

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 10, 2017**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, October 10, 2017, commencing at 9:30 a.m. in the Council Chambers of the County Office, Worsley, Alberta.

1. CALL TO ORDER	
2. AGENDA	
3. MINUTES	
a. Previous: Regular Council Meeting Minutes, September 26, 2017	2
4. DELEGATION(S)	
a. Worsley Health Practitioner 11:30 a.m.	8
5. TENDER OPENING- 9:45 a.m.	
7. NEW BUSINESS	
a. COUNCIL	
1. Management Team Activity Report	9
b. CORPORATE SERVICES	
1. Accounts Payable (September 27, 2017 – October 10, 2017).....	20
2. Cost of Living.....	30
c. COMMUNITY SERVICES	
d. PUBLIC WORKS	
1. Policy 3223 Driveway Snowplowing	32
8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS	
a. Councillor Reports.....	
b. Chief Administrative Officer's Report.....	36
c. Community Development Manager Report.....	
d. Corporate Services Manager's Report.....	37
e. Public Works Manager's Report.....	40
9. COUNCIL INFORMATION (including Correspondence).....	41
10. CALENDARS	44
11. CONFIDENTIAL ITEMS	
12. ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 26, 2017**

PRESENT

Jason Ruecker	Reeve
Charlie Johnson	Deputy-Reeve
Dan Fletcher	Councillor
David Janzen	Councillor
Lee Svederus	Councillor
Miron Croy	Councillor
Peter Frixel	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Lori Jobson	Corporate Service Manager (CSM)
Bonnie Morgan	Executive Assistant (EA)

ABSENT

CALL TO ORDER

Reeve Ruecker called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C450-17(09/26/17)

RESOLUTION by Councillor Croy to adopt the agenda governing September 26, 2017, Regular Council Meeting. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Meeting Minutes

C451-17(09/26/17)

RESOLUTION by Councillor Svederus to adopt the minutes of the September 12, 2017, Regular Council Meeting, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management
Team Activity
Report

C452-17(09/26/17)

RESOLUTION by Councillor Fletcher to accept the September 26, 2017, Management Team Activity Report, as presented. CARRIED.

Water Course
Crossing

C453-17(09/26/17)

Council is presented with correspondence from Alberta Environment and Parks for the corrective action on WaterCourse Crossings – RDS820098 on FRD570009 NE1-88-5-W6M.

RESOLUTION by Councillor Frixel to send a letter to Alberta Environment and Parks for the corrective action on WaterCourse Crossings, RDS820098 on FRD570009 NE1-88-5-W6M requesting an extension on this issue to be able to conduct stakeholder consultations to ensure the best possible action for the County is met. CARRIED.

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DELEGATIONS

Mrs. Erika Preus

Mrs. Erika Preus will be in attendance at 9:45 a.m. to have a discussion with Council regarding the seniors' driveway snowplowing program.

C454-17(09/26/17)

RESOLUTION by Reeve Ruecker to receive the delegation from Mrs. Erika Preus for information as presented, and bring back the senior citizen Driveway Snowplowing Policy 3223 to the next Regular Council Meeting for review. CARRIED.

Reeve Ruecker recessed the meeting at 10:03 a.m.
Reeve Ruecker reconvened the meeting at 10:11 a.m.

Products from Local
Supplier's vs. AAMDC
Trades Program

Council is requested to discuss the current cost of products from our local supplier's vs. AAMDC Trades Program.

C455-17(09/26/17)

RESOLUTION by Councillor Janzen to receive the information regarding the current cost of products from our local supplier's vs. AAMDC Trades Program for information. CARRIED.

The Essentials of
Municipal Government
Course

Council is presented with the information on the Essentials of Municipal Governance course for all Council to attend it will take place in Grande Prairie, Alberta on November 2 and 3, 2017.

C456-17(09/26/17)

RESOLUTION by Councillor Fletcher to approve the attendance of all Council to attend the Essentials of Municipal Governance course that will take place in Grande Prairie, Alberta on November 2 and 3, 2017. CARRIED.

CORPORATE
SERVICES

Accounts Payable
(September 13, 2017,
to
September 26, 2017)

A list of expenditures for Clear Hills County for the period of September 13, 2017, to September 26, 2017, is provided for Council's review.

C457-17(09/26/17)

RESOLUTION by Councillor Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of September 13, 2017, to September 26, 2017, for a total of \$647,407.59. CARRIED.

Insurance Claim
Enclosed Trailer

On July 13, 2017, the enclosed trailer was damaged by a severe hail storm that passed through Worsley. An insurance claim was filed, and the trailer has been deemed a total loss. Administration requires direction from Council on how to proceed with finalizing the claim.

REGULAR COUNCIL MEETING
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C458-17(09/26/17)

RESOLUTION by Deputy Reeve Johnson to accept the payout from the insurance on the enclosed trailer and proceed to tender on a new one. CARRIED.

Policy HRP 5:09
Long-Term Service

Policy HRP 5:09 – Long-Term Service Recognition provides guidelines for the acknowledgment of key long-term service anniversaries of staff.

C459-17(09/26/17)

RESOLUTION by Councillor Croy that Council adopts Policy HRP 5:09 – Long-Term Service Recognition, as presented. CARRIED.

Policy HRP 4:01
Employee Benefit
Program

Policy HRP 4:01 – Employee Benefits Program provides guidelines for the benefits program provided to Staff and Council.

C460-17(09/26/17)

RESOLUTION by Deputy Reeve Johnson that Council adopts Policy HRP 4:01 – Employee Benefits Program, as presented. CARRIED.

COMMUNITY
SERVICES

Club Root of Canola
Policy 6306

The Agricultural Service Board recommends that Council adopt an amended Clubroot of Canola Policy 6306 that includes the works brassicae or cruciferous in section 3.2.2. of the policy to more clearly define what are considered hosts plants. The policy has also been updated with the file path or URL of references guidelines and legislation.

C461-17(09/26/17)

RESOLUTION by Councillor Croy to table the Clubroot of Canola Policy 6306 until the next Regular Council Meeting. CARRIED.

Rural Addressing

Councillors Croy and Janzen requested that including recreational sites and community halls in the Rural Addressing bylaw be included in today's meeting for consideration.

C462-17(09/26/17)

RESOLUTION by Deputy Reeve Johnson to amend the Rural Addressing Bylaw by adding recreational sites and community halls to the list of sites that qualify for rural address signage and bring back to the next Regular Council Meeting for review. CARRIED.

PUBLIC WORKS
SW 1-85-2W6M
Duggan Access

Council is presented with information regarding additional costs for the construction of Township Road 850, servicing SW 1-85-2-W6M.

C463-17(09/26/17)

RESOLUTION by Councillor Svederus to authorize the additional engineering and construction funds of \$32,664.00 plus GST (thirty-two thousand, six hundred and sixty-four dollars + GST) to

REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 26, 2017

Cal-R Contracting, for extra work required, and \$8,600.00 + GST (eight thousand and six hundred dollars + GST) to WSP for engineering. Due to environmental wetland requirements, to allow re-commencement of the construction of Township Road 850, servicing SW 1-85-2-W6M, funds to be allocated from the Road Reserve. Requesting a meeting as soon as possible with Shannon Phillips, the Honourable Minister of Environment and Parks to discuss the ongoing concerns with this project.

CARRIED.

Log Haul Route
Request

Council is presented with correspondence from companies requesting approval to use local roads for log haul routes within Clear Hills County.

C464-17(09/26/17)

RESOLUTION by Councillor Croy to approve the 2017/2018 log haul routes from Zavisha Sawmills, Canadian Forest Products Ltd, Boucher Bros. Lumber Ltd, and DMI, as presented.

CARRIED.

La Prairie Contract
Extension

Council is seeking direction to extend the snow and ice removal contract with La Prairie Works Inc.

C465-17(09/26/17)

RESOLUTION by Deputy Reeve Johnson to extend the term for one year to La Prairie for pavement maintenance. With the following rates; \$214.00 (two hundred and fourteen dollars) an hour for a wing truck or non-wing truck, \$51.00 (fifty-one dollars) per tonne plus GST for sand and \$180.00 (one hundred and eighty dollars) per tonne for salt plus GST.

CARRIED.

C466-17(09/26/17)

RESOLUTION by Councillor Svederus to direct administration to bring back a cost analysis on providing in-house service for winter pavement maintenance vs. La Prairie.

DEFEATED.

Access Road Request
SW 17-83-2 W6M

Council is presented with a landowner request to construct a portion of Range Road 25 to enable access to the SW 17-83-2-W6M.

C467-17(09/26/17)

RESOLUTION by Councillor Croy to adhere to Policy 3201 and deny the request to extend Range Road 25 for over 1 mile to enable access to SW 17-83-2-W6M.

CARRIED.

Access Road Request
NW 6-84-1 W6M

Council is presented with a landowner request to enable access to the NW 6-84-1-W6M.

C468-17(09/26/17)

RESOLUTION by Reeve Ruecker to adhere to Policy 3201 and deny the request to extend Range Road 21 for ½ mile to enable access to the NW 6-84-1-W6M.

CARRIED.

WRITTEN REPORTS
COUNCIL,

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COMMITTEE &
MANAGERS

Council submits the meetings attended in the previous month and a report, if applicable.

C469-17(09/26/17)

RESOLUTION by Deputy Reeve Johnson to invite the new Worsley Health Centre, Nurse Practitioner to attend a future Council Meeting to meet with Council. CARRIED.

C470-17(09/26/17)

RESOLUTION by Councillor Janzen to receive the verbal Councillor Reports for information, as presented. CARRIED.

Chief Administrative
Officer's Report

The CAO gave a verbal report.

C471-17(09/26/17)

RESOLUTION by Councillor Croy to receive the verbal Chief Administrative Officer report on September 26, 2017, for information, as presented. CARRIED.

Community
Development
Manager's Report

The Community Development Manager's report was reviewed.

C472-17(09/26/17)

RESOLUTION by Councillor Fletcher to receive the information provided in the Community Development Manager's report on September 26, 2017, for information, as presented.

Corporate Service
Manager's Report

There was nothing to report.

Public Works
Manager's Report

The Public Works Manager's report was reviewed.

C473-17(09/26/17)

RESOLUTION by Councillor Croy to receive the information provided in the Public Works Manager's report on September 26, 2017, for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C474-17(09/26/17)

RESOLUTION by Councillor Croy to receive for information the correspondence presented at the September 26, 2017, Regular Council Meeting. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C475-17(09/26/17)

RESOLUTION by Deputy Reeve Johnson to receive for information the September, October, and November 2017 calendars. CARRIED.

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CONFIDENTIAL
ITEM(S)

Legal

there was one legal item discussed.

C476-17(09/26/17)

RESOLUTION by Reeve Ruecker to go into camera at 11:38 a.m.

C477-17(09/26/17)

RESOLUTION by Councillor Fletcher to come out of camera at 11:48 a.m.

ADJOURNMENT

Reeve Ruecker adjourned the September 26, 2017, Regular Council Meeting at 11:49 a.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 10, 2017
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION- Worsley Health Nurse Practitioner
File:	11-02-02

DESCRIPTION:

The new Worsley Health Nurse Practitioner, Rosa will be in attendance to meet with Council at 11:30 a.m.

BACKGROUND:

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to receive the delegation from The Worsley Health Nurse Practitioner for information as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	October 10, 2017
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	MANAGEMENT TEAM ACTIVITY REPORT
File:	11-02-04

DESCRIPTION:

Management activity report for September 26, 2017

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for September 26, 2017, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Management Team

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Activity Report for September 26, 2017

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		MARCH 22, 2016		
C166-16	03/22/16	RESOLUTION by Councillor Croy to continue with attempt to acquire approvals and complete construction to access SW 1-85-2-W6M. Additional required funding in the amount of \$32,500.00 (thirty two thousand five hundred dollars) will be drawn from road reserves for engineering and Alberta Environment approvals CARRIED.	PWM	Ongoing 2017
		July 19, 2016		
C404-16	07/19/16	RESOLUTION by Councillor Johnson to draft a letter to the Regional Alberta Transportation department requesting access to the Reject gravel in the Alberta Transportation Bear Canyon pit. CARRIED.	EA	2018 In Waiting
		May 9, 2017		
C237-17	05/09/17	RESOLUTION by Reeve Ruecker to accept the delegation from Mr. Grant Hekle with Sydco Energy. Have administration draft a tax agreement forgiving penalties on existing tax arrears and entering into a monthly payment plan that includes all tax arrears, current, and future taxes; penalties will not be added to the future taxes for the next 12 months. CARRIED.	CSM	In Waiting
C283-17	05/23/17	RESOLUTION by Councillor Fletcher to proceed to tender for BF 73475 Bridge Culvert Replacement. CARRIED.	PWM	Mid Oct
		June 27, 2017		
C333-17	06/27/17	RESOLUTION by Councillor Svederus to hold an advanced polling station for the 2017 Municipal Election on Saturday, October 14, 2017 from 10:00 a.m. to 6:00 p.m. at the Worsley Fire Hall. CARRIED.	EA	
C342-17	06/27/17	RESOLUTION by Councillor Svederus to proceed with application for Resource Road funding to continue upgrades to the Clear Prairie road under the STIP (Strategic Transportation Infrastructure Program) funding program, from the Y to the Trappers cabin. CARRIED.	PWM	In Works
		July 18, 2017		
C368-17	07/18/17	Resolution by Councillor Frixel to direct administration to have the Eureka River and Royce	PWM	In Works



Management Team

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MOTION	DATE	DESCRIPTION	DEPT	STATUS												
		Non-Potable water supplies treated for vegetation control and to install aeration. CARRIED														
		August 22, 2017														
C397-17	08/22/18	RESOLUTION by Councillor Fletcher to receive the delegation from Grande Prairie Canfor for information, and table their request to use the Running Lake Road for their 2017/2018 log haul and bring back information on alternative haul route options. CARRIED.	EA/ PWM	Awaiting Canfor												
C399-17	08/22/18	RESOLUTION by Deputy Reeve Johnson to approve the meeting topics with the Ministers at the AAMDC Convention November 14-17, 2017 and bring back draft letters for Councils approval. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="font-size: small;">Sarah Hoffman -Health</td> <td style="font-size: small;">Recruitment Timing</td> </tr> <tr> <td style="font-size: small;">Shaye Anderson-Municipal Affairs</td> <td style="font-size: small;">Confined Feeding/Land Use Bylaw, MGA regulations(5:1), Cellular Service</td> </tr> <tr> <td style="font-size: small;">Lori Sigurdson- Seniors</td> <td style="font-size: small;">NPHF- Berwyn Closure</td> </tr> <tr> <td style="font-size: small;">Brian Mason-Transportation</td> <td style="font-size: small;">Highway 64 – Update</td> </tr> <tr> <td style="font-size: small;">Stephanie McLean-Service Alberta</td> <td style="font-size: small;">Cellular Service</td> </tr> <tr> <td colspan="2" style="text-align: right; font-weight: bold; font-size: small;">CARRIED.</td> </tr> </table>	Sarah Hoffman -Health	Recruitment Timing	Shaye Anderson-Municipal Affairs	Confined Feeding/Land Use Bylaw, MGA regulations(5:1), Cellular Service	Lori Sigurdson- Seniors	NPHF- Berwyn Closure	Brian Mason-Transportation	Highway 64 – Update	Stephanie McLean-Service Alberta	Cellular Service	CARRIED.		EA	Sent
Sarah Hoffman -Health	Recruitment Timing															
Shaye Anderson-Municipal Affairs	Confined Feeding/Land Use Bylaw, MGA regulations(5:1), Cellular Service															
Lori Sigurdson- Seniors	NPHF- Berwyn Closure															
Brian Mason-Transportation	Highway 64 – Update															
Stephanie McLean-Service Alberta	Cellular Service															
CARRIED.																
C402-17	08/22/18	RESOLUTION by Deputy Reeve Johnson to approve the draft letter to be sent to all Zone 4 Municipalities, Pam Karnik, VP, Customer Solutions Delivery, Alberta and Brian Bettis, TELUS, General Manager for Alberta North, and Customer Solutions Delivery on the poor and inadequate cellular service in Clear Hills County. CARRIED.	EA	Delegation November 28 th 10:30 a.m.												
C418-17	08/22/18	RESOLUTION by Councillor Croy to award Tender 2017-06 for the construction of access roads to NW 3-83-4-W6M, SW 16-83-4-W6M & SW 7-84-2-W6M to Cal R Contracting for \$143,400.00 funds are previously budgeted for this project. CARRIED.	PWM	In works												
C419-17	08/22/18	RESOLUTION by Councillor Janzen to proceed and increase the allotted budget to \$21,714.00 to install street lights in Cleardale along Cleardale Drive funds to be allocated from the Rate Stabilization Reserve. CARRIED.	PWM	In works												



Management Team

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
September 12, 2017				
C431-17	09/12/17	RESOLUTION by Councillor Frixel to approve a Capital Grant of \$3,150.00 to the Hines Creek Roman Catholic Parish for the purchase of a riding lawn mower for maintenance of the Immaculate Heart of Mary Parish Cemetery. CARRIED.		
C433-17	09/12/17	RESOLUTION by Councillor Svederus draft a letter to Honorable Minister Eggen, Minister of Education and Culture and Tourism regarding anti-racism initiatives. CARRIED.	EA	Sent
C434-17	09/12/17	RESOLUTION by Councillor Croy to approve the amended draft letters as for Minister Meeting requests while attending the November 14-17 Fall AAMDC Convention in Edmonton. CARRIED.	EA	Sent
C435-17	09/12/17	RESOLUTION by Councillor Fletcher to receive the delegation from Dwayne Buchholtz, with Peace Valley Snow Riders updating Council on the Hines Creek Trail approval for information and approve the use of the portions of undeveloped road allowance and road crossings as described in the August 30, 2017 letter, pending appropriate documentation is in place for the removal of the beaver dam at Jack Creek: Hines Creek Trail – Approval and Associated Requests; and install the signs the club will provide, as requested. CARRIED.	PWM	
C437-17	09/12/17	RESOLUTION by Councillor Croy that Council rescind Herbicide Dispensing Policy 6308 as it does not comply with the Pest Control Products Act. CARRIED.	EA	updated
C438-17	09/12/17	RESOLUTION by to Councillor Svederus to deny the request from the Dunvegan River Rats Society for funds to assist with the costs for revitalization of the Dunvegan Boat Launch. CARRIED.	EA	sent
C439-17	09/12/17	RESOLUTION by Councillor Fletcher approve a Capital Grant of \$4,800.00 to The End of Steel Heritage Society to assist with the costs associated with exterior maintenance and repair of the log buildings and the purchase of two tents for use as sun & rain shelter for spectators at events held on	CDM	



Management Team

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		the Museum grounds with the funds to be included in the 2018 Operating Budget. CARRIED.		
C441-17	09/12/17	RESOLUTION by Councillor Svederus to award tender 2017-07, Brushing to Cal-R Contracting 2001 Ltd., in the amount of forty-two thousand dollars (\$42,000.00) excluding GST, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	PWM	In works
C449-17	09/12/17	RESOLUTION by Deputy Reeve Johnson to table the correspondence from North Peace Housing foundation until the September 26, 2017, Regular Council Meeting. CARRIED.	EA	Sept 26 mtg
		September 26, 2017		
C453-17	09/26/17	RESOLUTION by Councillor Frixel to send a letter to Alberta Environment and Parks for the corrective action on Water Course Crossings, RDS820098 on FRD570009 NE1-88-5-W6M requesting an extension on this issue to be able to conduct stakeholder consultations to ensure the best possible action for the County is met. CARRIED.	PWM EA	Sent
C454-17	09/26/17	RESOLUTION by Reeve Ruecker to receive the delegation from Mrs. Erika Preus for information as presented, and bring back the senior citizen Driveway Snowplowing Policy 3223 to the next Regular Council Meeting for review. CARRIED.	EA	RFD Oct 10
C456-17	09/26/17	RESOLUTION by Councillor Fletcher to approve the attendance of all Council to attend the Essentials of Municipal Governance course that will take place in Grande Prairie, Alberta on November 2 and 3, 2017. CARRIED.	EA	
C458-17	09/26/17	RESOLUTION by Deputy Reeve Johnson to accept the payout from the insurance on the enclosed trailer and proceed to tender on a new one. CARRIED.	CSM	
C459-17	09/26/17	RESOLUTION by Councillor Croy that Council adopt Policy HRP 5:09 – Long Term Service Recognition, as presented. CARRIED.	CSM	
C460-17	09/26/17	RESOLUTION by Deputy Reeve Johnson that Council adopt Policy HRP 4:01 – Employee Benefits Program, as presented. CARRIED.	CSM	



Management Team

Activity Report for September 26, 2017

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C462-17	09/26/17	RESOLUTION by Deputy Reeve Johnson to amend the Rural Addressing Bylaw by adding recreational sites and community halls to the list of sites that qualify for rural address signage and bring back to the next Regular Council Meeting for review. CARRIED.	CDM	
C463-17	09/26/17	RESOLUTION by Councillor Svederus to authorize the additional engineering and construction funds, in the amount of \$32,664.00 plus GST (thirty-two thousand, six hundred and sixty four dollars + gst) to Cal-R Contracting for extra work required and \$8,600.00 + gst (eight thousand and six hundred dollars + gst) to WSP for engineering, due to environmental wetland requirements, to allow re-commencement of the construction of Township Road 850, servicing SW 1-85-2-W6M, funds to be allocated from the Road Reserve. Requesting a meeting as soon as possible with Shannon Phillips, the Honourable Minister of Environment and Parks to discuss the ongoing concerns with this project. CARRIED.	PWM/ EA	Letter drafted
C464-17	09/26/17	RESOLUTION by Councillor Croy to approve the 2017/2018 log haul routes from Zavisha Sawmills, Canadian Forest Products Ltd, Boucher Bros. Lumber Ltd, and DMI, as presented. CARRIED.	PWM	
C465-17	09/26/17	RESOLUTION by Deputy Reeve Johnson to extend the term for one year to La Prairie for pavement maintenance with the following rates \$214.00 (two hundred and fourteen dollars) an hour for a wing truck or non-wing truck, \$51.00(fifty one dollars) per tonne plus GST for sand and \$180.00 (one hundred and eighty dollars) per tonne for salt plus GST. CARRIED.	PWM	In Works



Management Team

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C467-17	09/26/17	RESOLUTION by Councillor Croy to adhere to Policy 3201 and deny the request to extend Range Road 25 for over 1 mile to enable access to SW 17-83-2-W6M. CARRIED.	PWM	Letter sent
C468-17	09/26/17	RESOLUTION by Reeve Ruecker to adhere to Policy 3201 and deny the request to extend Range Road 21 for ½ mile to enable access to the NW 6-84-1-W6M. CARRIED.	PWM	Letter sent
C469-17	09/26/17	RESOLUTION by Deputy Reeve Johnson to invite the new Worsley Health Centre, Nurse Practitioner to attend a future Council Meeting to meet with Council. CARRIED.	EA	Delegation Oct 10 11:30 a.m.

BUDGET ITEMS

		September 2014														
C520-14	08/26/14	RESOLUTION by Councillor Frixel to support amending the Peace Library System Master Agreement to increase municipal fees by five percent per year between 2016 and 2018. CARRIED.	CDM CSM	2016-2018												
		September 10, 2015														
C422-15	09/08/15	RESOLUTION by Councillor Fletcher to receive the information from Glenda Farnden with STARS and to increase funding from \$75,000.00 (seventy five thousand dollars) to \$100,000.00 (one hundred thousand dollars) in 2018-2020. CARRIED.	CSM	2018-2020												
		September 15, 2016														
C446-16	08/17/16	RESOLUTION by Deputy Reeve Johnson to approve a conditional grant to the Peace River School Division, for the Menno Simons School addition, modernization, for the amount up to \$3,000,000.00 (three million dollars) using funds that have been budgeted in 2017 of the Multi-Year Capital Plan. Councillor Frixel requested a recorded vote:	CSM													
		<table border="1"> <thead> <tr> <th>For</th> <th>Against</th> </tr> </thead> <tbody> <tr> <td>Janzen</td> <td>Croy</td> </tr> <tr> <td>Svederus</td> <td>Frixel</td> </tr> <tr> <td>Ruecker</td> <td></td> </tr> <tr> <td>Johnson</td> <td></td> </tr> <tr> <td>Fletcher</td> <td></td> </tr> </tbody> </table>	For	Against	Janzen	Croy	Svederus	Frixel	Ruecker		Johnson		Fletcher			
For	Against															
Janzen	Croy															
Svederus	Frixel															
Ruecker																
Johnson																
Fletcher																



Management Team

Activity Report for September 26, 2017

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS												
		CARRIED.														
		November 2, 2016														
C623-16	10/25/16	RESOLUTION by Deputy Reeve Johnson to approve a Beyond Border grant of \$55,500.00 (fifty five thousand five hundred dollars) to the M.D. of Fairview to cover 1/3 of the total cost for the two capital projects, taxiway expansion and lighted signage upgrades and to buy out of Leased Jet Fuel Tank at the Fairview Municipal Airport and include the funds in the 2017 Budget. CARRIED.	CDM/ EA													
		January 17, 2017														
C689-16	12/13/16	RESOLUTION by Councillor Svederus to approve a grant of \$7,500.00 (seven thousand five hundred dollars) to the Fairview Regional Aquatic Centre to assist with phase 2 basin resurfacing, funds to be allocated from the 2017 Operating budget. CARRIED.	CDM													
		March 3, 2017														
C66-17	02/14/17	RESOLUTION by Councillor Svederus to receive the delegation from the Village of Hines Creek for information and approve an additional unconditional grant of \$150,000.00 (one hundred and fifty thousand dollars) funds to be allocated from the Rate Stabilization reserve. CARRIED.	CDM													
		May 23, 2017														
C273-17	05/23/17	RESOLUTION by Councillor Fletcher to approve a general grant of \$150,000.00 (one hundred and fifty thousand dollars) to the Cleardale Community Enhancement Society for the paving of the Cleardale Seniors Centre Parking lot, funds to be allocated from the Rate Stabilization Reserve, Councillor Croy requested a recorded vote: <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>For</td> <td>Against</td> </tr> <tr> <td>Ruecker</td> <td>Svederus</td> </tr> <tr> <td>Fletcher</td> <td>Croy</td> </tr> <tr> <td>Johnson</td> <td>Frixel</td> </tr> <tr> <td>Janzen</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: center;">CARRIED.</td> </tr> </table>	For	Against	Ruecker	Svederus	Fletcher	Croy	Johnson	Frixel	Janzen		CARRIED.		CSM/ CDM	Agreement signed
For	Against															
Ruecker	Svederus															
Fletcher	Croy															
Johnson	Frixel															
Janzen																
CARRIED.																
		June 6, 2017														



Management Team

Activity Report for September 26, 2017

LEGEND:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C252-17	05/09/17	RESOLUTION by Councillor Croy to include the Homesteader Lodge Resident Association Dodge Grand Caravan Mini-van in the County's Seniors Handi-bus program, and direct administration to prepare the necessary documents so that all costs for repairs and maintenance are billed directly to the County; also that any over-expenditure of the Community – Hines Creek – Seniors 2017 Operating Budget as a result of this addition are covered with funds from the Rate Stabilization Reserve. CARRIED.	CDM	
C311-17	06/13/17	RESOLUTION by Councillor Fletcher to continue the Beaver and or Coyote Control Programs, with funds that exceed the 2017 budget to be allocated from the Rate Stabilization Reserve. CARRIED.		
		June 27, 2017		
C328-17	06/27/17	RESOLUTION BY Councillor Croy to accept for information the presentation by the George Lake Recreation Association and approve a Capital Grant of \$20,000 (twenty thousand dollars) for the power grid upgrade at the George Lake Campground with funds to be allocated from the Rate Stabilization Reserve CARRIED	CDM/ CSM	Funds released July 2017
		August 2017		
C328-17	06/27/17	RESOLUTION by Councillor Croy to accept for information the presentation by the George Lake Recreation Association and approve a Capital Grant of \$20,000.00 (twenty thousand dollars) for the power grid upgrade at the George Lake Campground with the funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CDM/ CSM	
C361-17	07/18/17	RESOLUTION by Councillor Fletcher to approve a capital grant of \$3,517.50 to the Worsley Early Childhood Education Foundation for a storage shed to store preschool supplies in, with the funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CDM	
C375-17	07/18/17	RESOLUTION by Councillor Fletcher to approve a Capital Grant of \$4,700 to the All Saints Ukrainian Catholic Parish for a lawn mower at the All Saints		



Management Team

Activity Report for September 26, 2017

LEGEND:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Catholic Cemetery in Hines Creek and the St. Peter & Paul Cemetery in Royce and to fund the grant from the Rate Stabilization Reserve. CARRIED.		
C440-17	09/12/17	RESOLUTION by Councillor Svederus that Council authorize an extension to September 30, 2018 for completion of the sprinkler system project the Hines Creek Golf & Country Club received Capital Grant 2011-04 for. CARRIED.		

ITEMS IN WAITING

July 10, 2013				
C407-12	07/10/12	RESOLUTION by Councillor Bigam to approve \$20,000 (twenty thousand dollars) for the reconstruction of the Stoney Lake Boat Launch and dock installation with the funds to be allocated from the Recreation Capital Reserve and conditional on an agreement being entered into between the County and appropriate parties establishing the scope of work and cost sharing/funding arrangements. CARRIED.	CDM/ Frixel	Feb 13: sign to be ordered, some minor items remaining almost complete May 17: confirmed these items still outstanding
February 3, 2015				
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
February 6, 2017				
C38-17	01/24/17	RESOLUTION by Councillor Croy that council authorizes the destruction of 2014 monthly reconciliation reports, 2009 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2010. CARRIED.	CDM	In the works
May 10, 2017				



Management Team

Activity Report for September 26, 2017

LEGEND:

Budget Items: Completed Items: Items in Waiting:
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 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C73-17	02/14/17	RESOLUTION by Reeve Ruecker to table the Municipal Development Plan review until after the municipal election, and include the Steering Committee on the boards and committee's list. CARRIED.	CDM	Tabled until 2017 Organizational Meeting

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 10, 2017
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of September 27, 2017 to October 10, 2017 is provided for Council's review.



BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Resolution by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of September 27, 2017 to October 10, 2017 for a total of \$161,661.17.

Initials show support - Reviewed by:	Manager:		CAO:	
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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	9/27/17	10/10/17		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
1 EYE'D DISPOSAL GARBAGE COLLE	019471	10/10/17	\$13,107.50
Invoice Description Invoice Number Invoice Amount			

TRANSFER STATIONS CONTRACT	0100		\$12,556.25
REPAIR TO INFRASTRUCTURE	051-A		\$551.25
1359773 AB LTD	019472	10/10/17	\$2,136.75
Invoice Description Invoice Number Invoice Amount			

STEAM CULVERTS	174141		\$2,136.75
901740 Alberta Ltd. o/a Hale F	019473	10/10/17	\$250.00
Invoice Description Invoice Number Invoice Amount			

RENTAL DEPOSIT REFUND	62105-092817		\$250.00
AMSC INSURANCE SERVICES LTD	019474	10/10/17	\$11,202.93
Invoice Description Invoice Number Invoice Amount			

OCT. BENEFITS	2-0418-100117		\$11,202.93
BASS, SHAUN	019475	10/10/17	\$30.00
Invoice Description Invoice Number Invoice Amount			

COYOTE HUNT INCENTIVE PROGRAM	091817		\$30.00
BJORNSON, CODY	019476	10/10/17	\$60.00
Invoice Description Invoice Number Invoice Amount			

COYOTE HUNT INCENTIVE PROGRAM	092517		\$60.00
BOSCHWICK CONTRACTING	019477	10/10/17	\$10,684.80
Invoice Description Invoice Number Invoice Amount			

BEAR CANYON GB09	223		\$10,684.80
BROWNLEE LLP	019478	10/10/17	\$5,992.84
Invoice Description Invoice Number Invoice Amount			

LEGAL OPINION	452305		\$5,992.84
BUECKERT, ISAAC	019479	10/10/17	\$50.00
Invoice Description Invoice Number Invoice Amount			

RENTAL DEPOSIT REFUND	62123-092517		\$50.00

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CANADA CULVERT	019480	10/10/17	\$12,308.20
Invoice Description	Invoice Number	Invoice Amount	
CULVERTS	93-53060	\$12,308.20	
CASH PETTY	019481	10/10/17	\$146.60
Invoice Description	Invoice Number	Invoice Amount	
REPLENISH PETTY CASH	092917	\$146.60	
CLEARDALE COLONY SCHOOL	019482	10/10/17	\$1,150.00
Invoice Description	Invoice Number	Invoice Amount	
HIGHWAY CLEAN UP	071217	\$1,150.00	
CLEARDALE DISPOSALS	019483	10/10/17	\$210.00
Invoice Description	Invoice Number	Invoice Amount	
WORSLEY HAMLET GARBAGE HAUL	2570	\$210.00	
CLEARDALE TRANSPORT	019484	10/10/17	\$27,305.25
Invoice Description	Invoice Number	Invoice Amount	
WORSLEY GB01	6109101	\$14,264.25	
CLEARDALE GB07	6109100	\$13,041.00	
CLEARTECH INDUSTRIES INC.	019485	10/10/17	\$4,154.70
Invoice Description	Invoice Number	Invoice Amount	
CHEMICAL/FREIGHT	719828	\$4,154.70	
CORNY WOLFE	019486	10/10/17	\$30.00
Invoice Description	Invoice Number	Invoice Amount	
COYOTE HUNT INCENTIVE PROGRAM	092217	\$30.00	
CRAIG RONALD OR BRENDA	019487	10/10/17	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	62128-092517	\$100.00	
D & M CONTRACTING	019488	10/10/17	\$357.00
Invoice Description	Invoice Number	Invoice Amount	
SEWER MAINTENANCE	4442	\$357.00	
DAVID SUMMERS	019489	10/10/17	\$430.00
Invoice Description	Invoice Number	Invoice Amount	
COYOTE HUNT INCENTIVE PROGRAM	091817	\$30.00	
WOLF HUNT INCENTIVE PROGRAM	09-18-17	\$400.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DHL	019490	10/10/17	\$272.69
Invoice Description	Invoice Number	Invoice Amount	
WATER SAMP/CHEM SHIPPING	7212907	\$272.69	
DIAMOND SOFTWARE SOLUTIONS INC	019491	10/10/17	\$1,015.88
Invoice Description	Invoice Number	Invoice Amount	
DIAMOND UPGRADE	PS-332340	\$1,015.88	
DONNELLY CRAIG	019492	10/10/17	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
SUBDIVISION FEE REIMBURSEMENT	092817	\$200.00	
FEHR HERMAN	019493	10/10/17	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	62150-092817	\$50.00	
GOVERNMENT OF ALBERTA	019494	10/10/17	\$2,628.50
Invoice Description	Invoice Number	Invoice Amount	
ANNUAL FEE-SML970068	0004317875	\$910.00	
ANNUAL FEE-DML3089	0004318061	\$52.50	
ANNUAL FEE-SML970069	0004318073	\$1,666.00	
H & G MASON HOLDINGS	019495	10/10/17	\$10,009.13
Invoice Description	Invoice Number	Invoice Amount	
HAUL DIRT	4125-A	\$2,386.13	
HAUL DIRT	4127	\$645.75	
HAUL & LOAD DIRT	4128	\$6,977.25	
HEART AND LIFE TRAINING	019496	10/10/17	\$378.00
Invoice Description	Invoice Number	Invoice Amount	
H2S TRAINING	092317	\$378.00	
HILLVIEW FAB & WELDING	019497	10/10/17	\$630.00
Invoice Description	Invoice Number	Invoice Amount	
R&M UNITS 63-78 & 63-65	545	\$630.00	
HOOVER GLEN	019498	10/10/17	\$1,417.50
Invoice Description	Invoice Number	Invoice Amount	
BEAVER DAM MAINTENANCE	170928	\$1,417.50	
JLD ENTERPRISE	019499	10/10/17	\$13,230.00
Invoice Description	Invoice Number	Invoice Amount	
EUREKA RIVER GB13	26	\$13,230.00	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KAMPHUIS CHRIS	019500	10/10/17	\$30.00
Invoice Description	Invoice Number	Invoice Amount	
BEAVER CONTROL PROGRAM	092217	\$30.00	
KAMPHUIS MELISSA	019501	10/10/17	\$201.96
Invoice Description	Invoice Number	Invoice Amount	
PEACE LIBRARY CONFERENCE	092617	\$201.96	
LEWIS LAURA	019502	10/10/17	\$661.87
Invoice Description	Invoice Number	Invoice Amount	
PEACE LIBRARY CONFERENCE	092917	\$661.87	
MACKENZIE MUNICIPAL SERVICES A	019503	10/10/17	\$234.11
Invoice Description	Invoice Number	Invoice Amount	
MMSA SHARED MTG. COST	17-CHC-001	\$234.11	
MAD DOG CRESTING	019504	10/10/17	\$378.00
Invoice Description	Invoice Number	Invoice Amount	
CLEAR HILLS COUNTY HATS	34473	\$378.00	
NORTH PEACE GAS COOP LTD.	019505	10/10/17	\$275.36
Invoice Description	Invoice Number	Invoice Amount	
CLDL REG. WATER PUMPHOUSE	635499	\$98.06	
WWTP HEATING	633882	\$92.94	
BCWP HEATING	633915	\$34.94	
CWP HEATING	635306	\$49.42	
PEACE COUNTRY BEEF & FORAGE AS	019506	10/10/17	\$180.00
Invoice Description	Invoice Number	Invoice Amount	
ASB WORKSHOP	17-051	\$180.00	
PEACE GOURMET HONEY	019507	10/10/17	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	62112-092517	\$100.00	
PETERS, ISAAC	019508	10/10/17	\$30.00
Invoice Description	Invoice Number	Invoice Amount	
COYOTE HUNT INCENTIVE PROGRAM	092517	\$30.00	
R&R ROAD LTD.	019509	10/10/17	\$3,675.00
Invoice Description	Invoice Number	Invoice Amount	
SL/SC GB16	3876	\$1,911.00	
SL/SC GB16	3877	\$1,764.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RELIANCE ASSESSMENT CONSULTANT	019510	10/10/17	\$9,345.00
Invoice Description	Invoice Number	Invoice Amount	
OCT ASSESSMENT SERVICES	2	\$9,345.00	
RICHARDSON, DALE	019511	10/10/17	\$30.00
Invoice Description	Invoice Number	Invoice Amount	
BEAVER CONTROL PROGRAM	092617	\$30.00	
RICHARDSON, DOUG	019512	10/10/17	\$60.00
Invoice Description	Invoice Number	Invoice Amount	
COYOTE HUNT INCENTIVE PROGRAM	092017	\$60.00	
RICHARDSON, MERLE	019513	10/10/17	\$60.00
Invoice Description	Invoice Number	Invoice Amount	
BEAVER CONTROL PROGRAM	091817	\$60.00	
RM FUEL & TIRE SERVICES LTD.	019514	10/10/17	\$669.67
Invoice Description	Invoice Number	Invoice Amount	
R&M UNIT 65-45	8193	\$611.97	
TIRE TUBE & REPAIR UNIT 63-94	8195	\$57.70	
ROAMING TRANSPORT	019515	10/10/17	\$8,534.40
Invoice Description	Invoice Number	Invoice Amount	
HINES CREEK GB14	0053	\$8,534.40	
ROCKY MOUNTAIN PHOENIX	019516	10/10/17	\$912.28
Invoice Description	Invoice Number	Invoice Amount	
TURNOUT COAT-H.C. FIRE	IN0105669	\$912.28	
SKERRATT, ANN	019517	10/10/17	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
SEPT. 2017 JANITORIAL SERVICES	2459052	\$1,950.00	
SPRAYER PARTS WAREHOUSE	019518	10/10/17	\$293.75
Invoice Description	Invoice Number	Invoice Amount	
SPRAYER PARTS	0000242989	\$293.75	
SUNMEDIA	019519	10/10/17	\$471.16
Invoice Description	Invoice Number	Invoice Amount	
ELECTION AD.	WD01893919	\$331.80	
ASB MEMBER @ LARGE AD.	WD01896895	\$139.36	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Trans-Care Rescue Ltd.	019520	10/10/17	\$628.81
Invoice Description	Invoice Number	Invoice Amount	
FLARES & SPEED BUMP-WRS FIRE	15598	\$628.81	
WASYLCIW JUSTIN	019521	10/10/17	\$220.00
Invoice Description	Invoice Number	Invoice Amount	
COYOTE HUNT INCENTIVE PROGRAM	092217	\$30.00	
BEAVER CONTROL PROGRAM	09-22-17	\$90.00	
RENTAL DEPOSIT REFUND	62122-092517	\$100.00	
WESCLEAN EQUIPMENT & CLEANING	019522	10/10/17	\$568.40
Invoice Description	Invoice Number	Invoice Amount	
JANITORIAL SUPPLIES	6497212	\$196.35	
JANITORIAL SUPPLIES	6496799	\$372.05	
WESCLEAN EQUIPMENT & CLEANING	019523	10/10/17	\$178.96
Invoice Description	Invoice Number	Invoice Amount	
JANITORIAL SUPPLIES	6500486	\$178.96	
WILD ELECTRIC LTD.	019524	10/10/17	\$4,446.14
Invoice Description	Invoice Number	Invoice Amount	
INTERRUPTERS FOR HEATERS-SHOP	26173	\$4,446.14	
WILLIAM ZACHARIAS	019525	10/10/17	\$90.00
Invoice Description	Invoice Number	Invoice Amount	
COYOTE HUNT INCENTIVE PROGRAM	092717	\$60.00	
COYOTE HUNT INCENTIVE PROGRAM	091917	\$30.00	
WOODLAND HOME BUILDING CENTRE	019526	10/10/17	\$752.70
Invoice Description	Invoice Number	Invoice Amount	
MATERIAL FOR FARM SAFETY BARN	434018	\$499.57	
MATERIAL FOR FARM SAFETY BARN	434056	\$253.13	
WOOKEY CAROL	019527	10/10/17	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	62141-092817	\$100.00	
WORSLEY GATEWAY INN	019528	10/10/17	\$95.87
Invoice Description	Invoice Number	Invoice Amount	
WORSLEY CALL OUT MEAL	504	\$95.87	
WORSLEY GRAVEL SUPPLY LTD.	019529	10/10/17	\$6,849.46
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
LOAD, WEIGH, HAUL	4968		\$376.12
GRAVEL/LOAD, WEIGH & HAUL	4971		\$1,021.17
LOAD, WEIGH, HAUL	4966		\$692.54
GRAV/WEIGH, LOAD, HAUL/INSTALL	4965		\$4,056.28
HAUL GRAVEL	3086-091217		\$304.48
HAUL GRAVEL	3087-091217		\$398.87

ZACHARIAS ABRAHAM	019530	10/10/17	\$100.00
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Invoice Description	Invoice Number	Invoice Amount
RENTAL DEPOSIT REFUND	62140-092817	\$100.00
Report Total		\$161,661.17

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 9/27/17 10/10/17
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
019471	1EYED01	1 EYE'D DISPOSAL GARBAGE COLLE	10/10/17	ATB	PMCHQ00001059	\$13,107.50
019472	1359773	1359773 AB LTD	10/10/17	ATB	PMCHQ00001059	\$2,136.75
019473	901740	901740 ALTA LTD. (FARM)	10/10/17	ATB	PMCHQ00001059	\$250.00
019474	AMSC05	AMSC INSURANCE SERVICES LTD	10/10/17	ATB	PMCHQ00001059	\$11,202.93
019475	BASS03	SHAUN BASS	10/10/17	ATB	PMCHQ00001059	\$30.00
019476	BJORNSONCO	CODY BJORNSON	10/10/17	ATB	PMCHQ00001059	\$60.00
019477	BOSCHWICK01	BOSCHWICK CONTRACTING	10/10/17	ATB	PMCHQ00001059	\$10,684.80
019478	BROWNLEE01	BROWNLEE LLP	10/10/17	ATB	PMCHQ00001059	\$5,992.84
019479	BUECKERT02	ISAAC BUECKERT	10/10/17	ATB	PMCHQ00001059	\$50.00
019480	CANADACULV	CANADA CULVERT	10/10/17	ATB	PMCHQ00001059	\$12,308.20
019481	CASH01	SARAH HAYWARD	10/10/17	ATB	PMCHQ00001059	\$146.60
019482	CLCOL06	MENNO SIMONS COMMUNITY SCHOOL	10/10/17	ATB	PMCHQ00001059	\$1,150.00
019483	CLEARDALE06	CLEARDALE DISPOSALS	10/10/17	ATB	PMCHQ00001059	\$210.00
019484	CLEARDALE01	CLEARDALE TRANSPORT	10/10/17	ATB	PMCHQ00001059	\$27,305.25
019485	CLEARTECH01	CLEARTECH INDUSTRIES INC.	10/10/17	ATB	PMCHQ00001059	\$4,154.70
019486	WOLFE05	CORNY WOLFE	10/10/17	ATB	PMCHQ00001059	\$30.00
019487	CRAIG01	RON CRAIG	10/10/17	ATB	PMCHQ00001059	\$100.00
019488	D&M01	D & M CONTRACTING	10/10/17	ATB	PMCHQ00001059	\$357.00
019489	SUMMERS03	DAVID SUMMERS	10/10/17	ATB	PMCHQ00001059	\$430.00
019490	DHL01	LOOMIS EXPRESS, A DIV. OF TFI	10/10/17	ATB	PMCHQ00001059	\$272.69
019491	DIAMOND01	DIAMOND SOFTWARE INC.	10/10/17	ATB	PMCHQ00001059	\$1,015.88
019492	DONNELLY	CRAIG AND AMANDA DONNELLY	10/10/17	ATB	PMCHQ00001059	\$200.00
019493	FEHR15	HERMAN FEHR	10/10/17	ATB	PMCHQ00001059	\$50.00
019494	GOVERNMENT02	GOVERNMENT OF ALBERTA	10/10/17	ATB	PMCHQ00001059	\$2,628.50
019495	H&GMASON01	H & G MASON HOLDINGS	10/10/17	ATB	PMCHQ00001059	\$10,009.13
019496	HEART01	HEART AND LIFE TRAINING	10/10/17	ATB	PMCHQ00001059	\$378.00
019497	HILLVIEW	HILLVIEW FAB & WELDING	10/10/17	ATB	PMCHQ00001059	\$630.00
019498	HOOVER03	GLEN HOOVER	10/10/17	ATB	PMCHQ00001059	\$1,417.50
019499	JLD	JLD ENTERPRISE	10/10/17	ATB	PMCHQ00001059	\$13,230.00
019500	KAMPHUIS03	CHRIS KAMPHUIS	10/10/17	ATB	PMCHQ00001059	\$30.00
019501	KAMPHUIS01	KAMPHUIS MELISSA	10/10/17	ATB	PMCHQ00001059	\$201.96
019502	LEWIS02	LAURA LEWIS	10/10/17	ATB	PMCHQ00001059	\$661.87
019503	MACKENZIE01	MACKENZIE MUNICIPAL	10/10/17	ATB	PMCHQ00001059	\$234.11
019504	MADDOG01	MAD DOG CRESTING	10/10/17	ATB	PMCHQ00001059	\$378.00
019505	NEGAS01	NORTH PEACE GAS COOP LTD.	10/10/17	ATB	PMCHQ00001059	\$275.36
019506	PCBFA	PEACE COUNTRY BEEF & FORAGE AS	10/10/17	ATB	PMCHQ00001059	\$180.00
019507	PEACEGOUR	PEACE GOURMET HONEY	10/10/17	ATB	PMCHQ00001059	\$100.00
019508	PETERSI	ISAAC PETERS	10/10/17	ATB	PMCHQ00001059	\$30.00
019509	R&R01	R&R ROAD LTD.	10/10/17	ATB	PMCHQ00001059	\$3,675.00
019510	RELIANCE	RELIANCE ASSESSMENT	10/10/17	ATB	PMCHQ00001059	\$9,345.00
019511	RICHARDSON06	DALE RICHARDSON	10/10/17	ATB	PMCHQ00001059	\$30.00
019512	RICHARDSON01	DOUG RICHARDSON	10/10/17	ATB	PMCHQ00001059	\$60.00
019513	RICHARDSONM	MERLE RICHARDSON	10/10/17	ATB	PMCHQ00001059	\$60.00
019514	RM01	RM FUEL & TIRE SERVICES LTD.	10/10/17	ATB	PMCHQ00001059	\$669.67
019515	ROAMING	ROAMING TRANSPORT	10/10/17	ATB	PMCHQ00001059	\$8,534.40
019516	ROMO06	ROCKY MOUNTAIN PHOENIX	10/10/17	ATB	PMCHQ00001059	\$912.28
019517	SKERRATT	ANN SKERRATT	10/10/17	ATB	PMCHQ00001059	\$1,950.00
019518	SPRAYER01	SPRAYER PARTS WAREHOUSE	10/10/17	ATB	PMCHQ00001059	\$293.75
019519	SUNMEDIA	POSTMEDIA NETWORK INC.	10/10/17	ATB	PMCHQ00001059	\$471.16
019520	TCR01	Trans-Care Rescue Ltd.	10/10/17	ATB	PMCHQ00001059	\$628.81
019521	WASYLCIW05	JUSTIN WASYLCIW	10/10/17	ATB	PMCHQ00001059	\$220.00
019522	WESCLEAN01	WESCLEAN EQUIPMENT & CLEANING	10/10/17	ATB	PMCHQ00001059	\$568.40
019523	WESCLEAN01	WESCLEAN EQUIPMENT & CLEANING	10/10/17	ATB	PMCHQ00001059	\$178.96
019524	WILDELECT01	WILD ELECTRIC LTD.	10/10/17	ATB	PMCHQ00001059	\$4,446.14
019525	ZACHARIAS29	WILLIAM ZACHARIAS	10/10/17	ATB	PMCHQ00001059	\$90.00
019526	WOODLAND02	WOODLAND HOME BUILDING CENTRE	10/10/17	ATB	PMCHQ00001059	\$752.70

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
019527	WOOKEY02	CAROL WOOKEY	10/10/17	ATB	PMCHQ00001059	\$100.00
019528	WGATEWAY	WORSLEY GATEWAY INN	10/10/17	ATB	PMCHQ00001059	\$95.87
019529	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	10/10/17	ATB	PMCHQ00001059	\$6,849.46
019530	ZACHARIAS03	ABRAHAM ZACHARIAS	10/10/17	ATB	PMCHQ00001059	\$100.00
Total Cheques: 60						Total Amount of Cheques: \$161,661.17

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	October 10, 2017
Originated By:	Lori Jobson, Corporate Services Manager
Title:	COST OF LIVING
File:	12-02-02

DESCRIPTION:

Clear Hills County reviews the cost of living consumer price index annually in an effort to set the salary grid and gravel haul rates for the upcoming year.

BACKGROUND:

1. In January 2017 the increase to the cost of living for the salary grid and gravel haul rates was .7%.
2. The gravel haul rates are currently 1.04 basic loading factor and 0.157/tonne kilometer.
3. The Consumer Price Index, for Alberta for the period of August 2016 to August 2017 shows an increase of 1.1% to the "All Items" section and a 1.4% increase to the 'Transportation' section.

ATTACHMENTS:

1. Consumer Price Index, for Alberta for the period of August 2016 to August 2017.

RECOMMENDED ACTION:

RESOLUTION by... to authorize a cost of living increase to the salary grid of 1.1% effective January 1, 2018.

RESOLUTION by... to authorize an increase to the gravel haul rates and the basic loading factor of 1.4% effective January 1, 2018.

Initials show support - Reviewed by:

Director:



CAO:



Statistics Canada

[Home](#) > [Summary tables](#) >

Related tables: [Consumer price indexes](#).

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Consumer Price Index, by province (monthly) (Alberta)

	August 2016	July 2017	August 2017	July 2017 to August 2017	August 2016 to August 2017
	2002=100			% change	
Alta.					
All-items	135.9	137.0	137.4	0.3	1.1 *
Food	143.2	142.8	143.1	0.2	-0.1
Shelter	163.1	164.2	164.9	0.4	1.1
Household operations, furnishings and equipment	121.8	121.5	121.7	0.2	-0.1
Clothing and footwear	91.6	93.9	94.5	0.6	3.2
Transportation	131.5	132.9	133.4	0.4	1.4
Health and personal care	133.3	134.1	135.3	0.9	1.5
Recreation, education and reading	112.2	114.9	114.2	-0.6	1.8
Alcoholic beverages and tobacco products	161.0	164.8	165.2	0.2	2.6
Special aggregates					
All items excluding food	134.6	136.0	136.4	0.3	1.3
All items excluding energy	135.0	136.0	136.1	0.1	0.8
Energy	143.5	145.8	150.7	3.4	5.0

Source: Statistics Canada, CANSIM, table [326-0020](#) and Catalogue nos. [62-001-X](#) and [62-010-X](#). Last modified: 2017-09-22.

To learn more about the Consumer Price Index, see [Your Guide to the Consumer Price Index](#).

Find information related to this table (CANSIM table(s); Definitions, data sources and methods; *The Daily*; publications; and related Summary tables).

Date modified: 2017-09-22

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 10, 2017
Originated By:	RON JENSEN, PUBLIC WORKS MANAGER
Title:	POLICY 3223 DRIVEWAY SNOWPLOWING REVIEW
File:	32-06-31

DESCRIPTION:

Council is presented with Policy 3223 Driveway Snowplowing as requested, for review.

BACKGROUND:

BUDGET:

ATTACHMENTS:

1. Policy 3223

RECOMMENDED ACTION:

Resolution by.....

Initials show support - Reviewed by:

Manager:

RJ

CAO:

AO



Clear Hills County

Effective Date: October 27, 2015	Policy Number: 3223
Title: DRIVEWAY SNOWPLOWING	

1. Policy Statement

- 1.1. Clear Hills County offers to snowplow private driveways for senior citizens, surviving spouse, disabled persons and full time school bus drivers as County operations permit, at no charge.
- 1.2. Service is limited to those qualified residents living full time at the specified location.
- 1.3. Clear Hills County does not provide driveway snowplowing services for non-senior citizens, non-special needs persons or non-school bus drivers as it is our belief that the private sector can provide this service in an economical and efficient manner and that the County does not want to compete with the private sector.

2. Definitions

- 2.1 Senior Citizen means person 65 years of age and over. In the event of the senior's death, the driveway of the surviving spouse will continue to be snow plowed.
- 2.2 Special Needs Person means person in possession of a provincial handicap sticker.
- 2.3 School Bus Drivers means persons who are full time employees transporting students to school.
- 2.4 Full time means persons that live at the specified resident for more than 90% of the calendar year.

3. Responsibilities

- 3.1 All seniors, special needs persons and full time school bus drivers receiving snowplowing services are required to sign a waiver protecting Clear Hills County, as attached to this procedure, forming Schedule A.
- 3.2 The snow plowing agreements are available at the County office.
- 3.3 Snowplowing of private driveways shall be completed subject to the conditions set forth in Schedule A. In the event that the Public Works Superintendent determines that a driveway is impassable as indicated in Schedule A the landowner will be notified that the driveway cannot be plowed.
- 3.4 The County will provide the Grader Contractors with a list of locations from each completed Waiver (Schedule A) for those that fall within the Contractors' maintenance area.

4. Principles

- 4.1 Private driveway snowplowing will apply to County senior citizens, special needs persons, and full time bus drivers only.
- 4.2 All senior citizens, special needs persons and full time school bus drivers who have not previously signed a Snowplowing Waiver requesting snowplowing services are required to sign a Snowplowing Waiver protecting Clear Hills County.
 - 4.2.1 If a citizen turns 65 after November 1st and prior to March 31st of the same year, they may sign up prior to the November 1st to receive the service.
- 4.3 All senior citizens requesting snowplowing services are required to provide proof of age and special needs persons are required to provide a provincial handicap sticker.
- 4.4 Full time school bus drivers are required to provide proof of full time employment, annually.

5. End of Policy

ADOPTED
Resolution #C190-03 Date: March 25, 2003

AMENDED
Resolution #C876-03 Date: November 25, 2003

AMENDED
Resolution #C796-04 Date: August 24, 2004

AMENDED
Resolution #C046 Date: January 23, 2007

AMENDED
Resolution #C080 Date: January 26, 2010

AMENDED
Resolution #C152 Date: March 13, 2012

AMENDED
Resolution #C187 Date: March 27, 2012

AMENDED
Resolution # C778 Date: November 27, 2012

Resolution # C491 Date: October 13, 2015

Resolution # C561 Date: October 27, 2015

Snowplowing Waiver Agreement

BETWEEN: Clear Hills County, a Municipal Corporation
(hereinafter referred to as the "County")
OF THE FIRST PART
-and-

Name: _____

Address: _____

Phone: _____

(hereinafter referred to as the "Resident(s)")
OF THE SECOND PART

WHEREAS, the "Resident(s)" is the owner, purchaser, or lessee of the following lands:
LAND LOCATION: _____

WHEREAS, the Resident(s) desires the County to snowplow his private driveway when such driveway becomes impassable or hazardous due to snow conditions and is 65 years or older and/or is the surviving spouse of a senior and/or has special needs or is a fulltime school bus driver. The intent is only to ensure residents are not stranded due to excess snow.

NOW, THEREFORE, the County and the Resident(s) agree as follows:

1. The County agrees to snowplow the private driveway of the Resident(s), however it shall be understood that such snowplowing shall only be undertaken at the discretion of the County and only after the public roads have been cleared of snow to the satisfaction of the County.
2. Either party may terminate this waiver by serving Notice of Intent to terminate. Five (5) days notice will be required.
3. The Resident(s) hereby covenants and agrees that he will at all times indemnify and save harmless the County, his servants, contractors, and employees from and against all loss, damage or injury however caused, which may at any time during the continuance of this Waiver occur to any person or the property of any person including the Resident(s).
4. The Resident(s) shall not assign or transfer his interest under this Waiver.
5. The County shall have the right to refuse to snowplow any private driveway that in the opinion of the snowplow contractor, operator or County representative will be hazardous or difficult to snowplow.

IN WITNESS WHEREOF, this Waiver has been duly executed by the parties hereto on:

_____ A.D., 20 ____.

SIGNED in the presence of:

WITNESS

OWNER

WITNESS

LEESEE

CLEAR HILLS COUNTY

COUNTY REPRESENTATIVE

Proof of Age: _____

Proof of Provincial Handicap Sticker: _____

Proof of Fulltime Employment as a School Bus Driver (annually): _____

Other Comments: _____

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	October 10, 2017
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	CHIEF ADMINISTRATIVE OFFICER REPORT
File Code:	11-02-04

CAO REPORT OCTOBER 10, 2017

1. NPRL/Ridgeline Meeting- September 28
2. Dr. Recruitment Meeting- September 28
3. Watercourse RDS820098 on FRD570009 extension request sent to Alberta Parks and Environment.
4. No minister Meetings for AAMDC have been confirmed as of October 4, 2017.
5. October 2, 2017 ASB Meeting-

AG94(10/02/17) RESOLUTION by Member Ross that this Agricultural Service Board recommend Council rescind motion AG75(09/11/17) and leave Policy 6306 Club Root of Canola as is. CARRIED.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for October 10, 2017, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Clear Hills County Request for Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	October 10, 2017
Originated By:	Lori Jobson, Corporate Services Manager
Title:	CSM Report
File:	12-02-02

DESCRIPTION:

At this time the Corporate Services Manager will have an opportunity to report on Corporate Services topics.

BACKGROUND:

Council had asked for more information regarding the 5:1 ratio Municipal Affairs is trying to force the County to conform to.

The calculations are based on the 2016 assessment and the 2017 Mill Rate Bylaw.

ATTACHMENTS:

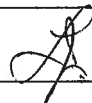
- Residential Mill Rate Comparison Worksheet
- Non-Residential Mill Rate Comparison Worksheet

RECOMMENDATION:

RESOLUTION by...that Council accepts the Corporate Services Manager's report to October 10, 2017 as presented.

Initials show support - Reviewed by:

Manager:



CAO:



Scenario 1

Residential Mill Rate raised to meet the required 5:1 ratio as set out by Municipal Affairs

2017 Municipal Residential Mill Rate:	1.30221	} Increase the Mill Rate by 1.56949
5:1 Residential Mill Rate:	2.8717	
2017 Alberta School Foundation Fund Residential Mill Rate:	2.7912	
2017 North Peace Housing Foundation Residential Mill Rate:	0.43703	

2017 Residential Tax Levy:	\$ 171,171
5:1 Residential Tax Levy:	\$ 370,219
Increase in Residential Tax Levy:	<u>\$ 199,048</u>

Property A:

2016 Residential Assessment:	\$ 62,730	} Increase the Mill Rate by 1.56949
2017 Residential Tax Levy:	\$ 81.69	
2017 Alberta School Foundation Fund Tax Levy:	\$ 175.09	
2017 North Peace Housing Foundation Tax Levy:	\$ 27.41	
	<u>\$ 284.19</u>	

Property B:

2016 Residential Assessment:	\$ 147,570	} Increase the Mill Rate by 1.56949
2017 Residential Tax Levy:	192.17	
2017 Alberta School Foundation Fund Tax Levy:	411.90	
2017 North Peace Housing Foundation Tax Levy:	64.49	
	<u>668.56</u>	

Property C:

2016 Residential Assessment:	\$ 100,000	} Increase the Mill Rate by 1.56949
2017 Residential Tax Levy:	130.22	
2017 Alberta School Foundation Fund Tax Levy:	279.12	
2017 North Peace Housing Foundation Tax Levy:	43.70	
	<u>453.04</u>	

Current Ratio: 11.2469571
5:1 Ratio: 5.10008009

Increase:	
5:1 Ratio Tax Levy:	\$ 180.14
2017 Alberta School Foundation Fund Tax Levy:	\$ 175.09
2017 North Peace Housing Foundation Tax Levy:	\$ 27.41
	<u>\$ 382.65</u>
	\$ 98.45

5:1 Ratio Tax Levy:	423.78
2017 Alberta School Foundation Fund Tax Levy:	411.90
2017 North Peace Housing Foundation Tax Levy:	64.49
	<u>900.17</u>
	231.61

5:1 Ratio Tax Levy:	287.17
2017 Alberta School Foundation Fund Tax Levy:	279.12
2017 North Peace Housing Foundation Tax Levy:	43.70
	<u>609.99</u>
	156.95

Scenario 2

Non-Residential Mill Rate reduced to meet the required 5:1 ratio as set out by Municipal Affairs

2017 Municipal Non-Residential Mill Rate: 14.6459 }
 5:1 Non-Residential Mill Rate: 6.6413 }
 2017 Alberta School Foundation Fund Non-Residential Mill Rate: 4.2624 }
 2017 North Peace Housing Foundation Non-Residential Mill Rate: 0.43703 }

Reduce the Mill Rate by 8.0046

Current Ratio: 11.2469571
 5:1 Ratio: 5.10002227

2017 Non-Residential Tax Levy: \$ 12,962,140
 5:1 Non-Residential Tax Levy: \$ 5,877,786
 Reduction To Non-Residential Tax Levy: (\$ 7,084,354)

Property A:

2016 Non-Residential Assessment: \$ 209,610
 2017 Non-Residential Tax Levy: \$ 3,069.93
 2017 Alberta School Foundation Fund Tax Levy: \$ 893.44
 2017 North Peace Housing Foundation Tax Levy: \$ 91.61
\$ 4,054.97

5:1 Ratio Tax Levy:
 2017 Alberta School Foundation Fund Tax Levy:
 2017 North Peace Housing Foundation Tax Levy:

Reduction:
 \$ 1,392.08
 \$ 893.44
 \$ 91.61
\$ 2,377.13
 (\$ 1,677.84)

Property B:

2016 Non-Residential Assessment: \$ 15,160
 2017 Non-Residential Tax Levy: 222.03
 2017 Alberta School Foundation Fund Tax Levy: 64.62
 2017 North Peace Housing Foundation Tax Levy: 6.63
\$ 293.28

5:1 Ratio Tax Levy:
 2017 Alberta School Foundation Fund Tax Levy:
 2017 North Peace Housing Foundation Tax Levy:

100.68
 0.00
 6.63
\$ 107.31
 (\$ 185.97)

Property C:

2016 Non-Residential Assessment: \$ 100,000
 2017 Non-Residential Tax Levy: 1464.59
 2017 Alberta School Foundation Fund Tax Levy: 426.24
 2017 North Peace Housing Foundation Tax Levy: 43.70
\$ 1,934.53

5:1 Ratio Tax Levy:
 2017 Alberta School Foundation Fund Tax Levy:
 2017 North Peace Housing Foundation Tax Levy:

664.13
 426.24
 43.70
\$ 1,134.07
 (\$ 800.46)

Property D:

2016 M & E Assessment: \$ 821,990
 2017 M & E Tax Levy: 12038.78
 2017 Alberta School Foundation Fund Tax Levy: N/A
 2017 North Peace Housing Foundation Tax Levy: 359.23
\$ 12,398.02

5:1 Ratio Tax Levy:
 2017 Alberta School Foundation Fund Tax Levy:
 2017 North Peace Housing Foundation Tax Levy:

5459.08
 N/A
 359.23
\$ 5,818.32
 (\$ 6,579.70)

Clear Hills County

Request For Decision (RFD)

	REGULAR COUNCIL MEETING
Meeting Date	October 10, 2017
Originated By:	RON JENSEN, PUBLIC WORKS MANAGER
Title:	PUBLIC WORKS MANAGER REPORT
File:	32-02-02

Road Projects

- Koyman road is near completion
- Duggan Road, TWP. RD. 850 - fish isolation is proposed for October 10

Cleardale Street Lights

- Will be built and commissioned by November 3

Annual Gravel Haul

- Admin is preparing the 2018 gravel program

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by: Manager: *RJ* CAO: *[Signature]*

Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting October 10, 2017
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL INFORMATION
File:	11-02-04

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Minister Lori Sigurdson – Inspection Request

RECOMMENDED ACTION:

RESOLUTION by that Council receives for information the Council Information presented at the October 10, 2017, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
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ALBERTA
SENIORS AND HOUSING

*Office of the Minister
MLA, Edmonton-Riverview*

AR44172

September, 26, 2017

Mr. Doug Dallyn
Board Chair
North Peace Housing Foundation
P.O. Box 7050
9910-102 Street
North Peace AB T8S 1S7

Dear Mr. Dallyn:

A majority of Autumn Lodge residents have formally requested that, pursuant to Section 9 of the *Alberta Housing Act*, I appoint a special inspector to review North Peace Housing Foundation (NPF) Board of Directors' decision to close Autumn Lodge.

As per their request, I will be appointing a special inspector to review several items regarding the decision:

- a. The accuracy of the financial information provided to the NPF Board upon which the decision to close was based and the Government of Alberta by NPF;
- b. The extent and consistency of the written communication between NPF, the residents and the Government of Alberta regarding the closure of the lodge;
- c. Key decision points that led the Board to close Autumn Lodge immediately rather than over the next five years as indicated in the NPF 2016-20 Business Plan;
- d. Reasons the Board decided the facility was no longer viable, any documentation supporting this decision, and considerations that were taken into account in making this decision;
- e. How the original effective date of closure was reached;
- f. The extent to and manner in which the Board considered the health and well-being of the residents; and
- g. The communication plan to inform the residents, staff and community.

Ministry staff will be in contact with your Chief Administrative Officer to coordinate and finalize the date and details of the inspection.

.../2

Mr. Doug Dallyn
Page Two

I appreciate the cooperation of the NPF Board of Directors in this matter, and also their continued efforts to meet seniors' housing needs in the community.

Sincerely,



Lori Sigurdson
Minister of Seniors and Housing

cc: Richard Walliser, Executive Director
North Peace Housing Foundation

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	October 10, 2017
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	CALENDARS
File:	11-02-04

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.


BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information October, November and December 2017 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO: 
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October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9 Thanksgiving Office Closed	10 COUNCIL	11	12	13	14 Municipal Election Advance Poll (Worsley Fire Hall 10:00a.m.-6:00 p.m.)
15	16 Municipal Election	17	18	19	20	21
22	23	24 COUNCIL & Organizational Meeting	25	26	27	28
29	30	31 Halloween				

November 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
				Essentials of Municipal Governance course		
5	6	7	8	9	10	11 Remembrance Day
12	13 Office Closed	14 COUNCIL	15	16	17	18
		AAMDC CONFERENCE				
19	20	21	22	23	24	25
26	27	28 COUNCIL	29	30		

December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12 COUNCIL	13	14	15	16
17	18	19	20	21	22	23
24	25 Christmas	26	27	28	29	30
31						

Acronyms for Calendar

AAMDC	Alberta Association of Municipal District & Counties
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
DMI	Diashowa-Marubeni International Ltd. Public Advisory Committee
DRRC	Doctor Recruitment & Retention Committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk