

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
APRIL 26, 2016**

PRESENT

Jake Klassen	Reeve
Jason Ruecker	Deputy Reeve
Charlie Johnson	Councillor
Miron Croy	Councillor
Dan Fletcher	Councillor
Lee Svederus	Councillor
Peter Frixel	Councillor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Ron Jensen	Public Works Manager (PWM)
Lori Jobson	Corporate Service Manager (CSM)
Bonnie Morgan	Executive Assistant (EA)

CALL TO ORDER

Reeve Klassen called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA
C209-16(4/26/16)**

RESOLUTION by Councillor Svederus to adopt the agenda governing April 26, 2016, Regular Council Meeting, 7. a. 7. Concerned Ratepayer, 7. a. 8. Noise Concern by ratepayer. 7. a. 9. WCB. CARRIED.

**APPROVAL OF
MINUTES
Previous
Meeting Minutes**

C210-16(4/26/16)

RESOLUTION by Councillor Croy to adopt the minutes of April 12, 2016, Regular Council Meeting, with a correction to motion C197-16(4/12/16) – replacing the title Hand Post Hole Auger with One Man 3hp Post Hole Auger. CARRIED.

**NEW BUSINESS:
COUNCIL
Management
Team Activity Report**

Council reviewed the most recent Management Team Activity Report.

C211-16(4/26/16)

RESOLUTION by Councillor Johnson to accept the April 26, 2016, Management Team Activity Report, as presented. CARRIED.

**Public Consultation
For the MGA Review**

The updated MGA will be introduced in the Legislature in late May. Minister Larivee will then travel to 19 communities to speak with and listen to municipal partners, community organizations, small businesses, industry, and the general public.

C212-16(4/26/16)

RESOLUTION by Deputy Reeve Ruecker to approve the attendance of all Council to the summer engagement on the Municipal Government Act sessions June 22, 2016 in Peace River, Alberta or June 23, 2016 in Grande Prairie, Alberta venue and times to be announced. CARRIED.

Public Meeting
Review

Public Meetings were held on April 19, 2016 and April 21, 2016, Council is requested to provide feedback to assist with planning for the 2017 Public Meetings.

C213-16(4/26/16)

RESOLUTION by Councillor Fletcher to receive the information regarding the Public Meetings were held on April 19, 2016 and April 21, 2016 for information. CARRIED.

Cleardale
Co-operative Ltd.

Deputy Reeve Ruecker requested a discussion regarding the Cleardale Co-operative Ltd. delegation that took place at the April 12, 2016 Regular Council Meeting requesting a grant for capital improvements to the Co-op.

C214-16(4/26/16)

RESOLUTION by Councillor Croy to receive for information the Cleardale Cooperative delegation that took place at the April 12, 2016, Regular Council Meeting. CARRIED.

TENDER OPENING

Tender 2016-12
Cleardale Large
Vehicle Parking
Lot

Council is presented with tender 2016-12 Cleardale Large Vehicle Gravel Parking Lot to open, have WSP analyze results and bring back recommendations.

C215-16(4/26/16)

RESOLUTION by Councillor Croy to open Tender 2016-12 Cleardale Large Vehicle Gravel Parking Lot, have WSP analyze results and bring back recommendations. CARRIED.

Company	Amount
Northern Road Builders	\$279,405.00
D. Harms Contracting	\$370,532.00
Amarillo Contractors Ltd.	\$422,550.00
Driedger Construction	\$378,050.00
LaPrairie Works Inc.	\$723,686.13
Waymor Construction	\$282,580.50
Cal-R Contracting 2001 Ltd.	\$324,965.00

MDP Oilfield Services Ltd.	\$346,676.46
Bjornson Enterprises Ltd.	\$344,164.50
Petrowest Construction LP	\$388,839.71
F.M.C. Contracting Ltd.	\$363,225.40
Tyran Transport	\$289,153.92
Holder Construction	\$592,975.00
Granite Energy Corp.	\$327,785.00

PRSD Joint Meeting

Council is presented with an invitation to attend the annual Peace River School Division Joint Meeting on May 18, 2016 at 7:00 p.m., at the Lloyd Garrison School in Berwyn, AB.

C216-16(4/26/16)

RESOLUTION by Councillor Fletcher to approve the attendance of all Council to the annual Peace River School Division Joint Meeting on May 18, 2016 at 7:00 p.m., at the Lloyd Garrison School in Berwyn, AB. CARRIED.

Communication Survey

Council has completed a communication survey on Internet and Cell phone service within Clear Hills County.

1100 surveys were sent out with a chance to be entered to win a \$500.00 donation to the Society of your choice within Clear Hills County.

61 surveys were returned and the winner drawn from all the surveys was Mr. Douglas Fell. Mr. Fell has requested that his society of choice for the \$500.00 donation in his name go to the Crossroads Resource Centre.

Results of the survey show the following:

- 10- Do not currently have internet services
- 17- Unsatisfactory results due to poor connections
- 34- Satisfied with current internet services

95% of surveys showed unsatisfactory Cellular Service

Common notes:

- More Cellular Towers needed
- More Internet Towers needed

C217-16(4/26/16)

RESOLUTION by Councillor Frixel to draft a letter to Telus Mobility expressing the concerns on the Cellular service in Clear Hills County. CARRIED.

Ratepayer Concern

Councillor Fletcher requested a discussion regarding a concern of a ratepayer

CONFIDENTIAL
ITEM(S)

legal items were discussed in camera.

C218-16(4/26/16)

RESOLUTION by Councillor Fletcher to go in camera at 9:59 a.m. CARRIED.

C219-16(4/26/16)

RESOLUTION by Councillor Croy to come out of camera at 10:47 a.m. CARRIED.

Reeve Klassen recessed the meeting at 10:48 a.m.
Reeve Klassen reconvened the meeting at 10:55 a.m.

C220-16(4/26/16)

RESOLUTION by Deputy Reeve Ruecker to reduce the ratepayers current invoice IV005586 including penalties for the work done by the County on the ratepayer property repairing a waterline by \$1000.00 (one thousand dollars). CARRIED.

Ratepayer Concern

Councillor Frixel requested a discussion regarding a concern of a ratepayer

C221-16(4/26/16)

RESOLUTION by Councillor Frixel to receive for information the discussion regarding a noise concern of a ratepayer. CARRIED.

WCB

Councillor Svederus requested a discussion regarding a WCB

C222-16(4/26/16)

RESOLUTION by Reeve Klassen to receive for information the discussion regarding WCB coverage for Councillors. CARRIED.

CORPORATE
SERVICES

Accounts Payable
(April 13, 2016, to
April 26, 2016)

A list of expenditures for Clear Hills County for the period of April 13, 2016, to April 26, 2016, is provided for Council's review.

C223-16(4/26/16)

RESOLUTION by Councillor Johnson that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 13, 2016 to April 26, 2016 for a total of \$1,367,878.29 (one million three hundred and sixty seven thousand eight hundred and seventy eight dollars and twenty nine cents). CARRIED.

2015 Surplus
Reallocation

There was a surplus of \$6,267,391.00 from 2015 that was transferred into our Rate Stabilization Reserve and now needs to be reallocated to the appropriate reserve account(s).

C224-16(4/26/16)

RESOLUTION by Councillor Croy that Council approves the amount of \$33,068.75 remain in the Rate Stabilization Reserve to

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cover expenditures made in 2015 and the remaining \$6,234,322.25 be transferred to the Road Construction Reserve. CARRIED.

Annual Reserve
Contributions

Every year reserve contributions are included in the County's budget.

C225-16(4/26/16)

RESOLUTION by Councillor Croy to reduce the annual contributions to reserves by \$1,127,919.00. Reflected changes include reducing the Road Construction & Upgrade Reserve from \$3,750,000.00 to \$3,154,081.00, the Common Services Vehicles & Equipment Reserve from \$284,000.00 to a zero balance and Drainage & Water Management Reserve from \$250,000.00 to a zero balance. CARRIED.

Multi Year
Capital Plan

Council was provided with a copy of the Multi Year Capital Plan.

C226-16(4/26/16)

RESOLUTION by Councillor Johnson to move the Menno Simons Community School Upgrades funds of \$5,000,000.00 (five million dollars) from 2018 to 2017 in the Multi Year Capital Plan. CARRIED.

C227-16(4/26/16)

RESOLUTION by Councillor Johnson to table the Multiyear Capital Plan until a future Regular Council meeting. CARRIED.

COMMUNITY
SERVICES

Destruction of Records
And Documents

Council authorization is requested to destroy temporary records and documents of Clear Hills County as per the Retention and Destruction of Records and Documents Bylaw No. 25

C228-16(4/26/16)

RESOLUTION by Councillor Fletcher that this council authorizes the destruction of 2013 monthly reconciliation reports, 2008 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2009. CARRIED.

Land Use Bylaw
Amendment – Bylaw
No. 207-16

Council is presented with Bylaw 207-16 to amend Land Use Bylaw 107-08 with additional advertising procedures for land use bylaw amendments.

C229-16(4/26/16)

RESOLUTION by Councillor Croy to give first reading to Bylaw 207-16 to amend Land Use Bylaw 107-08 with additional advertising procedures for land use bylaw amendments. CARRIED.

C230-16(4/26/16)

RESOLUTION by Deputy Reeve Ruecker to approve the public hearing date of May 24, 2016 at 10:00 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Bylaw 207-16. CARRIED.

Land Use Bylaw
Amendment – Bylaw
No. 206-16

Council is presented with Bylaw 206-16 to amend Land Use Bylaw 107-08 by repealing Bylaw 202-16 that rezoned a portion of NW 17-85-5-W6M from “Agricultural District 1 (AG-1)” to “Rural Industrial District (R-M)”

C231-16(4/26/16)

RESOLUTION by Councillor Fletcher to give first reading to Bylaw 206-16 a Bylaw to repeal Bylaw 202-16, including the attached Schedule A, thereby rezoning a 4.05 hectare (10 Acre) parcel of NW 17-85-5-W6M back to “Agricultural District-1 (AG-1)” from “Rural Industrial (R-M)”. CARRIED.

C232-16(4/26/16)

RESOLUTION by Deputy Reeve Ruecker to approve the public hearing date of May 24, 2016 at 10:00 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Bylaw 206-16. CARRIED.

Reeve Klassen recessed the meeting at 11:28 a.m.
Reeve Klassen reconvened the meeting at 12:00 p.m.

Rental Equipment
BBQ Trailer

A BBQ/Grill Trailer has been purchased as a rental equipment item, and Council is requested to set the deposit and rental rates for this item.

C233-16(4/26/16)

RESOLUTION by Councillor Johnson that the rental rates for the BBQ/Grill Trailer be set at a deposit of \$100.00 with daily rental rates of: Standard \$50.00 Commercial \$100.00 Community Organizations – first 2 days free then standard rates apply; and that a revised Schedule of Fees Bylaw be prepared for the next Council meeting. CARRIED.

Rental Equipment
Sickle Mower

A self-powered sickle mower has been purchased as a rental equipment item, and Council is requested to set the deposit and rental rates for this item.

C234-16(4/26/16)

RESOLUTION by Councillor Croy that the rental rates for the self-powered sickle mower be set at a deposit of \$100.00 with daily rental rates of: Standard \$50.00 Commercial \$100.00 Community Organizations – first 2 days free then standard rates apply; and that a revised Schedule of Fees Bylaw be prepared for the next Council meeting. CARRIED.

Wolf Hunt Incentive
Program

The Wolf Hunt Incentive program budget of \$30,000.00 has \$2,000.00 remaining as of April 18, 2016. Council is requested to consider if they want to increase the budget or end this year's program when the current budget is spent.

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C235-16(4/26/16)

RESOLUTION by Councillor Johnson to authorize \$20,000.00 (twenty thousand dollars) increase to the 2016 Wolf Hunt Incentive program budget, with funds to be allocated from the Rate Stabilization Reserve. CARRIED.

Peace Valley
Snow Riders

The Peace Valley Snow Riders have removed the Whispering Pines Trail extension from their list of current potential projects. The attached email describes the factors that resulted in the decision to discontinue pursuit of this trail extension at this time. Work on the Hines Creek Trail continues.

C236-16(4/26/16)

RESOLUTION by Councillor Svederus to accept for information that the Peace Valley Snow Riders have removed the Whispering Pines Ski Trail extension from their list of potential projects and rescind Resolutions C323-14(05/13/14) and C752-14(10/28/14). CARRIED.

PUBLIC WORKS

Tender Award
Tender 2016-06
Cleardale Grader
Beat

Council is presented with analyzed results of Tender 2016-06 Cleardale Grader Beat

C237-16(4/26/16)

RESOLUTION by Councillor Johnson to award Tender 2016-06 Cleardale Grader Beat to Cleardale Transport Ltd at the rate of \$120/hr for all 5 years. CARRIED.

Tender Award
Tender 2016-07
Eureka River Grader
Beat

Council is presented with analyzed results of Tender 2016-07 Eureka River Grader Beat

C238-16(4/26/16)

RESOLUTION by Reeve Klassen to award Tender 2016-07 Eureka River Grader Beat to Johnny Driedger at the rate of \$120/hr for all 5 years. CARRIED.

Tender Award
Tender 2016-08
Hines Creek Grader
Beat

Council is presented with analyzed results of Tender 2016-08 Hines Creek Grader Beat

C239-16(4/26/16)

RESOLUTION by Councillor Fletcher to award Tender 2016-08 Hines Creek Grader Beat to Abe Nuestaeter, Roaming Transport at the rate of \$128/hr for all 4 years and 129/hr for year 5. CARRIED.

Tender Award
Tender 2016-09
Sulphur Lake Grader

Beat

Council is presented with analyzed results of Tender 2016-09 Sulphur Lake Grader Beat

C240-16(4/26/16)

RESOLUTION by Councillor Croy to award Tender 2016-09 Sulphur Lake Grader Beat to Klassen Brothers at the rate of \$140/hr year 1, \$145/hr year 2, \$150/hr, year 3, \$155/hr year 4, \$160/hr year 5. CARRIED.

Tender Award
Tender 2016-10
Whitelaw Grader
Beat

Council is presented with analyzed results of Tender 2016-10 Whitelaw Grader Beat

C241-16(4/26/16)

RESOLUTION by Councillor Croy to award Tender 2016-10 Whitelaw Grader Beat to Prograde Services at the rate of \$124/hr. the first year and \$125/hr. the following 4 years. CARRIED.

WRITTEN REPORTS

COUNCIL,
COMMITTEE &
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Chief Administrative
Officer's Report

The Chief Administrative Officer report was reviewed.

C242-16(4/26/16)

RESOLUTION by Councillor Croy to receive the information provided in the Chief Administrative Officer report for April 26, 2016, for information, as presented. CARRIED.

Community
Development
Manager's Report

The Community Development Managers report was reviewed.

C243-16(4/26/16)

RESOLUTION by Reeve Klassen to receive the information provided in the Community Development Managers report for April 26, 2016, for information, as presented. CARRIED.

Corporate Service
Manager's Report

There was nothing to report.

Public Works
Manager's Report

The Public Works Managers report was reviewed.

C244-16(4/26/16)

RESOLUTION by Councillor Fletcher to receive the information provided in the Public Works Managers report for April 26, 2016, for information, as presented. CARRIED.

COUNCIL

INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C245-16(4/26/16)

RESOLUTION by Councillor Croy to receive for information the correspondence presented at the April 26, 2016 Regular Council Meeting. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C246-16(4/26/16)

RESOLUTION by Councillor Fletcher to receive for information the April, May and June 2016, calendars, as presented.

Date		
May 11, 2016 2:30-4:30	Worsley Health Nurse Practitioner farewell	All
		CARRIED.

ADJOURNMENT

Deputy Reeve Klassen adjourned the April 26, 2016, Regular Council Meeting at 12:35 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER