

**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD ORGANIZATIONAL MEETING
COUNTY COUNCIL CHAMBERS
December 12, 2016**

PRESENT

Brian Harcourt	Member
Charlie Johnson	Council Representative
Baldur Ruecker	Member
MacKay Ross	Member
Julie Watchorn	Member

IN ATTENDANCE

Audrey Bjorklund	Community Development Manager
Aaron Zylstra	Agricultural Fieldman
Greg Coon	Agricultural Fieldman
Sarah Hayward	Community Development Clerk

IN REGRET

Garry Candy	Member
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CALL TO ORDER

Community Development Manager Bjorklund called the meeting to order at 10:10 a.m.

AG123 (12/12/16)

RESOLUTION by Member Ruecker that this Agricultural Service Board adopts the agenda governing the December 12, 2016 Organizational Meeting. CARRIED.

VOTING
PROCEDURE

By resolution the Board shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.

AG124 (12/12/16)

RESOLUTION by Member Ruecker that this Agricultural Service Board determine the voting of chairperson and deputy chairperson by show of hands. CARRIED.

ELECTION OF
CHAIR

As per Bylaw 177-13 annually at the first meeting following the Council Organizational Meeting, the Agricultural Service Board will appoint a Chairperson from among all voting members for the year.

A call will be made three times for nominations for the position of Chair. Following the third call, a request will be made for a motion for nominations to cease.

Audrey Bjorklund, CDM, called for nominations for Chair.

Councillor Johnson nominated Member Harcourt.
Member Harcourt accepted.

Audrey Bjorklund, CDM, called for nominations for Chair a second time.

AG125 (12/12/16)

ELECTION OF
DEPUTY CHAIR

Audrey Bjorklund, CDM, called for nominations for Chair a third and final time.

RESOLUTION by Member Ross that nominations for Chair cease.

Member Harcourt was declared Chair by acclamation.

Chair Harcourt took the chair.

Agricultural Service Board Administration Procedure 6301-01, states that the Agricultural Service Board annually, at the first meeting following the Council Organizational Meeting, appoint a Deputy Chairperson from among all voting members for the year.

A call will be made three times for nominations for the position of Deputy Chair. Following the third call, a request will be made for a motion for nominations to cease.

Chair Harcourt called for nominations for Deputy Chair.

Chair Harcourt nominated Member Ruecker.
Member Ruecker accepted.

Chair Harcourt called for nominations for Deputy Chair a second time.

Chair Harcourt called for nominations for Deputy Chair a third and final time.

AG126 (12/12/16)

APPOINTMENT OF
VOTING MEMBERS

RESOLUTION by Councillor Johnson that nominations for Deputy Chair cease. CARRIED.

Member Ruecker was declared Deputy Chair by acclamation.

As per Agricultural Service Board Administration Procedure 6301-01, annually, at the first meeting following the Council Organizational Meeting, the Agricultural Service Board selects voting delegates for the annual Provincial Agricultural Service Board Conference.

AG127 (12/12/16)

RESOLUTION by Member Ross that this Agricultural Service Board appoint Chair Ruecker and Deputy Chair be voting members and Councillor Johnson be the alternate voting member for the Agricultural Service Board Provincial Conference. CARRIED.

Signing Authorities

As per Agricultural Service Board Administration Procedure 6301-01(2.4) annually at the first meeting, following the Council Organizational Meeting, the Agricultural Service Board will appoint signing authority for grant applications.

AG128 (12/12/16)

RESOLUTION by Councillor Johnson That this Agricultural Service Board appoint Chair Harcourt and Deputy Chair Ruecker as the Agricultural Service Board grant signing authorities for 2016/2017.
CARRIED.

DATE, TIME AND PLACE OF BOARD MEETINGS

The Agricultural Service Board currently meets every second Monday when the meeting will be held on the first Monday of the month and there are no meetings held in April or September. The Board now will select the day of the month and the commencement time for the monthly meetings.

AG129 (12/12/16)

RESOLUTION by Member Ross that this Agricultural Service Board will table the date, time and place of board meetings, until a meeting when all board members are present.
CARRIED.

ADJOURNMENT

Chair Harcourt adjourned the Agricultural Service Board Organizational meeting at 10:20 a.m.



CHAIR



AGRICULTURAL FIELDMAN