

**MINUTES OF CLEAR HILLS COUNTY  
ORGANIZATIONAL COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
TUESDAY, OCTOBER 25, 2016**

**PRESENT**

Jason Ruecker	Reeve
Charlie Johnson	Deputy Reeve
Miron Croy	Councillor
Dan Fletcher	Councillor
Lee Svederus	Councillor
Peter Frixel	Councillor
David Janzen	Councillor

**ABSENT**

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Bonnie Morgan	Executive Assistant (EA)
Ron Jensen	Public Works Manager (PWM)
Lori Jobson	Corporate Service Manager (CSM)

**CALL TO ORDER**

Chief Administrative Officer, Allan Rowe called the meeting to order at 9:30 a.m.

ACCEPTANCE OF  
AGENDA

**OM562-16(10/25/16)**

**RESOLUTION by Councillor Janzen to adopt the agenda governing October 25, 2016, Organizational Meeting, as presented. CARRIED.**

NEW BUSINESS:  
COUNCIL

Voting Procedure

By resolution, Council shall determine if they wish to vote by secret ballot or show of hands at the Organizational Meeting.

**OM563-16(10/25/16)**

**RESOLUTION by Councillor Svederus that the voting for the Reeve and Deputy Reeve is to be by secret ballot and the ballot count conducted by Lori Jobson and Bonnie Morgan, with the remainder of the positions voted on by a show of hands. CARRIED.**

Election of Reeve

As per Section 150 of the Municipal Government Act, Council, is required to appoint a Reeve (Chief Elected Official) from among the Councillors for the 2015/2016 year.

Johnson nominates Ruecker  
Frixel Nominate Croy

A call will be made three times for nominations for the position of Reeve. Following the third call, a request will be made for a motion for nominations to cease.

Allan Rowe, CAO, called for nominations for Reeve.

Allan Rowe, CAO, called for nominations for Reeve a third and final time.

**OM564-16(10/25/16) RESOLUTION by Councillor Fletcher that nominations for Reeve cease. CARRIED.**

**OM565-16(10/25/16) RESOLUTION by Councillor Svederus to declare Jason Ruecker as Reeve of Clear Hills County, following the election process. CARRIED.**

**OM566-16(10/25/16) RESOLUTION by Councillor Croy to destroy all ballots for the election of Reeve, immediately following the count. CARRIED.**

Reeve Ruecker... took the chair.

Election of Deputy  
Reeve

As per Section 152 of the Municipal Government Act, Council, is required to appoint Deputy Reeve from among the Councillors for the 2015/2016 year.

A call will be made three times for nominations for the position of Deputy Reeve. Following the third call, a request will be made for a motion for nominations to cease.

Reeve called for nominations for Deputy Reeve.

Fletcher nominates Johnson

Reeve called for nominations for Deputy Reeve a third and final time.

**OM567-16(10/25/16) RESOLUTION by Reeve Ruecker that nominations for Deputy Reeve cease CARRIED.**

The ballots and the number of votes for each candidate for Reeve were read aloud by Lori Jobson and Bonnie Morgan.

**OM568-16(10/25/16) RESOLUTION by Reeve Ruecker to declare Councillor Johnson as Deputy Reeve of Clear Hills County by acclamation, following the election process. CARRIED.**

Appointments of  
Councillors to Boards  
and Committees

Clear Hills County Council is required to appoint members to serve on various in-house and external committees for the 2016/2017 year.

**OM569-16(10/25/16) RESOLUTION by Reeve Ruecker to appoint Deputy Reeve-Johnson as the Clear Hills County representative and Councillor Janzen as alternate to the Agricultural Service Board on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.**

- OM570-16(10/25/16) RESOLUTION by Councillor Fletcher to appoint Deputy Reeve-Johnson, Councillor Janzen, and Reeve Ruecker as the Clear Hills County representatives to the Alberta Surface Rights on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM571-16(10/25/16) RESOLUTION by Councillor Fletcher to appoint Councillor Fletcher and Councillor Janzen as the Clear Hills County representative and Deputy Reeve-Johnson as the alternate to Cleardale Community Enhancement Society on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM572-16(10/25/16) RESOLUTION by Councillor Janzen to appoint Councillor Frixel and Reeve Ruecker as the Clear Hills County representatives and Councillor Croy as the alternate to Clear Creek Fire Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM573-16(10/25/16) RESOLUTION by Deputy Reeve-Johnson to appoint Councillor Croy and Councillor Janzen as the Clear Hills County representatives and Deputy Reeve-Johnson and Reeve Ruecker as the alternate to Clear Hills Joint Venture Ltd – Operating Committee. On the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM574-16(10/25/16) RESOLUTION by Deputy Reeve-Johnson to appoint Reeve Ruecker and Deputy Reeve-Johnson as the Clear Hills County representatives to the Clear Hills Joint Venture Ltd – Directors Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM575-16(10/25/16) RESOLUTION by Councillor Fletcher to appoint Councillor Fletcher and Deputy Reeve-Johnson as the Clear Hills County representatives to the Development Appeal Board on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM576-16(10/25/16) RESOLUTION by Deputy Reeve-Johnson to appoint Councillor Frixel as the Clear Hills County representative and Councillor Croy as the alternate to Diashowa Marubeni International Ltd. Public Advisory Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM577-16(10/25/16) RESOLUTION by Reeve Ruecker to appoint Councillor Svederus as the Clear Hills County representative and Councillor Janzen as the alternate to Doctor Recruitment and Retention Committee on the Council appointed boards and committees list as of

October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.

- OM578-16(10/25/16) RESOLUTION by Councillor Fletcher to appoint all Council members to the Economic Development Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM579-16(10/25/16) RESOLUTION by Councillor Fletcher to appoint Councillor Svederus \_ as the Clear Hills County representative and Councillor Janzen \_ as the alternate to Fairview Medical Clinic Operating Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM580-16(10/25/16) RESOLUTION by Councillor Svederus to appoint Reeve Ruecker as the Clear Hills County representative and Councillor Croy as the alternate to Fairview Regional Airport Advisory Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM581-16(10/25/16) RESOLUTION by Deputy Reeve-Johnson to appoint Councillor Fletcher as the Clear Hills County representative and Councillor Svederus as the alternate to Fairview Seed Cleaning Co-op Board on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM582-16(10/25/16) RESOLUTION by Councillor Fletcher to appoint Councillor Frixel as the Clear Hills County representative and Councillor Croy as the alternate to Grimshaw Gravel Aquifer Management Advisory Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM583-16(10/25/16) RESOLUTION by Reeve Ruecker to appoint all Council members to the Interprovincial/Intermunicipal Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM584-16(10/25/16) RESOLUTION by Councillor Janzen to appoint Councillor Frixel as the Clear Hills County representative and Deputy Reeve-Johnson as the alternate to Mackenzie Municipal Services Agency on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM585-16(10/25/16) RESOLUTION by Reeve Ruecker to appoint Councillor Frixel as the Clear Hills County representative and Councillor Croy as the alternate to Mighty Peace Tourist Association on the Council

appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.

- OM586-16(10/25/16) RESOLUTION by Deputy Reeve-Johnson to appoint Janzen, Svederus, Croy, Ruecker and Frixel as the Clear Hills County representatives to Municipal Planning Commission on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM587-16(10/25/16) RESOLUTION by Deputy Reeve-Johnson to appoint Councillor Janzen as the Clear Hills County representative and Deputy Reeve-Johnson as the alternate to North Peace Housing Foundation & Coalition on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM588-16(10/25/16) RESOLUTION by Reeve Ruecker to appoint Councillor Fletcher as the Clear Hills County representative and Councillor Croy as the alternate to North Peace Regional Landfill Commission on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM589-16(10/25/16) RESOLUTION by Councillor Croy to appoint Deputy Reeve-Johnson as the Clear Hills County representative and Councillor Fletcher as the alternate to Northern Transportation Advisory Council on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM590-16(10/25/16) RESOLUTION by Councillor Fletcher to appoint Councillor Frixel as the Clear Hills County representative and Councillor Croy as the alternate to Peace Library System/Clear Hills Advisory Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM591-16(10/25/16) RESOLUTION by Councillor Janzen to appoint Councillor Frixel as the Clear Hills County representative and Councillor Croy as the alternate to Peace Regional Economic Development Alliance on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM592-16(10/25/16) RESOLUTION by Reeve Ruecker to appoint Councillor Croy as the Clear Hills County representative and Councillor Frixel as the alternate to Burnt River Recreation Board on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.
- OM593-16(10/25/16) RESOLUTION by Councillor Fletcher to appoint Deputy Reeve-Johnson as the Clear Hills County representative and Councillor

Fletcher as the alternate to Cherry Canyon Recreation Board on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting.  
CARRIED.

OM594-16(10/25/16) RESOLUTION by Councillor Svederus to appoint Councillor Janzen as the Clear Hills County representative and Councillor Fletcher as the alternate to Cleardale Recreation Board on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting.  
CARRIED.

OM595-16(10/25/16) RESOLUTION by Councillor Croy to appoint Councillor Frixel as the Clear Hills County representative and Councillor Croy as the alternate to Hines Creek & District Recreation Board on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting.  
CARRIED.

OM596-16(10/25/16) RESOLUTION by Councillor Croy to appoint Reeve Ruecker as the Clear Hills County representative and Councillor Svederus as the alternate to Worsley & District Recreation Board on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting.  
CARRIED.

OM597-16(10/25/16) RESOLUTION by Reeve Ruecker to appoint Councillor Janzen and Councillor Croy as the Clear Hills County representatives and Deputy Reeve-Johnson as the alternate to Road Ban Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting.  
CARRIED.

OM598-16(10/25/16) RESOLUTION by Councillor Croy to appoint Councillor Frixel as the Clear Hills County representative and Councillor Svederus as the alternate to Rural Crime Watch Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.

OM599-16(10/25/16) RESOLUTION by Councillor Croy to appoint Councillor Fletcher, Councillor Frixel, Councillor Janzen and Councillor Croy as the Clear Hills County representatives to Trades Training Program Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting.  
CARRIED.

OM600-16(10/25/16) RESOLUTION by Reeve Ruecker to appoint Councillor Svederus as the Clear Hills County representative and Councillor Croy as the alternate to Worsley & District Health Promotion Society on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting.  
CARRIED.

**OM601-16(10/25/16)** **RESOLUTION by Reeve Ruecker to appoint Councillor Croy, Reeve Ruecker, Deputy Reeve-Johnson as the Clear Hills County representative to the Weed and Pest Control Committee on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.**

**OM602-16(10/25/16)** **RESOLUTION by Councillor Janzen to appoint Councillor Frixel, Councillor Croy and Councillor Svederus as the alternate to the Joint Inter-Municipal Committee with the Village of Hines Creek on the Council appointed boards and committees list as of October 25, 2016, and up to the 2017 Organizational Council Meeting. CARRIED.**

Signing Authority Council is required to authorize persons to sign all agreements, cheques and other negotiable instruments for 2016/2017.

**OM603-16(10/25/16)** **RESOLUTION by Councillor Croy that Council appoints Reeve, Jason Ruecker, Deputy Reeve, Charlie Johnson, Councillor, Lee Svederus, Chief Administrative Officer, Allan Rowe and the Corporate Service Manager, Lori Jobson as signing authorities on agreements, cheques, and other negotiable instruments, for the 2016/2017. CARRIED.**

Date, Place and Time of Council and Committee Meetings

As per Procedural Bylaw 127-10, the date of Council meetings are scheduled for the 2nd and 4th Tuesdays in each month. The time of the meetings of Council shall commence as determined by resolution of Council at the Annual Organizational Meeting. Section 193 of the Municipal Government Act requires Council to advertise the place of Council or Committee meetings. The meetings shall be advertised in the monthly newsletter, which is distributed to the County residents' mailboxes. Council was also asked to consider the validity of the Policies and Priorities Committee meetings and if they are deemed viable, to set a schedule (date, place and time) for these meetings.

**OM604-16(10/25/16)** **RESOLUTION by Councillor Croy that Council schedules regular Council meetings to be held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, of each month, beginning at 9:30 a.m. in the Worsley Council Chambers. Except July 2017, August 2017 and December 2017, during which months there shall be only one meeting on July 18, 2017, August 15, 2017, and December 12, 2017, in those months. CARRIED.**

Appointment of Professional Services

The following professional services are provided to Clear Hills County:

- Auditor
- Prime Engineer
- Assessor
- Lawyers
- Planning Agency

- OM605-16(10/25/16)** RESOLUTION by Councillor Fletcher that Council appoints Wilde and Company as the Clear Hills County auditor for the period of January 1, 2017, to December 31, 2017. CARRIED.
- OM606-16(10/25/16)** RESOLUTION by Councillor Croy that Council appoints WSP as the Clear Hills County prime engineer for the period of January 1, 2017, to December 31, 2017. CARRIED.
- OM607-16(10/25/16)** RESOLUTION by Deputy Reeve-Johnson that Council appoints Randy Affolder, Alliance Assessment as the Clear Hills County Assessor for the period of January 1, 2017, to December 31, 2017. CARRIED.
- OM608-16(10/25/16)** RESOLUTION by Councillor Fletcher that Council appoints Brownlee LLP as the Clear Hills County lawyer for the period of January 1, 2017, to December 31, 2017. CARRIED.
- OM609-16(10/25/16)** RESOLUTION by Reeve Ruecker that Council appoints Mackenzie Municipal Planning Agency as the Clear Hills County planning agency for the period of January 1, 2017, to December 31, 2017. CARRIED.

ADJOURNMENT

Reeve adjourned the October 25, 2016, Organizational Meeting at 10:37 a.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

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CHIEF ADMINISTRATIVE OFFICER