

Clear Hills County
Family and Community Support Services Funding
Application Deadline: June 15



This application is to apply for funding through Family and Community Support Services. Each project must be of a preventive nature that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity.

Please answer the following questions - prior to completing the attached full application form:

Are you a government agency	Yes	No
Is the project/program you are applying for recreational in nature?	Yes	No
Are you applying for funds that provide direct assistance to an individual(s), such as money, food, clothing or shelter?	Yes	No
Are you applying for services or programming that is rehabilitative, such as direct treatment or counseling?	Yes	No

If you have answered **YES** to any of the above questions your project or agency may not be eligible for funding under this program. Please contact the Community Development Manager at 780-685-3925 to discuss your project prior to completing the application form.

REQUIRED DOCUMENTATION AND PROCEDURES:

- Financial statement: Please attach organization's audited financial statement for its last complete fiscal year. If these statements are not audited, they must be dated and signed by the organization's President and Treasurer.
- Current list of Board member names – (contact information not required)
- Only the Budget form in the application package can be used.
- Grants may be mailed, emailed, faxed or dropped off in person.

Ensure you submit all the required additional documentation!

Submit application to: **Community Development Manager**
Clear Hills County
Box 240 Worsley, AB
T0H 3W0
Email: audrey@clearhillscounty.ab.ca
Phone: 780-685-3925
Fax: 780-685-3960

FCSS Program Eligibility

The following table identifies the eligibility of numerous programs and services. Reasons for ineligibility are not meeting FCSS criteria or that the programs receive funding from other provincial programs.

- **Note- if a core service is determined to be ineligible, funding may be provided to assist with community development activities such as public education/awareness and volunteer training/development for the service.**

Program	Eligible	Ineligible
ABC Headstart	Social development of preschool children	Education Preparation
Adult Tutoring		✓
Bicycle Safety Programs		✓
Block Parents		✓
Capital Costs	Office equipment, furnishings and supplies essential to the operation of the program	Purchase of land or buildings, construction or renovating of buildings, purchase of motor vehicles.
Child Car Seat Safety		✓
Child Find		✓
Christmas Hampers		✓
Clothing Depots/Thrift Shops		✓
Collective Kitchens/Community Kitchens	Developing independence, strengthening coping skills, building interpersonal or group skills	Menu planning, nutrition and budget planning and learning shopping skills
Community Development	✓	
Conference/Event Attendance	Conference designed to encourage the development of healthy lifestyles, leadership skills and/or social responsibility.	Recognition conferences/ events that do not meet FCSS criteria or have an entertainment or recreational focus.
Counseling	Short-term counseling and referral services.	Crisis or treatment counselling.
Crisis, Distress or Help Lines	Public information/education/ volunteer development	Core operating costs.
Day Care/Child Care Ages 0-5		✓
Disaster Services Programming		✓
Drug Awareness Resistance Education (DARE)		✓
Dry Grad Celebrations		✓
Employment Programs or Employment Training Programs		✓

Family School Liaisons	✓	
Family Violence	Public Awareness/ Education volunteer development	Core operating costs.
Fetal Alcohol Spectrum Disorder (prevention activities including public awareness and education)	Prevention activities including public awareness and education	Assessment or support to individual diagnosed with FASD.
Healthy Families/Home visitation Programs	✓	
Home Care (medical services)		✓
Homes Support (non-medical program designed to assist seniors in remaining in their homes).	✓	
Honorarium to FCSS or other organizations receiving funding		✓
Housing Projects	Community engagement, public awareness, needs identification, development of plans and initiatives.	Capital expenses including building costs.
Justice-based Programs		✓
Lifeline/Apello/Medical Alert for seniors.	✓	
Literacy	Developing or promoting parent/child relationships, increasing parental skills.	Improving literacy skills.
Meals on Wheels	Volunteer training, public awareness, purchase of containers.	Core operating costs
Mediation Services	Family conflict mediation services	Justice-based mediation services.
Nutrition Programs		✓
Out of Pocket Expenses for FCSS Board members	✓	
Out of School Care	✓	
Palliative Care		✓
Parent Link Centres	✓	
Pre School Programs	✓	
Quest (Lion's Club Program)		✓
Recreation/Sporting Activities		✓
Roots of Empathy Program	✓	
Safe and Caring Schools		✓
Safety Programs		✓
Santa's Anonymous		✓

Searcy and Rescue Programs		✓
Sexual Assault Centres		✓
Suicide Prevention	Public information, awareness, education, referral services.	Core operating costs.
Summer Fun/Playground Programs	Social Development of Children	Recreational/entertainment activities.
Swim Lessons/Programs	✓	
Transportation Services	Transporting individuals to/from an FCSS event or activity.	Regularly schedule service, including transportation for persons with disabilities.
Victim Services		✓
Volunteer Department	✓	
Women's Shelters		✓
Youth Conferences	Conferences designed to develop healthy lifestyles, leadership or life skills and/or social responsibility.	Recognition events that not meet FCSS criteria or are primarily recreations or sports-focused.
Youth Emergency Shelters		✓
Youth Justice Committees		✓



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Applicants are reminded to be as concise as possible when providing your information. The success of your application may be affected if they are incomplete or do not provide clear and sufficient information.

APPLICANT INFORMATION:

Registered name of the organization:

Phone: _____

Mailing Address:

Fax: _____

Email: _____

Postal Code: _____

Incorporation No: _____

Contact Name: _____

Date of Incorporation: _____

TYPE OF SUPPORT

Please indicate which type of funding support you are applying for:

- Special Project
(Short term and not part of the regular operational costs of the organization)
- Operation Grant
(On-going operational costs, that tends to be for offsetting the deficits of providing an existing service)

OUTCOMES

Which of the following outcomes under the FCSS Act fits the proposed project?

(Please **check all that apply** – if no outcomes apply – stop filling in the application form and contact the Director of Community Services for consultation)

- Outcome #1 – Prevention
Helps people to develop independence, strengthen coping skills and become more resistant to crisis.
- Outcome #2 – Local Autonomy
Helps people to develop an awareness of social needs.
- Outcome #3 - Community Development
Helps People develop interpersonal and group skills, which enhance constructive relationships among people.
- Outcome #4 – Accountability
Helps people and communities to assume responsibility for decisions and actions, which affect them.
- Outcome #5 – Volunteerism
Provides support that help sustain people as active participants in the community.

EXECUTIVE SUMMARY:

Agency purpose/mandate - What is the overall purpose of your project/service?

Project Goals - What goals have you set out to achieve through your program/service?

Project Description – Provide an overall general description of your project/program or service – include applicable dates/times.

Target Group: What age group(s) will your project/service serve? (Select all that apply.)

0-5 years _____

6-11years _____

12-18 years _____

Young adult 19 – 25 _____

Adult 25-65 _____

Senior 65 + _____

OUTCOME MEASURES:

Statement of Need - What is the overall issue your project/service is meaning to change or influence? How do you know it is needed?

Strategy - What approaches will your project/service use to address this issue?

Rationale - Explain why you believe this strategy or approach will work, include evidence based research if possible.

Inputs - What resources are you and your group dedicating to this project/service? (Staff, money, materials, partners, volunteers, in-kind services?)

Outputs - What will be the direct result of the project/program activities? What will your group provide (workshops, presentations, meetings, other services)? Who will you reach?

Indicators of success - What impact will you have on your target population? How will you know that your program is making a positive difference?

Measurement tools - What tools will you use to measure your success; interviews, surveys, questionnaires, focus groups, interviews,)

VOLUNTEERISM:

What are the roles of volunteers in the program/project?

COORDINATION AND COMMUNICATION:

Identify other organizations in Clear Hills County, which provide similar services.

What co-operative and coordinative steps has the project taken with these agencies?

Describe the similarities and differences between your proposed project and those identified as already being delivered by these other organizations.

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Should you receive partial funding for your project, what would partial funding **realistically** mean for your overall project/service? What portions of your services would it affect?

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Thank you for your submission.

PROPOSED BUDGET

NOTE: ALTERNATE BUDGET SPREADSHEETS **MAY** BE ACCEPTED IF ALL REQUESTED INFORMATION IS INCLUDED:

Expenditures	Amount
Please provide all budget details below:	Provide expenditure amount
Personnel	
Travel/Training	
Materials & Supplies	
Facility Costs	
Other	
Total Expenditures	
Revenue - Provide all sources of revenue below, including in-kind services and/or donations	Provide revenue amount
Total Revenue	
FCSS Funding Request:	



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FCSS Funding Request:	