

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
WEDNESDAY, AUGUST 17, 2016**

**PRESENT**

Jason Ruecker	Reeve
Charlie Johnson	Deputy Reeve
Miron Croy	Councillor
Dan Fletcher	Councillor
Lee Svederus	Councillor
Peter Frixel	Councillor
David Janzen	Councillor

**ABSENT**

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Service Manager (CSM)

**CALL TO ORDER**

Reeve Ruecker called the meeting to order at 9:51 a.m.

**ACCEPTANCE OF  
AGENDA**

**C436-16(08/17/16)**

**RESOLUTION by Councillor Svederus to adopt the agenda governing August 17, 2016, Regular Council Meeting, with the following deletion 5.a. Public Hearing Bylaw 189-16, and the addition of 7.a.8. Menno Simons Community School, as presented. CARRIED.**

**TENDER OPENINGS**

Proposal 2016-P02  
Sidewalk Repair/  
Replacement

There were no proposals received for Proposal 2016-P02 Sidewalk Repair /Replacement.

Proposal 2016-P03  
Roof Repair  
/Replacement

There were no proposals received for Proposal 2016-P03 Roof Repair /Replacement.

**APPROVAL OF  
MINUTES**

Previous  
Meeting Minutes

**C437-16(08/17/16)**

**RESOLUTION by Councillor Janzen to adopt the minutes of July 19, 2016, Regular Council Meeting, as presented. CARRIED.**

**NEW BUSINESS:  
COUNCIL**

Management  
Team Activity Report

Council reviewed the most recent Management Team Activity Report.

**C438-16(08/17/16)**

**RESOLUTION by Councillor Frixel to accept the July 19, 2016, Management Team Activity Report, as presented. CARRIED.**

Reeve Ruecker recessed the meeting at 10:03 a.m.  
Councillor Fletcher entered the meeting at 10:10 a.m.  
Reeve Ruecker reconvened the meeting at 10:55 a.m.

DELEGATION:

Cleardale OHV Club

Abe Neustaeter was in attendance at 10:10 a.m. to present the Cleardale OHV Club's request for improvement permission for installing electrical facilities at the Off Highway Vehicle (OHV) Park which is on County **owned property** and a funding request to install power and water to the camping stalls.

Grace Zavisha, Hines  
Creek Homesteader  
Lodge

Grace Zavisha will be in attendance as a delegation to discuss the Hines Creek Homesteaders Lodge on Tuesday, August 16th at 10:30 a.m.

**C439-16(08/17/16)**

**RESOLUTION by Deputy Reeve Johnson to table the discussion on the delegations until later in the meeting. CARRIED.**

Draft Minister Letters

Council is presented with the draft AAMDC Minister Letters for their review.

**C440-16(08/17/16)**

**RESOLUTION by Councillor Frixel to approve the draft letters of support for the AMISK project and for the Ministers requesting meetings at the AAMDC Convention in Edmonton, November 15-17, 2016 with the following amendments and additions the Alberta Transportation letter adding Secondary Highway 726 condition, and Minister of Agriculture and Forestry add weather stations, and a letter be drafted to Municipal affairs regarding carbon tax. CARRIED.**

North Peace Housing  
Foundation

Councillor Svederus requested a general discussion regarding North Peace Housing Foundation for today's meeting.

**C441-16(08/17/16)**

**RESOLUTION by Councillor Svederus to table the discussion regarding North Peace Housing, Homesteader Lodge until after the next North Peace Housing Foundation Meeting scheduled for September 7, 2016. CARRIED.**

Reeve Ruecker recessed the meeting at 11:24 a.m.  
Reeve Ruecker reconvened the meeting at 11:56 a.m.

Trans Canada Trail

Council requested that further discussion regarding the Trans Canada Trail location be brought back to today's meeting.

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**C442-16(08/17/16)**

**RESOLUTION by Deputy Reeve Johnson to provide the Cleardale OHV Club with the Trans Canada Trail contact information and present the Trans Canada Trail with Councils proposed trail routes. CARRIED.**

Village of Hines Creek  
Joint Meeting

The Village of Hines Creek Council would like to invite Council to attend a joint supper meeting in Hines Creek to discuss Operating and Capital Budgets and Projects.

**C443-16(08/17/16)**

**RESOLUTION by Reeve Ruecker to approve the attendance of all Council to attend a joint supper meeting with the Village of Hines Creek Council on Monday, August 29, 2016 at 6:00 p.m. in Hines Creek to discuss Operating and Capital Budgets and Projects. CARRIED.**

Hines Creek Golf and  
Country Association

Council is presented with a request from the Hines Creek Golf and Country Association to be added under the County Jubilee insurance policy as an additional named insured.

**C444-16(08/17/16)**

**RESOLUTION by Deputy Reeve Johnson to authorizes the inclusion of the Hines Creek Golf and Country Association under the County Jubilee insurance policy as an additional named insured. CARRIED.**

Land Use Bylaw  
No. 189-16 Proposed  
Amendments

Council Svederus has provided the following list of proposed amendments to the land Use Bylaw 189-16.

**C445-16(08/17/16)**

**RESOLUTION by Councillor Fletcher to receive the list of proposed amendments to the land Use Bylaw 189-16 for information. CARRIED.**

Menno Simons  
Community School

Deputy Reeve Johnson requested a discussion regarding the Menno Simons Community School.

**C446-16(08/17/16)**

**RESOLUTION by Deputy Reeve Johnson to approve a conditional grant to the Peace River School Division, to be used towards the construction of the Menno Simons School addition and modernization of the building, for the amount up to \$3,000,000.00 (three million dollars) using funds that have been budgeted in 2017 of the Multi-Year Capital Pan. Councillor Frixel requested a recorded vote:**

For	Against
Janzen	Croy
Svederus	Frixel

<b>Ruecker</b>	
<b>Johnson</b>	
<b>Fletcher</b>	
	<b>CARRIED.</b>

Reeve Ruecker recessed the meeting at 1:35 p.m.  
 Reeve Ruecker reconvened the meeting at 1:45 p.m.

**C447-16(08/17/16)** RESOLUTION by Councillor Svederus to raise the discussion on the delegations off the table. **CARRIED.**

**C448-16(08/17/16)** RESOLUTION by Deputy Reeve Johnson to approve the request from the **Cleardale OHV Club for permission to install power at the OHV park that the club currently operates on the following County owned property:** Plan 1025355 Block 1 Lot 3 in NW 11-85-10-W6M. **CARRIED.**

**C449-16(08/17/16)** RESOLUTION by Councillor Fletcher to approve a grant in the amount of \$40,160.00 (forty thousand one hundred and sixty dollars) to the Cleardale OHV Club for the electrical and/or water installation at the site and to the camping stalls at the **OHV park, that the club currently operates on the following County owned property: Plan 1025355 Block 1 Lot 3 in NW 11-85-10-W6M.** With funds to be allocated from the rate stabilization reserve. **CARRIED.**

**C450-16(08/17/16)** RESOLUTION by Councillor Svederus to accept for information the delegation from Grace Zavisha regarding the Hines Creek Homesteaders Lodge. **CARRIED.**

CORPORATE SERVICES

Accounts Payable  
 (July 20, 2016, to August 16, 2016)

A list of expenditures for Clear Hills County for the period of July 20, 2016 to August 16, 2016 is provided for Council's review.

**C451-16(08/17/16)** RESOLUTION by Councillor Croy that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 20, 2016 to August 16, 2016 for a total of \$1,803,830.51 (one million eight hundred and three thousand eight hundred and thirty dollars and fifty one cents). **CARRIED.**

Second Quarter  
 Financial Report

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending June 30, 2016.

**C452-16(08/17/16)** RESOLUTION by Reeve Ruecker that Council accepts for information the financial report for the period ending June 30, 2016. **CARRIED.**

COMMUNITY  
SERVICES

Off Highway Vehicles

Councillor Svederus requested Council discuss bringing in a bylaw that allows the use of off-highway vehicles (OHVs) on County roads.

**C453-16(08/17/16)**

**RESOLUTION by Councillor Svederus to draft a Bylaw pertaining to the use of off-highway vehicles (OHVs) on Clear Hills County local roads and right of way under County jurisdiction. CARRIED.**

Continuing Education  
Scholarships

Councillor Fletcher requested that the Continuing Education Scholarship Program be reviewed prior to 2017 budget deliberations.

**C454-16(08/17/16)**

**RESOLUTION by Councillor Fletcher to review and amend the current Continuing Education Scholarship Program Policy No. 6801: Section 2.1 Increase annual budget amount from \$20,000.00 to \$40,000.00. CARRIED.**

Sponsorship Request  
High School Rodeo

Tessa, Bella and Mansi Peats have submitted a sponsorship request to assist with entry fees and/or fuel costs to participate in the 2016-2017 High School and Junior Rodeo seasons.

**C455-16(08/17/16)**

**RESOLUTION by Councillor Croy to approve \$500.00 (five hundred dollars) in sponsorship funding from the General Grant Budget to Tessa, Bella and Mansi Peats to assist with entry fee and/or fuel costs to participate in the 2016-2017 High School and Junior Rodeo seasons. CARRIED.**

Letter of Support  
Fairview and District  
Victims Assistance

Fairview and District Victims Assistance Association is seeking letters of support demonstrating community collaboration, networking and partnerships.

**C456-16(08/17/16)**

**RESOLUTION by Councillor Frixel that Council directs Administration to send a letter of support for the Fairview & District Victims Assistance Association regarding the Association's continued commitment to Fairview and its surrounding communities. CARRIED.**

Land Use Bylaw  
No. 189-16

Council is presented with Clear Hills County Land Use Bylaw 189-16 for the purpose of replacing Clear Hills County Land Use Bylaw 107-08 and consolidating all amendments made to Bylaw 107-08 for further readings.

**C457-16(08/17/16)**

**RESOLUTION by Reeve Ruecker to give second reading to Bylaw 189-16 a Bylaw for the purpose of repealing and replacing Clear Hills County Land Use Bylaw 107-08 and all amendments thereto. CARRIED.**

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**C458-16(08/17/16)**

**RESOLUTION by Councillor Croy to give third and final reading to Bylaw 189-16 a Bylaw for the purpose of repealing and replacing Clear Hills County Land Use Bylaw 107-08 and all amendments thereto. CARRIED.**

13<sup>th</sup> Annual County BBQ

Council is requested to review the 13th Annual County BBQ that was held at George Lake on July 21, and provide suggestions for improvements for the 14th Annual BBQ that will be held Thursday, July 20, 2017 at the Clear River Rodeo Grounds.

**C459-16(08/17/16)**

**RESOLUTION by Councillor Janzen to accept for information the discussion around the 13th Annual County BBQ that was held at George Lake on July 21, and suggestions for the 14th Annual BBQ that will be held Thursday, July 20, 2017 at the Clear River Rodeo Grounds. CARRIED.**

Fees and Charges Bylaw No 209-16

Council is presented with a draft Fees & Charges Bylaw 209-16 that includes updated map shipping and mailing fees, and rates for weed control enforcement.

**C460-16(08/17/16)**

**RESOLUTION by Councillor Fletcher that Council gives first reading to Bylaw 209-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 205-16. CARRIED.**

**C461-16(08/17/16)**

**RESOLUTION by Deputy Reeve Johnson that Council gives second reading to Bylaw 209-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 205-16. CARRIED.**

**C462-16(08/17/16)**

**RESOLUTION by Deputy Reeve Johnson that Council proceeds with third reading of Bylaw 209-16. DEFEATED.**

ASB Concern over Spread of Weeds

The Agricultural Service Board is requesting that Council include the concern over the spread of weeds between the provinces and from municipality to municipality on the next Interprovincial/Intermunicipal Committee meeting.

**C463-16(08/17/16)**

**RESOLUTION by Councillor Svederus to include the concern over the spread of weeds between the provinces and from municipality to municipality on the next Interprovincial/Intermunicipal Committee meeting. CARRIED.**

ASB Member at Large Vacancy

Council is requested to provide direction; a member-at-large vacancy on the Agricultural Service Board has arisen as a result of Stan Logan being absent for three consecutive meetings of the board.

**C464-16(08/17/16)**

**RESOLUTION by Deputy Reeve Johnson to advertise for interested eligible applicants to fill the vacancy on the Agricultural Service Board. CARRIED.**

PUBLIC WORKS



Bylaw 208-16  
Water and  
Water Waste

Council is presented with a Draft Bylaw 208-16 – Water and Waste Water, which will allow agriculture users to use non-potable water, free of charge.

**C465-16(08/17/16)**

**RESOLUTION by Councillor Croy to receive the Draft Bylaw 208-16 – Water and Waste Water, for information and take no further action. CARRIED.**

Policy 6304- Roadside  
Vegetation Control

Council is presented with Draft Policy 6304- Roadside Vegetation Control

**C466-16(08/17/16)**

**RESOLUTION by Deputy Reeve Johnson to approve the presented amendments in Policy 6304-Roadside Vegetation Control, in the following sections 4.32, 4.33, 4.4, 5.1, 5.1.1, 5.1.2., 5.2, 5.3, and 5.4 to allow for the offering vegetation control on private land adjacent to developed road right of ways.**

**CARRIED.**

Policy 4106- Water  
Tie-In

Council is presented with Draft Policy 4106, Water Tie In, to allow residents beyond the Hamlet boundaries to tie in to the Hamlet Water Systems.

**C467-16(08/17/16)**

**RESOLUTION by to Reeve Ruecker to accept Policy 4106, Water Tie In, to allow residents beyond the Hamlet boundaries to tie in to the Hamlet Water Systems. CARRIED.**

Policy 3221  
Dust Control

Council is presented with Policy 3221 Dust Control as requested.

**C468-16(08/17/16)**

**RESOLUTION by to Deputy Reeve Johnson to accept for information the discussion regarding Dust Control. CARRIED.**

Policy 3242  
Reject Gravel

Council is presented with Policy 3242 Bear Canyon & Hines River Gravel Pit – Reject Gravel and the Special Gravel Permit as per request for their review.

**C469-16(08/17/16)**

**RESOLUTION by Councillor Croy to cancel the Policy 3242 and the Special Gravel Permit. CARRIED.**

Award Proposal  
2016-P03 Sidewalk  
Repair/Replacement

Council is presented with the analyzed results of Proposal 2016-P02 Sidewalk Repair /Replacement that were opened earlier in today's meeting.

No action taken

Award Proposal  
2016-P02 Roof

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Repair/Replacement

Council is presented with the analyzed results of Proposal 2016-P03 Roof Repair /Replacement that were opened earlier in today's meeting.

No action taken

WRITTEN REPORTS

COUNCIL,  
COMMITTEE &  
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Chief Administrative Officer's Report

The Chief Administrative Officer report was reviewed.

**C470-16(08/17/16)**

**RESOLUTION by Councillor Svederus to receive the information provided in the Chief Administrative Officer report for August 17, 2016, for information, as presented. CARRIED.**

Community Development Manager's Report

There was nothing to report.

Corporate Service Manager's Report

There was nothing to report.

Public Works Manager's Report

The Public Works Managers report was reviewed.

**C471-16(08/17/16)**

**RESOLUTION by Councillor Svederus to receive the information provided in the Public Works Managers report for August 17, 2016, for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

**C472-16(08/17/16)**

**RESOLUTION by Councillor Janzen to receive for information the correspondence presented at the August 17, 2016 Regular Council Meeting. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C473-16(08/17/16)**

**RESOLUTION by Councillor Croy to receive for information the August, September and October 2016, calendars, as presented.**

Meeting	Date	Member
Med Clinic	Oct 27	Svederus
Village of HC	August 29	All
Seed Cleaning Plant	August 17	Fletcher



		<b>CARRIED</b>
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ADJOURNMENT

adjourned the August 17, 2016, Regular Council Meeting at 3:15 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED