

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
OCTOBER 13, 2015**

**PRESENT**

Charlie Johnson	Reeve
Jake Klassen	Deputy Reeve
Miron Croy	Councillor
Dan Fletcher	Councillor
Peter Frixel	Councillor
Jason Ruecker	Councillor
Lee Svederus	Councillor

**ABSENT**

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Ron Jensen	Public Works Manager (PWM)
Bonnie Morgan	Executive Assistant (EA)

**CALL TO ORDER**

Reeve Johnson called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA**

**C464-15(10/13/15)**

**RESOLUTION by Councillor Croy to adopt the agenda governing the October 13, 2015 Regular Council Meeting with the addition 7. a. 9. Wild life transplantation. CARRIED.**

**APPROVAL OF  
MINUTES**

Previous Regular Meeting Minutes

**C465-15(10/13/15)**

**RESOLUTION by Councillor Frixel to rescind Resolution C453-15(09/22/15) RESOLUTION by Councillor Fletcher to include funding in the amount of \$560,000.00 (five hundred and sixty thousand dollars) per year in the 2016, 2017, 2018, 2019 & 2020 budget and include \$260,000.00 (two hundred and sixty thousand dollars) per year in future budgets for ongoing vegetation control on the brushed intersections, and to add this item to a future Regular Council Meeting for further discussion. CARRIED.**

**C466-15(10/13/15)**

**RESOLUTION by Councillor Frixel to adopt the minutes of the September 22, 2015 Regular Council Meeting, as presented. CARRIED.**

**PUBLIC HEARING**

There were no public hearings.

**NEW BUSINESS:  
COUNCIL**

Management Team Activity Report

Council reviewed the most recent Management Team Activity Report.

**C467-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen to accept the September 22, 2015 Management Team Activity Report, as presented.**

**CARRIED.**

Cleardale Large  
Vehicle Parking

Council held a public meeting on Saturday, September 26, 2015 to gather input from residents on a proposed parking lot for net Vehicle capacity of over one (1) ton in Cleardale, Alberta.

Reeve Johnson recessed the meeting at 10:16 a.m.  
Reeve Johnson reconvened the meeting at 10:25 a.m.

**C468-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen to proceed with the construction of the large vehicle gravel parking lot south of the Cleardale residential lots on the 6.72 acres pending the re-zoning is completed, budgeting \$160,000.00 (one hundred and sixty thousand dollars) with funds to be allocated from the 2016 Road Reserve budget.**

**CARRIED.**

**C469-15(10/13/15)**

**RESOLUTION by Councillor Fletcher to prepare a Bylaw for re-zoning of the 6.72 acres south of the Cleardale Residential subdivision from Hamlet residential to Hamlet industrial for the purpose of construction a large vehicle parking lot in Cleardale, Alberta.**

**CARRIED.**

FCM Refugee  
Resettlement

Councillor Frixel requested a discussion regarding the recent FCM stand on Refugee Resettlement.

**C470-15(10/13/15)**

**RESOLUTION by Councillor Frixel to draft a letter to the FCM (Federation of Canadian Municipalities) in view of recent information from Europe and regarding large volumes of immigration and migration of people targeting Canada as a destination, that FCM take a neutral position and recommends that the Federal Government exercise caution in assessing the impact of mass immigration to the values, economy and security of our nation; realizing that any legal entry granted cannot be reversed.**

**CARRIED.**

North Peace Regional  
Landfill-Transfer  
Stations

Councillor Fletcher requested a discussion regarding North Peace Regional Landfill Transfer Stations costs be added to this meeting.

**C471-15(10/13/15)**

**RESOLUTION by Councillor Fletcher to table the discussion regarding the North Peace Regional Landfill Bylaws and the costs associated with transporting from the transfer stations to the Regional Landfill site until later in the meeting.**

**CARRIED.**

Regional Water line  
Tie-In

Deputy Reeve Klassen requested a discussion regarding the Regional Water Line Tie-In be added to today's meeting.

**C472-15(10/13/15)**

**RESOLUTION by Councillor Svederus to receive the discussion regarding the Regional Water Line Tie-In for information.**

**CARRIED.**

Reeve Johnson recessed the meeting at 11:13 a.m.  
Reeve Johnson reconvened the meeting at 11:21 a.m.

DELEGATION:

Amisk Hydroelectric  
Project

David Berrade, Consultant for the Amisk Hydroelectric Project Integrated Environments and Paul McKendrick, President of AHP Development Corporation representatives for the Amisk Hydroelectric Project will be in attendance at 11:15 a.m. to give Council an update of the project.

Reeve Johnson recessed the meeting at 12:00 p.m.  
Reeve Johnson reconvened the meeting at 12:26 p.m.

**C473-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen to receive the delegation from Amisk Hydroelectric Project to update Council on the current project for information.**

**CARRIED.**

Users of Undeveloped  
Road Allowances

Reeve Johnson requested a discussion regarding users of undeveloped road allowances be brought to today's meeting.

**C474-15(10/13/15)**

**RESOLUTION by Councillor Croy to table the discussion regarding users of undeveloped road allowances until later in the meeting.**

**CARRIED.**

Worsley Central  
School Awards Night

Worsley Central School will be having their awards night on Monday, October 19, 2015 at 7:00 p.m. They are requesting that a Councillor come and present the Trades Training Awards to the recipients.

**C475-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen to approve the attendance of Councillor Ruecker to attend the Worsley Central School Awards night on Monday, October 19, 2015 at 7:00 p.m to present the Trades Training Awards to the recipients. CARRIED.**

County Office  
Christmas Hours

Administration is recommending, as per the request and consensus of the employee's that Council give three paid days off to each employee in lieu of a Christmas gift and Christmas party. The days off that the employees have requested are Thursday, December 24th and Wednesday, December 30th 2015 and Thursday, December 31st, 2015. The County office will be closed on December 25th (Christmas Day) and 28th in lieu of (Boxing Day). Tuesday, December 29th for the floater stat holiday (floater holiday established in Human Resource Policy 4:03 - General Holidays)

**C476-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen that Council authorizes three paid days off, Thursday, December 24th and Wednesday,**

**December 30th 2015 and Thursday, December 31st, 2015 as a Christmas gift for each County employee. CARRIED.**

**C477-15(10/13/15)**

**RESOLUTION by Councillor Ruecker that Council authorizes the Clear Hills County office be closed from Thursday, December 24th through Friday, January 1, 2016 for Christmas holidays. CARRIED.**

Wildlife

Councillor Svederus requested a discussion regarding transplanted wildlife be added to the agenda.

**C478-15(10/13/15)**

**RESOLUTION by Councillor Svederus request to have the discussion regarding transplanted wildlife added with Minister Shannon Phillips Alberta Environment and Parks meeting at the Fall 2015 AAMDC convention. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
(September 23, 2015  
to October 13, 2015)

A list of expenditures for Clear Hills County for the period of September 23, 2015 to October 13, 2015 is provided for Council's review.

**C479-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen that Council receives for information the Accounts Payable report for Clear Hills County for the period of September 23, 2015 to October 13, 2015 for a total of \$585,091.70 (five hundred and eighty five thousand ninety one dollars and seventy cents). CARRIED.**

Draft Policy 1225  
Lending to Not  
For Profit

Policy 1225 – Lending Funds to Not for Profit Societies for Community Projects provides guidelines for providing loans for community projects as well as a system for evaluating applications for loans.

**C480-15(10/13/15)**

**RESOLUTION by Councillor Croy to approve the draft Policy 1225 – Lending Funds to Not for Profit Societies for Community Projects, as presented. CARRIED.**

COMMUNITY  
SERVICES

Draft Land Use  
Bylaw 189-15

Council will provided with hard copies of the Draft Land Use Bylaw at today's meeting. One copy contains the edits (additions, deletions), and the other document is free of edits for easier reading. The Land Use Bylaw 189-15 will be brought to the October 27<sup>th</sup> meeting for first reading and to set the public hearing date and time.

**C481-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen to accept for review the Draft Land Use Bylaw 189-15. CARRIED.**

MCR Unit

Council is requested to allow negotiation for the purchase of a used ambulance to be used as the Hines Creek Fire Department MCR Unit. Funds for a unit are included in the 2015 Capital Plan, and as negotiation for second hand units falls outside the Tendering and Purchasing Policy a resolution of Council is required to proceed.

**C482-15(10/13/15)**

**RESOLUTION by Councillor Fletcher to authorize Administration to negotiate for the purchase of a used unit suitable to be used as an MCR Unit by the Hines Creek Fire Department to the maximum allocated in the 2015 Capital Budget \$30,000.00 (thirty thousand dollars). CARRIED.**

Policy 2304  
Volunteer Fire  
Fighters Recognition  
Program

Council is presented with a revised Policy 2304-Volunteer Fire Fighters Recognition Program for consideration. The current Policy ends at 25 years of service, as there are active Fire Fighters that are now past this milestone, the revisions are recognition for service beyond 25 years.

**C483-15(10/13/15)**

**RESOLUTION by Councillor Croy to bring back Policy 2304-Volunteer Fire Fighters Recognition Program with amended years of service amounts. CARRIED.**

PUBLIC WORKS

Award Tender  
2015-17  
Cleardale Hamlet  
Snow Removal

Council is presented with tender analysis of 2015-17 Cleardale Hamlet Snow Removal.

**C484-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen to award Tender 2015-17 Cleardale Hamlet Snow Removal to RuCo Enterprises Ltd. For \$95.00 (ninety five dollars) per hour for snowplowing and \$50.00 (fifty dollars) per hour for snow blowing. CARRIED.**

Award Tender  
2015-18  
Worsley Hamlet  
Snow Removal

Council is presented with tender analysis of 2015-18 Worsley Hamlet Snow Removal.

**C485-15(10/13/15)**

**RESOLUTION by Councillor Ruecker to award Tender 2015-18 Worsley Hamlet Snow Removal to Allan Burns Backhoe Services for \$100.00 (one hundred dollars) per hour. CARRIED.**

Ditch Cleaning

Council is presented with information regarding ditch cleaning.

**C486-15(10/13/15)**

**RESOLUTION by Councillor Svederus to receive the ditch cleaning map for information and include \$500,000.00 (five hundred thousand dollars) in the 2016 operating budget.**

**CARRIED.**

Access Road Request  
SW-7-84-2-W6M

Council is presented with information regarding a road request for the construction of an access road approximately 3/4 of a mile south on Range Road 30 to access SW-7-84-2-W6M.

**C487-15(10/13/15)**

**RESOLUTION by Councillor Fletcher to approve the request to construct an access road approximately 3/4 of a mile south on Range Road 30 to access SW-7-84-2-W6M and hire an engineering firm to do the wetland assessment, and to add it to the 2016 capital plan. CARRIED.**

Private School

Council is presented with a request to have school signs installed on Township Road 854 to make public aware of the school zone.

**C488-15(10/13/15)**

**RESOLUTION by Councillor Frixel to approve the request to have school signs installed on Township Road 854 to make public aware of the school zone. CARRIED.**

WRITTEN REPORTS

COUNCIL,  
COMMITTEE &  
MANAGERS

Council Reports

Council submits the meetings attended in the previous month and a report, if applicable.

**C489-15(10/13/15)**

**RESOLUTION by Councillor Fletcher to receive the information and reports on the September meetings attended by Council members for information. CARRIED.**

Chief Administrative  
Officer's Report

The Chief Administrative Officer report was reviewed.

**C490-15(10/13/15)**

**RESOLUTION by Councillor Fletcher to accept the Chief Administrative Officer report for the October 13, 2015, Regular Council Meeting, as presented. CARRIED.**

**C491-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen to approve the amended Seniors Snowplowing Policy No. 3223, as presented. CARRIED.**

Community  
Development  
Manager's Report

The Community Development Managers report was reviewed.

**C492-15(10/13/15)**

**RESOLUTION by Councillor Ruecker to increase the wolf hunt incentive Policy 6307 from \$250.00 (two hundred and fifty dollars) to \$400.00 (four hundred dollars) per animal. CARRIED.**

**C493-15(10/13/15)**

**RESOLUTION by Councillor Ruecker to accept the Community Development Managers report for the October 13, 2015, Regular Council Meeting, as presented. CARRIED.**

Corporate Service  
Manager's Report

There was nothing to report.

Public Works  
Manager's Report

The Public Works Managers report was reviewed.

**C494-15(10/13/15)**

**RESOLUTION by Councillor Croy to receive the Public Works Manager's report for the October 13, 2015 Regular Council Meeting, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council was presented with correspondence of pertinent information that has been received.

**C495-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen to receive for information the correspondence presented at the October 13, 2015 Regular Council Meeting. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C496-15(10/13/15)**

**RESOLUTION by Councillor Ruecker to receive for information the October, November and December 2015 calendars, as presented.**

Meeting	Date	Councillor
PLS	October 7	Frixel
CC Fire Committee	October 15	Frixel/Ruecker
		<b>CARRIED.</b>

Reeve Johnson recessed the meeting at 1:43 p.m.  
Reeve Johnson reconvened the meeting at 1:48 p.m.

CONFIDENTIAL  
ITEM(S)

There were 2 legal items discussed.

**C497-15(10/13/15)**

**RESOLUTION by Councillor Svederus to go in camera at 1:49 p.m. CARRIED.**

**C498-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen to come out of camera at 2:19 p.m. CARRIED.**

**C499-15(10/13/15)**

**RESOLUTION by Deputy Reeve Klassen to proceed with a request for proposal on the Scrap Metal Recycling at all Clear Hills County transfer stations. CARRIED.**

**C500-15(10/13/15)**

**RESOLUTION by Councillor Fletcher to raise the discussion regarding the North Peace Regional Landfill Bylaws and the costs associated with transporting from the transfer stations to the Regional Landfill site from the table. CARRIED.**

C501-15(10/13/15)

**RESOLUTION** by Councillor Fletcher to receive the information regarding the North Peace Regional Landfill Bylaws and the costs associated with transporting from the transfer stations to the Regional Landfill site for information. **CARRIED.**

C502-15(10/13/15)

**RESOLUTION** by Councillor Ruecker to raise the discussion regarding users of undeveloped road allowances from the table. **CARRIED.**

C503-15(10/13/15)

**RESOLUTION** by Deputy Reeve Klassen to receive the discussion regarding users of undeveloped road allowances for information. **CARRIED.**

ADJOURNMENT

Reeve Johnson adjourned the October 13, 2015 Regular Council Meeting at 2:29 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED