



## CLEAR HILLS COUNTY



# Clear Hills County

Effective Date: <b>September 11, 2018</b>	Policy Number <b>6802</b>
Title: <b>BUSINESS AWARDS</b>	

### 1. POLICY STATEMENT

- 1.1. Small business owners devote a huge amount of time and energy to develop, launch and run their companies and Clear Hills County Council believes it is important to recognize and celebrate those efforts and successes, so has committed to host annual business awards.

### 2. GENERAL

- 2.1. Annually Council will include funds in the Operating Budget to cover costs for hosting annual business recognition awards.
- 2.2. Nominations for the annual business recognition awards will be presented to Council annually at the second Council meeting in February.

### 3. ELIGIBILITY REQUIREMENTS FOR ALL AWARDS

To be a valid entry in the Clear Hills County Business Awards the business must:

- 3.1 Have operated for a minimum of three years; except for those entering in the New Business category;
- 3.2. Operate in Clear Hills County or the Village of Hines Creek and continue to do so at the time of the awards presentation.
- 3.3 Have not won in the same category in the past three years.

### 4. CATEGORIES

- 4.1. Business of the Year – demonstrated excellence in the areas they consider key to their success. Size of the business is not a consideration. Business strengths and successes in the areas of growth, stability, human resources, community involvement, customer service, marketing and promotional achievements, improvements in quality of products or services or increased productivity.
- 4.2. Community Service/Involvement – contributed in a significant way financially or by means of volunteerism. The successful nominee must have demonstrated their commitment to giving back to the community and has moved the community in a positive manner by their actions.
- 4.3. Innovation: New Business, Product, Service or Work System– been in business for three years or less OR to a business that has introduced a new product/service or has adopted a new work system, such as the use of new technology that has created a distinct competitive advantage. Judging will take into consideration the relative size and nature of the business as well as market conditions.



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4.4. Investment – Job Creation, Growth & Expansion - demonstrated long-term success and growth of their company in addition to exceptional service to the community. The business and owner will be an acknowledged leader by peers.

5. **RECOGNITION** will include:

- An award plaque or framed certificate
- Donation of \$1,000.00 to local non-profit organization of their choice that operates within Clear Hills County.
- Picture and announcement in the May County Newsletter.

6. **AWARDS CEREMONY:**

- Will be held annually during the Annual Tradeshow, prior to the Talent show.

7. **ATTACHMENTS:**

- A. Sample Nomination Form

8. **END OF POLICY**

**ADOPTED**

**Resolution C420-18(09/11/18)**

**Date: September 11, 2018**



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Policy 6802 Attachment A: Sample Nomination Form

### Clear Hills County

#### Celebrating Business Awards

#### **Nomination Deadline: February 10 Annually**

##### **Submitting Nominations:**

- Drop off: County Administration Office at 313 Alberta Avenue, Worsley, AB
- Email: [audrey@clearhillscounty.ab.ca](mailto:audrey@clearhillscounty.ab.ca)
- Mail: Clear Hills County, Box 240 Worsley, AB T0H 3W0
- Fax: 780-685-3960

**Awards Ceremony:** Clear Hills County Agricultural Trade Show April 13, 2019 at 1:30 p.m. Arena Stage, Dave Shaw Memorial Complex, Hines Creek, Alberta

#### **ELIGIBILITY REQUIREMENTS FOR ALL AWARDS:**

To be a valid entry in the Clear Hills County Business Awards the business must:

- Have operated for a minimum of three years; except for those entering in the New Business category;
- Operate in Clear Hills County or the Village of Hines Creek and continue to do so at the time of the awards presentation.
- Have not won in the same category in the past three years.

#### **CATEGORIES**

1. **Business of the Year** – demonstrated excellence in the areas they consider key to their success. Size of the business is not a consideration. Business strengths and successes in the areas of growth, stability, human resources, community involvement, customer service, marketing and promotional achievements, improvements in quality of products or services or increased productivity.
2. **Community Service / Involvement** – contributed in a significant way financially or by means of volunteerism. The successful nominee must have demonstrated their commitment to giving back to the community and has moved the community in a positive manner by their actions.
3. **Innovation: New Business, Product, Service or Work System**– been in business for three years or less OR to a business that has introduced a new product/service or has adopted a new work system, such as the use of new technology that has created a distinct competitive advantage. Judging will take into consideration the relative size and nature of the business as well as market conditions.
4. **Investment – Job Creation, Growth & Expansion** - demonstrated long-term success and growth of their company in addition to exceptional service to the community. The business and owner will be an acknowledged leader by peers

**Recognition** will include:

An award plaque or framed certificate

Donation of \$1,000.00 to local non-profit organization of their choice that operates within Clear Hills County.

Picture and announcement in the May County Newsletter.



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**Nomination Information:**

Nominee's Business \_\_\_\_\_

Contact Name at Business \_\_\_\_\_

Contact Information for Nominated Business \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Individual submitting Nomination (if different than above): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Please "Circle" one of the Appropriate Categories:**

- Business of the Year
- Community Service/Involvement
- Innovation: New Business, Product, Service or Work System
- Investment: Job Creation, Growth & Expansion

**Please include reasons why you are nominating the above business**

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Attach a separate sheet if required.

- Please check here indicating you have the consent of the Nominee to be nominated. The recipient also agrees to allow a digital colour photo of themselves to be published on the County website and in print.**