MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
TUESDAY, JANUARY 9, 2018

PRESENT	Dan Fletcher	Deputy Reeve
	Amber Bean	Councillor
	Miron Croy	Councillor
	Peter Frixel	Councillor
	David Janzen	Councillor
	Raymond Wetmore	Councillor
ATTENDING	Allan Rowe	Chief Administrative Officer (CAO)
	Lori Jobson	Corporate Services Manager (CSM)
	Audrey Bjorklund	Community Development Manager (CDM)
	Ron Jensen	Public Works Manager (PWM)
	Bonnie Morgan	Executive Assistant (EA)
ABSENT	Jason Ruecker	Reeve

CALL TO ORDER — Deputy Reeve Fletcher called the meeting to order at 9:30 a.m.

ACCEPTANCE OF AGENDA

C001-18(01-09-18) **RESOLUTION by Councillor Bean to adopt the agenda governing January 9, Regular Council Meeting, with the deletion of 4.b. Fairview Victims Services delegation. CARRIED.**

APPROVAL OF MINUTES
Previous Meeting Minutes

C002-18(01-09-18) **RESOLUTION by Councillor Croy to adopt the minutes of the December 12, 2017, Regular Council Meeting, as presented. CARRIED.**

NEW BUSINESS: COUNCIL
Management Team Activity Report

Council reviewed the most recent Management Team Activity Report.

C003-18(01-09-18) **RESOLUTION by Councillor Janzen to accept the December 12, 2017, Management Team Activity Report, as presented. CARRIED.**

North West Species at Risk

Councillor Croy brought a request for funding regarding NWSAR funding in the amount of $9,000.00 in August.

C004-18(01-09-18) **RESOLUTION by Councillor Croy to approve a grant of $9,000.00 (nine thousand dollars) to the North-West Species at Risk, short fall for projects, funds to be allocated from the 2018 Operating budget. CARRIED.**

AAMDC Spring Convention Minister Meetings

The AAMDC Spring Convention will be held at the Shaw Conference Centre in Edmonton, and the dates are March 19-21, 2018.

C005-18(01-09-18) **RESOLUTION by Councillor Frixel to request a meeting at the AAMDC Spring Convention in Edmonton on March 19-21, 2018 with the following ministers and topics for discussion.**

Minister	Topic	Description
Minister of Health	• **Homecare/Top-up for Lodge rent** • **Emergency Services-Ambulance**	**Lack of homecare** **Sharing of emergency vehicles**
Minister of Transportation	**717 update and progress**	
		CARRIED.

C006-18(01-09-18) **RESOLUTION by Councillor Janzen to draft a letter to Minister of Health inviting the Honourable Minister Sarah Hoffman to attend a future Council meeting. CARRIED.**

Tender Award Tender 2017-10 Catering

Council is presented with analyzed results from the Tender 2017-10 Catering tender that was opened earlier in today's meeting.

C007-18(01-09-18) **RESOLUTION by Councillor Croy to table the Tender 2017-10 award for the Catering until later in the meeting. CARRIED.**

TENDER OPENING
Tender 2017-10 Catering

Council is presented with tenders to open for Tender 2017-10, Catering and analyze results.

C008-18(01-09-18) **RESOLUTION by Councillor Wetmore to open tenders at 9:45 a.m. for Tender 2017-10, Catering, analyze results and bring back a recommendation later in today's Council Meeting. CARRIED.**

Company	Location
Worsley Gateway Inn	Worsley

Deputy Reeve Fletcher recessed the meeting at 9:48 a.m.
Deputy Reeve Fletcher reconvened the meeting at 9:56 a.m.

DELEGATIONS
Worsley Gravel

Supply Ltd.	Worsley Gravel Supply Ltd. will be in attendance on January 9, 2018 to discuss the current 2015 Contract.
CORPORATE SERVICES Accounts Payable (December 13, 2017, to January 9, 2018)	A list of expenditures for Clear Hills County for the period of December 13, 2017 to January 9, 2018, is provided for Council's review.
C009-18(01-09-18)	**RESOLUTION by Councillor Croy that Council receives for information the Accounts Payable report for Clear Hills County for the period of December 13, 2017 to January 9, 2018 for a total of $582,262.09 (five hundred and eighty-two thousand two hundred and sixty-two dollars and nine cents) CARRIED.**
Firefighter Benefits	Reeve Ruecker asked Administration to research benefits for our volunteer fire fighters.
C010-18(01-09-18)	**RESOLUTION by Councillor Janzen that Council tables the information regarding benefits for volunteer fire fighters until the next regular Council meeting. CARRIED.**
COMMUNITY SERVICES Municipal Emergency Response Plan Risk Assessment	Annually Council reviews the Municipal Emergency Response Plan Risk Assessment to consider if the probability of occurrence or degree of severity has changed for potential disasters that could affect the County.
C011-18(01-09-18)	**RESOLUTION by Councillor Wetmore to adopt the Emergency Management Plan Risk Assessment as presented that identifies the potential for various disasters to affect the County and establishes planning priorities to mitigate the effects of a disaster in the event of an occurrence within the County. CARRIED.**
Community Emergency Management Plan Review	Following up on the Municipal Elected Leaders Emergency Management Training that was held on December 13, 2017 Council is requested to review the Bylaw establishing the Emergency Management Agency and Committee, and set a date for the Committee to meet and start the review the current (updated 2014) Community Emergency Management Plan (previously known as the Emergency Management Plan).
C012-18(01-09-18)	**RESOLUTION by Councillor Bean to add the Community Emergency Management Plan review to the January 25, 2018 Policies and Priorities Meeting. CARRIED.**

CONFIDENTIAL ITEM(S)

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Legal — legal items were discussed

C013-18(01-09-18) **RESOLUTION by Councillor Croy to go in camera at 10:31 a.m. CARRIED.**

C014-18(01-09-18) **RESOLUTION by Councillor Bean to come out of camera at 11:21 a.m. CARRIED.**

PUBLIC WORKS

Proposal Award 2017-P02 Municipal Engineering — Proposals were opened for Proposal 2017-P02 Municipal Engineering, on December 12, 2017 at 9:45 a.m. Council is presented with an analysis of the results.

C015-18(01-09-18) **RESOLUTION by Councillor Janzen to reject all Municipal Engineering proposals received on December 12, 2017, as none of them have met the full scope, upcoming engineering projects will be individual tender basis as needed. CARRIED.**

C016-18(01-09-18) **RESOLUTION by Councillor Croy to approve the amendment to 2017-01 Grimshaw Gravel Sales Ltd to include a 5-year term to supply, crush, and load 20,000 tonnes of modified 4-20 gravel each year for 5 years starting in 2018 for $9.00 per tonne. Payments to be made upon loading of the gravel. CARRIED.**

C017-18(01-09-18) **RESOLUTION by Councillor Bean to table the discussion regarding the Worsley Gravel Supply delegation until the next regular Council meeting. CARRIED.**

Deputy Reeve Fletcher recessed the meeting at 11:28 a.m.
Deputy Reeve Fletcher reconvened the meeting at 11:55 a.m.

Approach Request NE 32-84-6 W6M — Council is presented with a request to construct an approach on NE 32-84-6-W6M.

C018-18(01-09-18) **RESOLUTION by Councillor Croy to bring back the Approach Policy 3203 to include; the County will construct an approach on each portion of a quarter section separated by a forced road allowance. CARRIED.**

Proceed to Tender on 2 Pick-up Trucks — Council to proceed to tender for the purchase of two new pickup trucks.

C019-18(01-09-18) **RESOLUTION by Councillor Bean to proceed to tender for the purchase of two new pickup trucks, as per the Multi Year Capital Plan. CARRIED.**

2018 Proposed Gravel Haul

Council is presented with proposed 2018 gravel haul.

C020-18(01-09-18) **RESOLUTION by Deputy Reeve Fletcher to receive the 2018 gravel program for information, as presented. CARRIED.**

Tender Award Tender 2017-10 Catering

Council is presented with analyzed results from the Tender 2017-10 Catering tender that was opened earlier in today's meeting.

C021-18(01-09-18) **RESOLUTION by Councillor Croy to award Tender 2017-10 for the Catering of Clear Hills County meetings to Worsley Gateway for the Term ending December 2020. CARRIED.**

<u>WRITTEN REPORTS COUNCIL, COMMITTEE & MANAGERS</u>

Councillor Reports

Councillors submit written or verbal reports for meetings attended.

C022-18(01-09-18) **RESOLUTION by Councillor Janzen to approve the verbal reports for meetings attended. CARRIED.**

Chief Administrative Officer's Report

The Chief Administrative Officer's report was reviewed.

C023-18(01-09-18) **RESOLUTION by Councillor Bean to receive the Chief Administrative Officer report on January 9, 2018, for information, as presented. CARRIED.**

Community Development Manager's Report

The Community Development Manager's Report was reviewed.

C024-18(01-09-18) **RESOLUTION by Councillor Wetmore to receive the Community Development Manager's report on January 9, 2018, for information, as presented. CARRIED.**

Corporate Services Manager's Report

The Corporate Service Manager's report was reviewed.

C025-18(01-09-18) **RESOLUTION by Councillor Croy to receive the information provided in the Corporate Service Manager's report on January 9, 2018, for information, as presented. CARRIED.**

Public Works Manager's Report

The Public Works Manager's report was reviewed.

C026-18(01-09-18) **RESOLUTION by Councillor Janzen to receive the information provided in the Public Works Manager's report on January 9, 2018, for information, as presented. CARRIED.**

COUNCIL INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C027-18(01-09-18) **RESOLUTION by Councillor Croy to receive for information the correspondence presented at the January 9, 2018, Regular Council Meeting, as presented. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C028-18(01-09-18) **RESOLUTION by Councillor Bean to receive for information the January, February and March 2018 calendars.**

Date	**Meeting**	**Councillor**
March 6	Emergency Response Exercise	All
Jan 26	WDHP	Bean
Jan 25	NPRL	Fletcher
Jan 11	CC Rec	Wetmore
Jan 29	NWSAR	Bean, Croy
Jan 9	CD Rec	Janzen
Feb 15	Dr-Rec	Bean
March 1	CCES	Bean, Janzen
		CARRIED.

ADJOURNMENT

Deputy Reeve Fletcher adjourned the January 9, 2018, Regular Council Meeting at 12:42 p.m.

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER