

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
JANUARY 12, 2016**

**PRESENT**

Jake Klassen	Reeve
Jason Ruecker	Deputy Reeve
Charlie Johnson	Councillor
Miron Croy	Councillor
Dan Fletcher	Councillor
Peter Frixel	Councillor
Lee Svederus	Councillor

**ABSENT**

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Ron Jensen	Public Works Manager (PWM)
Bonnie Morgan	Executive Assistant (EA)

**CALL TO ORDER**

Reeve Klassen called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA  
C03-16(01/12/16)**

**RESOLUTION by Councillor Svederus to adopt the agenda governing the January 12, 2016 Regular Council Meeting, as presented. CARRIED.**

**APPROVAL OF  
MINUTES**

Previous Regular Meeting Minutes

**C04-16(01/12/16)**

**RESOLUTION by Councillor Croy to adopt the minutes of the December 8, 2015 Regular Council Meeting, as presented. CARRIED.**

**DELEGATION**

No delegations

**NEW BUSINESS:  
COUNCIL**

Management Team Activity Report

Council reviewed the most recent Management Team Activity Report.

**C05-16(01/12/16)**

**RESOLUTION by Councillor Frixel to accept the December 8, 2015 Management Team Activity Report, as presented. CARRIED.**

Menno Simons  
Community School  
Modernization  
Project

With the Menno Simons Community School Modernization project planning underway, Clear Hills County Council has been asked to appoint two Council members to sit on the Menno Simons Community School Project Design Committee.

**C06-16(01/12/16)**

**RESOLUTION by Councillor Johnson to appoint Reeve Klassen and Councillor Fletcher as the Clear Hills County representatives and Councillor Croy as the alternate to the Menno Simons Community School Project Design Committee. CARRIED.**

Growing the North

Council is presented with the Growing North Conference schedule and a list of guest speakers. Council is asked to approve the attendance of selected Councillors that choose to attend the 2016 Growing North Conference in Grande Prairie, Alberta Tuesday, February 16-18, 2016.

**C07-16(01/12/16)**

**RESOLUTION by Councillor Fletcher to approve the attendance of all Councillors to the 2016 Growing North Conference in Grande Prairie, Alberta Tuesday, February 16-18, 2016. CARRIED.**

Bill 6

Councillor Svederus requested a draft letter be prepared regarding Clear Hills County's position on Bill 6.

**C08-16(01/12/16)**

**RESOLUTION by Councillor Johnson to approve the draft letter to the Honorable Premier Notley expressing concerns relating to Bill 6, in regards to Occupational Health and Safety and Workers Compensation Board regulations for Alberta Farms. CARRIED.**

Biomass Feasibility  
Study Brochure

Council is presented with the Biomass Feasibility Study brochure designed by H&W Biogenics Ltd.

**C09-16(01/12/16)**

**RESOLUTION by Councillor Johnson to approve the Biomass Feasibility Study brochure designed by H&W Biogenics Ltd. and have it distributed to the ratepayers of the County. CARRIED.**

Hines Creek Golf and  
Country Association

Council is provided with an update on the progress of the Hines Creek Golf and Country Association.

**C10-16(01/12/16)**

**RESOLUTION by Councillor Svederus to receive for information the update on the progress of the Hines Creek Golf and Country Association. CARRIED.**

Hines Creek Golf and  
Country Association  
Capital Grant  
Extension

The Hines Creek Golf & Country Association is requesting an extension to complete the sprinkler system project that they received Capital Grant 2011-04 for.

**C11-16(01/12/16)**

**RESOLUTION by Councillor Croy to authorize an extension to 2017 for completion of the sprinkler system project the Hines Creek Golf & Country Association received Capital Grant 2011-04 for. CARRIED.**

AAMDC Minister

TUESDAY, JANUARY 12, 2016

Meetings

The AAMDC Spring Convention will be held at the Shaw Conference Centre in Edmonton, and the dates are March 14 - 17, 2016. As previously discussed the procedure for scheduling meetings will be as follows:

1. Send Letter to Ministers and cc the letter to current MLA
2. Obtain contact information for requested Ministers
3. Schedule date for Reeve to come to County office to make a follow-up phone call to minister office/contact.

C12-16(01/12/16)

**RESOLUTION by Councillor Frixel to request meeting at the AAMDC Spring Convention in Edmonton on March 14 - 17, 2016 with the following topic/s for discussion and invite MLA Marg McCuaig-Boyd to attend a future Council Meeting.**

Agricultural – Oneil Carlier	<ol style="list-style-type: none"> <li>1. Wildlife predation- process from the first point of contact with the warden after inspecting the kill, length of time to process a claim</li> <li>2. Bill 6-</li> <li>3. Biomass-update</li> </ol>
Environment-Shannon Phillips	Biomass Update
Economic Development- Deron Bilous	Biomass Update
Health-Sarah Hoffman	<ol style="list-style-type: none"> <li>1. Local Hospitals- (who is running)</li> <li>2. Doctors-recruitment and retaining (hospital privileges)</li> </ol>
MLA Marg McCuaig-Boyd	All topics
Jobs, Skills & Training- Lori Sigurdson	Bill 6
Municipal Affairs-Danielle Larivee	Internet- lack of towers
Transportation-Brian Mason	Oversized vehicle log books and inspection
	<b>CARRIED.</b>

Vote of the Electors

Council requested a question be drafted for the vote of the electors on the Eureka River Road reconstruction, base and paving and be brought back to the January 12, 2016, Regular Council Meeting for Councils review.

C13-16(01/12/16)

**RESOLUTION by Councillor Fletcher appoint the Chief Administrative Officer, Allan Rowe as the Returning Officer for Clear Hills County for the purpose of conducting elections under the Local Authorities Election Act effective January 12, 2016.**  
**CARRIED.**

C14-16(01/12/16)

**RESOLUTION by Councillor Svederus to proceed with a vote of the Electors of Clear Hills County, on Monday, February 22, 2016,**

polls will be open from 10:00 a.m. to 8:00 p.m. at the following locations Eureka River Hall, Bear Canyon Hall, Menno Simons Community School, Worsley Pioneer Club, David Thompson Hall and Hines Creek Seniors Drop in Centre, with the following YES or NO question; Clear Hills County Council has approved a Multiyear Capital Plan, which includes the completion of the reconstruction, base and paving of the Eureka River Road. Starting from the intersection of Township Road 870 and Range Road 70 then proceeding south for four miles to the intersection of Range Road 70 and Township Road 862, then east for four miles on Township Road 862 to Range Road 62. As an elector of Clear Hills County I agree with the reconstruction, base and paving of the Eureka River Road project to proceed. Deputy Reeve Ruecker requested a recorded vote:

For	Against
Deputy Reeve Ruecker	
Councillor Svederus	
Councillor Croy	
Reeve Klassen	
Councillor Johnson	
Councillor Fletcher	
Councillor Frixel	<b>CARRIED.</b>

Reeve Klassen recessed the meeting at 10:25 a.m.  
Reeve Klassen reconvened the meeting at 10:34 a.m.

Secondary Highway  
717

Council is presented with the results from Alberta Transportations tender for the 9.625 Km of granular base course, asphalt concrete pavement and other work as well as the bridge culvert replacements on Secondary Highway 717. Tenders closed on December 18, 2015, at 2:00 p.m.

C15-16(01/12/16)

**RESOLUTION by Councillor Johnson to draft a letter to Alberta Transportation requesting that they negotiate an extension to paving and reconstruction of 717 for four miles further to the west from the Bear Canyon Hall utilizing the remainder of funds that were budgeted in the Multi Year Capital Plan. Councillor Johnson requested a recorded vote:**

For	Against
Reeve Klassen	Deputy Reeve Ruecker
Councillor Johnson	Councillor Svederus
Councillor Fletcher	Councillor Croy
	Councillor Frixel
	<b>DEFEATED.</b>

C16-16(01/12/16)

**RESOLUTION by Councillor Johnson to receive the results from Alberta Transportations tender for the 9.625 Km of granular base course, asphalt concrete pavement and other work as well as the bridge culvert replacements on Secondary Highway 717 tenders for information.**  
**CARRIED.**

Fairview Volunteer  
Fire Department

Council has received an invitation for the Reeve to attend and speak at the Opening Ceremonies for the provincial curling event on Thursday, January 28, 2016.

**C17-16(01/12/16)**

**RESOLUTION by Councillor Johnson receive for information the request to have a representative speak at the Opening Ceremonies of the provincial curling event on Thursday, January 28, 2016, in Fairview, Alberta. CARRIED.**

Predation  
Compensation

Councillor Svederus requested a discussion regarding Environment and Parks, Predation Compensation.

**C18-16(01/12/16)**

**RESOLUTION by Councillor Svederus to receive the discussion regarding Environment and Parks, predation compensation in Clear Hills County for information. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
(December 9, 2015 to  
January 12, 2016)

A list of expenditures for Clear Hills County for the period of December 9, 2015 to January 12, 2016 is provided for Council's review.

**C19-16(01/12/16)**

**RESOLUTION by Councillor Fletcher that Council receives for information the Accounts Payable report for Clear Hills County for the period of December 9, 2015 to January 12, 2016 for a total of \$704,509.27 (seven hundred and four thousand five hundred and nine dollars and twenty seven cents). CARRIED.**

October Financial  
Reports

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending October 31, 2015.

**C20-16(01/12/16)**

**RESOLUTION by Councillor Svederus to table the financial report for the period ending October 31, 2015, until the next regular Council meeting. CARRIED.**

COMMUNITY  
SERVICES

Agricultural Fieldman  
Appointment

Agricultural Fieldmen are required to be appointed by Council as per Section 8 of the Agricultural Service Board Act. By appointment an Agricultural Fieldman is a municipal inspector under the *Weed Control Act* and *Agricultural Pest Act*, and a soil conservation officer under the *Soil Conservation Act*.

**C21-16(01/12/16)**

**RESOLUTION by Councillor Johnson to appoint Aaron Zylstra and Charles Allan Fletcher as Agricultural Fieldmen for Clear Hills County as per Section 8 of the Agricultural Service Board Act. CARRIED.**

Funding Request  
Community Futures  
Peace Country

Community Futures Peace Country is hosting the 8th Annual Women in the North Conference on April 13, 2016 in Peace River, Alberta and requesting continued sponsorship funding from Clear Hills County.

**C22-16(01/12/16)**

**RESOLUTION by Deputy Reeve Ruecker to approve \$300.00 (three hundred dollars) for the 2016, 2017 and 2018 Women in the North Conference being held Wednesday, April 13, 2016, in Peace River, Alberta with funds to be allocated from the Economic Development Budget. CARRIED.**

Livestock  
Predation

The Agricultural Service Board is recommending Council implement a coyote bounty in the amount of \$30.00 per coyote, and have proposed an initial budget of \$10,000.00 to fund this program.

**C23-16(01/12/16)**

**RESOLUTION by Councillor Johnson to direct administration to draft a coyote hunt incentive policy program in Clear Hills County, \$30.00 (thirty dollars) per whole coyote, funds to be allocated from the 2016 operating budget. CARRIED.**

Peace Library System

Council is provided with the Peace Library System 2016 Operating Budget.

**C24-16(01/12/16)**

**RESOLUTION by Councillor Frixel to accept for information the Peace Library System 2016 Operating Budget. CARRIED.**

Land Use Bylaw  
202-16

Council is presented with Bylaw 202-16 to amend Land Use Bylaw 107-08 by rezoning a portion of NW 17-85-5-W6M from "Agricultural District 1 (AG-1)" to "Rural Industrial District (R-M)" to permit a scrap metal business; and to add "accessory use" to permitted uses in the "Rural Industry District (R-M)" to permit a lunch room within a recreation vehicle as an accessory use on the 4.05 hectare (10 acre) parcel.

**C25-16(01/12/16)**

**RESOLUTION by Councillor Johnson to give first reading to Bylaw 202-16 a Bylaw to amend Land Use Bylaw 107-08 by rezoning a portion of NW 17-85-5-W6M from "Agricultural District 1 (AG-1)" to "Rural Industrial District (R-M)" to permit a scrap metal business; and to add "accessory use" to permitted uses in the "Rural Industry District (R-M)" to permit a lunch room within a recreation vehicle as an accessory use on the 4.05 hectare (10 acre) parcel. CARRIED.**

**C26-16(01/12/16)**

**RESOLUTION by Reeve Klassen to approve the public hearing date of February 9, 2016 at 10:00 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Rezoning Bylaw 202-16. CARRIED.**

Sickle Mower  
Purchase

The Agricultural Service Board has sourced the self-powered 7 foot sickle mower that they recommend be purchased for weed control and as a rental unit, and administration is requesting authorization to sole source the purchase of this unit.

**C27-16(01/12/16)**

**RESOLUTION by Councillor Fletcher to authorize the purchase of a 7 foot self-powered sickle mower from I & J Manufacturing LLC for \$8,250.00 (eight thousand two hundred and fifty dollars) US dollars, delivered plus brokerage fees. CARRIED.**

Veterinary Service  
Program

The Agricultural Service Board recommends the Veterinary Services Program (VSI) agreement be amended to remove service limits and implement an annual cap on the county's 50% portion of service costs at \$3,000.00 per producer.

**C28-16(01/12/16)**

**RESOLUTION by Councillor Svederus to approve removing the service limits in the V.S.I contract and implement an annual cap on the county's 50% portion of service costs at \$3,000.00 (three thousand dollars) per producer and send a letter to V.S.I requesting to amend the 2016 contract accordingly. CARRIED.**

PUBLIC WORKS

Proceed to Tender  
Mower

Council to proceed to tender for the purchase of a new mower to be used for the mowing program.

**C29-16(01/12/16)**

**RESOLUTION by Councillor Johnson to proceed to tender for the purchase of a new mower to be used for the mowing program. CARRIED.**

Proceed to Tender  
Tractor

Council to proceed to tender for the purchase of a new tractor for the mowing program and other projects.

**C30-16(01/12/16)**

**RESOLUTION by Councillor Fletcher to proceed to tender for the purchase of a new tractor for the mowing program and other projects. CARRIED.**

WRITTEN REPORTS

COUNCIL,  
COMMITTEE &  
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Chief Administrative  
Officer's Report

The Chief Administrative Officer report was reviewed.

**C31-16(01/12/16)**

**RESOLUTION by Councillor Croy to receive the information provided in the Chief Administrative Officer report for January 12, 2016, as presented. CARRIED.**

Reeve Klassen recessed the meeting at 11:48 a.m.  
Reeve Klassen left the meeting 12:15 p.m.  
Deputy Reeve Ruecker reconvened the meeting at 12:20 p.m.

Community  
Development  
Manager's Report

The Community Development Managers report was reviewed.

**C32-16(01/12/16)**

**RESOLUTION by Councillor Croy to receive the information provided in the Community Development Managers report for January 12, 2016, as presented. CARRIED.**

Corporate Service  
Manager's Report

There was nothing to report.

Public Works  
Manager's Report

There was nothing to report

COUNCIL  
INFORMATION

Council was presented with correspondence of pertinent information that has been received.

**C33-16(01/12/16)**

**RESOLUTION by Councillor Johnson to receive for information the correspondence presented at the January 12, 2016 Regular Council Meeting. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C34-16(01/12/16)**

**RESOLUTION by Councillor Fletcher to receive for information the January, February and March 2016 calendars, as presented.**

Meeting	Date	Councillor
Medical Clinic	January 20	Svederus
NPHF	Feb 3, March 2	Fletcher
Worsley Rec	Jan 28	Ruecker
		<b>CARRIED.</b>

CONFIDENTIAL  
ITEM(S)

there were no legal items.

ADJOURNMENT

Deputy Reeve Ruecker adjourned the January 12, 2016 Regular Council Meeting at 12:25 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER