wasyiciw

Page 4 of 6
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 11, 2025

RMA Spring
Convention

Council is presented with information regarding the Spring RMA Convention in Edmonton, Alberta on March 17-19, 2025.

No action taken.

Reeve Bean recessed the meeting at 1:27 p.m.
Reeve Bean reconvened the meeting at 1:32 p.m.

Mighty Peace
Wireless

Council had a discussion regarding Mighty Peace Wireless.

C82-25(2-11-25)

RESOLUTION by Councillor Walmsley to invite Mighty Peace Wireless to the March 11, 2025, Regular Council meeting to discuss the Fibre Optic Program. CARRIED.

CORPORATE
SERVICES

Accounts Payable
January 29, 2025 to
February 11, 2025

A list of expenditures for Clear Hills County for the period of January 29, 2025 to February 11, 2025 is provided for Council's review.

C83-25(2-11-25)

RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 29, 2025, to February 11, 2025, for a total of \$156,471.68. CARRIED.

Sponsorship Request
Northern Redneck
Riders

The Northern Redneck Riders are requesting sponsorship for their 2025 Finals.

C84-25(2-11-25)

RESOLUTION by Councillor Giesbrecht to approve sponsorship in the amount of \$250.00 for the Northern Redneck Riders 2025 Finals. CARRIED.

CSSG Application –
Village of Hines Creek

Council is presented with a Community Support Services Grant (CSSG) Application from the Village of Hines Creek.

C85-25(2-11-25)

RESOLUTION by Councillor Hansen to approve a General Grant to the Village of Hines Creek for the Adventure Winter Park Opening in the amount of \$2,000.00, funds to be allocated from the Recreation Reserve. CARRIED.

Tax Sale Reserve Bid

There is a tax sale scheduled for March 28, 2025 to sell the one remaining property on the 2023 property tax arrears list.

C86-25(2-11-25)

RESOLUTION by Deputy Reeve Janzen that Council set the reserve bid for the property up for tax sale on March 28, 2025, at

\$23,000.00 and approves the conditions of sale set out in the Tax Sale Procedure. CARRIED.

COMMUNITY

2025 Awards &
Appreciation Banquet
Analysis

Council is presented with an analysis for the 2025 Awards & Appreciation Banquet that was held on February 1, 2025, at the Dave Shaw Memorial Complex in Hines Creek, AB.

C87-25(2-11-25)

RESOLUTION by Councillor Walmsley to accept the 2025 Awards & Appreciation Banquet analysis for information. CARRIED.

Reeve Bean recessed the meeting at 2:37 p.m.
Reeve Bean reconvened the meeting at 2:44 p.m.

PUBLIC WORKS

Tender Awarding-
Roadside Right of
Way Brushing

Council is presented with the results of RFT 2025-P01 Roadside Right of Way Brushing.

C88-25(2-11-25)

RESOLUTION by Councillor Hansen to award RFT 2025-P01 Roadside Right of Way Brushing to EM3 Services Inc. for the amount of \$146,700.00, funds to be allocated from the 2025 Operating Budget. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's Report

C89-25(2-11-25)

RESOLUTION by Councillor Ruecker to receive the Chief Administrative Officer report for information, as presented. CARRIED.

Corporate Services
Manager's Report

Corporate Services Manager's Report

Public Works
Manager's Report

Public Works Manager's Report

C90-25(2-11-25)

RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Information for Councils review

C91-25(2-11-25)

RESOLUTION by Deputy Reeve Janzen to receive the Council Information for information, as presented. CARRIED.

Page 6 of 6
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 11, 2025

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C92-25(2-11-25)

RESOLUTION by Reeve Bean to accept for information February, March and April 2025 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
Feb 10	NWSAR	Bean, Walmsley
March 10	NWSAR	Bean, Walmsley
March 14	NAEL	Bean, Janzen
March 10	FV Med	Hansen
March 5	NPHF	Walmsley
March 3	NPRL	Ruecker
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the February 11, 2025 Regular Council Meeting at 3:10 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER