

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
TUESDAY, OCTOBER 25, 2016**

**PRESENT**

Jason Ruecker	Reeve
Charlie Johnson	Deputy-Reeve
Miron Croy	Councillor
Dan Fletcher	Councillor
Lee Svederus	Councillor
Peter Frixel	Councillor
David Janzen	Councillor

**ABSENT**

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Bonnie Morgan	Executive Assistant (EA)
Ron Jensen	Public Works Manager (PWM)

**CALL TO ORDER**

Reeve Ruecker called the meeting to order at 10:48 a.m.

**ACCEPTANCE OF  
AGENDA  
C610-16(10/25/16)**

**RESOLUTION by Councillor Svederus to adopt the agenda governing October 25, 2016, Regular Council Meeting, with the addition of 7.a.5 Cleardale Community Enhancement Society, as presented. CARRIED.**

**APPROVAL OF  
MINUTES**

Previous Meeting Minutes  
**C611-16(10/25/16)**

**RESOLUTION by Councillor Fletcher to adopt the minutes of October 11, 2016, Regular Council Meeting, as presented. CARRIED.**

**NEW BUSINESS:  
COUNCIL**

Management Team Activity Report

Council reviewed the most recent Management Team Activity Report.

**C612-16(10/25/16)**

**RESOLUTION by Councillor Frixel to accept the October 25, 2016, Management Team Activity Report, as presented. CARRIED.**

North Peace Housing Foundation

Council tabled discussion about staffing cutbacks at the Homesteader Lodge until after the North Peace Housing Foundation when Councillor Fletcher would have the opportunity to get more information on the matter.

**C613-16(10/25/16)**

**RESOLUTION by Reeve Ruecker to receive for information the discussion around the North Peace Housing Foundation and cutbacks at the Homesteader Lodge in Hines Creek. CARRIED.**

Canfor Hines Creek  
Satellite Yard

Council is requested to have a discussion regarding ratepayer concerns on the access of the firewood at the Canfor Hines Creek Satellite Yard.

**C614-16(10/25/16)**

**RESOLUTION by Councillor Fletcher to receive the discussion relating to the access of the firewood at the Canfor Hines Creek Satellite Yard for information, as presented. CARRIED.**

PUBLIC HEARING

Road Closure  
Bylaw 210-16 and  
Road Closure  
Bylaw 211-16

There was a Public Hearing at 11:00 a.m. for two Bylaws that each received first reading on September 27, 2016.

1. Bylaw 210-16 for the Purpose of Closing Road Plan 2018EU and consolidating back into the property the road was originally surveyed from.
2. Bylaw 211-16 for the Purpose of Closing Road Plan 1170EU and consolidating back into the property the road was originally surveyed from.

**C615-16(10/25/16)**

**RESOLUTION by Reeve Ruecker that the Reeve recess the Council meeting at 11:00 a.m. to accommodate the public hearing and reconvene the Council meeting at the conclusion of the hearing. CARRIED**

Reeve Ruecker reconvened the meeting at 11:04 a.m.

Christmas Office  
Hours

Council is presented with the following request, as per the consensus of the employee's that Council allow two paid days off to each employee in lieu of a Christmas gift and Christmas party. The days off that the employees have requested are Thursday, December 29th, and Friday, December 30th, 2016.

**C616-16(10/25/16)**

**RESOLUTION by Councillor Croy that Council authorizes two paid days off, Thursday, December 29th and Friday, December 30th, 2016 as a Christmas gift for each County employee. CARRIED.**

**C617-16(10/25/16)**

**RESOLUTION by Deputy Reeve-Johnson that Council authorizes that Clear Hills County office be closed from 4:30 p.m. on Friday, December 23, 2016, and reopen on Tuesday, January 3<sup>rd</sup>, 2017 at 8:00 a.m. CARRIED.**

Cleardale Community  
Enhancement Society

Council requested an update regarding the construction progress of the Cleardale Seniors Housing project.

**C618-16(10/25/16)**

**RESOLUTION by Deputy Reeve-Johnson to receive the verbal update by Councillor Fletcher on the progress of the Cleardale Seniors Housing project for information. CARRIED.**

DELEGATION

Brian Bettis- TELUS,  
General Manager

Brian Bettis, TELUS, General Manager and James Simpson, Local Manager was in attendance at 11:15 a.m. to discuss ongoing issues and concerns with Cellular service in Clear Hills County.

Reeve Ruecker recessed for lunch at 12:05 p.m.  
Reeve Ruecker reconvened the meeting at 12:41 p.m.

**C619-16(10/25/16)**

**RESOLUTION by Reeve Ruecker to receive for information the delegation from Brian Bettis, TELUS, General Manager and James Simpson, Local Manager, for information. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
(October 12, 2016,  
to October 25,  
2016)

A list of expenditures for Clear Hills County for the period of October 12, 2016, to October 25, 2016, is provided for Council's review.

**C620-16(10/25/16)**

**RESOLUTION by Councillor Croy that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 12, 2016, to October 25, 2016, for a total of \$3,028,925.58 (three million twenty-eight thousand nine hundred and twenty-five dollars and fifty-eight cents). CARRIED.**

COMMUNITY  
SERVICES

Agricultural  
Fieldman  
Appointment

Agricultural Fieldmen are required to be appointed by Council as per Section 8 of the Agricultural Service Board Act. By appointment, an Agricultural Fieldman is a municipal inspector under the Weed Control Act and Agricultural Pest Act and a soil conservation officer under the Soil Conservation Act.

**C621-16(10/25/16)**

**RESOLUTION by Councillor Croy to appoint Greg Coon as an Agricultural Fieldman for Clear Hills County as per Section 8 of the Agricultural Service Board Act. CARRIED.**

Capital Plan-  
Enclosed Emergency  
Trailer

The Clear Creek Fire Committee, is recommending Council remove the purchase of an Enclosed Emergency Trailer from the Capital Plan due to the availability of similar units through mutual aid from other municipalities in the region.

**C622-16(10/25/16)**

**RESOLUTION by Councillor Fletcher removes the purchase of an Enclosed Emergency Trailer from the Multi-Year Capital Plan due to the availability of similar units through mutual aid from other municipalities in the region. CARRIED.**

Fairview Municipal  
Airport

The Municipal District of Fairview is requesting the County contribute \$55,500 (one-third of the total cost) for two capital projects at the Fairview Municipal Airport. Project 1 is Taxiway Expansion and Lighted Signage Upgrades, Project 2 is Buy out of Leased Jet Fuel Tank.

**C623-16(10/25/16)**

**RESOLUTION by Deputy Reeve-Johnson to approve a Beyond Border grant of \$55,500.00 (fifty-five thousand five hundred dollars). To the M.D. of Fairview to cover 1/3 of the total cost for the two capital projects, taxiway expansion, and lighted signage upgrades and to buy out of Leased Jet Fuel Tank at the Fairview Municipal Airport and include the funds in the 2017 Budget. CARRIED.**

Weed Control  
Letter to Minister

Council is requested to approve sending a letter drafted by the Agricultural Service Board to the Minister of Agriculture and Forestry regarding Noxious and Prohibited Noxious weeds becoming increasingly prevalent with the increase in traffic, equipment, and movement of people.

**C624-16(10/25/16)**

**RESOLUTION by Deputy Reeve-Johnson to send the letter to the Alberta Minister of Agriculture and Forestry in regards to Noxious and Prohibited Noxious weeds becoming increasingly prevalent with the increase in traffic, equipment and movement of people. CARRIED.**

PUBLIC WORKS  
Dust Control Policy

Council is presented with a revised draft for Dust Control Policy 3221 to offer dust abatement to residents along graveled Secondary Highways within the County.

**C625-16(10/25/16)**

**RESOLUTION by Councillor Svederus to amend the Dust Control Policy 3221 to offer dust abatement to residents along graveled Secondary Highways within the County. CARRIED.**

WRITTEN REPORTS  
COUNCIL,  
COMMITTEE &  
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Chief Administrative  
Officer's Report

The Chief Administrative Officer report was reviewed.

**C626-16(10/25/16)**

**RESOLUTION by Councillor Frixel to receive the information provided in the Chief Administrative Officer report on October 25, 2016, for information, as presented. CARRIED.**

Community Development Manager's Report

The Community Development Managers report was reviewed.

**C627-16(10/25/16)**

**RESOLUTION by Councillor Croy to receive the information provided in the Community Development Managers report on October 25, 2016, for information, as presented. CARRIED.**

Corporate Service Manager's Report

There was nothing to report.

Public Works Manager's Report

The Public Works Managers report was reviewed.

**C628-16(10/25/16)**

**RESOLUTION by Councillor Janzen to receive the information provided in the Public Works Managers report on October 25, 2016, for information, as presented. CARRIED.**

COUNCIL INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

**C629-16(10/25/16)**

**RESOLUTION by Councillor Croy to receive for information the correspondence presented at the October 25, 2016, Regular Council Meeting. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C630-16(10/25/16)**

**RESOLUTION by Councillor Svederus to change the November 22, 2016, Regular Council Meeting to November 23, 2016. CARRIED**

**C630-16(10/25/16)**

**RESOLUTION by Councillor Croy to receive for information the October, November and December 2016, calendars, as presented.**

Meeting	Date	Member
Medical Clinic Meeting	October 27	Svederus
MMSA Org Meeting	December 2	
Regular Council Meeting	Nov 23, 2016	ALL
		CARRIED.

ADJOURNMENT

Reeve Ruecker adjourned the October 25, 2016, Regular Council Meeting at 1:30 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED