AGENDA
CLEAR HILLS COUNTY
SPECIAL COUNCIL MEETING
TUESDAY, MAY 31, 2016

The special meeting of the Council for Clear Hills County will be held on Tuesday, May 31, 2016, in the Council Chambers of the County Office, Worsley, Alberta, at 9:30 a.m.

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1. CALL TO ORDER

2. AGENDA

3. MINUTES
- **a. Previous: Regular Council Meeting May 10, 2016 ..... 3**

4. DELEGATION(S)
- **a. Bear Canyon Ratepayers – Dust Control, 717 10:30 a.m. 12**
- **b. Youth Enhancement Society (Y.E.S.) program 11:15 a.m. 22**

5. PUBLIC HEARING(S)

6. TENDER OPENING- 9:45 a.m.

7. NEW BUSINESS
- **a. COUNCIL**
  1. **Management Team Activity Report 23**
  2. **Cleardale Road Overlay 37**
  3. **Clear Prairie Road 43**
  4. **By-Election 49**
  5. **Boards and Committees 50**
  6. **Approach Construction 52**
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- **b. CORPORATE SERVICES**
  1. **Accounts Payable (May 11, 2016-May 24, 2016)…..…..... 56**
  2. **North Peace Housing Foundation Financing…… 69**
- **c. COMMUNITY SERVICES**
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- **d. PUBLIC WORKS**
  1. **Tender 2016-13; Construction of Access Roads SW-16-83-4-W6M & SW 7- 84-2-W6M. 95**
  2. **Spring versus Summer Gravel Haul 96**
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8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS
- **a. Councillor Reports.....**
- **b. Chief Administrative Officer's Report 101**
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- **d. Corporate Services Manager's Report.....**
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9. COUNCIL INFORMATION *(including Correspondence)*..... 103

10. CALENDARS..... 107

11. CONFIDENTIAL ITEMS
a. Legal.....

12. ADJOURNMENT

MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
MAY 10, 2016

PRESENT	Jake Klassen	Reeve
	Jason Ruecker	Deputy Reeve
	Charlie Johnson	Councillor
	Miron Croy	Councillor
	Dan Fletcher	Councillor
	Lee Svederus	Councillor
	Peter Frixel	Councillor
ABSENT		
ATTENDING	Allan Rowe	Chief Administrative Officer (CAO)
	Audrey Bjorklund	Community Development Manager (CDM)
	Ron Jensen	Public Works Manager (PWM)
	Bonnie Morgan	Executive Assistant (EA)

CALL TO ORDER — Reeve Klassen called the meeting to order at 9:30 a.m.

ACCEPTANCE OF AGENDA

C254-16(05/10/16) **RESOLUTION by Councillor Croy to adopt the agenda governing May 10, 2016, Regular Council Meeting, with the following additions; 7. a. 7b. Worsley Graduation, 7. a. 9. Financial Aid Fort McMurray, 7.a.10. Communication to ratepayers. CARRIED.**

APPROVAL OF MINUTES
Previous Meeting Minutes

C255-16(05/10/16) **RESOLUTION by Councillor Svederus to adopt the minutes of April 26, 2016, Regular Council Meeting, as presented. CARRIED.**

C256-16(05/10/16) **RESOLUTION by Councillor Fletcher to adopt the minutes of May 4, 2016, Special Council Meeting, as presented. CARRIED.**

NEW BUSINESS: COUNCIL
Management Team Activity Report — Council reviewed the most recent Management Team Activity Report.

C257-16(05/10/16) **RESOLUTION by Councillor Johnson to accept the April 26, 2016, Management Team Activity Report, as presented. CARRIED.**

Paving Projects — Deputy Reeve Ruecker requested a discussion regarding Clear Prairie and Worsley paving be added to today's agenda.

UNAPPROVED

C258-16(05/10/16) **RESOLUTION by Councillor Fletcher to table the discussion regarding paving until later in the meeting. CARRIED.**

TENDER OPENING
Tender 2016-13
Construction of
Access Roads

Council is presented with Tender 2016-13 Construction of Access Roads SW-16-83-4-W6M & SW 7- 84-2-W6M.

C259-16(05/10/16) **RESOLUTION by Councillor Svederus to open Tender 2016-13 Construction of Access Roads SW-16-83-4-W6M & SW 7- 84-2-W6M. CARRIED.**

Company	Amount
Cal R Contracting	**$119,750.00 excluding GST**
Tyran Transport Ltd	**$84,638.75**
Clean Harbors	**$133,400.00**
FMC Contracting	**$198,517.00**
Rebel Construction	**$117,450.00**
Bjornson Enterprises Ltd	**$99,700.00**
MDP Oilfield Services	**$136,451.72**

C260-16(05/10/16) **RESOLUTION by Councillor Fletcher to raise the discussion regarding paving off the table. CARRIED.**

C261-16(05/10/16) **RESOLUTION by Councillor Frixel to proceed with obtaining an estimate from WSP on the 4 ¼ miles of paving on the Clear Prairie Road. Starting from the existing pavement at Range Road 100 going west 4 ¼ miles to the Y intersection and bring back to the next Regular Council Meeting. Councillor Johnson requested a recorded vote:**

For	Against
Deputy Reeve Ruecker	
Councillor Svederus	
Councillor Croy	
Reeve Klassen	
Councillor Johnson	
Councillor Fletcher	
Councillor Frixel	**CARRIED.**

C262-16(05/10/16) **RESOLUTION by Councillor Johnson to obtain a quote on proceeding with paving of the remainder of Secondary Highway 717, and bring back to the next Regular Council meeting. Councillor Johnson requested a recorded vote:**

UNAPPROVED

For	Against
Reeve Klassen	Deputy Reeve Ruecker
Councillor Johnson	Councillor Svederus
Councillor Fletcher	Councillor Croy
	Councillor Frixel
	DEFEATED.

Reeve Klassen recessed the meeting at 10:16 a.m.
Reeve Klassen reconvened the meeting at 10:23 a.m.

C263-16(05/10/16) **RESOLUTION by Deputy Reeve Ruecker to draft a letter to the Provincial Government requesting that they honour their portion of the contract and request a timeline on secondary Highway 717. Councillor Johnson requested a recorder vote:**

For	Against
Deputy Reeve Ruecker	Councillor Johnson
Councillor Svederus	
Councillor Croy	
Reeve Klassen	
Councillor Fletcher	
Councillor Frixel	CARRIED.

Equipment Registry

Councillor Croy requested a discussion regarding an analysis of the equipment registry versus the (ARHCA) Alberta Road Builders 2016 Equipment Rental Rates.

C264-16(05/10/16) **RESOLUTION by Councillor Croy to receive the information on the equipment registry for information. CARRIED.**

Grazing Leases

Councillor Svederus requested a discussion regarding the restrictions placed on grazing leases.

C265-16(05/10/16) **RESOLUTION by Councillor Fletcher to receive the information regarding the restrictions placed on grazing leases for information. CARRIED.**

License and Registration Renewal

Councillor Svederus requested a discussion regarding the new legislation put forward by the government going paper free with registration and license renewal notifications.

C266-16(05/10/16) **RESOLUTION by Councillor Svederus to draft a letter to Honorable Minister of Municipal Affairs, Danielle Larivee with concerns that it is a form of discrimination implementing the government going paper free with registration and license renewal notifications. CARRIED.**

Fire Guards

Councillor Svederus requested a discussion regarding letter of request to the Honorable Minister of Municipal Affairs, Danielle

UNAPPROVED

Larivee advising that fire guards be put in place around all towns, villages, cities etc.

C267-16(05/10/16) **RESOLUTION by Reeve Klassen to receive the discussion regarding sending a letter of request to the Honorable Minister of Municipal Affairs, Danielle Larivee advising that fire guards be put in place around all towns, villages, cities etc. for information.**
CARRIED.

Hines Creek Graduation

The Hines Creek Graduating Class of 2016 requests the presence of Councillor Frixel to attend and speak on behalf of Clear Hills County at the 2016 Graduating Ceremony being held on June 30, 2016 at 7:00 p.m. in the Hines Creek Gymnasium.

C268-16(05/10/16) **RESOLUTION by Councillor Croy to approve the attendance of Councillor Frixel to attend and speak on behalf of Clear Hills County at the 2016 Hines Creek Graduating Ceremony being held on June 30, 2016 at 7:00 p.m. in the Hines Creek Gymnasium.**
CARRIED.

Worsley Graduation

The Worsley Graduating Class of 2016 would like to extend an invitation to Deputy Reeve Ruecker to speak on behalf of Clear Hills County. He is welcome to attend the banquet with a guest at 5:30 with the exercises to start at 7:00 p.m. on May 21, 2016 in the Worsley Gymnasium.

C269-16(05/10/16) **RESOLUTION by Councillor Svederus to approve the attendance of Deputy Reeve Ruecker to attend and speak on behalf of Clear Hills County at the Worsley 2016 Graduating Ceremony being held on May 21, 2016 at 5:30 p.m. in the Worsley Gymnasium.**
CARRIED.

North Peace Housing Foundation

Council is presented with the 2015 North Peace Housing Foundations Audited Financial Statements.

C270-16(05/10/16) **RESOLUTION by Councillor Fletcher to receive the 2015 North Peace Housing Foundations Audited Financial Statements for information, as presented.** **CARRIED.**

Financial Aid for Fort McMurray

Councillor Svederus requested a discussion regarding financial aid for Fort McMurray.

C271-16(05/10/16) **RESOLUTION by Councillor Svederus to send a letter of support to the Municipality of Wood Buffalo with regards to the Wildfire in Fort McMurray.** **CARRIED.**

Communications To Ratepayers

Councillor Frixel requested a discussion regarding communications to Ratepayers

UNAPPROVED

Reeve Klassen recessed the meeting for lunch at 11:18 a.m.
Reeve Klassen reconvened the meeting at 11:48 a.m.

C272-16(05/10/16) **RESOLUTION by Councillor Frixel to bring back ideas on distributing communication to the ratepayers regarding emergency events, to a future Council meeting.**
CARRIED.

CORPORATE SERVICES

Accounts Payable (April 27, 2016, to May 10, 2016)

A list of expenditures for Clear Hills County for the period of April 27, 2016, to May 10, 2016, is provided for Council's review.

C273-16(05/10/16) **RESOLUTION by Councillor Croy that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 27, 2016 to May 10, 2016 for a total of $515,395.05 (five hundred and fifteen thousand three hundred and ninety five dollars and five cents).** **CARRIED.**

March Financial Report

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending March 31, 2016.

C274-16(05/10/16) **RESOLUTION by Reeve Klassen that Council accepts for information the financial report for the period ending March 31, 2016.** **CARRIED.**

C275-16(05/10/16) **RESOLUTION by Councillor Svederus to go in camera at 11:53 a.m.** **CARRIED.**

Tax sale Property

On November 25, 2015, Plan 0621299, Block 1, Lot 1, a portion of SE 28-87-7-W6M, was offered for sale at public auction under the provisions of the Municipal Government Act. The parcel did not sell at auction and the title was transferred to Clear Hills County.

C276-16(05/10/16) **RESOLUTION by Councillor Frixel to come out of camera at 12:30 p.m.** **CARRIED.**

Reeve Klassen recessed the meeting at 12:31 p.m.
Reeve Klassen reconvened the meeting at 12:38 p.m.

C277-16(05/10/16) **RESOLUTION by Councillor Fletcher to accept the offer to purchase from Richard Huppe for Plan 0621299, Block 1, Lot 1, a portion of SE 28-87-7-W6M for a purchase price of $41,000.00 (forty one thousand dollars).** **CARRIED.**

C278-16(05/10/16) **RESOLUTION by Reeve Klassen to receive the legal opinion on the Cleardale Grader Beat for information.** **CARRIED.**

COMMUNITY SERVICES

UNAPPROVED

Schedule of Fees Bylaw

Council is provided with a revised Schedule of Fees Bylaw 205-16 with the deposit and rental rates for the One Man 3 HP Post Hole Auger, Wire Roller, BBQ/Grill Trailer and Self Powered Sickle Mower included as per Resolutions C197-16(04/12/16, C198-16(04/21/16), C233-16(4/26/16) and C234-16(04/26/16).

C279-16(05/10/16) **RESOLUTION by Deputy Reeve Ruecker that Council gives first reading to Bylaw 205-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 203-16.**
CARRIED.

C280-16(05/10/16) **RESOLUTION by Councillor Johnson that Council gives second reading to Bylaw 205-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 203-16.**
CARRIED.

C281-16(05/10/16 **RESOLUTION by Councillor Croy that Council proceeds with third reading of Bylaw 205-16. CARRIED UNANIMOUSLY.**

C282-16(05/10/16) **RESOLUTION by Councillor Fletcher that Council gives third and final reading of Bylaw 205-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 203-16. CARRIED.**

Pest Inspector Appointments

Pest Control inspectors are required to be appointed as per Section 10 of the Agricultural Pests Act; and Council is requested to appoint the following individuals as inspectors to administer the Agricultural Pests Act for Clear Hills County in 2016:
Cindy Campbell
Cheryl Berggren
Crystal Dei
Ryan Roessler

C283-16(05/10/16) **RESOLUTION by Councillor Johnson to appoint Cindy Campbell, Cheryl Berggren, Crystal Dei and Ryan Roessler as pest inspectors for the Clear Hills County for 2016 as per Section 10 of the Agricultural Pests Act. CARRIED.**

Pest Inspector Appointments

Weed Control inspectors are required to be appointed as per Section 7 of the Weed Control Act. Council is requested to appoint the following individuals as inspectors to administer the Weed Control Act for Clear Hills County in 2016:
Cindy Campbell
Cheryl Berggren
Crystal Dei
Ryan Roessler

C284-16(05/10/16) **RESOLUTION by Councillor Fletcher to appoint Cindy Campbell, Cheryl Berggren, Crystal Dei and Ryan Roessler as weed**

UNAPPROVED

inspectors for Clear Hills County for 2016 as per Section 7 of the Weed Control Act. CARRIED.

Policy 6302 Agricultural Improvement Policy

Council is presented with an amended Agricultural Improvement Policy with the inclusion of a reporting time limit, maximum number of reimbursement approvals to individual producers or farm units in section 2.2 of the policy, and a draft application form.

C285-16(05/10/16)

RESOLUTION by Councillor Svederus to adopt amended Policy 6302 Agricultural Improvement Policy that includes criteria for reimbursing costs for producers that attend agricultural focused Conferences and Workshops and report back on to the Agricultural Service Board on what they learned, as presented. CARRIED.

Proceed to Tender – Side by Side & Trailer

Council is requested to authorize permission to proceed to tender for the side by side equipped for fire suppression and trailer for the Hines Creek Fire Department that is included in the 2016 Capital Plan.

C286-16(05/10/16)

RESOLUTION by Councillor Croy to proceed to tender for a side by side equipped for fire suppression and trailer to transport the side by side for the Hines Creek Fire Department. CARRIED.

PUBLIC WORKS
Cleardale Overlay

Council is presented with information regarding Cleardale access overlay from Highway 64, south for 1.4 km.

C287-16(05/10/16)

RESOLUTION by Councillor Fletcher to negotiate with Wapiti Gravel Suppliers on adding the Cleardale access overlay from Highway 64, south for 1.4 km. to their existing contract. CARRIED.

Tender Award Tender 2016-12 Cleardale large Vehicle Parking lot

Council is presented with analyzed results of tender 2016-12 Cleardale Large Vehicle Gravel Parking Lot.

C288-16(05/10/16)

RESOLUTION by Councillor Croy to reject all tenders for tender 2016-12 Cleardale Large Vehicle Gravel Parking Lot due to them all coming in over budget. CARRIED.

C289-16(05/10/16)

RESOLUTION by Councillor Fletcher to hire off of the equipment registry for the clearing and graveling of the Cleardale Large Vehicle Gravel Parking Lot. CARRIED.

WRITTEN REPORTS COUNCIL, COMMITTEE &

UNAPPROVED

MANAGERS
Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Chief Administrative Officer's Report

The Chief Administrative Officer report was reviewed.

C290-16(05/10/16) **RESOLUTION by Councillor Croy to receive the information provided in the Chief Administrative Officer report for May 10, 2016, for information, as presented. CARRIED.**

Community Development Manager's Report

The Community Development Managers report was reviewed.

C291-16(05/10/16) **RESOLUTION by Councillor Croy to receive the information provided in the Community Development Managers report for May 10, 2016, for information, as presented. CARRIED.**

Corporate Service Manager's Report

There was nothing to report.

Public Works Manager's Report

The Public Works Managers report was reviewed.

C292-16(05/10/16) **RESOLUTION by Councillor Fletcher to receive the information provided in the Public Works Managers report for May 10, 2016, for information, as presented. CARRIED.**

C293-16(05/10/16) **RESOLUTION by Councillor Johnson to obtain a price and proceed if the price is the same as the current project on crack filling and hole repairs on Secondary Highway 730. CARRIED.**

COUNCIL INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C294-16(05/10/16) **RESOLUTION by Councillor Croy to receive for information the correspondence presented at the May 10, 2016 Regular Council Meeting. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C295-16(05/10/16) **RESOLUTION by Deputy Reeve Ruecker to receive for information the, May, June and July 2016, calendars, as presented. CARRIED.**

Meeting	Date	Member
DMI	May 25	Frixel
4H Sale	June 6	

UNAPPROVED

ADJOURNMENT

Deputy Reeve Klassen adjourned the May 10, 2016, Regular Council Meeting at 1:22 p.m.

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED

Clear Hills County

Request For Decision (RFD)

Meeting:	**Special Council Meeting**
Meeting Date:	May 31, 2016
Originated By:	Charlie Johnson, Councillor
Title:	Dust Control Secondary Highway 717 –Delegation 10:30 a.m.
File:	11-02-04

DESCRIPTION:
Cherry Point Ratepayers will be in attendance at 10:30 a.m. to present Council with information regarding Dust Control on Secondary Highway 717.

BACKGROUND:

ATTACHMENT:
Email Request
Correspondence received May 24, 2016- Ratepayers of Cherry Point, Alberta

RECOMMENDED ACTION:
RESOLUTION by.....

Initials show support - Reviewed by: **Manager:** **CAO:**

Allan Rowe

From: crj50 <cpjohnson@telusplanet.net>
Sent: May-25-16 12:18 PM
To: Allan Rowe
Subject: SH#717
Attachments: scan0052.pdf

Allan,
Here is the letter and information for the Tuesday Council meeting delegation coming in.

Thanks,
Charlie

Ratepayers of Cherry Point, AB

May 24, 2016

Clear Hills County
Box 240
Worsley, AB T0H 3W0

Attention: Charlie Johnson and Clear Hills County Councillors,

We the residents of Cherry Point, have a very large problem with dust in the spring, summer and fall and large amounts of traffic year round.

We would like you to consider dust control on a portion of SH#717 where the largest volume of homes is located. It would be approximately a mile and a half. This would be a short term solution to the dust, but the long term solution would be paving from the Bear Canyon Rec. Center to the BC border.

We are under the understanding that Council is reluctant to commit to this project due to the fact that it is a secondary highway, but as ratepayers of the County we feel that we are not being taken care of. The only other solution that would be reasonable is that the County take over this portion of the road, which would mean degazetting. By degazetting it would accomplish two things. One would be that we would not have to look at the large sweeping corners and the other would mean that it is estimated that these corners would cost an estimated million each if left as a Secondary Highway. We know that the province does not have any money and will not have any money in the near future for so called smaller traffic Secondary roads as the larger centers are looking at 2000 to 4000 vehicle volumes a day. The county is basically looking at volumes at anywhere from 50 to 200 vehicles a day as criteria for paving because of the dust problems.

Also the County has committed 12.8 million to this project and we understand that up to this point 5.4 million has been spent and there is approximately 7.4 million remaining for this road. We also understand that with the bids coming in quite a bit less than in the past, there is an opportunity to get this road finished along with other proposed roads in the County such as the Clear Prairie road. We understand that we have ample money in reserves to do both of these projects.

We look forward to your response and hope that the contractor can be approached as he has not started any of the projects in the area to this date.

Enclosed is one letter drafted up instead of each family writing a letter and it is signed by a large number of concerned ratepayers.

Sincerely,

Barb Wetmore

CHERRY POINT COMMUNITY PROMOTION ASSN.

A Canadian Registered Non-Profit Society incorporated in 1985

CLEAR HILLS COUNTY
Worsley, Ab.

Attn. Charlie Johnson and Clear Hills County

On behalf of the residents of Cherry Point

As the founding President of this association, a few words about our history.Years ago we submitted a plan to take over responsibilities for the Cherry Point Hall, as we considered it an important part of this area, to the Cherry Canyon Ag Society. Since then we have used it for various functions every year that include funeral functions, multiple pot luck music nights and an annual weekend pig roast with much music. The Pig Roast and pot lucks are attended by talented musicians from all over the Peace area. We continue to be concerned about issues and potential for this area that are unique to us, as well as supporting the Cherry Canyon Ag Society.

Ray Wetmore

A section of the 717 road through Cherry Point of about a mile and a half that starts a mile and a half east of the Alberta/BC border and then turns north. **This is a preferred route straight north to hiway 64 on Range Road 131 for much of the traffic from 64 to Dawson Creek, BC that is used by some Cleardale and Clear Prairie farmers and ranchers with available markets in BC, oilfield trucks of all sizes and local traffic to Hines Creek, Fairview and Grande Prairie.** This area also gets a lot of oilfield traffic from BC as well as UFA and Co-op fuel tankers, recreation vehicles,and the local grain, cattle, water haulers and personal vehicles to the Worsley ski hill. **This all adds up to many times of extreme dust problems for those that live along this stretch that includes 17 families,community hall, water fill station, 2 churches, access road to local cemetary and Post Office.** Bear Canyon Colony School.

The problems created for safety, health and community functions are obvious. Solutions that include calcium, watering and planting trees have been largely ineffective. We have even had to resort to watering the road in front of properties at our own expense when dust was too extreme to tolerate. The solution for this area is also very obvious.

The following signatures represent some of the families along this stretch of 717. All that I have stated can be varified by a video documentary if necessary.

(Ray Wetmore)
Barb Wetmore
Joseph K Stahl
Martin R Stahl
Sammy S Stahl
Paul P Stahl
Wilma Stahl
Justina Stahl
Linda Stahl Tschetter
David Tschetter

(OVER)

Michael Tschetter
Teresa Tschetter
Joe M Tschetter
Martha Tschetter
Joe J. Tschetter
Susanna Stahl
Joe S Stahl
Joey Stahl
Phillip Stahl
Judy Stahl
Jacob Stahl
Marie Stahl
Frank Stahl.
Andrea Johnson.
Helen Johnson.

Paul Sr. Stahl (76)
Susie J Tschetter (73)

Rachelle Stahl
Katie Jane Stahl
SARA S Stahl
Jake E Stahl
Eliz J Stahl
Katie S Stahl = 83
Peter Stahl
Rachel Stahl

~~Dyslexia~~
Asthma children

Joel Tschetter	10 yrs.
Kevin Stahl	12 yrs
Jeffery Tschetter	5 yrs.
Bradley Stahl	5 yrs.

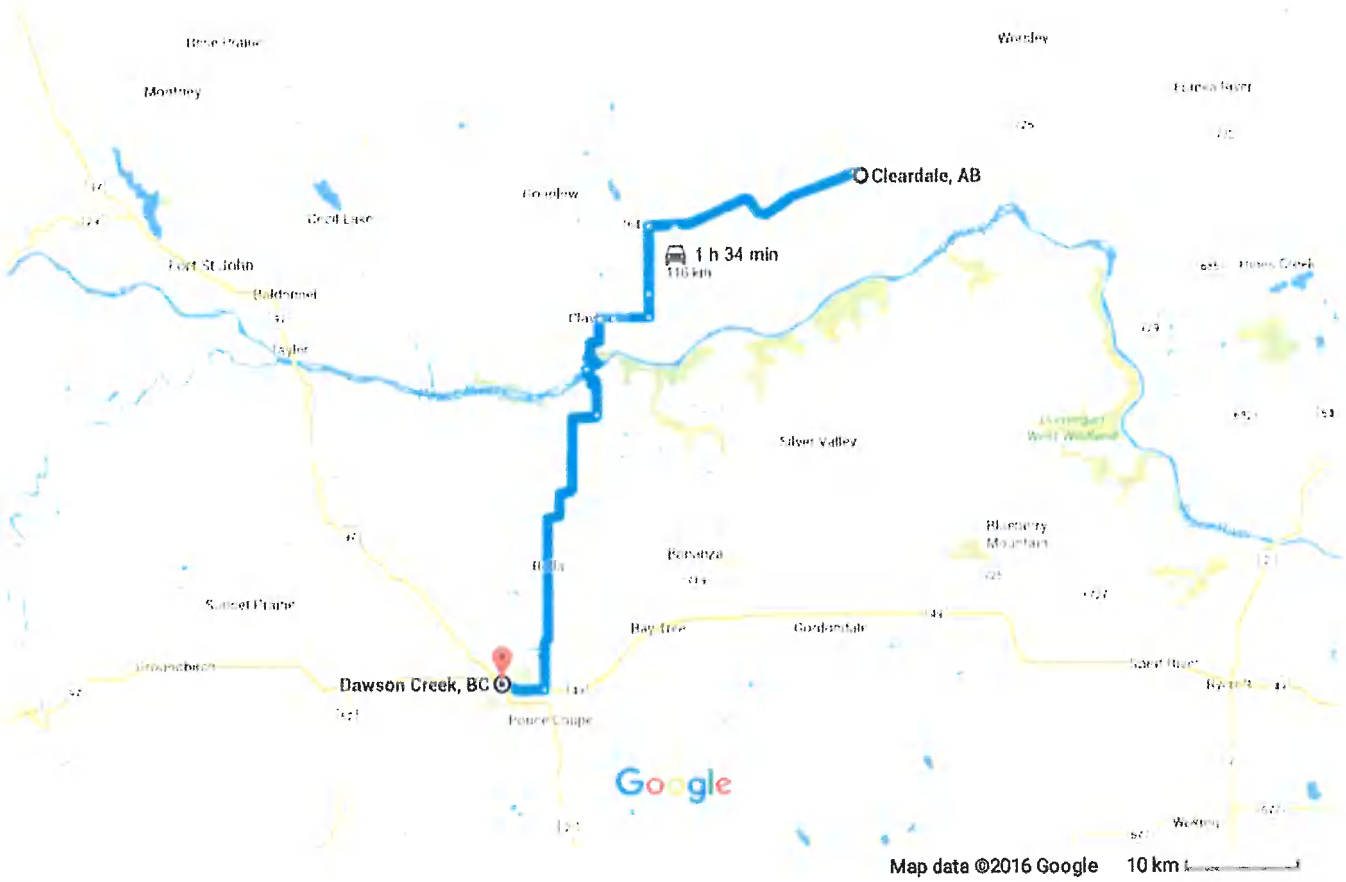
Children catching the School bus along the SH #717 (6)

Adi Carlstad

(Trudy Roy)

Ted Worrall
Bethina Worrall

Google Maps Cleardale, AB to Dawson Creek, BC Drive 116 km, 1 h 34 min



Google Maps

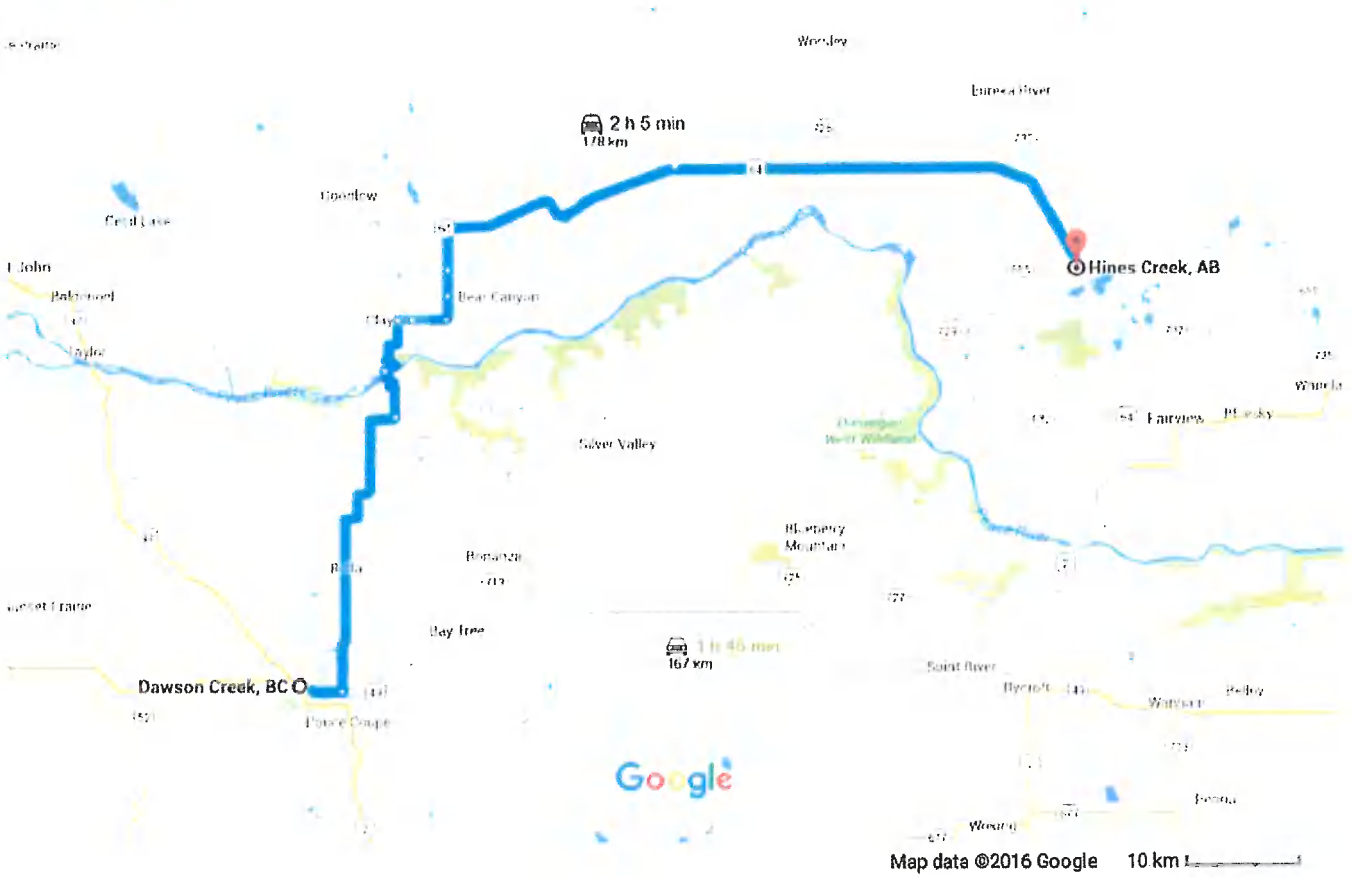
717 – RR131 – 64

Google Maps Dawson Creek, BC to Hines Creek, AB Drive 178 km, 2 h 5 min

Google Maps

717 — RR131 — 64

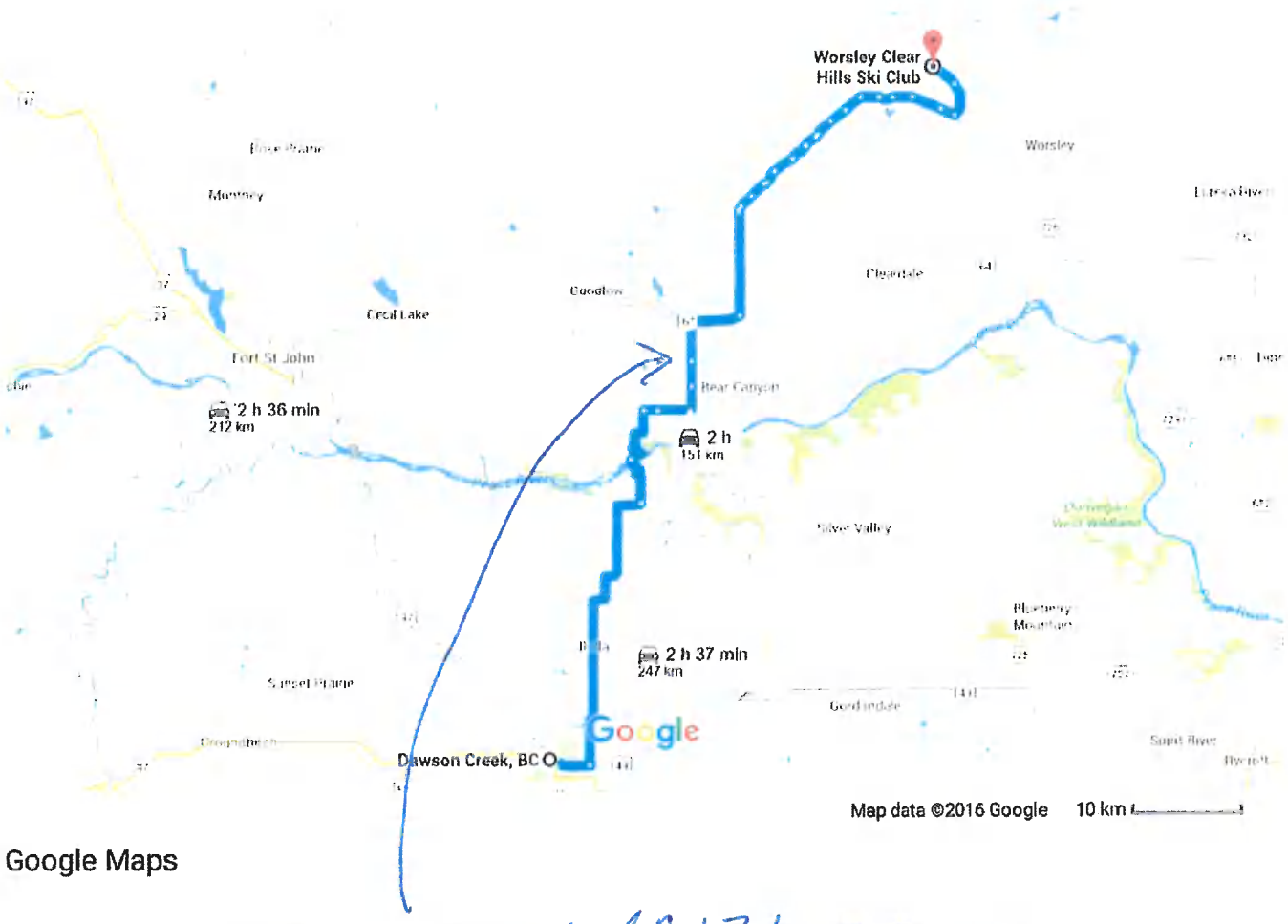
Google Maps Dawson Creek, BC to Hines Creek, AB Drive 178 km, 2 h 5 min



Google Maps

717 – RR131 – 64

Google Maps Dawson Creek, BC to Worsley Clear Hills Ski Club Drive 151 km, 2 h



Google Maps

717 through RR131 to 64

Google Maps Cherry Point, AB to Worsley Clear Hills Ski Club Drive 79.4 km, 1 h 2 min

Google Maps

717 through RR 131 to 64

VEHICLES ARE DIRECTED THIS WAY

Clear Hills County

Request For Decision (RFD)

Meeting:	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	**DELEGATION – YOUTH ENHANCEMENT SOCIETY 11:15 A.M.**
File:	63-10-02

DESCRIPTION:

Mitzie Godberson and three school principals will be in attendance at 11:15 a.m. to review the 2015 Youth Enhancement Society (Y.E.S.) program that received Family and Community Support Services (FCSS) funding, and to present the 2016 program for FCSS funding consideration.

BACKGROUND:

The application deadline for FCSS funding is June 15th annually.

RECOMMENDED ACTION:

RESOLUTION by to accept for information the Youth Enhancement Society delegation that presented a review of the 2015 YES program that received Family and Community Support Services funding from the County and the proposed 2016 YES program.

Initials show support - Reviewed by: **Manager:** ABj **CAO:**

Clear Hills County

Request For Decision (RFD)

	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**MANAGEMENT TEAM ACTIVITY REPORT**
File:	11-02-04

DESCRIPTION:

Management activity report for May 2, 2016

ATTACHMENTS:

- Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by .... that the management activity report for May 10, 2016 be accepted, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:**

Management Team

Activity Report for May 10, 2016

LEGEND:
Budget Items: Completed Items: Items in Waiting:
CAO = Chief Administrative Officer CSM = Corporate Services Manager
PWM = Public Works Manager EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 24, 2015		
C164-15	03/24/15	RESOLUTION by Councillor Svederus to proceed with construction of the Eureka River non-potable water supply. CARRIED.	PWM	Begin 2nd week in May weather permitting
		May 26, 2015		
C273-15	05/26/15	RESOLUTION by Councillor Fletcher to proceed with the Hines Creek Truck fill option 4 estimate from WSP across from UFA in Hines Creek, Ab for a total of $295,608.00 (two hundred and ninety five thousand six hundred and eight dollars) including engineering with funds to be allocated from the Rate Stabilization reserve. CARRIED.	PWM CSM	In Waiting
		January 26, 2016		
C43-16	01/26/16	RESOLUTION by Councillor Svederus to schedule standard one hour meeting with the AAMDC executive staff to be held during a Regular Council Meeting. CARRIED.	EA	Waiting on AAMDC to set date -Hotels -Ministers
C50-16	01/26/16	RESOLUTION by Councillor Johnson to support the Municipal District of Fairview #136 application to apply for an Alberta Community Partnership Program grant to be used for the replacement of the fuel card lock system at the Fairview Airport.CARRIED.	EA/ CSM	
C51-16	01/26/16	RESOLUTION by Deputy Reeve Ruecker to table the request for a financial contribution to the Municipal District of Fairview #136 up to $20,000.00 (twenty thousand dollars) to assist with the replacement of the fuel card lock system at the Fairview Airport in 2016. Until a future Regular Council Meeting.CARRIED.	EA	
C60-16	01/26/16	RESOLUTION by Councillor Croy to accept the proposed brushing program as presented, acquire all necessary agreements and proceed to tender.CARRIED.	PWM	In Works
		February 9, 2016		

Management Team

Activity Report for May 10, 2016

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C95-16	02/09/16	RESOLUTION by Councillor Croy install a water meter on the Whitelaw Water Well to monitor the water usage and table the tender for the upgrade to the Whitelaw Water Well to a future Council meeting.CARRIED.	PWM	Meter to be installed next week
		March 8, 2016		
C126-16	03/08/16	RESOLUTION by Councillor Svederus to have a traffic count with four different locations on the Clear Prairie Road. CARRIED.	PWM	Mid May
C132-16	03/08/16	RESOLUTION by Councillor Frixel to table the propossed Land Use Bylaw ammendments and invite Natural Resources Conservation Board (NRCB) to attend a future Council Meeting. CARRIED.	CDM	June 14 Delegation
		MARCH 22, 2016		
C158-16	03/22/16	RESOLUTION by Councillor Svederus to dispose of Plan 0621299, Block 1, Lot 1 for fair market value, $40,000.00 (forty thousand dollars). CARRIED.	CSM	May 10
C166-16	03/22/16	RESOLUTION by Councillor Croy to continue with attempt to acquire approvals and complete construction to access SW 1-85-2-W6M. Additional required funding in the amount of $32,500.00 (thirty two thousand five hundred dollars) will be drawn from road reserves for engineering and Alberta Environment approvals CARRIED.	PWM	ongoing
		April 12, 2016		
C183-16	04/12/16	RESOLUTION by Councillor Fletcher to open Tender 2016-06 - Cleardale Grader Beat, analyze and bring back results to a future Regular Council meeting. CARRIED.	PWM	award April 26
C184-16	04/12/16	RESOLUTION by Councillor Svederus to open Tender 2016-07 - Eureka River Grader beat, analyze and bring back results to a	PWM	award April 26

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		future Regular Council meeting. CARRIED.		
C185-16	04/12/16	RESOLUTION by Councillor Johnson to open Tender 2016-08 – Hines Creek Grader Beat, analyze and bring back results to a future Regular Council meeting. CARRIED.	PWM	award April 26
C186-16	04/12/16	RESOLUTION by Councillor Svederus to open Tender 2016-09 - Sulphur Lake Grader Beat, analyze and bring back results to a future Regular Council meeting.CARRIED.	PWM	award April 26
C187-16	04/12/16	RESOLUTION by Councillor Croy to open Tender 2016-10 - Whitelaw Grader Beat, analyze and bring back results to a future Regular Council meeting. CARRIED.	PWM	award April 26
C189-16	04/12/16	RESOLUTION by Councillor Croy to advertise for interested eligible applicants to fill the Agricultural Service Board Member at Large vacancy. CARRIED.		May 24
C190-16	04/12/16	RESOLUTION by Councillor Svederus to bring back to the next Regular Council Meeting the amended Policy 6302 Agricultural Improvement Policy that includes criteria for reimbursing costs for producers that attend agricultural focused Conferences and Workshops and report back on to the Agricultural Service Board on what they learned. CARRIED.		May 10
C201-16	04/12/16	RESOLUTION by Councillor Johnson to request Alberta Transportation to apply dust control on selected secondary highway areas throughout Clear Hills County. CARRIED.	PWM	PWM Report
C202-16	04/12/16	RESOLUTION by Councillor Johnson to apply 200 meters of dust control on Township Road 854 between Range Road 74 and Range Road 75 in front of the private school. CARRIED.	PWM	Added
		April 26, 2016		
C210-16	04/26/16	RESOLUTION by Councillor Croy to adopt the minutes of April 12, 2016, Regular Council Meeting, with a correction to motion	EA	

Management Team

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		C197-16(4/12/16) – replacing the title Hand Post Hole Auger with One Man 3hp Post Hole Auger. CARRIED.		
C212-16	04/26/16	RESOLUTION by Deputy Reeve Ruecker to approve the attendance of all Council to the summer engagement on the Municipal Government Act sessions June 22, 2016 in Peace River, Alberta or June 23, 2016 in Grande Prairie, Alberta venue and times to be announced. CARRIED.	EA	
C215-16	04/26/16	RESOLUTION by Councillor Croy to open Tender 2016-12 Cleardale Large Vehicle Gravel Parking Lot, have WSP analyze results and bring back recommendations. CARRIED.	PWM	May 10
C216-16	04/26/16	RESOLUTION by Councillor Fletcher to approve the attendance of all Council to the annual Peace River School Division Joint Meeting on May 18, 2016 at 7:00 p.m., at the Lloyd Garrison School in Berwyn, AB. CARRIED.	EA	
C217-16	04/26/16	RESOLUTION by Councillor Frixel to draft a letter to Telus Mobility expressing the concerns on the Cellular service in Clear Hills County. CARRIED.	EA	Letter sent
C230-16	04/26/16	RESOLUTION by Deputy Reeve Ruecker to approve the public hearing date of May 24, 2016 at 10:00 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Bylaw 207-16. CARRIED.		June 14
C232-16	04/26/16	RESOLUTION by Deputy Reeve Ruecker to approve the public hearing date of May 24, 2016 at 10:00 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Bylaw 206-16.CARRIED.		June 14
C237-16	04/26/16	RESOLUTION by Councillor Johnson to award Tender 2016-06 Cleardale Grader Beat to Cleardale Transport Ltd at the rate of $120/hr for all 5 years. CARRIED.		

Management Team

Activity Report for May 10, 2016

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C238-16	04/26/16	RESOLUTION by Reeve Klassen to award Tender 2016-07 Eureka River Grader Beat to Johnny Driedger at the rate of $120/hr for all 5 years. CARRIED.		
C239-16	04/26/16	RESOLUTION by Councillor Fletcher to award Tender 2016-08 Hines Creek Grader Beat to Abe Nuestaeter, Roaming Transport at the rate of $128/hr for all 4 years and 129/hr for year 5. CARRIED.		
C240-16	04/26/16	RESOLUTION by Councillor Croy to award Tender 2016-09 Sulphur Lake Grader Beat to Klassen Brothers at the rate of $140/hr year 1, $145/hr year 2, $150/hr, year 3, $155/hr year 4, $160/hr year 5. CARRIED.		
C241-16	04/26/16	RESOLUTION by Councillor Croy to award Tender 2016-10 Whitelaw Grader Beat to Prograde Services at the rate of $124/hr. the first year and $125/hr. the following 4 years. CARRIED.		
		May 10, 2016		
C259-16	05/10/16	RESOLUTION by Councillor Svederus to open Tender 2016-13 Construction of Access Roads SW-16-83-4-W6M & SW 7-84-2-W6M CARRIED.	PWM	
C261-16	05/10/16	RESOLUTION by Councillor Frixel to proceed with obtaining an estimate from WSP on the 4 ¼ miles of paving on the Clear Prairie Road. Starting from the existing pavement at Range Road 100 going west 4 ¼ miles to the Y intersection and bring back to the next Regular Council Meeting. Councillor Johnson requested a recorded vote:	PWM	

For	Against
Deputy Reeve Ruecker	
Councillor Svederus	

Management Team

Activity Report for May 10, 2016

LEGEND:
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Councillor Croy Reeve Klassen Councillor Johnson Councillor Fletcher Councillor Frixel CARRIED.		
C263-16	05/10/16	RESOLUTION by Deputy Reeve Ruecker to draft a letter to the Provincial Government requesting that they honour their portion of the contract and request a timeline on secondary Highway 717. Councillor Johnson requested a recorder vote: For: Deputy Reeve Ruecker, Councillor Svederus, Councillor Croy, Reeve Klassen, Councillor Fletcher, Councillor Frixel Against: Councillor Johnson CARRIED.	EA	Letter drafted
C266-16	05/10/16	RESOLUTION by Councillor Svederus to draft a letter to Honorable Minister of Municipal Affairs, Danielle Larivee with concerns that it is a form of discrimination implementing the government going paper free with registration and license renewal notifications. CARRIED.	EA	Letter drafted
C268-16	05/10/16	RESOLUTION by Councillor Croy to approve the attendance of Councillor Frixel to attend and speak on behalf of Clear Hills County at the 2016 Hines Creek Graduating Ceremony being held on June 30, 2016 at 7:00 p.m. in the Hines Creek Gymnasium. CARRIED.	EA	Notified
C269-16	05/10/16	RESOLUTION by Councillor Svederus to approve the attendance of Deputy Reeve Ruecker to attend and speak on behalf of Clear Hills County at the Worsley 2016 Graduating Ceremony being held on May 21, 2016 at 5:30 p.m. in the Worsley Gymnasium.CARRIED.	EA	Notified

Management Team

Activity Report for May 10, 2016

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C271-16	05/10/16	RESOLUTION by Councillor Svederus to send a letter of support to the Municipality of Wood Buffalo with regards to the Wildfire in Fort McMurray. CARRIED.		
C272-16	05/10/16	RESOLUTION by Councillor Frixel to bring back ideas on distributing communication to the ratepayers regarding emergency events, to a future Council meeting. CARRIED.	CDM	
C277-16	05/10/16	RESOLUTION by Councillor Fletcher to accept the offer to purchase from Richard Huppe for Plan 0621299, Block 1, Lot 1, a portion of SE 28-87-7-W6M for a purchase price of $41,000.00 (forty one thousand dollars). CARRIED.	CSM	In works
C279-16	05/10/16	RESOLUTION by Deputy Reeve Ruecker that Council gives first reading to Bylaw 205-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 203-16. CARRIED.		updated
C280-16	05/10/16	RESOLUTION by Councillor Johnson that Council gives second reading to Bylaw 205-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 203-16.CARRIED.		
C282-16	05/10/16	RESOLUTION by Councillor Fletcher that Council gives third and final reading of Bylaw 205-16 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 203-16. CARRIED.		
C283-16	05/10/16	RESOLUTION by Councillor Johnson to appoint Cindy Campbell, Cheryl Berggren, Crystal Dei and Ryan Roessler as pest inspectors for the Clear Hills County for 2016 as per Section 10 of the Agricultural Pests Act. CARRIED.		

Management Team

Activity Report for May 10, 2016

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C284-16	05/10/16	RESOLUTION by Councillor Fletcher to appoint Cindy Campbell, Cheryl Berggren, Crystal Dei and Ryan Roessler as weed inspectors for Clear Hills County for 2016 as per Section 7 of the Weed Control Act. CARRIED.		
C285-16	05/10/16	RESOLUTION by Councillor Svederus to adopt amended Policy 6302 Agricultural Improvement Policy that includes criteria for reimbursing costs for producers that attend agricultural focused Conferences and Workshops and report back on to the Agricultural Service Board on what they learned, as presented. CARRIED.		
C286-16	05/10/16	RESOLUTION by Councillor Croy to proceed to tender for a side by side equipped for fire suppression and trailer to transport the side by side for the Hines Creek Fire Department. CARRIED.	CDM	In Works
C287-16	05/10/16	RESOLUTION by Councillor Fletcher to negotiate with Wapiti Gravel Suppliers on adding the Cleardale access overlay from Highway 64, south for 1.4 km. to their existing contract. CARRIED.		
C288-16	05/10/16	RESOLUTION by Councillor Croy to reject all tenders for tender 2016-12 Cleardale Large Vehicle Gravel Parking Lot due to them all coming in over budget. CARRIED.		
C289-16	05/10/16	RESOLUTION by Councillor Fletcher to hire off of the equipment registry for the clearing and graveling of the Cleardale Large Vehicle Gravel Parking Lot. CARRIED.		

BUDGET ITEMS

		November 11, 2011		
C835	10/11/11	RESOLUTION by Councillor Bigam that Council approves assisting Northern Lights County by contributing $10,000 (ten thousand dollars) a year for 5 years to upgrade lights at the Manning	CSM	2012-2016 Budgets 2015 ✓

Management Team

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Airport. CARRIED.		
October 23, 2012				
C702-12	10/23/12	RESOLUTION by Councillor Bigam to budget $2500.00 (two thousand, five hundred dollars) a year for five years in the operating budget to Sorrentino's Compassion House in Edmonton, which provides accommodation for women who are travelling to the Cross Cancer Institute. CARRIED.	CDM/ CSM	2013-2017 Budget 2015 ✓
		November 27, 2013		
C701-13	11/19/13	RESOLUTION by Councillor Fletcher to include $4,924.00 (four thousand, nine hundred twenty four dollars) in the 2014, 2015 and 2016 Operating Budget for the Fairview & District Victims Assistance Association. CARRIED.	CSM/ CDM	2014-2016 Budget 2015 ✓
		January 15, 2014		
C756-13	12/10/13	RESOLUTION by Councillor Svederus to receive for information the delegation of Glenda Farnden, Major Gifts Manager for STARS Grande Prairie base who was in attendance as a delegation at 10:30 a.m. to provide Council with an update and change the future commitment for 2015, 2016 and 2017 to $75,000.00 per annum (seventy five thousand dollars). CARRIED.	CDM CSM	2015-2017 2015 ✓
		September 2014		
C520-14	08/26/14	RESOLUTION by Councillor Frixel to support amending the Peace Library System Master Agreement to increase municipal fees by five percent per year between 2016 and 2018. CARRIED.	CDM CSM	2016-2018
		September 10, 2015		
C422-15	09/08/15	RESOLUTION by Councillor Fletcher to receive the information from Glenda Farnden with STARS and to increase funding from $75,000.00 (seventy five thousand dollars) to $100,000.00 (one hundred thousand dollars) in 2018-2020. CARRIED.	CSM	2018-2020
C429-15	09/08/15	RESOLUTION by Councillor Croy to carry the increased 2015 FCSS grant funds to 2016. CARRIED.	CDM	
		September 23, 2015		
C453-15	09/22/15	RESOLUTION by Councillor Fletcher to include funding in the amount of $560,000.00 (five	PWM CSM	

Management Team

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		hundred and sixty thousand dollars) per year in the 2016, 2017, 2018, 2019 & 2020 budget and include $260,000.00 (two hundred and sixty thousand dollars) per year in future budgets for ongoing vegetation control on the brushed intersections. CARRIED.		
C454-15	09/22/15	RESOLUTION by Councillor Frixel to Include $82,958.00 (eighty two thousand nine hundred and fifty eight dollars) in the 2016 Operating Budget for the Trades Training program. CARRIED.	CDMCSM	
		November 5, 2015		
C46-15	01/13/15	RESOLUTION by Councillor Frixel to tender the enclosed Emergency Response Trailer that is approved in the 2015 Capital Plan for use by the fire departments on extended emergency response calls and the County during a municipal emergency. CARRIED.	CDM	In Waiting
C486-15	10/13/15	RESOLUTION by Councillor Svederus to receive the ditch cleaning map for information and include $500,000.00 (five hundred thousand dollars) in the 2016 operating budget. CARRIED.	PWM	
C487-15	10/13/15	RESOLUTION by Councillor Fletcher to approve the request to construct an access road approximately 3/4 of a mile south on Range Road 30 to access SW-7-84-2-W6M and hire an engineering firm to do the wetland assessment and to add it to the 2016 Capital Plan. CARRIED.	PWM	
C54-16	01/26/16	Resolution by Deputy Reeve Ruecker to include $10,000.00 (ten thousand dollars) in the 2016 Operating Budget for the Coyote Hunt Incentive Program and set the compensation paid per eligible coyote carcass at $30.00 (thirty dollars) with a limit of 10 coyote carcass per month per participant. CARRIED.	CDM	
C56-16	01/26/16	Resolution by Councillor Johnson to include $5,000.00 (five thousand dollars) in the 2016 Operating Budget for the Bovine Spongiform Encephalopathy Testing Incentive Program and set the compensation paid per eligible beef cattle carcass tested at $125.00 (one hundred and twenty five dollars). CARRIED		

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		February 24, 2016		
C110-16	02/23/16	RESOLUTION by Councillor Johnson to include $1,900.00 (one thousand nine hundred dollars) in the 2016 Operating Budget for the purchase and shipping of a tractor hitch mount style wire roller to be used as a rental equipment item. CARRIED.	CDM	
		May 5, 2016		
C151-16	03/22/16	RESOLUTION by Councillor Johnson to approve the Hines Creek Golf Courses request for a Capital Grant to finish the clubhouse building in the amount of $ 25,000.00 (twenty five thousand dollars) funds to be allocated from the recreation reserve. CARRIED.	CDM	

ITEMS IN WAITING

		July 10, 2013		
C407-12	07/10/12	RESOLUTION by Councillor Bigam to approve $20,000 (twenty thousand dollars) for the reconstruction of the Stoney Lake Boat Launch and dock installation with the funds to be allocated from the Recreation Capital Reserve and conditional on an agreement being entered into between the County and appropriate parties establishing the scope of work and cost sharing/funding arrangements. CARRIED.	CDM/ Frixel	Sept 2013 sign to be ordered, some minor items remaining almost complete
		August 28, 2012		
C523-12	08/28/12	RESOLUTION by Reeve Johnson to approve the inclusion of Cherry Canyon Recreation Complex access road paving in the Secondary Highway 717 paving contract with Alberta Transportation paying only 50% of the engineering fees and Clear Hills County paying 50% of engineering and 100% of all other costs incurred. Councillor Bigam requested a recorded vote. For: Deputy Reeve Klassen, Councillor Ostrem, Councillor Fletcher, Reeve Johnson Against: Councillor Bigam, Councillor Frixel, Councillor Croy CARRIED.	PW	Waiting on Provincial budget (AB Transport ation)

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		May 27, 2014		
~~C323-14~~	~~05/13/14~~	~~RESOLUTION by to Councillor Frixel to have Peace Valley Snow Riders extend the snowmobile trail from Stoney Lake to the Worsley Ski Hill in order to receive the additional $20,000.00 (twenty thousand dollars) funding all construction is to be completed by the end of 2016.CARRIED.~~	~~CDM~~	~~Rescinded By C236-16(4/26/16)~~
		November 21, 2014		
~~C752-14~~	~~10/28/14~~	~~RESOLUTION by Councillor Ruecker to extend the deadline for the snowmobile trail to be completed to 2018. CARRIED.~~	~~CDM~~	~~Notified~~
		February 3, 2015		
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner. CARRIED.	CSM	
		February 18, 2015		
C88-15	(02/10/15)	RESOLUTION by Deputy Reeve Klassen That this council authorizes the destruction of 2012 monthly reconciliation reports, 2007 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2008. CARRIED.	CDM	
		November 5, 2015		
C306-15	06/09/15	RESOLUTION by Councillor Fletcher to approve the funding request of $500,000.00 (five hundred thousand dollars) in the form of a loan to North Peace Housing Foundation for the completion of the Peace River Westview Development Seniors Affordable Housing Project for a term of 10 years at 1% above prime rate. Following the approved steps in Section 264 & 265 of the Municipal Government act.CARRIED.	EA/ CSM	Letter Sent/ In Waiting
C328-15	06/23/15	RESOLUTION by Councillor Frixel that Council authorizes a general grant of $189,799.50 (one hundred and eighty nine thousand seven hundred and ninety nine dollars and fifty cents)	CDM CSM	Invoice received

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		to the Hines Creek Composite School to assist with the modifications and expansion of the current parking lot with funds to be allocated from the Rate Stabilization Reserve. CARRIED.		
		May 5, 2016		
C228-16	04/26/16	RESOLUTION by Councillor Fletcher that this council authorizes the destruction of 2013 monthly reconciliation reports, 2008 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2009. CARRIED.		

Clear Hills County

Request For Decision (RFD)

Meeting:	**Special Council Meeting**
Meeting Date:	May 31, 2016
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Cleardale Road Overlay
File:	11-02-04

DESCRIPTION:
Council requested negotiations with Wapiti Gravel Suppliers on adding the Cleardale access overlay from Highway 64, south for 1.4 km. to their existing contract bring back to this Regular Council Meeting.

BACKGROUND:

C287-16(05/10/16) **RESOLUTION by Councillor Fletcher to negotiate with Wapiti Gravel Suppliers on adding the Cleardale access overlay from Highway 64, south for 1.4 km. to their existing contract.**
CARRIED.

ATTACHMENT:
Unit Price Schedule
Award Letter

RECOMMENDED ACTION:
RESOLUTION by..... to

Initials show support - Reviewed by: **Manager:** **CAO:** AR

UNIT PRICE SCHEDULE "D" – Clear Prairie Road – EXTENSION

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1		lump sum		$201 987.52
2	Site Occupancy (1.2.21) (Special Provisions)	24	days	$ 1,500.00	per day	$ 36 000.00
3	Subgrade Excavation (3.1.3) (Special Provisions)	100	m^3	$ 25.00	per cubic metre	$ 2 500.00
4	Granular Fill Designation 6 Class 80 (3.6.5)	200	t	$ 25.00	per tonne	$ 5 000.00
5	Preparing Subgrade Surface (First Layer) (3.1.3) (Special Provisions)	100,000	m^2	$ 1.01	per square metre	$ 101 000.00
6	Sideslope Improvements (3.60.4) (Special Provisions)	3	km	$ 25 000.00	per kilometer	$ 75 000.00
7	Granular Base Course Designation 2 Class 25 (3.6.8) (5.2.5) (Special Provisions)	61,200	t	$ 29.64	per tonne	$ 1 815 192.00
8	Asphalt Concrete Pavement – EPS Mix Type M1 (PG 52-34) (3.50.7) (Special Provisions)	20,900	t	$ 76.25	per tonne	$ 1 593 207.50
9	Entrance Improvements (Special Provisions)	24	units	$ 2000.00	per unit	$ 48 000.00
10	Culverts – Remove and Dispose (C.S.P.) (up to 700 mm dia.) (2.4.4.) (Special Provisions)	42	m	$ 75.00	per metre	$ 3150.00
11	Culverts – Remove and Dispose (C.S.P.) (over 700 mm dia.) (2.4.4.) (Special Provisions)	7	m	$ 75.00	per metre	$ 525.00
12	Culverts – Supply and Install (500 mm dia. C.S.P.) (2.4.4) (5.23.4) (Special Provisions)	30	m	$ 250.00	per metre	$ 7 500.00
13	Culverts – Supply and Install (600 mm dia. C.S.P.) (2.4.4) (5.23.4) (Special Provisions)	94	m	$ 300.00	per metre	$ 28 200.00
14	Culverts – Supply and Install (800 mm dia. C.S.P.) (2.4.4) (5.23.4) (Special Provisions)	5	m	$ 400.00	per metre	$ 2 000.00
15	Flexible Guide Post/Delineators – Round – Supply and Install (2.19.4) (5.28.3)	10	posts	$ 110.00	per post	$ 1 100.00
16	Roadway Lines – Supplying Paint and Painting (Directional Dividing and 2 Edge lines) (7.2.6) (5.20.5)	6.8	km	$ 925.00	per kilometre	$ 6 290.00
					TOTAL SCHEDULE "D"	$3 928 191.52

UNIT PRICE SCHEDULE "E" – CLEARDALE ACCESS ROAD – EXTENSION

Bid Item	Description	Estimated Quantities		Unit Price			Total Bid
1	Mobilization (1.2.13)	1		lump sum			$ 28114.78
2	Site Occupancy (1.2.21) (Special Provisions)	2	days	$ 1,500.00	per day		$ 3000.00
3	Subgrade Excavation (3.1.3) (Special Provisions)	100	m^3	$ 52.04	per cubic metre		$ 5204.00
4	Granular Fill Designation 2 Class 25 (3.6.5)	200	t	$ 29.48	per tonne		$ 5896.00
5	Asphalt Concrete Pavement – EPS Mix Type M1 (PG 52-34) (3.50.7) (Special Provisions)	2,800	t	$ 72.89	per tonne		$ 204092.00
6	Roadway Lines – Supplying Paint and Painting (Directional Dividing and 2 Edge lines) (7.2.6) (5.20.5)	1.40	km	$ 2000.00	per kilometre		$ 2800.00
7	Flexible Guide Post/Delineators – Round – Supply and Install (2.19.4) (5.28.3)	10	posts	$ 139.64	per post		$ 1396.60
					TOTAL SCHEDULE "E"		$ 250507.38

CONTRACT 141-19772-00
SCHEDULES "D, E" – Contract Extension

THIS MEMORANDUM OF ENDORSEMENT made and entered into this_____ day of May, 2016.

BETWEEN:

Wapiti Gravel Suppliers of the **City of Grande Prairie** in the Province of **Alberta,**

AND

Clear Hills County in the Province of Alberta,

WITNESSETH that the parties hereto mutually covenant, promise and agree, as follows, namely:

That Contract No. **141-19772-00** in the records of Clear Hills County of Alberta bearing the date of **March 24, 2016** and covering:

Schedule "A"
Eureka River Road

Township Road 712 Overlay (SR.71215)
From: West of Range Road 62 To: South of Township Road 870
km 0.020 to km 12.040 (12.020 km)

SCHEDULE "B" (DELETABLE)

Range Road 80
From: Township Road 870 To: North of Township Road 870
km 0.000 to km 0.650 (0.650 km)

Grading, Granular Base Course, Asphalt Concrete Pavement (EPS) and Other Work

SCHEDULE "C"

BF 71825

(SW 15-86-6-6)

Bridge Repairs and Other Work

and hereinafter referred to as Contract No. **141-19772-00,** is HEREBY AMENDED by a Contract Extension to the Work to include the following additional schedules:

Schedule "D"
Clear Prairie Road

E. of Rge. Rd. 105 to W. of Rge. 100

km 0.000 to km 6.800 (6.80 km)
Granular Base Course,Asphalt Concrete Pavement (EPS) Overlay and Other Work

Schedule "E"
Cleardale Access Road
Jct. Hwy. 64 to S. of Jct. Hwy. 64
Km. 0.000 to km 1.400
Asphalt Concrete Pavement (EPS) and Other Work

1.1 *Scope of Work*

1.1.1 Clear Prairie Road – Contract Extension

The scope of work for this project shall include but is not limited to the following:

The existing subgrade surface shall be prepared by lowering and widening to accommodate the design subgrade width of 12.8 meters and a final pavement width of 9.4 meters with a side slope of 4:1. The work shall also include selective improvements to approaches prior to surfacing.

1.1.2 Cleardale Access Road Overlay – Contract Extension

The Contractor shall overlay the Cleardale Access Road with an 80 mm overlay of Asphalt Concrete Pavement. The compacted total thickness of 80mm of Asphalt Concrete Pavement shall be placed in two lifts of 30mm and 50mm. The work shall be performed in accordance with Section 3.50 of the Standard Specifications for Highway Construction, the Consultant and the Provisions contained herein.

Unless otherwise specified, the Contractor shall supply all materials necessary to complete the Work. A complete job is called for, therefore any labour, material, equipment, tool or incidental item not specifically mentioned, but necessary for completeness will be considered incidental to the Work and no separate or additional payment will be made. As a part of the Contract Scope Change, the Contractor shall provide the County with the Performance and Labour and Materials Payment bonds in the increased amounts required.

All the terms, covenants, provisions, agreements, conditions and reservations in Contract No. **141-19772-00** shall, except as hereby amended, continue and Contract No. **141-19772-00** shall be and remain in full force and effect between the parties hereto as if Contract No. **141-19772-00** as amended had been written and used as hereby amended in the first instance.

IN WITNESS WHEREOF the parties hereto have executed these presents the day and year first above written.

SIGNED, SEALED AND DELIVERED BY THE CONTRACTOR IN THE PRESENCE OF:

_____
Witness

_____
AUTHORIZED REPRESENTATIVE OF Wapiti Gravel Suppliers

SIGNED AND SEALED ON BEHALF OF CLEAR HILLS COUNTY

per _____

per _____

_____
Witness

May 26, 2016

File: 141-19772-00

Clear Hills County
Box 240
Worsley, AB T0H 3W0

ATTENTION: Mr. Ron Jensen, Public Works Manager

RE: Contract Extension for Contract 141-19772-00

Cleardale Access Road (Schedule "E")
Jct. Hwy. 64 to S. of Jct. Hwy. 64 - km. 0.000 to km 1.400 (1.40 km)
Asphalt Concrete Pavement (EPS) Overlay and Other Work

Further to the award of the above noted project, **Wapiti Gravel Suppliers, Div. of NPA Ltd.** has now provided prices for doing the extension work for the additional work noted in the caption above, to become Schedule "E".

The anticipated expenditures for this extension to the project are as follows:

	Sch. "E"
Construction Costs (Less Site Occ.)	$ 247,501.35
Potential Site Occ. Bonus	$ -
Potential EPS Bonuses	$ 2,800.00
Engineering	$ 25,000.00
Totals	**$ 275,301.35**

The above totals do not include GST

Please advise us of your council's decision regarding the awarding of the Cleardale Access Road extension work to Wapiti Gravel Suppliers, Div. of NPA Ltd.

Should you require any further information or clarification, please contact the Grande Prairie, WSP office.

Yours truly,

for Doug Buyar, Area Manager, WSP

Attachments

Cc: Allan Rowe, C.A.O., Clear Hills County
Garth McCulloch, Regional Manager, WSP

WSP Canada Inc.
7710 Edgar Industrial Court
Red Deer AB T4P 4E2
www.wsp-psp.com

R:\CONTRACTS\CLIENTS\MDs and Counties\Clear Hills\141-19772 Eureka River Road 2016 Tender\TENDER\Contract Extension info\Draft Extension Award - Cleardale Access Road.doc

Clear Hills County

Request For Decision (RFD)

Meeting:	**Special Council Meeting**
Meeting Date:	May 31, 2016
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Clear Prairie Road
File:	11-02-04

DESCRIPTION:
Council requested a quote be obtained on the 4 ¼ miles of paving on the Clear Prairie Road. Starting from the existing pavement at Range Road 100 going west 4 ¼ miles to the Y intersection and bring back to this Regular Council Meeting.

BACKGROUND:
C261-16(05/10/16) RESOLUTION by Councillor Frixel to proceed with obtaining an estimate from WSP on the 4 ¼ miles of paving on the Clear Prairie Road. Starting from the existing pavement at Range Road 100 going west 4 ¼ miles to the Y intersection and bring back to the next Regular Council Meeting. Councillor Johnson requested a recorded vote:

For	Against
Deputy Reeve Ruecker	
Councillor Svederus	
Councillor Croy	
Reeve Klassen	
Councillor Johnson	
Councillor Fletcher	
Councillor Frixel	**CARRIED.**

ATTACHMENT:
Unit Price Schedule
Award Letter

RECOMMENDED ACTION:
RESOLUTION by..... to

Initials show support - Reviewed by: **Manager:** **CAO:** al

UNIT PRICE SCHEDULE "D" – Clear Prairie Road – EXTENSION

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1		lump sum		$201 987.52
2	Site Occupancy (1.2.21) (Special Provisions)	24	days	$ 1,500.00	per day	$36 000.00
3	Subgrade Excavation (3.1.3) (Special Provisions)	100	m^3	$25.00	per cubic metre	$2 500.00
4	Granular Fill Designation 6 Class 80 (3.6.5)	200	t	$25.00	per tonne	$5 000.00
5	Preparing Subgrade Surface (First Layer) (3.1.3) (Special Provisions)	100,000	m^2	$1.01	per square metre	$101 000.00
6	Sideslope Improvements (3.60.4) (Special Provisions)	3	km	$25 000.00	per kilometer	$75 000.00
7	Granular Base Course Designation 2 Class 25 (3.6.8) (5.2.5) (Special Provisions)	61,200	t	$29.64	per tonne	$1 815 192.00
8	Asphalt Concrete Pavement – EPS Mix Type M1 (PG 52-34) (3.50.7) (Special Provisions)	20,900	t	$ [illegible]	per tonne	$1 593 207.00
9	Entrance Improvements (Special Provisions)	24	units	$2000.00	per unit	$48 000.00
10	Culverts – Remove and Dispose (C.S.P.) (up to 700 mm dia.) (2.4.4.) (Special Provisions)	42	m	$75.00	per metre	$3150.00
11	Culverts – Remove and Dispose (C.S.P.) (over 700 mm dia.) (2.4.4.) (Special Provisions)	7	m	$75.00	per metre	$525.00
12	Culverts – Supply and Install (500 mm dia. C.S.P.) (2.4.4) (5.23.4) (Special Provisions)	30	m	$250.00	per metre	$7 500.00
13	Culverts – Supply and Install (600 mm dia. C.S.P.) (2.4.4) (5.23.4) (Special Provisions)	94	m	$300.00	per metre	$28 200.00
14	Culverts – Supply and Install (800 mm dia. C.S.P.) (2.4.4) (5.23.4) (Special Provisions)	5	m	$400.00	per metre	$2 000.00
15	Flexible Guide Post/Delineators – Round – Supply and Install (2.19.4) (5.28.3)	10	posts	$110.00	per post	$2 640.00
16	Roadway Lines – Supplying Paint and Painting (Directional Dividing and 2 Edge lines) (7.2.6) (5.20.5)	6.8	km	$925.00	per kilometre	$6 290.00
					TOTAL SCHEDULE "D"	$3 923 191.52

UNIT PRICE SCHEDULE "E" – CLEARDALE ACCESS ROAD – EXTENSION

Bid Item	Description	Estimated Quantities		Unit Price			Total Bid
1	Mobilization (1.2.13)	1		lump sum			$ 28114.75
2	Site Occupancy (1.2.21) (Special Provisions)	7	days	$ 1,500.00	per day		$ 30000.00
3	Subgrade Excavation (3.1.3) (Special Provisions)	100	m^3	$ 52.04	per cubic metre		$ 5204.00
4	Granular Fill Designation 2 Class 25 (3.6.5)	200	t	$ 29.48	per tonne		$ 5896.00
5	Asphalt Concrete Pavement – EPS Mix Type M1 (PG 52-34) (3.50.7) (Special Provisions)	2,800	t	$ 72.89	per tonne		$ 204092.00
6	Roadway Lines – Supplying Paint and Painting (Directional Dividing and 2 Edge lines) (7.2.6) (5.20.5)	1.40	km	$ 2000.00	per kilometre		$ 2800.00
7	Flexible Guide Post/Delineators – Round – Supply and Install (2.19.4) (5.28.3)	10	posts	$ 139.44	per post		$ 1394.40
					TOTAL SCHEDULE "E"		$ 250501.15

CONTRACT 141-19772-00
SCHEDULES "D, E" – Contract Extension

THIS MEMORANDUM OF ENDORSEMENT made and entered into this_____ day of May, 2016.

BETWEEN:

Wapiti Gravel Suppliers of the **City of Grande Prairie** in the Province of **Alberta,**

AND

Clear Hills County in the Province of Alberta,

WITNESSETH that the parties hereto mutually covenant, promise and agree, as follows, namely:

That Contract No. **141-19772-00** in the records of Clear Hills County of Alberta bearing the date of **March 24, 2016** and covering:

Schedule "A"
Eureka River Road

Township Road 712 Overlay (SR.71215)
From: West of Range Road 62 To: South of Township Road 870
km 0.020 to km 12.040 (12.020 km)

SCHEDULE "B" (DELETABLE)

Range Road 80
From: Township Road 870 To: North of Township Road 870
km 0.000 to km 0.650 (0.650 km)

Grading, Granular Base Course, Asphalt Concrete Pavement (EPS) and Other Work

SCHEDULE "C"

BF 71825

(SW 15-86-6-6)

Bridge Repairs and Other Work

and hereinafter referred to as Contract No. **141-19772-00,** is HEREBY AMENDED by a Contract Extension to the Work to include the following additional schedules:

Schedule "D"
Clear Prairie Road

E. of Rge. Rd. 105 to W. of Rge. 100

km 0.000 to km 6.800 (6.80 km)
Granular Base Course,Asphalt Concrete Pavement (EPS) Overlay and Other Work

Schedule "E"
Cleardale Access Road
Jct. Hwy. 64 to S. of Jct. Hwy. 64
Km. 0.000 to km 1.400
Asphalt Concrete Pavement (EPS) and Other Work

1.1 *Scope of Work*

1.1.1 Clear Prairie Road – Contract Extension

The scope of work for this project shall include but is not limited to the following:

The existing subgrade surface shall be prepared by lowering and widening to accommodate the design subgrade width of 12.8 meters and a final pavement width of 9.4 meters with a side slope of 4:1. The work shall also include selective improvements to approaches prior to surfacing.

1.1.2 Cleardale Access Road Overlay – Contract Extension

The Contractor shall overlay the Cleardale Access Road with an 80 mm overlay of Asphalt Concrete Pavement. The compacted total thickness of 80mm of Asphalt Concrete Pavement shall be placed in two lifts of 30mm and 50mm. The work shall be performed in accordance with Section 3.50 of the Standard Specifications for Highway Construction, the Consultant and the Provisions contained herein.

Unless otherwise specified, the Contractor shall supply all materials necessary to complete the Work. A complete job is called for, therefore any labour, material, equipment, tool or incidental item not specifically mentioned, but necessary for completeness will be considered incidental to the Work and no separate or additional payment will be made. As a part of the Contract Scope Change, the Contractor shall provide the County with the Performance and Labour and Materials Payment bonds in the increased amounts required.

All the terms, covenants, provisions, agreements, conditions and reservations in Contract No. **141-19772-00** shall, except as hereby amended, continue and Contract No. **141-19772-00** shall be and remain in full force and effect between the parties hereto as if Contract No. **141-19772-00** as amended had been written and used as hereby amended in the first instance.

IN WITNESS WHEREOF the parties hereto have executed these presents the day and year first above written.

SIGNED, SEALED AND DELIVERED BY THE CONTRACTOR IN THE PRESENCE OF:

_____
Witness

_____
AUTHORIZED REPRESENTATIVE OF Wapiti Gravel Suppliers

SIGNED AND SEALED ON BEHALF OF
CLEAR HILLS COUNTY

per _____

_____
Witness

per _____

May 26, 2016

File: 141-19772-00

Clear Hills County
Box 240
Worsley, AB T0H 3W0

ATTENTION: Mr. Ron Jensen, Public Works Manager

RE: Contract Extension for Contract 141-19772-00

Clear Prairie Road (Schedule "D")
E. of Rge. Rd. 105 to W. of Rge. 100 – km. 0.00 to km. 6.80 (6.80 km)
Granular Base Course,Asphalt Concrete Pavement (EPS) Overlay and Other Work

Further to the award of the above noted project, **Wapiti Gravel Suppliers, Div. of NPA Ltd.** has now provided prices for doing the extension work for the additional work noted in the caption above, to become Schedule "D".

The anticipated expenditures for this extension to the project are as follows:

	Sch. "D"
Construction Costs (Less Site Occ.)	$ 3,896,651.52
Potential Site Occ. Bonus	$ 3,000.00
Potential EPS Bonuses	$ 17,250.00
Engineering	$ 290,987.00
Totals	**$ 4,207,888.52**

The above totals do not include GST

Please advise us of your council's decision regarding the awarding of the Clear Prairie Road extension work to Wapiti Gravel Suppliers, Div. of NPA Ltd.

Should you require any further information or clarification, please contact the Grande Prairie, WSP office.

Yours truly,

for Doug Buyar, Area Manager, WSP

Attachments

Cc: Allan Rowe, C.A.O., Clear Hills County
Garth McCulloch, Regional Manager, WSP

WSP Canada Inc.
7710 Edgar Industrial Court
Red Deer AB T4P 4E2
www.wspgroup.com

Clear Hills County

Request For Decision (RFD)

Meeting:	**Special Council Meeting**
Meeting Date:	May 31, 2016
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	By-Election
File:	11-02-04

DESCRIPTION:
Council is presented with section 162 of the Municipal Government Act regarding a by-election.

BACKGROUND:
162 A council must hold a by-election to fill a vacancy on council unless

a) the vacancy occurs in the 6 months before a general election, or

b) the council consists of 6 or more councillors and the vacancy occurs

i. in the 18 months before a general election and there is only one vacancy, or

ii. in the 12 months before a general election and the number of councillors remaining is at least one more than the majority of the number of councillors comprising the council under section 143.

RESOLUTION by Councillor Fletcher appoint the Chief Administrative Officer, Allan Rowe as the Returning Officer for Clear Hills County for the purpose of conducting elections under the Local Authorities Election Act effective January 12, 2016. CARRIED.

RECOMMENDED ACTION:
RESOLUTION by..... to set Nomination Day for Monday, June 20, 2016, and that nomination for the election of candidates for Ward Five will be received at the Clear Hills County Office between the hours of 10:00 a.m. and 12:00 p.m. Noon.

AND

RESOLUTION by..... to hold an advance vote for the upcoming By-Election for Ward 5 of Clear Hills County and schedule this advance vote for ....., between the hours of 2:00 p.m. to 4:00 p.m. at the Clear Hills County Office.

AND

RESOLUTION by..... to proceed with a By-Election for Ward 5 of Clear Hills County. On Monday, July 18, 2016, polls will be open from 10:00 a.m. to 8:00 p.m. at the Menno Simons Community School.

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Request For Decision (RFD)

Meeting:	**Special Council Meeting**
Meeting Date:	May 31, 2016
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Boards and Committees
File:	11-02-04

DESCRIPTION:
Council is presented a list of Boards and Committees that will need to be reassigned.

BACKGROUND:

KLASSEN, REEVE			
Representative		**Alternate**	
1	Doctor Recruitment and Retention Committee	1	Agricultural Service Board
2	Alberta Surface Rights	2	North Peace Regional Landfill Commission
3	Cleardale Community Enhancement Society	3	Trades Training Program Committee
4	Clear Hills Joint Venture Ltd. – Directors	4	Recreation Board - Cleardale
5	Clear Hills Joint Venture Ltd. – Operating		
6	Economic Development Committee		
7	Emergency Management Committee		
8	Intermunicipal/Interprovincial Committee		
9	Municipal Planning Commission		
10	Road Ban Committee		
11	Technical Review Committee-726		

Initials show support - Reviewed by: **Manager:** **CAO:**

RECOMMENDED ACTION:

RESOLUTION by..... to appoint .....as the Clear Hills County representative to Cleardale Community Enhancement Society on the Council appointed boards and committees list as of June 1, 2016 and up to the 2016 Organizational Council Meeting.

RESOLUTION by .....to appoint as the Clear Hills County representative to Clear Hills Joint Venture Ltd – Operating Committee on the Council appointed boards and committees list as of June 1, 2016 and up to the 2016 Organizational Council Meeting.

RESOLUTION by .....to appoint as the Clear Hills County representative and to Doctor Recruitment and Retention Committee on the Council appointed boards and committees list as of June 1, 2016 and up to the 2016 Organizational Council Meeting.

RESOLUTION by .....to appoint as the Clear Hills County representative to Emergency Management Committee on the Council appointed boards and committees list as of June 1, 2016 and up to the 2016 Organizational Council Meeting.

RESOLUTION by .....to appoint ..... as the alternate to North Peace Regional Landfill Commission on the Council appointed boards and committees list as of June 1, 2016 and up to the 2016 Organizational Council Meeting.

RESOLUTION by .....to appoint as the alternate to Cleardale Recreation Board on the Council appointed boards and committees list as of June 1, 2016 and up to the 2016 Organizational Council Meeting.

RESOLUTION by ....to appoint as the Clear Hills County representatives to Road Ban Committee on the Council appointed boards and committees list as of June 1, 2016 and up to the 2016 Organizational Council Meeting.

RESOLUTION by .....to appoint as the Clear Hills County representatives to Technical Review Committee – Highway 726 Coulee on the Council appointed boards and committees list as of June 1, 2016 and up to the 2016 Organizational Council Meeting.

RESOLUTION by .....to appoint .....as the alternate as the Clear Hills County representatives to Trades Training Program Committee on the Council appointed boards and committees list as of June 1, 2016 and up to the 2016 Organizational Council Meeting.

RESOLUTION by .....to appoint ..... as alternate to the Agricultural Service Board on the Council appointed boards and committees list as of June 1, 2016 and up to the 2016 Organizational Council Meeting.

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Request For Decision (RFD)

Meeting:	**Special Council Meeting**
Meeting Date:	May 31, 2016
Originated By:	Lee Svederus, Councillor
Title:	Approach Construction
File:	11-02-04

DESCRIPTION:
Councillor Svederus has requested a discussion regarding Approach Construction be added to today's meeting

BACKGROUND:

ATTACHMENT:

Policy No. 3203- Approach Construction and Maintenance

RECOMMENDED ACTION:
RESOLUTION by.....

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Effective Date **November 12, 2014**	Policy Number: **3203**
Title: **APPROACH CONSTRUCTION AND MAINTENANCE**	

1. Policy Statement

1.1. Clear Hills County will provide reasonable access from any developed County roadway to each existing adjacent property. With approval from the County, property owners are responsible for the development of additional accesses beyond those provided for by this policy, following County specifications and development standards.

1.2. Clear Hills County will maintain all County approaches.

2. Approaches to Existing County Roads

2.1 The County, upon request, agrees to supply every residence with an approach on an existing County road for residential access. Approach construction guidelines are as per Schedule "A".

2.2 Should the landowner require an approach with the finished driving surface exceeding 12 meters the additional cost shall be borne by the landowner.

2.3 The County agrees to supply one approach that is required as a condition of development or subdivision approvals.

2.4 The County shall not supply approaches for industrial development and shall ensure that industrial approaches and access roads do not restrict landowner access in any way.

2.5 The County shall upgrade cement culverts in approaches within the County on a first come first served written request basis, within the budget requirements.

2.6 The County shall upgrade approaches that are less than 12 meters with priority given to approaches less than 10 meters, upon receipt of a written request.

2.7 Clear Hills County will maintain all County built approaches to a reasonable driving surface as required.

3. End of Policy

ADOPTED
Resolution #C190-03 Date: March 25, 2003

AMENDED

Resolution #C876-03	**Date: November 25, 2003**
Resolution #C454	**Date: May 9, 2006**
Resolution #C981	**Date: October 24, 2006**
Resolution #C079	**Date: January 26, 2010**
Resolution #C276	**Date: March 29, 2011**
Resolution #C400	**Date: May 10, 2011**
Resolution #C735	**Date: August 23, 2011**
Resolution #C777	**Date: November 27, 2012**
Resolution #C792-14	**Date: November 12, 2014**

Clear Hills County

Request For Decision (RFD)

Meeting:	**Special Council Meeting**
Meeting Date:	May 31, 2016
Originated By:	Lee Svederus, Councillor
Title:	Graders
File:	11-02-04

DESCRIPTION:
Councillor Svederus has requested a discussion regarding Graders be added to today's meeting

BACKGROUND:

ATTACHMENT:

RECOMMENDED ACTION:
RESOLUTION by.....

Initials show support - Reviewed by: **Manager:** **CAO:** AE

Clear Hills County

Request For Decision (RFD)

Meeting:	**Special Council Meeting**
Meeting Date:	May 31, 2016
Originated By:	Lori Jobson, Corporate Services Manager
Title:	**Finance – Accounts Payable**
File:	12-03-04

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of May 11, 2016 to May 24, 2016 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Resolution by… that Council receives for information the Accounts Payable report for Clear Hills County for the period of May 11, 2016 to May 24, 2016 for a total of $1,087,517.40.

Initials show support - Reviewed by: **Manager:** **CAO:**

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID First	Last
Vendor Name	First	Last	Cheque Number First	Last
Cheque Date	5/11/16	5/24/16		

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
1 EYE'D DISPOSAL GARBAGE COLLE	016907	5/24/16	$12,031.25

Invoice Description	Invoice Number	Invoice Amount
TRANSFER STATIONS CONTRACT	0031	$12,031.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
901740 Alberta Ltd. o/a Hale F	016908	5/24/16	$250.00

Invoice Description	Invoice Number	Invoice Amount
BSE TESTING INCENTIVE PROGRAM	050216	$125.00
BSE TESTING INCENTIVE PROGRAM	05-02-16	$125.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
A&L MAINTENANCE LTD.	016909	5/24/16	$38,850.00

Invoice Description	Invoice Number	Invoice Amount
CRACK SEALING	0839	$38,850.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ADVENTURE AUTOMOTIVE LTD	016910	5/24/16	$1,448.42

Invoice Description	Invoice Number	Invoice Amount
R&M	42011	$1,448.42

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
AIR LIQUIDE CANADA INC.	016911	5/24/16	$264.63

Invoice Description	Invoice Number	Invoice Amount
OXY & ACETY	64604716	$24.57
CYLINDER RENT	64581376	$240.06

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ALBERTA ASSOCIATION OF MUNICIP	016912	5/24/16	$6,025.31

Invoice Description	Invoice Number	Invoice Amount
OIL-SIDE BY SIDE	PF-5443-54171	$9.48
LUBES COMMISSION	PF-5484-54578	$53.98
FUEL-APRIL 2016	PF-5473-54385	$5,961.85

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ALBERTA FARM ANIMAL CARE	016913	5/24/16	$525.00

Invoice Description	Invoice Number	Invoice Amount
AFAC BRONZE MEMBERSHIP	1776	$525.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ALLIANCE ASSESSMENT CONSULTING	016914	5/24/16	$9,345.00

Invoice Description	Invoice Number	Invoice Amount
MAY ASSESSMENT SERVICES	61-050116	$9,345.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Axia SuperNet Ltd.	016915	5/24/16	$645.74

Invoice Description	Invoice Number	Invoice Amount
MAY SUPERNET	1000063948	$645.74

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
B & E HOME HARDWARE	016916	5/24/16	$1,321.80

Invoice Description	Invoice Number	Invoice Amount
WEED BIN SUPPLIES	116824	$35.23
MISC. SUPPLIES	117435	$82.64
PAIL-HC FIRE	117456	$8.38
HOSE CONNECTORS-W FIRE	117453	$29.78
PURCHASED BLADE	117451	$4.19
CLEANER FOR TABLES & CHAIRS	117016	$29.39
PAPER TOWEL	117014	$6.27
TOTES & CLEANER	116974	$174.22
TIE DOWN STRAPS	116985	$75.58
PAPER TOWEL, KLEENEX, GAR BAGS	116942	$208.29
T.S. BREAKFAST	116902	$15.21
T.S FIRE BOOTH	116879	$145.74
WRENCH	116856	$10.17
T.S & BBQ SUPPLIES	116860	$135.52
T.S. SUPPLIES	116810	$14.88
PAPER TOWEL & BATTERIES	116701	$96.56
T.S SUPPLIES	116660	$167.95
WEED BIN SUPPLIES	117245	$90.29
T.S. SUPPLIES	116766	$6.91
BBQ PARTS	117066	$14.45
WEED BIN SUPPLIES	117366	$67.18

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BASNETT MAURY	016917	5/24/16	$125.00

Invoice Description	Invoice Number	Invoice Amount
BSE TESTING INCENTIVE PROGRAM	050216	$125.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BASNETT PRESTON	016918	5/24/16	$250.00

Invoice Description	Invoice Number	Invoice Amount
BSE TESTING INCENTIVE PROGRAM	050216	$125.00
BSE TESTING INCENTIVE PROGRAM	05-02-16	$125.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BIG COUNTRY 93.1 FM	016919	5/24/16	$1,050.00

Invoice Description	Invoice Number	Invoice Amount
T.S. ADVERTISING	80396	$1,050.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BOSCHWICK CONTRACTING	016920	5/24/16	$12,268.20

Invoice Description	Invoice Number	Invoice Amount
CLEARDALE GB07	179	$12,268.20

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BOYT DEPARTMENT STORES	016921	5/24/16	$28.83

Invoice Description	Invoice Number	Invoice Amount
RCMP BASKET	2092547	$28.83

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BRETT MCLARTY	016922	5/24/16	$390.00

Invoice Description	Invoice Number	Invoice Amount
BEAVER CONTROL PROGRAM	051316	$390.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BUBBLE UP MARKETING	016923	5/24/16	$36.75

Invoice Description	Invoice Number	Invoice Amount
WEBSITE UPDATES	8355	$36.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BUECKERT PETER OR ANNA	016924	5/24/16	$125.00

Invoice Description	Invoice Number	Invoice Amount
BSE TESTING INCENTIVE PROGRAM	050216	$125.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CAL-R CONTRACTING LTD.	016925	5/24/16	$3,986.85

Invoice Description	Invoice Number	Invoice Amount
CLEAN CULVERTS & BEAVER CAGES	9412	$630.00
REG. WATERLINE TIE IN	8398	$3,356.85

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CAMPBELL DODGE CHRYSLER LTD.	016926	5/24/16	$2,860.56

Invoice Description	Invoice Number	Invoice Amount
R&M	366338	$150.09
R&M	366425	$148.40
R&M	365500	$786.26
INSTALL LIGHT BAR	365839	$326.81
LIGHT BARS	70964	$1,449.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CHRIS KAMIENIECKI	016927	5/24/16	$210.00

Invoice Description	Invoice Number	Invoice Amount
BEAVER CONTROL PROGRAM	051116	$210.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CLEARDALE TRANSPORT	016928	5/24/16	$25,307.64

Invoice Description	Invoice Number	Invoice Amount
WORSLEY GB01	6108922	$12,271.89
EUREKA GB13	6108923	$13,035.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CLEARTECH INDUSTRIES INC.	016929	5/24/16	$3,295.33

Invoice Description	Invoice Number	Invoice Amount
CHEMICAL & FREIGHT	661511	$3,295.33

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CODY IRWIN	016930	5/24/16	$50.00

Invoice Description	Invoice Number	Invoice Amount
RENTAL DEPOSIT REFUND	57196-042816	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
COX, FLOYD	016931	5/24/16	$1,811.25

Invoice Description	Invoice Number	Invoice Amount
JANITORIAL SERVICES MAY 2016	050116	$1,811.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
COX, GERALD	016932	5/24/16	$5,775.00

Invoice Description	Invoice Number	Invoice Amount
WTP OPERATOR CONTRACT	319854	$5,775.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CUSTOM COMMUNICATIONS & SECURI	016933	5/24/16	$377.37

Invoice Description	Invoice Number	Invoice Amount
ANN. SECURITY MONITOR FIRE HAL	66964	$377.37

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DANIEL DRIEDGER	016934	5/24/16	$50.00

Invoice Description	Invoice Number	Invoice Amount
RENTAL DEPOSIT REFUND	57256-051216	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DCA PRINTING	016935	5/24/16	$3,009.24

Invoice Description	Invoice Number	Invoice Amount
TAX NOTICE FORMS	18184	$1,086.75
BUSINESS CARDS	18159	$896.64
REPLENISH ENVELOPES	18185	$388.50
REPLENISH ENVELOPES	18190	$637.35

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DHL	016936	5/24/16	$436.26

Invoice Description	Invoice Number	Invoice Amount
MISC. SHIPPING COSTS	6159240	$444.88

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DUNVEGAN FAB & WELDING LTD.	016937	5/24/16	$13,612.38

Invoice Description	Invoice Number	Invoice Amount
NEW MOWER	29407	$13,125.00
FITTINGS FOR WATER PUMP	29279	$78.75
TUBING	29315	$68.43
TUBING	29185	$340.20

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ENGAGE AGRO CORPORATION	016938	5/24/16	$2,632.07

Invoice Description	Invoice Number	Invoice Amount
WEED CONTROL CHEMICAL	2016-0307	$2,194.50
SURFACTANT	2016-0308	$437.57

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FEHR TIRE & MAINTENANCE SHOP	016939	5/24/16	$497.70

Invoice Description	Invoice Number	Invoice Amount
TIRE FOR GRILL	628	$115.50
TREE SPADE TIRE	629	$235.20
R&M	878	$110.25
TIRE REPAIR	653	$36.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FRANK ZACHARIAS	016940	5/24/16	$50.00

Invoice Description	Invoice Number	Invoice Amount
RENTAL DEPOSIT REFUND	57134-050416	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FRESON BROS-FAIRVIEW	016941	5/24/16	$121.65

Invoice Description	Invoice Number	Invoice Amount
T.S. BREAKFAST	040816	$41.90
ADMIN APPREC. STAFF PICNIC	042516	$21.98
ADMIN APREC STAFF PICNIC	042716	$57.77

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GLOBAL FLEET INFORMATION	016942	5/24/16	$786.56

Invoice Description	Invoice Number	Invoice Amount
MONTHLY SERVICE FEE	8537	$786.56

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GOVERNMENT OF ALBERTA	016943	5/24/16	$728,600.00

Invoice Description	Invoice Number	Invoice Amount
SECONDARY HWY 717	CON0013269-E1	$728,600.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GREGG DISTRIBUTORS CO. LTD(FAI	016944	5/24/16	$307.97

Invoice Description	Invoice Number	Invoice Amount
PARTS KIT	036-229979	$307.97

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GRIFFIN CONTRACTING LIMITED	016945	5/24/16	$25,147.50

Invoice Description	Invoice Number	Invoice Amount
2015 BRIDGE MAINTENANCE	041916	$251,475.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
H.K.P. TRUCKING	016946	5/24/16	$6,042.88

Invoice Description	Invoice Number	Invoice Amount
ANNUAL INSPECTION	53504320	$6,042.88

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HICKOK, RON	016947	5/24/16	$125.00

Invoice Description	Invoice Number	Invoice Amount
BSE TESTING INCENTIVE PROGRAM	050216	$125.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HINES CREEK GENERAL STORE	016948	5/24/16	$1,087.39

Invoice Description	Invoice Number	Invoice Amount
BEVERAGES FOR TRADE SHOW	124960-040516	$18.37
T.S. SUPPLIES	125226-040816	$5.62
T.S BREAKFAST SUPPLIES	124955-040516	$63.48
T.S BREAKFAST SUPPLIES	125229-040816	$53.99
T.S BREAKFAST & FF BOOTH	125269-040816	$77.22
T.S. BREAKFAST SUPPLIES	125285-040816	$38.52
DONUTS-T.S.	125286-040816	$826.20
T.S. BEVERAGES	125556-041116	$3.99

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HINES CREEK GOLF & COUNTRY CLU	016949	5/24/16	$25,000.00

Invoice Description	Invoice Number	Invoice Amount
CAPITAL GRANT 2016-02	050416	$25,000.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HINES CREEK PART MART	016950	5/24/16	$136.94

Invoice Description	Invoice Number	Invoice Amount
HITCH PIN FOR RENTAL UNITS	929-012768	$4.04
TRAILER HITCH LOCKS	929-013155	$121.36
TRAILER HITCH BALL FOR NEW BBQ	929-012689	$11.54

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HOOVER GLEN	016951	5/24/16	$1,548.75

Invoice Description	Invoice Number	Invoice Amount
ROAD REPAIRS	160502	$1,548.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
JANZEN, DAVID	016952	5/24/16	$125.00

Invoice Description	Invoice Number	Invoice Amount
BSE TESTING INCENTIVE PROGRAM	050216	$125.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
JOHAN WOLFE	016953	5/24/16	$125.00

Invoice Description	Invoice Number	Invoice Amount
BSE TESTING INCENTIVE PROGRAM	050216	$125.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
JOHMAR CONTRACTING	016954	5/24/16	$12,080.25

Invoice Description	Invoice Number	Invoice Amount
BEAR CANYON GB09	1555	$12,080.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KAMPHUIS MELISSA	016955	5/24/16	$50.00

Invoice Description	Invoice Number	Invoice Amount
RENTAL DEPOSIT REFUND	57180-051016	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KEHLER, ALBERT	016956	5/24/16	$270.00

Invoice Description	Invoice Number	Invoice Amount
BEAVER CONTROL PROGRAM	051116	$270.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
LAKELAND GROUP	016957	5/24/16	$2,992.50

Invoice Description	Invoice Number	Invoice Amount
SKID MOUNT SPRAYER	29249	$2,992.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
LAPRAIRIE WORKS	016958	5/24/16	$25,585.22

Invoice Description	Invoice Number	Invoice Amount
HINES CREEK GB14	756-2501 APR16	$25,585.22

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
LEDGERS & LETTERS OFFICE SERVI	016959	5/24/16	$779.63

Invoice Description	Invoice Number	Invoice Amount
UTILITY CLERK	594	$779.63

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
M.D. OF PEACE # 135	016960	5/24/16	$700.00

Invoice Description	Invoice Number	Invoice Amount
WEED INSPECTOR WORKSHOP	050316	$700.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MACKENZIE MUNICIPAL SERVICES A	016961	5/24/16	$1,847.50

Invoice Description	Invoice Number	Invoice Amount
LANDOWNER MAPS	2686	$727.50
MAP PRINTING	2684	$1,120.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Maverick Livestock Company Ltd	016962	5/24/16	$300.00

Invoice Description	Invoice Number	Invoice Amount
RENTAL DEPOSIT REFUND	57181-051016	$300.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MERVIN BJORNSON	016963	5/24/16	$180.00

Invoice Description	Invoice Number	Invoice Amount
BEAVER CONTROL PROGRAM	051116	$180.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MIGHTY PEACE TOURIST ASSOCIATI	016964	5/24/16	$1,050.00

Invoice Description	Invoice Number	Invoice Amount
VISITOR AD GUIDE	193	$1,050.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MONTAGNEUSE VALLEY CEMETERY #1	016965	5/24/16	$500.00

Invoice Description	Invoice Number	Invoice Amount
2016 CEMETERY GRANT	05-11-16	$500.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MONTAGNEUSE VALLEY CEMETERY #2	016966	5/24/16	$500.00

Invoice Description	Invoice Number	Invoice Amount
2016 CEMETERY GRANT	051116	$500.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MORISSETTE TRUCK SERVICE LTD.	016967	5/24/16	$433.10

Invoice Description	Invoice Number	Invoice Amount
SEPTIC TANK-WWTP	300578	$433.10

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PHONECO INC.	016968	5/24/16	$3,680.25

Invoice Description	Invoice Number	Invoice Amount
VOICEMAIL UPGRADE	PR11443	$3,680.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PRAIRIE DISPOSAL LTD.	016969	5/24/16	$4,466.44

Invoice Description	Invoice Number	Invoice Amount
RECYCLE BIN MAINTENANCE	0000350855	$4,466.44

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Prograde Services Ltd.	016970	5/24/16	$56,117.25

Invoice Description	Invoice Number	Invoice Amount
MONT. GB03	1561	$30,098.25
WHITELAW GB15	1562	$26,019.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
QUINTEL COMMUNICATIONS	016971	5/24/16	$394.34

Invoice Description	Invoice Number	Invoice Amount
PHONE SUPPLIES	661168	$394.34

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
R&R ROAD LTD.	016972	5/24/16	$735.00

Invoice Description	Invoice Number	Invoice Amount
SL ROAD	3590	$735.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RECEIVER GENERAL	016973	5/24/16	$164.00

Invoice Description	Invoice Number	Invoice Amount
PAY DEDUCT APR 17-30, 2016	050616	$164.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RECEIVER GENERAL	016974	5/24/16	$100.00

Invoice Description	Invoice Number	Invoice Amount
PAY DEDUCT MAY 2016	050616	$100.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ROADATA SERVICES LTD	016975	5/24/16	$327.60

Invoice Description	Invoice Number	Invoice Amount
PERMITTING SERVICES	00055506	$327.60

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RUCO ENTERPRISES	016976	5/24/16	$105.01

Invoice Description	Invoice Number	Invoice Amount
CLEAN CULVERT & TRAVEL	351	$105.01

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SANDY'S JEWELLERY & GIFTS	016977	5/24/16	$47.25

Invoice Description	Invoice Number	Invoice Amount
FARM FAMILY PLAQUE	09-042916	$47.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SCHULTZ, JASON	016978	5/24/16	$250.00

Invoice Description	Invoice Number	Invoice Amount
BSE TESTING INCENTIVE PROGRAM	050216	$125.00
BSE TESTING INCENTIVE PROGRAM	05-02-16	$125.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SUN MEDIA A DIVISION OF POSTME	016979	5/24/16	$582.04

Invoice Description	Invoice Number	Invoice Amount
MISC. ADS	WD01663243	$362.46
TENDER 2016-13 AD	WD01667137	$219.58

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
TRINUS TECHNOLOGIES INC.	016980	5/24/16	$981.75

Invoice Description	Invoice Number	Invoice Amount
MAY SERVICE AGREEMENT	P435-15093	$981.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
UNITED FARMERS OF ALBERTA	016981	5/24/16	$523.61

Invoice Description	Invoice Number	Invoice Amount
PROPANE-T.S.	206294750	$167.96
LUMBER-T.S.	301426036	$74.56
MISC. SUPPLIES T.S.	301426112	$60.41
CLEANER FOR TABLES & CHAIRS	213132539	$9.44
CLEANER FOR TABLES & CHAIRS	213132572	$9.44
SUPPLIES FOR WEED BINS	301427224	$178.69
WORLSEY FIRE SIDE BY SIDE	301427774	$23.11

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
VILLAGE OF HINES CREEK	016982	5/24/16	$5,200.00

Invoice Description	Invoice Number	Invoice Amount
BUILDING RENT FOR T.S.	20160167	$5,200.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
VINCO MECHANICAL	016983	5/24/16	$147.00

Invoice Description	Invoice Number	Invoice Amount
TREE SPADE R&M	297	$147.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WESTOWN ENTERPRIZES LTD.	016984	5/24/16	$2,062.20

Invoice Description	Invoice Number	Invoice Amount
WINSHIELDS	3733	$2,062.20

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WILDE & COMPANY	016985	5/24/16	$21,735.00

Invoice Description	Invoice Number	Invoice Amount
2015 YE AUDIT	0790-042716	$9,135.00
2015 YE AUDIT	0790-04272016	$12,600.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY GATEWAY INN	016986	5/24/16	$582.75

Invoice Description	Invoice Number	Invoice Amount
COUNCIL MTG. LUNCHES	425	$582.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY GENERAL STORE	016987	5/24/16	$1,273.32

Invoice Description	Invoice Number	Invoice Amount
REFRESHMENTS-SIDE X SIDE TRAIN	422991	$58.25
BEVERAGES FOR F.D.	423022	$945.66
WATER FOR OFFICE	423016	$122.59

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BBQ LUNCH, PROPANE,GRILL CLEAN	422982		$146.82
WORSLEY GRAVEL SUPPLY LTD.	016988	5/24/16	$2,177.17

Invoice Description	Invoice Number	Invoice Amount
WEIGH, LOAD, HAUL GRAV/FILL	4246	$1,153.22
WEIGH, LOAD, HAUL GRAV/FILL	4250	$1,023.95

WORSLEY WATER SERVICE	016989	5/24/16	$500.00

Invoice Description	Invoice Number	Invoice Amount
HAUL WATER-BCWP	131753	$250.00
HAUL WATER-BCWP	131763	$250.00

Report Total $1,087,517.40

Clear Hills County
VENDOR CHEQUE REGISTER REPORT
Payables Management

Ranges:	From:	To:		From:	To:
Cheque Number	First	Last	Cheque Date	5/11/16	5/24/16
Vendor ID	First	Last	Chequebook ID	First	Last
Vendor Name	First	Last			

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
016907	1EYED01	1 EYE'D DISPOSAL GARBAGE COLLE	5/24/16	ATB	PMCHQ00001019	$12,031.25
016908	901740	DICK & JODY HALE	5/24/16	ATB	PMCHQ00001019	$250.00
016909	A&L	A&L MAINTENANCE LTD.	5/24/16	ATB	PMCHQ00001019	$38,850.00
016910	ADVENTURE01	ADVENTURE AUTOMOTIVE LTD	5/24/16	ATB	PMCHQ00001019	$1,448.42
016911	AIR01	AIR LIQUIDE CANADA INC.	5/24/16	ATB	PMCHQ00001019	$264.63
016912	AAMDC03	AAMDC	5/24/16	ATB	PMCHQ00001019	$6,025.31
016913	ABFARM	ALBERTA FARM ANIMAL CARE	5/24/16	ATB	PMCHQ00001019	$525.00
016914	ALLIANCE01	ALLIANCE ASSESSMENT CONSULTING	5/24/16	ATB	PMCHQ00001019	$9,345.00
016915	AXIA01	Axia SuperNet Ltd.	5/24/16	ATB	PMCHQ00001019	$645.74
016916	B&EHOME01	B & E HOME HARDWARE	5/24/16	ATB	PMCHQ00001019	$1,321.80
016917	BASNETT03	BASNETT MAURY	5/24/16	ATB	PMCHQ00001019	$125.00
016918	BASNETT14	PRESTON BASNETT & JULIE WATCHO	5/24/16	ATB	PMCHQ00001019	$250.00
016919	BIG01	BIG COUNTRY 93.1 FM	5/24/16	ATB	PMCHQ00001019	$1,050.00
016920	BOSCHWICK01	BOSCHWICK CONTRACTING	5/24/16	ATB	PMCHQ00001019	$12,268.20
016921	BOYT01	BOYT DEPARTMENT STORES	5/24/16	ATB	PMCHQ00001019	$28.83
016922	MCLARTY	BRETT MCLARTY	5/24/16	ATB	PMCHQ00001019	$390.00
016923	BUBBLEUP01	BUBBLE UP MARKETING	5/24/16	ATB	PMCHQ00001019	$36.75
016924	BUPE06	PETER & ANNA BUECKERT	5/24/16	ATB	PMCHQ00001019	$125.00
016925	CALR01	CAL-R CONTRACTING LTD.	5/24/16	ATB	PMCHQ00001019	$3,986.85
016926	CAMPBELL01	CAMPBELL DODGE CHRYSLER LTD.	5/24/16	ATB	PMCHQ00001019	$2,860.56
016927	KAMIENIECKI02	CHRIS KAMIENIECKI	5/24/16	ATB	PMCHQ00001019	$210.00
016928	CLEARDALE01	CLEARDALE TRANSPORT	5/24/16	ATB	PMCHQ00001019	$25,307.64
016929	CLEARTECH01	CLEARTECH INDUSTRIES INC.	5/24/16	ATB	PMCHQ00001019	$3,295.33
016930	IRWIN01	1747774 ALBERTA LTD	5/24/16	ATB	PMCHQ00001019	$50.00
016931	COX01	COX, FLOYD	5/24/16	ATB	PMCHQ00001019	$1,811.25
016932	COXGERALD01	GERALD COX	5/24/16	ATB	PMCHQ00001019	$5,775.00
016933	CUCO06	CUSTOM COMMUNICATIONS & SECURI	5/24/16	ATB	PMCHQ00001019	$377.37
016934	DRIEDGER05	DANIEL DRIEDGER	5/24/16	ATB	PMCHQ00001019	$50.00
016935	DCA01	DCA PRINTING	5/24/16	ATB	PMCHQ00001019	$3,009.24
016936	DHL01	LOOMIS EXPRESS, A DIV. OF TFI	5/24/16	ATB	PMCHQ00001019	$436.26
016937	DUNVEGAN03	DUNVEGAN FAB & WELDING LTD.	5/24/16	ATB	PMCHQ00001019	$13,612.38
016938	ENGAGE	ENGAGE AGRO CORPORATION	5/24/16	ATB	PMCHQ00001019	$2,632.07
016939	FEHR14	FEHR TIRE & MAINTENANCE SHOP	5/24/16	ATB	PMCHQ00001019	$497.70
016940	ZACHARIAS25	FRANK ZACHARIAS	5/24/16	ATB	PMCHQ00001019	$50.00
016941	FRESON	FRESON BROS-FAIRVIEW	5/24/16	ATB	PMCHQ00001019	$121.65
016942	GFI01	GLOBAL FLEET INFORMATION SYSTE	5/24/16	ATB	PMCHQ00001019	$786.56
016943	GOVERNMENT02	GOVERNMENT OF ALBERTA	5/24/16	ATB	PMCHQ00001019	$728,600.00
016944	GREGG01	GREGG DISTRIBUTORS CO. LTD.	5/24/16	ATB	PMCHQ00001019	$307.97
016945	GRIFFIN02	GRIFFIN CONTRACTING LIMITED	5/24/16	ATB	PMCHQ00001019	$25,147.50
016946	HKPTRUCK01	H.K.P. TRUCKING	5/24/16	ATB	PMCHQ00001019	$6,042.88
016947	HICKOKR	RON HICKOK	5/24/16	ATB	PMCHQ00001019	$125.00
016948	HCGENERAL01	HINES CREEK GENERAL STORE	5/24/16	ATB	PMCHQ00001019	$1,087.39
016949	HCGOLF01	HINES CREEK GOLF & COUNTRY CLU	5/24/16	ATB	PMCHQ00001019	$25,000.00
016950	HCPARTMART01	HINES CREEK PART MART	5/24/16	ATB	PMCHQ00001019	$136.94
016951	HOOVER03	GLEN HOOVER	5/24/16	ATB	PMCHQ00001019	$1,548.75
016952	JANZEND	DAVID F. & EVA JANZEN	5/24/16	ATB	PMCHQ00001019	$125.00
016953	WOLFE04	JOHAN & ELIZABETH WOLFE	5/24/16	ATB	PMCHQ00001019	$125.00
016954	JOHMAR01	JOHMAR CONTRACTING	5/24/16	ATB	PMCHQ00001019	$12,080.25
016955	KAMPHUIS01	KAMPHUIS MELISSA	5/24/16	ATB	PMCHQ00001019	$50.00
016956	KEHLERA	ALBERT KEHLER	5/24/16	ATB	PMCHQ00001019	$270.00
016957	LAKELAND02	LAKELAND GROUP	5/24/16	ATB	PMCHQ00001019	$2,992.50
016958	LAPRAIWORKS01	LAPRAIRIE WORKS	5/24/16	ATB	PMCHQ00001019	$25,585.22
016959	LEDGERS01	LEDGERS & LETTERS OFFICE SERVI	5/24/16	ATB	PMCHQ00001019	$779.63
016960	MDPEACE01	PEACE REGION AAAF	5/24/16	ATB	PMCHQ00001019	$700.00
016961	MACKENZIE01	MACKENZIE MUNICIPAL SERVICES A	5/24/16	ATB	PMCHQ00001019	$1,847.50
016962	MAVERICK02	Maverick Livestock Company	5/24/16	ATB	PMCHQ00001019	$300.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
016963	BJORNSON07	MERVIN BJORNSON	5/24/16	ATB	PMCHQ00001019	$180.00
016964	MIGHTY01	MIGHTY PEACE TOURIST ASSOCIATI	5/24/16	ATB	PMCHQ00001019	$1,050.00
016965	MONTAGNEUSE01	MONTAGNEUSE VALLEY CEMETERY #1	5/24/16	ATB	PMCHQ00001019	$500.00
016966	MONTAGNEUSE02	MONTAGNEUSE VALLEY CEMETERY #2	5/24/16	ATB	PMCHQ00001019	$500.00
016967	MORISSETTE01	MORISSETTE TRUCK SERVICE LTD	5/24/16	ATB	PMCHQ00001019	$433.10
016968	PHONECO01	PHONECO INC.	5/24/16	ATB	PMCHQ00001019	$3,680.25
016969	PRAIRIE03	PRAIRIE DISPOSAL LTD.	5/24/16	ATB	PMCHQ00001019	$4,466.44
016970	PROGRADE01	Prograde Services Ltd.	5/24/16	ATB	PMCHQ00001019	$56,117.25
016971	QUINTEL01	QUINTEL COMMUNICATIONS LTD.	5/24/16	ATB	PMCHQ00001019	$394.34
016972	R&R01	R&R ROAD LTD.	5/24/16	ATB	PMCHQ00001019	$735.00
016973	RECEIVER	RECEIVER GENERAL	5/24/16	ATB	PMCHQ00001019	$164.00
016974	RGTAX01	RECEIVER GENERAL	5/24/16	ATB	PMCHQ00001019	$100.00
016975	ROADATA	ROADATA SERVICES LTD	5/24/16	ATB	PMCHQ00001019	$327.60
016976	RUCO01	RUCO ENTERPRISES LTD.	5/24/16	ATB	PMCHQ00001019	$105.01
016977	SANDYS01	SANDY'S JEWELLERY & GIFTS LTD.	5/24/16	ATB	PMCHQ00001019	$47.25
016978	SCHULTZJ	JASON SCHULTZ & VERONICA DIBB	5/24/16	ATB	PMCHQ00001019	$250.00
016979	SUNMEDIA	SUN MEDIA A DIVISION OF POSTME	5/24/16	ATB	PMCHQ00001019	$582.04
016980	TRINUS01	TRINUS TECHNOLOGIES INC.	5/24/16	ATB	PMCHQ00001019	$981.75
016981	UFA01	UNITED FARMERS OF ALBERTA	5/24/16	ATB	PMCHQ00001019	$523.61
016982	VILLAGE01	VILLAGE OF HINES CREEK	5/24/16	ATB	PMCHQ00001019	$5,200.00
016983	VINCO01	VINCO MECHANICAL	5/24/16	ATB	PMCHQ00001019	$147.00
016984	WESTOWN01	WESTOWN ENTERPRIZES LTD.	5/24/16	ATB	PMCHQ00001019	$2,062.20
016985	WILDE01	WILDE & COMPANY	5/24/16	ATB	PMCHQ00001019	$21,735.00
016986	WGATEWAY	WORSLEY GATEWAY INN	5/24/16	ATB	PMCHQ00001019	$582.75
016987	WGENERAL01	4D HOLDINGS LTD.	5/24/16	ATB	PMCHQ00001019	$1,273.32
016988	WOGR01	WORSLEY GRAVEL SUPPLY LTD.	5/24/16	ATB	PMCHQ00001019	$2,177.17
016989	WWATERSERV01	WORSLEY WATER SERVICE	5/24/16	ATB	PMCHQ00001019	$500.00

Total Cheques: 83 Total Amount of Cheques: $1,087,517.40

Clear Hills County

Request For Decision (RFD)

Meeting:	**SPECIAL COUNCIL MEETING**
Meeting Date:	May 31, 2016
Originated By:	Lori Jobson, Corporate Services Manager
Title:	**North Peace Housing Foundation Financing**
File:	12-07-11

DESCRIPTION:

North Peace Housing Foundation has been approved, by ATB Financial, to refinance their debt at a floating interest rate of prime + 0%.

BACKGROUND / PROPOSAL:

North Peace Housing Foundation has two loans with the County at an interest rate of Royal Bank of Canada prime + ¾%. The total remaining balance of the two loans is $1,252,668.96.

The current prime interest rate is 2.7%.

The current yield to maturity on our investments is 1.46%.

OPTIONS:

North Peace Housing Foundation has giving the County two options:

1) To continue to finance them at a floating interest rate of prime + 0%.
2) To be have our loans paid in full once funds have been received from ATB Financial.

ATTACHMENTS:

- Letter from North Peace Housing Foundation

RECOMMENDED ACTION:

Resolution by Councillor ... to continue to finance North Peace Housing Foundation at a floating interest rate of prime + 0%.

OR

Resolution by Councillor ...to have North Peace Housing Foundation repay their two loans and return the funds to the correct reserve.

Initials show support - Reviewed by: **Manager:** **CAO:**

North Peace Housing Foundation

Box 7050, Peace River, Alberta T8S 1S7
Tel (780) 624-2055 Fax: (780) 624-2065
Email: richard.walisser@northpeacehousing.ca

RECEIVED
APR 29 2016
CLEAR HILLS COUNTY

April 22, 2016

Allan Rowe
Clear Hills County
Box 240
Worsley, Alberta T0H 3W0

Dear Mr. Rowe:

Re: Peace River Seniors Affordable Housing Project(Garden Court) Financing

ATB Financial has been working with the North Peace Housing Foundation, as part of their service to their clients, on a new financing initiative for municipalities and other like bodies. Through this program, ATB Financial has provided the North Peace Housing Foundation with a tremendous opportunity to refinance our debt at a substantially lower rate that what we had secured through our municipalities.

Prior to entering into any agreement with ATB, the Foundation is committed to providing our municipalities an opportunity to match the rates being provided from ATB through this new arrangement.

I have attached a copy of the proposal, offering the Foundation a floating rate of prime + 0% interest.

We believe it is imperative that we secure the best rate possible, as it affords us the opportunity to provide the most affordable rental rates at Garden Court, while at the same time, it enables us to build an adequate capital replacement reserve to fund future expenditures.

I would ask that you present this refinancing proposal to your council for their perusal, and determine if you wish to continue to participate in this financing initiative, or if the council would like to exit at this time. We believe that even at the rates being suggested, this investment vehicle provides the lender with a good return on their investment, particularly considering the low risk involved. I would ask that you provide us a response prior to May 15, 2016, as this would allow us to make the necessary adjustments to the documents prior to next scheduled debt payment.

We thank you for the tremendous support that your municipality has provided in this development and look forward to your consideration to continue in this partnership initiative to provide affordable housing options for seniors.

If you should have any questions in this regard, or require further information, please contact my office.

Yours truly,

Richard Walisser,
Executive Director
North Peace Housing Foundation

Business &
Agriculture

RECEIVED
APR 2 9 2016
CLEAR HILLS COUNTY

Proposal for Financial Services

North Peace Housing Foundation
February 2016

ATB Financial

ATB Financial is pleased to submit the following Proposal for Financial Services to **North Peace Housing Foundation**, hereafter referred to as **NPHF.** Please be advised the following is not to be considered a commitment on our behalf, but rather an expression of interest. Unless otherwise stated, all dollar amounts are in Canadian funds.

This proposal is valid until **June 30th, 2016.**

Confidentiality Notice:

The material and information contained herein is confidential and proprietary to ATB Financial, and is submitted solely for the use of **NPHF** in its evaluation process. Dissemination of any such information in any manner without the expressed written approval of ATB Financial is prohibited.

About ATB Financial

ATB Financial is pleased to extend this Banking and Financing Proposal to **NPHF.**

We view our client relationships to be strategic alliances. We understand that the nature of your business requires your financial services' partner to be creative and flexible. To accomplish this, we ensure that the resources of ATB are available to meet your needs.

ATB is a $43.1 billion, full-service financial institution headquartered in Edmonton, Alberta. ATB is leading financial services provider, serving over 710,000 Albertans in 244 communities through 172 branches and 135 agencies. We are confident in the Alberta business climate and the future of Alberta. Decisions that affect you are made in Alberta based on local knowledge and confidence in Alberta's economy.

At ATB Financial, we focus on the implementation of solutions to solve business problems rather than the traditional model of selling stand-alone products. Our approach is to establish frequent contact with our clients to ensure that their business is understood and their needs are met.

Quality of service is a primary focus at ATB Financial. Our service philosophy:
We are relationship focused; we seek long term, broadly based partnerships with our clients.

We aim to surpass our client's absolute levels of customer satisfaction through thoughtful, proactive coverage aimed at identifying and satisfying their needs. We have knowledgeable professionals who believer in dealing face to face with our clients.

We use a team approach to cover our clients. These teams combine seasoned relationship managers with specialized industry knowledge and specialists in relevant product areas. We are focused on the trends affecting our key relationship clients in order to bring creative alternatives and solutions to enhance their own core business.

Recommendations

Based on our understanding of your business requirements, we would recommend the following Financial Solutions:

Credit Facility #1

PURPOSE:	**Loan Financing to assist with a land development project in Peace River, Alberta.**
AMOUNT:	**$3,000,000.00** being the lesser of $3 million or 100% of construction costs;
AVAILABILITY:	Funds to be advanced in **multiple draws upon conditions being met.**
INTEREST RATE:	Floating Variable rate of ATB Prime rate plus **0%**
REPAYMENT:	**Interest only payments until project is completed. Annual payments to commence 12 months after substantial completion;**
AMORTIZATION:	Loan to be repaid over a minimum **5** year and maximum **10** year amortization period. Construction period not to exceed 24 months.
PREPAYMENT PENALTY:	For variable rate loan, partial or full payment may be made at any time without bonus or penalty.

These are indication rates only and subject to change pending formal loan commitment.

Recommendations

Based on our understanding of your business requirements, we would recommend the following Financial Solutions:

Credit Facility #2

PURPOSE:	**Loan Financing to payout existing debt for Garden Court Senior's Apartment Building located in the Town of Peace River, Alberta.**
AMOUNT:	**$2,500,000.00**
AVAILABILITY:	Funds to be advanced in **one draw upon conditions being met.**
INTEREST RATE:	Floating Variable rate of ATB Prime rate plus **0%**
REPAYMENT:	**Blended monthly payments $16,925.00**
AMORTIZATION:	Loan to be repaid over a **15** year amortization period. .
PREPAYMENT PENALTY:	For variable rate loan, partial or full payment may be made at any time without bonus or penalty.

These are indication rates only and subject to change pending formal loan commitment.

Recommendations (continued)

FEES:

Any amount in excess of established Credit Facilities may be subject to a fee where the lender, in its sole discretion, permits excess borrowings, if any;

All legal, documentation, searches, appraisal, environmental audit or any other fees (as applicable) regarding completion of this transaction are form the account of the borrower;

Cost for the ATB appointed Solicitor for the preparation, registration and review of security documents are form the account of the borrower.

Cost for the ATB appointed Project Monitor for the quality surveying and cost review of the project are from the account of the borrower.

Recommendations (continued)

REVIEW DATE: Advances are subject to periodic review, at least annually.
Review dates to be established at one hundred twenty (120) days following the borrower's fiscal year end.

COLLATERAL: The following is proposed but not limited to:

- Promissory note(s) for amount borrowed;
- General Security Agreement covering all of the assets of the Borrower with PAPP clause in 1st position;
- Land Mortgage in the amount of **$3,000,000** covering first fixed charge over the subject lands in **Peace River, AB; (construction project)**
- Land Mortgage in the amount of **$2,500,000** covering lands/property known as Garden Court Senior's Apartment
- Assignment of construction insurance covering the subject properties;
- Assignment of major development permits & agreements;
- Assignment of major construction contracts;
- Assignment of leases and Rents with respect to the above referenced land;
- Any other security that ATB and/or its solicitors reasonably consider necessary in the circumstances.

Recommendations (continued)

PROPOSED COVENANTS AND CONDITIONS:

No Covenants to be outlined for the proposed financing

FINANCIAL REPORTING:

Borrower to provide on an **annual** basis, within 120 days of the borrowers fiscal year end:

- Financial Statements of the borrower prepared by an external accountant;

Recommendations (continued)

ADDITIONAL REQUIRED INFORMATION:

- All corporate documentation;
- Real Property Report with compliance stamp;
- Tax Certificate confirming property taxes paid to date;
- Latest year – end financial statement of Borrower;
- Property Appraisal prepared by accredited appraiser acceptable to ATB Financial. Appraised value not less than **$3,000,000.** This report to be discussed between ATB and Borrower if required.;
- ATB Environmental Questionnaires to be completed by borrower;
- Canada Customs & Revenue Agency (CCRA) consent form to release information and status of Borrower's tax accounts;
- Facility #2 – Property Appraisal prepared by accredited appraiser acceptable to ATB Financial. Appraised value not less than **$2,500,000.00**

Terms of Offering

- This document is NOT A COMMITMENT of funds by ATB but rather a letter of interest for the proposed financing. Formal approval is required by ATB Financial.

- It is further understood and agreed that payment of the proposed advances will be of a demand nature and ATB Financial may, if they deem it advisable, demand payment in full of the amounts owing under the said advances at any time.

- The loan will not be assumable by a purchaser in the event of sale of the property.

- If proposed financing is approved, the Borrower's main operating bank accounts will be held at the ATB Financial Branch of your choice.

- ATB Financial is notified in writing of **NPHF** decision to accept this proposal by **June 30, 2016.** Should an executed copy of this document not be returned by **June 30, 2016**, the proposal as outlined will be considered void.

- ATB Financial and **NPHF** both reserves the right to renegotiate the terms in this proposal should the requirements or circumstances change significantly.

- The contents of this proposal are considered to be of a confidential matter between **NPHF** and ATB Financial.

- We welcome the opportunity to discuss any section of the proposal with **NPHF**. If there are any concerns or questions please contact **Serge Martin or Debbie Osowetski** at **780-831-5132 or 780-625-6061.**

Proposed on behalf of ATB Financial:

Per:

Serge Martin	Debbie Osowetski
Director Business Development	Relationship Manager
Grande Prairie, Alberta	Grimshaw, Alberta

Accepted on behalf of **North Peace Housing Foundation.**

Per:	Per:
Signature	Signature
Position:	Position:
Date:	

Clear Hills County

Request For Decision (RFD)

Meeting:	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	**County BBQ 4H Beef**
File:	11-02-02

DESCRIPTION:
Council is requested to provide direction on whether to purchase a 4H beef for the annual County BBQ or not.

BACKGROUND:

In previous years Council has purchased a 4H beef for the annual County BBQ, in addition to using the beef at the BBQ several freezer packs are given away as door prizes at the event.

The 13th annual County Community BBQ is scheduled for 6-8 p.m., Thursday, July 21, 2016 at the George Lake campground.

The full cost of the 4H beef purchase will be reimbursed to the purchaser in a timely manner after submitting the appropriate receipt.

COSTS:

2016 Operating budget $7,000
There have been no BBQ related expenditures to date.

Annual ASB budget $400 sponsorship of North Peace 4H Multi-sale

OPTIONS:

That this Council authorizes _____ to purchase a local 4H beef at the Monday June 6, 2016 North Peace 4H Interclub Show and Sale being held at the Hawker Pavilion, Fairview GPRC campus, and authorize administration to arrange for cutting and wrapping allowing for several freezer packs for door prizes.

Or

Not authorize the purchase of a local 4H beef for the County BBQ or provide beef freezer packs for door prizes at the BBQ.

Initials show support - Reviewed by: **Manager:** ABj **CAO:** MC

Clear Hills County

Request For Decision (RFD)

Meeting:	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	**PEST INSPECTOR APPOINTMENTS**
File:	63-50-02

DESCRIPTION:

Pest Control inspectors are required to be appointed as per Section 10 of the Agricultural Pests Act; and Council is requested to appoint Willy Zacharias to administer the Agricultural Pests Act for Clear Hills County in 2016:

BACKGROUND:

Agricultural Pests Act:

Appointment of inspectors by local authority
10 **(1)** The local authority of a municipality shall appoint a sufficient number of inspectors to carry out this Act and the regulations within the municipality.
(section 10, Agricultural Pests Act)

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by to appoint Willy Zacharias as a pest inspector for the Clear Hills County for 2016 as per Section 10 of the Agricultural Pests Act.

Initials show support - Reviewed by: **Manager:** ABj **CAO:** MB

Clear Hills County

Request For Decision (RFD)

Meeting:	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	**WEED INSPECTOR APPOINTMENTS**
File:	63-50-02

DESCRIPTION:

Weed Control inspectors are required to be appointed as per Section 7 of the Weed Control Act. Council is requested to appoint Willy Zacharias as an inspector to administer the Weed Control Act for Clear Hills County in 2016:

BACKGROUND:

The Weed Control Act, section 7, states:

Municipal inspectors
7(1) A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality.

Municipal inspectors — joint authority
9 An inspector appointed by a municipality may, with the consent of the local authority of another municipality, enforce and monitor compliance with this Act within the other municipality.

The weed inspectors will also be appointed as weed inspectors for the Village of Hines Creek, as per section 9 of the Weed Control Act and pending the Village Council approval.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by to appoint Willy Zacharias as a weed inspector for Clear Hills County for 2016 as per Section 7 of the Weed Control Act.

Initials show support - Reviewed by: **Manager:** ABj **CAO:** MRe

Clear Hills County
Request For Decision (RFD)

Meeting:	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	**Bylaw 206-16 Public Hearing Date & Time**
File:	61-02-02

DESCRIPTION:

The advertising for Bylaw 206-16, a Bylaw to repeal Bylaw 202-16, including the attached Schedule A, thereby rezoning a 4.05 hectare (10 Acre) parcel of NW 17-85-5-W6M back to "Agricultural District 1 (AG-1)" from "Rural Industrial District (R-M)" was not successfully advertised for two weeks prior to the May 24, 2016 10:00 a.m. hearing date, so Council is requested to reschedule the hearing for June 28, 2016 at 10:00 a.m.

BACKGROUND:

First reading was given to this bylaw on April 26, 2016

ATTACHMENTS:

- Public Hearing Notice (this will advertised in the Fairview Post and sent by registered letter to landowners within a five mile radius of the location.)

RECOMMENDED ACTIONS:

RESOLUTION by ....to approve the public hearing date of June 28, 2016 at 10:00 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Bylaw 206-16.

Initials show support - Reviewed by: **Manager:** ABj **CAO:** pl

CLEAR HILLS COUNTY
NOTICE OF PUBLIC HEARING
PROPOSED LAND-USE BYLAW NO. 206-16

Pursuant to Section 692 (1) of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, and Sections 230 and 606, notice is hereby given that the Council of Clear Hills County will hold a public hearing prior to the Second Reading of Bylaw No. 206-16 for an amendment to Clear Hills County Land Use Bylaw No. 107-08.

The proposed amendment is to repeal Bylaw No. 202-16, rezoning lands known as Part of NW 17 85 5 W6M back to "Agricultural District – 1 (AG-1)" from "Rural Industrial District (R-M)" and to repeal the following: to add "accessory use" as a permitted use within the "Rural Industrial District (R-M)" to permit a lunch room within a recreational vehicle as an accessory use, on the 4.05 hectare (10 acre) parcel.

The Public Hearing is to be held on June 14, 2016 at 10:00 a.m. in the Council Chambers of Clear Hills County. The proposed land use bylaw may be viewed at the Clear Hills County Office in Worsley, Alberta during regular office hours. Please forward written submissions to the Chief Administrative Officer prior to June 10, 2016, 3:00 p.m. If you have any questions regarding the hearing or the bylaw, please contact the County office at 780-685-3925.

Clear Hills County
Request For Decision (RFD)

Meeting:	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	**Bylaw 207-16 Public Hearing Date & Time**
File:	61-02-02

DESCRIPTION:

The advertising for Bylaw 207-16, a Bylaw to amend Land Use Bylaw 107-08 with additional advertising procedures for land use bylaw amendments was not successfully advertised for two weeks, prior to the May 24, 2016 10:00 a.m. hearing date , so Council is requested to reschedule the hearing for June 28, 2016 at 10:00 a.m.

BACKGROUND:

First reading was given to this bylaw on April 26, 2016

ATTACHMENTS:

- Public Hearing Notice (This will be advertised in the Fairview Post, the Banner Post and by bulk mail-out)

RECOMMENDED ACTIONS:

RESOLUTION by ....to approve the public hearing date of June 28, 2016 at 10:00 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Bylaw 207-16.

Initials show support - Reviewed by: **Manager:** AB **CAO:** MB

CLEAR HILLS COUNTY
NOTICE OF PUBLIC HEARING
PROPOSED LAND-USE BYLAW NO. 207-16

Pursuant to Section 692 (1) of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, and Sections 230 and 606, notice is hereby given that the Council of Clear Hills County will hold a public hearing prior to the Second Reading of Bylaw No. 207-16 for an amendment to Clear Hills County Land Use Bylaw No. 107-08.

The proposed amendment is to revise and add additional provisions related to advertising requirements for a public hearing related to a land use bylaw amendment, as regulated in Section 32.

This includes advertising the public hearing notice for land use bylaw amendments in Fairview Post and the Banner Post, and by sending notice of amendments that affect the entire County by bulk mail to recipients on the County newsletter mailing list.

Also, advertising the public hearing notice for a land use bylaw amendment in Fairview Post or the Banner Post for of a single property, located outside and not adjacent to the generally accepted boundaries of a hamlet. Notice is also to be sent by registered mail to adjacent property owners within an 8.05 km (5 mi) radius of the property.

Also, advertising the public hearing notice for a land use bylaw amendment in the Fairview Post for a property(ies) within a hamlet(s). Notice is also to be sent by registered mail to each customer on the County's utility list for property(ies) within an affected hamlet(s).

The Public Hearing is to be held on June 14, 2016 at 10:00 a.m. in the Council Chambers of Clear Hills County. The proposed land use bylaw may be viewed at the Clear Hills County Office in Worsley, Alberta during regular office hours. Please forward written submissions to the Chief Administrative Officer prior to June 10, 2016, 3:00 p.m. If you have any questions regarding the hearing or the bylaw, please contact the County office at 780-685-3925.

Clear Hills County

Request For Decision (RFD)

Meeting:	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	**ENCLOSED CARGO TRAILER REPLACEMENT**
File:	63-10-02

DESCRIPTION:

Council is requested to consider replacing the enclosed cargo trailer that was stolen, now that the insurance claim has been finalized.

BACKGROUND:

The trailer was stolen from the Dave Shaw Memorial Complex parking lot during the night on Wednesday April 7, 2016.

Insurance has finalized the claim with a payout of $9,866 minus $500 deductible = $9,366.

Original cost of the 2014 Mirage 8.5 x 20 Cargo Trailer was $9,366 plus GST

BUDGET:
Use proceeds of payout ($9,366) with balance from Common Services (Vehicles & Equipment) Reserve

OPTIONS:

- Approve the purchase of a replacement cargo trailer to a maximum of $10,000
- Approve the purchase of a replacement cargo trailer to a maximum of $_____.
- Not replace the cargo trailer.

RECOMMENDED ACTION:

RESOLUTION by to approve the purchase of a replacement 20 foot enclosed cargo trailer to a maximum of $10,000 using the proceeds of the insurance claim $9,366.00 and the balance from the Common Services (Vehicles & Equipment) Reserve.

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Request For Decision (RFD)

Meeting:	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	**ASB MEMBER AT LARGE VACANCY**
File:	63-10-02

DESCRIPTION:

---- applications for the Agricultural Service Board Member at Large position that was made vacant by Leslie Davis's resignation have been received and are presented for Council's consideration.

BACKGROUND:

Dave Bannow provided a written request to be considered for appointment to the Board on March 18, 2016. His letter of request has been misplaced, so isn't included with the RFD.

C189-16(4/12/16) RESOLUTION by Councillor Croy to advertise for interested eligible applicants to fill the Agricultural Service Board Member at Large vacancy.
CARRIED.

Leslie Davis verbally tendered his resignation to the ASB at their Regular Meeting on March 18, 2016. His resignation was effective April 25, 2016 as he is moving out of the County.

- The ASB is comprised of 5 voting members: 4 members at large and 1 Council representative.
- Quorum is four voting members
- Member at large positions are 4 years, coinciding with the election of Council.

ATTACHMENTS:

- Garry Candy's application
- Christine Lentz application

RECOMMENDED ACTION:

RESOLUTION by to

Initials show support - Reviewed by: **Manager:** ABj **CAO:**

Box 484
Hines Creek, AB.
T0H 2A9

RECEIVED
APR 0 1 2016
CLEAR HILLS COUNTY

March 26, 2016

Attention: Ms. Audrey Bjorklund
Re: Member for Agriculture Service Board, Clear Hills County

Further to the attached resume my agricultural experience is as follows:

- I was raised on a farm in southern Saskatchewan and worked with my father raising dryland crops
- While employed as Service Manager for a large John Deere dealership in southern Alberta, I had opportunities to work with PAMI (Prairie Agricultural Machinery Institute) and the Alberta Department of Agriculture on several research projects
- On our 320 acres of irrigated land, we raised alfalfa, barley, mustard, soft wheat and dry beans
- We also had a cow/calf operation (100+ head), renting lease land for summer pasture
- We worked closely with the Department of Agriculture regarding water management and soil conservation
- When the opportunity to instruct at Fairview College came up we moved up to northern Alberta and have continued our agricultural endeavors, owning 420 acres and leasing an additional 160 north of Fairview
- We have had a cow/calf operation (80+ head) and have raised alfalfa/grass mix and oats and fall rye for green feed

Thank you

Garry Candy

Garry Candy,Int.Jrnymn HET, Int.Jrnymn AST
Box 484
Hines Creek, AB.
T0H 2A0
780-494-2055 (Home)
780-834-6407 (Cell)

Education

- Academic Grade 12 (strong in math, physics, chemistry)
- Saskatchewan Institute of Technology, Moose Jaw, Saskatchewan
- Interprovincial Journeyman Heavy Duty Mechanic License
- Interprovincial Journeyman Automotive Mechanic License
- Alternate Fuel Inspection License, Alberta
- Commercial Vehicle Inspection Certification, Alberta
- CFC – HCFC – HFC Interprovincial Certification (Air conditioning & Refrigeration)
- W.H.I.M.I.S.
- A.T.I.S.A Commercial Vehicle Wheel Trainer
- Class 1 Driver's License with clear abstract
- Certification in other short courses on John Deere, Cummins, Detroit Diesel, Mack
- Certification in Management seminars

Employment

- **1996 – 2015**
  - Employed by Fairview College/NAIT/Grande Prairie Regional College as Instructor, Mechanics Division – sat as Associate Chair HET under NAIT for 4 years, Chair HET programs under GPRC for 5 years (maximum allowed)
  - Duties include: preparation and delivery of theory and shop classes to all four apprenticeship periods of Heavy Equipment Technicians and 1st and 2nd period Automotive Technician training as well as duties as Associate Chair and Chair
  - This is one of the few positions that performance is evaluated every 8 weeks by 100% of the clients and yearly by the Dean of trades. My student and dean evaluations are excellent: this information can be available on request.
  - Retired August/2015. Called back for 2 contract terms – Sept/Oct. 2015 and January/February, 2016, maximum allowed in one Academic year as per ASA agreement.

- **Sept 1995 – Dec 1996**
  - Equipment Maintenance Supervisor – MD of Taber, Taber, Alberta
  - Duties included management of staff, scheduling repairs and preventive maintenance work on over 120 pieces of equipment ranging from light trucks to graders, cat, scrapers and gravel crushers.

- **1990 - 1995**
  - Mechanical Supervisor – Horizon School Division, Taber, Alberta
  - In charge of maintenance and repair of fleet consisting of 55 school buses and 7 support vehicles.
  - In charge of budget and hired to reduce operating expenses associated with transportation. I achieved the task of reducing expenses by introducing alternative fuel to the fleet, preventive and predictive maintenance and proper sourcing of parts

- **1973 - 1981 / 1983 - 1990**

- Service Manager – Green Power Ltd. (John Deere Agriculture dealership) Taber, Alberta
- Duties included
  - Insure customer satisfaction
  - Complete control of up to 22 mechanics, delivery and set up personnel and hands-on repair of equipment
  - Control of warranty and modification programs, scheduling customer repairs and deliveries, customer satisfaction
  - Diagnosis of faults, implement changes to insure machines delivered max efficiency
  - Field demonstrations – particularly harvesting equipment and hay handling equipment
  - Customer clinics
  - Participation in trade fairs, i.e. Ag Expo, Agriventure
  - Worked closely with research and development staff at John Deere Ltd. Particularly with combines and 4 wheel drive tractors
  - Involved with field trials with Alberta Ag and PAMI, i.e. straight cutting dry beans with a flex header and several machine modifications

- **1981-1983**
  - Service Manager – Hi-Way Service, Warner, Alberta
  - Duties included
    - Insure customer satisfaction
    - Supervision of shop and staff as well as hands-on repair work
    - Field demonstrations, warranty claims, trade fairs

- **Vacation during 1988 / 1989**
    - Took personal holidays for an independent contract with CIDA (Canadian International Development Agency)
    - Assessments of requirements to operate and maintain water, sewage and garbage delivery systems in cities of Balmopan and Belize, CA
    - Designed and implemented preventive and predictive maintenance schedules of equipment and tooling as well as training and scheduling training requirements for local workforce.
    - Determined specifications for equipment required and formulated tenders for same.

- **1968 - 1973**
  - Mining - Cardinal River Coal, Fording Coal
    - Management of mechanical repair, electrical repair and fabrication staff on a rotational basis in surface mine environment
  - Coast Tractor & Equipment
    - Field man in charge of mechanical repair of Industrial John Deere equipment

Bonnie Morgan

From: Audrey Bjorklund
Sent: May-17-16 8:21 AM
To: Bonnie Morgan
Subject: FW: ASB Member at Large

Good Morning: Please find Christine's letter of application below.
Thanks,

From: Audrey Bjorklund
Sent: May-17-16 8:13 AM
To: Christine
Subject: RE: ASB Member at Large

Received, Thanks Christine.

From: Christine [cbarranch@abnorth.com]
Sent: May-16-16 6:54 AM
To: Audrey Bjorklund
Subject: ASB Member at Large

To Whom it may concern:

I am writing at this time to put my name forward for consideration as a member of the Clearhills County Agriculture Service Board. With my knowledge of agriculture and an interest in the agricultural community, I feel that I may be an asset to the board.

I was raised on a farm in the Westlock area and married a farmer from the Clyde area. In 2003, we relocated our farm to the Peace region, specifically Clearhills County. We continue to farm today, raising mostly cattle, with a few crops now and then. While living at Clyde, I served on the board of directors for the Gateway Research Organization (GRO). Until recently, I worked at Alberta Agriculture & Forestry. I was at that job for 7.5 years, only recently changing my career direction, so that I could dedicate more time to farming activities. Having been involved in farming for all of my life and having worked in Alberta Agriculture, I feel that I have a solid grasp of agriculture and the agricultural community.
Agriculture, while steeped in tradition, is an ever evolving practice and I would like to be involved in shaping agriculture within my community of Clearhills County.

Thank you for considering me for a position on your board.

Sincerely,

Christine Lentz

Clear Hills County

Request For Decision (RFD)

Meeting:	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Ron Jensen, Public Works Manager
Title:	**AWARD TENDER 2016-13** **CONSTRUCTION OF ACCESS ROADS** **SW-16-83-4-W6M & SW 7- 84-2-W6M**
File:	32-23-65 & 32-23-66

DESCRIPTION:

Council is presented with analyzed results of Tender 2016-13; Construction of Access Roads SW-16-83-4-W6M & SW 7- 84-2-W6M.

BACKGROUND:

C259-16(05/10/16) RESOLUTION by Councillor Svederus to open Tender 2016-13 Construction of Access Roads SW-16-83-4-W6M & SW 7- 84-2-W6M. CARRIED.

Company	Amount
Cal R Contracting	$119,750.00 excluding GST
Tyran Transport Ltd	$84,638.75
Clean Harbors	$133,400.00
FMC Contracting	$198,517.00
Rebel Construction	$117,450.00
Bjornson Enterprises Ltd	$99,700.00
MDP Oilfield Services	$136,451.72

BUDGET:

$350,000.00 (combined total)

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to award Tender 2016-13 Construction of Access Roads SW-16-83-4-W6M & SW 7- 84-2-W6M to Tyran Transport Ltd. in the amount of $84,638.75 (eighty four thousand, six hundred thirty eight dollars and seventy five cents).

Initials show support - Reviewed by: **Manager:** **CAO:** AB

Clear Hills County

Request For Decision (RFD)

Meeting:	**Special Council Meeting**
Meeting Date:	May 31, 2016
Originated By:	Ron Jensen, Public Works Manager
Title:	Spring vs. Summer Gravel Haul
File:	32 -18 - 02

DESCRIPTION:

Council is presented with information regarding spring vs. summer gravel haul.

BACKGROUND:

SPRING GRAVEL HAUL VS. SUMMER GRAVEL HAUL

Cost is based on gravelling 300 miles of road in total, at an average of 15 miles per day, for 20 days.

Water Trucks

- $110.00/hr. x 2 trucks x 12 hrs./truck = $2,640.00 per day x 20 days = $52,800.00
- water truck costs could vary either way depending on the weather

Extra Grader

- $132.00/hr. x 10 hrs. = $1320.00 per day x 20 days = $26,400.00

Extra Spot Gravel

- will be required but total amount may vary substantially
- spot gravelling will increase overall cost

Additional Costs

- $79,200.00 (not including additional spot gravel)

Note;

- extra costs for spring gravel haul for snow removal and pit prep was $3,200.00

Total Savings

$79,200.00 additional summer haul costs
-$3,200.00 snow removal and pit prep
$76,000.00 additional cost divided by 300 miles = $253.33 per mile

Initials show support - Reviewed by: **Manager:** **CAO:**

ATTACHMENT:

1. February 8, 2011 PWM Report (page 2 of 2)

RECOMMENDED ACTION:

RESOLUTION by....

Initials show support - Reviewed by:	**Manager:**	**CAO:**

Attachment #1

Spring 2011 Gravel Program:
There is a map available in the Council Chambers for viewing the proposed miles for 2011.

The advantages to a Spring 2011 gravel program

- No water truck expenses (dust control)
- Roads not being pounded which saves spot gravel loads
- Less grader time to repair roads because they are frozen
- Gravel is in place when the roads get soft which gives it time to work in

Answers to common concerns over a Spring 2011 gravel program:

If it snows on the new gravel it does take a little more time and caution to remove the snow, but it's not impossible to do. An example would be the first snowfall in the fall, the gravel is loose at that time as well and snow removal is possible.

Temperature being too cold: this was monitored during the Spring 2010 program and we learned what temperature works and that all stockpiles are different and would be monitored.

The cost advantages of a Spring 2011 Program, based on the 2009 historical data is as follows:

Spring Program had a cost of $98.93 per mile
Summer Program had a cost of $226.62 per mile
Variance is: $127.69 per mile

The variance shows it to be beneficial to have a spring gravel program with a potential savings of $127.69 per mile. $127.69 x 250 proposed miles for 2011 Spring Gravel Program = estimated potential savings of $31,922.50.

The Spring 2011 Gravel Program will be weather dependent; if weather co operates then the main gravel haul would be successfully completed on frozen roads by break up.

I have been approached by a ratepayer to see if we could lobby the Provincial Government and/or develop a truck pullout area along the County owned access road through the Clearhills Cross Roads location (southeast of the intersection of Highway 65 and Highway 685 at Hines Creek) to get the log trucks off of the highway for wrapper checks and shift change.

Attachment #4

RECOMMENDED ACTION:

That Council receives the Public Works Manager February 8, 2011 report for information as presented.

Initials show support - Reviewed by:	**Manager:**	**CAO:**

Clear Hills County

Request For Decision (RFD)

Meeting:	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Ron Jensen
Title:	**SULPHUR LAKE GRADER BEAT**
File:	32-06-30

DESCRIPTION:

Council is presented with information regarding Tender 2016 – 09, Sulphur Lake Grader Beat.

BACKGROUND:

C186-16(4/12/16) RESOLUTION by Councillor Svederus to open Tender 2016-09 - Sulphur Lake Grader Beat, analyze and bring back results to a future Regular Council meeting. CARRIED.

Company	Year 1	Year 2	Year 3	Year 4	Year 5
Klassen Brothers Ltd.	$140/hr	$145/hr	$150/hr	$155/hr	$160/hr
Shamrock Valley Ent Ltd	$120/hr $130/hr $145/hr	+ 5% increase	+ 5% increase	+ 5% increase	+ 5% increase

C240-16(4/26/16) RESOLUTION by Councillor Croy to award Tender 2016-09 Sulphur Lake Grader Beat to Klassen Brothers at the rate of $140/hr year 1, $145/hr year 2, $150/hr, year 3, $155/hr year 4, $160/hr year 5. CARRIED.

Klassen Brothers were notified of Council's decision to award Tender 2016-09 to them but they declined.

Shamrock Valley Ent. Ltd. was contacted to see if they would be interested in Tender 2016-09, but they declined as well.

Due to the small amount of miles on the Sulphur Lake Grader Beat, 24 in total, and the distance to high blade to this beat, it may be more beneficial to hire a grader from the Hourly Annual Equipment Registry List.

There are two options:

- Re-tender Sulphur Lake Grader Beat

Initials show support - Reviewed by: **Manager:** RJ **CAO:** RC

- Hire a company from the Annual Equipment Registry List to grade the Sulphur Lake Beat hourly

BUDGET:

$2,423,200.00 allotted in the 2016 General Operating Budget

RECOMMENDED ACTION:

Resolution by .....to

- Retender Sulphur Lake Grader Beat the same as all other beats
- Hire a company from the Hourly Annual Equipment Registry List to grade the Sulphur Lake Beat hourly

Initials show support - Reviewed by:	**Manager:**	**CAO:**

Clear Hills County

Request For Decision (RFD)

Meeting:	**SPECIAL COUNCIL MEETING**
Meeting Date:	May 31, 2016
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**CHIEF ADMINISTRATIVE OFFICER REPORT**
File Code:	11-02-04

CAO REPORT MAY 31, 2016

1. Menno Simons School Addition and Modernization Plan Meeting update-
2. Peace River School Division Joint Meeting-May 18, 2016
3. MGA Review Sessions Registration- Peace River, June 22, 2016 & Grande Prairie, June 23, 2016
4. North Peace Landfill Meeting- May 26, 2016

RECOMMENDED ACTION:

RESOLUTION by ….. to accept the Chief Administrative Officer's report for April 26, 2016, as presented.

Initials show support - Reviewed by:	**Manager:**	**CAO:**	AR

Clear Hills County

Request For Decision (RFD)

	SPECIAL COUNCIL MEETING
Meeting Date	May 31, 2016
Originated By:	Ron Jensen, Public Works Manager
Title:	PUBLIC WORKS MANAGER REPORT
File:	32-02-02

Eureka River Truckfill

- Pad and road into have been constructed
- Water line will be in this week

Crack Sealing

- Contractor has completed crack sealing including Secondary Highway 730

Mowing

- Crew is servicing mowers in preparation for start up
- Crew will be rock picking and cleaning up blown down trees prior to start up

Dust Control

- Calcium will be applied to all normal locations and locations where residents have made application for dust control

RECOMMENDED ACTION:

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by: **Manager:** RJ **CAO:** jds

Clear Hills County

Request For Decision (RFD)

	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**COUNCIL INFORMATION**
File:	11-02-04

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:
Alberta Electric System Operator-Eureka River 861S
Response from Alberta Environments and Parks regarding Wildlife Predation

RECOMMENDED ACTION:
RESOLUTION by that Council receives for information the Council Information presented at the May 31, 2016 Special Council Meeting.

Initials show support - Reviewed by: **Manager:** **CAO:** ab

RECEIVED
MAY 16 2016
CLEAR HILLS COUNTY

Need to upgrade the Eureka River 861S Substation in the Worsley area

FAST FACT

Alberta's electric transmission system comprises the towers, wires and related equipment that are a part of moving electricity from where it is generated to where it is used.

ATCO Electric Ltd. (ATCO) has applied to the Alberta Electric System Operator (AESO) for transmission system access to reliably serve growing demand for electricity in the Worsley area. ATCO's request can be met by the following solution:

PROPOSED SOLUTION

- Add a 72/25 kV transformer,
- Add a 72 kV capacitor bank,
- Add two 72 kV breakers, and
- Add associated equipment to the Eureka River 861S substation

NEXT STEPS

- The AESO may approve ATCO's request for transmission system access under the AESO's abbreviated needs approval process or file an abbreviated needs identification document (ANID) for approval by the Alberta Utilities Commission in mid-2016.
- All documents relating to this transmission system access service request will be available on the AESO's website at www.aeso.ca/nid

The following organizations have key roles and responsibilities in providing access to the transmission system:

THE AESO:

- Must plan the transmission system and enable access to it for generators and other qualified customers
- Can approve certain requests for system access service through the abbreviated needs approval process. If this project no longer qualifies for approval under this process, the AESO will prepare and submit an ANID.
- Is regulated by the AUC and must apply to the AUC for approval of its ANID

ATCO:

- Is the transmission facility owner in the Worsley area
- Is responsible for detailed siting and routing, constructing, operating and maintaining the associated transmission facilities
- Is regulated by the AUC and must apply to the AUC for approval of its transmission facilities applications

CONTACT US

We appreciate your views, both on the need for transmission system development and proposed transmission plans. If you have any questions or comments, please contact us directly.

Alberta Electric System Operator
Marina Lakhani
AESO Stakeholder Relations
stakeholder.relations@aeso.ca
1-888-866-2959
2500, 330-5th Avenue SW
Calgary, AB T2P 0L4
Phone: 403-539-2450
Fax: 403-539-2949
www.aeso.ca
www.poweringalberta.ca
@theaeso

WHO IS THE AESO?

The Alberta Electric System Operator (AESO) is a not-for-profit organization with no financial interest or investment of any kind in the power industry. We plan and operate Alberta's electricity grid and wholesale electricity market safely, reliably and in the public interest of all Albertans.

The AESO is committed to protecting your privacy. Your feedback, comments and/or contact information collected by the AESO will be used to respond to your inquiries and/or to provide you with further information about the project. The AESO will not use your personal information for any other purpose and will not disclose your information without consent or a legal obligation. If you choose to communicate by email, please note, email is not a secure form of communication. Security of your communication while in transit cannot be guaranteed.

ALBERTA
ENVIRONMENT AND PARKS
Office of the Minister
MLA, Lethbridge-West

78781

RECEIVED
MAY 2 4 2016
CLEAR HILLS COUNTY

MAY 1 7 2016

Reeve Jake Klassen
Clear Hills County
Box 240
Worsley AB T0H 3W0

Dear Reeve Klassen:

My colleague the Honourable Oneil Carlier, Minister of Agriculture and Forestry, forwarded your letter regarding wildlife predation and asked that I respond.

As you may know, agricultural producers who lose livestock to predators may be eligible for compensation from the Wildlife Predator Compensation Program. This is a joint ministry program where incidents are investigated by the Fish and Wildlife Enforcement Branch of Justice and Solicitor General while program administration is provided by Environment and Parks. Payment for eligible claims is provided by the Alberta Conservation Association.

Compensation is provided for eligible livestock proven to be injured or killed by eligible predators. Eligible predators include wolf, cougar, bears and eagles. Eligible livestock include cattle, sheep, goats, bison and pigs. Missing livestock are not eligible for compensation.

Incidents should be reported immediately. Upon notification of an incident, a fish and wildlife officer or problem wildlife technician will attend the scene and conduct a field investigation to assist the producer in making a claim for compensation.

In the case where it is unclear that an eligible predator was responsible for the death of the livestock, the claim is held for 90 days. If a confirmed incident occurs within 10 km of the original claim incident, the claim will be classified as "probable" and compensation is provided at 50 per cent of the market value.

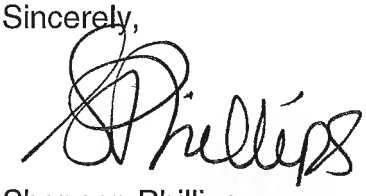
To receive compensation for incidents involving injured livestock, receipts for veterinary care and medication are required. Payment is provided equal to the amount of expenses incurred.

208 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-2391 Fax 780-422-6259

Printed on recycled paper

For further information, please contact Mr. Mark Heckbert, Fish and Wildlife Policy Manager, in our High Prairie office. Mr. Heckbert can be reached at 780-523-6517 (dial 310-0000 for a toll-free connection), or by email at mark.heckbert@gov.ab.ca.

Sincerely,



Shannon Phillips
Minister

cc: Honourable Oneil Carlier, Minister
Agriculture and Forestry

Mark Heckbert
Environment and Parks

Clear Hills County

Request For Decision (RFD)

	Special Council Meeting
Meeting Date:	May 31, 2016
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**CALENDARS**
File:	11-02-04

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by .... .to accept for information May, June and July 2016 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by: **Manager:** **CAO:** AR

May 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	**2** **ASB-CJ**	**3**	**4**	**5**	**6**	**7**
8 Mother's Day	**9**	**10** **Council**	**11**	**12**	**13**	**14**
15	**16** **Menno Simons Mtg- JK, DF**	**17**	**18** **PRSD Joint-ALL** **PLS-PF**	**19**	**20**	**21**
22	**23** Memorial Day	**24** **Council**	**25**	**26** **NPRL-DF**	**27**	**28**
29	**30** **Menno Simons Mtg- JK, DF**	**31**				

April 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Notes:

June 2016

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 FCM 2016 Annual Conference and Trade Show 2nd -5th	3	4
5	6 4H sale	7 ASR-CJ,JK,JR	8	9 NTAA-CJ	10	11
12	13 ASB-CJ	14 Council	15	16	17	18
19 Father's Day	20	21	22 *MGA* Review Peace River	23 *MGA* Review Grande Prairie	24	25
26	27	28 Council	29	30		

May 2016

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Notes:

FCM
2016 Annual Conference and Trade Show
June 2-5, 2016
RBC Convention Centre, Winnipeg

July 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

July 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Canada Day	2
3	4	5	6	7	8	9
10	11 ASB-CJ	12	13	14	15	16
17	18	19 Council	20	21 CHC BBQ	22	23
24	25	26	27	28	29	30
31						

June 2016

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Notes:

August 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Acronyms for Calendar

AAMDC	Alberta Association of Municipal District & Counties
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
DMI	Diashowa-Marubeni International Ltd. Public Advisory Committee
DRRC	Doctor Recruitment & Retention Committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV Rec	Fairview Recreational Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NCDC	Northwest Corridor Development Corporation
NPHF	North Peace Housing Foundation
NPPSC	North Peace Protocol Steering Committee
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
PVC	Peace Valley Conservation, Rec, Tourism Board
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)