

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
COUNTY COUNCIL CHAMBERS  
TUESDAY, OCTOBER 23, 2018**

PRESENT	Miron Croy Jason Ruecker Amber Bean David Janzen Peter Frixel Raymond Wetmore	Reeve Councillor Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Audrey Bjorklund Ron Jensen Bonnie Morgan	Chief Administrative Officer (CAO) Community Development Manager (CDM) Public Works Manager Executive Assistant (EA)
ABSENT	Dan Fletcher	Deputy Reeve
CALL TO ORDER	Reeve Ruecker called the meeting to order at 10:04 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C494-18(10-23-18)	<b>RESOLUTION by Councillor Janzen to adopt the agenda governing October 23, 2018 Regular Council Meeting.</b> <b>CARRIED.</b>	
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes C495-18(10-23-18)	<b>RESOLUTION by Councillor Frixel to adopt the minutes of the October 9, 2018, Regular Council Meeting, as presented.</b> <b>CARRIED.</b>	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report C496-18(10-23-18)	Council reviewed the most recent Management Team Activity Report. <b>RESOLUTION by Councillor Frixel to accept the October 9, 2018, Management Team Activity Report, as presented.</b> <b>CARRIED.</b>	
Councillor Reports C497-18(10-23-18)	Councillors submit written or verbal reports for meetings attended. <b>RESOLUTION by Councillor Bean to accept the written and verbal Councillor reports for information, as presented.</b> <b>CARRIED.</b>	
County Office Christmas Hours	Administration is recommending, as per the request and consensus of the employee's, that Council give three paid days off to each employee in lieu of a Christmas gift and Christmas party. The days off that the employees have requested are	

Page 2 of 6  
REGULAR COUNCIL MEETING  
TUESDAY, OCTOBER 23, 2018

The County office will be closed on Monday, December 24th for the floater stat holiday (floater holiday established in Human Resource Policy 4:03 - General Holidays) Tuesday, December 25th (Christmas Day) and Wednesday, December 26th (Boxing Day).

**C498-18(10-23-18)**

**RESOLUTION by Councillor Wetmore that Council authorizes the following paid days off, Thursday, December 27<sup>th</sup>, Friday, December 28 and Monday, December 31<sup>st</sup>, 2018 as a Christmas gift for each County employee. CARRIED.**

**C499-18(10-23-18)**

**RESOLUTION by Councillor Bean that Council authorizes the Clear Hills County office be closed from Monday, December 24<sup>th</sup>, 2018 through Tuesday, January 1, 2019 for Christmas holidays. CARRIED.**

Section 2014  
Municipal Office  
Location

In governance with section 204 of the Municipal Government act, council must name Clear Hills County Office located at 313 Alberta Avenue, Worsley, Alberta to be the official office for Clear Hills County as its municipal office.

**C500-18(10-23-18)**

**RESOLUTION by Councillor Janzen that in governance with section 204 of the Municipal Government act Council recognizes the Clear Hills County Office located at 313 Alberta Avenue, Worsley, Alberta to be the official municipal office for Clear Hills County. CARRIED.**

Extension of  
Timeline for IDP  
and ICF for  
Neighboring  
Municipalities

Council is presented with information regarding Ministerial Order MSL:047/18 that grants an allowance for an extension to the deadline for rural municipalities to complete (IDP) Intermunicipal Development Plans and (ICF) intermunicipal Collaboration Frameworks with their common boundary rural municipal neighbors.

For the deadline of April 1, 2021 to be applied, both municipalities involved must pass a resolution stating their support for the extended deadline of April 1, 2021. A copy of the resolution must be filed with the Minister of Municipal Affairs within 90 days of passage.

**C501-18(10-23-18)**

**RESOLUTION by Councillor Ruecker that Clear Hills County requests a deadline of April 1, 2021 to create an Intermunicipal Development Plan and Intermunicipal Collaboration Framework, unless otherwise exempt, as allowable under Ministerial Order No. MSL:047/18 with the following municipalities:  
County of Northern Lights  
Municipal District of Fairview No. 136**

Page 3 of 6  
REGULAR COUNCIL MEETING  
TUESDAY, OCTOBER 23, 2018  
**Village of Hines Creek  
Municipal District of Peace  
Saddle Hills County**

**CARRIED.**

MD of Peace  
Exemption of IDP

Council is presented with information regarding requesting an exemption from the IDP (Intermunicipal Development Plan) requirements under the Municipal Government Act, Ministerial Order No. MSL:047/18, with the Municipal District of Peace.

**C502-18(10-23-18)**

**RESOLUTION by Councillor Wetmore to request Municipal Affairs, grant an exemption for an IDP (Intermunicipal Development Plan) to Clear Hills County and Municipal District of Peace under the Municipal Government Act, Ministerial Order No. MSL:047/18, as both Clear Hills County and the Municipal District of Peace agree that the small section of land that forms the border between the two municipalities, are not of significant relevance when considered in the existing partnership between the two municipalities as they do work together on projects when and where appropriate, and both consider an Intermunicipal Development Plan not necessary or beneficial. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
(October 10, 2018,  
to October 23, 2018)

A list of expenditures for Clear Hills County for the period of October 10, 2018, to October 24, 2018, is provided for Council's review.

**C503-18(10-23-18)**

**RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 10, 2018 to October 23, 2018 for a total of \$303,380.04. CARRIED.**

Cost of Living

Clear Hills County reviews the cost of living consumer price index annually in an effort to set the salary grid and gravel haul rates for the upcoming year.

**C504-18(10-23-18)**

**RESOLUTION by Councillor Frixel to authorize a cost of living increase to the salary grid and gravel haul rates of 3.1% effective January 1, 2019. CARRIED.**

Income Tax Treatment  
of Council  
Remuneration

In 2017 the Federal government announced that the Income Tax treatment of elected officers will change effective January 1, 2019.

**C505-18(10-23-18)**

**RESOLUTION by Councillor Janzen to accept for information the discussion regarding the changes to the income tax treatment of Council remuneration and bring back Policy 1107 Honorarium Payment to Council Members and Policy 1126 Per Diem Payment to Council and Board/Committee Members to the next Regular Council Meeting. CARRIED.**

COMMUNITY  
SERVICES

Biggest Vegetable  
Contest

At the conclusion of the First Annual Biggest Vegetable Contest the Agricultural Service Board is recommending adding three more categories: Onions, Corn and Zucchini.

**C506-18(10-23-18)**

**RESOLUTION by Reeve Croy to amend Biggest Vegetable Contest Policy 6317 by adding the categories of Onions and Corn and splitting the Squash category into Zucchini and Other Squash and increase the prize budget from \$800.00 to \$1,100.00 in the 2019 Operating Budget. CARRIED.**

Cannabis  
Consumption  
Draft Bylaw

Council is presented with further information and a draft Cannabis Consumption Bylaw that was prepared as directed at the October 9, 2018 meeting.

**C507-18(10-23-18)**

**RESOLUTION by Councillor Janzen that first reading be given to Bylaw No. 235-18, a Bylaw of Clear Hills County in the Province of Alberta, for the purpose of restricting the consumption of cannabis. CARRIED.**

**C508-18(10-23-18)**

**RESOLUTION by Councillor Wetmore that second reading be given to Bylaw No. 235-18, a Bylaw of Clear Hills County in the Province of Alberta, for the purpose of restricting the consumption of cannabis. CARRIED.**

**C509-18(10-23-18)**

**RESOLUTION by Councillor Frixel to proceed to third reading of Bylaw No. 235-18, a Bylaw of Clear Hills County in the Province of Alberta, for the purpose of restricting the consumption of cannabis. CARRIED UNANOMOUSLY.**

**C510-18(10-23-18)**

**RESOLUTION by Councillor Ruecker that third and final reading be given to Bylaw No. 235-18, a Bylaw of Clear Hills County in the Province of Alberta, for the purpose of restricting the consumption of cannabis. CARRIED.**

Bylaw 236-18  
Fees and Charges

Council is presented with an updated Schedule of Fees & Charges Bylaw that includes Cannabis Consumption Bylaw fines, removing the Subdivision Fees and Salvage culverts and other salvage items.

**C511-18(10-23-18)**

**RESOLUTION by Councillor Bean that Council gives first reading to Bylaw 236-18 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 230-18. CARRIED.**

**C512-18(10-23-18)**

**RESOLUTION by Councillor Wetmore that Council gives second reading to Bylaw 236-18 a bylaw for the purpose of establishing**

**C513-18(10-23-18)** RESOLUTION by Councillor Frixel that Council proceeds with third reading of Bylaw 236-18. CARRIED UNANIMOUSLY.

**C514-18(10-23-18)** RESOLUTION by Reeve Croy that Council gives third and final reading of Bylaw 236-18 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 230-18.  
CARRIED.

PUBLIC WORKS

Log Haul Request  
Zavisha Sawmills Ltd.

Council is presented with correspondence from Zavisha Sawmills Ltd. requesting approval to use local roads as log haul routes within Clear Hills County.

**C515-18(10-23-18)** RESOLUTION by Councillor Frixel to approve the request from Zavisha Sawmills Ltd. requesting approval to use local roads as log haul routes within Clear Hills County. CARRIED.

Log Haul Request  
Boucher Bros Lumber Ltd.

Council is presented with correspondence from Boucher Bros Lumber Ltd. requesting approval to use local roads as log haul routes within Clear Hills County.

**C516-18(10-23-18)** RESOLUTION by Councillor Bean to approve the request from Boucher Bros Lumber Ltd. requesting approval to use local roads as log haul routes within Clear Hills County. CARRIED.

Snow Removal  
Speed Curve on  
Range Road 54  
NE 32-86-5-W6M

Councillor Bean requested a discussion regarding a request for modifying the snow removal procedure on the speed curve on Range Road 54 (NE-32-86-5-W6M)

**C517-18(10-23-18)** RESOLUTION by Councillor Bean to receive for information, the request to modify the snow removal procedure to accommodate the land owners request on the speed curve of Range Road 54 (NE-32-86-5-W6M). CARRIED.

WRITTEN REPORTS  
MANAGERS

Chief Administrative  
Officer's Report

The Chief Administrative Officer's report was reviewed.

**C518-18(10-23-18)** RESOLUTION by Councillor Janzen to receive the Chief Administrative Officer's report on October 23, 2018, for information, as presented. CARRIED.

Page 6 of 6  
REGULAR COUNCIL MEETING  
TUESDAY, OCTOBER 23, 2018

Community  
Development  
Manager's Report

nothing to report

Corporate Services  
Manager's Report

The Corporate Services Managers report was reviewed.

**C519-18(10-23-18)**

**RESOLUTION by Councillor Bean to receive the Corporate Services Managers report on October 23, 2018, for information, as presented. CARRIED.**

Reeve Croy recessed the meeting at 11: 28 a.m.  
Reeve Croy reconvened the meeting at 11:40 a.m.

Public Works  
Manager's Report

The Public Works Managers report was reviewed.

**C520-18(10-23-18)**

**RESOLUTION by Councillor Wetmore to receive the Public Works Manager report on October 23, 2018, for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

**C521-18(10-23-18)**

**RESOLUTION by Councillor Janzen to receive the Councillors Correspondence on October 23, 2018, for information, as presented. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C522-18(10-23-18)**

**RESOLUTION by Councillor Ruecker to receive for information the October, November and December 2018 calendars.**

Date	Meeting	Councillor
Oct 29	Worsley Rec	Ruecker
Nov 24	PLS	Frixel/Bean
		<b>CARRIED.</b>

CONFIDENTIAL  
ITEM(S)

no items

ADJOURNMENT

Reeve adjourned the October 23, 2018, Regular Council Meeting 11:54 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER