

**AGENDA**  
**CLEAR HILLS COUNTY**  
**AGRICULTURAL SERVICE BOARD MEETING**  
**November 6, 2017**

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The Agricultural Service Board meeting of Clear Hills County will be held on Monday, November 6, 2017 following the Organization Meeting in the Council Chambers of the County Office, Worsley, Alberta.

1.	CALL TO ORDER	
2.	AGENDA	
3.	ADOPTION OF PREVIOUS MINUTES	
	a. October 2, 2017 .....	2
4.	Delegation(s)	
5.	BUSINESS ARISING	
6.	OLD BUSINESS	
	a. Activity Report .....	5
	b. Policy 6310 Rental Equipment.....	9
	c. Raster Master Mower.....	12
	d. Biggest Vegetable Contest .....	13
7.	NEW BUSINESS	
	a. Events .....	16
	b. 2018 Annual Operating Budget .....	24
8.	REPORTS	
	a. Agricultural Fieldman Report .....	26
	b. Board Reports.....	30
9.	INFORMATION & CORRESPONDENCE .....	31
10.	CONFIDENTIAL	
11.	ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY  
AGRICULTURAL SERVICE BOARD MEETING  
COUNCIL CHAMBERS, Worsley, Alberta  
October 2, 2017**

PRESENT

Brian Harcourt	Chair
Charlie Johnson	Council Representative
MacKay Ross	Member
Baldur Ruecker	Deputy Chair
Julie Watchorn	Member
Garry Candy	Member

IN ATTENDANCE

Sarah Hayward	Community Development Clerk
Greg Coon	Agricultural Fieldman

IN REGRET

CALL TO ORDER

Chair Harcourt called the meeting to order at 10:13 a.m.

AGENDA

**AG92(10/02/17)**

**RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board adopts the agenda governing the October 2, 2017 Agricultural Service Board meeting with the following addition:  
7b. Regional Agricultural Service Board Conference  
7c. Raster Master** **CARRIED.**

**AG93(10/02/17)**

**RESOLUTION by Member Ross that this Agricultural Service Board adopts the minutes of the September 11, 2017 Agricultural Service Board Meeting as presented. CARRIED.**

**AG94(10/02/17)**

**RESOLUTION by Member Ross that this Agricultural Service Board rescind motion AG75(09/11/17) and leave Policy 6306 Club Root of Canola as is. CARRIED.**

OLD BUSINESS

Activity Report

The Board is presented with the Agricultural Service Board Activity Report.

**AG95(10/02/17)**

**RESOLUTION by Councillor Johnson that this Agricultural Service Board accepts the October 2, 2017 Agricultural Service Board Activity Report as presented. CARRIED.**

Rental Equipment

Rental & Deposit Rates

The Board is presented with the rental equipment portion of the Schedule of Fees Bylaw for review as requested.

**AG96(10/02/17)**

**RESOLUTION by Councillor Johnson that this Agricultural Service Board recommend Council lower the Chemical Wipe Applicators rental charge from \$10.00 to no charge. CARRIED.**

**AG97(10/02/17)**

**RESOLUTION by Councillor Johnson that this Agricultural Service Board recommend Council lower the Eco-Bran Applicator rental charge from \$50.00 to no charge. CARRIED.**

AG98(10/02/17)	RESOLUTION by Councillor Johnson that this Agricultural Service Board recommend Council lower the Truck Mount Sprayer rental charge from \$100.00 to no charge. CARRIED.
AG99(10/02/17)	RESOLUTION by Member Ross that this Agricultural Service Board recommend Council lower the Mulch Applicator rental charge from \$25.00 to no charge. CARRIED.
AG100(10/02/17)	RESOLUTION by Member Candy that this Agricultural Service Board direct administration to bring back Policy 6310 Rental Equipment to the next Agricultural Service Board meeting. CARRIED.
Scentsless Chamomile	The Board is presented with additional information regarding the recommendation at the September 11, 2017 Agricultural Service Board meeting to pursue elevating Scentsless Chamomile to prohibited noxious (must be destroyed/eradicated) from noxious (controlled) within Clear Hills County.
AG101(10/02/17)	RESOLUTION by Councillor Johnson that this Agricultural Service Board rescind resolution AG87(09/11/17) and take no further action on elevating Scentsless Chamomile to a prohibited noxious weed. CARRIED.  Chair Harcourt recessed for lunch at 11:40 a.m. Chair Harcourt reconvened at 12:12 p.m.
2018 Clear Hills County Biggest Vegetable Contest	The board is presented with a draft 2018 Clear Hills County Biggest Vegetable Contest program for their consideration.
AG102(10/02/17)	RESOLUTION by Member Ross that this Agricultural Service Board direct administration to draft a Biggest Vegetable Contest policy for the next Agricultural Service Board meeting and include \$1,640.00 in the draft 2018 Agricultural Service Board budget for the Contest. CARRIED.
<u>NEW BUSINESS</u> Events	The Board is presented with events for their consideration.
AG103(10/02/17)	RESOLUTION by Member Candy that this Agricultural Service Board approve the attendance of Chair Harcourt and Member Ross' attendance at the June 9, 2017 Soils Workshop with Jill Clapperton that was held at the North Peace Applied Research Association Farm. CARRIED.
AG104(10/02/17)	RESOLUTION by Member Ross that this Agricultural Service Board approve the attendance of all available members to attend the "Tools to Build your Cow Herd Workshop" on November 1, 2017 in Spirit River, Alberta. CARRIED.

Add In:  
Regional Agricultural  
Service Board  
Conference

Municipal District of Fairview No.136 is hosting the Peace Regional Agricultural Service Board Conference at the Dunvegan Inn and Suites in Fairview, Alberta on October 25, 2017.

**AG105(10/02/17)**

**RESOLUTION by Councillor Johnson that this Agricultural Service Board accept for information the discussion around the 2017 Regional Agricultural Service Board Conference being held at the Dunvegan Motor Inn in Fairview, Alberta on October 25, 2017. CARRIED.**

Add In:  
Raster Master

Member Ross requested this be added to today's agenda.

**AG106(10/02/17)**

**RESOLUTION by Member Ross that this Agricultural Service Board direct administration to bring back further information on the "Raster Master" mower to a future Agricultural Service Board meeting. CARRIED.**

REPORTS

Agricultural Fieldman  
Report

At this time the Agricultural Fieldman will have an opportunity to present his report.

**AG107(10/02/17)**

**RESOLUTION by Member Watchorn Deputy that this Agricultural Service Board accepts the October 2, 2017 Agricultural Fieldman's Report for information as presented. CARRIED.**

Board Reports

At this time the Board members will have an opportunity to present their reports.

Deputy Chair Ruecker: Attended Stockmanship School with Dylan Biggs on September 15, 2017 in Gordondale, Alberta and Cattle Market Outlook at the Rycroft Ag. Events Centre in Rycroft, Alberta on September 20, 2017.

Chair Harcourt: Attended Stockmanship School with Dylan Biggs on September 15, 2017 in Gordondale, Alberta and Cattle Market Outlook at the Rycroft Ag. Events Centre in Rycroft, Alberta on September 20, 2017.

**AG108(10/02/17)**

**RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board accepts the Board members' written and verbal reports of October 2, 2017 for information as presented. CARRIED.**

ADJOURNMENT

Chair Harcourt adjourned the meeting at 12:51 p.m.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
AGRICULTURAL FIELDMAN

# Clear Hills County

## Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	November 6, 2017
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>ACTIVITY REPORT</b>
File:	63-10-02

### DESCRIPTION:

The board is presented with the Agricultural Service Board Activity Report.

### BACKGROUND:

The Activity report is helpful to administration and the board for tracking the status of resolutions and directions from the board. Items will stay on the report until they are completed. Items that are shaded indicate that they are completed and will be removed from the list once presented at the current Agricultural Service Board meeting.

### ATTACHMENTS:

- Agricultural Service Board Activity Report

### RECOMMENDED ACTION:

RESOLUTION by \_\_\_\_\_ that this Agricultural Service Board (ASB) accepts the November 6, 2017 ASB Activity Report as presented.

Initials show support - Reviewed by: Manager: *AG* AgFieldman: *GC*



## Senior Management Team Agricultural Service Board

### Activity Report for, November 6, 2017 Page 1 of 2

Budget Items:   
 CAO = Chief Administrative Officer  
 DO= Development Officer  
 EA = Executive Assistant

Completed Items:   
 CSM = Corporate Services Manager  
 AF = Ag. Fieldman  
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
<b>REGULAR AGRICULTURAL SERVICE BOARD MEETINGS</b>				
<b>June 12, 2017</b>				
AG63	(06/12/17)	RESOLUTION by Member Ross that this Agricultural Service Board invite Northern Sunrise County Agricultural Fieldman to attend a future Agricultural Service Board meeting to discuss how the Alternative Land Use Service (ALUS) program works within their municipality.	AF	Monitoring how Northern Sunrise County make out with program they started this year
<b>September 11, 2017</b>				
AG75	(09/11/17)	RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council amend Club Root of Canola Policy 6306 by adding brassicae or cruciferous to section 3.2.2. as follows: 3.2.2 That all volunteer host plants ( brassicae or cruciferous cultivars or weed) must be destroyed to prevent more than 3 weeks growth.	CDM	Motion was rescinded at the Oct. 2/17 ASB mtg.
AG77	(09/11/17)	RESOLUTION by Councillor Johnson that this Agricultural Service Board direct administration bring back information on front end loader model tree spades as a potential replacement for the trailer style tree spade that is in the rental equipment fleet.	AF	Waiting to receive quotes
AG80	(09/11/17)	RESOLUTION by Member Watchorn that this Agricultural Service Board direct administration to draft a program for Rental Equipment Satellite Yards and bring to the next regular Agricultural Service Board meeting for review.	AF	Waiting for insurance feedback
AG81	(09/11/17)	RESOLUTION by Member Ross that this Agricultural Service Board direct administration investigate creating a library of video tutorials for operating the various equipment in the rental equipment fleet.	AF	In the works



## Senior Management Team Agricultural Service Board

### Activity Report for, November 6, 2017 Page 2 of 2

Budget Items:

CAO = Chief Administrative Officer

DO= Development Officer

EA = Executive Assistant

Completed Items:

CSM = Corporate Services Manager

AF = Ag. Fieldman

CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
AG86	(09/11/17)	RESOLUTION by Member Ross that this Agricultural Service Board reschedule the November Agricultural Service Board meeting to Monday, November, 6, 2017 as the County office will be closed on the regular scheduled meeting day of November 13, 2017 in lieu of Remembrance Day.		
<b>October 2, 2017</b>				
AG94	(10/02/17)	RESOLUTION by Member Ross that this Agricultural Service Board recommend Council rescind motion AG75(09/11/17) and leave Policy 6306 Club Root of Canola as is.		Going to Nov. 28 Council mtg.
AG96	(10/02/17)	RESOLUTION by Councillor Johnson that this Agricultural Service Board recommend Council lower the Chemical Wipe Applicators rental charge from \$10.00 to no charge.		Going to Nov. 28 Council mtg.
AG97	(10/02/17)	RESOLUTION by Councillor Johnson that this Agricultural Service Board recommend Council lower the Eco-Bran Applicator rental charge from \$50.00 to no charge.		Going to Nov. 28 Council mtg.
AG98	(10/02/17)	RESOLUTION by Councillor Johnson that this Agricultural Service Board recommend Council lower the Truck Mount Sprayer rental charge from \$100.00 to no charge.		Going to Nov. 28 Council mtg.
AG99	(10/02/17)	RESOLUTION by Member Ross that this Agricultural Service Board recommend Council lower the Mulch Applicator rental charge from \$25.00 to no charge.		Going to Nov. 28 Council mtg.
AG100	(10/02/17)	RESOLUTION by Member Candy that this Agricultural Service Board direct administration to bring back Policy 6310 Rental Equipment to the next Agricultural Service Board meeting.		Nov. 6 RFD
AG101	(10/02/17)	RESOLUTION by Councillor Johnson that this Agricultural Service Board rescind resolution AG87(09/11/17) and take no further action on elevating Scentsless Chamomile to a prohibited noxious weed.		Rescinded at Oct. 2 ASB mtg.



## Senior Management Team Agricultural Service Board

Activity Report for, November 6, 2017 Page 3 of 2

Budget Items:

CAO = Chief Administrative Officer

DO= Development Officer

EA = Executive Assistant

Completed Items:

CSM = Corporate Services Manager

AF = Ag. Fieldman

CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
AG102	(10/02/17)	RESOLUTION by Member Ross that this Agricultural Service Board direct administration to draft a Biggest Vegetable Contest policy for the next Agricultural Service Board meeting and include \$1,640.00 in the draft 2018 Agricultural Service Board budget for the Contest.		Nov. 6 RFD
AG106	(10/02/17)	RESOLUTION by Member Ross that this Agricultural Service Board direct administration to bring back further information on the "Raster Master" mower to a future Agricultural Service Board meeting.		Nov. 6 RFD
<b>Items in Waiting</b>				
AG133	(12/12/16)	RESOLUTION by Member Watchorn that this Agricultural Service Board table the discussion around the CombCut Selective Mower and bring back information once the University of Saskatchewan field trial study is complete.		2020 OR 2021
AG21	(02/13/17)	RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board table motion AG109(10/17/16) regarding Glyphosate Tolerant Wheat until new information is available.		
AG40	(03/13/17)	RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council prepare a Bylaw elevating Genetically Modified Alfalfa to prohibited noxious weed status until such time as the product is accepted by all world markets	AF	Sent to Minister
AG47	(03/13/17)	RESOLUTION by Member Ross that this Agricultural Service Board recommend Council send a letter to Alberta Agriculture and Forestry requesting the province to investigate the benefit of implementing a Land Drainage Tile Program similar to the province of Ontario's.	AF	Sent to Alberta Ag. & Forestry
AG54	(06/12/17)	RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board set the 2018 and future Farmers' Appreciation Banquet tickets at \$20.00 per adult, \$10.00 per youth (8 to 14 years) and children (7 years and under) free.		



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Agricultural Service Board</b>
Meeting Date:	November 6, 2017
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>POLICY 6310 RENTAL EQUIPMENT</b>
File:	63-10-10

### DESCRIPTION:

The Board is presented with Policy 6310 Rental Equipment for review as requested.

### BACKGROUND:

AG100(10/02/17) RESOLUTION by Member Candy that this Agricultural Service Board direct administration to bring back Policy 6310 Rental Equipment to the next Agricultural Service Board meeting. CARRIED.

### ATTACHMENTS:

- Policy 6310 Rental Equipment

### OPTIONS:

### RECOMMENDED ACTION:

RESOLUTION by \_\_\_\_\_ that this Agricultural Service Board

Initials show support - Reviewed by: Manager: *UBj* AF: *GC*



# Clear Hills County

Effective Date: <b>February 22, 2011</b>	Policy Number <b>6310</b>
Title: <b>RENTAL EQUIPMENT POLICY</b>	

## **1. Policy Statement:**

- 1.1. Clear Hills County recognizes the value of utilizing tax dollars to provide equipment available for rent to County residents, land managers and agricultural producers.

## **2. Purpose:**

- 2.1. To supply equipment for rent that would not be economically feasible for individual agricultural producers or land managers to purchase and is not readily available for rent through other rental agents.
- 2.2. To provide innovative tools and equipment for local agricultural producers and land managers that promotes innovative agricultural management practices.
- 2.3. To provide tools and equipment that assist agricultural producers and land managers to comply with their legislative requirements under Alberta's Weed Control Act, Soil Conservation Act and Agricultural Pests Act.

## **3. Responsibilities**

- 3.1. The Agricultural Service Board will recommend to Council a list of rental equipment and a schedule of fees for equipment deposits and rental rates.
- 3.2. The Agricultural Service Board may recommend to Council to purchase, replace, or liquidate rental equipment based on the three purposes in section 2.
- 3.3. Agricultural Services will provide the Agricultural Service Board with a list of rental rates and deposits based on the following structure:
  - 3.3.1. Equipment purchased to fulfil subsection 2.1 will have a rental rate to recover capital costs and maintenance costs of that equipment;
  - 3.3.2. Equipment purchased to fulfil subsection 2.2 will have a rental rate to recover maintenance costs only;
  - 3.3.3. Equipment purchased to fulfil subsection 2.3 will have a minimal rental rate to maximize the equipment use;
  - 3.3.4. Deposits greater than the designated minimum amount will be double

the rental rate of that equipment.

- 3.4. County staff will have knowledge of each piece of equipment and will inform the renter of proper operating procedures and safety precautions.
- 3.5. Agriculture Services will conduct pre- and post-rental inspections of all equipment to ensure equipment is in good condition, will operate properly and is safe to use.
- 3.6. Renters will sign a rental agreement form and assume responsibility for all costs associated with equipment returned damaged or not properly cleaned.
- 3.7. County staff will refuse to rent out equipment that is unfit and/or unsafe for use.
- 3.8. Agricultural Services will provide an annual report to the Agricultural Service Board for a program review in February of each year.

**4. Reference to Legislation**

- 4.1. Weed Control Act
- 4.2. Soil Conservation Act
- 4.3. Agricultural Pests Act

**5. End of Policy**

ADOPTED:

Resolution C170(02/22/10)

Date: February 22, 2011

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Agricultural Service Board</b>
Meeting Date:	November 6, 2017
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>Raster Master Mower</b>
File:	63-10-02

### DESCRIPTION:

The board is presented with information on the "Raster Master" fence line mower for their consideration.

### BACKGROUND:

AG106(10/02/17) RESOLUTION by Member Ross that this Agricultural Service Board direct administration to bring back further information on the "Raster Master" mower to a future Agricultural Service Board meeting.

CARRIED.

After researching the "Raster Master" fence line mower, it was found that the machine is manufactured and distributed in Ireland and is not available in North America.

### BUDGET:

### OPTIONS:

- Accept for information (no action).

### RECOMMENDED ACTION:

RESOLUTION by \_\_\_\_\_ that this Agricultural Service Board....

Initials show support - Reviewed by:	Manager:	AF:
	<i>ABj</i>	<i>AC</i>

# Clear Hills County

## Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	November 6, 2017
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>BIGGEST VEGETABLE CONTEST</b>
File:	63-10-02

### DESCRIPTION:

The board is presented with a draft policy for the Biggest Vegetable Contest for their consideration.

### BACKGROUND:

AG102(10/02/17) RESOLUTION by Member Ross that this Agricultural Service Board direct administration to draft a Biggest Vegetable Contest policy for the next Agricultural Service Board meeting and include \$1,640.00 in the draft 2018 Agricultural Service Board budget for the Contest. CARRIED.

### BUDGET:

### OPTIONS:

- Accept for information (no action).
- Recommend Council approve the policy for the Biggest Vegetable Contest

### RECOMMENDED ACTION:

RESOLUTION by \_\_\_\_\_ that this Agricultural Service Board recommend Council adopt the Biggest Vegetable Contest Policy as presented/amended.

Initials show support - Reviewed by:	Manager:	AF:
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# Clear Hills County

Effective Date: <b>DRAFT</b>	Policy Number
Title: <b>COUNTY BIGGEST VEGETABLE CONTEST</b>	

## 1. POLICY STATEMENT

- 1.1. Clear Hills County Agricultural Service Board will host an annual community Biggest Vegetable Contest.

## 2. GENERAL

- 2.1. Annually funds will included in the Operating Budget to cover costs for hosting the Biggest Vegetable Contest.

- 2.2. The Biggest Vegetable Contest will have two age categories:

- Adults: 13 and over
- Kids: 12 and under

- 2.3. The Contest will have eight vegetable categories:

- Carrots
- Potatoes
- Beats
- Tomatoes
- Squash
- Pumpkins
- Turnips
- Most unique

- 2.4. The Biggest Vegetable Contest will be held annually and weighing stations will be over a week period at the following locations:

- David Thompson
- Cleardale
- Hines Creek
- Worsley

Or

2.4 The Biggest Vegetable Contest will be held annually and the weighing station will be held over a week period at the Clear Hills County office.

2.5 Winners will be announced at the end of the contest, advertised in the next newsletter and the following spring at the Agricultural Trade Show.

**END OF POLICY**

# Clear Hills County Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	November 6, 2017
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>EVENTS</b>
File:	63-10-02

## DESCRIPTION:

The Board is presented with events for their consideration.

## BACKGROUND:

- Clubroot Meeting on November 14, 2017 at the Big Meadow Community Hall from 1:00 p.m. – 3:00 p.m.
- Western Canadian Conference in Soil Health and Grazing on December 5-7, 2017 at the Radisson Hotel in Edmonton, Alberta.

## BUDGET/COSTS:

## OPTIONS:

1. Approve the attendance of one or more members to one or more of the events listed.
2. Accept for information.

## ATTACHMENTS:

- Event Cost Calendar
- Calendars (November, December, January)
- Clubroot meeting poster
- Western Canadian Grazing Conference Agenda

## RECOMMENDED ACTION:

That this Agricultural Service Board ...

Initials show support - Reviewed by: **Manager:**

*ABj*

**AgFieldman:**

*[Signature]*



Upcoming Events Cost estimate per day per individual

Event	Location	Dates	# of days	Registration	Kms roundtrip from Worsley	Mileage	Room	Meals	Personal Allowance	Per Diem	Total Cost per person per day
Clubroot Mtg.	High Prairie	November 14, 2017	1	\$0	566	\$305.64	\$0.00	\$0.00	\$0.00	\$185.00	\$490.64
Western Canadian Grazing Conference	Edmonton	December 5-7, 2017	3	\$440	390	\$210.60	\$200.00	\$200.00	\$0.00	\$185.00	\$2,405.60

# November 2017

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
			1 Tools to build your cow herd in Spirit River	2 Tools to build your cow herd in Manning	3	4
5	6 ASB Mtg. All	7	8	9	10	11 Remembrance Day
12	13 County office Closed	14 Clubroot Meeting	15	16	17	18
19	20	21	22	23	24	25
26	27	28 Council Mtg.	29	30		

Clubroot Meeting – November 14<sup>th</sup> at the Big Meadow Community Hall from 1:00 p.m. – 3:00 p.m.

**Legend:**

BH – Brian Harcourt  
 BR – Baldur Ruecker  
 MR – MacKay Ross  
 GC – Garry Candy  
 JW – Julie Watchorn  
 DJ – David Janzen  
 All – All available members

# December 2017

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
					1	2
3	4	5	6	7	8	9
		Western Canadian Grazing Conference				
10	11 ASB Meeting	12 Council Mtg.	13	14	15	16
17	18	19	20	21	22	23
24 Christmas Eve	25 Christmas Day	26 Boxing Day	27	28	29	30
County Office Closed						

Western Canadian Grazing Conference – December 5-7, 2017 at the Radisson Hotel in Edmonton, Alberta

**Legend:**

- BH – Brian Harcourt
- BR – Baldur Ruecker
- MR – MacKay Ross
- GC – Garry Candy
- JW – Julie Watchorn
- DJ – David Janzen
- All – All available members

# January 2018

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
	1 New Years County Closed	2	3	4	5	6
7	8 ASB Mtg. All	9 Council Mtg.	10	11	12	13
14	15	16	17	18	19	20
21	22	23 Council Mtg.	24	25	26	27
28	29	30	31			

Clubroot Meeting – November 14<sup>th</sup> at the Big Meadow Community Hall from 1:00 p.m. – 3:00 p.m.

**Legend:**

BH – Brian Harcourt  
 BR – Baldur Ruecker  
 MR – MacKay Ross  
 GC – Garry Candy  
 JW – Julie Watchorn  
 DJ – David Janzen  
 All – All available members



# Clubroot Meeting

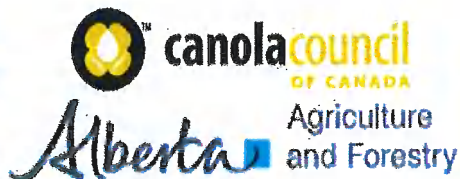
November 14th, 2017

1:00pm-3:00pm

Big Meadow Community Hall

Recognizing Clubroot — What Clubroot Can Do to Your Crop  
Prevent Spread - What Producers Can Do  
Update on Current Situation

Mike Harding, AAF | Gregory Sekulic, CCC  
Sheila Kaus, Big Lakes Agricultural Fieldman



Two Great Conferences In One!

# WESTERN CANADA CONFERENCE ON SOIL HEALTH AND GRAZING

December 5-7, 2017



Profit Above  
Wealth Below

Radisson Hotel Edmonton South,  
Edmonton Alberta

[www.absoilgrazing.com](http://www.absoilgrazing.com)

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use the website below!  
[www.radisson.com/soil](http://www.radisson.com/soil)

### Western Canada Conference on Soil Health & Grazing

Payment by:  
Cheque - payable to: CARA  
(Chinook Applied Research Association)  
Mail to: CARA, Box 690 Oyen, AB  
T0J 2J0

or  
Online by credit card -  
[www.absoilgrazing.com/registration](http://www.absoilgrazing.com/registration)

### Conference Fees: (Banquet Not Included)

Student	\$300
Full Conference Registration	\$390
Farm Unit (2 People)	\$725
One Day Registration	\$175
Student One Day Registration	\$125
Banquet Ticket	\$45

Total: \$ \_\_\_\_\_

\* Tickets purchased after **October 31, 2017** will have an additional \$50 charge added to each registration

\*CEU Credits Offered

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ PC: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Conference Agenda

### Tuesday, December 5

7:30 am	Registration
7:50 am	Welcome
8:00 am	Opening Remarks
8:15 am	<b>Ray Archuleta</b> <i>Principles of Soil Health</i>
9:30 am	<b>Dr. JC Cahill</b> <i>What Plants Talk About</i>
10:30 am	<b>Coffee Break &amp; Tradeshow</b>
11:00 am	<b>Efren Cazares</b> <i>Mycorrhizal Fungi in Agriculture</i>
12:00 pm	<b>Lunch &amp; Tradeshow</b>
1:00 pm	<b>Tim Hardman</b> <i>Feeding the World, The Footprint of Agriculture</i>
2:00 pm	<b>Odeite Menard</b> <i>Understanding Our Soils to Make the Best Profit</i>
3:00 pm	<b>Coffee Break &amp; Tradeshow</b>
3:30 pm	<b>Producer Panel</b> <i>How I Have Improved My Soils</i>
4:30 pm	<b>Dr. Yamily Zavala</b> <i>Do You Have Sick Soils? Tools for Assessing and Understanding Soil Health in Alberta</i>
5:30 - 10:00 pm	<b>Evening Mixer with Appetizers/Finger Foods &amp; Cash Bar at Tradeshow</b>

### Wednesday, December 6

7:00 am	<b>Breakfast &amp; Tradeshow</b>
8:00 am	<b>Gabe Brown</b> <i>Dirt to Soil: One Family's Journey Into Regenerative Agriculture</i>
9:30 am	<b>Richard Teague</b> <i>Managing Grazing to Restore Soil Health &amp; Farm Livelihoods</i>
10:30 am	<b>Coffee Break &amp; Tradeshow</b>
11:00 am	<b>David Brandt</b> <i>No-Till Cover Crop Farming</i>
12:30 pm	<b>Lunch &amp; Tradeshow</b>
1:30 pm	<b>Dr. Alan Iwaasa</b> <i>Challenges &amp; Opportunities to Sequester Soil Carbon on Western Canadian Grasslands</i>
2:30 pm	<b>Dr. Allen Williams</b> <i>The Three Principles of Adaptive Grazing</i>
3:30 pm	<b>Coffee Break &amp; Tradeshow</b>
4:00 pm	<b>Producer Panel</b> <i>How Non-Livestock Producers Can Integrate Livestock</i>
5:30 pm	<b>Evening Break &amp; Tradeshow</b>
6:00 pm	<b>Banquet</b>
7:00 pm	<b>Crystal Mackay</b> <i>From Ranch Gates to Dinner Plates... What Does Public Trust in Food Mean to You?</i>
8:30 - 10:30 pm	<b>Cash Bar and Tradeshow Will Stay Open</b>

### Thursday, December 7

7:00 am	<b>Breakfast &amp; Tradeshow</b>
8:00 am	<b>Jim Bauer &amp; Jason Williams/ Garth Hein &amp; Marvin Jackson</b> <i>Basics of Grazing, Fencing &amp; Water</i>
9:00 am	<b>Jim Gerrish</b> <i>Building Pasture From the Soil Up</i>
10:00 am	<b>Coffee Break &amp; Tradeshow</b>
10:30 am	<b>Producer Panel</b> <i>What My Ideal Pasture Looks Like &amp; How I Manage It</i>
11:30 am	<b>Lunch &amp; Tradeshow</b>
12:00 pm	<b>Canadian Roundtable for Sustainable Beef</b> <i>Verified Sustainable Beef Framework</i>
1:00 pm	<b>Gabe Brown</b> <i>The Final Step: Integration of Livestock</i>
2:30 pm	<b>Wrap Up</b>

# Clear Hills County Request For Decision (RFD)

Meeting:	<b>Agricultural Service Board</b>
Meeting Date:	November 6, 2017
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	<b>2018 OPERATING BUDGET</b>
File:	63-10-02

## DESCRIPTION:

The Board is presented with the first draft of the 2018 Agricultural Services Operating Budget.

## BACKGROUND:

## ATTACHMENTS:

- 2018 Draft Operating Budget summary
- 2018 Draft Operating Budget detail (forwarding as separate document due to size)

## OPTIONS:

1. Recommend to Council the Agricultural Service Board 2018 Operating Budget as presented.
2. Recommend to Council with the following additions/deletions/changes....

## RECOMMENDED MOTION:

RESOLUTION by ..... that this Agricultural Service Board....

Initials show support - Reviewed by: Manager:	<i>AB</i>	AgFieldman:	<i>AC</i>
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Clear Hills County  
Draft 2018 Operating Budget

FUNCTION	2014	2015	2016		2017	2018	
	Actual 12/31/14	Actual 12/31/15	Actual 12/31/16	Actual 12/31/17	Budget	Budget	Notes:
Ag Svc - General	270,115	206,074	400,011	206,074	423,558	126,146	
Ag Svc - Improvement	202,530	222,838	223,566	225,088	364,408	254,900	
Ag Svc - A.E.S.A.	64,500	112,500	64,500	112,500	67,500	112,500	
Ag Svc - Control - Crop Disease	175	1,563	346	1,563	175	375	
Ag Svc - Control - Livestock Predation	15,000	33,750	58,577	33,750	60,600	60,600	
Ag Svc - Control - Beaver	5,640	18,750	8,730	18,750	10,000	20,000	
Ag Svc - Pest Control - Insect Control -Wages	-	722	-	722	-	-	
Ag Svc - Pest Control - Insect Control - Employer Contributions	-	80	-	80	-	-	
Ag Svc - Control - Vegetation - General	5,586	12,027	13,640	12,027	46,880	48,995	
Ag Svc - Control - Vegetation - Brush	431	895	204	895	-	-	
Ag Svc - Control - Vegetation - Shoulder	12,671	37,211	33,713	37,211	-	2,800	
Ag Svc - Control - Vegetation	18,688	50,133	47,557	50,133	46,880	51,795	
Ag Svc - Control - Weed Insp - General	16,593	24,784	30,463	24,784	76,664	27,324	
Ag Svc - Control - Weed Insp - White Zone	26,172	37,485	39,146	37,485	-	-	
Ag Svc - Control - Weed Insp - Green Zone	473	13,900	18,080	13,900	39,900	13,750	
Ag Svc - Control - Weed Inspection	43,237	76,169	87,689	76,169	116,564	41,074	
Ag Svc - Control	82,740	180,365	202,899	180,365	234,219	173,844	
<b>Agricultural Services</b>	<b>619,886</b>	<b>721,777</b>	<b>890,975</b>	<b>724,027</b>	<b>1,089,685</b>	<b>667,390</b>	

# Clear Hills County

## Request For Decision (RFD)

Meeting:	Agricultural Service Board Meeting
Meeting Date:	November 6, 2017
Originated By:	Greg Coon, Agricultural Fieldman
Title:	AGRICULTURAL FIELDMAN REPORT
File No:	63-10-02

### DESCRIPTION:

At this time the Agricultural Fieldman will have an opportunity to present his report.

### BACKGROUND / PROPOSAL:

### ATTACHMENTS:

- Greg- Agricultural Fieldman Report-November 6, 2017

### RECOMMENDED ACTION:

RESOLUTION by \_\_\_\_\_ that the Agricultural Service Board accepts the November 6, 2017 Agricultural Fieldman report for information.

Initials show support - Reviewed by: Manager: *ABj* AgFieldman: *GC*

# CLEAR HILLS COUNTY

## AGRICULTURAL FIELDMAN REPORT

Nov. 6, 2017

GREG COON

**PEST CONTROL**

- Wolf numbers:**

<b>Wolves Claimed Since 2010 &amp; Cost Associated with Claims</b>			
Year	Comments	Wolves	Cost
2010	start of program - adults \$500; juvenile \$250	46	\$ 22,250.00
2011		92	\$ 44,500.00
2012	adults \$500; juvenile \$350	114	\$ 48,150.00
2013	all wolves \$250ea; Only private property & grazing leases are eligible as of March 2013 C195-13(03/26/13)	87	\$ 21,750.00
2014		58	\$ 14,500.00
2015	Incentive increased from \$250 to \$400 in October 2015; C492-15(10/13/15)	53	\$ 17,150.00
2016	Jan 2016 accept unskinned carcasses only; C52-16(01/26/16); Bear Canyon Pasture \$500/wolf bounty initiated.	107	\$ 42,800.00
2017		57	\$ 22,800.00
2018		0	\$ -
2019		0	\$ -
<b>Total</b>		<b>614</b>	<b>\$ 233,900.00</b>

- Coyotes claimed 2017:**

Total #	Total \$
390	\$11,700.00

- Beaver tails claimed 2017:**

<u>Total #</u>	<u>Total \$</u>
637	\$19,110.00

## OTHER TOPICS

- All seasonal staff were laid off October 6<sup>th</sup>.
- We completed 1403 inspections during the season. Twelve weed letters were sent. Twenty five weed notices were issued, of which 3 resulted in enforcement by the County.
- Every km of right of way in the county was scouted for weeds and sprayed. We will monitor next season to see if we achieved some residual control.
- We did not do a final seasonal inspection of the Chinchaga as rain up in the area hampered access.
- Inspectors spent 35 hours doing weed inspection for the Village of Hines Creek. Four weed notices were issued, of which 2 resulted in enforcement.
- The tree spade is at Drifter Mechanical getting some hydraulic repairs done
- The manure spreader is at HKP getting a new rear floor chain shaft, bushings and seals put in.

### Rental Equipment Usage January 1, 2017 - November 3, 2017

Equipment	Rental Deposits	Rental Rates	Total Users	Total Days	Total Revenue (Year to date)
Backpack Sprayer	\$ 50.00	\$ -			
Bale Scale	\$ 100.00	\$ 30.00	4	4	\$ 120.00
Ball Hitch (2" & 2 5/16")	\$ -	\$ -			
Chairs	\$ 50.00	\$ 0.5/chair	7	7	\$ 217.00
Community Centre	\$ 50.00	\$ 50.00	8	15	\$ 750.00
Corral Panels	\$ 50.00	\$ 50.00	8	13	\$ 500.00
Coyote Trap		\$ -			
Eco-Bran Applicator	\$ 50.00	\$ 50.00	3	3	\$ 150.00
Grain Bag Roller	\$ 50.00	\$ -	11	15	\$ -
Grain Bagger	\$ 350.00	\$ 350.00	2	5	\$ 1,750.00
Grain Bag Extractor	\$ 350.00	\$ 350.00	7	7	\$ 1,575.00
Grain Vac	\$ 400.00	\$ 200.00	25	26	\$ 5,100.00
Grill	\$ 50.00	\$ 5.00	5	9	\$ 25.00
Hand Held Rope Wick	\$ 50.00	\$ 10.00			
Land Leveller	\$ 260.00	\$ 130.00	6	15	\$ 1,950.00
Loading Chute	\$ 50.00	\$ 25.00	19	21	\$ 500.00
Manure Spreader	\$ 300.00	\$ 150.00	4	4	\$ 450.00
Mulch Applicator	\$ 50.00	\$ 25.00	1	1	\$ 25.00
Extra Hoses	\$ 50.00	\$ 1.00			
Post Pounder	\$ 250.00	\$ 125.00	18	26	\$ 3,126.00
Pull/Push Roller Applicator	\$ 50.00	\$ -			
Quad Mount Rope Wick	\$ 50.00	\$ -			
Quad Mounted Sprayer	\$ 50.00	\$ -	3	3	\$ -
Quad Pull Type Sprayer	\$ 50.00	\$ -	2	2	\$ -
Rock Picker	\$ 600.00	\$ 300.00	2	2	\$ 600.00
Rock Rake	\$ 600.00	\$ 300.00	1	1	\$ 300.00
Roller Mill	\$ 50.00	\$ 20.00	1	1	\$ 20.00
Rotowiper	\$ 150.00	\$ 75.00	1	1	\$ 75.00
Scare Cannon #91060254	\$ 50.00	\$ -			
Signs	\$ 60.00	\$ -	2	2	\$ -
Skid Mount Sprayer	\$ 50.00	\$ -	3	3	\$ -
Steam Tables	\$ 50.00	\$ 5.00			
Tables	\$ 50.00	\$ 1.00/table	7	7	\$ 73.00
Toilets	\$ 100.00	\$ 40.00	5	6	\$ 240.00
Tree Spade	\$ 300.00	\$ 50.00	6	16	\$ 550.00
Truck Mount Sprayer	\$ 200.00	\$ 100.00			
Wash Station	\$ 50.00	\$ 10.00	2	3	\$ 10.00
Water Pumps	\$100.00 (Summer) \$1,000.00 (Winter)	\$75.00(Summer) \$200 (Winter)	34	62	\$ 6,150.00
Zero Till Drills	\$ 300.00	\$300.00/20 feet	6	6	\$ 1,800.00
Wire Roller	\$ 50.00	\$ 25.00	3	4	\$ 100.00
Post Hole Auger	\$ 50.00	\$ 25.00	2	2	\$ 50.00
Sickle Mower	\$ 100.00		1	1	\$ 100.00
BBQ Trailer	\$ 100.00	50	9	10	\$ 450.00
<b>43</b>			<b>218</b>	<b>303</b>	<b>\$ 26,756.00</b>

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Agricultural Service Board Meeting</b>
Meeting Date:	November 6, 2017
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>BOARD REPORTS</b>
File No:	63-10-02

### DESCRIPTION:

At this time the Board members will have an opportunity to present their reports.

### BACKGROUND / PROPOSAL:

At this time the Board members will have an opportunity to report on meetings attended and other agricultural related topics.

### ATTACHMENTS:

### RECOMMENDED ACTION:

RESOLUTION by \_\_\_\_\_ that this Agricultural Service Board accepts the Board members' written or verbal reports of November 6, 2017 for information.

Initials show support - Reviewed by: Manager: *ABg*, AgFieldman: *GC*

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Agricultural Service Board Meeting</b>
Meeting Date:	November 6, 2017
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>INFORMATION &amp; CORRESPONDENCE</b>
File No:	63-10-02

### DESCRIPTION:

The board is presented with correspondence for review.

### BACKGROUND:

Attached are documents for the Board's information:

### ATTACHMENTS:

- Canada Agriculture Partnership (CAP) Update – (63-10-02)

### RECOMMENDED ACTION:

RESOLUTION by \_\_\_\_\_ that this Agricultural Service Board receives the information & correspondence of November 6, 2017 as presented.

Initials show support - Reviewed by: Manager: *ABJ* AgFieldman: *GC*

**From:** Doug Macaulay [<mailto:Doug.Macaulay@gov.ab.ca>]  
**Sent:** October-10-17 11:02 AM  
**Cc:** Pam Retzloff <[Pam.Retzloff@gov.ab.ca](mailto:Pam.Retzloff@gov.ab.ca)>  
**Subject:** Canada Agriculture Partnership (CAP) Update

Good Morning,

Here is an update from Agriculture and Forestry (AF) on the Canada Agriculture Partnership (CAP), this is the program that is replacing Growing Forward 2. Feel free to share this information with your ASB.

“Alberta is currently a signatory to a national five-year agricultural policy framework known as Growing Forward 2 (GF2) that is set to expire March 31, 2018 and which will, by that time, have invested an estimated \$406 million in Alberta’s industry over five years.

The Canadian Agricultural Partnership (CAP) is a five-year, \$3 billion investment by federal, provincial and territorial governments to strengthen the agriculture, agri-food and agri-based products sector. In addition, producers will continue to have access to a robust suite of Business Risk Management (BRM) programs.

Six priority areas of CAP are:

- o Markets and Trade;
- o Science, Research and Innovation;
- o Risk Management;
- o Environmental Sustainability and Climate Change;
- o Value Added Agriculture and Agri-Food Processing; and
- o Public Trust.

The next major milestones in the next agricultural policy framework process include the negotiation of a bilateral agreement between Canada and Alberta targeted for March 2018.

A second round of consultation and engagement with industry is being targeted for the Winter 2017/2018 timeframe and will focus on obtaining industry input on what the suite of CAP-funded programs in Alberta should look like.

Updated information on CAP will be posted on the Canadian Agricultural Partnership News tab of the [Growing Forward 2 website](#). Our GF2 subscription service is available for the CAP News page, so anyone interested can subscribe to receive notifications when updates news items are available. If already subscribed, it is a simple matter of adding this to an existing list of programs of interest.”

If you have any questions give me a call.

Doug Macaulay  
Alberta Agriculture and Forestry  
6547 Sparrow Drive  
Leduc, Alberta T9E 7C7  
Phone: (780) 980-4878  
Cell: (780) 717-2315  
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Email: [doug.macaulay@gov.ab.ca](mailto:doug.macaulay@gov.ab.ca)



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**From:** Doug Macaulay

**Sent:** October-10-17 8:25 AM

**To:** Isabel Simons-Everett <[Isabel.Simons-Everett@gov.ab.ca](mailto:Isabel.Simons-Everett@gov.ab.ca)>

**Cc:** Pam Retzloff <[Pam.Retzloff@gov.ab.ca](mailto:Pam.Retzloff@gov.ab.ca)>; Carmen Andrew <[Carmen.Andrew@gov.ab.ca](mailto:Carmen.Andrew@gov.ab.ca)>

**Subject:** Canada Agriculture Partnership (CAP) Information for ASBs

Isabel,

Is there anyone that can draft up an brief email that outlines some details on the Canada Agriculture Partnership (CAP)? We have had some requests from Agriculture Service Boards who would like to get an update.

Also, myself and several colleagues will be providing an AF Update at a number of regional ASB conferences starting on October 25<sup>th</sup>. Would it be possible to get a couple slides on CAP that we could present at them?

I'm in the office if you have any questions.

Doug Macaulay, P. Ag.  
Manager, Agriculture Development Unit  
Alberta Agriculture and Forestry  
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Leduc, Alberta T9E 7C7  
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